

STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেকটর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।

"ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 106, West Bengal.

SUDA-56/2014(Part-IV)/৬৪১

Date: 30.06.2015

From : Director,SUDA

To : 1. Mayor / Chairperson

.....Municipal Corporation/Municipality/N.A.A.

2. Municipal Commissioner, Kolkata Municipal Corporation

3. Administrator,..... Municipal Corporation/Municipality/N.A.A.

Sub : Comprehensive House to House Survey for identification
of Insanitary Latrine/ No Latrine in Urban Local Bodies

Ref No : SUDA-56/2014/1069 dated 17.12.2014

Sir/Madam,

In terms of Section 4(1)(a) under Chapter II of the "The Prohibition of Employment as Manual Scavengers and Their Rehabilitation Act, 2013" issued by Ministry of Social Justice & Empowerment, Government of India and in continuation to our earlier letter mentioned above, I am to reiterated that every local authority shall :

- Publish a list of insanitary latrines & No Latrine after completion of the Survey ;
- Serve notice to the occupier to either demolish the insanitary latrine or convert it into a sanitary latrine within six month;
- Construct within a period not exceeding nine months sanitary community latrine as it considers necessary, in areas where insanitary latrines have been found ;
- Construct adequate number of sanitary community latrines within three years.

In compliance with the above stated Act , a Comprehensive House to House Survey for identification of Insanitary Latrines/ No Latrine facilities for Urban areas have been conducted in all ULBs within the State for complete elimination of insanitary latrines and construction of Sanitary / Community Latrine, thereof. After completion of the Door to Survey conducted from your end, following actions need to be taken are mentioned hereunder before drfat publication and inviting Claims & Objection from the persons/recognized NGO concerned:

1. ULB-wise as well as ward-wise compiled survey report of insaniatry latrine & No Latrine facility will be sent to the email-id of the Nodal Officer of concerned ULBs for immediate printing of List and verification thereof ;

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2. As survey outcome shows deviation in number of Insanitary Latrine compared with Census-2011 Figure and in some cases huge deviation is detected, it is decided by the Department recently that, survey outcome needs to be verified further by the Town/District Level Survey Committee involving ULBs concerned with the technical guidance from Municipal Engineering Directorate, West Bengal ;
3. On completion of the verification of the List and necessary rectification, if any, ULB shall place the List in the City/Town level Survey Committee for ratification before draft publication;
4. Submission of List of Insanitary Latrine/ No Latrine Facilities to SUDA **within 31st July, 2015 (Friday)** after ratification in the City/Town level Survey Committee;

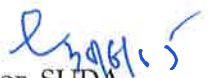
In order to prepare an error-free comprehensive list of Insanitary Latrine & No Latrine facilities for your ULB, you are further requested to involve representatives from the Community , NGO – Safai Karmachari Andolon (SKA) & Maharshi Balmiki Seva Sangha (MBSS) and Representative from Railways to share their views /recommendations during Claims & Objection phase and verification phase, if situation demands. Furthermore, you are also requested to involve the respective Executive Engineer of MED within the jurisdiction of ULB to extend necessary technical support for classification of Insanitary Latrine, if doubt remains.

Yours faithfully,


 Director, SUDA

Copy Forwarded for Information to :

- (1) Chief Engineer, MED , GoWB – with a request to provide necessary instructions to all the Executive Engineer concerned to render necessary technical assistance in respect of proper identification of Insanitary Latrine and if necessary through physical inspection.
- (2) Managing Director, West Bengal SC & ST Development & Finance Corporation, GoWB
- (3) Shri Mitra Chatterjee, WBCS(Exe), Joint Secretary, MA Dept, GoWB


 Director, SUDA

দুরভাষ: ২৩৫৮ ৬৪০৩/৬৪২১/৫৭৬৭, ফ্যাক্স : ২৩৫৮৫৮০০

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