



রাজ্য নগর উন্নয়ন সংস্থা



STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নংSUDA-102/2016/1156

তারিখ০১-৪-২০১৬.....

From: Director, SUDA &
Mission Director, WBSULM

To: The Mayor/Chairperson/Administrator.....Municipal Corporation/Municipality

Sub: Resource Centre at the ULB level for Capacity Building of different stakeholders

Sir,

This is to inform you that 45 Resource Centres have been identified for Capacity Building of various stakeholders at the ULB level. A list with the details of Nodal Officer for each Resource Centre along with the district/ULB identified for the Resource Centre is enclosed with this order. Following are the activities that need to be taken up in accordance with the list provided:

1. All the 45 resource centre will be utilized for Capacity Building of SHG / ALF / CLF members / Elected representative / Bankers / Resource Organization field level functionaries and other stake holder.
2. Nodal Officer as mentioned in Col-4 will look after all capacity building programme of ULB's as assigned against his / her name in column 3. He will be responsible for imparting training as mentioned above in point 1.
3. No of training will be organized as per fund provided from Mission Director, WBSULM.
4. Training will be organized in batches comprising 50-60 participants based on availability of space. Training will be for one day duration with 5 (five) one hour module. Soft Copy of various training module developed at WBSULM will be provided to all Nodal Officer.
5. Initially 10 batches of training will be organized at each ULB as per following –
 - a. Training of Councillors / Bankers / ALF / RO / SHG representative (1 Batch)
 - b. Capacity Building of Treasures of SHG's for grading exercise excluding those trained from ATI- on Book Keeping ((4 Batch)
 - c. Capacity Building of ALF / CLF members excluding those trained from ATI (2 Batches)
 - d. Capacity Building of Dal Netri / Saha Dal Netri of old (SJSRY) SHG – (3 Batches)
6. Training will be imparted by CMM / CPO / APO from that or adjacent ULB as fixed by Nodal Officer in consultation with concerned ULB.
7. ALF / RO members trained from ATI can be utilized as per local level decision.
8. ULB may continue Capacity Building of Treasurer / ALF / CLF members / SHG Dal -Netri if fund provided presently for capacity building and provided earlier from Capacity Building Head or SMID Head for capacity building of SHG members are available with ULB in consultation with Nodal Officer.

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

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Account Section : 2358 6408

9. Each ULB will be provided further fund to carry on capacity building after submitting UC for previous fund and claim for further fund.
10. Resource Fee @ Rs. 400 /hr may be given to all Resource Person imparting the training. Any mobility support required to movement of Resource Person may be borne from fund provided.
11. Trained ALF office bearers may be utilised as Resource person for above training.
12. This training will start from August 2016 and 5 batches of training to be completed at each ULB within September 2016.
13. Fortnightly Report on training completion will be submitted to WBSULM by all Nodal Officer.
14. Following expenditure may be made for each participants –
 - a. For Folder / Pad – Rs. 100/-
 - b. For Printed material – Rs. 100/- participant
 - c. Launch / Tea / Tiffin – Rs. 200/-
 - d. Mobility reimbursement to non employee participants – actual cost reimbursement as decided locally – Maximum Rs. 50/- / participants
 - e. Resource Fee – Rs. 2000 / training
 - f. Hiring of Mike etc – Rs. 2000/- training
 - g. Contingent Expenditure – Rs. 1000/ training.
15. Venue of Training will be the identified ULB itself.
16. Chairperson / Vice Chairperson / CIC NULM will try to remain present venue as maximum as possible. Maximum expenditure per training will be Rs. 32,000/-
17. For printed materials soft copy of the material as derived by WBSULM will be given to Nodal Officer for printing & distribution among participants.
18. Each ULB will make a target to train all Treasurer of old (SJSRY) SHG's – on book keeping / all Dal Netri / Saha Dal Netri of SHG / General Members of ALF / CLF and all volunteer of RO acting at grass root (ward) level. After completion of 5 batches of training as discussed in point no. 6 all ULB will continue the same until the target as given above is reached. Additional fund when required will be provided to ULB based on previous UC and total claim.
19. Based on additional CMM in different ULB in future the Nodal Officer may be changed / replaced.
20. A training of all Nodal Officer will be organized on 26/7/2016 from 11 AM at SUDA Conference Hall.
21. Target for completion of entire Capacity Building is within December 2016.

Enclosure: As Stated

Yours faithfully,


Director, SUDA
&

Mission Director, WBSULM

1.Approval of Capacity Building training at ULB level by Health MIC MA & UD Department may kindly be seen at Flag-X

Based on approval and the feedback from State Mission Managers and Officials of WBSULM regarding training needs for the SHGs and ALF/CLF members at the ULB level, it is proposed in the review meeting held on 08.07.2016 to form Resource Centres at the district level to cater to the training needs of different stakeholders of the programme. List of ULBs and Resource Centres in accordance with the available man power are provided below as proposed in the meeting is submitted for perusal.

List of Resource Centres			
Sl. No.	Resource Centre	Attached ULB	Nodal Officer
1	Alipurduar	Alipurduar	CMM-Skills (Alipurduar) Joydeep Sengupta
		Haldibari	
		Tufanganj	
2	Coochbehar	Coochbehar	CMM- SDI (Coochbehar) Anamika Debnath
		Mathabhanga	
		Mekhliganj	
		Dinhata	
3	Bankura	Bankura	CMM- SDI(Bankura)
		Bishnupur	
		Sonamukhi	
4	Asansol	Asansol	CMM-SDI (Asansol)
5	Durgapur	Durgapur	CMM-SDI (Durgapur)
6	Bardhaman	Bardhaman	CMM- Skills (Burdwan) Md. Shahenewaz Alam
		Memari	
		Gushkara	
7	Katwa	Katwa	CMM-FI & ME,(Burdwan)
		Kalna	
		Dainhat	
8	Suri	Suri	CMM- Skills(Suri) Rajesh Singha
		Dubrajpur	
		Sainthia	
		Bolpur	
9	Rampurhat	Rampurhat	CMM- SDI (Suri)
		Nalhati	
10	Balurghat	Balurghat	CMM- SDI (English Bazar) Sahin Salaur Jaman
		Buniadpur	
		Ganagrampur	

Sl. No.	Resource Centre	Attached ULB	Nodal Officer
11	Siliguri	Siliguri	CMM- SDI (Siliguri)
		Darjeeling	
		Kalimpong	
		Kurseong	
		Mirik	
12	Chandernagore	Chandernagore	CMM –MIS(Chandernagore)
		Dankuni	
13	Hooghly- Chinsurah	Hooghly-Chinsurah	CMM (Uttarpara)
		Arambagh	
14	Bhadreshwar	Bhadreshwar	CMM (Uttarpara)
		Baidyabati	
15	Uttarpara	Uttarpara-Kotrung	CMM (Uttarpara)
		Rishra	
		Konnagar	
16	Serampore	Serampore	CMM-Skills (Serampore)
		Tarakeshwar	
17	Howrah	Howrah	CMM- SDI (Howrah) / Uluberia
		Uluberia	
18	Jalpaiguri	Jalpaiguri	CMM- SDI (Jalpaiguri) Bhaskar Sarkar
		Dhupguri	
		Mal	
19	Kolkata	Kolkata	Dy. Manager KMC
20	Englishbazar	Englishbazar	CMM- SDI (Englishbazar) Sahin Salaur Jaman
		Old Malda	
21	Berhampore	Berhampore	CMM -SDI(Berhampore) Snigdha Chowdhury
		Beldanga	
		Domkol	
		Kandi	
22	Jangipur	Jangipur	CMM -SDI(Berhampore) Snigdha Chowdhury
		Jiah-Ganj Azimganj	
		Dhulian	
		Murshidabad	
23	Krishnanagar	Krishnanagar	CMM- SDI (Krishnanagar) Tania Pal
		Taherpur	
		Binnagar	
24	Kalyani	Kalyani	CMM- SDI (Kalyani) Arpita Das
		Goyeshpur	
		Haringhata	
25	Nabadwip	Nabadwip	CMM-Skills (Nabadwip) Sourav Kumar Das
26	Shantipur	Ranaghat	CMM (Santipur)
		Coopers Camp	

27	Bongaon	Bongaon	CMM- SDI (Bongaon) Arijit Kumar Daw
		Baduria	
28	Basirhat	Basirhat	CMM- SDI (Bongaon) Arijit Kumar Daw
		Taki	
29	Naihati	Naihati	CMM- SDI (Naihati) Moumita Ganguly
		Halisahar	
30	Khardah	Khardah	CMM- SDI (Naihati) Moumita Ganguly
		Panihati	
31	Barasat	Barasat	CMM- SDI (Barasat) Srijita Goswami
		New Barrackpore	
		Madhyamgram	
32	Baranagar	Baranagar	CMM- SDI (Kamarhati)
		Kamarhati	
33	DumDum	DumDum	CMM- SDI (Dum Dum) Amlan Ghosh
		North Dumdum	
		South DumDum	
34	Barrackpore	Barrackpore	APO (Barrackpore)
		North Barrackpore	
		Titagarh	
35	Bhatpara	Bhatpara	CMM (Bhatpara)
36	Kanchrapara	Kanchrapara	CMM-SDI (Kanchrapara)
		Garulia	
37	Habra	Habra / Ashokenagar	CMM-SDI (Habra) Moumita Nath
		Gobordanga	
38	Medinipur	Medinipur	CMM-SDI (Medinipur) Sharmistha Datta
		Chandrakona	
		Khirpai	
		Kharar	
		Ramjibanpur	
39	Kharagpur	Kharagpur	APO Kharagpur
		Jhargram	
		Ghatal	
40	Tamluk	Panskura	CMM (Tamluk) Sourabh Sasmal
41	Haldia	Haldia	CMM-SDI (Haldia) Aranyak Mishra
		Contai	
		Egra	
42	Purulia	Purulia	CMM (Purulia)
		Jhalda	
		Raghunathpur	
43	Maheshtala	Maheshtala	CMM-Skills (Maheshtala) Sucheta Baidya
		Budge Budge	
		Pujali	

Sl. No.	Resource Centre	Attached ULB	Nodal Officer
44	Rajpur Sonarpur	Rajpur Sonarpur	CMM-SDI (Maheshtala) Anindita Roychowdhury
		Baruipur	
		Joynagar	
		Diamond Harbour	
45	Raiganj	Raiganj	CMM-SDI (Raiganj) Ananda Moitra
		Islampur	
		Dalkhola	
		Kaliaganj	