



SILIGURI MUNICIPAL CORPORATION

SILIGURI, DIST. DARJEELING (WB) 2432804, 2435444 (FAX) 2433277, 2523445

Memo No. 369/PWD/SMC/15-16

Date: 12.12.2015

EMPLOYMENT NOTICE

Application in the "Prescribed Format" is invited from the eligible candidates for purely contractual engagement of Specialists / Experts for the following posts under Atal Mission for Rejuvenation and Urban Transformation (AMRUT) along with the provision of subsequent renewal after every one year based on satisfactory performance appraisal under AMRUT under Siliguri Municipal Corporation.

Sl No.	Name of the Post (s)	No. of post	Qualification / Experience
01.	Urban Planner	1(one)	<p><u>Educational qualification:</u> Post Graduate degree in planning/Social Science/Architecture/Civil Engineering having specialization paper in Urban Development or Planning or Environment related subjects.</p> <p><u>Experience:</u> (a) Urban Planner/Management Expert having strong background in project management with 3-5 years experience.</p>
02.	Urban Infrastructure Expert	1(one)	<p><u>Educational qualification:</u> Graduate Engineer from recognized University.</p> <p><u>Experience & other qualifications:</u> (a) Having a broad range of experience in urban infrastructure and a strong back ground in public health engineering, especially water supply and sanitation. (b) Have at least 3-5 yrs. Experience in designing and managing Municipal infrastructure projects. (c) Be very familiar with the laws and procedures of the Indian Municipal environment.</p>

(Contd. Page 2)

Terms and Conditions are noted below :-

- 1) The upper age limit of the specialists/ experts to be engaged in CMMU will be 40 years as on 01.04.2015 Contractual monthly remuneration for each post will be Rs. 50,000/- only.
- 2) Candidates must furnish the self-attested photo copies of all testimonials and certificates issued by the competent authority along with application.
- 3) Candidates should apply in the prescribed Application Form to be downloaded from the Website in A4 size paper.
- 4) Candidates should enclose self-attested photocopy of the age proof certificate with the application. Self-attested recent passport size photo to be pasted on Application Form and name of the post for which applied must be mentioned on the cover of the application and the top of the application form as "Application for the post of under AMRUT".
- 5) Procedure for selection of the experts to be finalized through written test followed by Viva-voce.
- 6) **Applications should reach at the following address or e-mail on or before 31st December, 2015 up to 4:00 p.m. sharp.**
The Commissioner,
Siliguri Municipal Corporation, Baghajatin Road,
P.O. Siliguri, Dist. Darjeeling
Pin code no. 734001
- 7) Candidates are requested to view the Website of Municipal Affairs Department(www.wbdma.gov.in) and of CMU (www.changekolkata.org) and www.siligurismc.com for further details.

Abhaji
12/12/15
Commissioner
Siliguri Municipal Corporation

Memo No. **369** (20)/PWD/SMC/15-16

Date: 12.12.2015

Copy forwarded for information & necessary action to:

1. Sri Asok Bhattacharya, Hon'ble Chairman, CLSC & Mayor, Siliguri Municipal Corporation
 2. Munshi Nurul Islam, Spl. invitee, CLSC & MMIC (Pw&Bldg.), Siliguri Municipal Corporation
 3. Sri S.W. Bhutia, Member CLSC & Commissioner, Siliguri Municipal Corporation
 4. Sri Saptarshi Nag, CLSC & Secretary, Siliguri Municipal Corporation
 5. Sri P D Pradhan, Member, CLSC & Additional Director, Local Body, Jalpaiguri Divn.
 6. Sri Sandup Yalmo, Member, CLSC & Executive Engineer, MED, Siliguri.
 7. Sri P. Mridha, Member Convenor, CLSC & Exe. Engineer, Siliguri Municipal Corporation.
 8. The District Employment Officer, Siliguri Employment Exchange - with request to send the name of the eligible candidates accordingly within 31st December, 2015 at 4:00 p.m. Sharp.
 9. The IT co-ordinator, Siliguri Municipal Corporation-with directed to publish this notice in our official Website accordingly.
- 10-20. The Notice Board, Central Office & all Borough Offices, Siliguri Municipal Corporation

Abhaji
12/12/15
Commissioner
Siliguri Municipal Corporation

APPLICATION FORM

Photo
Passport size
photograph to be
pasted with full signature

APPLICATION No.
(FOR OFFICE USE ONLY)

SMMU/ /

To
The Commissioner,
Siliguri Municipal Corporation
Siliguri.

Sir,

Application is invited from the eligible candidates for the post of..... under Atal Mission for Rejuvenation and Urban Transformation (AMRUT) under Siliguri Municipal Corporation.

1) Name (IN CAPITAL LETTER):

2) Father's/Husband's Name (IN CAPITAL LETTER):

3) Gender:

Male/ Female

4) Date of Birth:

DDMMYYYY

5) Nationality:

6) Address :

6.1. Address for Correspondence (IN CAPITAL LETTER) :

.....
.....
.....

.....
Town/City: State

PIN.....
6.2 Permanent Address (IN CAPITAL LETTER):

.....

.....
Town/City: State

.....
PIN.....

7) Contact Details:

- i) Mobile:
- ii) Residence:
- iii) E-mail id:

8) Academic Qualification:

Sl. No.	School/Board/univ./ Inst.	Degree / Diploma	Year of Passing	Duration	Percentage of marks obtained

9) Additional Qualification (If any):

10) Present Occupation (If any):

a. Designation

.....
.....

b. Name & Address of Employer / Organization.....
.....

11) Experience :

Sl. No	Name of the Organization	Name of the Post	Experience		Whether the job is permanent/ contractual	Nature of Work	Done Experience Certificate Enclosed (Y/N)
			Year	Month			

12) Language Known:

Language	Reading	Writing	Speaking

13) Check List of documents (Put Tick mark in the Box)

Sl. No.	Documents	Y/N	No. of documents enclosed (Photocopies)
1	Proof of age		
2	Proof of Academic qualification		
3	Proof working experience		
4	Copies of recent passport Size photographs		
5	No objection from present employer		

Declaration: I hereby declare that I have carefully read the conditions of eligibility mentioned in the advertisement. These conditions are acceptable to me and I fulfill these conditions. The details mentioned in the Application are true and I shall furnish the necessary documents in original whenever required.

If any information/details found to be incorrect/false at any stage of the selection process or if any fact found to have been concealed by me or detected even after the appointment, my engagement likely to be terminated.

Date:

Place:

.....
Full Signature of the Candidate