

Office of the Councilors of Kulti Municipality, Kulti, Burdwan

NOTICE INVITING BID

BID NO:20/12-13/W.S.

Memo No. 2338/K.M.

dated 04/12/2012

The Chairman, on and for behalf of the Board of Councillors of Kulti Municipality invites sealed competitive Bid on Turnkey Basis (Three part systems) from reputed, established, reliable and resourceful companies/Firms/Contractor having experience in construction work as noted below. The eligibility for participating in the bids are depicted here under.

1. Name of Work: Surveying, planning, designing, drawing, supplying materials and equipment and construction of 2 nos. 8MGD (16 MGD) of RCC intake arrangement with twin infiltration gallery, gravity conduit, RCC intake well cum pump house & other related works like, Bridge (Pathway), pipe tray, cable tray, bank protection electro-mechanical works including necessary arrangement for collection of Water of required capacity from River Damodar with pumping arrangement with a proposal for modification of proposed substation (both civil and Electro-Mechanical work) including erection, commissioning, 3 months trial run and necessary training of maintenance staff & thereafter three years operation & maintenance of infiltration Gallery with intake well including pumping station inclusive of pumps, motors and other allied electrical / co-related machineries on turnkey basis.
2. Location of Work: The River Bed of Damodar, Mouza -Chinakuri, P.S: Kulti, Dist.: Bardhaman.
3. Eligibility to participate in the Bid: Having experience and technical acumen in Executing or completing Design & Construction of a infiltration gallery intake system of 3 MGD or above capacity/similar nature of work including civil, electro-mechanical works in a single contract on turnkey basis during last ten successive years in any Govt. /Semi Govt./Undertaking organization.

AND

Having qualified technical personnel (to be employed under the firm for at least 3 consecutive years) with sound knowledge and experience in execution of similar nature of works that shall be deployed for this Turnkey Contract.

AND

Having annual turnover of at least 4.00 Crore in average or above during last successive three years.

AND

Having valid VAT/ST, P Tax clearance Certificates, PAN Card, P.F. & E.S.I. Registration Certificate, Electrical Contractor along with Supervisors License (all parts).

Note : a) works of similar nature i.e infiltration Gallery with intake well under progress will not be treated as credential only works completed successfully will be treated as credential.

b) Solid sound MOU / Consortium / Sub-contract in any form will be entertained but in the event of consortium, lead. Partner must have all eligibility criteria may be excepting work experience which will be complied by the co-partners. But in all cases, the lead partner will be legally responsible for completion of the project.

4. Documents to be produced

A successful performance and completion Certificate/ payment certificate issued by the competent authority shall have to be furnished in support of credibility in terms with eligibility criteria depicted in this Notice.(Ref. Sl. 3 : Eligibility to participate in the Bid) Besides this, following documents shall have to be furnished;

a. Particulars of ownership / partnership or Board of directors pertaining to the Organization / Company / Firm.

b. Copies of valid PAN Card, Sales Tax Clearance Certificate and Professional Tax Clearance Certificate.

c. Bank Solvency Certificate not less than 05.00 crore.

d. Valid documents in support of Annual Turnover.

e. List of Machineries & Equipments necessary for fields as well as laboratory test for all materials.

f. List of Technical Personnel in details with names, qualifications and experiences holders.

g. Corresponding Address, Fax & Telephone Nos., Contact No. & e-mail Number.

h. Annual Audited balance sheets for the last three financial year.

i. All relevant documents pertaining to legally valid solid and sound MOU consortium / sub contract.

All copies of documents to be furnished should be self-authenticated and duly notarized but original to be produced at the time of opening of "Pre Qualification BID (PART I).

5. Earnest Money

2% of the Bid price in each Bid proposal in two parts, vise

a. 2% of the Bid price as an initial Earnest Money Deposit

- b. shall accompany with "PART – I" (Pre-qualification).
The rest 8% security deposit will have to deducted from the bill/bills as per rule.
6. Cost price of Bid documents Rs.10,000.00 (Ten thousand only) each set comprising three parts.
 7. Mode of Purchase From the Office of the Chairman, Kulti Municipality, KultiBurdwan, on payment the cost by Bank draft drawn in favour of "**Chairman, Kulti Municipality, Burdwan.**" between 10 hours to 15 hours on all working days.
 8. Last date of purchase of Bid documents Up-to 5 p.m.on dated 08.01.2013 from the 'Office of the Chairman, Kulti Municipality, Kulti.'
 9. Last date of submission of Bid documents Up-to 2 p.m. on 17.01.2013 at the 'Office of the Chairman, Kulti Municipality, Kulti.'
 10. Date and time of opening of **PART I** of Bid documents (pre-qualification) At 2.30P.M. on 17.01.2013 at the 'Office of the Chairman, Kulti Municipality, Kulti.' in presence of Bidders or their authorized representatives who opt to be present at Office of the Chairman, Kulti Municipality.
 11. Date and time of opening of **PART II** of Bid documents (Technical Part) At 3.00 P.M. on 17.01.2013at Office of the Chairman, Kulti Municipality, Kulti in presence of Bidders or their authorized representatives who opt to be present.
 12. Date and time of opening of **PART III** of Bid documents (Commercial Part) To be intimated later on in due course of time.
 13. Time of completion Time of completion of the Contract is 18 (eighteen) months from the date of issue of Work Order.
 14. Site inspection & general information Intending Bidders are required to inspect the site of the Project with particular reference to location and infrastructure facilities. They are to make a careful study with regard to availability of materials and their sources and all relevant factors as might affect their rates and prices. They should be also acquainted with relevant IS specifications Clauses & Sub Clauses of the General Condition, Technical specifications, all Bid documents and to have fully acquainted with all details of work front, communications, underground utility services seasonal weather, labours, water supplies of existing & proposed site levels, position, electricity and any other general information including topological, hydrogeological condition for well foundation, soil investigation report, quality of water,determination of location of Intake Structure wells with infiltration gallery & level pertaining to and needed for the work to be completed in time properly. No data will be supplied by the Municipality only the site earmarked for the

project will be shown.

15. Bid documents

A full set of Bid documents consists of 3 Parts. These are;

- I) **Part I** containing all documents in relation to the name of the firm applied for and credentials possessed by them along with all documents as depicted in Sl. No. 4.
- II) **Part II** containing following documents namely;
Section A: Description of the Project.
Section B: Conditions & Requirements for Bidding.
Section C: General Condition of the Contract.
Section D: Special Provisions.
Section E: General specifications of Workmanship & materials for Civil Works.
Section F: General Technical Specifications.
Section G: Detailed Technical Specification for Civil Works.
Section H: Annexure, etc.
Section I: Scope of Works & Technical Specifications for Electrical Motor Works Plant.
Section J: Technical Specification of Pumps.
Section K: Motor Control Panel & Power Distribution Panel
Section L: Mechanical Works.
Section M: General Technical Specification for RCC pile foundation
Section N: Detailed Specification for fabrication of Steel Pipe & Special & Other Allied Works
Appendices / Annexures under Section H :
 - i) Raw Water quality.
 - ii) List of tools/Electrical Equipment's
 - iii) Soil Investigation Report.
 - iv) List of vendors
 - v) Site Plan & level drawing.
 - v) Deviations if any.
- III) **Part III** containing following documents;
 - a. Bid Price and
 - b. Bid & Forms

16. Sequence of Bid submission

PART I (Pre Qualification)

All relevant documents as mentioned in PART I including an initial Earnest Money deposit amounting to 2% of the Bid price in the form of Bank Draft only drawn in favour of the Chairman, Kulti Municipality, Kulti Burdwan payable at Asansol shall be submitted in a sealed cover marked 'PART – I'.

PART II (Technical Part)

All relevant documents as mentioned in PART II should be submitted in a sealed cover marked 'PART – II'.

PART III (Commercial Part)

PART III shall be submitted in a sealed cover marked

'PART – III'. The Chairman, Kulti Municipality, Kulti, Burdwanor his representatives will open this part in his Office after evaluation of the Technical offer under PART – II in presence of Bidders or their authorized representatives who opt to be present. The date of opening of Part III will be intimated to the Bidders duly.

The above mentioned two separate sealed covers of PART II & PART III shall again be put into a third sealed cover marked "PART II & PART III" and this sealed covers together with 1st sealed cover marked 'PART I' shall again be put into a fourth sealed cover marked "Surveying ,planning, designing, drawing, supplying materials and equipment and construction 2 nos. 8MGD (16 MGD) of RCC intake arrangement with twin infiltration gallery, gravity conduit , RCC intake well cum pump house & other related works like Bridge (Pathway), pipe tray, cable tray , bank protection, electro-mechanical works including necessary arrangement for collection of Water of required capacity from River Damodar with pumping arrangement with proposal for modification of proposed substation (both civil and Electro-Mechanical work) including erection, commissioning, 3 months trial run & thereafter five years operation& maintenance of infiltration Gallery and pumping station inclusive of pumps, motors and other allied electrical / correlated machineries on turnkey basis"and addressed to The Chairman, Kulti Municipality, Kulti, Burdwan.

Bids received late on account of any reason whatsoever will be returned unopened. Telegraphic Bids will not be accepted. As stated earlier, only the seal Cover marked 'PART I' will be opened on the date mentioned above and if after opening it is found that the Bidder do not fulfill prerequisite qualification or all documents as required to be furnished in the said cover are not submitted by the Bidders, the corresponding seal cover marked 'PART II & III' will not be opened at all and the Bid will be liable for rejection. However, Earnest money as deposited along with Part I will be refunded in due course of time.

After scrutiny, clarification and evaluation of the technical proposals submitted by the Bidders in "PART – II" of the Bid, if found to be technically or otherwise acceptable then only the sealed cover marked "PART – III" of the Bid will be opened in presence of Bidders or their authorized representatives who opt to be present and the date will be intimated to the Bidders on the date of opening of PART - II.

The Bid offered by any Bidder who shall not strictly adhere to the procedure outlined herein is liable for rejection.

17. Validity of Bid

A Bid submitted shall remain valid for a period of 120 calendar days from the date set for opening of Bids.

Any extension of this validity period if required will be subject to concurrence of the Bidders.

18. Withdrawal of Bid

A Bid once submitted shall not be withdrawn within the validity period. If any Bidder/Bidders withdraw his/their Bid(s) within the validity period then Earnest Money as deposited by him/them will be forfeited. However, a Bidder may withdraw his proposal by writing an application to The Chairman, Kulti Municipality, Kulti, Burdwan before the schedule opening time of the Bids.

19. Opening & Preliminary Examination of Bids

Immediately after the time stipulated for opening of each Part as stated, the Chairman, Kulti Municipality, Kulti, Burdwan or his authorized representative shall open all Bids received in presence of Bidders or their authorized representatives who opt to be present.

Contents of the individual Bid of PART -I shall first be examined in a general way as to their conformity and agreement with the Bid requirements. Any Bid (PART-I) not conforming to any of the requirements may be disqualified forthwith at the discretion of the authority opening the Bids. Bidders not so disqualified shall be subject to detail scrutiny as stated under.

20. Detail Scrutiny of Bids

Bids that have been apparently considered valid on the result of 'General Examination' carried out earlier in prequalification stage (Part-I) shall be subject to subsequent detail scrutiny of Bid PART- II. Notwithstanding the 'General Examination', the Bid receiving authority reserves the right of rejection of any Bid which may be found to be defective during the detail scrutiny.

During the detail scrutiny of PART II, Bidders will be liable to provide relevant documents in support of any clarification if sought for. Bid Part – II not conforming to any of the requirements will be disqualified.

During the detail scrutiny of PART III, if any discrepancy or error found in the Schedule of Prices quoted in figures and words the prices quoted in words will be considered the valid price and the total shall be worked out by adding the amounts for individual components quoted in words and corrected accordingly. The Bid price as thus established shall be taken for comparative Evaluation of the Bids. No condition whatsoever is allowed in PART III. Any condition found in PART III should result in summary rejection of the offer.

21. Acceptance of Bid

The Chairman, Kulti Municipality, Kulti, Burdwan will accept the Bid. He does not bind himself to accept otherwise the lowest Bid and reserves to himself the right to reject any or all of the Bids received without assigning any reason thereof.

22. Intimation

The successful Bidder will be notified in writing of the

acceptance of his Bid. The Bidder then becomes the "Contractor" and he shall forthwith take steps to execute Formal Contract Agreement with the Chairman, Kulti Municipality, Burdwan and fulfill all his obligations as required by the Contract.

After the Bid is provisionally accepted, the Bidder shall submit detail Design, Drawing and working specifications phase-wise based on existing site condition & proposed levels at site. Phase wise matching with work schedule programme, the 1st phase & detail designing & working specification. These papers, design and drawings if found technically correct and acceptable with proper examination by the Superintending Engineer, West Circle, M.E.Dte. After obtaining recommendation from them, the Chairman, Kulti Municipality, will accept finally.

Eventually, all the PARTS, Design, Drawings correspondences etc. of the successful Bidder & Employer shall be taken as a part of the Agreement.

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| 23. Escalation of Cost | There will be no escalation in cost for materials or labour and the contract price mentioned in the contract stands valid till completion of the O & M of the contract. |
| 24. Name & address of EIC of the Work | Executive Engineer, Asansol Division, Municipal Engineering Directorate, Govt. of West Bengal. |
| 25. Execution of Work | The Contractor is liable to execute the whole work as per direction and instruction of the Executive Engineer, Asansol Division of Municipal Engineering Directorate who is the Engineer-in-Charge of the work. |
| 26. Payment | Payment will be made to the successful Bidder periodically only by The Chairman, Kulti Municipality, Burdwan. All Electro-mechanical works will have to be primarily recommended/approved by the Technical Advisor, (E/M) MED. |
| 27. Influence | Any attempt to exercise undue influence in the matter of acceptance of Bid is strictly prohibited and any Bidder who resorts to this will render his Bid liable to rejection. |

Following clauses are to be adhering to by the concerned Bidder during the process of Bidding.

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| 28. | In case office faces sudden closure owing to reason beyond the scope and control of the authority, any of the last date/dates as schedule in Sl. No 8 to 11 may be extended up-to/to next and following working day without issuing further and separate notice should the inviting authority feels it to be necessary and exigent. |
| 29. | Persons having authenticated and having registered Power of Attorney may be considered lawfully becoming to be acting on and for behalf of the Bidder. |
| 30. | The Chairman, reserves right to reject any or all the bids without assigning any reason |

and to accept any bid in whole or in part.

31. Bids are to be submitted in sealed covers super scribing with name of the work and Bid Notice No. Full name & address of the Bidder shall have to be written at the bottom left hand corner of the same envelope.
32. Bid price shall have to written in English in ink both in words and figures. If there is any discrepancy found between figures and words, then the rates written in words will be final and binding.
33. Sufficient care has been taken to avoid variance in between the contents of the listed documents in the Bid documents. However, if there is any variance between the contents of different documents, the provision of documents appearing earlier in the list shall prevail over the same provided in the contents coming later.
34. Imposition of any duty/tax/rule etc. owing to change /application in legislations/enactment shall be considered as a part of the contract and to be adhering to by the Bidder/Contractor strictly.
35. Bid Accepting Authority is the Chairman, Kulti Municipality, Burdwan.
36. No conditional Bid shall be entertained.
37. In case of any dispute arising from any clauses of similar nature between bid documents and Municipal tender from the decision of the Superintending Engineer, West Circle, M.E. Dte.,Burdwan will be final and bending.
38. Sealed cover for technical Bid (Part – II) and Commercial Bid (Part – III) will not be opened who have disqualified in pre-qualification (Bid Part –I). Similarly sealed cover of commercial bid (Part- III) will not be opened who have disqualified in technical Bid (Part –II). In all cases the bid will not be returned to the bidder and shall be kept in the office record.
39. All usual deduction for taxes as applicable i.e. ST., IT and labour welfare cess etc. as applicable will be made from the bills time to time.
40. 1% of the Gross bill shall be deducted from the Contractor's bill as welfare cess in addition to the normal deduction as per rules.

**Chairman,
Kulti Municipality,
Kulti, Burdwan**

Declaration of the Bidder

(Affidavit to be affirmed on a Non Judicial Stamp Paper of Rs. 10/- and enclosed with the Bid documents which is required to be submitted with the PART I & PART II in time duly)

I,, son of
....., aged about years by occupation
..... do hereby solemnly affirm and confirm as follow;

1. That, I am the of have duly authorized by and competent to affirm this affidavit on behalf of the said Bidder.

2. That, I have inspected the site of work covered under NIB (NIB No) circulated through Office memo bearing No -----dated ----- and have made myself fully acquainted with the site conditions existing level/proposed level and local conditions in and around the site of work. I have also carefully and meticulously gone through the Bid documents. Bid of the above named Bidder is offered and submitted upon due consideration of all factors and if the same is accepted, I on and for behalf of the aforesaid Bidder, being lawfully and duly authorized, promise to abide by all the covenants, conditions and stipulations of the Contractual documents and to carry out, complete the works to the satisfaction of the Bid accepting Authority of the Work and abide by all instructions as may given by the Engineer in Charge of the work time to time. I also hereby undertake to abide by the provisions of Law including the provisions of Contract Labour (Regulation & Abolition) Act, Apprentice Act 1961, West Bengal Sales Tax Act, VAT Act, Income Tax Act as would be applicable to the Contractor upon entering into formal Contract / agreement with the Bid Inviting/Accepting authority.

3. That I declare that, no relevant information as required to be furnished by the Bidder has been suppressed in the Bid documents.

4. That in case of MOU /Consortium / Sub contract lead Partner will be legally responsible to the Authority for completion of the project concern in all respect on schedule time.

5. That the statement above made by me is true to my knowledge.

Deponent
Solemnly affirmed by the said
.....
before me.

.....
(1st class Judicial Magistrate / Notary Public)