

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং .....SUDA ২৪/২০১৬/৪৫৪ (১২৫)

তারিখ ..... 16-06-2016

From : Director, SUDA &  
Mission Director, WBSULM

To : Mayor / Chairperson,

.....Municipal Corporation / Municipality

**Subject:- ALF Registration under DAY-NULM Programme**

Sir / Madam,

You are aware that an Area Level Federation (ALF) should be registered as a society / an association under the relevant law of the state as per DAY-NULM guidelines.

In view of above, you are requested to follow the following points while registration of ALF.

- 1) Every ULB should authorize a designated person under the signature of E.O. for the purpose of registration of ALF.
- 2) No person except such authorized person should be sent to Toddy Mansion office for registration of ALF.
- 3) Registration Form should be filled up indicating the name of ULB, Ward No and Name of Para.
- 4) For new registration, authorized person should attend Toddy Mansion office before 3 PM.
- 5) For making any correction in the registration Form, authorized person should attend Toddy Mansion office after 12.30 PM.
- 6) ULB will be called for interview by the Toddy Mansion office within 15-20 days after submission of the Registration Papers.

Yours faithfully,

  
Director, SUDA  
&  
Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

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