

## রাজ্য নগর উন্নয়ন সংস্থা

**STATE URBAN DEVELOPMENT AGENCY**

"ইলগাস ভবন", এইচ-সি ব্লক, -সেক্টর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।

"ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 106, West Bengal.

ক্রমিক নং SUDA- 05/2012/981

তারিখ... 11 .07.12

**NOTICE INVITING TENDER**

Sealed tender in printed letter head are hereby invited by the **Director (SUDA), ILGUS BHAVAN, HC Block, Sector-III, Salt Lake City, Kolkata-700 106** from the reputed and reliable agencies capable of Renovation Work by utilising the existing furniture up to the maximum level that commensurate with our Office as mentioned below :

**A. Scope of Wok :** Supply, erection, installation, testing and commissioning of different items related to Interior, overhead wooden cabinet, Workstation as detailed in enclosed specification along with the Layout drawing including transportation, loading , unloading , tools, tackles, machinery, manpower ,clearing the site and giving unobstructed clear possession to the Office.

a) The detailed material specification in respect of Items is given at **Annexure- I**

b) Layout Drawing at **Annexure –II**

**B. Competency :** The tendering firm should have a minimum of 5 (Five) years experience in similar nature of works. All such experience should be supported with self-attested documented credentials, testimonials and certificates. The tendering firm should have the Average Annual Turnover atleast Rs. 50 lakh during the preceding three Financial Year.

**C. Payment :** The payments will be released within 15 working days on submission of bills in triplicate along with the receipted Challan only after the successful execution of the whole assignment.

**D. Job Completion Time : 14 ( Fourteen ) days** Working Days from the date of issuance of Work Order

**TERMS AND CONDITIONS**

1. The tendering firms should quote unit wise rate for all the item/work Schedule both in figure and words and should be inclusive of all charges, as applicable and the total amount quoted should be realistic and reasonable. . The tendering firms should specify the **brand name** for all the item as per required material specification.

2. The tendering firm must have proven track record and copy of the audited balance sheet of the firm for the last three years from a Chartered Accountant must be submitted with the tender.

3. The tendering firm should have VAT registration, Service Tax registration be submitted along with tender papers.

4. Latest Income Tax Clearance Certificate along with PAN in the name of the firm, and not in individual's name, should invariably be submitted along with tender papers.

5. Request for enhancement of rates during the contract period or request for advance payment shall not be considered under any circumstances.

6. Quantities mentioned at **Annexure –I** are approximate and payment shall be made on actual measurement of applicable units.

7. The tender should be accompanied by earnest money of **Rs. 11,500/-** in the form of **Demand Draft** in favour of the **“Director, SUDA**. The earnest money is refundable to the unsuccessful bidders immediately. In case of successful bidder, the amount of earnest money will form a part of Security Deposit. Rest amount of security deposit totalling to be 10% will be adjusted with the Bill. The Security Deposit will be refunded after successful completion of One Year maintenance period.

8. In the event of failure to complete the work in time or not according to specification by the selected bidder or refusal to undertake the work allotted to them either expressly or otherwise, the Earnest Money and/ or Security Deposit will be forfeited and the work order will be cancelled.

9. Statutory Taxes, if any, should also be inclusive in the rates to be quoted.

10. Bidder, if interested, may visit the site ( ie, **2<sup>nd</sup> Floor, HC Block, SUDA Building , Sector –III, Kolkata -700 106** ) for physical inspection during office hours from **16<sup>th</sup> to 18<sup>th</sup> July,2012**

11. Tenders should be quoted in two separate envelopes with superscription of Technical Bid and Financial Bid. The Envelope containing financial bid shall be opened after the bidders found eligible in the technical bid.

12. The tender should be addressed to **“Director (SUDA), ILGUS BHAVAN, H-C Block, Sector-III, Salt Lake City, Kolkata-700 106”** should be superscribed on the sealed cover containing the tender.

13. The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tender without assigning any reasons thereof.

14. The sealed tender should reach this Office within 3.00 p.m. on **25.07.2012** and will be opened on the same date at 4.00 p.m. in presence of such bidder or his/her authorised agents.

Yours faithfully,



**Director, SUDA**



**Copy forwarded for information and wide circulation to :**

- 1) **Project Director, CMU**
- 2) **C.E. MED**
- 3) **D.S (CSC) Prasashan Bhavan, KMDA.**
- 4) **Joint Director, ILGUS**
- 5) **Chief Engineer, E&M Sector, KMDA**
- 6) **Members Secretary, West Bengal Valuation Board**
- 7) **Director of Local Bodies**
- 8) **Financial Adviser, SUDA**
- 9) **Finance Officer, SUDA**
- 10) **Administrative Officer, SUDA**
- 11) **Technical Adviser, SUDA**
- 12) **Computer Programmer, SUDA**
- 13) **Notice Board**



**Director, SUDA**

## Material Specification [ Annexure- I ]

Item No.	Description	Qty	Rate	Unit	Total.
1	Supplying overhead wooden cabinet mounted on wall made of 19 mm block board and fixing 6 mm ply on the back hinge type shutters size :- 20 RFTx 18"(D) x 80" (H) all the visible portion will be laminated finish and inside polish finish. Specification as below :-	391.125		per sft.	-
	Plywood should Have Glue Shear Strength (in dry state) Avg. 1000 N Min. Ind. 800 N ,Glue Shear strength(in wet State) Avg.800N Min.Ind 650N, Mycological Test should be Avg 800 N , Min Ind 650 N , Moisture content Not less than 5% not more than 15%. All Block Boards should be no de lamination in extreme range of humidity dimensional change not more than +/- 1 mm in local Planeness as per IS 1659-1990 . Water resistance - should not be any de -lamination after 72 hrs of Boiling. Minimum pass standard for Adhesion of plies, No appreciable sign of separation at Mycological test. Modulus Rupture -- 50N/sq. mm and Modulus of Elasticity 5000 N/ sq. mm. Laminate thkness should be 1 mm , resistance to dry heat 180 degree Centigrade, resistance to wear 350 minimum Resistance to immersion boiling water a) mass increase 12% , Thkness increase 14%, Resistance to colour change in Xenon Arc light 6% , In enclosed Carbon Arc Light 5% , Resistance to staining 5% , Dimensional stability at 20 degree centigrade .425% to .675 % , Resistance to cracking not worse than 4%. BRAND/MAKE : Please Specify				
2	Applying 3 coats Acrylic Distemper paint over a coat of cement primer on walls and ceiling after proper scrapping and servicing all complete.	2500		per sft.	-
	APPEARANCE : Smooth paste showing the colour of desired shade. VISCOSITY ROTO THINNER : 35 ± 5 poise AT 30OC. APPLICATION VISCOSITY : 60" – 80" THINNER TO BE USED : Clean water DRYING TIME : Touch dry : 15/20 minutes Thumb impression free time : one hour RECOATABILITY :- After one hour of Drying. BRAND/MAKE : Please Specify				
3	Providing and fixing Curtain with lining in the windows. With good quality , runner. BRAND/MAKE : Please Specify	164		per sft.	-
4	Cost for making 2'-0" depth workstations with 19 mm Block board all modular type laminated finish with front wooden lipping 25 mm thk.with every person having one key board tray and one drawer unit with top of the work surface will be laminated finish and front of the drawers will be laminated finish. we will be providing shelves under the work surfaces depth of 12 " all through. Specification As Below :-	26.5		per rft	-
	Plywood should Have Glue Shear Strength (in dry state) Avg. 1000 N Min. Ind. 800 N ,Glue Shear strength(in wet State) Avg.800N Min.Ind 650N, Mycological Test should be Avg 800 N , Min Ind 650 N , Moisture content Not less than 5% not more than 15%. All Block Boards should be no de lamination in extreme range of humidity dimensional change not more than +/- 1 mm in local Planeness as per IS 1659-1990 . Water resistance - should not be any de -lamination after 72 hrs of Boiling. Minimum pass standard for Adhesion of plies, No appreciable sign of separation at Mycological test. Modulus Rupture -- 50N/sq. mm and Modulus of Elasticity 5000 N/ sq. mm. Laminate thkness should be 1 mm , resistance to dry heat 180 degree Centigrade, resistance to wear 350 minimum Resistance to immersion boiling water a) mass increase 12% , Thkness increase 14%, Resistance to colour change in Xenon Arc light 6% , In enclosed Carbon Arc Light 5% , Resistance to staining 5% , Dimensional stability at 20 degree centigrade .425% to .675 % , Resistance to cracking not worse than 4%. BRAND/MAKE : Please Specify				
5	Executive chair as per below looks.	1		each	-
	 BRAND/MAKE : Please Specify				
6	Visitors Chair as per below looks.	10		each	-
	 BRAND/MAKE : Please Specify				
7	Metal TDU unit BRAND/MAKE : Please Specify	1			
	OR				
7a	Prelaminated Hinge door unit 1200 x 900 x 450 mm BRAND/MAKE : Please Specify	1			
8	Steel AlmiraH 6'6" X 16" X 34" BRAND/MAKE : Please Specify	1			

LAYOUT DRAWING [ANNEXURE -II]

