

Office of the Bongaon Municipality

BONGAON • NORTH 24 PARGANAS

Sri Gopal Seth (Ex-MLA)

CHAIRMAN

Bongaon Municipality

M. : 9564219492 / 9333345338

e-mail : gopalsethxmla@gmail.com



Memo No. : BM / 1909

Dated : 10.06.2025

To.

The Director,

SUDA, "ILGUS BHAVAN", H.C. Block-III,

Bidhannagar, Kolkata-106

Sub: Notification of vacancy for the post of Health Officer of Bongaon Municipality.

Sir,

With reference to the above undersigned is sending the above-noted notification for the post of Health Officer of Bongaon Municipality.

You are requested kindly to give necessary direction to the concerned section of your good office for its wide circulation.

Yours faithfully,


Chairman

Bongaon Municipality

Encl : As stated above.

Memo No.-

BM.1909/1(10)

Date-

10.06.2025

Copy forwarded for kind information and necessary action to-

1. The District Magistrate, North24Parganas, with a request kindly to issue necessary instructions to the concerned department of your good office to display the matter on the notice board.
2. The C.M.O.H., North24Parganas, with a request kindly to issue necessary instructions to the concerned department of your good office to display the matter on the notice board.
3. The SDO, Bongaon, North24 Parganas, with a request kindly to issue necessary instructions to the concerned department of your good office to display the matter on the notice board.
4. Sri Jatindra Nath Bairagi, DM&DC, Bongaon, North24Parganas.
5. The A.C.M.O.H., Bongaon, North24Parganas, with a request kindly to issue necessary instructions to the concerned department of your good office to display the matter on the notice board.
6. The Executive Officer, Bongaon Municipality.
7. The Superintendent, Dr. J.R.Dhar S.D. Hospital, Bongaon, North24Parganas, with a request kindly to issue necessary instructions to the concerned department of your good office to display the matter on the notice board.
8. The Finance Officer of the Bongaon Municipality.
9. The Receiving Clerk, Bongaon Municipality is directed to hang this employment notice on the Office Notice Board.
10. I.T. Coordinator, Bongaon Municipality is directed to upload this employment notice in the office website (www.bongaonmunicipality.org)


Chairman

Bongaon Municipality



BONGAON MUNICIPALITY EMPLOYMENT NOTICE

Advertisement No.- BM/ 1908

Dated- 10-06-2025

Closing Date- 03.07.2025

Applications are invited from bonafide Indian Citizen for the following post of Bongaon Municipality.

Sl. No.	Name of the Post	No. of Post
1.	Health Officer	01

For further details please visit our Website at www.bongaonmunicipality.org / Office Notice Board.

- The Health Officer will be engaged on Contractual initially for a period of 1(One) year.
- The applicants must have medical qualifications included in the 1st or 2nd schedule or part-2 of the 3rd schedule of Indian Medical Council Act -1956 and registration as Medical Practitioner of West Bengal with desirable qualifications of 2years practicing experience.
- Contractual remuneration of the Health Officer will be Rs. 62000/- (Rupees Sixty Two thousand only) per month. Subsequent renewal will be made after every one year based on satisfactory performance and appraisal with approval of the concerned department.
- The upper age limit will be not more than 62 years as on 01.01.2025. The candidates, who are presently working in any organization under Government of West Bengal / Private Hospital, may apply for the said post subject to condition that they have to submit NOC from the concerned authority.
- The eligible Candidates will be invited for an interview to be conducted by the Selection Committee.
- Application form can be downloaded from the website of Bongaon Municipality (www.bongaonmunicipality.org) and can also be collected directly from the Health Department of Bongaon Municipality. Applications must be submitted physically or through email (chairmanbm@gmail.com).
- Applications must be submitted physically or through email (chairmanbm@gmail.com).

** The Selection Committee of this Municipality reserves the right to rectify errors and omissions, if any, in the process of holding the Selection and final declaration of result.

Chairman
BONGAON MUNICIPALITY

Please see application format in next page.....

APPLICATION FORMAT

APPLICATION FOR THE POST OF HEALTH OFFICER OF BONGAON MUNICIPALITY

Advertisement No.- BM/ 1908
Closing Date- 03.07.2025 at 5 p.m.

Dated- 10.06.2025

To
The Chairman
Bongaon Municipality
Bongaon, North 24 Parganas
Pin – 743235

Sir,

I beg to apply for the post of HEALTH OFFICER in your office and to submit the following particulars as per prescribed format:-

1. Full Name (in block letter) :
2. Name of the Father / Husband :
3. Date of Birth (according to Christian era) :
4. Age as on 01.01.2025 :
5. Sex (Male / Female) :
6. Nationality :
7. Religion :
8. a),i) Address (Permanent) with Mob: No. (WhatsApp No.)
:
.....
9.
ii) E-Mail Address -
b) Address (Present) :

Contd. in next page

10. Educational Qualification

Name of Examination	Year of Passing	Subject	Marks Obtained	Percentage (%)	Division/Class	Name of the Board/ University

11. Experience and other Proficiency (Please specify with copy of supporting documents) :

12. Whether the candidate is presently working in any organization under Government of West Bengal/
Private Institution (Please specify with copy of supporting documents) :

Declaration

I do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature for the above recruitment is liable to be cancelled forthwith.

Yours faithfully

Full signature of the candidate

Documents to be attached with the application

- Two copies of recent passport size photograph- one to be pasted on the application and one additional to be enclosed.
- Self-attested copies of certificates and work statements showing age (Madhyamik pass certificate issued by concerned Board) and educational qualification (issued by concerned Board & University). All original certificates will be checked at the time of interview.
- Age will be reckoned as on 01.01.2025
- Two self-addressed envelope (4"x9") should be enclosed with the application.

****Last date for receiving application is 03.07.2025 at 5 p.m. Application received after the closing date will not be entertained.**