



**NOTICE INVITING TENDER**

Name of the Work : Post Construction Anti Termite Treatment with 05 (Five) years Service Warranty in the entire Admin Building (including Library) , Hostel and Canteen Block of ILGUS at ILGUS Bhavan, Block – HC ; Sector-III ; Bidhannagar, Kolkata – 700 106.

Sealed Tenders are invited by the Joint Director-in-Charge, ILGUS from the reputed, reliable and resourceful agencies experienced in similar type of work as noted above. The agency shall have to make application in their respective letter head addressing to the Joint Director-in-Charge, ILGUS. The Terms & Conditions of the abovenoted work are as follows :

**TERMS & CONDITIONS**

1. The entire Anti Termite Treatment shall be done in accordance with the Scope of Work as laid down in Annexure – 1.
2. The price for all the above items shall be inclusive of all taxes & duties as applicable to the State Government Organisation and also inclusive of all sorts of fittings, fixings and accessories etc. complete related to the above noted work.
3. The Agencies shall have to quote their rates as per enclosed format (Annexure 'A').
4. No extra charges shall be paid for removal of any furniture, fittings etc. during the abovenoted work. The Agency shall have to remove all sorts of furniture, equipments and fittings etc. by their own arrangement and cost to complete the job perfectly and also replace the same after completion of the work.
5. The Tender Reference No. shall be mentioned on the sealed envelope clearly, failing which the Tender shall be treated as cancelled.
6. Intending applicants or their authorised representatives may inspect the site on any working day between 12 Noon to 3.00 pm during 24.10.2013 to 06.11.2013 (both days included).
7. Decision on acceptance of the Tender will rest with the Joint Director-in-Charge, ILGUS. He does not bind himself to accept the lowest offer and reserves the authority to reject any or all Tenders received without assigning any reason thereof.
8. i) Last Date of Submission of Tender at the office of ILGUS : upto 02.00 pm of 08. 11. 2013  
ii) Date of opening of Tender at the Office of ILGUS : at 03.00 pm of 08. 11. 2013

The applicants who have submitted Tenders or their authorised representatives may remain present at the time opening of Tender .

*Sd/- B. N. Kar*

Joint Director-in-Charge

Encl. as stated

Contd....2





**ANNEXURE : A**

Name of the Agency : \_\_\_\_\_

**1. Scope of Work :** Post Construction Anti Termite Treatment with 05 (Five) years Service Warranty Warranty in the entire Admin Building (including Library), Hostel and Canteen Block of ILGUS (details of which are given below) at ILGUS Bhavan, Block – HC; Sector-III; Bidhannagar, Kolkata – 700 106 as per following stages.

Sl. No.	Place where Treatment will be done	No. of Floor(s)	Approximate Area (Sq. Ft.) / Floor
1	Admin Building	Ground + 1	7,700 Sq. Ft.
2	Hostel Block	Ground + 1	6,000 Sq. Ft.
3	Canteen Block	Ground	2,100 Sq. ft.

**i) Treatment along external perimeter of the abovenoted buildings / blocks (Ground Floor only)**

Holes of 12 mm. dia and 30 cms. apart will be drilled along the external walls of each building / block at the ground level. Water based chemical emulsion will be injected under pressure into these holes and subsequently sealed off.

**ii) Treatment to wall and floor junction :**

Holes of 12 mm. dia and 30 cms. apart will be drilled along the walls in the entire inner floor of each building / block at the ground level. Water based chemical emulsion will be injected under pressure into these holes and subsequently sealed off.

**iii) Treatment along wooden doors & windows frame and wall junctions :**

Holes of 12 mm. dia and 30 cms. apart will be drilled along the wooden doors & windows frame and wall junctions vertically. Water based chemical emulsion will be injected under pressure into these holes and subsequently sealed off.

**iv) Treatment of wall mounted wooden fixtures with oil based chemical to prevent termite entry through them.**

**v) Wall soaking with Water based chemical emulsion wherever possible.**

**vi) Entire Electrical wirings should be treated with oil based chemical.**

**2. Statutory Requirements During Service :** Material safety data sheet for chemicals & PPE for Labour need to be provided by the selected Agency.

- 3. Requirements of Documents during Billing :**
- Registration of PF & ESI copy of the Agency
  - PAN Card & Service Tax Registration No. of the Agency and copies of both the documents.
  - NEFT / RTGS details.

**NB. Price to be quoted by the Agency in the following format inclusive of Labour, Materials and all Taxes**



: 2 :

I /We accept the scope of work and the Terms & Conditions mentioned above and also in the Tender Documents. Upon agreed I / We on behalf of \_\_\_\_\_

[Name of the Agency]

Offer the rate for the abovenoted work :

Sl. No.	Place	Type of Treatment	No. of Floor(s)	Area)/ Floor	Total Area (Sq. Ft.)	Rate per Sq. Ft.	Amount (₹)
1	Admin Building						
2	Hostel Block						
3	Canteen Block						
						Total Amount	

(Rupees \_\_\_\_\_ only).

The aforesaid amount is inclusive of Labour, Materials and all Taxes.

Yours faithfully,

Date :

Seal of the Company

\_\_\_\_\_  
Authorised Signatory  
along with seal

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Contact No. \_\_\_\_\_