

Memo No: ME/PRG-II/ /1C-4/2008

Date: /11/13

**NOTICE INVITING TENDER**  
**TENDER NOTICE NO. : 01 of EE/24 Pgs. Divn.-II/2013-14**

Sealed Item Rate Tenders in printed form as specified are hereby invited by the Executive Engineer, 24 Parganas Division-II, Municipal Engineering Directorate, Bikash Bhawan, South Block(1<sup>st</sup> Floor), Salt Lake City, Kolkata-700 091 for "**Fixed Partition Wall with Sliding Doors, inside the office premises of West Bengal Valuation Board, Mayukh, Salt Lake, Kolkata 700 091**" as per enclosed Price Schedule.

1. Name and address of the Engineer In charge : Executive Engineer, 24-Parganas Division - II, Municipal Engineering Directorate, Bikash Bhawan, South Block (1<sup>st</sup> Floor), Salt Lake City, Kolkata-700 091.
2. Mode of deposition of Earnest Money : Earnest money to be paid in favour of the **Executive Engineer, 24 Parganas Division II , M.E.Dte.** in the form of Bank Draft/ Pay Order drawn on any scheduled Bank payable at Kolkata/saltlake and must accompany the tender, without which the tender will be summarily rejected.
3. Eligibility to purchase tenders : The intending tenderers, Govt. enlisted or bonafied outsiders or working contractors under this Directorate who have successfully completed similar nature of work to the tune of 60% of the tendered amount in a single contract within the last 5(five) financial years. The working contractors whose performances are not satisfactory will not be allowed to participate in this tender.
4. Printed form in which tender is to be submitted : West Bengal Form No. 2911 (ii) including up-to-date Corrigenda and addenda as per order of Government.
5. Price per set of tender documents : Tender documents can be obtained on cash payment of non-refundable fee of Rs. 755/- (Rupees seven hundred & fifty five) only from the Office of the Executive Engineer, 24 Parganas Division II , M.E.Dte.
6. Last date & time for receipt of application. : **29.11.2013 upto 2.00 PM.** Application seeking permission for purchasing tender documents should be accompanied by the attested photocopies of all credentials, e.g. payment certificate, work completion certificate, Schedule of work and valid documents along with the attested photocopies of PAN card, up-to-date paid copy of challan for P.T and certificate for VAT registration. Original Documents should be shown to the concerned Sub-Assistant Engineer in any working days. In absence of any of these documents, the application will not be considered for permission. **Attestation of all above documents shall have to be done from a Notary/Gazette Officer.**
7. Date & time for sale of tender : **04.12.2013 upto 3.00 PM.** To be purchased from the Office of the Executive Engineer, 24 Parganas Division II, M. E. Dte
8. Last date, time & venue for dropping of tender papers : **06.12.2013 upto 2.00 PM** at the Office of the Executive Engineer, 24 Parganas Division II , M.E.Dte

- Date, time & venue for opening of tender papers : **06.12.2013 at 3.00 PM** at the Office of the Executive Engineer, 24 Parganas Division II, M.E.Dte.
10. Mode of issue of Tender papers : Tender papers will be issued from the Office of the Executive Engineer, 24 Parganas Division II, M.E.Dte.
11. Mode of payment of completed works : Payment of completed work/works will be made on the value of work done from the office of the **Executive Engineer, 24 Parganas Division II, M.E.Dte.**

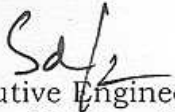
If the Office of the Executive Engineer, 24 Parganas Division II, M.E.Dte, Bikash Bhawan, South Block(1<sup>st</sup> Floor), Salt Lake City, Kolkata-700 091 happens to be closed on the date of receiving and opening tenders, these will be received and opened on the next working day at the time and venue as mentioned above without any further notice.

Tenders in sealed cover containing all the documents must be superscribed with the name of the work/works, Group No. and tender notice no. Tenders will be opened in presence of the participants or their authorized representatives who will intend to be present at the time of opening. Building and other construction workers welfare cess @ 1 % will be deducted from each Bill. (Reference: FD Memo No. 6895 – F. Dated 11-9-2006)

Tender submitted in any form other than the tender documents issued in favour of the tenderers is liable to be rejected. Tender documents with missing pages of scheduled items will be disqualified and it will be the tenderers' responsibility to point out the shortcoming in the documents, if any, which will have to be furnished well before the date of submission for needful action by the Office of the Executive Engineer, 24 Parganas Division II, Bikash Bhawan, South Block(1<sup>st</sup> Floor), Salt Lake City, Kolkata-700 091.

Tender documents and other relevant particulars may be seen by the intending tenderers during office hours in the Office of the Executive Engineer, 24 Parganas Division II, M.E.Dte, Bikash Bhawan, South Block(1<sup>st</sup> Floor), Salt Lake City, Kolkata-700 091. Application alongwith the enclosures as detailed against sl. no. 6 shall have to be submitted to the Office of the Executive Engineer, 24 Parganas Division II, M.E.Dte, Bikash Bhawan, South Block(1<sup>st</sup> Floor), Salt Lake City, Kolkata-700 091, prior to the purchase of the tender papers. The eligible contractors will have to produce the originals during purchase of tender documents for verification of the enclosures accompanying the applications by the Office of the Executive Engineer, 24 parganas Division II, M. E. Dte., Bikash Bhawan, South Block(1<sup>st</sup> Floor), Salt Lake City, Kolkata-700 091 prior to the purchase of the tender papers. Intending tenderers shall apply and obtain tender papers from the Head Quarter of the concerned officer, well in advance to guard against any difficulty.

The Executive Engineer, 24 Parganas Division II, M. E. Dte., Bikash Bhawan, South Block (1<sup>st</sup> Floor), Salt Lake City, Kolkata-700 091 reserves the right to accept or reject any or all tenders and also to cancel this Tender Notice fully or partially due to any reason whatsoever without assigning any reason thereof.

  
Executive Engineer,  
24 Parganas Division II, M. E. Dte.