

Chandernagore Municipal Corporation

P.O. Chandernagore, Dist.:- Hooghly-712136

website: www.chandernagoremunicipalcorporation.in

No: AMRUT/NULM/VAC.-1/2015

Date:27/11/2015

VACANCY NOTIFICATION

Applications are invited (as per prescribed format) from eligible citizens of India for filling up the following posts, at NULM/AMRUT unit of CMMU "on contract" basis engagement within 23/12/2015 (upto 5p.m).

Sl. No.	Name of Post	No. of Post	Upper Age limit as on 01.04.2015	Required Educational Qualification, Experience, etc.	Contractual Remuneration
1	URBAN PLANNER (For CMMU under AMRUT)	01 (U.R.)	40 YEARS	Qualification: Post Graduate degree in Planning/Social Science (having specialization/paper in Urban Development.) / Architecture/ Civil Engineering. Exp. : *Urban Planner/ Management Expert having strong background in project management with 03-05 Yrs experience. *Experience in working with Urban development projects /programmes. *Experience in Urban Reforms and capacity building programmes for ULBs.	Rs. 50,000/- p.m. (Consolidated)
2	URBAN INFRASTRUCTURE SPECIALIST (For CMMU under AMRUT)	01 (U.R.)	40 YEARS	Qualification: Graduate Engineer from recognized University Exp.: *Have a broad range of experience in Urban infrastructure and a strong background in public health engineering, especially water supply and sanitation; *Have at least 3-5 yrs. experience in designing and managing municipal infrastructure projects. *Be very familiar with the laws and procedures of the Indian municipal environment.	Rs. 50,000/- p.m. (Consolidated)
3	ACCOUNTANT (For CMMU under NULM)	01 (U.R.)	40 YEARS	Qualification : Bachelor degree in Commerce (B.Com). * At least 03 (Three) Yrs experience in working with any organisation of the Govt., Society, Firm, Association, etc. * Proficiency in MS-Office (Word, Excel, Power Point, etc.)	Rs. 14,000/- p.m. (Consolidated)
4	DEALING ASSISTANT Cum DATA ENTRY OPERATOR [D.A. CUM D.E.O.] (For CMMU under NULM)	01 (U.R.)	40 YEARS	Qualification: 10+2 (H.S.) in any discipline & 06 (Six) months course in Basic Computer . i) At least 02 years experience in working with organisation of the Govt. Society, firm, association in data entry and related works in relevant field. ii) Proficiency in internet operations, e-mailing and Ms-Office (Word, Excel, Power point etc.)	Rs. 12,000/- p.m. (Consolidated)

General Information:

- Application Fees: No application fees required.
- Upper age 40 Years (as on 01/04/2015): Mentioned above. No relaxation of age..
- How to apply:** Application form (As per prescribed format) can be downloaded from the official



website of the Corporation. Duly filled in application, completed in all respects, enclosing self attested copies of all testimonials (age proof document, mark sheets, certificates, proof of work experience, etc.). The envelope containing application and all enclosures should be superscribed:-

"APPLICATION FOR THE POST OF at Sl. No." and may be sent through registered/Speed post to:-


THE COMMISSIONER
CHANDERNAGORE MUNICIPAL CORPORATION
P.O. CHANDERNAGORE (NEAR MARIE PARK)
DIST: HOOGHLY, PIN-712136, W.B.

or may be submitted in the drop box to be kept in front of the Receiving Section of the Corporation.

- **N:B: a) Enclose three self addressed envelopes, one with postage stamps of Rs. 40/- (Forty only).**
- **b) Please do not send application through e-mail.**

- iv) Last date & time of Receiving application: **23/12/2015 (upto 5p.m.)**
Application received after last date /incomplete applications shall not be entertained.
- v) The duration of appointment: For one year, may be renewed for additional each year with satisfactory performance.
- vi) Mode of Selection (as per statute of M.A. Deptt., Govt. of West Bengal) & date of selection/exam shall be conveyed after short listing of candidates.
- vii) All the intending candidates are requested to follow their mail I.D., Mobile Text Box & Corporation Website regularly for updates.
- viii) Helpline Phone No. (for additional query 98319 53499/9477274831) during working days and office hours.

Encl: Prescribed Application format (1page, both side)

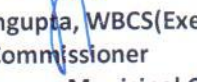

U.Sengupta, WBCS(Exe)
Commissioner
Chandernagore Municipal Corporation

No: AMRUT/NULM/VAC.-1/2015/1(15)

Date:27/11/2015

Copy forwarded for information & with a request to take necessary action and for wide publication in the official website to:-

- i) Hon'ble Mayor, CMC
- ii) The Director, SUDA & Director, WBSULM, ILGUS Bhavan, H.C. Block, Sector-III, Bidhannagar, Kol-106
- iii) Principal Secretary, M.A.Deptt., Writers' Building, Kol-1
- iv) The State Mission Director, AMRUT, W.B. & The Joint Secretary to the Govt. of West Bengal, M.A. Deptt., Writers' Building, Kol-1.
- v) District Magistrate, Hooghly, Hooghly, Chinsurah, Hooghly.
- vi) Jt. Director, DLB, Purta Bhavan, Salt Lake, Kolkata-91
- vii) SDO, Chandernagore, Hooghly-712136
- viii) Exe. Engineer, MED, Tolafatak, (Anupam Bhavan), Chinsurah, Hooghly.
- ix) Director, Central Employment Exchange, (P&E Section), Purta Bhavan Salt Lake, Kol-91.
- x) Employment Officer, R.E.E./D.E.E., Chandernagore, Palika Bazar Chandernagore, Hooghly.
- xi) Office Notice Board, CMC
- xii) Notice Board of the.....
- xiii) Sri/Smt....., Councillor, Ward No. -,CMC.
- xiv) E.O., CMC & Officer-in-Charge, UPE &IT Cell, CMC.
- xv) S.A.-1, CMC - to upload in the official website of this Corporation along with "application format" and in the Employment Bank of Govt. of West Bengal. Please mail all concerned.
- } Please sponsor eligible candidates within 23/12/2015 positively. If no suitable candidates found, "non-availability," certificate is required to be communicated within the time limit.


U. Sengupta, WBCS(Exe)
Commissioner
Chandernagore Municipal Corporation

12. EDUCATIONAL QUALIFICATIONS:-

ACADEMIC QUALIFICATION /NAME OF COURSE	UNIVERSITY/ BOARD	SUBJECTS	YEAR OF PASSING	Fu ll Marks	Marks obtained	GRADE / PERCENTAGE
M.P(S.E) (10 th std)						
Higher Secondary (10+2)						
Graduation (Pl Specify)						
P.G DEGREE (Pl Specify)						
Any Other relevant qualification						

13. PROFESSIONAL EXPERIENCE (Employment details) :

SL NO	DESIGNATION	ORGANIZATION	DURATION			NATURE OF DUTIES
			From	TO	Total Period	

Declaration:

I hereby declare that all the statements made by me in the application form are true and complete to the best of my knowledge and belief and nothing has been concealed or suppressed. I also understand that in case, any of my statements is found untrue during any stage of recruitment and thereafter, I shall be disqualified for the post applied for and I shall be liable for any penal action.

Date:
Place:

Full Signature of the Candidate

Encl:

- 1) Age Proof Certificate
- 2) Copies of Academic qualifications, Professional/experience
- 3) Three Self addressed envelopes, one stamped, of Rs.40/-
- 4) Any other(Pl. specify)

- N.B: i) The envelope addressed to the Commissioner, CMC must be superscribed as " Application for the post of,.....", at serial no.
ii) Pl. follow your mail ID, Message Box & Corporation Website regularly