



No : ILGUS/1T- 2/2014/205

Dated : May 13, 2014

From : B. N. Kar, WBCS (Exe.)  
Joint Director-in-Charge

To : The Chairman / Chairperson  
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**Sub : Training for holding Survey of Houseless Population in the Urban Local Bodies.**

Sir/Madam,

I would like to inform you that the State Government in the Municipal Affairs Department has decided to ascertain the total number of houseless population across Urban Local Bodies (ULBs) in the State. The Change Management Unit (CMU) under Municipal Affairs Department has been entrusted to oversee the execution of the survey in all ULBs and the survey will be taken up only after the process of General Election to the Lok Sabha is over.

It has also been decided that Regional Level Training Programmes will be organised by the Institute of Local Government and Urban Studies (ILGUS) as per following schedule :

Sl. No.	ULBs of District	Number of ULB	Date and Time	Venue
1.	Coochbehar, Jalpaiguri, Darjeeling, Uttar Dinajpur, Dakshin Dinajpur, Murshidabad and Malda	30	19.5.2014 2.00 p.m.	SUDA Conference Hall
2.	Howrah, Hooghly, Burdwan and Birbhum	33	20.5.2014 1.00 p.m.	SUDA Conference Hall
3.	Purulia, Bankura, West Midnapore, East Midnapore and Nadia	29	21.5.2014 12 Noon	SUDA Conference Hall
4.	North 24-Parganas, South 24-Parganas and Kolkata	35	22.5.2014 2.00 p.m.	SUDA Conference Hall

You are requested to identify a Nodal Officer for this purpose amongst Sub-Assistant Engineer/Urban Planner/Sanitary Inspector/Accountant/Head Clerk and indicate the same to this end at an early date. You are also requested to depute **Executive Officer and the Nodal Officer** to attend the said Training Programme as noted above. In case of absence of Executive Officer, Finance Officer is to attend the same. Intimation in respect of accommodation, if any, required by the participants of your ULB shall be sent to the undersigned along with their arrival schedule for making necessary arrangement from this end. The confirmation may kindly be sent through email of this office i.e., [ilgus.magowb@gmail.com](mailto:ilgus.magowb@gmail.com)

It may please be noted that a **maximum of two persons only** from your ULB, as specified above, **will be accommodated** in the said Training Programme.

Yours faithfully,

Joint Director-in-Charge



No : ILGUS/1T-2/2014/208

Dated : May 13, 2014

From : B. N. Kar, WBCS (Exe.)  
Joint Director-in-Charge

To : The Mayor  
Assansol Municipal Corporation  
P.O.Assansol ; District – Barddhaman  
PIN - 713301

Sub : Training for holding Survey of Houseless Population in the Urban Local Bodies.

Sir/Madam,

I would like to inform you that the State Government in the Municipal Affairs Department has decided to ascertain total number of houseless population across Urban Local Bodies (ULBs) in the State. The Change Management Unit (CMU) under Municipal Affairs Department has been entrusted to oversee the execution of the survey in all ULBs and the survey will be taken up only after the process of General Election to the Lok Sabha is over.

It has also been decided that Regional Level Training Programme will be organised by the Institute of Local Government and Urban Studies (ILGUS) on **20.05.2014 at 1.00 pm at the Conference Hall of SUDA, ILGUS Bhavan, Bidhannagar, Kolkata.**

You are requested to identify a Nodal Officer for this purpose amongst Executive Engineer/Assistant Engineer/Urban Planner/Office Superintendent/Sanitary Inspector/Accountant/Head Clerk and indicate the same to this end at an early date. You are also requested to depute **Commissioner and the Nodal Officer** to attend the said Training Programme as noted above. In case of absence of Commissioner, the Secretary is to attend the same.

It may please be noted that a **maximum of two persons only** from your organisation, as specified above, **will be accommodated** in the said Training Programme. Intimation in respect of accommodation, if any required by the participants of your organisation shall be sent to the undersigned along with their arrival schedule for making necessary arrangement from this end. The confirmation may kindly be sent through email of this office i.e., [ilgus.magowb@gmail.com](mailto:ilgus.magowb@gmail.com)

Yours faithfully,

Joint Director-in-Charge



No : ILGUS/1T-2/2014/207

Dated : May 13, 2014

From : B. N. Kar, WBCS (Exe.)  
Joint Director-in-Charge

To : The Mayor  
Chandannagar Municipal Corporation  
P.O.Chandannagar ; District – Hooghly  
PIN - 712136

Sub : Training for holding Survey of Houseless Population in the Urban Local Bodies.

Sir/Madam,

I would like to inform you that the State Government in the Municipal Affairs Department has decided to ascertain total number of houseless population across Urban Local Bodies (ULBs) in the State. The Change Management Unit (CMU) under Municipal Affairs Department has been entrusted to oversee the execution of the survey in all ULBs and the survey will be taken up only after the process of General Election to the Lok Sabha is over.

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Yours faithfully,

Joint Director-in-Charge



No : ILGUS/1T-2/2014/209

Dated : May 13, 2014

From : B. N. Kar, WBCS (Exe.)  
Joint Director-in-Charge

To : The Mayor  
Durgapur Municipal Corporation  
P.O.Durgapur ; District – Bardhaman  
PIN - 713101

Sub : Training for holding Survey of Houseless Population in the Urban Local Bodies.

Sir/Madam,

I would like to inform you that the State Government in the Municipal Affairs Department has decided to ascertain total number of houseless population across Urban Local Bodies (ULBs) in the State. The Change Management Unit (CMU) under Municipal Affairs Department has been entrusted to oversee the execution of the survey in all ULBs and the survey will be taken up only after the process of General Election to the Lok Sabha is over.

It has also been decided that Regional Level Training Programme will be organised by the Institute of Local Government and Urban Studies (ILGUS) on **20.05.2014 at 1.00 pm at the Conference Hall of SUDA, ILGUS Bhavan, Bidhannagar, Kolkata.**

You are requested to identify a Nodal Officer for this purpose amongst Executive Engineer/Assistant Engineer/Urban Planner/Office Superintendent/Sanitary Inspector/Accountant/Head Clerk and indicate the same to this end at an early date. You are also requested to depute **Commissioner and the Nodal Officer** to attend the said Training Programme as noted above. In case of absence of Commissioner, the Secretary is to attend the same.

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Yours faithfully,

Joint Director-in-Charge





No : ILGUS/1T-2/2014/210

Dated : May 13, 2014

From : B. N. Kar, WBCS (Exe.)  
Joint Director-in-Charge

To : The Mayor  
Howrah Municipal Corporation  
4, Mahatma Gandhi Road  
Howrah - 7111001

Sub : Training for holding Survey of Houseless Population in the Urban Local Bodies.

Sir/Madam,

I would like to inform you that the State Government in the Municipal Affairs Department has decided to ascertain total number of houseless population across Urban Local Bodies (ULBs) in the State. The Change Management Unit (CMU) under Municipal Affairs Department has been entrusted to oversee the execution of the survey in all ULBs and the survey will be taken up only after the process of General Election to the Lok Sabha is over.

It has also been decided that Regional Level Training Programme will be organised by the Institute of Local Government and Urban Studies (ILGUS) on **20.05.2014 at 1.00 pm at the Conference Hall of SUDA, ILGUS Bhavan, Bidhannagar, Kolkata.**

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Yours faithfully,

Joint Director-in-Charge





No : ILGUS/1T-2/2014/206

Dated : May 13, 2014

From : B. N. Kar, WBCS (Exe.)  
Joint Director-in-Charge

To : The Mayor  
Siliguri Municipal Corporation  
P.O.Siliguri ; District – Darjeeling  
PIN - 734401

Sub : Training for holding Survey of Houseless Population in the Urban Local Bodies.

Sir/Madam,

I would like to inform you that the State Government in the Municipal Affairs Department has decided to ascertain total number of houseless population across Urban Local Bodies (ULBs) in the State. The Change Management Unit (CMU) under Municipal Affairs Department has been entrusted to oversee the execution of the survey in all ULBs and the survey will be taken up only after the process of General Election to the Lok Sabha is over.

It has also been decided that Regional Level Training Programme will be organised by the Institute of Local Government and Urban Studies (ILGUS) on **19.05.2014 at 2.00 pm at the Conference Hall of SUDA, ILGUS Bhavan, Bidhannagar, Kolkata.**

You are requested to identify a Nodal Officer for this purpose amongst Executive Engineer/Assistant Engineer/Urban Planner/Office Superintendent/Sanitary Inspector/Accountant/Head Clerk and indicate the same to this end at an early date. You are also requested to depute **Commissioner and the Nodal Officer** to attend the said Training Programme as noted above. In case of absence of Commissioner, the Secretary is to attend the same.

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Yours faithfully,

Joint Director-in-Charge

