



Office of the Municipal Councillors of South Dum Dum
Nager Bazaar, Dum Dum Road, Kolkata-74

Phone: 2560 2357, 2560 2743; Fax: 2560 8388, 2560 6001

E-mail: sddm10@gmail.com

Notification No. 181/2015

Date: 21st December 2015

Notice of Vacancy

Application in the "Prescribed Format" is invited from the eligible candidates for purely contractual engagement of Specialists /Experts for the following posts under Atal Mission for Rejuvenation and Urban Transformation (AMRUT) along with the provision of subsequent renewal after every one year based on satisfactory performance appraisal under AMRUT under South Dum Dum Municipality. Last date and time of submission of application by hand on 10th January 2016 by 4.00 pm


For details visit the website www.wbdma.gov.in and www.changeekolkata.org and sddm.ind.in

| Sl. No. | Name of post | Qualification / Experience / Remuneration |
|---------|---------------------------------|---|
| 1 | Urban Planner | <p>a) No. of posts- One</p> <p>b) Educational Qualification: Post Graduate degree in Planning/Social Science/ Architecture/ Civil Engineering having specialization/paper in urban development or planning or environment related subjects.</p> <p>c) Experience: Urban Planner/ Management Expert, with strong background in project management with 3-5 yrs in a managerial position</p> <ul style="list-style-type: none">➤ Experience in working with Urban Development Programmes➤ Experience in Urban Reforms and Capacity Building programmes for ULBs |
| 2 | Urban Infrastructure Specialist | <p>a) No. of posts- One</p> <p>b) Educational Qualification: Graduate engineer from recognized university. Have a broad range of experience in urban infrastructure and a strong background in public health engineering, especially water supply and sanitation</p> <p>c) Experience: Have at least 3-5 yrs. experience in designing and managing municipal infrastructure projects,</p> <p>d) Other Qualifications: Be very familiar with the laws and procedures of the Indian municipal environment</p> |

Terms and Conditions are noted below :-

1. The upper age limit of the specialists/ experts to be engaged in CMMU will be 40 years as on 01.04. 2015
2. Contractual monthly remuneration for each post will be Rs. 50,000/- only
3. Candidates must furnish the self-attested photocopies of all testimonials and certificates issued by the competent authority along with the application.
4. Candidates should apply in the prescribed Application Form to be downloaded from the Website in A4 size paper.
5. Candidates should enclose self-attested photocopy of the age proof certificate with the application.
6. Application shall be made in single post. Application made in group of posts shall be liable to be rejected.
7. Self-attested recent passport size photo to be pasted on Application Form and name of the post for which applied must be mentioned on the cover of the application and the top of the application form as "Application for the post of under "AMRUT".

8. Application should reach on the following address or by hand or by Speed-post/Courier so as reach by 10th January 2016. Late receipt by Speed-post/Courier shall not be entertained and shall be rejected.
Address : South Dum Dum Municipality, Nagerbazaar, Kolkata 700074.
9. Candidates are requested to view the Website of Municipal Affairs Department (www.wbdma.gov.in) and of CMU (www.changekolkata.org) and www.sddm.ind.in for further details.
10. LAST DATE OF SUBMISSION OF APPLICATION IS 10/01/2016 upto 4 pm.
11. The contractual engagement shall not entitle any right of permanent/temporary absorption in the service of South Dum Dum Municipality after the contractual terms expire.


Pachu Ray 22.12.2015
Chairman

Pachu Ray
Chairman
South Dum Dum Municipality



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APPLICATION FORM

Application No :

CMMU/SDDM/AMRUT/

(For Office Use Only)

The Chairman
South Dum Dum Municipality
Nager Bazaar, Kolkata – 74

Passport size
photograph to be
pasted with full
signature

Sir,

Application for the post of..... at City Mission Management Unit,
South Dum Dum Municipality under AMRUT

- 1) Name (IN CAPITAL LETTER):
- 2) Father's/Husband's Name (IN CAPITAL LETTER):
- 3) Gender :
- 4) Nationality :
- 5) Address
Address for Correspondence (IN CAPITAL LETTER) :

.....
.....
Town/City, State
PIN

Permanent Address (IN CAPITAL LETTER) :

.....
.....
Town/City, State
PIN

- 7) Contact Details :
 - i) Mobile :
 - Residence :
 - ii) E-Mail :

8) Academic Qualification :

| Sl. No. | School/Board/University/Inst. | Degree / Diploma | Year of Passing | Duration | Percentage of marks obtained |
|---------|-------------------------------|------------------|-----------------|----------|------------------------------|
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9) Additional Qualification (If any):

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10) Present Occupation (If any):

a) Designation

b) Name & Address of Employer /Organization

11) Experience :

| Sl. No. | Name of the Organisation | Name of the Post | Experience | | Whether the job is permanent/contractual | Nature of work done | Experience certificate enclosed (Y/N) |
|---------|--------------------------|------------------|------------|-------|--|---------------------|---------------------------------------|
| | | | Year | Month | | | |
| | | | | | | | |
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12) Language Known:

| Language | Reading | Writing | Speaking |
|----------|---------|---------|----------|
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13) Check List of documents (Put Tick mark in the Box)

| Sl. No. | Documents | Y/N | No. of documents enclosed (self-attested Photocopies) |
|---------|--|-----|---|
| 1 | Proof of age | | |
| 2 | Proof of Academic qualification | | |
| 3 | Proof of work experience | | |
| 4 | Copies of recent passport size photographs | | |
| 5 | No objection certificate from the present Employer | | |
| 6 | Copy of Employment Exchange Card, if any | | |

Declaration: I hereby declare that I have carefully read the conditions of eligibility mentioned in the advertisement. These conditions are acceptable to me and I fulfill these conditions. The details mentioned in the Application are true and I shall furnish the necessary documents in original whenever required.

If any information/details found to be incorrect/false at any stage of the selection process or if any fact found to have been concealed by me or detected even after the appointment, my engagement shall be liable to be terminated and appropriate legal action shall be taken against me.

Date :
Place :

Full signature of the
Candidate