

সুডা

রাজ্য নগর উন্নয়ন সংস্থা

MOST PRIORITY

STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।

"ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 106, West Bengal.

SUDA- 414/08(Part-III)/ ২০১৭

Dated : 05.12.2014

From : Financial Adviser, SUDA
&
Ex-officio Additional Director (Finance)

To : The Mayor/Chairperson/Joint Municipal Commissioner/Administrator

..... Corporation/Municipality/N.A.A.

Sub: Submission of Statement of Expenditure against contingency fund received by the ULB towards implementation of NSAP during the Financial Year 2014-15

Sir/Madam,

You are requested to send Statement of Expenditure (SOE) in the enclosed format in regard to fund received by your ULB against Contingency towards Implementation of National Social Assistance Programme (NSAP) during this financial year 2014-15. You are also requested to send aforesaid reports by RETURN FAX (ie. 033-2358-5800) or by mail (cp.suda@yahoo.co.in) immediately to obtain further fund and in turn to release the fund to the ULBs.

This may kindly be treated as extremely URGENT.

Enclo : As stated

Yours faithfully,



Financial Adviser, SUDA

&

Ex-officio Additional Director (Finance)

STATEMENT OF EXPENDITURE AGAINST CONTINGENCY FOR THIS FINANCIAL YEAR 2014-15 UNDER NSAP

I. TOTAL FUND RECEIVED FROM SUDA AGAINST CONTINGENCY DURING THE FINANCIAL YEAR 2014-15 (In Rupees)		
II. Expenditure Incurred by the ULB toward Implementation of NSAP		Expenses Incurred (in Rs)
1	Awareness Generation Activities	
a.	Preparation and dissemination of IEC material	
b.	Community Mobilisation	
c.	Use of Media	
d.	Printing of application forms	
e.	Other, if any, Please Specify []	
2	Training	
a.	Organisation of Training Programme for Verification Officer/ Supervisor/ Data Entry Operator	
b.	Development of Training Modules and material	
c.	Other, if any, Please Specify []	
3	Annual Verification	
a.	Printing of Format A & Format B for entire verification process	
b.	Verification and collection of data (EPIC No./Aaddhar No. / Ration Card No./ Mobile No.)	
c.	Data Entry Work	
d.	Other, if any, Please Specify []	
4	Computational Process	
a.	Preparation of Software for maintaining MIS	
b.	Preparation of Website for setting up grievance redressal mechanism	
c.	Computer Stationery	
d.	Other, if any, Please Specify []	
5	Operational Expences	
a.	Expenses on Bank/Post Office Charges	
b.	Other, if any, Please Specify []	
6	One time Augmentation of computational facilities	
a.	Procurement of furniture	
b.	Procurement of Computer & Printer (One)	
c.	Other, if any, Please Specify []	
	III.TOTAL EXPENDITURE (In Rupees)	
	IV.UNSPENT BALANCE (In Rupees) TO BE ADJUSTED BY SUDA	

**** Figure in Rupees of Unspent Balance (Col. IV) to be adjusted by SUDA**

Signature of the Commissioner/ E.O/ F.O
Date:

Signature of the Mayor/Chairperson/Administrator
Date: