

Office of the Municipal Councillors, Bhatpara

[Address: 1/1, West Ghoshpara Road, P.O. Kankinara, District: North 24 Parganas. PIN-743 126]

Ph: 2581-2082, 2581-9515, 2581-9514. Fax: 2581-1318. Email: bhat_09@yahoo.com & bhatparamunicipality@gmail.com

NOTICE INVITING QUOTATION

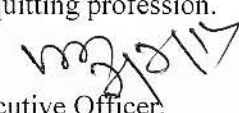
No. I-9/DR-2/1746

Date: 7/7/2014.

Quotation in Sealed Cover superscribing a Quotation for Supply of Stationary Articles for the year 2014-2015 are invited from the bonafide and resourceful suppliers. Quotation should reach the office of the undersigned on or before 3.00 P.M. by 18th July, 2014 and the same will be opened at 3.30 P.M. on the same day. If successful quotationer fails to supply with the order of acceptance within the stipulated period, the said order of acceptance of tender will be liable for cancellation and in the event of cancellation of the said order of acceptance, his /her earnest money deposit will be forfeited.

TERMS AND CONDITION

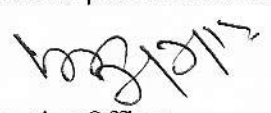
- 1 The rate must be inclusive of all charges including value Added Tax etc.
- 2 Clearance of Income Tax / P.Tax /Trade License and Credential if any should be submitted along with the quotation.
- 3 Delivery of the Stationary Articles are to be made at the Main office of Bhatpara Municipality at suppliers cost.
- 4 Supply is to be made strictly as per approved samples.
- 5 Inferior quality of articles will be rejected and the supplier must replace those, if any, within a week at his/her cost.
- 6 No proforma bill will be entertained.
- 7 The rate accepted by the undersigned will remain valid for 12 months.
- 8 The undersigned does not bind himself to accept the lowest rate and assign any reason for rejecting any or all the quotation whatsoever.
- 9 The quantity as mentioned in the list (enclosed) may be increased / decreased as per requirement of office. Articles may be procured by part order according to necessity.
- 10 That Quotation will have to be submitted along with **Enlisted Contractor/ General Order suppliers Certificate granted by the Municipal Authority**. If Quotation is found submitted by persons other than Enlisted Certificate holder it shall not be considered. But before submission of Quotations intending quotationers can enlist his/ her names after depositing the charge fixed by the Municipal Authority. The said enlistment amount will be treated as security money and will be refundable after the expiry of license and on his/ her quitting profession.


Executive Officer,
Bhatpara Municipality.

Encl : List of articles .

Copy forwarded for information to :

- 1 The Chairman, Bhatpara Municipality .
- 2 The Vice Chairperson , Bhatpara Municipality .
- 3 Sri /Smt . Member, C-in-C .
- 4 The Finance Officer, Bhatpara Municipality .
- 5 The Head Clerk .do. .do.
- 6 The officiating Accountant , .do. .do.
- 7 The Cashier .do. .do.
- 8 The Receiving Section, Bhatpara Municipality .
- 9 Office Notice Board Municipal Main Office at Bhatpara & Br. Office at Shyamnagar
- 10 IT- Co- ordinator- With the request to publish this tender notice in the official website of Bhatpara Municipality and website of Govt of West Bengal and ensure publication of the same in the website by 09.07.2014 and send a report of compliance to the head clerk regarding date of publication of this Tender Notice in the website.



Executive Officer,
Bhatpara Municipality.

Encloser of NIQ No.I-9/DR-2/1746 dated 07.07.2014.

SI No.	Name of The Stationary Articals	Quantity	Unit	Rate
1	Pin, King Company .	50	Box	
2	James Clip, Master Company .	50	Box	
3	Drinking Glass, Yeara Company ,	6	Doz	
4	Wood Pencil , Apsara H B .	6	Box	
5	Errasor (Non Dust) , Apsara .	120	Pcs	
6	Stapler (small) , Kangaro -10 .	30	Pcs	
7	Stapler (Medium) , Kanraro -555	6	Pcs	
8	Stapler (Big) , Kangaro -HP-45.	24	Pcs	
9	Stapler Pin No 10 (small) , Kangaro	400	Box	
10	Stapler Pin No 24/6 (Big) ,Kangaro .	100	Box	
11	Vim Powder , Hindustan Leaver .	10	Kg	
12	Exercise Khata No 4 (Half) , Nandita	10	Doz	
13	Exercise Khata No 6 (Half) , Nandita	10	Doz	
14	Register Khata No 18, Orient Co. Canvas Binding.	3	Doz	
15	Register Khata No 06, Orient Co. Canvas Binding.	3	Doz	
16	Register Khata No 04, Orient Co.Canvas Binding .	3	Doz	
17	Gum Paste (700 ML) Camel Co .	20	Bottel	
18	Faber-Castell Stamp Pad, Size-110mm X 69MM	100	Pcs	
19	Dot Pen (Both way) , Linc .L.H.Miracle-500 .	50	Doz	
20	Cloth Duster (20'X20") Good Quality .	12	Doz	
21	Water Jug (Plastic) , Ganga Mini RSH	24	Pcs	
22	Cover File , Nataraj , Model Unity .	50	Doz	
23	Flat File Triple 'S' Extrastrong (special),Ganash Make , Inside steel strip .	30	Doz	
24	Ruled Paper, Andhra Size- 14" X 8"	6	Quire	
25	White Paper , Andhra , Size - 14" X 8"	6	Quire	
26	Tag 8" (good quality) 100 Pcs in each Bundle .	50	Bundal	
27	Computer Paper10X12X2,80JSM,JK, Co.Mera Form	12	Pkt	
28	Carbon Double Sided ,Kores.	12	Box	
29	Pencil Carbon Paper (Big Size) , Sapphire .	2	Box	
30	Pencil Carbon Paper F .S . Sapphire .	1	Box	
31	Plastic Mug , Dynasty Co. Model -1312	30	Pcs	
32	Duster for use of Computer (soft polish Cloth) 3X3 good Quality .	50	Pcs	
33	Gutter (Rubber Band)	3	Kg	
34	Xerox paper, A4, Copy Power, RC0751XA,Size-21CM X 29.7CM,75GSM	1200	Pkt	
35	Xerox paper, F.S, Copy Power, RC0751ZA,Size 21.5 CM X 34.5 CM,75 GSM	50	Pkt	
36	Xerox paper, A3, Copy Power, RC0751YA, Size 29.7 cm x 42 cm, 75GSM	10	Pkt	
37	Stamp Pad ink , 600ml , Gripex .	10	Bottle	
38	Paper Weight (Round) .	3	Doz	
39	P.V.C. Tape (30mtr/100ft) , Freemans .	12	Pcs	
40	P.V.C. Tape (15mtr/50ft) , Freemans .	6	Pcs	
41	Scale ordinary Plastic, Bloom Merch andise Pvt .Ltd .	36	Pcs	
42	Writing Pad,1/4th Andhra paper(100 pages in each pad)	6	Pcs	
43	Writing Pad,1/6th Andhra paper(100 pages in each pad)	12	Pcs	
44	Cover of Drinking Glass (Steel) Make-Jindal	36	Pcs	
45	Mat for drinking glass (plastic) good quality .	36	pcs.	
46	Eraz-ex (Correction Fluid with Diluter) 15ml , Kores .	12	Pcs	
47	Lock & Key , 8 Leavers , Godrej Navtal .	3	Pcs	

48	Lock & Key , 7 Leavers , Godrej Navtal .	3	Pcs	
49	Towel VIP (Big Size)	6	Pcs	
50	Reffil-Blue (10 Pcs in each Pkt) , Linc -1500	300	Pcs	
51	Reffil-Black (10 Pcs in each Pkt) , Linc -1500	100	Pcs	
52	Reffil-Red (10 Pcs in each Pkt) , Linc -1500	300	Pcs	
53	Lifebouy Soap / Cake ,Hindustan Leaver .	12	Pcs	
54	Pin Cushion (magnatic) omega make .	12	Pcs	
55	Paper Clip 3" (Plastic) , Crocodile co .	50	Pcs	
56	Cup & Plate Set (Bone China) Raja Co . Cup - Medium	12	Pair	
57	Waste Paper Busket (plastic) , Supreme .	30	Pcs	
58	Punching machine (Big) Kangaro - 600	6	546	
59	Punching machine (small) Kangaro - 480	5	Pcs	
60	Envelop White (Small) 6X3 1/2 " good Quality paper .	1000	Per 100 Pcs	
61	Envelop White (Medium) 10X4 1/2 " good Quality paper .	500	Per 100 Pcs	
62	Spong Bucket , Hero make .	12	Pcs	
63	Tracing 60/70, Gateway .	1	Roll	
64	Card Board Scale , EDCO .	10	Pcs	
65	Set Square 9 " , Good Quality .	8	Pcs	
66	Set Square 12 " , Good Quality .	8	Pcs	
67	Liquid Amonia (5 Ltr .Zar) .	1	Jar	
68	Drawing Pen 0.3 Rotring .	1	Pcs	
69	Drawing Pen 0.5 Rotring .	1	Pcs	
70	Cello tape (Big) ,fuji	5	Pcs	
71	Amonia print paper (20 mtr .per Roll) Agnes make .	1	Roll	
72	Flap, good Quility .	500	Pcs	
73	Phenyle, Bengal Chemical , (5Ltr)	3	jar	
74	Computer file for Annual Budget Estimate for the year _____, size -12X10 Inclu. Printing on the top of the file .	50	Pcs	
75	Computer file for Revised Budget Estimate for the year _____, size -12X10 Inclu. Printing on the top of the file .Matter suplied by the Department .	50	Pcs	
76	Printer Cartridge Epson 24 (Hidencity)	30	Pcs	
77	RW DVD Disc 4.1 G.B (Sony/Frontec/Moserbear)	24	Pcs.	
78	RW Compact Disk (Sony/Frontec/Moserbear) 780 MB	12	Pcs	
79	Calculator -ORPAT Model No DTC- 0312 Digit -12 .	40	Pcs	
80	W.Compact Disk (Sony / Frontec / Mosarbaer).	20	Pcs	
81	HP Ink Cartridges, Inkjet (I) Black (69ml) Magenta (14ml) Cyan (14ml) Yellow (14 ml)	24	Pkt	II) (iii) (iv)
82	Pen Drive 8 G B Transcend	12	Pcs	
83	HP 88 A Laser Toner	12	Pcs	
84	HP 12A Laser Toner	2	Pcs	
85	Canon Laser Toner (303)	12	Pcs	
86	Canon Laser Toner (NPG-28)	6	Pcs	
87	Ghari detergent powder	50	1 kg pkt.	
88	Acid Muratic	30	Bottle	
89	Naptha Bengal Chemical (Big size)	5	Kg	
90	Ful Jharu (Best quality)	5	Pcs	
91	Floor Brush	10	Pcs	
92	Use and Throw Pen Blue - (Agni Gel)	300	Pcs	

93	Use and Throw Pen Black - (Agni Gel)	300	Pcs	
94	Use and Throw Pen Red - (Agni Gel)	300	Pcs	
95	Room Freshner (Primium)	20	Pcs	
96	Pencil Cutter (Sharpner) Nataraj make	20	Pcs	
97	Luxor, CD/DVD/OHP, Permanent Marker Pen Fine Tip	60	Pcs	
98	Scissor Still (medium size)	6	Pcs	
99	Dettol Hand Wash (Pouch)	12		
100	Cinthol Soap Small	24	Pcs	
101	Odonil	6	Pcs	
102	Good Knight Advance (liquide)	24	Pcs	
103	Cartridge Canon 416 Black	6	Pcs	
104	Cartridge Canon 416 Colour (Yellow, Cayn, Magenta)	6	Pcs	
105	Cutter Remover (Cash) .	6	Pcs	
106	Faber-Castell, Textliner 48 Refill, Highlighter pen	30	Pcs	
107	Glass Cover Cap	8	Pcs	
108	Cover-IT Correction Pen (make-Camlin)	10	Pcs	
109	Steel M Tape Tape 3 mtr.(Freemans)	6	Pcs	
110	T.D Cartrigde for Panasonic Xerox Machine (by Transcon)	2	Pcs	
111	T.D Cartrigde for Panasonic FAX Machine (by Transcon)	10	Pcs	
112	Waste Basket (BIG)	36	Pcs	
113	Clutch Pencial (Steadler)	48	Pcs	
114	Clutch Pencial (LED)	24	Pcs	
115	Steel M. Tape - 5 mtr(FREEMENS)	2	Pcs	
116	Thermometer (HICKS)	6	Pcs	
117	Duster for Black Board	12	Pcs	
118	Plastick VAT 80 Ltr. (make- Nilkamal)	5	Pcs	
119	Wooden Scale 12 inch	1	Doz	
120	Plastick Tray with CLIP	2	Pcs	
121	Trching Paper (A4 size)	3	Rim	
122	HP Laserjet ml 1005 black Cartridge 12 A	3	Pcs	
123	HARPIC(700ml)	20	Pcs	
124	Paper Napkin	1200	Pcs	
125	Colin (250 ml)	12	Pcs	
126	Fiber Scale	6	Pcs	
127	Weight Machine for measurement of human body weight, make-Krusp	1	Pcs	
128	Digital B.P.Machine, make- Dr.Morphen	1	Pcs	
129	Dettol Hand Wash (225 ml)	12	Pcs	
130	Lever Arch File, Make-Master/ Cobra	12	PCS	


 Executive officer
 Bhatpara Municipality