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**Fund released through e-payment
& NSAP**

Regarding information on :

- ❖ Contingency Fund since released from SUDA**
- ❖ All Orders**
- ❖ Today's Presentation**
- ❖ Report Return formats (I & II)**
- ❖ Statement of Expenditure & UC Format for Contingency Exp**

Aadhaar Seeding Process under NSAP

National Social Assistance Programme

- ⇒ **Indira Gandhi National Old Age Pension Scheme (IGNOAPS)**
- ⇒ **Indira Gandhi National Widow Pension Scheme (IGNWPS)**
- ⇒ **Indira Gandhi National Disability Pension Scheme (IGNDPS)**
- ⇒ **National Family Benefit Scheme (NFBS)**

Sl	Scheme	Existing eligibility criteria	Revised eligibility criteria	Date of effect
1	IGNWPS	BPL widows in the age group of 40-59 Years Rate of assistance : Rs. 400/- per month	BPL widows in the age group of 40-79 Years Rate of assistance : Rs. 600/- per month	01.10.2012
2	IGNDPS	BPL persons with severe or multiple disabilities in the age group of 18-59 Years Rate of assistance : Rs. 400/- per month	BPL persons with severe or multiple disabilities in the age group of 18-79 Years Rate of assistance : Rs. 600/- per month	
3	IGNOAPS	(i) BPL persons of age 60-79 years Rate of assistance : Rs. 400/- per month	(i) BPL persons of age 60-79 years (excluding BPL widows and BPL disabled persons) Rate of assistance : Rs. 400/- per month	
		(ii) BPL persons of 80 years and above Rate of assistance : Rs. 700/- per month	(ii) BPL persons of 80 years and above Rate of assistance : Rs. 1000/- per month	
4	NFBS	The death of "primary bread winner" (male or female) of a BPL household should have occurred while he or she is in the age group of 18-64 years Rate of assistance : Rs. 10000/- lumpsum	The death of "primary bread winner" (male or female) of a BPL household should have occurred while he or she is in the age group of 18-59 years Rate of assistance : Rs. 40000/- lumpsum	18.10.2012

NATIONAL SOCIAL ASSISTANCE PROGRAMME (NSAP)

STATUS OF NSAP : AT A GLANCE

Sr	ITEM	IGNOAPS (Beneficiaries Age \geq 60 Years)	IGNWPS (Beneficiaries Age within Age Group 40-79 Years)	IGNDPS (Beneficiaries Age within Age Group 18-79 Years)
1	Total No. of Beneficiaries as on 1.1.2012	212794	90754	5306
2	Total No. of Beneficiaries as on 1.1.2013	309899	109949	9507
3	Total No. Beneficiaries as on 1.1.2014	298638	234254	15603
A	Beneficiaries within the Age Group 60-79 Years	262100		
B	Beneficiaries Age 80 Years or above	36538		

ANNUAL VERIFICATION

- In terms of Memo. No. 3583/PN/P/II/3F-9/2006 dated 20.08.2014 of Joint Secretary, P&RD Department, the total projected figure of beneficiaries under IGNOAPS, IGNWPS & IGNDPS in Urban West Bengal has been assessed at **5.60 lakh under revised eligibility** criteria of National Social Assistance Programme (NSAP)
- At present, total number of beneficiaries under these three components as on 1.1.2014 is **5.58 Lakh after Annual Verification done by the ULBs** in the last year as per Guideline issued from SUDA .

➤ Inclusion of newly identified beneficiaries are restricted at this moment .

ANNUAL VERIFICATION ----- OUTCOME

Srl.No	ULBs Name	Total NSAP Beneficiaries as on 01.01.2014	Aadhaar card no.	%	Epic card No.	%	Ration card No.	%	Mobile No.	%
1	ARAMBAGH	4627	4492	97.08	3524	76.16	3254	70.33	4492	97.08
2	COOPERS CAMP	2911	2488	85.47	2852	97.97	2800	96.19	410	14.08
3	HALDIBARI	758	661	87.20	756	99.74	699	92.22	0	0.00
4	TARAKESWAR	1184	899	75.93	850	71.79	575	48.56	845	71.37
5	TUFANGANJ	985	757	76.85	981	99.59	926	94.01	0	0.00

Srl.No	ULBs Name	Total NSAP Beneficiaries as on 01.01.2014	Aadhaar Card no.	%	Epic card No.	%	Ration card No.	%	Mobile No.	%
1	ALIPURDUAR	5857	0	0.00	0	0.00	0	0.00	0	0.00
2	BAIDYABATI	2451	0	0.00	1686	68.79	1516	61.85	0	0.00
3	BARASAT	5798	0	0.00	4520	77.96	4430	76.41	0	0.00
4	BIRNAGAR	1944	0	0.00	1913	98.41	1725	88.73	0	0.00
5	BONGAON	10112	0	0.00	5842	57.77	3811	37.69	0	0.00

CONTEXT

➤ **Ministry of Rural Development, Government of India** vide No. J-11011/5/2014-NSAP dated 20th January, 2015 has decided to undertake **seeding of Aadhaar numbers** in the beneficiary database (Urban Legacy Data) for the pension schemes of National Social Assistance Programme (NSAP).

➤ Communication has received from **Ministry of Finance, Department of Expenditure, Direct Benefit Transfer, Govt of India** addressing to the Chief Secretary, Govt. of West Bengal read with Memo. No. 452-Home (Cons)/ R3CEN-05/2009 (Part) dated 4th May, 2015 of Joint Secretary, Home Department, Govt. of West Bengal

CONTEXT -- contd.

➤ Memo. No. 1774/PN/P/II/3F-5/2015 dated 26.05.2015 of Joint Secretary, P&RD Department highlighting importance of **Aadhaar Seeding in the beneficiary database to provide improved delivery of benefit toward eligible beneficiaries.**

➤ **The Hon'ble Supreme Court** in the above matter has directed that the Order passed by the Hon'ble Court in this regard on 23.09.2013 should be adhered to by all States and all other Authorities for getting benefit under Government Social Welfare Schemes.

IMPOTANCE

Aadhaar platform is an important tool to eliminate proxy and fake data in the system concerning National Social Assistance Programme (NSAP). The basic objective of Direct Benefit Transfer (DBT) is to ensure that the beneficiary gets benefit through Aadhaar Enabled Payment System (AEPS) which is an accountable, cost-effective and transparent.

PROCESS

- ❖ In this process the scheme related beneficiaries are to be intimated in advance to attend a particular camp being organized by ULBs and the beneficiary details & other important details of the beneficiaries (ie, Aadhaar Number, EPIC Card, Ration Card , Mobile No etc.) will be verified on the spot & Collected verified data is to uploaded into the databases of the schemes maintained at the Central Server of NSAP MIS ie. www.nsap.nic.in
- ❖ Aadhaar & other important documents are to be collected & verified from all NSAP beneficiaries of your ULBs which will start from ----- **15th July,2015** and uploading process of verified data in the website www.nsap.nic.in be completed within ----- **5th August,2015** (21 Days).
- ❖ ULBs may also upload data of scanned copy of other useful documents like application forms, death certificate for future reference

ACTIVITY REQUIRED TO BE TAKEN BY THE ULBS

❖ **Commissioner/ Joint Municipal Commissioner/ Secretary** in case of Corporation and **Executive Officer / Finance Officer** (in absence of Executive Officer) and **Office Superintendent/ Head Clerk** (in absence of Executive officer & Finance Officer) in case of Municipality/N.A.A will act as the Nodal Officer for the entire Aadhaar Seeding process

➤ **Printing of the FORM of existing eligible NSAP Beneficiaries** (2 set) as per prescribed format provided from SUDA. One set to be used for Verification & Compilation Purpose whereas other set to be preserved by the Beneficiary

WARD WISE PRE-POPULATED LIST OF ALL NSAP BENEFICIARIES

PENSION INFORMATION FORM FOR AADHAAR SEEDING

WEST BENGAL (U)	District	BANKURA	ULB Name	BISHNUPUR	Ward No.	2
Scheme:	IGNDPS	Beneficiary Details		Beneficiary Unique ID No	1	

1. Name of the Beneficiary		HARU DUTTA				
2. Father/husband Name		LATE KUCHIL DUTTA				
3. Address		SANKATTALA		4. BPL Year	2012	
				5. Location:		
6. Mobile/Phone No:				7. BPL Member ID	3	
8. Aadhaar / UID No. *		(First 4 Digit)	(Middle 4 Digit)	(Last 4 Digit)	9. EID No.	
10. Pin Code	0		11. BPL Family ID	002000000797		
		Personal Details				
12. Gender	Male	13. Age as on 1.1.2014 (in Yr.)	45	14. Date of Birth	___/___/_____	
15. Category	GEN	16. Annual Income:		17. Widow	NO	

18. Disability Status: (Applicable Only for Disabled Beneficiaries ie. IGNDPS Beneficiary [18a) to 18f)]

a) Disability Status	YES	b) Disability Percent 1:	80	c) Disability Percent 2:	
d) Disability Type 1	OT	e) Disability Type 2		f) Disability Type 3	
19. EPIC No. *	222418	20. Ration Card No.*		21. Minority	Y

Disbursement Details *

22. Disbursement Mode	BANK ACCOUNT	23. Account No.	20100108
24. Bank/Post Office Name	BISHNUPUR TOWN COOPERATIVE BANK LIMITED	25. Bank / Post Office Branch Name:	BISHNUPUR

26. Certificate Details (Attached Xerox Copy with this Form) [Please Tick on the appropriate Boxes)

a) Copy of Aadhaar Card :	Yes	No	b) Copy of Voter ID Card :	Yes	No
c) Copy of Ration Card :	Yes	No	d) Copy of Bank/Post Office A/c Details	Yes	No
e) Copy of Disability Certificate	Yes	No	f) Copy of Husband's Death Certificate	Yes	No

Signature of the Verifier with Date
Verified and found Correct

Signature of the Beneficiary with Date

* Marked are mandatory

ACTIVITY REQUIRED TO BE TAKEN BY THE ULBS

➤ **Awareness Campaign**

- Special drive to be taken by the ULBs to provide **Adhaar Number** to the **beneficiaries having no Aadhar Card Number** using the service of Aadhaar Centre existing at each ULB.
- All the NSAP beneficiaries are to be **well informed to furnish xorox copy of Aadhaar Number, EPIC Card, Ration Card and other important details** along with the **FORM**
- Special drive also needs to be taken by the ULBs for the NSAP beneficiaries having Post Office Account / Money Order for **immediate opening of Bank Account in Commercial Bank with active support from Banks** (it is mandatory for Direct Benefit Transfer)

❖ ULBs to **nominate & issue formal order to appropriate field functionary** for beneficiary recognition/verification/ collection of useful documents from the beneficiary for that an **honorarium of Rs 5/- per beneficiary** to be paid

➤ Field functionary **shall verify the data provided by the beneficiary and collection of useful documents in XEROX** from the beneficiary

Eligibility criteria for field functionary are: Should be not below the age of 18 years, at least Madhyamik pass and resident of the respective ward. Priority should be given to community people like RCV, HHW, Anganwadi workers, SSK Instructors, Non-formal Education Instructors etc.

➤ **Declaration Camp as per requirement** need to be set-up by the ULB for minimum **10 days** for data collection and verification. This model is quite fast than the “Door to Door Survey” as more number of beneficiaries are covered as they are available in a given location in a given period of time.

➤ Collected verified data is to **uploaded** into the databases of the schemes maintained at the Central Server of NSAP MIS ie. www.nsap.nic.in

➤ ULB to submit Report I & Report II to SUDA

➤ ULB to strictly adhere to the above guidelines and take immediate steps for uploading Urban Legacy Database of such beneficiaries **latest by 7th**

August,2015 positively

•Urban Legacy Database must contain the following Information

State

District

ULB Name

Ward No

First name

Fathers/ Husband name

Full Address

BPL Survey Year

BPL family ID

Gender (“M”for Male , “F” for Female)

Age

Date of Birth

**Caste Category
(GEN/SC/ST/OBC/MIN)**

Minority Status (Y/N)

Disbursement Mode (1 for Bank, 2 for Post Office, 3 for Money Order)

Type of Bank (Commercial, Cooperative, Rural, Private)

Bank/Post office Name

Bank branch name

Bank/Post Office Account No.

Disbursement upto

EPIC No.

Ration Card No.

Mobile No :

UID/Aadhaar Number :

Disability Code & disability percentage (applicable only for IGNDPS)

**Orientation among
the Councillors**



Awareness, Orientation & Training

**Training of
Field
Functionaries**



Awareness



Declaration Camp



**WITH AADHAR
CARD**

**Collected and verified
beneficiary details with
AADHAAR Number**



**NO
AADHAR
THEN
EID
NUMBER**

Existing Aadhaar Centre



**ONLY
EID
NUMBER**

ULB Office



Data Uploading at NSAP- MIS

- **Following Module to be shown Online Using NSAP-MIS**

- 1) Bank Branch Master**

- 2) Post Office Master**

- 3) Modification & Incorporation of Collected verified data (Applicable only for Sanctioned existing Pensioners)**

- 4) Discontinue Pension**

- 5) Migrate Pensioner**

- 6) Data Download**

Fund released electronically in favour of Municipalities / N.A.A. / Corporations as contingency towards administrative expenses for implementation of NSAP which may be incurred on the following activities-

➤ **Information, Education and Communication** – awareness generation activities viz. preparation and dissemination of IEC material, community mobilization, use of media, printing of application forms of schemes under NSAP, Household contact campaigns, **Process of Aadhaar Seeding**

➤ **Honorarium @Rs. 5/- per beneficiary to the field functionary** for recognition/verification/collection of useful documents from all the NSAP beneficiaries

➤ **Training of Nodal Officers, Training need assessment, Development of training modules and materials, organization of training programmes,** current impact assessment of trainings, exposure visits, use of distance education method.

- Quality supervision viz. monitoring, **annual verification**, conducting evaluation study & impact assessment study, social audit.
- **Setting up of grievance redressal system** viz. helplines at ULB level.
- **Management Information System** viz. collection of data, electronic processing, report generation, transmission.
- If necessary, the **required services may be outsourced** after observing prevalent financial rules, West Bengal
- Operation expenses viz. expenses on **Bank/Post Office charges**, charges relating to business correspondence by Bank, use of common service center.
- **Stationery related to computational process/MIS.**
- **One time augmentation of computational facilities at the ULB level** and one time expenses for almirah for record-keeping and functional furniture.

Districts Name	ULBs Name	Released fund
Alipurduar	ALIPURDUAR	265459
Cooch Behar	COOCH BEHAR	95179
Cooch Behar	DINHATA	102884
Cooch Behar	HALDIBARI	34355
Cooch Behar	MATHABHANGA	27602
Cooch Behar	MEKLIANJ	20622
Cooch Behar	TUFANGANJ	44644
Dakshin Dinajpur	BALURGHAT	130985
Dakshin Dinajpur	GANGARAMPUR	102522
Darjeeling	DARJEELING	88199
Darjeeling	KALIMPONG	37981
Darjeeling	KURSEONG	20486
Darjeeling	MIRIK	17359
Darjeeling	SILIGURI MC	317536
Jalpaiguri	DHUPGURI	154372
Jalpaiguri	JALPAIGURI	247239
Jalpaiguri	MAL	52077
Malda	ENGLISHBAZAR	406234
Malda	OLD MALDA	149975
Uttar Dinajpur	DALKHOLA	92732
Uttar Dinajpur	ISLAMPUR	87656
Uttar Dinajpur	KALIANGANJ	162485
Uttar Dinajpur	RAIGANJ	367482

Districts Name	ULBs Name	Released fund
Bankura	BANKURA	496881
Bankura	BISHNUPUR	137239
Bankura	SONAMUKHI	108595
Paschim Midnapur	CHANDRAKONA	70115
Paschim Midnapur	GHATAL	263556
Paschim Midnapur	JHARGRAM	122147
Paschim Midnapur	KHARAGPUR MUNICIPALITY	498150
Paschim Midnapur	KHARAR	52077
Paschim Midnapur	KHIRPAI	39975
Paschim Midnapur	MIDNAPORE	282274
Paschim Midnapur	RAMJIBANPUR	44281
Purba Midnapur	CONTAI	211751
Purba Midnapur	EGRA	104878
Purba Midnapur	HALDIA	238809
Purba Midnapur	PANSKURA	166020
Purba Midnapur	TAMRALIPTA	186189
Purulia	JHALDA	52802
Purulia	PURULIA	218686
Purulia	RAGHUNATHPUR	72699

Districts Name	ULBs Name	Released fund
Birbhum	BOLPUR	336663
Birbhum	DUBRAJPUR	164615
Birbhum	NALHATI	119246
Birbhum	RAMPURHAT	237857
Birbhum	SAINTHIA	226255
Birbhum	SURI	359234
Howrah	BALLY	106737
Howrah	HOWRAH MC	189996
Howrah	ULUBERIA	669246
Kolkata	KOLKATA MC	1844845
Murshidabad	BELDANGA	65084
Murshidabad	BERHAMPORE	314726
Murshidabad	DHULIYAN	602802
Murshidabad	JANGIPUR	279872
Murshidabad	JIAGANJ AZIMGANJ	352390
Murshidabad	KANDI	178982
Murshidabad	MURSHIDABAD	185464

Districts Name	ULBs Name	Released fund
Bardhaman	ASANSOL MC	714615
Bardhaman	BURDWAN	393362
Bardhaman	DAINHAT	78092
Bardhaman	DURGAPUR MC	299860
Bardhaman	GUSHKARA	93820
Bardhaman	JAMURIA	269810
Bardhaman	KALNA	128447
Bardhaman	KATWA	82489
Bardhaman	KULTI	340560
Bardhaman	MEMARI	70886
Bardhaman	RANIGANJ	122147
Nadia	BIRNAGAR	88109
Nadia	CHAKDAH	178302
Nadia	COOPERS CAMP	131937
Nadia	GAYESHPUR	65674
Nadia	KALYANI	58875
Nadia	KRISHNAGAR	415027
Nadia	NABADWIP	114895
Nadia	RANAGHAT	250276
Nadia	SANTIPUR	457268
Nadia	TAHERPUR	63997

Districts Name	ULBs Name	Released fund
Hooghly	ARAMBAGH	209712
Hooghly	BAIDYABATI	111088
Hooghly	BANSBERIA	178393
Hooghly	BHADRESWAR	72518
Hooghly	CHAMPDANY	453642
Hooghly	CHANDANNAGAR MC	108006
Hooghly	DANKUNI	106102
Hooghly	HOOGLY CHINSURAH	198290
Hooghly	KONNAGAR	31681
Hooghly	RISHRA	249007
Hooghly	SERAMPORE	201055
Hooghly	TARAKESWAR	53663
Hooghly	UTTARPARA KOTRUNG	33947
South 24 Parganas	BARUIPUR	107054
South 24 Parganas	BUDGE BUDGE	132027
South 24 Parganas	DIAMOND HARBOUR	127767
South 24 Parganas	JAINAGAR MOZILPUR	70841
South 24 Parganas	MAHESHTALA	196024
South 24 Parganas	PUJALI	73424
South 24 Parganas	RAJPUR SONARPUR	328414

Districts Name	ULBs Name	Released fund
North 24 Parganas	ASHOKNAGAR KALYANGARH	271533
North 24 Parganas	BADURIA	168739
North 24 Parganas	BARANAGAR	49674
North 24 Parganas	BARASAT	262785
North 24 Parganas	BARRACKPORE	51759
North 24 Parganas	BASIRHAT	302761
North 24 Parganas	BHATPARA	175447
North 24 Parganas	BIDHANNAGAR	49629
North 24 Parganas	BONGAON	458311
North 24 Parganas	DUM DUM	48405
North 24 Parganas	GARULIA	109365
North 24 Parganas	GOBORDANGA	156774
North 24 Parganas	HABRA	454594
North 24 Parganas	HALISAHAR	182653
North 24 Parganas	KAMARHATI	163210
North 24 Parganas	KANCHRAPARA	162122
North 24 Parganas	KHARDAH	91236
North 24 Parganas	MADHYAMGRAM	197837
North 24 Parganas	NAIHATI	210663
North 24 Parganas	NEW BARRACKPORE	41154
North 24 Parganas	NORTH BARRACKPORE	47907
North 24 Parganas	NORTH DUM DUM	313140
North 24 Parganas	PANIHATI	354701
North 24 Parganas	RAJARHAT GOPALPUR	215966
North 24 Parganas	SOUTH DUM DUM	47862
North 24 Parganas	TAKI	114260
North 24 Parganas	TITAGARH	53890

**SEEDING OF AADHAAR NUMBER & OTHER IMPORTANT DETAILS
AGAINST ALL NSAP BENEFICIARIES**

REPORT- I [PREPARATORY PHASE]

(To be submitted by the Nodal Officer through email-id to SUDA ie. cp.suda@yahoo.co.in by 17/07/2015)

Name of the Urban Local Body :



1. The ULB has identified the Nodal Officer for the entire Aadhaar seeding process : <write Yes or No>

1a) <If yes, write the name and designation of the Nodal Officer with his/her office phone no, mobile no, e-mail and fax>

- a) Name of Nodal officer :
- b) Designation :
- c) Office Phone No :
- d) Mobile No :
- e) Email-id:
- f) Fax No :

2. Other Officers/staffs nominated: <write Yes or No>

2a). If Yes, then how many : (give number)

2b) Please provide details of such Officers/Staffs as below:

Sl	Name	Designation	Mobile No.

(Add more lines if, required)

3. Officials from ULB including the Nodal Officer have attended the training programme at SUDA

<write Yes or No>

4. The ULB has received the Soft copy containing ward wise beneficiary list of NSAP beneficiaries as on 1.1.2014 for Collection & Verification of information by field functionary

<write Yes or No>

5. a) Ward wise List of Beneficiaries as on 1.1.2014 have been printed for collection of Aadhaar Number & other important details for verification as per Format provided from SUDA :<write Yes or No>

b) Printed List in Two Set (One set to be used for Verification and Compilation Purpose whereas other set to be preserved by the Beneficiary) <write Yes or No>

6. Any kind of training /orientation programme organised for field functionaries: <write Yes or No>.

6a) < If Yes, write down the date of such training/orientation, venue, necessary kits and documents

a) Date of such training/orientation :

b) Venue of such training :

c) Field functionaries have been provided with necessary Kits/documents for the entire data collection and verification process :

7a). All the Councillors and relevant officers/staffs of the ULB have been oriented about the data collection and verification process: <write Yes or No>.

7b) < If Yes, write down the date of such orientation>

8. During such Training/Orientation and in Councillors Meeting whether it has been clearly spelt out that special care to be taken to provide Aadhaar Number to the beneficiaries having no Aadhaar Card Number using the service of **Aadhaar Centre** existing at each Urban Local Body.

<write Yes or No>.

9. During such Training/Orientation and in Councillors Meeting whether it has been clearly spelt out that only Enrolment ID (EID No.) will be required for the beneficiaries having no Aadhaar Card Number

<write Yes or No>.

10. During such Training/Orientation and in Councillors Meeting whether it has been clearly spelt out that field functionary shall have to verify the supporting documents like EPIC Card/ AADHAAR Number/ Ration Card Number/Bank & Post Office Account Details/Mobile No, as available at the time of such data collection and verification. <write Yes or No>.

11. Whether any Photo was captured for such training/orientation and Councillors Meeting :

<write Yes or No>.

[If Yes, then ULB has to submit the image in Soft Copy to SUDA during Final Submission of Urban Legacy Data]

12. The ULB has issued any formal order(s) to the field functionaries for this entire data collection and verification process: <write Yes or No>

13a). Whether any sort of publicity made for the same? <write Yes or No>

13b) < If Yes, write down the medium of publicity and frequency of usage of such tool>

14. a) The 'Declaration Camp(s)' has/have been designated: <write Yes or No>

< If Yes, write down the number and location(s) of such Camps

b) If No, then other alternative System adopted for data collection and verification (please specify) :

Signature of the Nodal officer

Seal & Date :

The Nodal Officer shall send completely filled in Report for "Preparatory Phase" of entire Aadhaar Seeding process of NSAP Beneficiaries to SUDA without fail, on 17/07/2015 by Fax -(033-2358-5800) or through email (scanned copy) ie. cp.suda@yahoo.co.in

SEEDING OF AADHAAR NUMBER & OTHER IMPORTANT DETAILS AGAINST ALL NSAP BENEFICIARIES

REPORT – II [DATA COLLECTION , VERIFICATION & UPLOADING PHASE]

(To be submitted by the Nodal Officer through email-id to SUDA ie. cp.suda@yahoo.co.in by 07/08/2015)

Name of the Urban Local Body :

1. The Field functionaries have received Hard Copy Print-out (in Two Set) of existing eligible beneficiaries as on 1.1.2014 in Prescribed Format of SUDA for their respective ward/wards, for data collection and verification:

<write Yes or No>.

2. The Field functionaries have caused to incorporate discrepancy(ies)/change(s) in the printed format ie, Format during the data collection & verification and made the necessary correction <write Yes or No>.

3. The Field functionaries have handed over the corrected duplicate copy of the prescribed format to the beneficiaries for their record confirming that correction (s) have been incorporated in both the copies

<write Yes or No>.

4. Field Level data collection and verification of all NSAP beneficiaries have been done :

<write Yes or No>.

If Yes, then :

4a) Start Date of Verification:

4b) End Date of Verification:

4c) If No, then entire verification likely to be completed by :

5. If 4 is Yes then fill up the table below :

Scheme	(Before Verification) Existing Beneficiaries (In Numbers)	(After Verification) Existing Beneficiaries (In Numbers)
5a	5b	5c
IGNOAPS (Age \geq 80 Years)		
IGNOAPS (Within the Age Group 60-79 Years)		
IGNWPS (Within the Age Group 40-79 Years)		
IGNDPS (Within the Age Group 18-79 Years)		

6. Nodal Officer has overseen the incorporation of necessary corrections from filled in Formats to the NSAP-MIS software : **<write Yes or No>**

7. Whether the collected data has been entered using the Online software maintained by Govt. of India.

While doing the Data Entry, Checklist of Data Entry was also consulted

<write Yes or No>

8. Whether Ward wise final list has been printed to place in the BOC Meeting : **<write Yes or No>**

9. Whether final list has been approved in the BOC Meeting : <write Yes or No>

10. If Yes, then please mention the Date of BOC : / /

11. The findings at a glance of NSAP beneficiaries as on date given in the table below :

Scheme	Existing Beneficiaries (In Numbers)
IGNOAPS (Age \geq80 Years)	
IGNOAPS (Within the Age Group 60-79 Years)	
IGNWPS (Within the Age Group 40-79 Years)	
IGNDPS (Within the Age Group 18-79 Years)	

12. Whether the final list of beneficiaries (ie. Urban Legacy Data) uploaded in NSAP-MIS : <write Yes or No>

13. Copy of supporting BOC Resolution, Completion Certificate of Uploading of Data in NSAP-

MIS sent to SUDA within 07/08/2015 : <write Yes or No>

13a) If Yes , then Date : / /

13b) If No, then it will be sent by : / /

Signature of the Nodal officer

Seal & Date :

The Nodal Officer shall send completely filled in Report for “Verification Phase” of NSAP Beneficiaries to SUDA without fail, on 07/08/2015 by Fax -(033-2358-5800) or through email (scanned copy) ie. cp.suda@yahoo.co.in