

Kolkata Urban Services For The Poor

**Corrigendum
of**

Terms of Reference

for

Rolling out of
Municipal e-Governance
in 87 non KMA ULBs



Change Management Unit

Sr. No.	Page no./ Clause no.	Existing clause details	Changed clause details
1	Where ever applicable	Bids shall be received up to 15:00 hrs. on 21/10/2011 at the office of CMU, KUSP.	Bids shall be received up to 15:00 hrs on 27/10/2011 at the office of CMU, KUSP.
2	Page 8, clause 19.1, General Clause for Phase – II:	Phase–II work may be granted to the successful bidder who has been awarded the work of Phase - I at the lowest financial rate secured in respect of Phase - II or at its option, the CMU may also go in for fresh tender.	Phase–II work may be granted to the successful bidder who has been awarded the work of Phase - I at the lowest financial rate secured in respect of Phase - II (ignoring unusually low rates quoted, if any) or at its option, the CMU may also go in for fresh tender. CMU reserves the right to decide whether a bid is unusually low or not.
3	Page 25, clause 7	<p>TRAINING AND DOCUMENTATION</p> <p>a) Training for users The bidder should provide adequate centralized/ ULB level training to the users at the Bidder location/ULB location, to enable them to operate the software as mentioned. Approximately, a total number of 900 persons to be trained for all the 41 ULBs. However, the number of persons to be trained will be finalized later.</p> <p>b) User Manual and Other documentation The Bidder should provide hard and soft copies of the training manual and other documentations for proper knowledge transfer both in English and Bengali.</p>	<p>TRAINING AND DOCUMENTATION</p> <p>a) Training for users The bidder should provide adequate centralized and ULB level training to the users at the Bidder location/ ULB location, to enable them to operate the software as mentioned.</p> <p>The centralized training is to be imparted at the bidder's own location at Kolkata, using bidder's own infrastructure and/or facilities.</p> <p>ULB-level training may be imparted at the individual ULB's location, utilizing such ULB's infrastructure and facilities.</p> <p>Sufficient numbers of user manuals are also to be distributed amongst the concerned ULB employees by the bidder, in terms of the directions of the ULB or CMU, KUSP, in such numbers as may be deemed fit and proper by such ULB or CMU, KUSP.</p> <p>Approximately, a total number of 900 persons will have to be trained for all the 41 ULBs. However, the actual number of persons to be trained will be finalized later, depending upon the actual requirement. .</p> <p>b) User Manual and Other documentation The bidder should provide, as may be required by the concerned ULB and CMU, KUSP, adequate numbers of hard copy per ULB as well as a soft copy per ULB of the training manuals and other documentation for proper knowledge transfer. Such manuals and documentation are</p>

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			to be in both, English as well as Bengali. Approximately, 50 hard copies of User Manual per ULB on an average may be required. However, the actual number of User Manuals will be finalized later, depending upon the actual requirement.
4	Page 21 point 4.2 of the tender document	The bidder should have an office in Kolkata and should also have a Software Development Center in Kolkata. Valid proof should be submitted along with the bid.	Bidder must set up a fully functional office in Kolkata within such time as CMU may advise to its satisfaction, to perform the bidders obligations under the Terms of Reference.
5	Page 26, Section D PART-B: Details of the software:	PART-B: Details of the software: To give an idea regarding design of the modules the following details are given which are subject to change during implementation as per direction of CMU or its authorised body. All the modules have to be developed after preparing individual SRS.	PART-B: Details of the software: The software modules are as follows:
6	Page 113, table 3, column 2 And Page 114, table 3, column 2	Total Manpower required for 1 ULB	Total Man-days required for 1 ULB
7.	page 116 and 117,	SECTION-F BID EVALUATION PROCESS AND OFFER OF CONTRACT	SECTION-F BID EVALUATION PROCESS AND OFFER OF CONTRACT See Page 3

Evaluation Process A single stage two-envelope bidding procedure will be used for the evaluation. Under this process, the Evaluation Committee will provide technical marking as follows:

Sl. No.	Criteria (All Mandatory)	Point System/ Indicator	Detailed Score (P)	Main score T=P/10	Total Score
1.	Bid Presentation and Completeness of the Overall Solution	<ul style="list-style-type: none"> o Overall understanding of technical requirements through presentation= 50 o Neatness, appearance, binding = 10 o Availability of copies of all statutory documents, particularly those indicated in Sections C and D (5 marks to be deducted for each omission) = 40 	100	10	10
2.	Bidder Track Record	<p>Experience of similar projects - (Max- 200)</p> <p>Aggregate Monetary Value of Projects Handled by the Bidder during the last 3 Financial Years (Rs. In Crore)</p> <p>200 Marks to be awarded to the Bidder with the Highest Value of the Indicator. Marks of other bidders to be calculated by reduction of their respective values following unitary method.</p>	200	20	20
3.	Organization capacity & Manpower Strength	<p>Annual Turn Over - (Max- 100)</p> <p>Annual Turn Over of the Bidder / prime bidder (in case of consortium) for the last 3 Financial Years (Rs. In Crore)</p> <p>100 Marks to be awarded to the Bidder with the Highest Value of the Indicator. Marks of other bidders to be calculated by reduction of their respective values following unitary method</p> <p>Manpower Strength - (Max- 100)</p> <p>Manpower Strength in the Direct Pay Roll of the Bidder</p> <p>100 Marks to be awarded to the Bidder with the Highest Value of the Indicator. Marks of other bidders to be calculated by reduction of their respective values following unitary method.</p>	200	20	20
4.	Implementation plan and others	<ul style="list-style-type: none"> o Implementation Methodology, Methodology of Configuration Management, Testing, Deployment, Project Management and Quality Control = 100 o Details of support model including = 200 o Training, Documentation, Project Plan and Time Schedule = 100 o Customer Support Plan and issue resolution process including communication plan = 100 	500	50	50
Total					100

Minimum technical score required to qualifying for opening the Financial Bid of a bidder is 70 points. The Financial Bids of bidders whose technical score is less than 70 points will not be opened.