

STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।

"ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 106, West Bengal.

SUDA- 18/2013/498

Date: 25/03/2013

To:

- (1) The Mayor/Chairman/Chairperson
.....(124).....Municipal Corpn./Municipality
(excluding KMC, Gangarampur & Balurghat Municipalities)
- (2) The Municipal Commissioner, Kolkata Municipal Corporation
- (3) The Chief Executive Officer, Cantonment Board, Barrackpore
- (4) The Executive Officer, Nabadiganta Industrial Township Authority

Sub: Survey for identification of Manual Scavengers and Insanitary Latrines in the statutory cities of West Bengal – Training Programme for District & City Level Officials

Sir/Madam,

You are aware that the survey, as per the subject above, is being conducted by the State Urban Development Agency (SUDA) under the Municipal Affairs Department, Government of West Bengal. In this regard the Institute of Local Government of Urban Studies (ILGUS), also under the MA Dept., Government of West Bengal has been entrusted with the task of imparting training to the officials both from the districts and statutory cities; kindly refer to the attached training schedule.

Given the above, you are hereby requested to kindly nominate the following officials (**at most 4**) from your organisation to attend the said training as per the attached schedule:

1. Executive Officer
2. Sanitary Inspector
3. Sanitary Assistant
4. IT Coordinator

(At least one of the attendees from your organisation be well conversant with computer operation).

IEC materials like handbills/posters in requisite numbers for the purpose of publicity in their relevant domain of work will be handed over to the trainees.

For further clarification, your good office may contact Mr Shankar Banerjee, Head Clerk & Accountant, ILGUS, at his e-mail ilgus.magowb@gmail.com or Phone No. 9748191987 / Mr. Sandip Gupta, Computer Programmer, SUDA, at his e-mail cp.suda@yahoo.co.in or Phone No. 9432104437.

Yours faithfully,



(M N Pradhan)

Director, SUDA

Encl: The Training Schedule

দুরভাষ: ২৩৫৮ ৬৪০৩/৬৪২১/৫৭৬৭, ফ্যাক্স : ২৩৫৮৫৮০০

Tel: 2358-6403/6421/5767, Fax: 2358-5800, SUDA Accounts Section : 2358-6408

E-Mail: wbsudadir@gmail.com

STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেকটর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।
"ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 106, West Bengal.

-2-

SUDA- 18/2013/498(124)

Date: 25/03/2013

Copy along with enclosure forwarded to:

- (1) The District MagistrateDistrict (except Dakshin Dinajpur) – with a request to nominate the following officials from his/her Districts to attend the training programme as per the attached schedule.
 - (a) District Manager, WB SC ST Development & Finance Corporation
 - (b) Officer-in-Charge of Municipal Affairs Dept/District Municipal Development Officer
 - (c) The District Statistical Officer
- (2) Project Director, CMU
- (3) Shri Bhupal Ch. Patra, WBCS(Exe), Joint Secretary, MA Dept., Govt of West Bengal
- (4) Chief Engineer, MED – with the request to nominate the Superintending Engineer of the different Circles to attend the training programme as per the attached schedule.
- (5) Shri Mitra Chatterjee, WBCS(Exe), OSD & Ex-Officio Deputy Secretary, MA Dept, GoWB
- (6) Joint Director, ILGUS
- (7) Shri Amit Kr Dawn, Executive Engineer, MED and Project Engineer, SUDA
- (8) PA to the Secretary, Municipal Affairs Department
- (9) Shri Shankar Banerjee, Head Clerk & Accountant, ILGUS
- (10) Shri Sandip Gupta, Computer Programmer, SUDA

(M N Pradhan)
Director, SUDA

দুরভাষ: ২৩৫৮ ৬৪০৩/৬৪২১/৫৭৬৭, ফ্যাক্স : ২৩৫৮৫৮০০

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Training Schedule for Survey on Mannual Scavengers

| Sl. | Date | Day | Time | District | No. of ULBs Involved |
|-----|------------|----------|------------------|--|--|
| 1 | 04/04/2013 | Thursday | 11:00am - 1:30pm | Kolkata & Howrah | Kolkata MC - 1 Howrah MC - 1 Total - 02 |
| | | | 2:00pm - 4:30pm | ULBS of North 24 Parganas District | North 24 paganas - 29 Total - 29 |
| 1 | 05/04/2013 | Friday | 11:00am - 1:30pm | ULBS of North Bengal & Bankura Disticts | Cooch Behar - 6 Darjeeling - 5 Jalpaiguri - 5 Malda - 2 Uttar Dinajpur - 4 Bankura - 3 Total - 25 |
| | | | 2:00pm - 4:30pm | ULBS of Nadia, South 24 Parganas, Purulia & Howrah Disticts (except - HMC) | Nadia - 10 South 24 Parganas - 7 Purulia - 3 Howrah - 2 Total - 22 |
| 1 | 06/04/2013 | Saturday | 11:00am - 1:30pm | ULBS of Murshidabad, Burdwan & Birbhum Disticts | Murshidabad - 8 Burdwan - 11 Birbhum - 6 Total - 25 |
| | | | 2:00pm - 4:30pm | ULBs of Midnapur (East), Midnapur (West) & Hooghly Disticts | Midnapur (East) - 5 Midnapur (West) - 8 Hooghly - 12 Total - 25 |