

OFFICE OF THE COUNCILLORS OF SANTIPUR MUNICIPALITY

(ESTD - 1853)

P.O. SANTIPUR, DISTRICT NADIA

Memo No:- 3248/AMRUT,

Dated - 10<sup>th</sup> December 2015

**NOTICE**

Applications are invited from the eligible Candidates for engagement of following manpower in Santipur Municipality under ATALMISSION FOR REJUVENATION AND URBAN TRANSFORMATION (AMRUT) Project by engagement on contractual basis. Details are mentioned below.

Name of the Post	Required Educational Qualification	Required Working Experience	Remuneration	Age Limit
Urban Planner (one Post)	Post Graduate Degree in Planning/Social Science/ Architecture/Civil Engineering/ Post Graduate in Social Science having specialization/ paper in Urban Development	1. Urban Planner/ Management Expert having strong background in project management with 3-5 years experience 2. Experience in working with Urban Development Projects/ Programmes including Panchayat 3. Experience in urban reforms and capacity building programmes for Urban Local Bodies	Gross Rs. 50,000/- per month	Not more than 40 years as on 01.04.2015
Urban Infrastructure Expert (one Post)	Graduate engineer from recognized University	1. Have a broad range of experience in urban infrastructure and a strong background in Public Health Engineering, especially water Supply and sanitation 2. Have at least 3-5 years experience in designing and managing municipal infrastructure projects 3. Be very familiar with the laws and procedures of the Indian municipal environment	Gross Rs. 50,000/- per month	Not more than 40 years as on 01.04.2015

2) This engagement is purely **"CONTRACTUAL"**.

3) Applications will be received from 17<sup>th</sup> December 2015 to 4<sup>th</sup> January 2016.

4) Other informations.

5) Application to be submitted as per format enclosed. (ANNEXURE - 1)

i. Photocopies of the documents in support of Age, Educational Qualification, & Other qualification will be self attested.

ii. Two recent passport size photographs with self attestation.

iii. Address with E-mail Id ( if any ) and contact number will have to be mentioned in the application.

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- iv. Two envelope 25X11 cms with residential address and postage stamp of Rs. 5.00(five) only will have to be submitted along with the application.
- v. If applicant is an Employee of either any Government/ Municipality or any other Organization he will have to submit "NO OBJECTION CERTIFICATE" from the concerned Employer.
5. Applications will have to be submitted in the office of the Chairman, Santipur Municipality from 17<sup>th</sup> December 2015 to 4<sup>th</sup> January 2016 during office hours from 11-00 A.M. to 3-30 P.M. on Saturday from 11-00 A.M. to 1-00 P.M. Application submitted by post will be received without issuance of receipt.
6. No application will be received after 3-30 P.M. of 4<sup>th</sup> January 2016.



Chairman

Santipur Municipality

To  
The Chairman,  
Santipur Municipality,  
Santipur, Nadia.  
West Bengal  
Sir,

Attach passport  
size photo  
  
(self-attested)

Application for the post of ..... at City Mission Management  
Unit, West Bengal under AMRUT

1) Name (IN CAPITAL LETTER):


2) Father's/Husband's Name (IN CAPITAL LETTER):


3) Gender: (MALE/FEMALE)

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4) Date of Birth:

D	D	M	M	Y	Y	Y	Y

5) Nationality:

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6) Address:

6.1 Address for Correspondence (IN CAPITAL LETTER).

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Town/City ..... State .....

Pin .....

6.2 Permanent Address (IN CAPITAL LETTER)

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.....

Town/City ..... State .....

Pin .....

7) Contact Details:

i) Mobile:

ii) Residence:

iii) E-mail id ( if available)

8) Academic Qualification :

Sl. No.	School/Board/Univ./Inst.	Degree / Diploma	Year of Passing	Duration	Percentage of marks obtained

9) Additional Qualification (If any):

10) Present Occupation (If any):

a) Designation .....

b) Name & Address of Employer/  
 Organization .....

11) Experience:

Sl. No	Name of the Organization	Name of the Post	Experience		Whether the job is permanent / contractual	Nature of Work Done	Experience Certificate Enclosed (Y/N)
			Year	Month			

12) Language Known:

Language	Reading	Writing	Speaking

13) Check List of documents (Put Tick mark in the Box)

Sl. No	Documents	Y/N	No. of documents enclosed (Photocopies)
1	Proof of age		
2	Proof of academic Qualification		
3	Proof working experience		
4	Copies of recent passport Size photographs		
5	No objection from present employer		

**Declaration:** I hereby declare that I have carefully read the conditions of eligibility mentioned in the advertisement. These conditions are acceptable to me and I fulfill these conditions. The details mentioned in the Application are true and I shall furnish the necessary documents in original whenever required.

If any information/details found to be incorrect/false at any stage of the selection process or if any fact found to have been concealed by me or detected even after the appointment, my engagement likely to be terminated.

**Date:**

**Place:**

.....  
**Signature of the Candidate**