

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, -সেক্টর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।  
"ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 106, West Bengal.

ক্রমিক নং SUDA- 99/2010/360

তারিখ... 18.02.14

**NOTICE INVITING TENDER**

Sealed tender in printed letter head are hereby invited by the **Director (SUDA), ILGUS BHAVAN, HC Block, Sector-III, Salt Lake City, Kolkata-700 106** from the reputed and reliable distributors/dealers of renowned manufactures for supply and installation of Computer Hardware items as per enclosed specification:

**A. Scope of Wok** : Supply and installation of Hardware Items

**B. Competency** : The tendering firm should have a minimum of 5 (Five) years experience in similar nature of works. All such experience should be supported with self-attested documented credentials, testimonials and certificates. The tendering firm should have the Average Annual Turnover atleast Rs. 50 lakh during the preceding three Financial Year.

**C. Payment** :The payments will be released within 15 working days on submission of bills in triplicate along with the receipted Challan only after the successful execution of the whole assignment.

**D. Job Completion Time** : 7 ( Seven) working Days from the date of issuance of Work Order

**TERMS AND CONDITIONS**

1. The tendering firms should quote unit wise rate for all the items both in figure and words and should be inclusive of all taxes,duties,service and installation charges and the same should be valid for at least one month. The tendering firms should specify the **brand name** for all the items as per required specification.

2. The tendering firm must have proven track record and copy of the audited balance sheet of the firm for the last three years from a Chartered Accountant must be submitted with the tender.

3. The tendering firm should have VAT registration, Service Tax registration be submitted along with tender papers.

4. Latest Income Tax Clearance Certificate along with PAN in the name of the firm, and not in individual's name, should invariably be submitted along with tender papers.

5. The tender should be accompanied by earnest money of **Rs. 7,000/-** in the form of **Demand Draft** in favour of the “**Director, SUDA**”. The earnest money is refundable to the unsuccessful bidders immediately. In case of successful bidder, the amount of earnest money will form a part of Security Deposit. Rest amount of security deposit totalling to be **5%** will be adjusted with the Bill. The Security Deposit will be refunded after successful completion of One Year maintenance period.

6. In the event of failure to complete the work in time or not according to specification by the selected bidder or refusal to undertake the work allotted to them either expressly or otherwise, the Earnest Money and/or Security Deposit will be forfeited and the work order will be cancelled.

7. Tenders should be quoted in two separate envelopes with superscription of Technical Bid and Financial Bid. The Envelope containing financial bid shall be opened after the bidders found eligible in the technical bid.

8. The tender should be addressed to “**Director (SUDA), ILGUS BHAVAN, H-C Block, Sector-III, Salt Lake City, Kolkata-700 106**” should be superscribed on the sealed cover containing the tender.

9. The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tender without assigning any reasons thereof.

10. The sealed tender should reach this Office within 2.00 p.m. on **27.02.2014** and will be opened on the same date at 3.00 p.m. in presence of such bidder or his/her authorised agents.

Yours faithfully,



**Director, SUDA**

ক্রমিক নং **SUDA- 99/2010/360**

তারিখ... **18.02.14**

**Copy forwarded for information and wide circulation to :**

- 1) **Project Director, CMU**
- 2) **C.E. MED**
- 3) **D.S (CSC) Prasashan Bhavan, KMDA.**
- 4) **Joint Director, ILGUS**
- 5) **Chief Engineer, E&M Sector, KMDA**
- 6) **Director of Local Bodies**
- 7) **Financial Adviser, SUDA**
- 8) **Finance Officer, SUDA**
- 9) **Administrative Officer, SUDA**
- 10) **Computer Programmer, SUDA**
- 11) **Notice Board**



**Director, SUDA**

## Desired Specification of Hardware Items:

ক্রমিক নং SUDA- 99/2010/360

তারিখ... 18.02.14

| Sr. No.   |   | Qty            | Rate in Rs.<br>(all inclusive) | Amount in Rs. |
|---|---|----------------|--------------------------------|---------------|
| 01  | <b><u>Desktop Computer :</u></b><br><b>HP 3330 MT</b><br>Corei5 3470 processor /4GB DDR3 RAM / 500GB HDD<br>/DVDRW/Integrated Graphics / Integrated Gigabit Ethernet / WIN8 Pro<br>Downgrade / 3-3-3 Warranty / HP 18.5" LED Monitor  | <b>04 Nos.</b> |                                |               |
| 02  | <b><u>Laserjet Printer (B/w):</u></b><br><b>HP LaserJet Pro P1108 Printer</b> <ul style="list-style-type: none"> <li>• Up to 19/18 ppm (ISO) (letter/A4)1</li> <li>• First page out in as fast as 8.5 seconds</li> <li>• 266 MHz with 2 MB RAM</li> <li>• Up to 600 x 600 x 2 dpi (1200 dpi effective output); HP FastRes 600, HP FastRes 1200</li> <li>• Hi-speed USB 2.0 port</li> <li>• Compact and sleek design</li> <li>• Duty Cycle: 5,000 pages per month</li> <li>• 1 year onsite warranty</li> </ul> | <b>03 Nos.</b> |                                |               |
| 03.   | <b><u>Laserjet Printer (B/w):</u></b><br><b>HP LaserJet P2035 Printer</b> <ul style="list-style-type: none"> <li>• Up to 30 ppm (ISO)</li> <li>• First page out in as fast as 8 seconds from Powersave mode</li> <li>• 600 x 600 dpi with Ret,HP FastRes1200</li> <li>• 266 MHz with 16 MB RAM</li> <li>• Up to 25,000 pages per month</li> <li>• 50-sheet multipurpose tray 1, 250-sheet tray 2</li> <li>• IEEE 1284 – compliant parallel port</li> <li><b>1 year onsite warranty</b></li> </ul>             | <b>01 No.</b>  |                                |               |
| 04.   | <b><u>Scanner :</u></b><br><b>HP Scanjet 5590</b> <ul style="list-style-type: none"> <li>• 2400 x 2400 dpi h/w resolution</li> <li>• 48-bit colour; 999,999 dpi enhanced resolution</li> <li>• 8 ppm single-sided, 50 page ADF</li> <li>• Built-in adapter for slides/negatives</li> <li>• HP Document Management Software</li> <li>• Integrated Optical Character Recognition Software</li> <li><b>1 year onsite warranty</b></li> </ul>   | <b>01 No.</b>  |                                |               |
| 05.   | <b>1 TB External HDD – Seagate</b>  | <b>02 Nos.</b> |                                |               |
| 06.   | <b>APC UPS 600 VA</b>   | <b>04 Nos.</b> |                                |               |
| 07.   | <b>APC line Interactive UPS 1 KVA</b>   | <b>01 Nos.</b> |                                |               |
| <b>TOTAL ( In Rs.) both in Figure and Words</b> |   |                |                                |               |

**Director,SUDA**