



**KOLKATA URBAN SERVICES FOR THE POOR**  
**CHANGE MANAGEMENT UNIT**

MemoNo.CMU-825/2012/522(29)

Date: 18/02/2014

To

1) The Chairman

**Arambagh/ Ashokenagar – Kalyangarh/ Balurghat/ Berhampore/ Contai/ Dhuliyar/ Diamond Harbour/ Guskara/ Habra/ Haldia/ Jamuria/ Kaliaganj/ Kandi/ Katwa/ Kharar/ Khirpai/ Krishnagar/ Kulti/ Kurseong/ Nalhati/ Old Malda/ Rampurhat/ Raniganj/ Shantipur/ Suri/ Tamluk/ Tarakeswar Municipality/ Taherpur Notified Area Authority.(28 Municipality/NAA)**

2) The Commissioner

**Howrah Municipal Corporation**

Sub: Implementation of COSA Software for drawl of Salary Bill with effect from March, 2014

Ref: M.A. Dept Memo No. 122(29)/MA/O/C-3/2E-19/2011 dated 31<sup>st</sup> January 2014

Sir,

In compliance with Memo No.122(29)/MA/O/C-3/2E-19/2011 dated 31<sup>st</sup> January 2014 of MA Dept, GoWB, read with 1829-F(Y) dated 1/3/2012 of Finance Department, Audit Branch, an urgent meeting is being convened with the authorised officials of the following Municipalities and the respective Agencies for installation of COSA Software as per 1829-F(Y) dated 1/3/2012 of Finance Department, Audit Branch, on **25/02/2014** at SUDA Conference Hall, ILGUS Bhavan, HC Block, Sector-3, Kolkata-700106 from 12.00 Noon onwards.

Session Starts From 12.00 Noon			
District	Municipalities	District	Municipalities
<b>Hooghly</b>	Arambagh	<b>Purba Medinipore</b>	Contai
	Tarakeswar		Tamluk
			Haldia
<b>North 24 PGS</b>	Ashokenagar – Kalyangarh	<b>South 24 PGS</b>	Diamond Harbour
	Habra	<b>Darjeeling</b>	Kurseong
<b>Dakshin Dinajpur</b>	Balurghat	<b>Paschim Medinipore</b>	Khirpai
			Kharar
<b>Murshidabad</b>	Berhampore	<b>Nadia</b>	Krishnagar
	Dhuliyar		Shantipur
	Kandi		Taherpur NAA
<b>Burdwan</b>	Kulti	<b>Birbhum</b>	Nalhati
	Raniganj		Rampurhat
	Jamuria		Suri
	Katwa	<b>Uttar Dinajpur</b>	Kaliaganj
	Guskara	<b>Howrah</b>	Howrah M.C.
<b>Malda</b>	Old Malda		

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You are requested to send an authorized representative to participate in the deliberations.

This matter may please be treated as urgent.

Yours faithfully,

  
( M N Pradhan )  
Project Director, CMU

Copy Forwarded to :

1. **M/s Syspro Technologies**, Raj Market, Rajdanga Main Road (E),KMDA Market Complex (E), Kolkata – 700 107
2. **M/s Milleneum Business Solutions India**, 22, Asutosh Chowdhury Avenue, 3<sup>rd</sup> & 4<sup>th</sup> Floor, Kolkata – 700 019
3. **Mangaldeep InfoTech & Consultancy Service**, Sonajhuri Building, 1<sup>st</sup> floor, Room No. 15 & 17, P.O. BKT. P.P Township, Dist. Birbhum, Pin : 731104
4. **M/s Long Leap**, C/O Shri Kallol Kr. Sarkar Kamarpara, P.O. & Dist : Jalpaiguri, PIN – 735101

  
Project Director, CMU

## ANNEXURE-IV

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### Components Required for Implementation of COSA & its Indicative Expenses

Sl.	Item	Indicative unit Price Including all Taxes
1	Better Quality Branded Desktop PC (** as per configuration mentioned below)	Rs. 47,000/-
2	136 column 24 Pin High Speed DMP, with minimum 480 cps in Draft Mode	Rs. 25,500/-
3	0.7 KVA Line Interactive UPS with 10-15 minutes battery backup	Rs. 3650/-
4	MS Office 2010 Standard OLP Indic Edition for Government offices	Rs. 9,500/-
5	Backup Device (4 GB USB Pen-drive)	Rs. 500/-
6	Better Branded Antivirus Software with 3 year updates (2 Nos.)	Rs. 2,000/-
7	Electrical fittings, Computer Furniture etc.	Rs. 11,850/-
	Total Financial Sanction -- not exceeding	Rs. 1,00,000/-
	Computer Stationery (Size 15x12 & 10x12 inches)	Recurring Expenses

#### Minimum Configuration for Desktop PC

Processor	32-bit Processor with $\geq$ 2.93 GHz speed, $\geq$ 800 MHz FSB & 4 Mb L2 Cache or higher
Bus Architecture	Integrated Graphics, 2 PCI, 1 PCI Express x 1 and 1 PCI Express x 16
Memory	4 GB DDR3 RAM WITH 8 GB Expandability
Hard Disk Drive	500 GB 7200 rpm SATA HDD
DVD	R.W. DVD
Monitor	18.5 inch LED Digital Color TCO Monitor – 05 Certified
Keyboard	104 keys + Rupee font key
Mouse	OEM Optical Scroll Mouse
Bays	4 Nos. (2 Nos. 5.25 inches for Optical Media Drives and 2 Nos. 3.5 inches for Hard Disk Drives)
Ports	6 USB Ports (with at least 2 in front), audio ports for microphone and headphone in front, one Parallel port and one Serial port on PCI card
Cabinet Chassis	Mini tower
Networking	10/100/1000 on board integrated Network Port with remote booting facility remote system installation, remote wake up
Preloaded OS	Windows 7 Professional 32-bit edition Preloaded with latest service-pack, with Media and Certificate of Authenticity -OEM
OS Certifications	Windows 7 OS certification
Power Management	Screen Blanking, Hard Disk and System Idle Mode in, Power On, set up password, power supply SMPS Surge protected
Antivirus	Antivirus Software (Latest Version) with minimum 1 year License
Warranty	3 Years onsite warranty
Remarks	The driver software for the various controllers like SVGA / Graphic adapter, NIC etc should be supplied for windows 7. The utilities Software / Drivers of the motherboards including USB should also be supplied on the CD Media along with PC System. All the 32bit application software shall be supported by the Operating System. The System should work on 230V 50Hz single phase power supply.