



# রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ..... SUDA-16/2015/1523 (61)

তারিখ 5.11.2015

From: **Shri M.N.Pradhan, IAS**  
**Director, SUDA &**  
**Mission Director, WBSULM**

To : **The Mayor/ Municipal Commissioner/ Commissioner/ Chairperson**

..... **Municipal Corporation / Municipality.**  
**(58 ULBs under NULM)**

Sub: **Engagement of Community Organiser at City Mission Management Unit under National Urban Livelihood Mission (NULM).**

Madam/ Sir,

1. In Para 5.4 of operational Guideline in Capacity building and Training (CB & T) component under National Urban Livelihood Mission (NULM) there is a provision for engagement of Community Organisers (CO) at City Mission Management Unit of each ULB under NULM.
2. Proposal was under consideration quite sometime past at Municipal Affairs Deptt. for engagement of fresh Community Organiser under NULM as proposed by Committee for selection of Manpower at SMMU & CMMU level and approval has been received to engage fresh Community Organiser in each NULM ULB @ one CO / 3000 BPL families excluding the Community Organiser/s in position.

In this respect I have been directed to inform you the following :-

A. All NULM ULB will engage fresh Community Organiser as per ULB wise vacancy list enclosed

B. Eligibility criteria will be :-

- i) Education :- 10+2 in any discipline.
- ii) Experience :- 3 - 5 years of experience in working with community on social development.
- iii) Proficiency in MS Office (Word, Excel, Power Point etc.) is preferable.
- iv) Age -- 18- 40 years as on 01.04.2015
- v) Remuneration :- Rs 10,000.00/ month (all inclusive.)

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408



C. City level Selection Committee constituted under NULM will engage fresh Community Organiser as per guideline issued for engagement of experts.

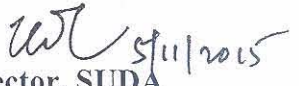
D. Engagement is purely contractual. Initial engagement is for one year with subsequent renewal based on performance and availability of fund.

E. Clearance is to be taken from Mission Director WBSULM before final engagement in the same manner as followed in case of selection of Experts under NULM.

This has approval of Hon'ble MIC, MA and UD Deptt., Govt. of West Bengal.

Concerned ULBs are requested to complete the engagement of fresh Community Organizer/s by January -2016.

Yours faithfully,

  
Director, SUDA

&  
Mission Director, WBSULM

SUDA-16/2015/1523 (61)


5.11.2015

1. Sri Mitra Chatterjee, WBCS (Exc), Joint Secretary, M.A. & Addl. Director, SUDA.
2. P.S. to Hon'ble MIC, for kind perusal of Hon'ble MIC, M.A. & UD Departments, Govt. of West Bengal.
3. P.S to the Principal Secretary, M.A. Department, Govt. of West Bengal.

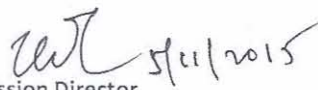
  
Director, SUDA

## Status of COs in NULM Towns

Sl. No.	Name of the ULBs	District	No. of eligible COs under NULM	No. of existing COs	No. of vacancies
1	Alipurduar	Alipurduar	2	1	1
2	Bankura	Bankura	5	4	1
3	Suri	Birbhum	3	0	3
4	Asansol MC	Burdwan	38	5	33
5	Burdwan	Burdwan	5	4	1
6	Durgapur MC	Burdwan	10	5	5
7	Cooch Behar	Cooch Behar	2	2	0
8	Balurghat	Dakshin Dinajpur	2	1	1
9	Darjeeling	Darjeeling	2	0	2
10	Siliguri MC	Darjeeling	8	14	0
11	Baidyabati	Hooghly	2	0	2
12	Bansberia	Hooghly	2	2	0
13	Bhadreswar	Hooghly	2	2	0
14	Champdany	Hooghly	3	1	2
15	Chandannagar	Hooghly	2	3	0
16	Hooghly Chinsurah	Hooghly	3	2	1
17	Rishra	Hooghly	2	2	0
18	Serampore	Hooghly	2	1	1
19	Uttarpara Kotrung	Hooghly	1	1	0
20	Howrah MC	Howrah	11	8	3
21	Uluberia	Howrah	9	1	8
22	Jalpaiguri	Jalpaiguri	2	2	0
23	Kolkata MC	Kolkata	65	0	65
24	English Bazar	Malda	5	2	3
25	Berhampore	Murshidabad	4	3	1
26	Kalyani	Nadia	1	2	0
27	Krishnanagar	Nadia	5	4	1
28	Nabadwip	Nadia	3	1	2
29	Santipur	Nadia	5	0	5

  
 Mission Director, WBSULM  
 15/11/2015  
 WBSULM

Sl. No.	Name of the ULBs	District	No. of eligible COs under NULM	No. of existing COs	No. of vacancies
30	Ashokenagar Kalyangarh	North 24 Parganas	4	0	4
31	Baranagar	North 24 Parganas	2	3	0
32	Barasat	North 24 Parganas	5	3	2
33	Barrackpore	North 24 Parganas	1	2	0
34	Basirhat	North 24 Parganas	4	1	3
35	Bhatpara	North 24 Parganas	6	6	0
36	Bidhannagar MC	North 24 Parganas	5	4	1
37	Bongaon	North 24 Parganas	4	3	1
38	Dum Dum	North 24 Parganas	1	1	0
39	Habra	North 24 Parganas	4	0	4
40	Halisahar	North 24 Parganas	2	2	0
41	Kamarhati	North 24 Parganas	3	4	0
42	Kanchrapara	North 24 Parganas	2	2	0
43	Khardah	North 24 Parganas	1	2	0
44	Madhyamgram	North 24 Parganas	3	2	1
45	Naihati	North 24 Parganas	3	0	3
46	North Barrackpore	North 24 Parganas	2	1	1
47	North Dum Dum	North 24 Parganas	4	1	3
48	Panihati	North 24 Parganas	5	4	1
49	South Dum Dum	North 24 Parganas	1	0	1
50	Titagarh	North 24 Parganas	2	2	0
51	Kharagpur	Paschim Medinipur	10	4	6
52	Medinipur	Paschim Medinipur	5	1	4
53	Haldia	Purba Medinipur	5	3	2
54	Tamluk	Purba Medinipur	2	0	2
55	Purulia	Purulia	4	3	1
56	Maheshtala	South 24 Parganas	9	6	3
57	Rajpur Sonarpur	South 24 Parganas	6	5	1
58	Raiganj	Uttar Dinajpur	5	5	0
<b>Total :</b>			<b>316</b>	<b>143</b>	<b>185</b>

  
 Mission Director,  
 WRSIIM



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ক্রমিক নং SUDA-16/2015/ 152 (61)

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**Director, SUDA &**  
**Mission Director, WBSULM**

To : **The Mayor/ Municipal Commissioner/ Commissioner/ Chairperson**

..... **Municipal Corporation / Municipality.**  
**(58 ULBs under NULM)**

**Sub: Engagement of Support Staff at City Mission Management Unit under National Urban Livelihood Mission (NULM).**

Madam/ Sir,

1. Para 6.4 of operational Guideline in Capacity building and Training component (CB & T) component under National Urban Livelihood Mission (NULM) provides for engagement of Support Staff at City Mission Management Unit of each ULB under NULM.
2. Proposal was under consideration quite sometime past at Municipal Affairs Deptt. for engagement of Support Staff at SMMU & CMMU under NULM as proposed by of the committee for selection of Manpower at SMMU & CMMU level and approval has been received to engage support staff at ULB level as per following scale.

<u>ULB with two expert</u>	<u>ULB with 3 experts</u>	<u>ULB with 4 experts</u>
Accountant - 1	Accountant – 1	Accountant - 1
DA cum DEO - 1	DA cum DEO – 1	DA cum DEO - 2
	Multi Tasking Helper – 1	Multi Tasking Helper - 1

In this respect I have been directed to inform you the following :-

A. All NULM ULB will engage support staff as per ULB wise entitlement noted above.

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408



B. Eligibility criteria will be :-

1) Accountant :-

- i) Bachelor degree in Commerce
- ii) At least three year experience in working with any organization of the Govt society, firm, association etc.
- iii) Proficiency in Ms-Office (Word, Excel, Power point etc.)
- iv) Age – 18- 40 years as on 01.04.2015
- v) Remuneration :- Rs 14,000.00/ month.

2) Dealing Assistant cum Data Entry Operator :-

- i) 10+2 in any discipline and at least 6 month course in Basic Computer.
- ii) At least 2 year experience in working with organization of the Govt society, firm, association in data entry and related works in relevant field.
- iii) Proficiency in internet operations, e-mailing and Ms-Office (Word, Excel, Power point etc.)
- iv) Age – 18- 40 years as on 01.04.2015
- v) Remuneration :- Rs 12000.00/ month.

3) Multi Tasking Helper :-

- i) Madhyamik of equivalent exam pass.
- ii) At least two year working experience in any organization in related field.
- iii) Age – 18- 40 years as on 01.04.2015
- iv) Remuneration :- Rs 10000.00/ month.

C. City level Selection Committee under NULM will engage support staff as per guideline issued for engagement of experts.


D. Engagement is purely contractual. Initial engagement is for one year with subsequent renewal based on performance and availability of fund.

E. Clearance to be taken from Mission Director WBSULM before final engagement in the same manner as followed in case of selection of Experts under NULM.

This has approval of Hon'ble MIC, MA and UD Deptt., Govt. of West Bengal.

Concerned ULBs are requested to complete the engagement of fresh community Organizer by January -2016.

Yours faithfully,

  
Director, SUDA  
&

Mission Director, WBSULM



SUDA-16/2015/1524 (61)

5.11.2015

1. Sri Mitra Chatterjee, WBCS (Exc), Joint Secretary, M.A. & Addl. Director, SUDA.
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