



**KOLKATA URBAN SERVICES FOR THE POOR**  
**CHANGE MANAGEMENT UNIT**

**Memo No. CMU- 825/2012/507(39)**

**Date: 10/02/2014**

To  
The Chairman

**Baidyabati / Bally / Bansberia / Baranagar / Barasat / Barrackpore / Baruipur /Bhadreswar / Bhatpara / Bidhannagar / Budge Budge / Champdani / Dankuni /Dum Dum / Garulia / Gayeshpur / Halisahar / Hooghly-Chinsurah / Kalyani /Kamarhati / Kanchrapara / Khardah / Konnagar / Madhyamgram / Maheshtala /Naihati / New Barrackpore / North Barrackpore / North DumDum / Panihati/ Pujali / Rajarhat-Gopalpore / Rajpur Sonarpur / Rishra / Serampore / South DumDum / Titagarh / Uluberia / Uttarpara-Kotrung Municipality (39 Municipalities)**

Sub: Implementation of COSA Software for drawl of Salary Bill with effect from February, 2014

Ref: M.A. Dept Memo No. 121(39)/MA/o/C-3/2E-19/2011 dated 31<sup>st</sup> January 2014

Sir,

In compliance with Memo No.121(39)/MA/O/C-3/2E-19/2011 dated 31<sup>st</sup> January 2014 of MA Dept, GoWB, read with 1829-F(Y) dated 1/3/2012 of Finance Department, Audit Branch, an urgent meeting is being convened with the authorised officials of the following Municipalities and the respective Agencies for installation of COSA Software as per 1829-F(Y) dated 1/3/2012 of Finance Department, Audit Branch, on 13/02/2014 at SUDA Conference Hall, ILGUS Bhavan, HC Block, Sector-3, Kolkata-700106 in two sessions for the convenience of the participants as per schedule stated below :

<b>Morning Session ( From 11.00 A.M.)</b>		<b>Afternoon Session (From 2.00 P.M.)</b>		
<b>District</b>	<b>Municipalities</b>	<b>District</b>	<b>Municipalities</b>	
<b>Howrah</b>	Bally	<b>Hooghly</b>	Baidyabati	
	Uluberia		Bhadreswar	
<b>North 24 PGS</b>	Baranagar		Champdani	
	Barasat		Dankuni	
	Barrackpore		Hooghly Chinsurah	
	Bidhannagar		Konnagar	
	Kamarhati		Rishra	
	Khardah		Serampore	
	Madhyamgram		Uttarpara-Kotrung	
	New Barrackpore		Bansberia	
	North Barrackpore		<b>South 24 PGS</b>	Rajpur-Sonarpur
	North Dum Dum			Baruipur
	Panihati			Maheshtala
	Rajarhat-Gopalpur			Pujali
	Dum Dum	Budge Budge		
	South DumDum	<b>Nadia</b>	Gayeshpur	
	Titagarh		Kalyani	
	Halisahar			
	Bhatpara			
	Kanchrapara			
Naihati				
Garulia				

**Contd... Page -2**

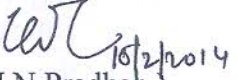


Page - 2

You are requested to send an authorized representative to participate in the deliberations.

This matter may please be treated as urgent.

Yours faithfully,

  
( M N Pradhan )  
Project Director, CMU

Copy Forwarded to :

1. **M/s Syspro Technologies**, Raj Market, Rajdanga Main Road (E),KMDA Market Complex (E), Kolkata – 700 107
2. **M/s Milleneum Business Solutions India**, 22, Asutosh Chowdhury Avenue, 3<sup>rd</sup> & 4<sup>th</sup> Floor, Kolkata – 700 019
3. **Mangaldeep InfoTech & Consultancy Service**, Sonajhuri Building, 1<sup>st</sup> floor, Room No. 15 & 17, P.O. BKT. P.P Township, Dist. Birbhum, Pin : 731104

  
Project Director, CMU

## ANNEXURE- IV

### Components Required for Implementation of COSA & its Indicative Expenses

Sl.	Item	Indicative unit Price Including all Taxes
		Rs. 47,000/-
1	Better Quality Branded Desktop PC (** as per configuration mentioned below)	Rs. 25,500/-
2	136 column 24 Pin High Speed DMP, with minimum 480 cps in Draft Mode	Rs. 3650/-
3	0.7 KVA Line Interactive UPS with 10-15 minutes battery backup	Rs. 9,500/-
4	MS Office 2010 Standard OLP Indic Edition for Government offices	Rs. 500/-
5	Backup Device (4 GB USB Pen drive)	Rs. 2,000/-
6	Better Branded Antivirus Software with 3 year updates (2 Nos.)	Rs. 11,850/-
7	Electrical fittings, Computer Furniture etc.	Rs. 1,00,000/-
	Total Financial Sanction – not exceeding	Recurring Expenses
	Computer Stationery (Size 15x12 & 10x12 inches)	

#### Minimum Configuration for Desktop PC

Processor	32-bit Processor with >= 2.93 GHz speed, >=800 MHz FSB & 4 Mb L2 Cache or higher
Bus Architecture	Integrated Graphics, 2 PCI, 1 PCI Express x 1 and 1 PCI Express x 16
Memory	4 GB DDR3 RAM WITH 8 GB Expandability
Hard Disk Drive	500 GB 7200 rpm SATA HDD
DVD	R.W. DVD
Monitor	18.5 inch LED Digital Color TCO Monitor – 05 Certified
Keyboard	104 keys + Rupee font key
Mouse	OEM Optical Scroll Mouse
Bays	4 Nos. (2 Nos. 5.25 inches for Optical Media Drives and 2 Nos. 3.5 inches for Hard Disk Drives)
Ports	6 USB Ports (with at least 2 in front), audio ports for microphone and headphone in front, one Parallel port and one Serial port on PCI card
Cabinet Chassis	Mini tower
Networking	10/100/1000 on board integrated Network Port with remote booting facility remote system installation, remote wake up
Preloaded OS	Windows 7 Professional 32-bit edition Preloaded with latest service-pack, with Media and Certificate of Authenticity -OEM
OS Certifications	Windows 7 OS certification
Power Management	Screen Blanking, Hard Disk and System Idle Mode in, Power On, set up password, power supply SMPS Surge protected
Antivirus	Antivirus Software (Latest Version) with minimum 1 year License
Warranty	3 Years onsite warranty
Remarks	The driver software for the various controllers like SVGA / Graphic adapter, NIC etc should be supplied for windows 7. The utilities Software / Drivers of the motherboards including USB should also be supplied on the CD Media along with PC System. All the 32bit application software shall be supported by the Operating System. The System should work on 230V 50Hz single phase power supply.