

গাশ্চমবস্ সরকার
নগরোন্নয়ন ও পৌর বিষয়ক দপ্তর
রাজ্য নগর উন্নয়ন সংস্থা
“ইলগুস ভবন”, এইচ. সি. ব্লক, সেক্টর-৩, বিধাননগর,
কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ ☎ ০৩৩-৬৬৩৬ ৬৬০০



GOVERNMENT OF WEST BENGAL
URBAN DEVELOPMENT AND MUNICIPAL
AFFAIRS DEPARTMENT
STATE URBAN DEVELOPMENT AGENCY
“ILGUS BHAVAN”, HC Block, Sector-III, Bidhannagar,
Kolkata – 700 106, West Bengal
☎ : 033-6636 6600, e-mail : wbsudadir@gmail.com

Memo No.:SUDA- 1730/2026/ 7386

Date: 05.09.2026

Notice Inviting quotation for selection of agency for ‘Sub-Soil Investigation for processing of Municipal Solid Waste (MSW) of 27 TPD under Swachch Bharat Mission within Tamluk Municipality in West Bengal’ through sealed bid

The Director, for and on behalf of the State Urban Development Agency (SUDA), Government of West Bengal, invites sealed bid from reputed Agencies/Organisations having experience in similar nature of works in last 5 (five) years, for ‘Sub-Soil Investigation for processing of Municipal Solid Waste (MSW) of 27 TPD under Swachch Bharat Mission within Tamluk Municipality in West Bengal’ the following work as follows:

Sl. No.	Name of the work	Estimated Amount	Time of Completion
1.	Sub-Soil Investigation for processing of Municipal Solid Waste (MSW) of 27 TPD under Swachch Bharat Mission within Tamluk Municipality in West Bengal	Rate to be quoted	30 (Thirty) Days

- Intending eligible bidders may obtain bid documents free of cost, from the office of the Director, SUDA, Kolkata on any working day between 10.00 AM to 5.00 PM up to 09.10.2026. The bid document may also be downloaded from our website <https://www.sudawb.org/>.
- Technical & Financial documents in the prescribed format (enclosed herewith) sealed in separate covers and marked with Technical - (Part- I) & Financial (Part - II) bids /quotations should reach the office of the State Urban Development Agency (SUDA), HC Block, Sector-III, Kolkata-700106 within 2:00 PM on 09.10.2026 and will be opened on the same day in the office at 3.00 pm.
- For any clarifications Bidder may contact Shri. Sutirtha Chatterjee (94328 03552).

Director, SUDA

TERMS & CONDITIONS

1. QUALIFICATION CONDITIONS:

- a. Sealed quotations superscribing the name of the work on the envelope are invited from the reputed and resourceful agencies/ vendors for the jobs stated in the "Scope of Work" below.
- b. Intending tenderers should produce credentials of a similar nature of 01 (one) completed work during 5(five) years prior to the date of issue of the NIQ.
- c. The quotationers / vendors shall submit the self-attested copies of the following documents: -
(i) Current Trade License (ii) PAN(iii) GST(iv) Credentials(v) Valid P.Tax (vi) Payment Certificate or Work Completion certificate (Which ever applicable) with Work order.
- d. SUDA reserves the right to accept / reject in full or in part of any tender without assigning any reason whatsoever.

2. GENERAL INSTRUCTION & GUIDELINES:

- a) The quotationers would have to disclose if they are black-listed by any Govt. Dept./semi-Govt. / autonomous bodies / PSUs etc. If not, then NOT APPPLICABLE should be mentioned.
- b) If the last date of receipt of tender or the day of opening of tender happens to be a holiday or otherwise, the next working day will be the last date of receiving and opening of the bid. The quotationers or their authorized representatives are to remain present at the time of opening of the offers.

3. QUOTING OF RATE / AMOUNT:

- a) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment of any account. The amount should be quoted both in figure and in words.
- b) The rate should be quoted including all taxes. No price escalation will be entertained.
- c) The bidder shall submit the quotation with his own letter head duly signed and with official seal. Each bidder shall submit only one quotation.

4. EARNEST MONEY: Nil

5. SECURITY DEPOSIT: 10% of the bill amount will be deducted from bill and the same will be released after 3 months of completion of the work on demand by the successful bidder.

6. SUBMISSION OF QUOTATIONS/ BID:

- Filled up Annexure-A.
- Annexure-B the bid shall consist of only Rate/Price in Performa supplied with the BOQ on the company's / Firm's letter pad. All the column and requisite information must be filled in the prescribed format.

7. AWARD OF CONTRACT:

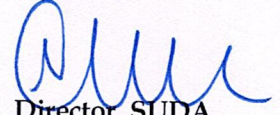
- a) Award of contract will be on the basis of lowest evaluated price for which the bidder must quote the rate for the mentioned item.
- b) Notwithstanding the above, the tender inviting authority reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

8. OTHER TERMS & CONDITIONS:

- c) SUDA reserves the right to proposed/postponed/cancelled the bid, the bidder will have to abide with the decision.
- d) Payment shall be made after the successful completion of the work.

- e) Quotation may be submitted on the printed letter head of the bidder in the prescribed format.
- f) Successful bidder will have to enter into an agreement with Director, SUDA for timely execution of the work The Agreement shall be typed on a Non-Judicial Stamp Paper of Rs.100/- only if the contract amount exceeds Rs. 50,000/-.
- g) No payment will be made for any damages.

We look forward to receiving your quotation and thank you for your interest in this project.

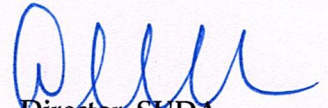

Director, SUDA

Memo No.:SUDA- 1730/2026/

Date: .09.2026

Copy forwarded for information to:

1. FO, SUDA
2. FA, SUDA
3. SWM Cell, SUDA
4. Notice Board, SUDA
5. HA, SUDA is requested to make arrangements for wide circulation


Director, SUDA

Annexure: A
PRO-FORMA FOR TECHNICAL BID(PART - I)

Sl. No.	Particulars	To be filled in by the Bidder
a.	Name of the Agency	
b.	Detailed office address of the Agency with Office Telephone Number and Mobile Number and name of the contact person	
c.	PAN/TAN Number(copy to be enclosed)	
d.	GST Registration Number (copy to be enclosed)	
e.	IT returns for the last three FY (2021-22, 2022-23 & 2023-24) filed by the agency (copy to be enclosed)	
f.	Whether the firm is blacklisted by any Government Department or any criminal case is registered against the firm or its owner/ partners anywhere in India. (If no, a declaration is to be attached in this regard.)	
g.	Credential / Experience Certificate (Copies of Completion certificate with Work Order to be attached)	

All pages of this BID document should be duly signed by the authorized signatory as a token of acceptance of all terms and conditions by the bidder. Any other document submitted by the bidder should also be signed by the authorized signatory.

Place:

Signature of the Bidder

Date:

Office Seal

Annexure-B
FORMAT OF FINANCIAL BID(Part - II)

Name of the Firm: _____

Quotation for "Sub-Soil Investigation for processing of Municipal Solid Waste (MSW) of 27 TPD under Swachch Bharat Mission within Tamluk Municipality in West Bengal"

Sl. No.	Name of the work	Total Quoted Amount (inclusive of all taxes & GST) in Rs.
1.	Sub-Soil Investigation for processing of Municipal Solid Waste (MSW) of 27 TPD under Swachch Bharat Mission within Tamluk Municipality in West Bengal	Rs.

- I/We agree to execute the above-mentioned work in accordance with technical specifications & term and conditions as mentioned in the tender for a total contract price of **Rs.....**
(in Rupees) including taxes, within 30 (thirty) days of the issue of the work order.
- I/We also agree and abide with the terms and conditions stipulated in the bid document.

(Signature of Bidder with Seal)

Name:

Designation:

Address:

Contact No.:

Date:

Annexure - C

Scope of Work

Technical Specification:

- Making three(3)nos Bore-Holes of 150 mm to 250 mm dia.of 20 m depth by any standard method below ground level / bed level in all kinds of soil like clay, , silt, sand, stiff clay, mixed soils etc. except rocks (for the purpose of collecting Disturbed & Un disturbed soil samples, conducting Standard Penetration Test at suitable intervals etc.) including preparation and submission of bore-log as per IRC : 75 and 78 and Clause 2400 of Specifications for Road & Bridge Works (5th Revision), Published by IRC
- Laboratory Investigation i) Liquid Limit as per IS 2720 (Part V). ii) Plastic Limit as per IS 2720 (Part V)iii) Grain size analysis by Sieving as per IS 2720 iv) Grain size analysis by Hydrometer Method as per IS 2720 (Part IV).v) Determination of Water Content as per IS 2720 (Part II).vi) Determination of Specific Gravity as per IS 2720 (Part III).ix) Determination of Sand Content as per IS 2720 (Part IV) xiv) Determination of Consolidation Properties as per IS 2720 (Part XIV).xvi) Tri-Axial Shear Test.
- Field Investigation a) Undisturbed(b) Disturbed Samples .Standard Penetration Tests (S.P.T.) by Split Spoon Sampler in the bore hole as per IS 2131
- Preparation and submission of report in 6 (Six) copies, giving all relevant information data like site plan, Bore log and water table, test results, calculations, discussions, suggestions and recommendations in respect of suitable foundation etc. including determination of silt factor calculation of waterways and complete design of foundation including analysis of Bearing Capacities and settlements in bound and presentable form complete as per direction of Engineer-in-Charge.
- The Report is to be submitted by the consultant shall be placed before the Hon'ble members of State level Task Force for Solid Waste Management for their valuable suggestions and approval. After getting approved by the committee the payment to the agency to be released.
- The selection of consultants may be done following prevailing Govt. rules and regulations.
- The selected agency may be made responsible to obtain the necessary vetting of the scheme from any Govt. Institutions/Organisations etc. if needed, for which an additional amount shall be made available as per the claim.
- Report to be submitted by Pen drive / any online drive link.
- Necessary correction to be made in Report as per recommendation of the SLTF.