

213

Government of West Bengal
Office of the District Magistrate, Burdwan
CONFIDENTIAL SECTION-ADDITIONAL DISTRICT MAGISTRATE
Burdwan.

Email ID:adm.lab@rediffmail.com.
PHONE+FAX.-0342-2662443.

Memo No. 26 /Cfdl

Dated 03/02/2016

To
The Principal Secretary
Municipal Affairs Department
Government of West Bengal
Kolkata.

Sub: Request for placement of fund for making toilet for BPL families living in ULBS in this district.

Sir,

I would like to inform you that we are going to make our district as ODF one under Mission Nirmal Bangla by December, 2016. With this aim and objective we are striving hard to bring all households under MNB in both rural and urban areas.

In this connection, I would like to inform you that 67710 no. of BPL households still having no toilet in the urban areas of this district as report collected from the ULBs is as follows:

Name of ULBs	BPL households having no toilet
Asansol Municipal Corporation	42162
Durgapur Municipal Corporation	7095
Burdwan Municipality	12592
Guskara Municipality	2834
Memari Municipality	1122
Kalna Municipality	742
Katwa Municipality	60
Dainhat Municipality	1103
Total:	67710

Now, I would like to request you to kindly make placement of fund @ Rs. 30,000/- as grant for each BPL household against the above number of families to bring them under MNB and ODF thereof to reach our desired objective.

Yours faithfully,

83/2/276
Additional District Magistrate (MA)
Burdwan.

Dated 03/02/2016

Memo No. 26/1(1) /Cfdl

Copy forwarded to:

1. CA to District Magistrate, Burdwan- with request to place it before the District Magistrate for kind perusal.

83/2/276
Additional District Magistrate (MA)
Burdwan

Name of ULB	Pending total no. of BPL family toilet without allotment.	Pending total no. of APL family toilet without allotment.	Total no of toilet pending (BPL+APL family) without allotment.
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Memari Municipality	1122	238	1360
Kalna Municipality	742	378	1120
Katwa Municipality	60	-	60
Dainhat Municipality	1103	484	1587
total	67710	53603	121213

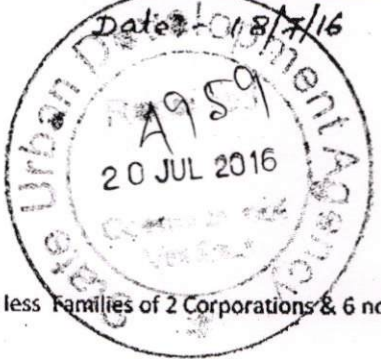


Government of West Bengal
Office of the District Magistrate, Burdwan
Municipal Affairs Section
Phone & Fax No. 0342-2664790 Email ID- bdnmassection@gmail.com

Urgent

*Add. Dy (SSM)
LTA
A process
20/7/16*

Memo No- *222/MA/I-41/16*



To
Sri M. N. Pradhan, IAS
Director
State urban Development Agency
ILGUS Bhaban, HC Block, Sector- III
Salt Lake, Kolkata- 700106

Sub:- Toilet Construction for Urban Toilet less Families of 2 Corporations & 6 nos. of Municipalities under Burdwan.

Ref:- This office Memo No. 26/cfdl dt. 03/02/2016.

Sir,

With reference to the subject matter stated above, you will appreciate to learn that Burdwan District Administration has taken up the initiative to achieve the OPEN DEFECATION FREE district status within December 2016, with prime focus on overall cleanliness of the district both rural and urban.

As per preliminary verification it is came to know that total (APL 53603+ BPL 67710) 121213 of toilets till now require to construct under 2 Corporations & 6 nos. of Municipalities of Burdwan before declaring ODF within December 2016. In this respect letter bearing Memo No. 26/cfdl dt. 03/02/2016 has already been sent to the MA Deptt. A copy is enclosed herewith for your ready reference.

Therefore you are requested to make generous support in terms of financial and technical assistance in being our proud partner same for making the ODF of 2 Corporations & 6 nos. of Municipalities of Burdwan within December 2016.

Yours further instruction in this regard is awaited.

Regards.

Encl:- As stated.

Yours Faithfully,

18/7/2016
Additional District Magistrate (MA)
Burdwan

18/7/16
Date. 18/7/16

Memo No *222/1(4)MA/I-41/16*

Copy forwarded for information and taking necessary action :-

- 1. The DNO, Sanitation Cell.
- 2. The Karmadhakshya, JSOPSS, Burdwan Zilla Parishad.
- 3. C A to Sabhadhipati, Burdwan Zilla Parishad.
- 4. C A to District Magistrate , Burdwan.

18/7/2016
Additional District Magistrate (MA)
Burdwan

18/7/16

210

Government of West Bengal
Office of the District Magistrate, Burdwan
CONFIDENTIAL SECTION-ADDITIONAL DISTRICT MAGISTRATE
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Email ID:adm.lab@rediffmail.com.
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Yours faithfully,
8/2/2016
Additional District Magistrate (MA)
Burdwan.

Memo No. 26/1(1)/Cfdl

Dated 03/02/2016

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208
urgent
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pl. memo is
take early
20/7/16

Government of West Bengal
Office of the District Magistrate, Burdwan
Municipal Affairs Section

Phone & Fax No. 0342-2664790 Email ID- bdnmasection@gmail.com

Memo No- *222/MA/I-40/16*

Date: - *18/7/16*

To
Sri M. N. Pradhan, IAS
Director
State urban Development Agency
ILGUS Bhaban, HC Block, Sector- III
Salt Lake, Kolkata- 700106

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18/7/2016
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18/7/16
Date, *18/7/16*

Memo No *222/1(4) MA/I-41/16*

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18/7/2016
Additional District Magistrate (MA)
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18/7/16

Government of West Bengal
Office of the District Magistrate, Burdwan
CONFIDENTIAL SECTION-ADDITIONAL DISTRICT MAGISTRATE
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8321226
Additional District Magistrate (MA)
Burdwan.

Dated 03/02/2016

Memo No. 26/1(1) /Cfdl.

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Office of the District Magistrate, Burdwan
Municipal Affairs Section
Phone & Fax No. 0342-2664790 Email ID- bdnmasecton@gmail.com

Urgent

Under MD (SSM)

*TA
in process
20/7/16*

Memo No- *222/MA/I-41/16*

Date- *18/7/16*



To
Sri M. N. Pradhan, IAS
Director
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18/7/16
Date. 18/7/16

Memo No *222/16/MA/I-41/16*

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18/7/16

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To

Sri M. N. Pradhan, IAS

Director

State urban Development Agency

ILGUS Bhaban, HC Block, Sector- III

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Additional District Magistrate (MA)
Burdwan

@
18/7/16

202
Addl. MA (SBM)
TA

21/7/16

Government of West Bengal
Office of the District Magistrate, Burdwan
CONFIDENTIAL SECTION-ADDITIONAL DISTRICT MAGISTRATE
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Email ID:adm.lab@rediffmail.com.
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83P21286
Additional District Magistrate (MA)
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Memo No. 26/1(1) /Cfdl

Dated 03/02/2016

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রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-22/2015 / 1206 (2)

05.08.2016
 তারিখ

From : Director, SUDA
 & State Mission Director, SBM (U)

To : 1) District Magistrate, Bardhaman
 2) District Magistrate, South 24 parganas

MEMORANDUM

Sub: Release of fund for construction of IHHL in all the Urban Local Bodies in the Districts with an objective to declare the Districts Open Defecation Free in convergence with Mission Nirmal Bangla under Swachha Bharat Mission (SBM)

Sir,

I am directed to state that the following amounts are being released electronically in your favour for construction of IHHL in all the Urban Local Bodies of the District with an objective to declare the District Open Defecation Free (ODF) in convergence with Mission Nirmal Bangla which takes care of sanitation in the rural areas of the Districts.

(Rs. in Lakh)

Sl. No.	District	Central Share	State Share	Total	Name of Payee	Bank Details
1	Bardhaman	1638.90	546.58	2185.48	Additional Executive Officer, Bardhaman Zilla Parishad	Indian Overseas Bank, Burdwan A/C No. 147901000001800 IFS Code IOBA0001479
2	South 24 parganas	1656.48	552.44	2208.92	Additional Executive Officer, South 24 Parganas Zilla Parishad	United Bank of India, Alipore A/C No. 0070010189928 IFS Code UTBI0ALP150
	Grand Total	3295.38	1099.02	4394.40		

The amounts released represent 50% of the Central share i.e. 50% of Rs. 4000/- per unit and 50% of the matching State share i.e. 50% of Rs. 1333/- per unit for the targeted provisional number of units.

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

In this connection kindly find enclosed herewith the provisional number of IHHL units to be constructed in the Urban Local Bodies of the District ULB wise as per findings of the comprehensive house to house survey for identification of insanitary latrine/no latrine facilities. However the actual number will be as per field executions. The model plan for the latrine unit as prepared by Municipal Engineering Directorate at an estimated cost of Rs. 10,990/- has been decided to be adopted in the program. A copy of plan and estimate of the model design of the latrine is enclosed herewith. The implementation of the program may be undertaken under the overall co-ordination of the District Magistrates and the respective ULBs. The work may be executed preferably through sanitary mart or such other self-help groups (as was done in the case of Nadia) or through the ULBs or otherwise as may be decided by the respective District Administration.

It is further informed that the progress of construction of IHHL starting from applications by the beneficiaries to completion of the units are required to be uploaded in the Govt. of India's portal under SBM. The uploading may be done by CSC e-Governance Services India Ltd. (a special purpose vehicle company constituted by Dept. of Information Technology, Govt. of India and entrusted to look after the CSC scheme across the country) or by the respective ULBs.

The District Administrations will also be required to identify the households where there is no suitable space for construction of IHHL. On receiving a feedback from the Districts proposals for construction of Community Toilets in close proximity of the identified households will be prepared and submitted to the MA Dept. for reference to Finance Department for the required additional State share. Simultaneously the concerned ULBs will be required to identify suitable lands for construction of Community Toilets.

It has further been decided that the following fund sharing pattern will be adopted in implementation of the program:

GOI share	:	Rs. 4000
Matching State share	:	Rs. 1333
ULB contribution	:	Rs. 2000
Beneficiary's contribution	:	Rs. 1000
Additional State share	:	Rs. 2657
Total		Rs. 10,990

Commitments from the ULBs should be obtained by the District Magistrates regarding payment of ULBs share and beneficiary's share.

The release of fund is also subject to the following conditions:

- 1) The fund should be utilized only for the purpose for which it is released and for no other purpose.
- 2) Works for the released amount should be executed strictly as per scheme Guidelines.
- 3) Monthly report of Physical and Financial progress should be sent to SUDA and MED by the 7th of the following month.
- 4) The amount released herein should be kept in the dedicated Bank Account for SBM maintained by the ULBs.
- 5) A subsidiary Cash Book should be maintained for keeping accounts (deposits and withdrawals) of funds.
- 6) Money receipt in Form 42 may be sent immediately after receipt of the online transfer.
- 7) Appropriate amounts should be sub allotted to the concerned ULBs.

Encl : As stated

Director, SUDA
& State Mission Director, SBM(U)

SUDA-22/2015 / 1206/114)

05.08.2016

Copy Forwarded for kind information of:

- 1. Principal Secretary, M.A. Dept, Govt. of West Bengal.
- 2. Sri B.N.KAR, Addl. Dir. SBM and Addl. Dir. ILGUS.
- 3. Chief Engineer, M.E. Directorate.
- 4. Cashier, SUDA.

Director, SUDA
& State Mission Director, SBM(U)

SUDA-22/2015 / 1206/11 (21)

05.08.2016

Copy with copies of the enclosures forwarded for information and necessary action to :

- 1. The Mayor/Chairman, Asansol MC / Burdwan / Dainhat / Durgapur MC / Gushkara / Kalna / Katwa / Memari / Bolpur /Dubrajpur / Nalhati / Rampurhat / Sainthia / Suri / Baruipur / Budge Budge/ Diamond Harbour / Joynagar Mazilpur / Maheshtala /Pujali / Rajpur Sonarpur Municipal Corporation/ Municipality.

Director, SUDA
& State Mission Director, SBM(U)

STATUS : AT A GLANCE OF COMPREHENSIVE HOUSE TO HOUSE SURVEY FOR IDENTIFICATION OF INSANITARY LATRINE/ NO LATRINE FACILITIES

Srl	District	ULB Name	INSANITARY LATRINE	NO LATRINE FACILITY WITHIN THE PREMISES THEN ALTERNATIVE SYSTEM				Households to be covered under SBM
			Total No. of Insanitary Latrine	Community InSanitary Latrine	Shared InSanitary latrine	Open Defecation	Priority Households	
			[1]	[2]	[3]	[4]	[2]+[3]+[4]	
1	Burdwan	ASANSOL MC	1372	54	139	9950	10143	9486
1		JAMURIA *	200	10	27	11697	11734	9587
1		KULTI *	2102	32	55	23591	23678	21044
1		RANIGANJ *	436	28	80	7951	8059	6883
1		ASANSOL MC TOTAL	4110	124	301	53189	53614	47001
2		DAINHAT	83	14	82	791	887	793
3		DURGAPUR MC	1742	545	438	20200	21183	18688
4		BURDWAN **	5243	105	400	7000	7505	11247
5		GUSKARA	1	3	102	2347	2452	1963
6		KALNA	207	12	135	172	319	462
7		KATWA	50	18	11	948	977	832
8		MEMARI	12	10	33	1141	1184	959
BURDWAN TOTAL			11448	831	1502	85788	88121	81945

Page 2

195

STATUS : AT A GLANCE OF COMPREHENSIVE HOUSE TO HOUSE SURVEY FOR IDENTIFICATION OF INSANITARY LATRINE/NO LATRINE FACILITIES
District : South 24 Parganas (URBAN)

Srl	District	ULB Name	DRAFT						FINAL							
			INSANITARY LATRINE		NO LATRINE FACILITY WITHIN THE PREMISES THEN ALTERNATIVE SYSTEM				INSANITARY L./LATRINE		NO LATRINE FACILITY WITHIN THE PREMISES THEN ALTERNATIVE SYSTEM				Households to be covered under SBM	
			Total No. of Insanitary Latrine	Households to be covered under SBM	Community InSanitary Latrine	Shared InSanitary latrine	Open Defecation	Priority Households	Total No. of Insanitary Latrine	Households to be covered under SBM	Community InSanitary Latrine	Shared InSanitary latrine	Open Defecation	Priority Households	Total No. of Insanitary Latrine	Households to be covered under SBM
1		BARUIPUR	1398	1856	40	372	161	573	1425	1856	40	373	812	1225	2405	
2		BUDGE BUDGE	663	2707	120	1206	1229	2555	663	2707	120	1206	1229	2555	2707	
3		DIAMOND HARBOUR	200	896	44	118	708	870	411	896	158	340	869	1367	1505	
4	South 24 parganas	JOYNAGAR MOZILPUR	1729	2796	42	704	588	1334	1728	2796	42	704	588	1334	2795	
5		MAHESHITALA	43321	45858	82	627	2462	3171	46465	45858	82	627	2916	3625	49365	
6		PUJALI	188	716	11	359	290	660	170	716	0	305	180	485	558	
7		RAJPUR-SONARPUR	22332	23440	132	641	612	1385	22356	23440	171	623	623	1417	23490	
			69831	78269	471	4027	6050	10548	73218	78269	613	4178	7217	12008	82824	

Page 3

Abstract of Cost Estimate of Individual Household Latrine with GCI Sheet Wall, Roof & Door and Double leach pit of circular ferro-cement/ concrete rings.

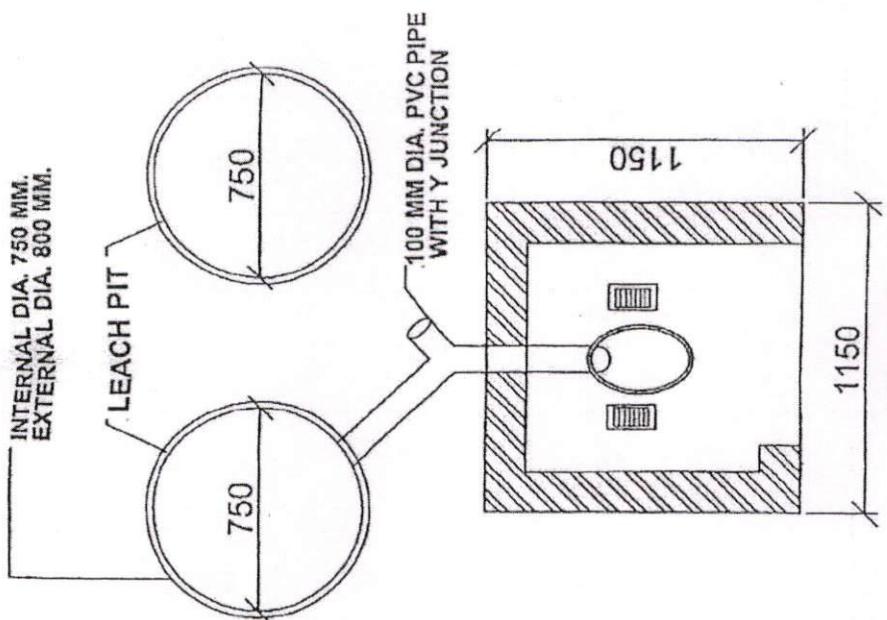
Sl. No.	Description of item	Quantity	Unit	Rate (Rs.)	Amount (Rs.)
1	1st Class Bricks	95.00	Each	8.50	722.50
2	Cement (Reputed brand with ISI mark)	3.00	Bag	370.00	1110.00
3	1/2" Stone Chips	5.00	C.ft.	43.00	215.00
1	Sand (Coarse)	15.00	C.ft.	32.00	480.00
2	Steel (using 8 mm rod) for 2 pit covers	2.50	kg	55.00	137.50
3	Jhama bats (PWD SOR-Wage for Breaking)	3.00	C.ft.	40.00	120.00
4	GCI sheet (of thickness 0.18 mm) for door of height 5'-0" (cutting piece from sheet of full height 10'-0"; 7 pieces in bundle @ Rs. 2,100/-)	1.00	Piece	475.00	475.00
5	GCI sheet (of thickness 0.25 mm) for roof & wall of height 5'-0" & width 2'-8" 9 cutting piece from sheet of height 10'-0": 7 pieces in bundle @Rs. 2,450/-)	3.00	Piece	535.00	1605.00
6	PVC pipe (4" dia, 2'-0" long) with 'Y' junction	1.00	Set	200.00	200.00
7	Washer, Nut-bolt, Black anneated wire (for binding GI wire 9if ferro cement rings used). Hinges, Sikols P sheet etc.	LS	LS	LS	100.00
8	Ceramic rural pan / trap with foot rest	1.00	Set	500.00	500.00
9	Double leach pit lining with circular ferro-cement/ concrete rings in each pit	1.00	Set	LS	1000.00
10	Timber batten for door and roof(local heart wood)	LS	LS	LS	500.00
11	Display Board	LS	LS	LS	100.00
12	Transportation cost of all Materials	LS	LS	LS	400.00
13	Skilled labour for Masonary work	4.00	MD	326.00	1304.00
14	Supervisor (to be engaged for every 6 IHHL's vide Memo No. 301 (20)/Comm-P & RD/P/NREGA/18E-01/06 (part-I) dated 08.10.2013 of P & RDD, Government of West Bengal.	0.20	MD	300.00	60.00
15	Un-skilled labour for masonary work	8.00	MD	245.00	1960.00
				GRAND TOTAL = RS.	10989.00
				SAY = RS.	10989.00
(Rupees Ten Thousand Nine Hundred & Eighty Nine Only)					
N.B.--This estimate is prepared on the basis of PWD (WB) Schedule of Rates for building works (effective from 01st July, 2014) and Local justified marked rate:					

[Signature]
9/12/15

[Signature]
20/12/15

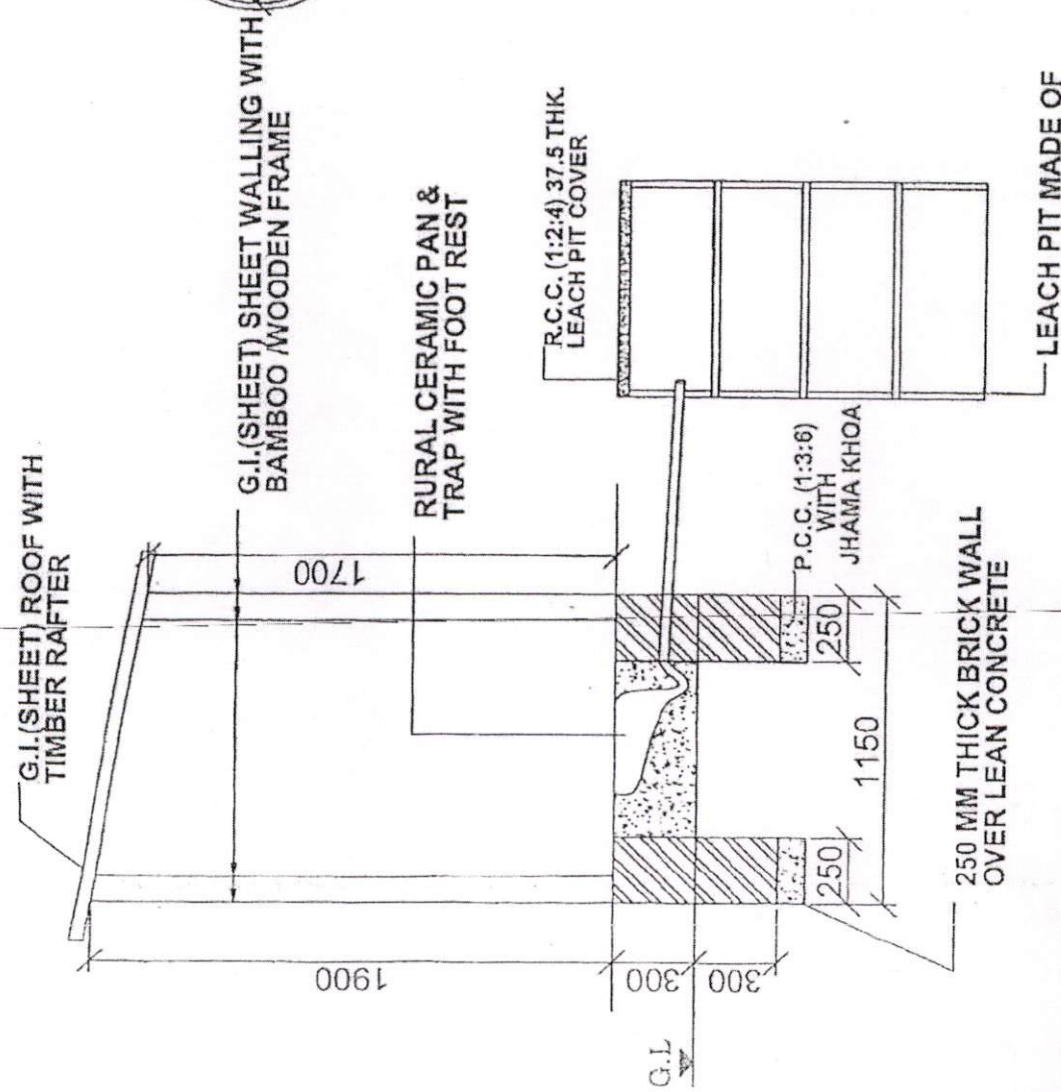
[Signature]
23/12/15

Encl. 4



**OFF- THE PIT TOILET (DOUBLE PIT)
WITH G.I.(SHEET) SHEET WALL & ROOF**

**All Dimension are in mm.
DRAWING ARE NOT TO SCALE**



SEC. ELEVATION

Signature
 05/11/15
 Engineer
 Assistant Engineer
 Chief Engineer
 Deptt. of Municipal Affairs
 West Bengal

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-22/2015/1188

04.08.2016

ক্রমিক নং

তারিখ

From : Additional Director & Financial Adviser, SUDA

To : The Branch Manager,
Axis Bank Ltd.,
Salt Lake, Sector-II Branch,
BJ-110, Sector-II,
Salt Lake City, Kolkata - 700 091.**Sub : Electronic Transfer of Fund debiting this office
Current Account No.915010063796591.****Swachh Bharat Mission (SBM)**

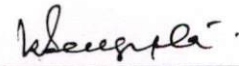
Sir,

You are requested to kindly arrange for electronic transfer of funds as per details given below debiting the amount from this office Savings Account No.915010063796591 lying with your branch in respect of Swachh Bharat Mission (SBM).

Sl.	Name of Payee	Amount in Rs.	Bank Details
01.	Additional Executive Officer, Bardhaman Zilla Parishad	21,85,48,000.00	Indian Overseas Bank, Burdwan Branch, A/C No.147901000001800 IFS Code.IOBA0001479
02.	Additional Executive Officer, South 24 Parganas Zilla Parishad	22,08,92,000.00	United Bank of India, Alipore Branch, A/C No.0070010189928 IFS Code.UTBI0ALP150
T o t a l		43,94,40,000.00	
(Rupees Forty Three Crore Ninety Four Lakh Forty Thousand only)			



(M. Chatterjee)
Joint Secretary
M.A.Department, GoWB

(K. Sengupta)
Additional Director & F.A.

SUDA

04-08-16

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408



রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-22/2015/1188

04.08.2016

ক্রমিক নং

তারিখ

From : Additional Director & Financial Adviser, SUDA

To : The Branch Manager,
 Axis Bank Ltd.,
 Salt Lake, Sector-II Branch,
 BJ-110, Sector-II,
 Salt Lake City, Kolkata - 700 091.


**Sub : Electronic Transfer of Fund debiting this office
 Current Account No.915010063796591.**

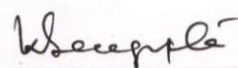
Swachh Bharat Mission (SBM)

Sir,

You are requested to kindly arrange for electronic transfer of funds as per details given below debiting the amount from this office Savings Account No.915010063796591 lying with your branch in respect of Swachh Bharat Mission (SBM).

Sl.	Name of Payee	Amount in Rs.	Bank Details
01.	Additional Executive Officer, Bardhaman Zilla Parishad	21,85,48,000.00	Indian Overseas Bank, Burdwan Branch, A/C No.147901000001800 IFS Code.IOBA0001479
02.	Additional Executive Officer, South 24 Parganas Zilla Parishad	22,08,92,000.00	United Bank of India, Alipore Branch, A/C No.0070010189928 IFS Code.UTBI0ALP150
Total		43,94,40,000.00	
(Rupees Forty Three Crore Ninety Four Lakh Forty Thousand only)			


 (M. Chatterjee)
 Joint Secretary
 M.A.Department, GoWB


 (K. Sengupta)
 Additional Director & F.A.

SUDA

04-08-16

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

Bardhaman Zilla Parishad
Dist. Water & Sanitation Cell

Memon No. ZP/BDN/MNB/277/1

Date. 04/8/2016

From : Addl. District Magistrate &
Addl. Executive Officer,
Bardhaman Zilla Parishad

To : Director,
SUDA,
Govt. of West Bengal,
Kolkata

Sub: Detail of savings Bank account for funds for Sanitation.

Sir,

I am directed to inform you the detail of savings Bank account for funds for Sanitation in urban area.

The particular of saving bank account are as follows:

1. Name of the Bank	-	Indian Overseas Bank
2. Name of the Branch	-	Burdwan Branch
3. Account No.	-	147901000001800
4. IFS Code	-	IOBA0001479
5. MICR Code	-	713020101

This is for your information and taking necessary action please.

Yours faithfully,

[Signature] 4/8/16
Addl. District Magistrate &
Addl. Executive Officer
Bardhaman Zilla Parishad

Memon No. ZP/BDN/MNB/277/1/5

Date. 04/8/2016

1. Karmadhyaksha JSOPSS, Bardhaman Zilla Parishad.
2. F.C. & C.A.O., Bardhaman Zilla Parishad.
3. Deputy Secretary, Bardhaman Zilla Parishad.
4. C.A.to Sabhadhipati Bardhaman Zilla Parishad.
5. C.A. to District Magistrate, Burdwan.

[Signature] 4/8/16
Addl. District Magistrate &
Addl. Executive Officer,
Bardhaman Zilla Parishad

Government of West Bengal

Office of the District Magistrate

South 24 Parganas

Amar Shouchagar Project

DMMU Cell

2ND and 3RDFloor New Administrative Building,
12thBiplabi Kanai Bhattacharya Sarani Kolkata-700027
mnb.s24pgs@gmail.com 03365655606



189

Memo No.

Date:

RESOLUTION

Date : 25/07/2016

Venue : 3rd Floor Conference Hall, New Administrative Building

South 24 Parganas District Administration has taken up the initiative to achieve the OPEN DEFECATION FREE district status within 31st March 2017, with prime focus on overall cleanliness of the district both rural and urban. In response to the invite from ADM(Dev), South 24 Parganas, a meeting cum workshop with 7 nos. Chairman Municipalities and Executive Officer of Municipalities was held on 25th July 2016 at New Administrative building, Alipore, South 24 Parganas to formulate the strategy for elimination of open defecation free in the Municipality of South 24 Parganas district. The meeting was led by Dr. P. B. Salim, District Magistrate, South 24 Parganas district and joined by the Director SUDA, Kolkata.

After a round of introduction, DM, South 24 Parganas made a presentation to give an overview of the current status of sanitation situation in South 24 Parganas and also introduction of **AMAR SHOUCHAGAR** of the district. The district reflected the sanitation target of Municipalities as report received from SUDA i.e. Households to be covered under SBM is 82825 of 7 nos. of Municipalities.

The key decisions taken during the meeting are as below -

1. The target for HH toilets as per SUDA report is, 2012 is 82825 nos. As per discussion with the Municipalities officials it is ensure that if the nos. covered then 100 % will achieve the total target of Municipalities and ODF will declare.
2. The existing toilet families will be encouraged to upgrade through BCC interventions.
3. The leach pits for toilets can be constructed using Ferro cement rings or brick structure considering the geographic diversity and easy access to the local available material in the district.
4. Non negotiable with the toilet sub surface design - Toilet should have 2 pits with Y - junction. The plinth height of the toilet should be kept minimum one feet above ground.
5. Quality assurance of the toilets has to be ensured for greater structural sustainability.
6. Educational institutions and school children will be involved for promoting behavioural change and community mobilization. Practice of oath taking in schools on every Monday will be mandatory. All schools to maintain WASH register to monitor access to toilet for children at home
7. Mobilization of faith leaders to ensure social sanctity and mobilization of community health workers and doctors will be focused to highlight public health impact due to poor sanitation.

The strategic interventions agreed during the meeting are as follows-

1. **Engagement of Rural Sanitary Mart** : As desired by the higher authority officials it is require to engage the Rural Sanitary Mart for the construction of House Hold Latrine. The Sanitary Mart will apply for Sanitation work along with all requisite documents to the respective Municipality.
2. **Training and Capacity Building** : After engaging the Rural Sanitary Mart or and SHG , it is very much important to conduct the training and Capacity Building to proper execution of construction of Latrine.

3. Model : The detail base model cost for the construction of House Hold latrine is given below :

A. Contribution of state Govt. and Central Govt. -----	Rs. 7990.00
B. ULB share	Rs. 2000.00
C. Beneficiary Contribution for base mode -----	Rs. 1000.00
	Rs. 10990.00

It is also decided that , in case of scarcity of land where construction is not done properly , cluster(4 to 5 families) toilet will be construct with embossing the name of the beneficiary for practice the cleanliness and maintaining the toilets

4. **Community Mobilization:**For changing the Behavioral practice it is very much important to taken up the community mobilization programme at each municipality for change the BCC practice. It is also require improvingsanitation status of the area.
5. **Meeting :** Sub Divisional Officer is hereby requested to arrange the monthly meeting of every month with chairman of Municipality and other officials at their level
6. **IEC Programme :**As per decision taken from the meeting and director from SUDA , it hereby instructed to perform the IEC programme at each ward of the Municipality to create the awareness among the community people. As per information given by the director SUDA IEC fund is already given to the Municipality for performing the IEC programme which must to used as early as possible.
7. **Monitaring and Evaluation :**After completion of work it is require to make proper monitoring and evaluation of work by investigating the field work and other techniques of methodology.
8. **Fund Management:** Regarding the fund management, as per decision taken in the meeting it clear mentioned that the fund will be disburse from the SUDA to District DMMU cell and then 60 % of the total fund received will be given to the Municipalities. After receiving Utilization certificate from Municipality of the 1st installment, remaining fund will be disbursed. An amount of Rs. 15 Lakhs may be requested to the Director SUDA for the Contingency expenditure of District DMMU cell.

It has been resolved that the fund from SUDA will be directly credited to the following accounts

Name of The Bank:	United Bank of India
Name of the Branch :	Alipore Branch
Type of Accounts :	Saving
A/c Number :	0070010189928
IFSC Code :	UTBIOALP150

Additional District Magistrate
(Development)
South 24 Parganas

Mem No.

Date:

Copy forwarded for information and taking necessary action to:-

1. The Additional District Magistrate & Additional Executive Officer South 24 Parganas Zilla Parishad
2. The Sub Divisional Officer Baruipur DH / Sadar
3. The DNO, Sanitation Cell.
4. The Karmadhakshya, JSOPSS, South 24 Parganas Zilla Parishad.
5. C.A. to Sabhadhipati, South 24 Parganas Zilla Parishad
6. C.A. District Magistrate South 24 Parganas.

Additional District Magistrate

(Development)
South 24 Parganas



রাজ্য নগর উন্নয়ন সংস্থা

O/L



STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA- ২৪/২০।১।১০১৬

ক্রমিক নং

তারিখ 22.07.2016

From: Director, SUDA &
State Mission Director, SBM(U)

- To:
- 1) District Magistrate
North 24 Parganas/Hooghly/Purba Medinipur
 - 2) Commissioner/Chairperson
_____ Municipal Corporation/Municipality
(All ULBs of North 24 Parganas, Hooghly, and Purba Medinipur)

Sub: Ready Reckoner on Declaration of Open Defecation Free for Urban Local Bodies

Madam/Sir,

Kindly find enclosed herewith a copy of Ready Reckoner on Declaration of Open Defecation Free for Urban Local Bodies as received from Ministry of Urban Development, Government of India for information and necessary action.

Yours faithfully,

Enclo: As stated

Director, SUDA &
State Mission Director, SBM(U)

No. 20/1/2016-SBM-I
Government of India
Ministry of Urban Development

18th July 2016

OFFICE MEMORANDUM

Sub: Revisions/ Modifications of the operational guidelines of Swachh Bharat Mission (Urban)

This is to notify that the following changes have been made to the guidelines with respect to Swachh Bharat Mission (Urban):

1. State High Powered Committees (SHPCs) are given the flexibility to re-determine targets for IHHLs and CTs, subject to overall state-wise funds envelope (sum of allocation under IHHL and CTs, for the entire mission period) remaining unchanged.
2. Increase in base unit cost of CTs to Rs 98,000 per seat, wherein VGF/Grant will be upto 40% of project cost (i.e. VGF/Grant of Rs 39,200 per seat). This will be subject to overall state-wise funds envelope (sum of allocation under IHHL and CTs, for the entire mission period) remaining unchanged. This marks a shift from monitoring of toilet construction to monitoring of ODF status achievement.
3. Extension of VGF/Grant of upto 40% as available for CTs to Public Toilet projects as well (i.e. VGF/Grant of Rs 39,200 per seat). Unit cost of PTs to be same as CTs. Targets for PT to be set under CT component. This will be subject to overall state-wise funds envelope (sum of allocation under IHHL and CTs, for the entire mission period) remaining unchanged.
4. Inclusion of urinals in ODF component, wherein VGF/grant of upto 40% to be given on lines of CTs/PTs, and base cost of urinals to be Rs. 32,000 per unit (i.e. VGF/Grant of Rs 12,800 per unit). Targets for urinals to be set under CT component. This will be subject to overall state-wise funds envelope (sum of allocation under IHHL and CTs, for the entire mission period) remaining unchanged.
5. The central assistance for Municipal Solid Waste Management component be raised from present 20 percent to 35 percent. This will be subject to overall state-wise funds envelope, for the entire mission period, for SWM remaining unchanged.

This issues with the approval of competent authority.

Vivek
(V.K. Kushwaha)
18.7.16
Tel: 23062654

Under Secretary to the Government of India

Tel: 23062654

To:

- 1) Chief Secretaries of all States/ Union Territories
- 2) Principal Secretaries/ Secretaries of Urban Development of all States/ Union Territories
- 3) Mission Directors (SBM) of all States/ Union Territories

Copy for information to: (i) PSO to Secretary (UD) (ii) JS&FA, MoUD (iii) JS (SBM) (iv) Director (SBM-I)/DS (SBM-II)

185
Aadl. M.D.
(S.N.)
JPA
for no. M
20/16

1584

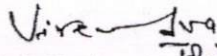
No. 20/1/2016-SBM-I
Government of India
Ministry of Urban Development

Dated 18th July 2016

ADDENDUM

Sub: Revisions/ Modifications of the operational guidelines of Swachh Bharat Mission (Urban)

The undersigned is directed to say that the revisions/modifications in the Swachh Bharat Mission (Urban) notified vide O.M. of even number dated 18.07.2016 shall be effective from 2016-17 onwards.


(V.K. Kushwaha) 18.7.16
Under Secretary to the Government of India
Tel: 23062654

To:

- 1) Chief Secretaries of all States/ Union Territories
- 2) Principal Secretaries/ Secretaries of Urban Development of all States/ Union Territories
- 3) Mission Directors (SBM) of all States/ Union Territories

Copy for information to:

- (i) PSO to Secretary (UD)
- (ii) JS&FA, MoUD
- (iii) JS (SBM)
- (iv) Director (SBM-I)/DS (SBM-II)

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নংSUDA.....২০/২০১৬/১০৭৭

তারিখ22:07:2016.....

From: Director, SUDA &
 State Mission Director, SBM(U)

- To: 1) The Municipal Commissioner
 Kolkata Municipal Corporation
- 2) District Magistrate (All Districts)
- 3) The Commissioner
 _____ Municipal Corporation
- 4) The Chairperson
 _____ Municipality/N.A.A

**Sub: Revisions/modifications of the Operational Guidelines of
 Swachh Bharat Mission (Urban)**

Madam/Sir,

Kindly find enclosed herewith a copy of Office Memorandum No. 20/1/2016-SBM-I dated 18.07.2016 from Under Secretary, Ministry of Urban Development, Government of India in connection with revisions/modifications of the Operational Guidelines of Swachh Bharat Mission (Urban) for information, records and appropriate necessary action.

Yours faithfully,

Encl: As stated


 Director, SUDA &

State Mission Director, SBM(U)

No. 20/1/2016-SBM-I
Government of India
Ministry of Urban Development

18th July 2016

OFFICE MEMORANDUM

Sub: Revisions/ Modifications of the operational guidelines of Swachh Bharat Mission (Urban)

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2. Increase in base unit cost of CTs to Rs 98,000 per seat, wherein VGF/Grant will be upto 40% of project cost (i.e. VGF/Grant of Rs 39,200 per seat). This will be subject to overall state-wise funds envelope (sum of allocation under IHHL and CTs, for the entire mission period) remaining unchanged. This marks a shift from monitoring of toilet construction to monitoring of ODF status achievement.
3. Extension of VGF/Grant of upto 40% as available for CTs to Public Toilet projects as well (i.e. VGF/Grant of Rs 39,200 per seat). Unit cost of PTs to be same as CTs. Targets for PT to be set under CT component. This will be subject to overall state-wise funds envelope (sum of allocation under IHHL and CTs, for the entire mission period) remaining unchanged.
4. Inclusion of urinals in ODF component, wherein VGF/grant of upto 40% to be given on lines of CTs/PTs, and base cost of urinals to be Rs. 32,000 per unit (i.e. VGF/Grant of Rs 12,800 per unit). Targets for urinals to be set under CT component. This will be subject to overall state-wise funds envelope (sum of allocation under IHHL and CTs, for the entire mission period) remaining unchanged.
5. The central assistance for Municipal Solid Waste Management component be raised from present 20 percent to 35 percent. This will be subject to overall state-wise funds envelope, for the entire mission period, for SWM remaining unchanged.

This issues with the approval of competent authority.

Vivek Singh
(V.K. Kushwaha) 18.7.16
Tel: 23062654

Under Secretary to the Government of India

Tel: 23062654

To:

- 1) Chief Secretaries of all States/ Union Territories
- 2) Principal Secretaries/ Secretaries of Urban Development of all States/ Union Territories
- 3) Mission Directors (SBM) of all States/ Union Territories

Copy for information to: (i) PSO to Secretary (UD) (ii) JS&FA, MoUD (iii) JS (SBM) (iv) Director (SBM-I)/DS (SBM-II)

182
Aeel. H. J. (S.B.)
CRNK
JFA
for mg. M
20/7/16

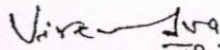
No. 20/1/2016-SBM-I
Government of India
Ministry of Urban Development

Dated 18th July 2016

ADDENDUM

Sub: Revisions/ Modifications of the operational guidelines of Swachh Bharat Mission (Urban)

The undersigned is directed to say that the revisions/modifications in the Swachh Bharat Mission (Urban) notified vide O.M. of even number dated 18.07.2016 shall be effective from 2016-17 onwards.


(V.K. Kushwaha) 18.7.16

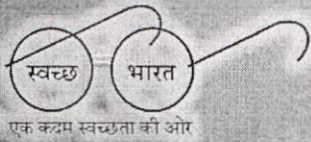
Under Secretary to the Government of India
Tel: 23062654

To:

- 1) Chief Secretaries of all States/ Union Territories
- 2) Principal Secretaries/ Secretaries of Urban Development of all States/ Union Territories
- 3) Mission Directors (SBM) of all States/ Union Territories

Copy for information to:

- (i) PSO to Secretary (UD)
- (ii) JS&FA, MoUD
- (iii) JS (SBM)
- (iv) Director (SBM-I)/DS (SBM-II)

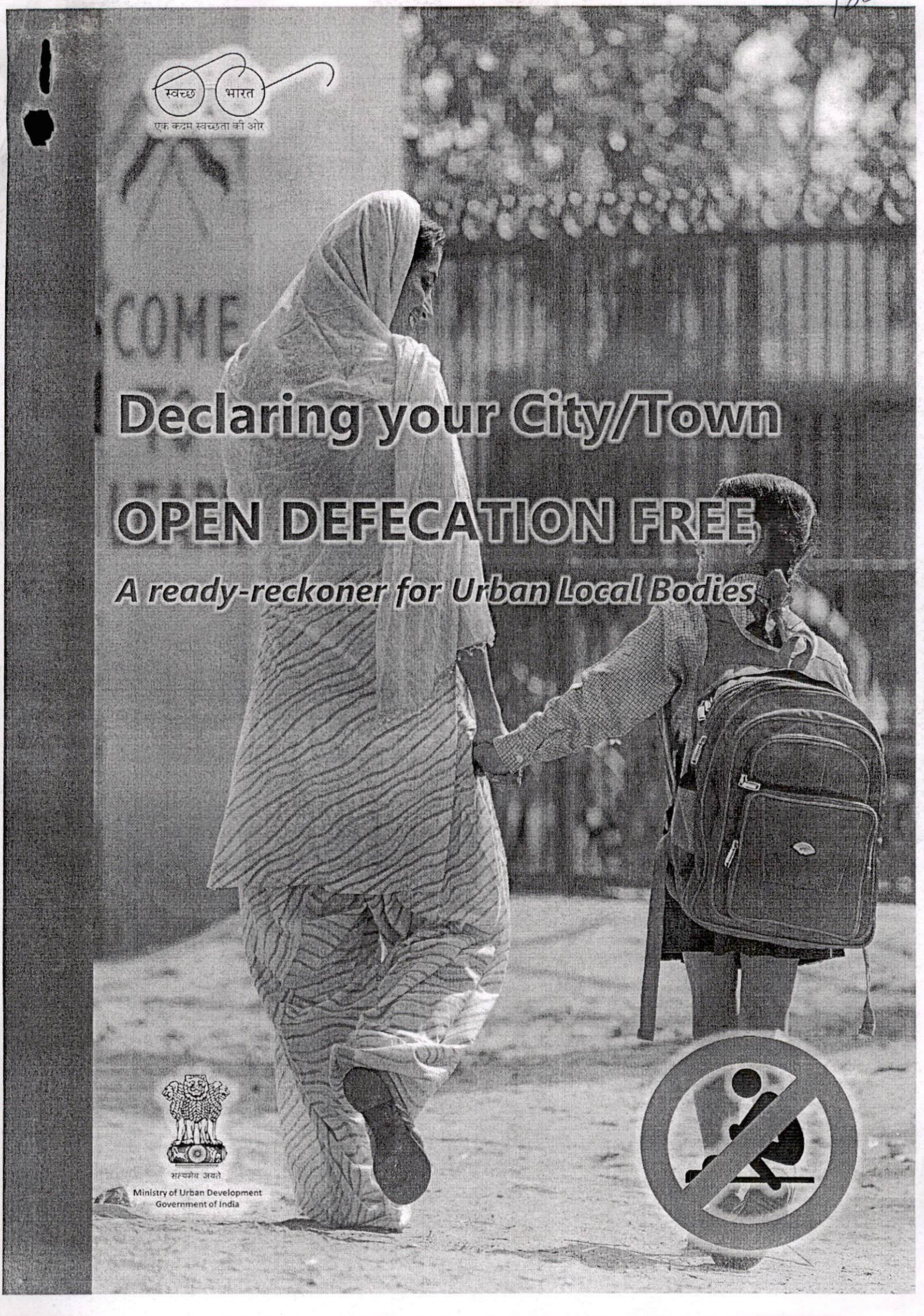


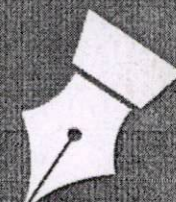
Declaring your City/Town OPEN DEFECATION FREE

A ready-reckoner for Urban Local Bodies



सत्यमेव जयते
Ministry of Urban Development
Government of India





M. Venkaiah Naidu

Minister of Urban Development, Housing & Urban Poverty Alleviation

The Swachh Bharat Mission, launched on 2nd October 2014, has one of its stated objectives the achievement of Open Defecation Free (ODF) status in all the 4041 Urban Local Bodies (ULBs) in India, by October 2019. This is probably the best tribute the country can pay to the father of our nation, Mahatma Gandhi.

While 5929 wards and 115 cities have already become ODF, 681 cities, 8000 wards, three states (Andhra Pradesh, Kerala and Gujarat) and one UT (Chandigarh) are poised to become ODF by March 2017. Obviously, we still have a long way to go in terms of achieving the goal of an ODF Urban India. As we all appreciate, this would be possible not only through creation of infrastructure (individual, community and public toilets, and urinals), but also through a change in attitude and mindset towards safe and sanitary habits, along with mass scale participation from all stakeholders.

In a bid to step up the pace of ODF achievement, our Ministry is now monitoring outcomes (number of ODF wards and cities) in a focused manner, rather than outputs (numbers of toilets built). In this regard, I am happy to see this manual on Open Defecation Free cities which can be a very useful ready reckoner for all Urban Local Bodies that are working towards their ODF goals. ULBs can follow the guidelines provided in the pages to prepare themselves to declare themselves as ODF, as per the prescribed protocols.

It is my firm belief that this will go a long way in building the capacities of our municipal bodies, in our collective journey towards a "Swachh Bharat" by 2nd October 2019.

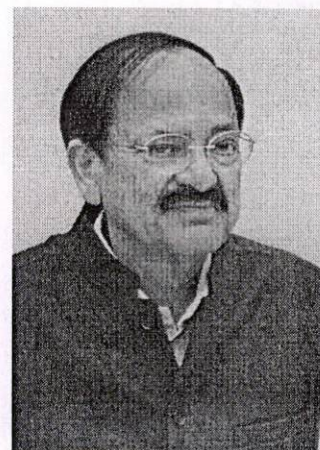


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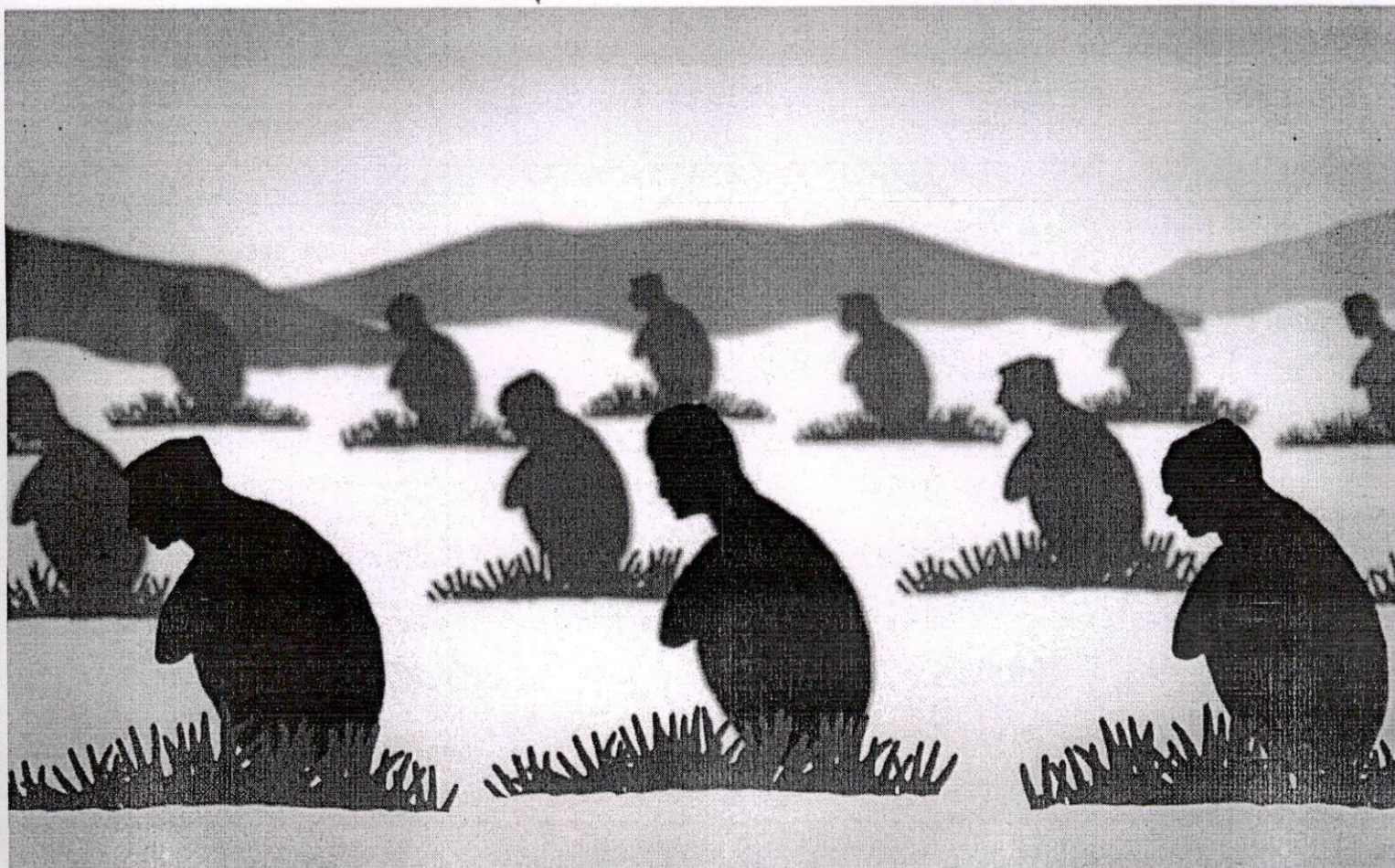
Definitions and Necessary conditions

Definition of Open Defecation Free city / ward

A city / ward can be notified/declared as ODF city/ ODF ward if, at any point of the day, not a single person is found defecating in the open.

Necessary infrastructure and regulatory conditions to be achieved before declaring a city/ ward as Open Defecation Free:

- 1) All households that have space to construct toilet, have constructed one.
- 2) All occupants of those households that do not have space to construct toilet have **access to a community toilet within a distance of 500 meters.**
- 3) All commercial areas have **public toilets within a distance of 1 kilometer.**
- 4) City has a mechanism in place through which fines are imposed on people found defecating in the open



Background, Objectives & Scope

Background

India's urban population has sharply increased from 19.9% in 1971 to 31.2% in 2011. This unprecedented growth, along with high economic growth, has resulted in a severe challenge for Urban India, in terms of addressing the incremental infrastructural needs of a fast-growing urban population. One of the major challenges arising out of increased migration of the populace from rural areas to cities and towns in search of an improved quality of life has been the issue of access to sanitary facilities, and the attendant menace of open defecation, especially in areas housing economically weaker sections of society, where OD spots are more likely to be found.



The Swachh Bharat Mission – Urban aims to fulfil the objective of 100% Open Defecation Free status in all 4,041 Urban Local Bodies in the country by October 2019. This will entail providing access to toilet facilities (i.e. construction of sanitary latrines – individual household toilets, community and public toilets). In parallel, it will also entail operation and maintenance of these facilities to maintain their functionality, along with behavior change initiatives through intensive participation of key stakeholders – self-help groups, students and youth, corporate organizations, to ensure that these sanitary facilities are used regularly.

Objectives

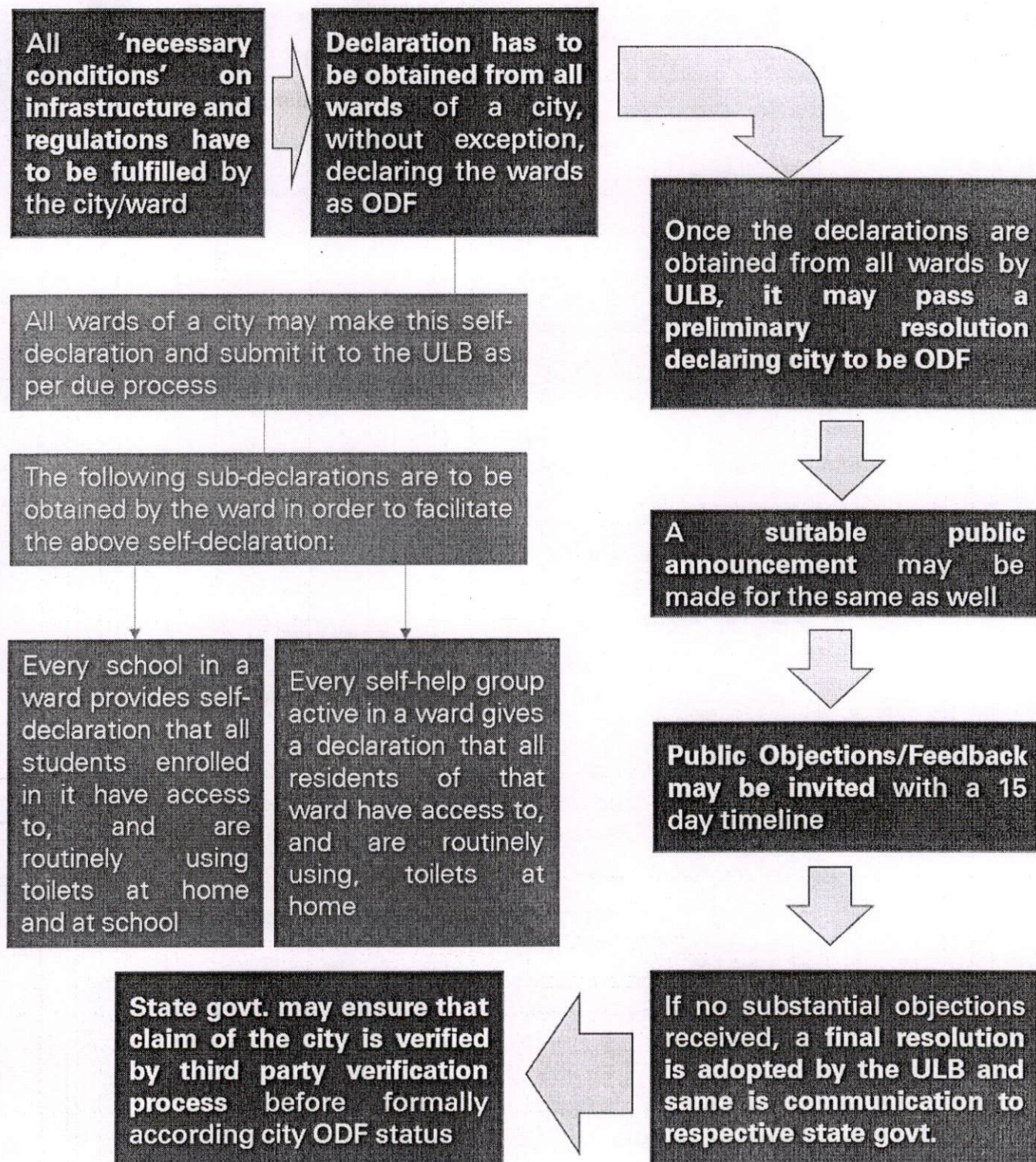
The purpose of this manual is to provide a readiness check and guideline for cities and towns that are working towards achieving Open Defecation Free status. Addressing the issue of open defecation from a process as well as outcome point of view, the manual provides a detailed compilation of the ODF protocol laid down by the Ministry of Urban Development (MOUD), and ODF declaration formats from various stakeholders, that wards and cities are required to submit, as part of the ODF declaration process. It also describes the third party declaration process to verify and certify ODF claims by ULBs.

Scope

This ready reckoner can serve as a readiness manual for all Urban Local Bodies to prepare themselves and their concerned stakeholders in achieving Open Defecation Free status and officially declaring the same, following the protocol outlined.

ODF Declaration Protocols

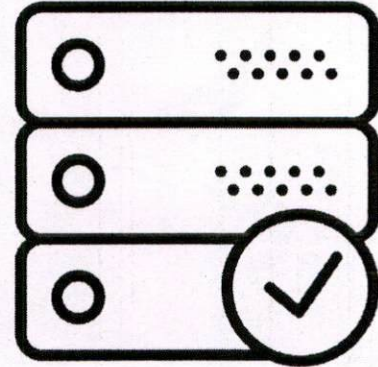
The following protocol is to be adopted for declaring a city / ward as Open Defecation Free (ODF):



The protocol is elaborated below:

1) All the '**necessary conditions**' on infrastructure and regulations have to be fulfilled by the city / ward

2) Following the fulfilment of (1) above, a declaration has to be obtained from all wards of the city/town, without exception, declaring respective wards as ODF. All wards of a city may make this self-declaration and submit to city municipal administration as per due process. The following



sub-declarations are to be obtained by the ward/s in order to facilitate the above self-declaration:

- i. Every school in a ward provides self-declaration that all students enrolled in it have access to, and are routinely using toilets at home and at school.
 - ii. Every self-help group active in a ward gives a declaration that all residents of that ward have access to, and are routinely using, toilets at home.
- (Formats for the above declarations are provided later in this document)

b) Once the above declarations have been obtained from all wards by the respective city municipal administration, the city municipal administration may pass a preliminary resolution declaring the city to be Open Defecation Free.

c) A suitable public announcement may be made for the same as well.

d) Following such resolution, public objections/feedback may be invited, with a fifteen day timeline. If no substantial objections are received at the end of this time, a final resolution is adopted by the city municipal administration and the same is communicated to respective state governments.

e) On receipt of the said communication, the state government may ensure that the claim of the city is verified through an appropriate third party verification process (in a time bound process) before formally according the city the status of being ODF.

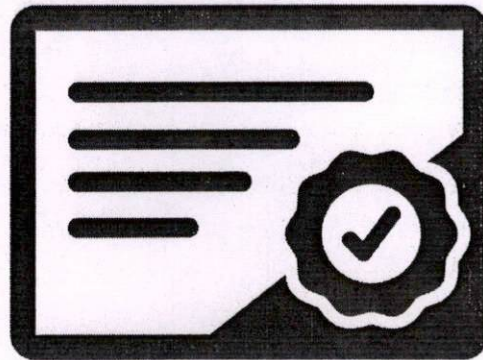
f) MOUD will then carry out the "Swachh Certification" process (detailed later in this document), which also needs to be re-certified every six months.

ODF Declaration Formats

1. Format for declaration to be submitted by City / town

I, Mayor / Chairperson of (name of Municipal corporation / municipality / town panchayat) do hereby declare that:

- a) All Chairpersons of ward committees in the city / town have submitted their self-declarations regarding ODF status
- b) Preliminary resolution has been passed declaring the city / town as open defecation free;
- c) Above resolution has been publicly announced, inviting public feedback / objection within 15 days of announcement.
- d) The city has a mechanism in place to impose fines on open defecators
- e) Since no objections have been received within the stipulated time period / since objections and feedback received from the public have been addressed, a final resolution has been adopted by this office regarding ODF status
- f) This final resolution has been communicated to the state government for further verification.
- g) Third party verification process of ODF status has been completed.



Accordingly, (name of city/ town) is hereby declared Open Defecation Free.

MoUD is now requested to carry out the "Swachh Certification" process for (name of city/town).

.....
(Signature, and Name of Mayor / Chairperson)

Date:

Seal



2. Format for declaration to be submitted by Ward Councilor

I, Ward councilor of(ward details), under (name of Municipal corporation / municipality / town panchayat) do hereby declare that:

- a) At any point in a day, nobody in the ward is found defecating in the open
- b) All households in the ward that have space to construct toilets, have constructed one
- c) All occupants of households in the ward that do not have space to construct toilets, have access to a community toilet within a distance of 500 meters
- d) All commercial areas in the ward have public toilets within a distance of 1 KM
- e) All primary and secondary schools in the ward have submitted self-declarations to me that all their enrolled students have access to, and are routinely using toilets at home and at school
- f) All self-help groups in the ward have submitted self-declarations to me that all residents of the ward have access to, and are routinely using, toilets at home.

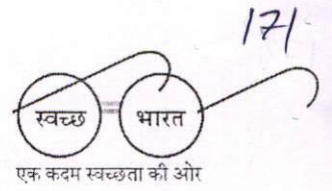


I further declare that I have formally submitted this declaration to the (name of Municipal corporation / municipality / town panchayat) for further necessary action.

.....
(Signature, and Name of Ward Councilor)

Date:

Seal:



3. Format for declaration to be submitted by schools

I do hereby declare that:

-school (name of school), in ward no....., under (name of Municipal Corporation / municipality), has numbers of students, and numbers of staff (including teachers).
- The school has sufficient numbers of functional toilets for all students and staff. None of the students or staff go out for defecation or urination while in school.
- Every student in the school, along with their family members, uses a toilet at home / uses a community toilet situated near the neighborhood, for defecation.
- The self-declaration from each of the students and staff are attached herewith (refer Annexures 1 and 2)

.....
(Signature and Name of Principal / Headmaster / Headmistress of School)

Date:

Annexure - 1**Format for self-declaration by school students****(to be attached with the school declaration)**

I, (name of student) do hereby declare that neither I nor any of my family members go out for defecation. I declare that my family members and I use a toilet at home / use a community toilet in the neighborhood, for defecation.

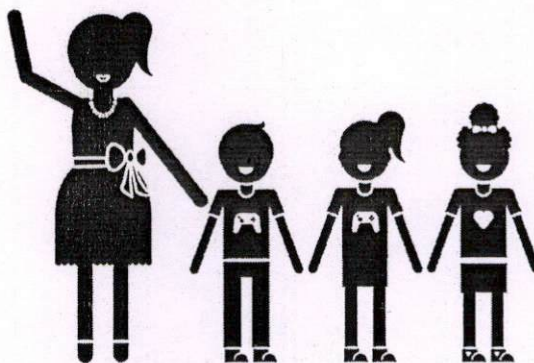


.....
(Signature and Name of student) / (Signature and name of guardian for students of class nursery – class 4)

Date:

Annexure - 2
Format for self-declaration by school staff and teachers
(to be attached with the school declaration)

I, (name of staff or teacher) do hereby declare that neither I nor any of my family members go out for defecation. I declare that my family members and I use a toilet at home / use a community toilet in the neighborhood, for defecation.



.....
(Signature and Name of staff)

Date:

4. Format for self-declaration to be submitted by Self-Help Groups

This is to declare that every member of the Self-Help Group (Name of Self-help group) in Ward number..... of (name of municipal corporation, comprising members (number of members), whose names are attached as annexure, along with their family members, uses a toilet at home / uses a community toilet situated near the neighborhood, for defecation and urination.



.....

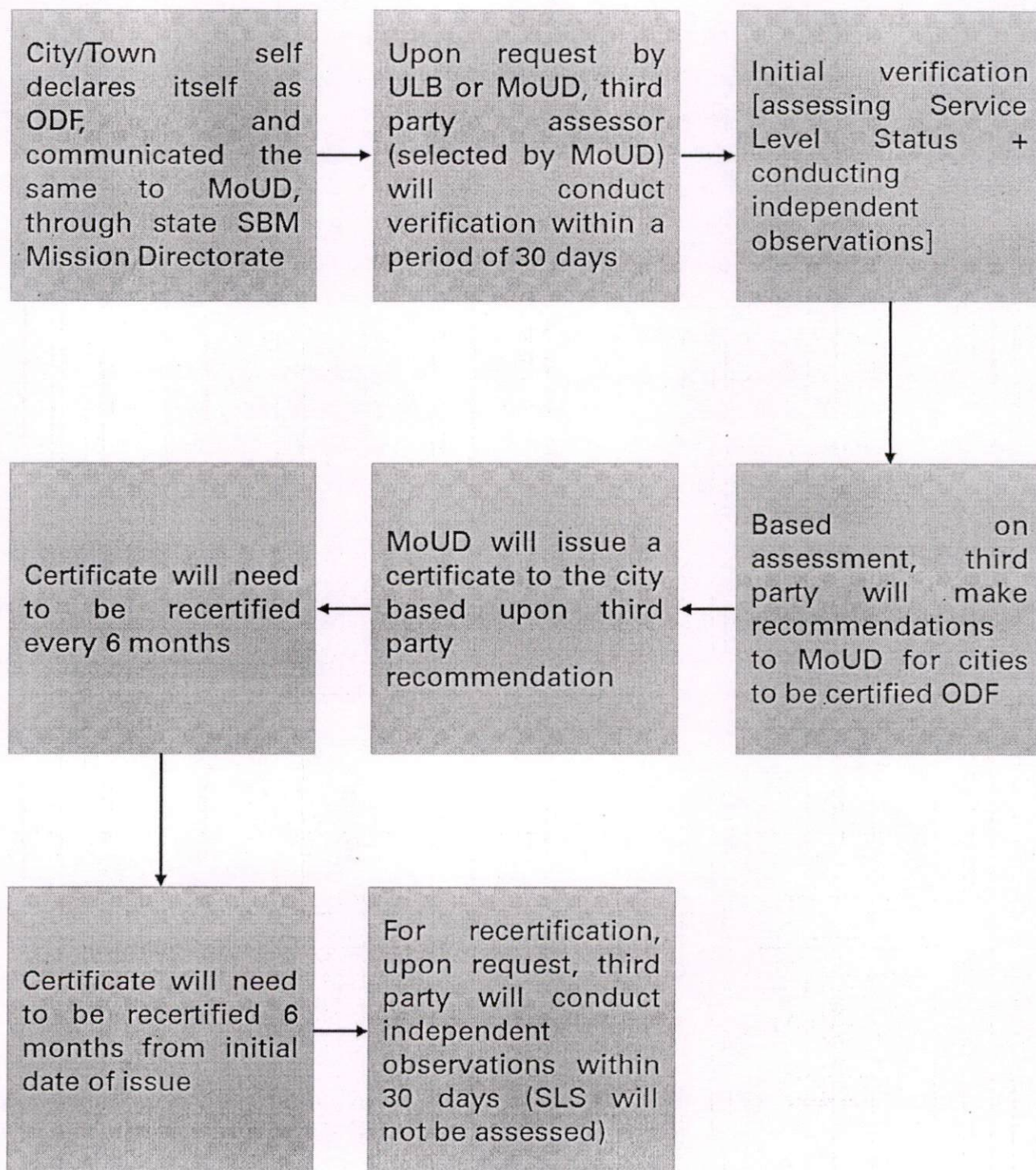
(Signature OR thumb impression, and Name, of President of the Self-Help Group)

Date:

(Attach list of names of SHG members)

Swachh Certification for ODF

Once a city has communicated to MoUD the final resolution declaring the city to be ODF, a third party verification process (“Swachh Certification”) is to be adopted, for the final ODF certification. Subsequently, recertification of ODF will happen at fixed intervals (every six months), so as to ensure that there is no slippage of the ODF status.



Protocol to be followed for Swachh Certification for ODF

The following protocol will need to be followed for receiving the Swachh Certification:

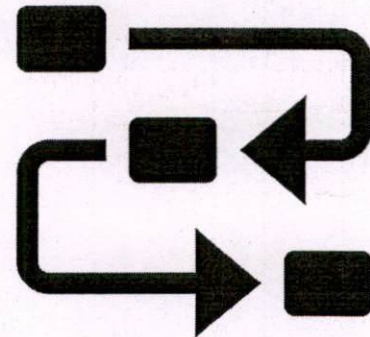
- a. City self-declares itself as "Open Defecation Free" for the first time and communicates the same to MoUD through the state SBM Mission Directorate.
- b. Upon request by ULB or MoUD, a third party (selected by MOUD) will mobilize assessors to conduct the verification within a period of 30 days.
- c. For the initial verification, the third party will assess both Service Level Status as well as conduct Independent Observation.
- d. Based upon the result of the assessment, the third party will make recommendations to MoUD for cities to be certified ODF.
- e. MoUD will subsequently issue a certificate to the city for the same based upon the recommendation of the third party.
- f. The certificate, when issued, will need to be recertified every 6 months.
- g. For recertification, upon receiving request, the third party will conduct independent observation within the city within a period of 30 days.
- h. It is to be noted that Service Level Status will not be re-checked during the re-assessment



Methodology for Swachh Certification for ODF

The verification process will be conducted in two parts:

- i. Service Level Status
 - ii. Independent Observations
- a. **Service Level Status :**
 - i. Preliminary data will be collected in advance by a process of self-assessment from municipals as per the defined protocol.
 - ii. Third party assessors will visit ULBs to review the documentation and collect the data systematically ensuring that the process is independent and unbiased.
 - b. **Independent Observations :**
 - i. The collection of data will be based on physical observation by the third party assessors.



- ii. The questionnaire to facilitate data collection will be created by the third party in conjunction with Ministry of Urban Development.
- iii. The survey assessors will use IT enabled devices to record their observations and findings along with photographs.
- iv. The third party will systematically collect photos as evidence for field observations ensuring that the location, date and time are tagged on all the pictures.
- v. For the assessment, cities will be classified based on population as below. Based upon the size of the city, it will be divided into 2 or 4 zones.
- vi. For larger cities (greater than 5 lakh population) the city will be divided into 4 zones – North, South, East and West.
- vii. For smaller cities (lesser than 5 lakh population) the city will be divided into 2 zones – North and South.
- viii. All locations will be finalized based on the third party's discussion with the ULBs.

Location Type	No. of location per zone	No. of location per city (5 lakh +)	No. of location per city (<5 lakh)
Slum	1	4	2
School	1	4	2
Public Area (Main Market, Religious Area)	1	4	2
Residential Area	1	4	2
Bus Station/ Railway Station	1 per city	1	1
Total	5	17	9

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-22/2015/1077

তারিখ 21.07.2016

From. The Director, SUDA
& State Mission Director, SBM

To. Chief Engineer,
Municipal Engineering Directorate

**Sub: Revision/ Modifications of operational Guidelines of
Swachh Bharat Mission (Urban)**

Sir,

Kindly find enclosed herewith a copy of Office memorandum No.20/1/2016-SBM-I dt.18.07.2016 issued by Under Secretary, Ministry of Urban Development, Government of India in connection with Revision/ Modifications of operational Guidelines of Swachh Bharat Mission (Urban) for information and necessary action.

Yours faithfully

Encl: as stated

/e

/e

Director, SUDA
& State Mission Director, SBM

No. 20/1/2016-SBM-I
Government of India
Ministry of Urban Development

18th July 2016

OFFICE MEMORANDUM

Sub: Revisions/ Modifications of the operational guidelines of Swachh Bharat Mission (Urban)

This is to notify that the following changes have been made to the guidelines with respect to Swachh Bharat Mission (Urban):

1. State High Powered Committees (SHPCs) are given the flexibility to re-determine targets for IHHLs and CTs, subject to overall state-wise funds envelope (sum of allocation under IHHL and CTs, for the entire mission period) remaining unchanged.
2. Increase in base unit cost of CTs to Rs 98,000 per seat, wherein VGF/Grant will be upto 40% of project cost (i.e. VGF/Grant of Rs 39,200 per seat). This will be subject to overall state-wise funds envelope (sum of allocation under IHHL and CTs, for the entire mission period) remaining unchanged. This marks a shift from monitoring of toilet construction to monitoring of ODF status achievement.
3. Extension of VGF/Grant of upto 40% as available for CTs to Public Toilet projects as well (i.e. VGF/Grant of Rs 39,200 per seat). Unit cost of PTs to be same as CTs. Targets for PT to be set under CT component. This will be subject to overall state-wise funds envelope (sum of allocation under IHHL and CTs, for the entire mission period) remaining unchanged.
4. Inclusion of urinals in ODF component, wherein VGF/grant of upto 40% to be given on lines of CTs/PTs, and base cost of urinals to be Rs. 32,000 per unit (i.e. VGF/Grant of Rs 12,800 per unit). Targets for urinals to be set under CT component. This will be subject to overall state-wise funds envelope (sum of allocation under IHHL and CTs, for the entire mission period) remaining unchanged.
5. The central assistance for Municipal Solid Waste Management component be raised from present 20 percent to 35 percent. This will be subject to overall state-wise funds envelope, for the entire mission period, for SWM remaining unchanged.

This issues with the approval of competent authority.

Vivek
(V.K. Kushwaha)
18.7.16
Tel: 23062654

Under Secretary to the Government of India

To:

- 1) Chief Secretaries of all States/ Union Territories
- 2) Principal Secretaries/ Secretaries of Urban Development of all States/ Union Territories
- 3) Mission Directors (SBM) of all States/ Union Territories

Copy for information to: (i) PSO to Secretary (UD) (ii) JS&FA, MoUD (iii) JS (SBM) (iv) Director (SBM-I)/DS (SBM-II)

163
Aeel. H. J. CSBN
CBNK
JPA
for no. M
20/1/16

No. 20/1/2016-SBM-I
Government of India
Ministry of Urban Development

Dated 18th July 2016

ADDENDUM

Sub: Revisions/ Modifications of the operational guidelines of Swachh Bharat Mission (Urban)

The undersigned is directed to say that the revisions/modifications in the Swachh Bharat Mission (Urban) notified vide O.M. of even number dated 18.07.2016 shall be effective from 2016-17 onwards.

V.K. Kushwaha
(V.K. Kushwaha) 18.7.16

Under Secretary to the Government of India
Tel: 23062654

To:

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- 2) Principal Secretaries/ Secretaries of Urban Development of all States/ Union Territories
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- (iv) Director (SBM-I)/DS (SBM-II)

STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।

"ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 106, West Bengal.

SUDA- 22/2015/ 1076

Date: 21/07/2016

From : Director

To: The Chief Engineer

Municipal Engineering Directorate

Bikash Bhavan

Sub : Workshop on Urban Sanitation on 25th July, 16 at 12 Noon

Ref : Memo No. 514/DMMU/AS/MNB/directorsuda16 dated 21/07/16 (copy enclosed)

Sir,


With reference to the subject noted above, I am to inform you that a Workshop on "Urban Sanitation" has been scheduled to be held on 25th July, 2016 at 12 Noon at the 3rd Floor Conference Hall of collectorate at New Administrative Building with the Chairman and Officials of ULBs under South 24 Parganas District.

In this regard, you are requested to kindly attend the Workshop with concerned Superintending Engineer and Executive Engineer as per stated venue and date.

Thanking you,

Yours faithfully,

— Enclo : As stated


Director, SUDA

Government of West Bengal
Office of the District Magistrate
South 24 Parganas
Amar Shouchagar Project
DMMU Cell



2ND and 3RD Floor New Administrative Building,
12th Biplabi Kanai Bhattacharya Sarani Kolkata-700027
mnb.s24pgs@gmail.com 03365655606

Memo No. 514/DMMU AS/MNB/Director SUDA/16

Date: 21/7/2016
1. Addy Div (SFM)
2. TAO B.C.P
Pl attend along with them re info CB M E D

To
The Director, SUDA
IGLUS Bhawan, H-C block, Sector III, Bidhannagar, Kolkata-106

Sub: Workshop on Urban Sanitation on 25th July '16 at 12 noon
Ref No:- SUDA/22/2015 /1000 dated 13-07-2016

Sir,

With reference to the letter mentioned above, I am desired to inform you that a Workshop on "Urban Sanitation" has been scheduled on 25th July, 2016 at 12 noon at the 3rd Floor Conference Hall of Collectorate at New Administrative Building with Chairman of Municipalities and Officials from District and Sun Divisions.

In this regard I like to forward our request for your kind presence in the meeting and enlighten us to finalize the roadmap for universal coverage of Urban Toilets within 31st March, 2017. With best regards:-

Yours faithfully

Chakrabarty 20/7/16
Additional District Magistrate
(Development)
South 24 Parganas
Date: 21/7/2016

Memo No: 514/1(3)/DMMU AS/MNB/director Suda/16

Copy forwarded for information and taking necessary action to:-

- 1. The Additional District Magistrate & Additional Executive Officer South 24 Parganas Zilla Parishad
- 2. The DNO, Sanitation Cell.
- 3. C.A. District Magistrate South 24 Parganas.

Chakrabarty 20/7/16
Additional District Magistrate
(Development)
South 24 Parganas

STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেকটর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।
 "ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 106, West Bengal.

SUDA- 22/2015/ 1000 - ~~1000~~

Date: 3/07/2016

From : Director, SUDA

To : Additional District Magistrate
 &
 Additional Executive Officer
 South 24 Parganas Zilla Parishad
 2nd & 3rd Floor New Administrative Building
 12th Biplabi Kanai Bhattacharya Sarani, Kol- 27

Sub: Toilet construction for Urban Toiletless families of 7 nos. of
 Municipalities under South 24 parganas
 Your Ref No : Memo. No. 494/DMMU/AS/MNB/Municipality/16 dated
 08/07/2016

Sir

In response to the letter mentioned under reference, It is noted that District South 24 parganas has already taken up the initiative to achieve the "Open Defecation Free" District status within 31st March, 2017. It has been informed in the said letter that 14,563 nos. of toilets need to be constructed in 7 no. of Municipalities of South 24 Parganas before declaring the District as ODF within 31st March 2017. But, on the basis of the report received from the Urban Local Bodies, it appears that figure of total number of insanitary latrine and no latrine facility within the premises are 73,218 and 12,008 respectively. This figure has been arrived by the ULBs after finalisation of list of insanitary Latrine /no latrine facilities captured through comprehensive house to house survey for identification of insanitary latrine / no latrine facilities as per guidelines issued from SUDA/MA Department. Copy of the draft & final figure is also enclosed for your kind perusal. Incidentally, it may be mentioned here that, fund has been released under Swacch Bharat Mission to three Districts ie, North 24 parganas, Hooghly & East Midnapur considering both the figure of Insanitary latrine / No latrine facilities as captured through Comprehensive House to House Survey.

STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।
"ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 106, West Bengal.

SUDA- 22/2015/ 1000/1(1)

Date: 17/07/2016

It has further been decided that, a latrine as per model plan prepared by Municipal Engineering Department, Government of West Bengal with an estimated cost of Rs. 10,990/- and following fund sharing pattern will be adopted in the implementation of the programme:

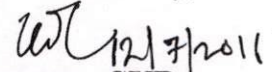
Govt of India Share	Rs. 4000/-
Matching State Share	Rs. 1333/-
ULB Contribution	Rs. 2000/-
Beneficiaries contribution	Rs. 1000/-
Additional State Share	Rs. 2657/-
Total	Rs.10990/-

Under the above stated circumstances, you are requested to provide the requirement of fund considering ULB wise final figure of Insanitary latrine/No Latrine facilities along with the dedicated Bank Account details of the District so that fund can be transferred at an early date for immediate implementation of the scheme.

Thanking You.

Encl: As stated

Yours faithfully,


Director, SUDA

STATUS : AT A GLANCE OF COMPREHENSIVE HOUSE TO HOUSE SURVEY FOR IDENTIFICATION OF INSANITARY LATRINE/ NO LATRINE FACILITIES
District : South 24 Parganas (URBAN)

Slr	District	ULB Name	DRAFT							FINAL						
			INSANITARY LATRINE Total No. of Insanitary Latrine	NO LATRINE FACILITY WITHIN THE PREMISES THEN ALTERNATIVE SYSTEM			Households to be covered under SBM	INSANITARY LATRINE Total No. of Insanitary Latrine	NO LATRINE FACILITY WITHIN THE PREMISES THEN ALTERNATIVE SYSTEM			Households to be covered under SBM				
				Community InSanitary Latrine	Shared InSanitary latrine	Open Defecation Households			Community InSanitary Latrine	Shared InSanitary latrine	Open Defecation Households					
1		BARUIPUR	1398	40	372	161	573	1856	1425	40	373	812	1225	2405		
2		BUDGE BUDGE *	663	120	1206	1229	2555	2707	663	120	1206	1229	2555	2707		
3		DIAMOND HARBOUR	200	44	118	708	870	896	411	158	340	869	1367	1505		
4	South 24 parganas	JOYNAGAR MOZILPUR	1729	42	704	588	1334	2796	1728	42	704	588	1334	2795		
5		MAHESHITALA	43321	82	627	2462	3171	45858	46465	82	627	2916	3625	49365		
6		PUJALI	188	11	359	290	660	716	170	0	305	180	485	558		
7		RAJPUR-SONARPUR	22332	132	641	612	1385	23440	22356	171	623	623	1417	23490		
			69831	471	4027	6050	10548	78269	73218	613	4178	7217	12008	82824		

FOOTNOTE :
* Final Report not received

Government of West Bengal
Office of the District Magistrate
South 24 Parganas
Amar Shouchagar Project
DMMU Cell



2ND and 3RD Floor New Administrative Building,
12th Biplabi Kanai Bhattacharya Sarani Kolkata-700027
mnb.s24pgs@gmail.com 03365655606

Memo No. 494/DMMU/AS/MNB/Municipality/16

Date: 8/7/16

To
Sri M. N. Pradhan, IAS
Director
State Urban Development Agency
ILGUS Bhaban, HC Block, Sector- III,
Salt Lake, Kolkata - 700 106

Sub: Toilet Construction for Urban Toiletless Families of 7 nos. of Municipalities under South 24 Parganas

Sir,

With reference to the subject matter stated above, you will appreciate to learn that South 24 Parganas District Administration has taken up the initiative to achieve the OPEN DEFECATION FREE district status within 31st March 2017, with prime focus on overall cleanliness of the district both rural and urban.

As per preliminary verification it is came to know that, 14563 nos. of toilets till now require to construct under 7 nos. of Municipalities of South 24 Parganas before declaring ODF within 31st March 2017.

Therefore you are requested to make generous support in terms of financial and technical assistance in being our proud partner same for making the ODF of 7 nos. of Municipalities of south 24 Parganas within 31st March 2017.

Yours further instruction in this regard is awaited.

Regards

Yours Faithfully

[Signature] 8/7/16
Additional District Magistrate
&

Additional Executive Officer
South 24 Parganas Zilla Parishad

Date: 8/7/2016

Memo No: 494/1(4)/DMMU/AS/MNB/Municipality/16

Copy forwarded for information and taking necessary action to:-

1. The DNO, Sanitation Cell.
2. The Karmadhakshya, JSOPSS, South 24 Parganas Zilla Parishad.
3. C.A. to Sabhadhipati, South 24 Parganas Zilla Parishad
4. C.A. District Magistrate South 24 Parganas.

[Signature] 8/7/16
Additional District Magistrate
&
Additional Executive Officer
South 24 Parganas Zilla Parishad

STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেকটর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।

"ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 106, West Bengal.

SUDA- 207/2015/

Date: /07/2016

From : Director, SUDA

To : Additional District Magistrate

&

Additional Executive Officer

South 24 Parganas Zilla Parishad

2nd & 3rd Floor New Administrative Building12th Biplabi Kanai Bhattacharya Sarani, Kol- 27

**Sub: Toilet construction for Urban Toiletless families of 7 nos. of
Municipalities under South 24 parganas**

**Your Ref No : Memo. No. 494/DMMU/AS/MNB/Municipality/16 dated
08/07/2016**

Sir

In response to the letter mentioned under reference, ^{it is noted that} ~~It is appreciated that~~ District South 24 parganas has already taken up the initiative to achieve the "Open Defecation Free" ^D district status within 31st March, 2017. ^{It has been} ~~It is~~ informed that 14,563 nos. of toilets need to be constructed ^{in the said letter} ~~in~~ ^{the District as} ~~under~~ 7 no. of Municipalities of South 24 Parganas before declaring ^{at} ~~ODF~~ ^{from} within 31st March 2017. But, on the basis of the report received from the Urban Local Bodies, it appears that figure of total number of ^{has been} ~~Insanitary latrine~~ and No latrine facility within the premises are 73,218 and 12,008 respectively. This figure ^{at} ~~arrived~~ ^{by} the ULBs after Finalisation of List of Insanitary Latrine /No Latrine facilities captured through comprehensive house to house survey for identification of insanitary latrine / No latrine facilities as per guidelines issued ^{from} ~~time to time~~ from SUDA/MA Department. Copy of the draft & Final Figure is also enclosed for your kind perusal. Incidentally, it may be mentioned here that, fund has been released under Swacch Bharat Mission to three ^D ~~districts~~ ie, North 24 parganas, Hooghly & East Midnapur considering both the figure of Insanitary latrine / No latrine facilities as captured through Comprehensive House to House Survey.

STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেকটর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।

"ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 106, West Bengal.

SUDA- 207/2015/

Date: /07/2016

*a latrine as per a model plan prepared by N.E.Dte. with
and estimated cost of Rs 10990/- with*

It has further been decided that the following fund sharing pattern will be adopted in the implementation of the programme:

Govt of India Share	Rs. 4000/-
Matching State Share	Rs. 1333/-
ULB Contribution	Rs. 2000/-
Beneficiaries contribution	Rs. 1000/-
Additional State Share	Rs. 2657/-
Total	Rs.10990/-

Under the above stated circumstances, you are requested to provide the requirement of fund considering ULB wise final figure of Insanitary latrine/No Latrine facilities along with the dedicated Bank Account details of the District so that fund can be transferred at an early date for immediate implementation of the scheme.

Thanking You.

Yours faithfully,

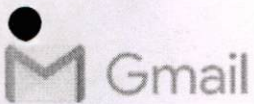
Enclo: As stated

Director, SUDA

Director

দুরভাষ: ২৩৫৮ ৬৪০৩/৬৪২১/৫৭৬৭, ফ্যাক্স : ২৩৫৮৫৮০০

Tel: 2358-6403/6421/5767, Fax: 2358-5800, E-Mail: wbsudadir@gmail.com



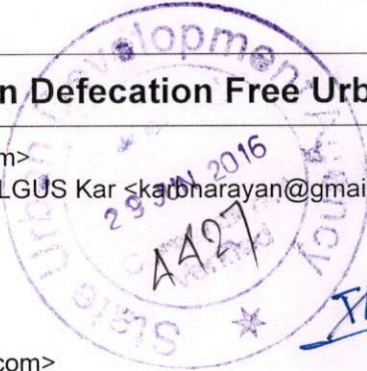
Manindra Nath Pradhan <wbsudadir@gmail.com>

Fwd: Study on sustainable Open Defecation Free Urban Areas

Onkar Singh Meena <meenaonkar@gmail.com>

Wed, Jun 29, 2016 at 5:54 AM

To: Director SUDA <wbsudadir@gmail.com>, ILGUS Kar <kar@narayan@gmail.com>



Handwritten signature 'JA' and date '29/6/16' in blue ink.

Onkar Singh Meena

----- Forwarded message -----

From: "amar dolui" <66amardolui66@gmail.com>

Date: 28 Jun 2016 16:45

Subject: Study on sustainable Open Defecation Free Urban Areas

To: "Onkar Singh Meena" <meenaonkar@gmail.com>

Cc:

Sir,
Please find the attachment,
regds,
Amar

ASCI.pdf
928K

Handwritten note: 'TUU Let the ASCI team come. JA 29.06.16'

SAURABH JAIN, IAS
 ADDITIONAL MISSION DIRECTOR
 SWACHH BHARAT MISSION
 Tel.: 23062374
 email: saurabhjainud@gmail.com



सत्यमेव जयते



भारत सरकार
 शहरी विकास मंत्रालय
 निर्माण भवन
 GOVERNMENT OF INDIA
 MINISTRY OF URBAN DEVELOPMENT
 NIRMAN BHAWAN

नई दिल्ली-110011, तारीख 20
 New Delhi-110011, Dated the 20

DO No. 15/29/2016-SBM-1

21st June, 2016

Dear Sir,

Sub: Study on sustainable open defecation free (ODF) urban areas.

As you are aware, the Government of India launched Swachh Bharat Abhiyan - Urban in October, 2014 with the objective of making cities and towns in India Open Defecation Free (ODF) by October, 2019. The Ministry recognises that for sustaining ODF urban areas it is important to put in place the right kind of policies and practices, initiate awareness and behaviour change campaigns and other measures for sustainability. It is in this context, the Ministry has entrusted a study to Administrative Staff College of India (ASCI) to:

- i) Identify factors that contributed for effective implementation of ODF strategies,
- ii) Identify factors that led to slippages, if any and
- iii) Suggest recommendations for sustainability.

2. I am happy to inform you that your state has been selected for this important study. I am writing this letter to personally request you to extend necessary support to the ASCI Team in undertaking the study. I also request you to provide necessary data, arrange meetings, facilitate field studies and nominate a nodal officer to coordinate with the ASCI team.

3. From ASCI, Prof. V. Srinivas Chary would get in touch with you in this regard. His contact details are :

Prof.V.Srinivas Chary
 Administrative Staff College of India
 Bella Vista, Raj Bhavan Road, Hyderabad - 500082, India
 Mobile : 91 9000944923, 9848444923, Tel (direct) - 91 40 23316211



ADMINISTRATIVE STAFF COLLEGE OF INDIA
Bella Vista, Hyderabad - 500 082, T.S. (India)
Phones: 0091-040-66534221, Fax: 0091-040-23316211
E-mail: vschary@asci.org.in

V. Srinivas Chary
Director
Centre for Energy, Environment,
Urban Governance & Infrastructure Devpt

28th June, 2016

Shri Onkar Singh Meena, IAS,
Secretary,
Department of Municipal Affairs,
Government of West Bengal.

2214-3678
2214-3632(Fax)

Sub: Study on sustainable open defecation free (ODF) urban areas – Request for appointment

**Ref: Letter from Ministry of Urban Development (MoUD), DO No. 15/29/2016-SBM-1,
dated June 21, 2016.**

Dear Sir,

Your kind attention is invited to the letter referred above.

The Ministry recognises that for sustaining ODF urban areas it is important to put in place the right kind of policies and practices, initiate awareness and behaviour change campaigns and other measures for sustainability. In this regard, the Ministry has entrusted a study to Administrative Staff College of India (ASCI) to identify the factors contributing to effective implementation of ODF strategies and slippage, if any.

We are happy to inform you that West Bengal has been selected by the Ministry for this important study.

In this context, we would like to meet you to the earliest to discuss the program details. We would be glad to provide any clarification/additional information that you may require. We also request you to assign a nodal officer for procuring data and supporting our team during field visits. In view of limited time, an early response is requested.

Letter from MoUD is enclosed for your ready reference.

Thanking you,

Yours sincerely,

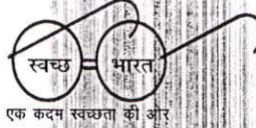
V.Srinivas Chary

राजीव गौबा
सचिव
Rajiv Gauba
Secretary

2177-05D
06.06.16



सत्यमेव जयते



एक कदम स्वच्छता की ओर

Dy. No. - 81 (C-10) 150
dt. 10.06.16

भारत सरकार
शहरी विकास मंत्रालय
निर्माण भवन, नई दिल्ली-110011
Government of India
Ministry of Urban Development
Nirman Bhawan, New Delhi - 110011

D.O No. MD-SBM/AA/57/2016
May 24, 2016

JSMC Pl. put up in
file for decision
Director (UDA) to be given a copy
20.7.16

Dear Shri Banerjee,

As you are aware, the Government of India in partnership with the State governments is implementing 'Swachh Bharat Mission' (SBM) since October, 2014 with the goal of achieving a Clean India by 2nd October, 2019. A key component of the mission is to help cities across India manage Municipal Solid Waste (MSW) in a sustainable manner.

2. Government of India has recently completed the empanelment of 20 Transaction Advisors, who can be engaged by the cities for procurement related assistance (Bid Preparation, Process support, Evaluation Support, Support in Concession Agreement negotiation and project monitoring) for their Municipal Solid Waste Management projects.

3. Now, with this empanelment, the ULBs can leverage end-to-end capacity building support provided by the National Mission Directorate to implement their solid waste management projects in a sustainable manner.

4. The following end-to-end services / support is available to the cities for Solid Waste Management,

- a) Model RFPs for –
- Closure and Capping of Existing Dumpsite
 - Waste to Energy and Disposal Facility
 - Integrated Solid Waste Management
 - Door to Door Collection and Transportation of MSW

All above RFPs and related documents are available at SBM portal www.swachhbharaturban.gov.in (States/Cities > Model Concession Agreements/ RFPs).

b) A reference guide on Types of Technologies available for Processing and Disposal of Solid Waste (report of Task Force on Waste to Energy) is available on our portal for your reference. The executive summary of the same is attached at **Annexure 1** for your reference.

c) Empanelment of 47 agencies to assist cities in preparation of Detailed Project Reports (DPRs) for SWM (Solid Waste Management) projects – list is at **Annexure 2** for your reference. The list is also available on SBM portal.

Sery, Municipal Affairs
[Signature]

2930-JS (MC)
09/06/16

Noted
Put up eng
#6

[Handwritten initials]
11/6/16

10509/607 (18-6-16)

d) The list of 20 empanelled Transaction Advisors is placed at **Annexure 3** for your reference. The list is also available on SBM portal.

e) Notification of rate contracts under DGS&D for Solid Waste Management equipment to facilitate faster procurement by cities/towns. The list is accessible at our portal (States/Cities > Rate Contracts for Items of SBM).

5. I would request you to kindly issue instructions to the officer/s concerned at both the state and city/town level to utilize the above mentioned resources and expedite preparation and implementation of SWM projects in the state. I would also request you to kindly monitor the progress of SWM projects in your state at your level and approve new projects in the High Powered Committee (HPC) under your chairmanship.

6. You may also direct the concerned officer/s to reach out to MoUD for any support and guidance that may be required.

I look forward to your support and cooperation in this regard.

With regards,

Yours sincerely,



(Rajiv Gauba)

Shri Basudeb Banerjee
Chief Secretary
Government of West Bengal
Writers' Building
Kolkata -700001

wastes. Conversion of waste plastic to fuel oil which is an emerging technology is also suggested as an option.

Table 15: Population based Technological options to Manage MSW in a Variety of Towns and Cities

Sr. No.	Population range	Waste Gen. TPD	Composition	Technological options	Minimum requirements	Value added products	Approximate cost (excluding land cost)
1	Above 2 Million	>1100 TPD	Biodegradables 35 to 50 %	IWP comprising - BM +CC+ RDF W to E plant for power, based on: gasification, pyrolysis, incineration and mass burning. RDF to cement industry Plastic to fuel oil	Segregate wet wastes at source for BM and / or CC, dry wastes to be recycled or converted into RDF as feed stock for its own power plant / cement industry or any other power plant. Inerts to be land filled RDF must be burnt under controlled condition not below 850° C	75m ³ of bio gas or 100 KW of electricity per 1 TPD of segregated wet wastes + 60 kg manure in case of BM, 200 kg per TPD vermi castings / CC per TPD 20 % RDF + 15 % compost. 1 MW power per 100 TPD of MSW.	Rs 5-7 cr per 100 TPD of MSW composting + RDF Rs 15/20 lakh capital cost per 1 TPD for gas / electricity through Bio-methanation Rs 10 cr per MW power plant. Rs 20 lakh per 50kg capacity / shift catalytic conversion technology plastic waste to liquid fuel. Rs 16 crore per 10 tonne of plastic (pyrolysis technology)
2	1 M to 2 Million	550 to 1100 TPD	Biodegradables 40 to 55 %	IWP comprising - BM +CC+ RDF W to E plant for power, where wastes exceeds 500 TPD based on: gasification, pyrolysis, incineration and mass burning. RDF to cement industry Plastic to fuel oil	Segregate wet wastes at source for BM and / or cc, dry wastes to be recycled or converted into RDF as a feed stock for large power plant and landfill the inerts RDF must be burnt under controlled condition not below 850° C	Likely output from BM, as above: 20 % RDF + 15 % compost. 1 MW power per 100 TPD of MSW.	As above

Sr. No.	Population range	Waste Gen. TPD	Composition	Technological options	Minimum requirements	Value added products	Approximate cost (excluding land cost)
3	1 lakh to 10 lakh	30 to 550 TPD	Biodegradables 40 to 55 %	IWP-BM, CC + RDF as feed stock to power plant / cement industry. Plastic to fuel oil	Segregate wet wastes at source for BM and / or CC, dry wastes to be recycled or converted into RDF as a feed stock for large power plant / cement industry and inerts to be landfilled	As above for BM + CC and RDF to be used as feed stock for power plants / cement industry likely output: (20 % RDF + 20 % Compost). 25 to 40 litres from 50kg plastic wastes	Cost for BM, CC and RDF as above Rs 20 lakh per 50kg capacity / shift catalytic conversion technology for plastic waste to liquid fuel. Rs 16 crore per 10 tonne of plastic (pyrolysis technology)
4	50,000 to 1 Lakh	10 to 30 TPD	Biodegradables 45 to 60 %	BM, VC or CC RDF	Segregate wet wastes at source for BM and / or VC / CC, dry wastes to be recycled or converted in to RDF as feedstock for power plants and landfill the inerts.	As above for BM +25 to 40 litres liquid fuel from 50kg plastic wastes	Rs 15/20 lakh capital cost per 1 TPD for gas / electricity through Bio-methanation Rs 7- 10lakh per TPD for VC/CC
5	Less than 50,000	Less than 10	Biodegradables 45 to 65 %	BM VC / CC and RDF	Segregate wet wastes at source for BM, /CC, dry wastes to be recycled or converted into RDF as a feed stock and inerts to be landfilled	As above for -BM	As above
6	Hill towns	State capitals	Biodegradables 30 to 50 %	BM, CC / RDF as feed stock. Plastic to fuel oil	Segregate wet wastes at source for BM / CC, dry wastes to be recycled and landfill the inerts. Dry wastes to be recycled or converted into RDF as a feeder stock. Plastic waste can be converted to liquid fuel and inerts to be landfilled	As above for BM + CC and RDF to be used as feed stock likely output: (15 to 20 % RDF + 15 % compost).	As above Rs 20 lakh per 50kg capacity / shift catalytic conversion technology for plastic waste to liquid fuel Rs 16 crore per 10 tonne of plastic. (pyrolysis technology)

IWP: Integrated Waste Processing, CC: Conventional Composting, VC: Vermi Composting, BM: Biomethanation, RDF: Refuse Derived Fuel

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA- ২২/২০১৫/৭০৭

তারিখ 21.06.2016

From. The Director, SUDA
 & State Mission Director, SBM

To. Commissioner/ Chairperson
 Municipal Corporation/ Municipality/ N.A.A.

Sub: Thematic Cleanliness Drive under SBM.

Madam/ Sir,

Kindly find enclosed herewith copies of D.O. Nos. SB/SBM/79/2016, SB/SBM/80/2016 and SB/SBM/81/2016 all dated 14.06.2016 in connection with Thematic Cleanliness Drives for the fortnights 16-30 June, 2016, 1-15 July, 2016 and 16-31 July, 2016 under SBM from Joint Secretary and Mission Director, SBM, Ministry of Urban Development, Government of India for information and appropriate necessary action from your end.

Yours faithfully

Encl: as stated


 Director, SUDA
 & State Mission Director, SBM

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA- ২২/২০১৫ / ৩০৭

তারিখ 21.06.2016

From. The Director, SUDA
 & State Mission Director, SBM

To. Commissioner/ Chairperson
 Municipal Corporation/ Municipality/ N.A.A.

Sub: Thematic Cleanliness Drive under SBM.

Madam/ Sir,

Kindly find enclosed herewith copies of D.O. Nos. SB/SBM/79/2016, SB/SBM/80/2016 and SB/SBM/81/2016 all dated 14.06.2016 in connection with Thematic Cleanliness Drives for the fortnights 16-30 June, 2016, 1-15 July, 2016 and 16-31 July, 2016 under SBM from Joint Secretary and Mission Director, SBM, Ministry of Urban Development, Government of India for information and appropriate necessary action from your end.

Yours faithfully

— Encl: as stated

Director, SUDA
 & State Mission Director, SBM

PFA three D O letters from Shri Praveen Prakash ji pertaining to thematic drives for the next three fortnights:

Dr. Sanghamitra

- 16th – 30th June'16: Corporate Volunteering
- 1st – 15th July'16: RWAs and housing societies
- 16th – 31st July'16: Honouring municipal workers



Regards,

Dr. Sanghamitra Bhattacharyya

(National PMU for Swachh Bharat Mission – Urban)

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PRAVEEN PRAKASH, IAS
Joint Secretary & Mission Director (SBM)
GOVERNMENT OF INDIA
MINISTRY OF URBAN DEVELOPMENT



प्रवीण प्रकाश, आई.ए.एस.
संयुक्त सचिव एवं मिशन निदेशक (एस.बी.एम.)
भारत सरकार
शहरी विकास मंत्रालय



D.O. No. SB / SBM / 81 / 2016

Date: 14th June 2016

Dear Sir / Madam,

Re: Thematic drives: 16th – 31st July 2016

Kindly refer to circular number SB / SBM / 30 / 2016 dated 29th March 2016, giving the detailed calendar of thematic drives to be taken up during April 2016 – March 2017.

2. The theme for the special drive to be conducted during the fortnight 16th – 31st July 2016 will be focusing on the theme: **"Honouring municipal workers, with citizens extending the hand of 'friendship' to all municipal workers working for Swachh Bharat Mission"**. During this fortnight, please arrange the following initiatives for all your municipal workers:

- Conducting a health camp for all municipal workers
- Providing municipal workers with new uniforms, new shoes, gloves, safety kits
- Felicitation and public recognition of all municipal workers who have been doing exemplary work under SBM

4. As in the previous fortnights, we will be supplying you with soft copies of creative designs that you can use to bring out posters / banners etc for the fortnight.


5. Please reach out to your local media (both press and TV) for covering the above events in local newspapers and TV channels. As already communicated to you, each press cuttings and ach TV video clippings around this drive, emailed to sanghamitrab@kpmg.com will be awarded 1 point per press clipping, and 3 points per TV video clip, and these marks will be counted

towards the final scores in the next round of "Swachh Survekshan" to be conducted in January 2017.

We look forward to your cooperation in making this drive a success.

With regards,

Yours sincerely,


(Praveen Prakash)

All State Mission Directors (SBM) / Municipal Commissioners of 75 cities

Copy to : - PPS to Secretary (UD)

- JA-CPHEEO



D.O. No. SB / SBM / 79 / 2016

Date: 14th June 2016

Dear Sir / Madam,

Re: Thematic drives: 16th – 30th June 2016

Kindly refer to the circular number SB / SBM / 30 / 2016 dated 29th March 2016, giving the detailed calendar of thematic drives to be taken up during April 2016 – March 2017.

The theme for the special drive to be conducted during the fortnight 16th – 30th June 2016 will be focusing on "**Corporate volunteering for Swachh Bharat Mission**". During this fortnight, please arrange to reach out to all corporate organisations and business houses, requesting them to participate actively in the fortnight's drive. Some suggested ways of participation could be:

- Donating to the Swachh Bharat Kosh
- Donating to some SBM-related projects undertaken in the city
- Inauguration / foundation-stone laying of any CSR project that might have been planned in the city / state, towards SBM
- Felicitating corporate organizations that have donated generously towards SBM in the city / state

As in the previous fortnights, we will be supplying you with soft copies of creative designs that you can use to bring out posters / banners etc for the fortnight.


Please reach out to your local media (both press and TV) for covering the above events in local newspapers and TV channels. As already communicated to you, each press cuttings and each TV video clippings around this drive, emailed to sanghamitrab@kpmg.com will be awarded 1 point per press clipping, and 3 points per TV video clip, and these marks will be counted

towards the final scores in the next round of "Swachh Survekshan" to be conducted in January 2017.

We look forward to your cooperation in making this drive a success.

With regards,

Yours sincerely,


(Praveen Prakash)

All State Mission Directors (SBM) / Municipal Commissioners of 75 cities

Copy to : PPS to Secretary (UD),

JA-CPHEEO