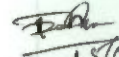


For the 2nd phase ULBs, in regard to acceptance of draft DPRs a letter may be issued to the Micro Planning Organisations who has submitted draft DPRs on SWM.

A draft letter is placed for approval.

CM&PM.


15/07/2020
Tarak Datta
PC, SUDA

NOTE SHEET

Following is the status of vehicles so supplied.

Name of the ULB	Total no of Auto Tippers with segregated compartment so supplied	Total no of Tri-Cycle Van so supplied
Rishra	20	14
Baidyabati	10	14
Kalyani	18	13
Bidhannagar MC	17	25

With regards to other Municipalities viz. Madhyamgram, Purulia, Raiganj, Bankura, Naihati, Norrth Barrackpur, Contai and Dhuliyon we are yet to supply Auto Tippers and Tri-Cycle vans. Shri Dipak Naskar, SE, SUDA has been requested to take necessary step to supply few nos of segregated compartmentalized auto tippers and tri-cycle vans to those Municipalities so that the ground level work of bit mapping regarding estimation of actual requirement of vehicles and man power can be arrived at.

If approved we may request micro-planning organization to remain in contact with the authority of ULB so that field level survey work can be started soon those vehicles are delivered to the ULBs.

A draft letter is placed for kind perusal and if approved may kindly be signed.

[Signature]
29/6/2020

Director
SUDA
[Signature]

Will it be changed separately by the Micro Planning Agencies?

[Signature]
29.06.2020.

DD(AD)
[Signature]

Field survey for bit mapping is well within the scope of TOR. So there shouldn't be any claim on the part of Micro planners.

[Signature]

Director
SUDA
[Signature]

Okay. Appd. Pl. proceed.

[Signature]
29.06.2020.

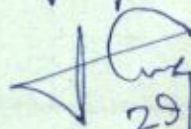
DD(AD)
[Signature]

Deputy Director

In continuation of the letter issued to all the microplanning agencies to conduct survey for analysis of requirement of vehicle and manpower for SWM project, a decision has been taken by the Director, that each microplanning organisation will conduct field level survey for atleast 2 nos of Municipalities as depicted below -

<u>Name of the organisation</u>	<u>Municipalities proposed to conduct survey</u>
1. Digambur Angikar.	Rishra & Baidyabati.
2. Bilan	Harhyangram & Purnia
3. Sigma.	Raiganj and Bankura
4. we the People	Naihati and North BKP.
5. Stesahit	Contai and Dhuligan
6. PWC	Kalyani Municipality and Bikannagar Municipal Corp.

In this content a draft letter to each individual microplanning organisation has been prepared for your perusal please.


29/6/2020.

Rishra

Note prepape.

Point NO: 1 is agreed.

Req. point no 2: We may obtain an expert feedback from CEE quickly after sharing the referred ideas as training and capacity building is entirely within ~~the~~ TOR of CEE.

↳
22.06.2020.

~~AMD (JC)~~

Amotabir Das, DD

Please proceed on approval.

Shankar
22.08.2020

As proposed, the draft letter asking for submission of fit mapping plan that may be signed, if approved.
Ok/afe

We may be signed

Shankar
24.08.2020

~~AMD~~

Director

↳
24.06.2020.

~~AMD (JC)~~

Shankar
24.08.2020

A. Das
Dy. Director

Notes at page-29/N.

Subsequent to the meeting with Micro Planning Organisation on 17.06.2020, 2 (two) important decisions are being taken.

- (1) Assessment of the productivity of both of conservancy manpower and vehicles used for Solid Waste Management.
- (2) An assessment of the training and the capacity building required for the different stake holders connected with Solid Waste Management in the ULBs.

Regarding point (1) :

An assessment is to be carried out on actual bid planning (number of houses to be covered with particular sort of vehicle within a given set of time to ensure 100% segregated waste collection from source).

Sample size : Will be atleast 4 or 10% of the actual number of Ward in the particular ULB whichever is higher (slum, mixed income group, an area with predominantly commercial establishments and area comprising of middle / high income group residents). A template (Annexure-A) has been prepared to record the findings of the sample productivity assessment.

If approved, this template along with the communication may be shared with the Micro-Planners with an endorsement to the ULBs to extant all possible cooperation with the Micro-Planners.

Regarding point (2) :

- (i) A Ward-wise assessment of the training load is to be recorded in the format enclosed. (Annexure-B). Each batch is not more than 25 participants.
- (ii) While the number of the other stake holders in a Ward is fixed, for SHGs we may considered to train @2 SHG members for every 50 household of that Ward.
- (iii) Content for the training may be shared from SUDA.
- (iv) The total training load of all the Wards is to be done and recorded in the Annexure-B and shared with SUDA within 25th June, 2020.
- (v) Duration of each training session may be for about 1 hour with not more than 25 participants.
- (vi) The standard training content to be developed by CEE.

We may inform the Micro- Planners and all ULBs accordingly. For any queries related to the productivity assessment and the capacity building programme, the Micro-Planners and the ULBs may get in touch with in the Shri Sutirtha Chatterjee, Assistant Engineer at 9432803552 and Shri Surya Kumar Mishra, Assitant Engineer at 9836723252.

— ২৭ —

Following a meeting with the Micro Planning Organization held on 17.06.2020, it was decided the Micro Planning Organizations will assess requirement of vehicles (Battery and Fuel Operated Auto Tipper) Tri-Cycle Van as well as manpower based on actual bit mapping (No. of households to be covered with particular sort of vehicle within a given set of time to ensure 100% segregated waste collection from source). It was also decided that the sample size will be 4 or 10% of the total no. of wards in a particular ULB whichever is higher and such selection will be based on socio-economic strata (slum, mixed income group, commercial establishment area and high income group area). A template in this regard has been prepared that may kindly be perused and if approved we may request the Micro Planning Organizations to have field survey and submit the report by 30th June, 2020 without fail. This may also be recalled that such field survey is very much necessary to prepare realistic DPR based on which budgetary allocation has to be sought for.

It was also decided that considering the timeline as fixed by the Hon'ble NGT for collection of wastes from households in a segregated manner, we are to stress another round of sensitization programme involving various stakeholders (Board of Administrator, Ward Coordinator, ULB Officials, Health Workers, NULM Groups, Conservancy Workers). As such we may request the Micro Planning Organizations to conduct this training programme in phases (@25 persons per batch) for 7 (seven) days in all the ULBs across the State. A template has been devised that may kindly be perused and if approved we may request the Micro Planning Organizations to submit the report along with contents of training to our end within next 23rd June, 2020 to this end following which we may set out the programme for IEC in ULBs.

This is also to mention here that these were very much within the scope of work of the Micro Planning Organizations as per ToR.

[Signature]
Deputy Director, SUDA

*I Khushu
(Add. Mission
Director)*

For the 1st phase ULBs all six Micro Planning Organisations have submitted draft DPRs on SWM. A letter may be issued in regard to acceptance of draft DPRs.

A draft letter is placed for approval.

PM2 CM

Tarak Datta 9/06/20
Tarak Datta
PC, SUDA

Director

June 9, 6.20

9.6.2020.

Dr. S. Mitra

Deputy Director
SUDA

As per the decision taken in the meeting held on 17/06/2020 at the Conference hall ILGUS Bhaban, a draft proforma for submission of data for analysis of actual number and quantity of vehicle and manpower along with a draft letter requesting all the six microplanners to conduct field survey regarding the above noted subject and filling the data sheet are being forwarded for your perusal and taking n/a please.

S.K. Mishra
18/6/2020.

DD/SUDA

As per decision taken in the meeting held on 17/06/20 at the conference hall ILGUS Bhaban, a draft proforma for IEC activities in different ULBs for ensuring 100% waste segregation at source along with a draft letter requesting all microplanners to conduct their IEC activities and communicated in advance to SUDA positively. Placed for your kind perusal and taking necessary action please.

S.K. Mishra,
18/06/2020

With regards to discussion.

Enclosed letter NO- D.O NO- 697/SMC/PA/19-20 dated - 24.02.2020 may please be seen.

The Mayor, Siliguri Municipal Corporation has requested to include bio mining - bio remediation process of legacy waste that accumulated within the area of the Municipal Corporation.

In this context this is to mention that quantity information of accumulated legacy waste quantity of SMC has been mailed to CEO, KMDA on 03/3/2020.

Submitted for information please.

[Signature]
11/03/2020

SF/SMM/SUDA

DD/SUDA

~~Submitted for kind perusal & please send suitable opinion in this regard is submitted~~

[Signature]
18/3/20

DD/SUDA

Submitted for kind perusal & suitable opinion please.

[Signature]
18/3/20

Sub: Meeting with Micro planning organizations.

It may kindly be recalled that 6 Micro Planning organizations have been engaged in 124 ULBs in two phases for preparation of solid waste management DPR of each ULB and hand holding support to them on IEC and Capacity Building activities. In 1st phase work order issued during the month of September, 2019 for 85 ULBs and in 2nd phase work order issued during December, 2019 for 39 ULBs. As per deliverables Micro Planner have to submit the draft DPR within 60 days from issuance of work order and should submit the final DPR within 15 days from approval of draft DPR.

Now, 6 micro planning organizations have submitted the draft of 14 DPRs among the 1st phase ULBs and communicated several issues need to be resolved.

Now it is being proposed that a phase wise meeting may be convened with the micro planning organizations for discussion on the following issues:

- Providing ULB wise details of team deployed with technical experts associated with them.
- Land related and other administrative issues related to DPR preparation which needs to be resolved.
- Submission of first draft of DPRs of remaining ULBs within 15 January, 2020 and final DPRs within 21 January, 2020.

Placed for kind information and approval.

If approved, micro planning organizations may be called as per following schedule:

Name of Organization	Date	Time
SIGMA Foundation	09.01.2020	12:00 Noon
Bitan	10.01.2020	2:00 PM
Stesalit	10.01.2020	4:00 PM
Digambarpur Angikar	13.01.2020	12:00 Noon
PwC	13.01.2020	2:00 PM
We the people	13.01.2020	4:00 PM

Accordingly, a draft is placed for kind approval.

Sujay 8.1.20

(Sujay Mitra)

Chief Manager-Planning & Monitoring

May kindly be approved.

Pami
08/01/20

8/1/20

Pami

~~OSD~~

~~Director~~

~~ASD~~

CMPM

NOTE SHEET

1. The proposal of SUDA for vetting of MoA between SUDA and one Micro Planner has been examined/checked.
2. Some corrections have been done in pen which may be incorporated in finalizing the said MoA.
3. Although this is proposed to be a MoA, but everywhere in the said agreement, it has been written as contract, this requires to be reconsidered.
4. The services to be provided by Micro Planner as stated at Appendix A annexed with Special Condition of Contract, responsibility matrix at Appendix D and the contents and factual aspects of other appendices may be examined by SUDA so that the purpose and object of entering into such MoA by the SUDA may be fulfilled.
5. The other aspects such as to whether it suits with the provisions of SWM Rules, 2016, may also be examined/checked.

JS (S.K. Deed)

Submitted by
Be
12/12/19

may pl. see.

Handwritten Signature
12/12/19

Director,
SUDA

12/12/19

CMPPM

Sub: Legal Vetting of Contract document of Micro Planning Organizations

It may kindly be recalled that 124 ULBs have been allocated to 6 empanelled Micro Planning Organizations engaged through competitive bidding process for scientific micro planning and assessment on solid waste management as per SWM Rules, 2016 for ULBs in West Bengal.

A draft of contract document (Memorandum of Association) has been prepared and placed in the file at **Flag-X**.

Now it is being proposed that this document may be forwarded to the Law cell of UD&MA Department for legal vetting.

Placed for kind approval.

Sujay Mitra
11.12.19
(Sujay Mitra)

Chief Manager-Planning & Monitoring

Director
JS (Legal)

Contract document may kindly be vetted.

Self 11/12/19

U.O. No. SUDA.....590.....

Dated.....11-12-19.....

File No. SUDA-340/2019

*may pl. check the
draft & opine early.*

Sujay Mitra
11/12/19

12.12 (S. Mitra)

NOTE SHEET

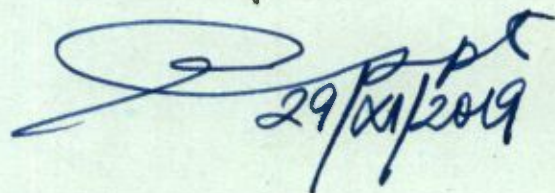
SUDA

compliant to SWM Rule 2016
 by Oct 2020, the present proposal
 for engagement of micro planners
 may be approved as this will facilitate
 ULBs in undertaking planning and
 execution of waste management
 activities following the stipulated
 timeline.

Pr. Secretary,
 UD & MA Deptt.

Director, SUDA

29/01/19


 29/01/2019

CMPM
 →

Zone	District	SI NO	ULB Name	Area (In Sq KM)	No of Wards	Population	Name of the MP
II	North 24 Pgs	1	Bongaon	14.27	22	108864	STESALIT
III	Purba Burdwan	2	Dainhat	10.42	14	24391	STESALIT
III	Purba Midnapore	3	Contai	14.25	21	92212	STESALIT
III		4	Egra	17.21	14	30148	STESALIT
III		5	Panskura	17.04	18	57904	STESALIT
III	Jhargram	6	Jhargram	21.04	18	61682	STESALIT
II	North 24 Pgs	1	Bhatpara	33.96	35	385867	WE THE PEOPLE
II		2	Garulia	5.38	21	85336	WE THE PEOPLE
II		3	Naihati	11.55	31	217900	WE THE PEOPLE
II		4	North Barrackpore	13.60	23	132806	WE THE PEOPLE
III	Purba Burdwan	5	Memari	8.84	16	41455	WE THE PEOPLE
III	Paschim Midnapore	6	Chandrakona	16.58	12	23629	WE THE PEOPLE
III		7	Ghatal	10.40	17	54591	WE THE PEOPLE
III		8	Kharar	10.26	10	12220	WE THE PEOPLE
III		9	Khirpai	11.65	10	16385	WE THE PEOPLE
III		10	Ramjibanpur	15.83	11	19611	WE THE PEOPLE

Sudh 29.11.19
(Sujoy Mitra)

Chief Manager-Planning & Monitoring

Additional Director

Proposal prepage and above may kindly be approved. If this is approved, Micro Planning Organisations would be engaged in all 125 ULBs.

Sudh
29.11.19.

~~Micro~~ Note from prepage and above. Micro planning organizations presently working in 85 municipal towns have agreed to work in rest 39 towns except KMC, at the respective L₁ rates determined for three zones.

As we need to comply NGT's Order (OA 606/2018) with regard to ~~maintaining~~ ~~all towns~~ ensuring waste management system in all towns

Director

Sub: Proposal for allocating remaining 39 ULBs except Kolkata MC to 5 Micro Planning Organizations .

It may kindly be recalled that 6 Micro planning Organizations have been engaged through tender process for preparation of DPR on scientific solid waste management and handholding support for IEC and Capacity Building in 85 ULBs as detailed below:.

1. Sigma Foundation at 32 ULBs (Placed at NSP-17)
2. BITAN at 12 ULBs (Placed at NSP-18)
3. Digampur Angikar at 9 ULBs (Placed at NSP-18)
4. PwC at 14 ULBs (Placed at NSP-18)
5. Stesalit at 11 ULBs (Placed at NSP-18-19)
6. We the people at 7 ULBs (Placed at NSP-19)

Still engagement of Micro Planning organizations is pending in 40 ULBs including Kolkata MC.

Due to pressing demand of the ULBs and compliance of the direction of the Hon'ble NGT in specific time, it is realized that Micro Planning organizations need to be engaged in the remaining 39 ULBs excluding Kolkata MC (as KMC has taken several actions).

As Sigma Foundation is already working in 32 ULBs and others are working in much less number of ULBs, hence, it is being proposed that other five organizations may be allotted the remaining 39 ULBs to work as Micro Planning organizations and start the work immediately.

Placed for kind approval.

If approved, zone wise following ULBs may be allotted to the respective Micro Planning organizations:

Zone	District	SI NO	ULB Name	Area (In Sq KM)	No of Wards	Population	Name of the MP
III	Birbhum	1	Dubrajpur	16.84	16	38027	BITAN
III		2	Nalhati	12.00	16	41244	BITAN
III		3	Rampurhat	16.23	18	57891	BITAN
III		4	Sainthia	10.00	16	44608	BITAN
III		5	Suri	9.67	19	67864	BITAN
II	North 24 Pgs	6	Baduria	22.43	17	52493	BITAN
II		7	Basirhat	22.05	23	125254	BITAN
II		8	Taki	12.97	16	38263	BITAN
II		9	Barasat	34.50	35	278435	BITAN
II		10	Madhyamgram	21.56	28	197480	BITAN
II	North 24 Pgs	1	Baranagar	7.12	34	245213	DIGAMBARPUR
II		2	Dum Dum	5.20	22	114786	DIGAMBARPUR
II		3	Kamarhati	10.90	35	336579	DIGAMBARPUR
II		4	Khardah	6.87	22	109342	DIGAMBARPUR
II		5	New Barrackpore	6.89	20	76846	DIGAMBARPUR
II		6	North Dum Dum	26.45	34	249142	DIGAMBARPUR
II		7	South Dum Dum,	16.05	35	403316	DIGAMBARPUR
II		8	Panihati	19.38	35	377341	DIGAMBARPUR
II		9	Titagarh	3.40	23	116541	DIGAMBARPUR
II	North 24 Pgs	1	Ashoknagar-Kalyangarh	20.50	23	121592	PWC
II		2	Habra	21.80	24	147221	PWC
II		3	Gobordanga	13.50	24	45392	PWC
II		4	Barrackpore	10.61	17	152783	PWC

Five organizations viz BITAN, Digambarpur, PWC, Stesalit and We The People have accepted to work in L-1 rate offered by Sigma Foundation.

Hence, the work order may be issued to them accordingly.

Placed for kind approval.

If approved, draft work order placed for kind approval.

Sujay 10.9.2019

(Sujay Mitra)

Chief Manager-Planning & Monitoring

~~Additional Director~~

My kindly be approved.

bj
10.09.19

DDP 11/9/19

[Signature]
11/10/2019

~~Director~~

Pr. Secretary
UD & MA Dept

Director, SUDA

Zone	District	SI NO	ULB Name	Area (In Sq KM)	No of Wards	Population	Name of the Micro-planner Organisation
II	Murshidabad	7	Beldanga	3.98	14	29205	Stesalit
II		8	Dhulian	6.25	21	95713	Stesalit
II		9	Domkal	89.86	21	121727	Stesalit
II		10	Jangipur	8.20	21	88165	Stesalit
II		11	Kandi	12.97	18	55615	Stesalit
I	Dakshin Dinajpur	1	Balurghat	10.56	25	151299	We The People
I		2	Buniadpur	9.19	14	46236	We The People
I		3	Gangarampur	10.29	18	56175	We The People
III	Purba Burdwan	4	Guskara	17.17	16	35374	We The People
III		5	Kalna	4.55	18	57066	We The People
III		6	Katwa	7.93	20	81510	We The People
III	Birbhum	7	Bolpur	13.13	20	80210	We The People

Sujay 4.9.19
 (Sujay Mitra)

Chief Manager-Planning & Monitoring

Additional Director

Proposal prepare and above regarding issuance of LOA to the noted Micro Planning Organisations may kindly be approved.

4.4.19.

~~Director~~

Pr. Secretary
 UD & MA Deptt

Director, SUDA

5/4/19

[Signature]
 5/10/2019

It has been observed that for covering all the ULBs other organizations may be offered to work in the same L-1 rate to be engaged as Micro Planning organizations.

Placed for kind approval.

If approved, letter of acceptance may be requested from them for following distribution of ULBs.

Zone	District	SI NO	ULB Name	Area (In Sq KM)	No of Wards	Population	Name of the Micro-planner Organisation
I	Coochbehar	1	Dinhata	4.55	16	36124	BITAN
I		2	Mathabhanga	2.79	12	23895	BITAN
I		3	Mekhliganj	3.88	9	9123	BITAN
I		4	Tufangan	2.49	12	20999	BITAN
II	South 24 Pgs	5	Budge Budge	9.06	20	76858	BITAN
II		6	Maheshtala	44.16	35	449423	BITAN
II		7	Pujali	8.32	16	37047	BITAN
III	Purulia	8	Jhalda	3.83	12	19544	BITAN
III		9	Purulia	14.00	23	121067	BITAN
III		10	Raghunathpur	12.90	13	25561	BITAN
II	Hooghly	11	Arambag	34.75	19	66175	BITAN
II		12	Tarakeswar	3.88	15	30947	BITAN
II	South 24 Pgs	1	Baruipur	9.50	17	53128	Digambarpur
II		2	Diamond Hurbour	10.36	16	41798	Digambarpur
II		3	Jaynagar Mazilpur	5.80	14	25922	Digambarpur
II		4	Rajpur-Sonarapur,	49.90	35	424368	Digambarpur
II	Hooghly	5	Baidyabati	12.09	23	121081	Digambarpur
II		6	Dankuni	19.50	21	94966	Digambarpur
II		7	Konnagar	4.67	20	76152	Digambarpur
II		8	Rishra	6.48	23	124529	Digambarpur
II		9	Uttarpara-Kotrung	11.71	24	159413	Digambarpur
II	North 24 Pgs	1	Bidhannagar MC	65.50	41	634107	PWC
II		2	Halisahar	8.94	23	124851	PWC
II		3	Kanchraparar	9.07	24	129576	PWC
II	Nadia	4	Birnagar	5.52	14	30799	PWC
II		5	Chakdah	15.36	21	95203	PWC
II		6	Coopers Camp NAA	1.50	12	18843	PWC
II		7	Gayespur	30.00	18	58998	PWC
II		8	Haringhata	35.00	17	45953	PWC
II		9	Kalyani	29.21	21	100620	PWC
II		10	Krishnagar	15.96	24	153062	PWC
II		11	Nabadwip	11.66	24	125528	PWC
II		12	Ranaghat	7.72	20	75344	PWC
II		13	Santipur	25.88	24	151777	PWC
II		14	Taherpur NAA.	2.01	13	20895	PWC
I	Darjeeling	1	Darjeeling	7.43	32	118805	Stesalit
I		2	Kurseong	7.50	20	42446	Stesalit
I		3	Mirik NAA	6.50	9	11513	Stesalit
I	Kalimpong	4	Kalimpong	8.68	23	49403	Stesalit
I	Malda	5	English Bazar	13.25	29	205521	Stesalit
I		6	Old Malda	9.58	20	84012	Stesalit

May kindly recall NSP-16

As per letter of Acceptance draft work order for Sigma Foundation for 32 ULBs (11 ULBs in Zone-I, 11 ULBs in Zone-II and 10 ULBs in Zone-III), as detailed below placed for kind approval:

Zone	District	SI NO	ULB Name	Area (In Sq KM)	No of Wards	Population
I	Coochbehar	1	Coochbehar	8.29	20	89325
I		2	Haldibari	10.00	11	14404
I	Aliporeduar	3	Aliporeduar	9.57	20	65232
I	Jalpaiguri	4	Dhupguri	14.99	16	44719
I		5	Jalpaiguri	12.98	25	107000
I		6	Mal	7.50	15	25218
I	Darjeeling	7	Siliguri MC	41.90	47	513264
I	Uttar Dinajpur	8	Raiganj	10.76	17	183612
I		9	Islampur	11.40	17	54340
I		10	Dalkhola	15.95	16	36930
I		11	Kaliyaganj	11.67	17	53530
II	Howrah	12	Howrah MC	51.74	66	1077075
II		13	Uluberia	24.10	32	232290
II	Hooghly	14	Hooghly-Chinsurah,	17.29	30	177259
II		15	Bansberia	9.07	22	103920
II		16	Bhadreswar	8.28	22	101477
II		17	Serampore	17.60	29	183339
II		18	Chhandannagar MC	22.03	33	166867
II		19	Champdany	6.59	22	111251
II	Murshidabad	20	Jiaganj-Azimganj	11.66	17	25922
II		21	Berhampore	31.42	28	195363
II		22	Murshidabad	20.10	16	44019
III	Bankura	23	Bankura	19.06	24	137386
III		24	Bishnupur	22.01	19	67792
III		25	Sonamukhi	8.56	15	29085
III	Paschim Burdwan	26	Asansol MC	322.11	106	1152443
III		27	Durgapur MC	154.20	43	563570
III	Purba Burdwan	28	Burdwan	26.30	35	314265
III	Paschim Midnapur	29	Kharagpur	103.05	35	289631
III		30	Midnapur	18.36	25	169127
III	Purba Midnapur	31	Haldia	109.65	29	200352
III		32	Tamralipta	17.86	20	65312

(Sujay Mitra)

Chief Manager-Planning & Monitoring

Additional Director

Proposal above regarding issuance of work order in favour of Sigma foundation may kindly be approved

Director
Pr. Secretary
UD & MA Dept.

Director, SUDA

2.9.19.
22/9/19

May kindly recall NSP-15

Draft LoA for Sigma foundation has been placed for kind approval .

[Signature]
20.8.19

(Sujay Mitra)

Chief Manager-Planning & Monitoring

Additional Director

May kindly be approved.

[Signature]
20-08-19

Director

Pr. Secretary
VD & MA Deptt

[Signature]
Director, SUDA

DDP 20/8/19

[Signature]
20/VIII/2019

May kindly recall NSP-14

The RfP for Zone-I, Zone-II and Zone-III separately issued to the short listed organizations on 02.08.2019 vide memo no. SUDA-340/2019/5096, SUDA-340/2019/5097 and SUDA-340/2019/5098 for submission of financial proposal.

For three zones the L-1 bidder is Sigma Foundation quoting the rate of Rs.65,000/- for Zone-I, Rs.40,000/- for Zone-II and Rs.50,000/- for Zone-III. All are excluding GST, it will be paid by SUDA as applicable.

Placed for kind information and approval.

If approved, work order may be issued to Sigma Foundation.

Sujay 19.8.19
(Sujay Mitra)

Chief Manager-Planning & Monitoring

Additional Director

Proposal may kindly be approved.

←
19.08.19

LOA may be issued to Sigma Foundation.

sdp 19/8/19

[Signature]
19/VIII/2019

Director

Pr. Secretary
UD & MA Dept.

Director, SUDA

Draft RFP is placed for approval and ~~creation~~ issuing to empanelled organizations, if approved.

Pr. Secretary
UD & MA Deptt.

2/8/19

U.O. No. SUDA 407

Dated 06.08.19

File No. SUDA-340/19

[Handwritten Signature]
2/8/2019

Director, SUDA

B | The RFP may be floated either by SUDA centrally for selected ULBs or by ULB itself.

Submitted for order on A & B.

Pt. Secretary
UD & MA Dept.

U.O. No. SUDA-364

Dated 16.07.19

File No. SUDA-342/2019

Director, SUDA

sd/ 16/7/19

RFP may be floated
by SUDA


16/VIII/2019

DD

Draft LOI pt.

sd/ 17/7/19

- 12 -

Sl. No.	Name of the Eligible Short Listed Organisation
1	CRISIL Risk and Infrastructure Solutions Ltd., CRISIL House, Hiranandani Business Park, Powai, Mumbai-400076
2	Ernst and Young LLP, India, 22, Camac Street, Block 'C', 3rd Floor, Kolkata
3	PricewaterhouseCoopers Private Limited, Plot No. Y-14, Block-EP, Sector-V, Salt Lake, Kolkata
4	GKW Consult GmbH, Augustaanlage 67, D-68165 Mannheim, Germany
5	Support for Improvement of Government and Monitoring Advancement Foundation (SIGMA Foundation) AI-171, 1st Floor, Street-No. 29, Action Area-I, New Town, Kolkata
6	Taru Leading Edge Pvt. Ltd. 221, Ground Floor, Okhla Industrial Area, Phase III, New Delhi-110020
7	Eptisa India Private Limited, 506, Level 5, JMD Regent Square, M.G. Road, Gurgaon-122002, Haryana
8	We The People, 107, D211, Laxmansingh Complex I, Munirka, New Delhi 110067
9	TATA Consulting Engineers Limited, Matulya Centre, A 249 Senapati Bapat Marg, Lower Parel West 400013
10	BITAN, Institute for Training, Awareness and Networking, 3/3/1 D.A Chowdhury Road, Kolkata-700137
11	Stesalit Systems Limited, Stesalit Towers, 1st Floor, Plot No.-E2-3, Block-EP-GP, salt Lake, Sector-V, Kolkata
12	Environmental Engineering Services, Unit-102, Tower-II, Infinity Think Tank, GP Block, Sector-V, Salt Lake City, Kol-700 091
13	All India Institute of Local Self-Government (AILLSG), 11/13 Horniman Circle, Botwala Building Fort, Mumbai-400023
14	Digambarpur Angikar, Vill & PO-Digambarpur, Via- Kashinagar, PS-Dholahat, Block-Patharpratima, Dist-South 24 Pgs.

Director

Note from page prepape & above.

Jugh
15.7.19

14 out of 28 organizations have been shortlisted based on the technical evaluation done by the screening committee.

A/ If approved, empanelment of these organizations with SUDA may be notified.

Now for obtaining financial rate from these shortlisted organizations a draft RfP has been prepared and placed in the file.

May kindly recall NSP- 9 & 10
Accordingly 28 screened eligible organization have been called before the evaluation committee for interview on 4 & 8th July 2019.

The evaluation sheet of 5 board members are placed at CP- 271 to 295 .
The final evaluation sheet is placed at CP- 296 to 297 .

Among the 28th organizations, 14 have scored above 60 (placed at CP- 297) and remaining have scored below 60 (placed at CP- 296).

Hence, the 14 organizations (placed at CP- 297) scored above 60 are eligible for enplanement.

Placed for kind information and approval.

If approved, this list of 14 organizations may be forwarded to all the 125 ULBs for floating financial bid for engagement.

If approved, the draft RFP for financial bid placed in the file may be forwarded to the ULBs as ready reference.

15/7/19

Addl. Mission Director
IBM (V)

Note above .

14 organizations have become eligible for enplanement .

Now there may be two options :-

- (1) We may inform the ULBs about these enpanelled organizations so that they may float tender ,
- (2) SUDA may centrally do the selection following financial formalities and tag the agencies ULB wise .

Placed for kind direction .

15-07-19.

List of shortlisted organizations be put up .

self 15/7/19.

Director

CM/PM

Note w- prepage.

List of eligible bidders is at flag 'x'.

Screening Committee as indicated 'A' prepage alongwith ~~calendar~~^{interview} schedule

at 'B' may kindly be approved to complete the process by 10/7/19.

Pr. Secretary
UD & MA Deptt.

Director, SUDA

sd/ 2/7/19

[Signature]
2/7/2019

~~CMPM~~

Draft letter is fram for kind approval,
if approved. it will be issued to all
eligible 28 ~~orgs~~ organizations.

[Signature]
2.7.19

DD

May kindly recall NSP 1-8 regarding floating of expression of interest for empanelment of Micro Planning Organizations.

In this connection it is to be mentioned that

1. The EoI was published on 24.05.2019 in the newspapers and departmental website\
2. Pre-bid meeting was orginesed on 04.06.2019.
3. Corrigendum was issued on 14.06.2019
4. On request of the participants and as per approval of UD& MA Department, the submission date was extended from 20.06.2019 to 25.06.2019

It is observed that

1. 34 organisations (list placed at CP 205 to 207.)
2. Out of them 32 organisations have submitted the non-refundable demand draft of Rs. 5000/- (Sl. No. 1 to 32 of CP 205 to 207.) and details of DD submitted by all organizations is placed at CP 208 To 209).
3. The remaining two organizations i.e. 1) INSPIRATION, & 2) SN Greenovation Services LLP have not submitted the demand draft, as a result they have disqualified.
4. 4 organisations are not fulfilling the criteria of average annual turnover of Rs. 25 Lakh. (Sl. No. 29 to 32 of CP 205 to 207.)
5. As a result 28 organisations are eligible for appearing in the interview for final selection. (Sl. No. 1 to 28 of CP 205 to 207.)

Information of each organization in brief form is placed at CP 210 to 237 and the draft evaluation sheet prepared as per information provided by the organizations is placed at CP 237 to 241

Now, for screening the organizations through interview and finalization of the list of empanelled organizations it is being proposed that an Evaluation Committee may be constituted. If approved, the committee may be constituted with the following members;

- A
1. Director, SUDA,
 2. Joint Secretary(SM), UD & MA Department & Additional State Mission Director, SBM(U)
 3. Joint Secretary(JC), UD & MA Department & Additional State Mission Director, DAY-NULM,
 4. Deputy Director, SUDA
 5. Dr. Jyoy Mitra, CM & PM

After constitution of the committee following actions may be taken.

- B
1. The preliminarily screened eligible 28 organisations may be called for interview in two days preferably on 4th & 8th July, 2019, in two batches(12 noon to 2 p.m. and 2.30 p.m. onwards) in each day. Where all the prima facie eligible organizations will be provided with a slot of 1 minutes having 5(five) slides to represent their cases. A draft is put up at CP side that may be approved.
 2. The non-refundable demand draft of Rs. 5000/- of 32 organisations may be deposited in the general account of SUDA.
 3. M/S infrastructure Management & Services Pvt. Ltd., Chennai has submitted three Demand Drafts in place of one. Hence during interview two DD of Rs. 5000/- each may be returned to them.
 4. The ground floor of ILGUS may be utilized for the purpose of conducting such interview.

Placed for kind information and approval.

Addl. Mission Director
SBM(U)
Director/SUDA

Ok/7/19
Proposal above may kindly be agreed. 1.7.19.

As proposed may be approved
Dial/s

~~Add. Mission Director (SADA/ML)~~
~~Director, SUDA~~

May kindly be approved.

13.06.19.

U.O. No. SUDA 303

Dated 12.06.19

File No. SUDA-340/2019

X - prepage may kindly be approved.
It may be extended upto 25.6.19.
13/6/19

Pr. Secretary
UD LMA Deptt.

Director, SUDA

13/6/19

13/6/19

~~AD(SM)~~

Draft consideration has been placed
for kind approval.

DD

19.6.19

May kindly be approved
Dial/s

14/6/19

Director, SUDA

DD (AD)

I suggest modifications that can be adapted in the revised notice.

Dy 11/6/19

Plz put up revised EOI as per suggested modifications.

Dy 12/6

RE/SUDA
(N.R. Pol)

After pre-bid meeting some queries raised by several organisations willing to participate in the bid. It is observed that most of the queries raised for some detailed clarifications & only following change in clause no. 13 (page-9) have been made.

Previous Clause (Flag A)

Proposed Clause (Flag B)

1a) Number of Years of Experience.

i) More than 1 year to 3 yrs. - 5 marks

ii) More than 3 yrs to 5 yrs - 8 marks

iii) More than 5 yrs - 10 marks

i) More than 3 yrs to less than 5 yrs - 5 marks

ii) More than 5 yrs to less than 8 yrs - 8 marks

iii) More than 8 yrs - 10 marks

→ This clause has been changed to keep consistency with Clause no. 2. b). (Flag. c).

Detailed reply of the queries raised by the participants has been placed in Flag- 'B'.

Placed for kind approval.

If approved it is further being proposed that

- 1) The reply of queries may be communicated by uploading in the website of the department.
- 2) Submission date which was scheduled to be 20th June, 2019, may be extended upto 01.07.2019.

The draft work order for publication of the advertisement in the news papers is placed in the file for kind approval.

23-5-2019

DD

May be approved
23/5

Addl. Mission Director
SUDA (U)

May kindly be approved.

23.05.19.

Director

23/5
23/5

CM & PM

Prebid conference was held on 4th June at 3pm at the Conference Hall of SUDA. On the basis of discussion and subsequent queries sent to this end through e-mail, a statement reply have been prepared that may kindly be perused and if approved we may upload it on our web-site.

Submitted.

Dy. Director SUDA (AD)

11/6/19

As proposed may be approved
11/6

Addl. Mission Director, SUDA (U)
Director, SUDA
Director

May kindly be approved.

11.06.19.

May kindly recall NSP-4 regarding seeking permission for newspaper publication of notice for empanelment of organizations for preparation of Micro Plan on Solid Waste Management.


The under secretary, Secretariat of the Election Commission of India vide No. 437/ECI/LETT/TERR/ES-II/WB/MCC/2019/360 dated 15.05.2019 (placed at **Flag-C**) informed that the commission has allowed the proposal subject to the condition that the publication should be done after 19th May, 2019.

Now the final draft of the Request for Empanelment is placed in the file (at **Flag-D**) for kind approval which will be uploaded in the website www.wbdma.gov.in and also the advertisement matter for news papers is placed (at **Flag-E**) for kind approval.

If approved the publication may be made in following news papers for wide circulation:


Name of the newspaper	Language (All edition)
Times of India	English
Hindu	English
Bartaman	Bengali
Sangbad Pratidin	Bengali
Uttar Banga Sambad	Bengali
Sanmarg	Hindi
Akhbar-e-Mashrique	Urdhu

Placed for kind information and direction.


(Amitava Das)
Deputy Director


Additional Mission Director (MNB)

Proposal above may kindly be app'd.


21.05.19.

~~Director~~

Draft- EOI at- flag D. May be floated,
~~per~~ if approved.


21/5/19

~~Pr. Secretary
UD LMA Dept.~~

Director, SUDA

Sub : General Election to the House of the People (Lok Sabha, 2019 and Bye-Elections to the West Bengal Legislative Assembly – Model Code of Conduct – seeking permission for newspaper publication of notice for empanelment of organizations for preparation of micro plan on Solid Waste Management in compliance of latest NGT order dated 02.04.2019.

In response to the request of Principal Secretary UD & MA Department vide No. 097-Pr. Secy./UD&MA/SUDA-340/2019 dated 17.04.2019 regarding seeking permission for newspaper publication of notice for empanelment of organisations for preparation of micro plan on Solid Waste Management in compliance of NGT order dated 02.04.2019, the Under Secretary, Secretariat of the Election Commission of India vide no. 437/ECI/LETT/TERR/ES-II/WB/MCC/2019 dated 03.05.2019 requested Chief Electoral Officer, West Bengal to furnish the following information to the Commission on urgent basis.

1. Estimated value of empanelment of expert organizations
2. Copy of the proposed advertisement

In this connection, we may forward the reply as detailed below:

1. Estimated value of empanelment of expert organizations -
This advertisement intends to invite proposals from expert organizations for empanelment with the State Urban Development Agency, West Bengal in order to provide necessary support to the Urban Local Bodies in the State for preparation of city-specific Micro Plan on Municipal solid Waste Management. Based on the technical evaluation, expert organizations will be shortlisted, of which eligible organization will be selected by ULBs through limited tender process for working at city level. As such the proposed empanelment does not involve any rate of contract; it only aims to enlist a pool of expert organizations.
2. Copy of the proposed advertisement.

State Urban Development Agency (SUDA) under Urban Development & Municipal Affair Department, Government of West Bengal invites Expression of Interest vide SUDA-340/2019/xxxx dated xx.xx.2019 from the experienced, resourceful, reputed, organization for empanelment with SUDA in connection with the preparation of city specific Micro Plan on MSW management as per SWM Rule 2016 for ULBs in West Bengal.

For detailed EoI document intended organizations may visit www.wbdma.gov.in.

Dt of pre-proposal conference:

Last dt of submission:


Director, SUDA

Placed for kind perusal and approval. If approved, it may be communicated to the Chief Electoral Officer, West Bengal.

Pr. Secretary

JS (SW)

10.05.19.
Joint Secretary


10/5/2019.

As per direction at NSP-1, the approved abridged notice has been published in the website on 08.03.2019.

Since Parliamentary Election has already been declared on 10.03.2019, hence for subsequent publication in the news papers, it is being proposed that this may be referred to Chief Election Commissioner, West Bengal for seeking concurrence from Screening Committee duly constituted vide no. 118(52)/AR/O/3M-7/2019 dated 11.03.2019. A draft of newspaper publication matter is placed at Flag-C.

If approved, a draft letter is also placed in the file for approval.

lji
13.03.19.

Director, SUDA

X - Above may be approved.
Draft may be signed, if approved.

Pr. Secretary
UD & MA Dept.

Director, SUDA

Self 13/3/19


14/11/2019

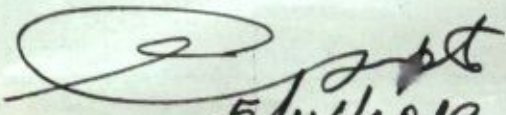
As instructed, ~~draft~~ letter requesting P2AR Secy again for reconsideration of the issue of empanelment by Screening Committee.

May kindly be signed, if appd.

lji
5.4.19.

Pr. Secy

JS(SW)


5/11/2019

2019

STATE URBAN DEVELOPMENT AGENCY
NOTE SHEET

File No. SUDA- 340/2019

SUB: EMPANELMENT OF EXPERIENCED ORGANISATIONS FOR SCIENTIFIC MICRO-PLANNING AND ASSESEMENT ON SOLID WASTE MANAGEMENT AS PER SWM RULES 2016 FOR ULBs IN WEST BENGAL

As directed for developing a city-wide concept plan cum action plan based on a review of previous plan, interventions and documents of respective departments, for proper management and scientific disposal of solid wastes and handholding support as well for successful implementation of the plan in field, empanelment of experienced Organizations for scientific Micro Planning and Assessment on Solid Waste Management as per SWM Rules 2016 for ULBs in West Bengal may be made with SUDA.

As such, a draft notice for empanelment of competent and experienced Organization has been prepared (placed at Flag-A) and placed in the file for kind perusal. The abridged notice is also placed in the file at Flag-B.

If approved, it may be floated through website and subsequent publication in the news paper for wide circulation.

(Santanu Mukherjee)

Additional State Mission Director, SBM(U)

Director, SUDA

Draft abridged notice may be approved
to be issued on www.wbma.gov.in.

SD/ 8/3/11

Pr. Secretary
UD & MA Dept.

As instructed, another letter for seeking permission for newspaper publication of notice for empanelment of organizations for preparation of micro plan on SWM has been drafted and placed in the file for kind consideration.

Singh
17.4.19

DD

The draft may kindly be approved & signed
The proposal may be approved
17/4

Add. Mission Director.
SAM (v)

May kindly be signed.

17.04.19.

Pn. Secy