

Tender Form No. ....

NIT No.ILGUS/2E-1/2011/09

Dated : 09.01.2014

**TENDER FORM**

Name of the Catering Organisation : \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Experience in Catering service : \_\_\_\_\_ (No. of years)

PAN \_\_\_\_\_ VAT No. \_\_\_\_\_ Service Tax Reg. No. \_\_\_\_\_

(1) **INDIVIDUAL ITEMWISE PRICE :**

SI. No.	NAME OF ITEM	QUANTITY	PRICE (₹)
1.	Tea (with or without milk)	One cup (100 ml.)	
2.	Biscuit (Britania – Marie/ Good Day/ Cream Cracker)	2 Pcs..	
3.	Best quality bread with butter/jam	1 pc.	
4.	Egg (any style)	1 pc.	
5.	Banana (large)	1 pc.	
6.	Apple	1 Pc. (100 gms.)	
7.	Luchi	4 pcs.	
8.	Vegetable curry	One plate	
9.	Fine Rice (Chamarmani)	150 gms.	
10.	Chapati	1 pc.	
11.	Dal (Mug/Musur/Chola)	150 Gms.	
12.	Bhaja -Potato or Vegetables (Seasonal)		
13.	Potato Julian Fry	50 Gms.	
14.	Chicken Kasha/Curry	Medium size 4 pcs., 150 gms.	
15.	Mutton Kasha / Curry	Medium size 4 pcs., 150 gms.	
16.	Paneer Butter Masala	150 gms.	
17.	Vegetable Malai Kopta	4 pcs.	
18.	Fish Curry – Ruhi	75 gms.	
19.	Fish Curry-Hilsha	100 gms.	
20.	Fish Curry - Bhetki	100 gms.	
21.	Fish Curry - Parshe	75 gms.	
22.	Egg Curry	2 pcs.	

Contd....2

SI. No.	NAME OF ITEM	QUANTITY	PRICE (₹)
24.	Biryani (Veg.)	One plate	
25.	Biryani (Mutton)	One plate	
26.	Biryani (Chicken)	One plate	
27.	Veg. Noodles	One plate	
28.	Mixed Noodles	One plate	
29.	Egg Noodles	One plate	
30.	Chicken Noodles	One plate	
31.	Mixed Fried Rice (Chicken & Egg)	One plate	
32.	Egg Fried Rice	One plate	
33.	Chicken Fried Rice	One plate	
34.	Vegetable Fried Rice	One plate	
35.	Chilly Chicken (boneless)	Medium size 6 pcs., 150 gms.	
36.	Chilly Paneer	Medium size 6 pcs., 150 gms.	
37.	Mixed Veg. (Carrot, Cauliflower, Beans & Capsicum)	One plate	
38.	Vegetable Spring Roll	06 Pcs.	
39.	Vegetable Cutlet/Chop	01 Pc.	
40.	Paneer Chop/Cutlet – Medium size	1 pc.	
41.	French Fries	12 pcs.	
42.	Vegetable Pakora	6 pcs. (Medium size)	
43.	Singara	1 pc.	
44.	Fish Fry (Medium size-single cote)	1 Pc.	
45.	Fish Fry (Diamond cut)	1 Pc.	
46.	Paratha (Medium size)	1 pc.	
47.	Rasogolla/sweet/Sandesh (big)	1 Pc.	
48.	Curd (Mother Dairy)	100 Gms.	
49.	Ice-cream (Kwality Walls or Similar Brand)	100 gms.	
50.	Chatny (Tomato with Khejur, Resin & Amsatta or Seasonal) and Papad		
51.	Green Assorted Salads (Cucumber, Carrots, Onion)		
52.	Chanachur/Bhujia (Premium Quality)	50 gms.	
53.	Coffee (Nescafe) with or without milk	100 ml.	
54.	Packaged Drinking Water (Kinley/Bisleri/Aquafina)	1 ltr.	
55.	Packaged Drinking Water (Kinley/Bisleri/Aquafina)	500 ml.	
56.	Packaged Drinking Water (Kinley/Bisleri/Aquafina)	20 ltr.	

**Food for employees and visitors etc. :**

SI. No.	NAME OF ITEM	QUANTITY	PRICE (₹)
	<b>A) MEAL SYSTEM :</b>		
1.	Veg. meal containing rice (150 Gms.) / Roti (4 Pcs.), dal, fried potato/ vegetable (seasonal), veg. curry.		
2.	Non-veg. meal containing rice (150 Gms.) / Roti (4 Pcs.), dal, fried potato/ vegetable (seasonal), veg. curry, fish (1pc.-75 gms.)		
3.	Non-veg. meal containing rice (150 Gms.) / Roti (4 Pcs.), dal, fried potato/ vegetable (seasonal), veg. curry, chicken (2pcs.-150 gms.)		
4.	Additional rice (75 Gms.) per plate		
	<b>B) INDIVIDUAL ITEM-WISE PRICE :</b>		
1	Rice	150 gms.	
2.	Roti (Standard size)	1 pc.	
3.	Dal	150 gms.	
4.	Vegetable Curry (Seasonal)	100 gms.	
5.	Fish Curry (Ruhi 75 gms. net)	50 gms.	
6.	Egg Curry	1 pc.	
7.	Chicken Kasha / Curry (Chicken – 150 Gms net with two Pcs. Potato)		
8.	Omlet	1 pc.	
9.	Alu Bhaja / Seasonal Veg. Fry		
10.	Vegetable Stew (Standard Quantity)		
11.	Chicken Stew (1 Pc. Chicken [50 Gms.] & Potato, Carrot & Papaiya)		
12.	Bread Toast (Butter/Jam)-	1 pc.	
13.	Ghugni	75 gms.	
14.	Alu Dum (with Four pCs. of Potato & Gravy)		
15.	Luchi with Alur Dum	4 pcs.	
16.	Tea with milk	100 ml.	
17.	Lemon tea	100 ml.	
18.	Coffee with milk	100 ml.	

**Note :**

- 1) Items, where quantity is not mentioned, the caterer shall have to supply as per need.
- (2) The weight as mentioned above in case of Fish, Chicken, Mutton, Paneer should be net (not inclusive of gravy etc.) in case of Ruhi the weight of the whole fish should not be less than 3 Kg. and in case of Hilsha/Bhetki should not be less than 1 Kg. In case of Pershe the whole fish shall not be less than 75 gms. Net.

**(2) MENUWISE PRICE :**

**A. Bed Tea (Room Service) - One cup Tea with 02 Nos. Biscuits (Britania Marie): ₹ \_\_\_\_\_/=**

**B. BREAKFAST**

**PRICE (₹ )**

Menu 1

- |  |                      |   |           |
|--|----------------------|---|-----------|
| 1. Cornflakes with hot milk                |                      |   |           |
| 2. Premium Quality Bread with butter / jam | -- 04 Pcs.           | } |           |
| 3. Egg (any style)/ Vegetable Cutlet       | -- 01 Pc             | } | ₹ _____/= |
| 4. Banana (Large)                          | -- 01 Pc.            | } |           |
| 5. Tea (Leaf)                              | -- 01 Cup. (100 MI). | } |           |

Menu 2

- |                                  |                     |   |           |
|----------------------------------|---------------------|---|-----------|
| 1. Luchi (To be made from flour) | -- 06 Pcs.          | } |           |
| 2. Vegetable Curry               | As required         | } |           |
| 3. Banana (Large)                | -- 01 Pc.           | } | ₹ _____/= |
| 4. Rasogolla / Sweet (Big)       | -- 01 Pc.           | } |           |
| 5. Leaf Tea                      | -- 01 Cup (100 MI.) | } |           |

**C. CLASSROOM TIFFIN**

- |   |            |
|---|------------|
| 1. Chicken Patties / Paneer Patties (Medium Size) | -- 01 Pc.  |
| 2. Singara / Khasta Kachuri (Medium Size)         | -- 01 Pc.  |
| 3. Slice Cake (Large)                             | -- 01 Pc.  |
| 4. Chanachur / Bhujia                             | -- 50 Gms. |
| Or  |            |
| Potato Chips                                      | -- 30 Gms. |
| 5. Sweet (Large)                                  | -- 01 Pc.  |
| 6. Tea / Cofee (100 MI.)                          | -- 01 Cup  |
| 7. Packaged Drinking Water (500 MI).              | -- 01 No.  |

**LUNCH / DINNER (Meal System)**

Menu 1

- |                                       |   |           |
|---------------------------------------|---|-----------|
| 1. Fine Rice (Chamarmani / Dudheswar) | } |           |
| 2. Chapati                            | } |           |
| 3. Dal (Mug / Musur / Chola)          | } |           |
| 4. Alu / Patal Bhaja / Beguni         | } |           |
| 5. Vegetable Curry (Seasonal)         | } | ₹ _____/= |
| 6. Chatni (Seasonal)                  | } |           |
| 7. Papad                              | } |           |
| 8. Salad                              | } |           |

Menu 2

- |  |   |           |
|--|---|-----------|
| 1. Vegetable Fried Rice (Chinese Type) | } |           |
| 2. French Fries                        | } | ₹ _____/- |
| 3. Mixed Vegetable                     | } |           |
| 4. Green Salad                         | } |           |

**PRICE (₹)****D. EVENING TIFFIN**

1. Vegetable Pakora	--	06 Pcs. (Medium Size)	}	
or				
Vegetable Cutlet / Chop	--	02 Pcs. (Medium Size)	}	
or				
Singara	--	02 Pcs. (Medium Size)	}	₹ _____/=
Or				
Bread pakora	--	02 Pcs.	}	
2. Leaf Tea	--	01 Cup (100 MI).	}	

**Notes on Breakfast/Lunch/Dinner/Classroom & Evening Tiffin :**

1. Only premium quality 'Milk Bread' is to be used for bread item.
2. Fine Rice means best quality of 'Chamarmani' or 'Dhudeswar'.
3. In case of Fried Rice good quality of 'Dehradun Rice' is to be used only.
4. Premium branded Atta / flour only is to be used for chapatti /paratha.
5. Leaf Tea means premium quality of Darjeeling Leaf Tea with milk.

**E. FOOD PACKET****Menu -- 1**

1. Vegetable Fried Rice	--	150 Gms.	}	
2. Chili Chicken (Boneless – 06 Pcs.)	--	150 Gms	}	
3. Fish Fry (Medium Size – Single Cote)	--	01 Pc.	}	₹ _____/=
4. Sweet (Large)	--	01 Pc.	}	
5. Packaged Drinking Water (500 MI).	--	01 Bottle	}	

**Menu -- 2**

1. Paratha (Medium Size)	--	02 Pcs.	}	
2. Chicken Kasha (Boneless – 04 Pcs.)	--	150 Gms.	}	
3. Fish Fry (Medium Size – Single Cote)	--	01 Pc.	}	₹ _____/=
4. Sweet (Big)	--	01 Pc.	}	
5. Packaged Drinking Water (500 MI).	--	01 Bottle	}	

**Menu -- 3**

1. Chicken Sandwich (Milk Bread – 02 Slices)	--	02 Pair	}	
2. Potato Wafers	--	30 Gms.	}	
3. Boiled Vegetables	--	100 Gms.	}	₹ _____/=
4. Fish Fry (Single Cote)	--	01 Pc.	}	
5. Sweet (Large)	--	01 Pc.	}	
6. Packaged Drinking Water (500 MI).	--	01 Bottle	}	

**PRICE (₹ )**

**Menu -- 4**

1. Cheese Sandwich (Milk Bread – 02 Slices)	-- 02 Pair	}	
2. French Fries	-- 08 Pcs.	}	
3. Paneer / Mushroom Cutlet (Medium Size)	-- 01 Pc.	}	₹ _____/=
4. Apple (100 Gms).	-- 01 Pc.	}	
5. Sweet ( Large)	-- 01 Pc.	}	
6. Packaged Drinking Water (500 MI).	-- 01 Bottle	}	

**Menu -- 5**

1. Radhaballavi / Peas Kachori	-- 04 Pcs.	}	
2. Kahmiri Alu Dum	-- 03 Pcs.	}	
3. Fish Fry (Medium Size - Single Cote)	-- 01 Pc.	}	₹ _____/=
4. Sweet (Large)	-- 02 Pcs.	}	
5. Packaged Drinking Water (500 MI).	-- 01 Bottle	}	

**Menu -- 6**

1. Vegetable Fried Rice	-- 150 Gms.	}	
2. Chilly Paneer	-- 150 Gms.	}	
3. Paneer / Mushroom Cutlet (Medium Size)	-- 01 Pc.	}	₹ _____/=
4. Sweet (Large Size)	-- 01 Pc.	}	
5. Packaged Drinking Water (500 MI).	-- 01 Bottle	}	

**Notes on Food Packet :**

1. The Food Packet should be made of by good quality Card Board.
2. All the Rice / gravy items in the food packet should be packed separately in foil box and other items should be wrapped separately in foil paper and sweet etc should be packed in PVC pouch.
3. Food packet should accompany good quality PVC Spoon, Paper Napkin and Sauce in Sachet.
4. Packaged Drinking Water should be KINLEY /AQUAFINA/ BISLERI.
5. The rate for food packet shall be inclusive of all types of packaging charges. No charges for packaging will be paid.

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Signature of the Authorise Signatory  
with date and seal.

**General Terms & Conditions**

1. The catering organisation shall use their own crockeries, cutleries and other utensils, which shall be clean and good quality.
- 2) All kind of plates (Full / Half) and Katora to be used shall be made of either premium quality of melamine/ porcelain or glass.
- 3) Only good quality paper glass or glass shall be used for serving of drinking water.
- 4) Good quality of Paper Cup shall be used for serving of tea & coffee.
- 5) The Catering Organisation shall arrange the accessories for storage and / cooking etc. at their own and maintenance of all such items shall have to be borne by the Catering Organisation.
- 6) Only cooking gas can be used as fuel. No other type of fuel e.g. coal, kerosene, electric heater, oven can be used.
- 7) All the personnel of the Catering organisation shall be well mannered clean and with proper uniform of the said organisation along with their name tag to be displayed on the uniform.
- 8) The Catering organisation shall be liable for cleaning of the dining hall, cooking area, store, adjacent toilet and balcony of the dinning hall.
- 9) Withdrawal of service can only be made with prior information in writing (at least 60 days Notice) stating the cause of withdrawal.
- 10) Successful Catering Organisation shall have to enter into a separate agreement with ILGUS at the time of award of the work.
- 11) If any health hazard causes due to consumption of food supplied by the caterer engaged by this Office, the said catering organisation shall be held responsible.
- 12) This Institute will provide a refrigerator and chairs and tables in canteen, maintenance of the items should be borne by the Catering Organization.
- 13) Under no circumstances the request for escalation of price shall not be entertained by ILGUS within one year from the date of issuing of work order.

I have read the Terms & Conditions mentioned above and also in the Notice Inviting Tender bearing No. ILGUS/2E-1/2011/09 dated 09.01.2014 and agreed to accept all the Terms & Conditions written in both the documents mentioned above.

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Signature of the Authorise Signatory  
with date and seal.