

EMPLOYMENT NOTICE
BONGAON MUNICIPALITY
AMRUT , WEST BENGAL

Notice No: BM/ 2254

Dated: 28/11/2015

Application as per following format is invited from the eligible candidates for the engagement of following Specialists / Experts at Bongaon Municipality under Atal Mission for Rejuvenation and Urban Transformation (AMRUT) , purely on contract basis , initially for a period of one year with a scope of subsequent renewal after every one year based on satisfactory performance.

1. The post with qualification and experience is furnished below :

I. Urban Planner

a. No. of Post : One

b. Qualification and Experience:

- Master Degree in Planning / Social Science / Architecture / Civil Engineering / Post Graduate in Social Science having specialization / paper in Urban development.
- Urban Planner / Management Expert, with strong background in project management with 3 – 5 years experience.
- Experience in working with urban development programme / projects.
- Experience in working with urban reforms and capacity building programmes for ULBs.

II. Urban Infrastructure Expert

a. No. of Post : One

Contd.....

b. Qualification and Experience

- Graduate degree in engineering from recognized university.
- Have a broad range of experience in urban planner infrastructure and a strong background in public health engineering, especially water supply and sanitation.
- Have at least 3 – 5 years experience in designing and managing municipal infrastructure projects.
- Be very familiar with the laws and procedures of the Indian municipal environment.

2. Terms and Conditions :

(a) The upper age limit is 40 years as on 1st April,2015.

(b) Contractual monthly remuneration for each post is Rs. 50000/- (Rupees Fifty Thousand) only.

(c) Candidates must furnish the self attested copies of all testimonials and certificates issued by the competent authority along with the application form including age proof document.

(d) Recent Passport Size Photograph with signature of the candidate on the photograph to be pasted on the application form in the given space and another Passport Size Photograph to be enclosed separately with the application form.

(e) On the cover of the application form, the following shall be mentioned "Application for the post of _____for AMRUT, Bongaon Municipality".

(f) Candidate should apply in the enclosed application form to be downloaded from the Website in A4 size paper.

(g) Last date of submission of the application is 15th December, 2015 up to 4 pm.

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(h) Completed application along with necessary supporting documents in sealed cover to be submitted either by hand or by registered / speed post / courier service to the Chairman, Bongaon Municipality, School Road, Bongaon, North 24 PGS, Pin – 743233 within the last date and time mentioned above in all the working days . Application by any other means will not be accepted .

(i) Candidates who are presently working in any organization under Government of West Bengal / Government of India must submit No Objection Certificate from concerned authority either with the application form or at the time of Interview.

(j) Candidates are requested to view the website of Bongaon Municipality (www.bongaonmunicipality.org) , Municipal Affairs Department (www.wbdma.gov.in), for further details.

Chairman
Bongaon Municipality

6.2) Permanent Address (In Capital Letters)

Town / City: _____

State: _____ **Pin :** _____

7) Contact Details :

I) Mobile No:

ii) Residence :

iii) email Id :

8) Academic Qualification :

Sl No	School / Board / University / institution	Degree / Diploma	Year of Passing	Duration	Percentage of marks obtained

9) Additional Qualification (if any) :

10) Present Occupation (if any):

a) Designation : _____

b) Name and Address of Employer / Organization :

11) Experience:|

Sl No	Name Of Organization	Name Of Post	Experience		Whether the job is permanent / contractual	Nature of work done	Experience Certificate enclosed (Y/N)
			Year	Month			

12) Language Known :

13) Language	14) Reading	15) Writing	16) Speaking

13) Check list of documents (Put tick mark in the box)

Sl .No	Documents	Y / N	No. of documents enclosed (photocopies)
1	Proof of age		
2	Proof of Academic qualification		
3	Proof of working experiece		
4	Copies of recent passport size photograph		
5	No objection from present employer		

Declaration:

I hereby declare that I have carefully read the conditions of eligibility mentioned in the advertisement. These conditions are accepted to me and I fulfill these conditions. The details mentioned in the application are true and I shall furnish the necessary documents in original whenever required.

If any information / details found to be incorrect/ false at any stage of the selection process or if any fact found to have been concealed by me or detected even after appointment, my engagement likely to be terminated.

Date:

Place:

Full signature of candidate

 Received a seal envelop from Sri/Smt -----

of-----

for the post -----under AMRUT
 of Bongaon Municipality, Bongaon North24Parganas (Content not verified).

Date :

Time :

Receiving Assistant