

NABADIGANTA INDUSTRIAL TOWNSHIP AUTHORITY

UNNYAN BHAVAN, 1ST FLOOR, BLOCK-A, SEC-II, SALT LAKE CITY, KOLKATA-700091

NIT NO. 13/NDITA/2014-15

Dated: 10.11.2014

NOTICE INVITING TENDER

Sealed Tenders are invited by the **Executive Officer, Nabadiganta Industrial Township Authority** for the under mentioned work from bonafide , eligible, resourceful and experienced Firms/Operators/Individual Contractors for the operation and maintenance of the following **Pay & Use Toilets** in Nabadiganta Industrial Township Area.

Name of the works:	<ol style="list-style-type: none">1. Operation and maintenance of Pay & Use Toilets near at Oxford Building in NDITA.2. Operation and maintenance of Pay & Use Toilets opposite to Techno India College in NDITA.3. Operation and maintenance of Pay & Use Toilets opposite to IEM near at College more in NDITA.
Cost of Tender Paper for each work	Rs. 1,000.00
Value of the work	Rate to be Quoted separately for each Pay & Use Toilet.
Earnest Money for each work	Rs. 5,000.00
Last date and time for written application or obtaining Tender documents	Up to 2.00 p.m. on 18.11.2014
Last date and time for grant of permission by Tender inviting authority for obtaining Tender documents	Up to 2.00 p.m. on 20.11.2014
Last date and time for purchase of the Tender documents by the permitted agencies	Up to 4.00 p.m. on 24.11.2014
Last date and time for submission of sealed Tender papers	Up to 3.00 p.m. on 26.11.2014
Date and time for opening of Tenders in presence of willing Tenderers	After 3.30 p.m. on 26.11.2014

2. Qualification of applicant:

The intending applicant should possess requisite well established infrastructure to carry out similar type of work including possessions of skilled and unskilled work force and sufficient resourcefulness with adequate equipment.

3. Credentials, certificates, testimonials etc. required along with application for Tender documents:

- i) Experience certificates of similar type of operation and maintenance of toilets in various Semi Govt. Organization / Statutory Body/ Local body / Govt. undertaking Authorities for last three years. The certificates should invariably include work orders supported by payment certificates, performance certificate issued by relevant authorities from where orders / payment certificates have been originated.
- ii) Proof of financial capability through bank documents.
- iii) Valid Sales Tax (In form-58), S.T. Registration Certificate / Commercial Tax, Current Professional Tax certificates (As per Annexure-XIXI, referred in Kolkata Gazette, Aug 22, 2001; vide Notification No. 2853-F.P.T. dated, Aug 22, 2001) / Income Tax Return verification form of last Assessment Year/Pan Card
- iv) Other Tax registration documents, if any, issued by competent authority.
- v) Trade License issued by competent authority.

[All in original for compare with photocopy's to be submitted (if required)] to the Executive Officer, NDITA for being entitled to get permission for purchasing tender paper.

4. Tender Documents: The Tender shall consist of –

- i) Notice inviting Tender.
- ii) WBF 2911 (i/ii)/ 2908.
- iii) Conditions and Requirement for Tendering.
- iv) Conditions and general terms.

5. Cost of Tender documents:

As stated in the attached list per set as per point 5 above. Purchase by cash payment, during working hours on all working days, for allowed cases, may be made. The cost paid is non-refundable. The allowed tenderers shall be required to pay the cost through banks and submit the copy of challan for further use, when asked for.

6. Conditional Tender:

No conditional Tender shall be entertained.

7. Right to acceptance:

The Tender inviting authority reserves the right to accept the Tender. He also reserves the right to reject one, few or all Tenders received. The decision of the authority is final, without assigning any reason whatsoever and shall be binding for all.

8. Validity for acceptance:

Offers made in Tender shall remain valid up to 90 (Ninety) days from the date of submission of Tender. No revision on any ground shall be entertained at any stage.

9. Further enquires:

The Tender inviting authority may seek clarifications and analysis of rates and inputs made in Tender offers, from Tenderers which shall have to be replied forthwith, to facilitate early finalization of acceptance orders.

10. General:

1. The rate should be quoted considering cost of all staff, labour, materials, electricity charges, water & taxes and duties as applicable. The rate quoted in the tender shall remain open for acceptance for a period of 3 (three) years from the date of acceptance of the tender.
2. Separate tender should be submitted for each Pay & Use Toilet.
3. Successful tenderer will have to execute an agreement.
4. The tenderer should quote rate both in words and figure.

11. Related information about the work site etc.:

The Tenderers are advised to ascertain the site conditions fully prior to submission of Tender. They may also seek prior clarifications on various related aspects of the work. No claims on ground of insufficient knowledge on any count after submission of the Tender shall be entertained.

12. Tenderers are to be careful in making offer insertions in the Tenders and carefully go through the directions laid down in relevant section of the document.
13. Late submission of the Tender documents is not allowed.
14. Any sort of canvassing, influencing compatriot Tenderers and any other unethical act of one, few or all Tenderers is strictly prohibited. The Tender accepting authority reserves the right to take suitable actions, if found erring, which shall be binding to all.
15. **No subletting** of works by initiating any type of **sub-contract** is allowed.
16. **Statutory declarations**, to be furnished by tenderers, have been notified in relevant section of Tender documents.
17. Conditional tender will not be accepted in any case.
18. N.S.C. or K.V.P. in the Form of Earnest Money will not be entertained and in that case tender will be treated as cancelled.
19. All intending eligible applicant(s)is/are requested to be present personally during the time of submitting application. Authorized representative through Notary/Power of Attorney will only be allowed in absence of original applicant(s)
20. The successful licensee/operators shall be allowed to charge @ Re. 1 (Rupee one only) for urinal, @ Rs. 2 (Rupees two only) for using WC/Privy and @ Rs. 3 (Rupees three only) for bathing from the public for use of that toilet block. Without the approval of the NDITA Authority no other charges can be levied. In this regard decision of the NDITA Authority is final & binding on the licensee/operator.

Executive Officer
Nabadiganta industrial Township Authority

Memo No: 1353/1(14)/NDITA/14

Date: 10.11.2014

Copy forwarded for kind information and with request for publicity to:-

1. Secretary KMDA, Prasasan Bhavan, Bidhannagar.
2. The Chief Engineer, Municipal Engineering Directorate, Bikash Bhavan, Bidhannagar, Kolkata- 700091.
3. Project Director, Sundarban Development Board, Mayukh Bhavan.
4. The Special Engineer, Urban Development Department, Sech Bhaban. Bidhannagar, Kolkata- 700091.
5. The Executive Engineer 24 Parganas, Divn-II, MED.
6. Sub- Divisional Officer, Bidhnnagar.
7. Executive Officer, Bidhannagar Municipality.
8. Executive Engineer (PWD) Division-I, Purta Bhavan.
9. Technical Advisor, NDITA.
10. The Executive Engineer, NDITA.
11. The Finance Officer, NDITA.
12. The Notice Board, NDITA.
13. Publication in our official website (www.ndita.org) & website of the Deptt. of M.A. (www.wbdma.gov.in)
14. Publication in daily News Papers.

Executive Officer
Nabadiganta industrial Township Authority

NABADIGANTA INDUSTRIAL TOWNSHIP AUTHORITY

Unnayan Bhavan, 1st Floor, Block - A, Sector - II, Salt Lake, Kolkata - 700 091

Rate Sheet

I/We agree to maintain and operate the Pay & Use Toilets at _____
_____ (Location) in Nabadiganta Industrial Township Area according
to Terms & Condition and agree to pay the License Fee as per the following rates:

Sl. No.	Year of Operation	License Fee to be paid to the Nabadiganta Industrial Township Authority in each year (Rate to be quoted in Rs.)
1.	1 st Year	
2.	2 nd Year	
3.	3 rd Year	

Declaration of Tenderer:

I/We do hereby undertake that I/We have visited the site and read the draft agreement carefully and after considering all aspects this tender is submitted with my full knowledge and belief. We shall abide by all the Terms & Conditions mentioned in this tender and the event of my failure to comply with the said terms & conditions. Nabadiganta Industrial Township Authority shall have the full authority to take appropriate penal action against me including to the termination of this operation & maintenance agreement.

Signature of Tenderer
with Seal

Address:.....

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Phone No.....