

Office of the Municipal Councillors, Bhatpara

[Address: 1/1, West Ghoshpara Road, P.O. Kankinara, District: North 24 Parganas, PIN-743 126.]
Ph: 2581-2082, 2581-9515, 2581-9514. Fax: 2581-1318. Email: bhat_09@yahoo.com & bhatparamunicipality@gmail.com

NOTICE INVITING TENDER

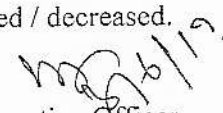
No. I-9/DR-2/691

Date: 03/06/2013

Tender in Sealed Cover superscribing a Tender for Supply of Stationary Articles for the year 2013-2014 are invited from the bonafide and resourceful registered suppliers. Tender should reach the office of the undersigned on or before 3.00 P.M. by 21st June, 2013 and the same will be opened at 3.30 P.M. on 21.06.2013. If a successful tenderer fails to supply with the order of acceptance within the stipulated period, the said order of acceptance of tender will be liable for cancellation and in the event of cancellation of the said order of acceptance, his/her registration money deposit will be forfeited.

TERMS AND CONDITION

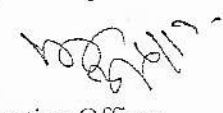
1. The rate must be inclusive of all charges including value Added Tax etc.
2. Clearance of Income Tax / P.Tax / Trade License and Credential if any should be submitted along with the quotation paper.
3. The registered supplier of the Bhatpara Municipality need not deposit earnest money to participate this Notice inviting tender.
4. The unregistered supplier of Bhatpara Municipality may participate to the Notice inviting Tender after obtaining registration certificate as suppliers from Bhatpara Municipality.
5. Delivery of the Articles are to be made at the Main office of Bhatpara Municipality at suppliers cost.
6. Supply is to be made strictly as per approved samples.
7. Inferior quality of articles will be rejected and the supplier must replace those, if any, within a week at his/her cost.
8. No proforma bill will be entertained.
9. The rate accepted by the undersigned will remain valid up to 31.03.2014.
10. The undersigned does not bind himself to accept the lowest rate and assign any reason for rejecting any or all the quotation whatsoever.
11. The quantity as mentioned in the list (enclosed) may be increased / decreased. Articles may be procured by part order according to necessity.


Executive Officer,
Bhatpara Municipality.

Encl : List .

Copy forwarded for information to :

1. The Chairman, Bhatpara Municipality .
 2. The Vice Chairperson , Bhatpara Municipality .
 3. Sri /Smt . Member, C-in-C .
 4. The Finance Officer, Bhatpara Municipality .
 5. The O.S . Bhatpara Municipality .
 6. The Head Clerk .do. .do.
 7. The Accountant , .do. .do.
 8. The Cashier .do. .do.
 9. The Receiving Section, Bhatpara Municipality .
 10. Office Notice Board Municipal Main Office at Bhatpara & Br. Office at Shyamnagar
- IT- Co- Ordinator- With the direction to publish this tender notice in the official website of Bhatpara Municipality and website of govt of West Bengal and ensure publication of the same in the website by 05.06.2013 and send a report of compliance to the head clerk regarding date of publication of this Tender Notice in the website .


Executive Officer ,
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(List of Stationary Articles for the year 2013 - 2014)

No.	Description of Stationary Articles	Rate Quoted/Unit	Quantity .
1	Pin, King Company .	Per Box	235 Box
2	James Clip, Master Company .	Per Box	200 Box
3	Drinking Glass, Yeraa Company ,	Per Doz	20 Doz
4	Wood Pencil , Apsara H B .	Per Box	30 Box
5	Pencil Cutter (sharpner)	Per Pc	100 Pcs
6	Errasor (Non Dust) , Apsara .	Per Box	20 Box
7	Stapler (small) , Kangaro -10 .	Per Pc	75 Pcs
8	Stapler (Medium) , Kanraro -555	Per Pc	15 Pcs
9	Stapler (Big) , Kangaro -HP-45.	Per Pc	10 Pcs
10	Stapler Pin No 10 (small) , Kangaro	Per Box	200 Box
11	Stapler Pin No 24/6 (Big) ,Kangaro .	Per Box	100 Box
12	Vim Powder , Hindustan Leaver .	Per Kg	25 Kgs
13	Exercise Khata No 4 (Half) , Nandita	Per Doz	12 Doz
14	Exercise Khata No 6 (Half) , Nandita	Per Doz	12 Doz
15	Register Khata No 18, Orient Co. Canvas Binding.	Per Doz	10 Doz
16	Register Khata No 16, Orient Co. Canvas Binding.	Per Doz	12 Doz
17	Regisrer Khata No 12, Orient Co. Canvas Binding.	Per Doz	10 Doz
18	Register Khata No 10, Orient Co. Canvas Binding.	Per Doz	10 Doz
19	Register Khata No 08, Orient Co. Canvas Binding.	Per Doz	30 Doz
20	Register Khata No 06, Orient Co. Canvas Binding.	Per Doz	10 Doz
21	Register Khata No 04, Orient Co. Canvas Binding .	Per Doz	10 Doz
22	Gum Paste (700 ML) Camel Co .	Per Bottle	60 Bottle
23	Stamp Pad 6" , Tiger Brand	Per Pc	80 Pcs
24	Stamp Pad 4" , Tiger Brand	Per Pc	200 Pcs
25	Cloth Duster (20"X20") Good Quality .	Per Doz	25 Doz
26	Water Jug (Plastic) , Ganga Mini RSH	Per Pc	30 Pcs
27	Cover File . Nataraj , Model Unity .	Per Doz	120 Doz
28	Flat File Triple 'S' Extrastrong (special) ,Ganash Make , Inside steel strip .	Per Doz	18 Doz
29	Safed Detergent Powder .	Per Kg	150 Kgs
30	Soap / Cake (30 gram) Cinthol/Mysore sandel/joy/lux	Per Pc	1000 Pcs
31	White Paper , Andhra , Size - 14" X 8"	Per Quire	200 Quire
32	Ruled Paper , Andhra , Size - 14"X 8"	Per Quair	150 Quire
33	Tag 8" (good quality) 100 Pcs in each Bundle .	Per Bundle	300 Bundle
34	Computer Paper10X12X1,80JSM,JK,Co.Mera Form	Per Pkt	30 Pkts
35	Computer Paper10X12X2,80JSM,JK, Co.Mera Form	Per Pkt	50Pkts
36	Computer Paper 15X12X1,80JSM,JK,Co.Mera Form	Per Pkt	50 Pkts
37	Carbon Double Sided ,Kores.	Per Box	30 Box
38	Typing Carbon (503) , F.S. Kores .	Per Box	05 Box
39	Pencil Carbon Paper F . S . Saphire .	Per Box	20 Box
40	Plastic Mug , Dynasty Co. Model -1312	Per Pc	15 Pcs
41	Duster for use of Computer (soft polish Cloth) 3X3 good Quality .	Per Pc	30 Pcs
42	Gutter (Rubber Band)	Per Kg.	05 Kg
43	Xerox paper, Size-A4 AndhraGreen,500Sheet PerPkt.	Per Pkt	1500 Pkts
44	Xerox paper, Size-F.S. AndhraGreen,500Sheel PerPkt.	Per Pkt	250 Pkts
45	Xerox paper, Size-A3,Andhra Green, 500SheetPerPkt.	Per Pkt	30 Pkts
46	Typing Ribbon (Cotton) Black ,Kores	Per Pc	10 Pcs
47	Stamp Pad ink , 600ml , Gripex .	Per Bottle	20 Bottle
48	Paper Weight (flat) / (Round) .	Per Doz	10 Doz
49	P.V.C. Tape (30mtr/100ft) . Freemans .	Per Pc	25 pcs
50	P.V.C. Tape (15mtr/50ft) , Freemans .	Per Pc	10 Pcs
51	Dot Pen , Add BALLET, Black Body .	Per Pc	110 Pcs

No.	Description of Stationary Articles	Rate Quoted/Unit	Quantity
52	Scale ordinary Plastic, Bloom Merchandise Pvt. Ltd.	Per Pc	50Pcs
53	Writing Pad, 1/4th Andhra paper (100 pages in each pad)	Per Pc	30 Pcs
54	Writing Pad, 1/6th Andhra paper (100 pages in each pad)	Per Pc	40Pcs
55	Eraz-ex (Pen) 15ml, Kores.	Per Pc	30 Pcs
56	Lock & Key, 8 Leavers, Godrej Navtal.	Per Pc	30 Pcs
57	Lock & Key, 7 Leavers, Godrej Navtal.	Per Pc	60Pcs
58	Lock & Key, 6 Leavers, Godrej Navtal.	Per Pc	40Pcs
59	Towel VIP (Big Size)	Per Pc	15 Pcs
60	Use and Throw Pen Blue - (Agni Gel)	Per Pc	1500 Pcs
61	Use and Throw Pen Black - (Agni Gel)	Per Pc	1500 Pcs
62	Use and Throw Pen Red - (Agni Gel)	Per Pc	1000 Pcs
63	Lifebouy Soap / Cake, Hindustan Leaver.	Per Pc	50 Pcs
64	Pin Cushion (magnetic) omega make.	Per Pc	30 Pcs
65	Paper Clip 3" (Plastic), Crocodile co.	Per Pc	50 Pcs
66	Cup & Plate Set (Bone China) Raja Co. Cup - Medium	Per Pair	60 Pair
67	Waste Paper Basket (plastic), Supreme.	Per PC	50 Pcs
68	Punching machine (Big) Kangaro - 600	Per Pc	20Pcs
69	Punching machine (small) Kangaro - 480	Per Pc	30 Pcs
70	Envelop White (Small) 6X3 1/2 " good Quality paper	Per 100 Pcs	4000 Pcs
71	Envelop White (Medium) 10X4 1/2 " good Quality paper	Per 100 Pcs	2000 Pcs
72	Tracing 60/70, Gateway.	Per Roll	10 Roll
73	Rotring Tikky Clatch Pencil (0.5)	Per Pc	10 Pcs
74	Liquid Amonia (5 Ltr. Zar).	Per Jar	05 Jar
75	Drawing Pen 0.3 Rotring.	Per Pc	05 Pcs
76	Drawing Pen 0.5 Rotring.	Per Pc	03 Pcs
77	Cello tape (Big), fuji	Per Pc	30 Pcs
78	Amonia print paper (20 mtr. per Roll) Agnes make.	P Roll	40 Rolls
79	Flap, good Quality.	Per Pc	10000 Pcs
80	Drawing Pen 0.2 Rotring	Per Pc	02 Pcs
81	Lead (H.B)	Per Box	05 Box
82	Phenyle, Bengal Chemical, (5Ltr)	Per Jar	10 Jar
83	Dettol, 500ml, Racket & Colman	Per Bottle	02 Bottle
84	Computer file for Annual Budget Estimate for the year 2014-2015. size -12X10 Inclu. Printing on the top of the file.	Per Pc	50 Pcs
85	Computer file for Revised Budget Estimate for the year 2013-2014. size -12X10 Inclu. Printing on the top of the file. Matter supplied by the Department.	Per Pc	50Pcs
86	Printer Cartridge Epson 24 (Hidencity).	Per Pc	120 Pcs
87	RW Compact Disk (Sony/Frontec/Moserbear) 780 MB	Per Pc	50 Pcs
88	Computer paper, 10X12X2, 80 G.S.M. (Parporating System) for use of Miscellaneous Receipt, J.K.Co. Mera Form. 1000 Sheet Per Pkt.	Per Pkt	120 Pkts
89	Calculator -ORPAT Model No OT- 512T Digit -12.	Per Pc	30 pcs
90	W.Compact Disk (Sony / Frontec / Mosarbaer).	Per Pc	50 Pcs
91	HP Ink Carridges, Inkjet I) Black (69ml) II) Magenta (14ml) III) Cyan (14ml) Yellow (14ml)	Per Pkt Per Pkt Per Pkt Per Pkt	10 Pkts 10 Pkts 10 Pkts 10 Pkts
92	Pen Drive 8GB Transcend	Per Pc	20 Pcs
93	HP 88A Laser Toner	Per Pc	18 Pcs
94	HP 12A Laser Toner	Per Pc	18 Pcs
95	Canon Laser Toner (303)	Per Pc	18 Pcs
96	Canon Laser Toner (NGP-28)	Per Pc	18 Pcs
97	Canon Toner (416) .Black	Per Pc	18Pcs
98	Canon Toner (416) .Colour(yellow, cayn, Magenta)	Per Pc	18Pcs
99	Epson T II Cartridges 91-N Economoy. (3Colours)	Per Pc	60Pcs
100	Epson T II Cartridges 73-N Standard. (Black)	Per Pc	80 Pcs
101	Acid Muratic	Per Bottle	100 Bottles

No.	Description of Stationary Articles	Rate Quoted/Unit	Quantity
102	Naptha Bengal Chemical (Big Size)	Per Kg	5 Kgs
103	Ful Jharu (Best Quality)	Per Pc	25 Pcs
104	Floor Brush	Per Pc	10 Pcs
105	Room Freshner (Primium)	Per Pc	50 Pcs
106	Odonil	Per Pc	70 Pcs

10/9/13
Executive Officer
Bhatpara Municipality

g/e
T.A.W.
15-5-13