

INSTITUTE OF LOCAL GOVERNMENT  
AND URBAN STUDIES

MUNICIPAL AFFAIRS DEPARTMENT  
GOVERNMENT OF WEST BENGAL



স্থানীয় শাসন শ্রবণ নগর সমীক্ষণ সঙ্ঘ

পৌর-বিষয়ক বিভাগ

পশ্চিমবঙ্গ সরকার

No: ILGUS/1T-3/2013/407

Date: June 27, 2016

From : B.N. Kar, WBCS (Exe)  
Additional Director, ILGUS

To : Sri Shankar Prasad Shaw  
Chairman  
Rishra Municipality

**Sub : Training Programme cum Workshop on "Capacity Building of Elected Representatives" of Rishra and Konnagar Municipalities.**

Sir,

In inviting reference to the D.O. letter from Hon'ble Minister-in-Charge, Municipal Affairs Department, Government of West Bengal dated 17<sup>th</sup> July, 2015, I would like to inform you that the 2-days' Training Programme cum Workshop on "Capacity Building of Elected Representatives" of Rishra and Konnagar Municipalities will be organised by ILGUS on & from 14<sup>th</sup> – 15<sup>th</sup> July, 2016 at the Conference Hall of ILGUS.

The basic objective of this training is to capacitate the newly elected representatives on different aspects of Urban Governance which includes legislations related to municipalities, administrative structure of the Municipal Affairs Department and support organizations, establishment of the municipalities including municipal employees and to disseminate information on different ongoing developmental projects sponsored by both State as well as Central Government and on various newly introduced programmes like Nijo Bhumi Nijo Griho, Housing for All, NULM, AMRUT, Swachha Bharat Mission etc. in order to cope up the newly elected Councilors to the changing scenario of urban governance and improved service delivery.

The Training will start at 10.00 am. on 14<sup>th</sup> July, 2016. You are requested to fill up the below mentioned proforma with the details of councilors participating in the abovenoted training and send to ILGUS through e-mail (e-mail id: [ilgus.magowb@gmail.com](mailto:ilgus.magowb@gmail.com)) within 8<sup>th</sup> July, 2016 for smooth arrangement of training facilities. Shri Shankar Banerjee, Head Clerk cum Accountant, ILGUS may be contacted (9748191987) for any further enquiry.

Separate letters, inviting individual councilors are enclosed with a request to kindly arrange to distribute the same amongst the concerned councillors.

SI No.	Name	Mobile No.	Ward No.	Sex (Male/Female)	Food preference (Veg/Non-Veg)

Yours faithfully,

  
Additional Director





No: ILGUS/1T-3/2013/409

Date: June 27, 2016

From : B.N. Kar, WBCS (Exe)  
Additional Director, ILGUS

To : Sri Bappaditya Chatterjee  
Chairman  
Konnagar Municipality

Sub : **Training Programme cum Workshop on "Capacity Building of Elected Representatives" of Rishra and Konnagar Municipalities.**

Sir,

In inviting reference to the D.O. letter from Hon'ble Minister-in-Charge, Municipal Affairs Department, Government of West Bengal dated 17<sup>th</sup> July, 2015, I would like to inform you that the 2-days' Training Programme cum Workshop on "Capacity Building of Elected Representatives" of Rishra and Konnagar Municipalities will be organised by ILGUS on & from 14<sup>th</sup> – 15<sup>th</sup> July, 2016 at the Conference Hall of ILGUS.

The basic objective of this training is to capacitate the newly elected representatives on different aspects of Urban Governance which includes legislations related to municipalities, administrative structure of the Municipal Affairs Department and support organizations, establishment of the municipalities including municipal employees and to disseminate information on different ongoing developmental projects sponsored by both State as well as Central Government and on various newly introduced programmes like Nijo Bhumi Nijo Griho, Housing for All, NULM, AMRUT, Swachha Bharat Mission etc. in order to cope up the newly elected Councilors to the changing scenario of urban governance and improved service delivery.

The Training will start at 10.00 am on 14<sup>th</sup> July, 2016. You are requested to fill up the below mentioned proforma with the details of councilors participating in the abovenoted training and send to ILGUS through e-mail (e-mail id: [ilgus.magowb@gmail.com](mailto:ilgus.magowb@gmail.com)) within 8<sup>th</sup> July, 2016 for smooth arrangement of training facilities. Sri Shankar Banerjee, Head Clerk cum Accountant, ILGUS may be contacted (9748191987) for any further enquiry.

Separate letters, inviting individual councilors are enclosed with a request to kindly arrange to distribute the same amongst the concerned councilors.

Sl No.	Name	Ward No.	Sex (Male/ Female)	Food preference (Veg/Non-Veg)

Yours faithfully,

  
Additional Director