

NABADIGANTA INDUSTRIAL TOWNSHIP AUTHORITY

UNNYAN BHAVAN, 1ST FLOOR, BLOCK-A, SEC-II, SALLAKE CITY, KOLKATA-700091

NIQ NO. 10/NDITA/2014-15

Dated: 28.11.2014

NOTICE INVITING QUOTATION

Sealed Quotations are invited by the **Executive Officer, Nabadiganta Industrial Township Authority** for the under mentioned work from bonafide, eligible and experienced Firms/Individual Contractors who have successfully completed works in Govt. Department/ Local Bodies having credentials i.e. Work Orders with Completion Certificates of similar nature of work within the stipulated time.

Name of the work:	As per enclosed list.
Value of the work to be Quoted Including 1% Cess	Rate to be quoted inclusive of all taxes.
Last date and time for submission of sealed Quotation	Up to 3.00 p.m. on 08.12.2014
Date and time for opening of Quotation in presence of willing Quotationers	After 3.30 p.m. on 08.12.2014

2. Qualification of Quotationers:

The intending quotationer should possess requisite well established infrastructure to carry out similar type of work including possessions of qualified supervisors, skilled and unskilled work force and sufficient resourcefulness with adequate machineries, equipment, required for proper execution of work, being applied for.

3. Credentials, certificates, testimonials etc. required along with Rate Quotation and Quotation Inviting Notice:

- i) Experience certificates of similar type of completed works if any in various Govt. /Semi Govt. Organization / Statutory Body/ Local body/ Govt. undertaking Authorities for last three years. The minimum limit of total value of work, for which certificates to be attached, should be not less than 50% of corresponding value of rate quoted against the work now included in the notice, each year. The certificates should invariably include work orders supported by payment certificates, performance certificate issued by relevant authorities from where orders / payment certificates have been originated.
- ii) Proof of financial capability through bank documents.
- iii) Valid Sales Tax (In form-58), S.T. Registration Certificate / Commercial Tax, Current Professional Tax certificates (As per Annexure-XIXI, referred in Kolkata Gazette, Aug 22, 2001; vide Notification No. 2853-F.P.T. dated, Aug 22, 2001) / Income Tax Return verification form of last Assessment Year/Pan Card
- iv) Other Tax registration documents, if any, issued by competent authority.
- v) Trade License issued by competent authority.

- vi) Certificate of registration of West Bengal Value Added Tax in Form 3.
- vii) Valid of Electrical Contract License. (In case of Electrical works)
- viii) Declaration of the Electrical Supervisor engaged in the Concerned Company to be submitted through Notary. (In case of Electrical works)
- ix) Supervisor's Competency Certificate holding part No. at least for 1, 2, 7A & 11. (In case of Electrical works)
- x) Electrical Workman's permit having part (I) & (V) and (XI) Completion Certificate with Schedule of works along with Order Copy of works as stated above. (In case of Electrical works)

[All in original for compare with photocopy's to be submitted (if required) to the Executive Officer, NDITA in any circumstance.]

4. Earnest Money payable along with submitted Quotation:

- i) An amount of 2% of rate quoted amount against the work shall have to be submitted along with the Quotation in the form of Bank Draft drawn in favor of NDITA.

5. Conditional Quotation:

No conditional Quotation shall be entertained.

6. Right to acceptance:

The Quotation inviting authority reserves the right to accept the Quotation. He also reserves the right to reject one, few or all Quotation received. The decision of the authority is final, without assigning any reason whatsoever and shall be binding for all.

7. Validity for acceptance:

Offers made in Quotation shall remain valid up to 120 (One hundred twenty) days from the date of submission of Quotation. No revision on any ground shall be entertained at any stage.

8. General:

Mode and method for quoting rates and other input, spirit and features of the contract and all relevant aspects have been highlighted in the different section of the Quotation document, which shall be governing and binding condition of the contract.

9. Related information about the work site etc.:

The Quotationers are advised to ascertain the site conditions fully prior to submission of Quotation. They may also seek prior clarifications on various related aspects of the work. No claims on ground of insufficient knowledge on any count after submission of the Quotation shall be entertained.

10. Late submission of the Quotation documents is not allowed.

11. **No subletting** of works by initiating any type of **sub-contract**, is allowed.

12. Conditional Quotation will not be accepted in any case.

13. Cess @Rs. 1.00% of the cost of constructional work(s) should be deducted from the bill(s) additionally apart from other statutory deduction like VAT/I.T. etc. vide Notification No. 1182-IR dated Sep 20, 2005 of Labour department Rate quoted by the Quotationers shall be deemed to have made the provision on his/her own accordingly.

14. All intending eligible applicant(s)is/are requested to be present personally during the time of submitting application. Authorized representative through Notary/Power of Attorney will only be allowed in absence of original applicant(s)

Executive Officer
Nabadiganta industrial Township Authority

Memo No: 1438/1(10)/NDITA/14

Date: 28.11.2014

Copy forwarded for kind information and with request for publicity to:-

1. Secretary KMDA, Prasasan Bhavan, Bidhannagar.
2. The Chief Engineer, Municipal Engineering Directorate, Bikash Bhavan, Bidhannagar, Kolkata- 700091.
3. Sub- Divisional Officer, Bidhannagar
4. Executive Officer, Bidhannagar Municipality
5. Technical Advisor/NDITA
6. The Executive Engineer/ NDITA.
7. The Finance Officer/ NDITA
8. The Notice Board, NDITA.
9. Publication in our official website (www.ndita.org) & website of the Deptt.of M.A. (www.wbdma.gov.in)
10. Publication in the Daily News Paper.

Executive Officer
NabadigantaIndustrial Township Authority

NABADIGANTA INDUSTRIAL TOWNSHIP AUTHORITY

Unnayan Bhavan, 1st Floor, Block - A, Sector - II, Salt Lake, Kolkata - 700 091

LIST OF WORKS UNDER NIQ NO: 10/NDITA/2014-15 Dated: 28.11.2014

Sl. No.	Name of Work	Earnest Money Rs	Time of Completion
1.	Repairing & maintenance of electrical equipments alongwith supplying, fitting & fixing of all materials like wires, fixtures etc. for 1 (one) year at NDITA office at Unnayan Bhawan.	2% of rate quoted amount	12 Months
2.	Renovation of Electrical equipments alongwith supplying, fitting & fixing of all materials like wires, fixtures etc. at conference room, NDITA office.	2% of rate quoted amount	15 Days
3.	Repairing & maintenance of High Masts alongwith supplying, fitting & fixing of all materials like cables, wires, fixtures etc. including on/off operation for 1 (one) year at Nabadiganta Industrial Township.	2% of rate quoted amount	12 Months

Executive Officer
Nabadiganta Industrial Township Authority

Memo No: 1438/1(10)/NDITA/14

Date: 28.11.2014

Copy forwarded for kind information and with request for publicity to:-

1. Secretary KMDA, Prasasan Bhavan, Bidhannagar.
2. The Chief Engineer, Municipal Engineering Directorate, Bikash Bhavan, Bidhannagar, Kolkata- 700091.
3. Sub- Divisional Officer, Bidhnnagar
4. Executive Officer, Bidhannagar Municipality
5. Technical Advisor/NDITA
6. The Executive Engineer/ NDITA.
7. The Finance Officer/ NDITA
8. The Notice Board, NDITA.
9. Publication in our official website (www.ndita.org) & website of the Deptt.of M.A. (www.wbdma.gov.in)
10. Publication in the Daily News Paper.

Executive Officer
Nabadiganta Industrial Township Authority

Rate Sheet for work in NIQ No. 10/NDITA/2014-15

Sl. No. 1

Pro-forma for the Rate Bid-Quotation for the work of "Repairing & maintenance of electrical equipments alongwith supplying, fitting & fixing of all materials like wires, fixtures etc. for 1 (one) year at NDITA office at Unnayan Bhawan."

SL. NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	RATE (to be Quoted)	AMOUNT (in Rs.)
1.	Repairing & maintenance of electrical equipments alongwith supplying, fitting and fixing of necessary materials like wires, fixtures, switch board etc. including all taxes and labours for 1 (one) year in all the rooms and toilets at NDITA Office, Unnayan Bhawan. Payment will be made quarterly (one quarter = 3 months)	1 (one) Job	Per Job		

Total Rs.

Amount in word:-

Signature of Quotationer
(With Seal)

Rate Sheet for work in NIQ No. 10/NDITA/2014-15

SL. No. 2

Pro-forma for the Rate Bid-Quotation for the work of "Renovation of Electrical equipments alongwith supplying, fitting & fixing of all materials like wires, fixtures etc. at conference room, NDITA office."

SL. NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	RATE (to be Quoted)	AMOUNT (in Rs.)
1.	Renovation of Electrical equipments by supplying, fitting & fixing of materials like CFL fittings (7 nos.), LED light fittings (15 nos.) at False Ceiling including wiring, Switch board etc. at conference room, NDITA office as per direction of EIC.	1 Job	Per Job		

Total Rs.

Amount in word:-

Signature of Quotationer
(With Seal)

Rate Sheet for work in NIQ No. 10/NDITA/2014-15

SL. No. 3

Pro-forma for the Rate Bid-Quotation for the work of "Repairing & maintenance of High Masts alongwith supplying, fitting & fixing of all materials like cables, wires, fixtures etc. including on/off operation for 1 (one) year at Nabadiganta Industrial Township."

SL. NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	RATE (to be Quoted)	AMOUNT (in Rs.)
1.	Repairing & maintenance of 4 Nos. High Mast alongwith supplying, fitting & fixing of all materials (excluding High Mast pole) like cables, wires, fixtures etc. as per attached technical specifications and preferred list of materials, including on/off operation for 1 (one) year at Nabadiganta Industrial Township as per direction of EIC. Payment will be made quarterly (one quarter = 3 months)	4 Nos.	Each		

Total Rs.

Amount in word:-

Signature of Quotationer
(With Seal)