

EMPLOYMENT NOTICE
BONGAON MUNICIPALITY
AMRUT , WEST BENGAL

Notice No: BM/2254,

Dated: 28/11/2015

Application as per following format is invited from the eligible candidates for the engagement of following Specialists / Experts at Bongaon Municipality under **Atal Mission for Rejuvenation and Urban Transformation (AMRUT)** , purely on contract basis , initially for a period of one year with a scope of subsequent renewal after every one year based on satisfactory performance.

1. The post with qualification and experience is furnished below :

I. Urban Planner

a. No. of Post : One

b. Qualification and Experience:

- Master Degree in Planning / Social Science / Architecture / Civil Engineering / Post Graduate in Social Science having specialization / paper in Urban development.
- Urban Planner / Management Expert, with strong background in project management with 3 – 5 years experience.
- Experience in working with urban development programme / projects.
- Experience in working with urban reforms and capacity building programmes for ULBs.

II. Urban Infrastructure Expert

a. No. of Post : One

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b. Qualification and Experience

- Graduate degree in engineering from recognized university.
- Have a broad range of experience in urban planner infrastructure and a strong background in public health engineering, especially water supply and sanitation.
- Have at least 3 – 5 years experience in designing and managing municipal infrastructure projects.
- Be very familiar with the laws and procedures of the Indian municipal environment.

2. Terms and Conditions :

(a) The upper age limit is 40 years as on 1st April, 2015.

(b) Contractual monthly remuneration for each post is Rs. 50000/- (Rupees Fifty Thousand) only.

(c) Candidates must furnish the self attested copies of all testimonials and certificates issued by the competent authority along with the application form including age proof document.

(d) Recent Passport Size Photograph with signature of the candidate on the photograph to be pasted on the application form in the given space and another Passport Size Photograph to be enclosed separately with the application form.

(e) On the cover of the application form, the following shall be mentioned **“Application for the post of _____for AMRUT, Bongaon Municipality “**.

(f) Candidate should apply in the enclosed application form to be downloaded from the Website in A4 size paper.

(g) Last date of submission of the application is 25th January, 2016.

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(h) Completed application along with necessary supporting documents in sealed cover to be submitted either by hand or by registered / speed post / courier service to the Chairman, Bongaon Municipality, School Road, Bongaon, North 24 PGS, Pin – 743233 within the last date and time mentioned above in all the working days . Application by any other means will not be accepted.

(i) Candidates who are presently working in any organization under Government of West Bengal / Government of India must submit No Objection Certificate from concerned authority either with the application form or at the time of Interview.

(j) Candidates are requested to view the website of Bongaon Municipality (www.bongaonmunicipality.org), Municipal Affairs Department (www.wbdma.gov.in), for further details.

It is further mentioned that a Written Test followed by Interview & Computer Proficiency Test (Power Point Presentation on Project Preparation for the post of Urban Planner and Auto Cad Proficiency Test for the post of Urban Infrastructure Expert) for the eligible candidates will be maintained for selection of Experts. Candidates are requested to mention their email address and telephone no. in the application format for speedy communication from this end. Other process is remaining unchanged.

**Chairman
Bongaon Municipality**