



OFFICE OF THE MUNICIPAL COUNCILLORS OF KHARDAH
KHARDAH MUNICIPAL OFFICE
B.T.ROAD, KHARDAH, NORTH 24-PARGANAS, KOLKATA – 700 117

: EMPLOYMENT NOTICE :

Employment Notice No: KDHM/AMRUT/CM/02

Date: 18.12.2015

Application in the "Prescribe Format" is inviting from the eligible candidates for purely contractual engagement of "**SPECIALISTS/EXPERTS**" for the following Posts under the "Atal Mission for Rejuvenation and Urban Transformation (**AMRUT**)" along with the provision of subsequent renewal after every one year based on satisfactory performance appraisal under AMRUT , Khardah Municipality.

SL. NO.	NAME OF THE POST	NO OF POST/QUALIFICATION/EXPERIENCE/REMUNERATION
01	URBAN PLANNER	<p>a) No of Posts : ONE</p> <p>b) Educational Qualification: post Graduate Degree in Planning/Social Science/Architecture/Civil engineering having specialization/ Paper in Urban Development or Planning or environment related subjects.</p> <p>c) Experience: Urban Planner/Management Expert, with strong background in Project Management with 3-5 yrs in a managerial position.</p> <ul style="list-style-type: none">• Experience in working with urban Development Programmes• Experience in Urban reforms and Capacity building Programme for ULBs. <p>d) Remuneration: Consolidated Contractual Remuneration Rs.50,000.00 (Rupees Fifty thousand) Per Month.</p>
02	URBAN INFRASTRUCTURE SPECIALIST	<p>a) No of posts : ONE</p> <p>b) Educational Qualification: Graduate Engineer in Civil Engineering from recognized University.</p> <p>c) Experience: Have a broad range of experience in Urban infrastructure and a strong background in Public health Engineering (PHE) specially water supply and sanitation.</p> <ul style="list-style-type: none">• Have at least 3-5 Years experience in Designing and Managing Municipal Infrastructure Projects.• Be very familiar with the laws and Procedure of the Indian Municipal Environment. <p>d) Remuneration: Contractual Remuneration consolidated Rs.50,000.00 (Rupees Fifty thousand) Per Month.</p>

(Continued to Page-2)



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(Page-2)

Terms and Conditions are Noted below :-

- 1) The upper age limit of each post for the Specialists/experts to be engaged in CMMU will be not more that **40 Years** as on 01.04.2015.
- 2) Candidate must furnish the self attested photo copies of all testimonials and certificates issued by the competent authorities along with the application.
- 3) Candidates should apply in the prescribed Application form to be downloaded from the website in A-4 size paper.
- 4) Candidate should enclose self attested photocopy of the age proof certificate with the application.
- 5) Self attested recent passport size photo to be pasted on application form and name of the Post for which applied must be mentioned on the top of the covered Envelop "APPLICATION FOR THE POST OF " UNDER AMRUT, KHARDAH MUNICIPALITY"
- 6) Application should reach on the following address within the stipulated time as mentioned in the employment notice.
TO
THE CHAIRMAN,
KHARDAH MUNICIPALITY,
B.T.ROAD, P.O: KHARDAH,
NORTH-24 PARGANAS, KOLKATA-700117
- 7) Candidate are requested to visit the website of the Khardah Municipality (www.khardahmunicipality.in), Municipal affairs Department (www.wbdma.gov.in), and Website of SUDA/CMU (www.changekolkata.org) for further details.
- 8) **ONLINE APPLICATION WILL NOT BE ENTERTAINED.**
- 9) The willing candidates may send their application through Postal Service/ Courier Service or the candidates may take the acknowledgement from the Khardah Municipal Office if they are willing to submit by hand. This office will not liable for any kind of Postal/Courier service delay.
- 10) LAST DATE OF SUBMISSION OF APPLICATION IS **20.01.02016 UPTO 4.00 P.M.**

Rajesh Paul

Chairman
Khardah Municipality
Chairman
Khardah Municipality

Phone: 2553-3060 / 2583-4943, FAX: 2563-1171

Email: khardahmunicipality@yahoo.co.in

Web site : www.khardahmunicipality.in

11) **Language Known:**

Language	Reading	Writing	Speaking

13) **Check List of documents (put √ Tick mark in the Box)**

Sl.No	Documents	Y/N	No. of documents enclosed (photocopies)
1	Proof of age		
2	Proof of Academic qualification		
3	Proof working experience		
4	Copies of recent passport size photographs		
5	No objection from present employer		

Declaration: - I hereby declare that I carefully read the conditions of eligibility mentioned in the advertisement. These conditions are acceptable to me and I fulfill these conditions. The details mentioned in the Application are true and I shall furnish the necessary documents in original whenever required.

If any information / details found to be incorrect/ false at any stage of the selection process or if any fact found to have been concealed by me or detect even after the appointment, my engagement likely to be terminated.

Date:

Place:

.....
Full Signature of the Candidate

Received a sealed envelop from

Sri/Smt......

of.....

.....**for the Post of**.....in

the **CLSC, AMRUT, Khardah Municipality** (Content not verified)

Date :

Time:

Receiving Assistant