

NOTE SHEET



Sub: Protocol for ODF Declaration - Engagement of Third Party Agencies for validation of ODF status in ULBs.

It may kindly be recalled that the Districts of North 24 Parganas, Hooghly and Purba Medinipur were recently prioritised for ODF Declaration and funds for construction of IHHL as well as IEC activities have been released to them from SUDA. Field level implementation of construction of latrine is expected to be complete soon and the Districts – both Urban and Rural as a whole – will be declared ODF soon.

The Government of India had issued advisories regarding protocol for ODF declaration from time to time and these advisories (copy enclosed for ready reference) were sent to the District administration as well as the individual ULBs. The protocol of Government of India includes engagement of a Third Party Agency for verification before formal declaration as ODF.

Secretary may kindly recall the discussion held in this connection on 12.07.2016 in the office of P&RD Department in the presence of Principal Secretary, P&RD Department, where it was agreed that the Agency/ Agencies engaged by the P&RD Department for ODF verification in the rural units may be engaged by the District administration for ODF validation in the Urban Local Bodies as well.

It is now considered necessary that the District administrations are kept informed of this decision through a communication from this office for which a draft is placed in file for kind approval.

Secretary,
M.A. Department
& Chairman, SUDA

[Signature]
10/8/16
Director, SUDA.

hater

*Discussed with Secretary, MA Dept
& letter signed.*

[Signature]
10/8/16

*O.I. no - 1261.
dt - 11-08-16.*

TA

Dire

U.O.No.SUDA: *581/16*
Dated *10-08-16*

PO-132/16

The guidelines & advisories receipt from Govt. of India regarding procedure & protocol for ODF declaration were sent to District Magistrate, Hooghly vide this office Memo No.SUDA-132/2016/1261 dated 11.12.2016 with a request to the District Administration of deploy agencies engaged in the Rural areas for ODF validation in the district. ADM, Hooghly vide Memo No.746/HZP dated 13.08.2016 informed this office that the agency engaged by the District authority for rural areas has declined to take up validation work in the ULBs.

The position was reviewed at this office and it was decided in consultation with the Secretary, M.A.Deptt. that the District Magistrate will be authorized to engage suitable agency/ agencies for the validation work. Accordingly, District Magistrate, Hooghly may be intimated of the position with a request to deploy suitable agency/ agencies either from those engaged by P&RD Department or from any other suitable agency for third party validation of ODF status of the ULBs of the District.

A suggestive draft to District Magistrate Hooghly to be issued from this office in this connection is placed in file for approval.

Secretary
M.A. Deptt &
Chairman, SUDA

[Signature]
17/8/2016
Director, SUDA

P. Speck

[Signature]
17/8/16

U/omr-599/16
dt-17-8-16
no 132/2016

SUDA Director

Spkcd. DM Hooghly will propose an agency with terms & conditions for engagement at State level. P. proceed accordingly in consultation with AEO, ZP, Hooghly early.

[Signature]
18/8/16

Talked to AEO, ZP Hooghly over phone. They will finalise the terms and conditions including fees & payment terms. Order of engagement as per draft placed may kindly be approved.

05. 13 28

[Signature]
19/8/16

Add. Mg (SBM)

o-601/16
dt 19-08-16

ch/ SUDA

Note pre-page -

Draft order for engagement of 3rd Party Agency i.e. Institute of Development Studies, Kolkata for ODF verification and validation of 13 ULBs of Hooghly District as per proposal of DM Hooghly is placed below for kind approval.

WJ
19/8/2016

Secretary, M.A. Dept
& Chairman, SUDA

Memo No. 845/H2P dated 26.08.2016 from AEO, Hooghly Zilla Parishad and ADM Hooghly. As requested, High Impination of Kolkata 700106 may be engaged Third Party Agency for validation and verification of ODF status of the ULBs of Hooghly District.

The draft placed in file may kindly

Sri B. N. Kar
A.S.M.D.
SBM

be approved.
BW
26/08/16

W. Mukherjee
26.08.16
WJ

Dir.

Memo No. 306/MNB (N2P) dated 30.08.2016 from DM North 24 Par. and EO North 24 Par. Z. P. requesting for engagement of High Impination as Third Party Agency for validation and verification of ODF status in all the ULBs in the District.

The draft placed in file may kindly be approved.

Sri B. N. Kar,
A.S.M.D. (SBM)
Dir. Acad. Mgt (SBM)
TA

BW
31/08/16

WJ
31-08-16

May be approved.
Discussed with Secy. M.A. & signed
WJ 21/9/16
WJ

Kindly issue and despatch.

14
02-9-16

Office

O.F. No - 1452

Dt - 31-8-16.

100
14
12-09-16

BW
12/09/16

Memo No. 423/MNB(NZP) dated 08.09.2016 from District Magistrate North 24 Parganas in connection with declaration of the District as ODF placed in file below may kindly be seen. It has been stated that as there is no incidence of Open Defecation in the District, it has been requested to arrange for verification of ODF status and to formally declare the District as ODF.

It may kindly be recalled that vide this Office Order No. SUDA-132/2016/1452 dated 31.08.2016 Hijli Inspiration of GC-1, Sector-III, Salt Lake City, Kolkata - 700 106 was engaged as 3rd Party Agency for verification of ODF status of North 24 Pargana District. We may, in continuation to this Office Order dated 31.08.2016, intimate the District Magistrate, North 24 Parganas District the Terms and Conditions of engagement of Hijli Inspiration as per draft placed in file.

Sri. B.N. Kar,
Addnl. State
Mission Director,
SBM

BW
B.Das 08/09/16
TUO

S.K. Mukherjee
TA 08.09.16

Later

Disseminated with Sri B.N. Kar and Director.
The letter may be addressed to Hijli Inspiration with a copy endorsed to D.M. A revised draft is placed in file.

Director

Sri B.N. Kar
Diffr.

BW
09/09/16

14
09-09-16

Discussions with Div. in the presence of Dr. Sm. C. Das of Hifli Inspiration on 15.9.16 may kindly be recalled. Sri B. N. Kar was also present.

The terms and conditions as spelt out in the office no. SUDA-132/2016/1522 dated 09.9.16 need some modification. The cost norms are also to be clarified.

Copies of the proposal submitted by Hifli Inspiration along with a copy of memo no. 866/H2P dt. 29.8.2016 may be forwarded to DM, North 24 Parg., as per draft placed in file.

BND
15/09/16

I.M
15.09.2016

Sri B.N. Kar
Addl. SMO, SBN

✓

Director.

O.I. no- 1570
dt- 15.9.16

WT
10/9/16

Memo NO. 368/JSR-II/SBH - Urban/PNZP/16 dt. 21.09.2016 from Additional Executive Officer, Purba Medinipur Zilla Parishad placed in the file may like to see. AEO, Purba Medinipur has requested for engagement of a suitable third party agency for ODF verification in all the ULB areas under Purba Medinipur district. As 'Hifli Inspiration' has already been engaged as third party agency for ODF verification for both Hooghly and 24-Parganas South districts, the same agency proposed to be engaged for Purba Medinipur district also.

NOTE SHEET

SUDA

সূডা

Draft engagement order in this regard placed in the file for kind approval.

Jri B. N. Kar
Addl. State Mission
Director, SBM(U)

BW
23/09/16

may be approved,

JW
23/09/16

WT
23/09/16

Director, SUDA

see. no. (SBM)

A/ May kindly recall NSP-5 & 6 regarding issuance of order vide no. SUDA-132/2016/1644 dated 23.09.2016 (placed at CP-66) to Purba Medinipur District for engaging Hiji Inspiration as Third Party Agency for verification and validation of ODF status of five (5) ULBs in the District of Purba Medinipur.

B/ In continuation to the abovementioned order a communication may be made to the District Magistrate, Purba Medinipur District with the request to place the order to Hiji Inspiration in line with the orders of North 24 Parganas District and Hooghly District (Placed at CP-67 & CP-69)

Placed for kind approval. If approved, a draft letter is placed for kind approval.

Smita 27.9.16
(Sujay Mitra)

Poverty Monitoring Expert, CMU

Additional Director, ILGUS
& Additional Mission Director, SBM (U)

May be approved,

Am 28/9/16

Director, SUDA

A' above may kindly be perused regarding earlier order issued from this end for engaging Hiji Inspiration as Third Party Agency for validation of ODF in ULBs of Purba Medinipur District.

Now, as proposed at B' above, further communication may be made with DM, Purba Medinipur to place order to the Agency fixing terms & conditions in etc line of Hooghly & North 24 Parganas Dist, if approved.

WT
28/9/16

Secretary, MA Dept
& Chairman, SUDA

U.O.: 751/16
Dated: 28.09.16

File - 132/2016

Director SUDA

Asst. MD (SBM)

29/9/16

PM/E

Am 29/9/16

Am 28.09.16

F/c place for kind signature.

~~Div. Asst. SUDA~~
~~PUB~~

~~SUDA~~
29.09.16.

WT
29/9/16

O.I. NO- 1685

dt. 29-9-16.

Sub: Engagement of Third party Agencies for Validation of ODF status in the ULBs

It may kindly be recalled that as per the protocol of Government of India for engagement of a Third Party Agency for verification before formal declaration as ODF, the Agency for ODF verification in the ULBs of North 24 Parganas, Hooghly and Purba Medinipur Districts were engaged from the agency/agencies engaged by P&RD Department for ODF verification in Rural Units (may kindly recall NSP-1, 2, 4 & 5).

As per discussion held among the undersigned and the Commissioner, P&RD Department on 16.11.2016, it is understood that as South 24 Parganas District and Burdwan Districts will be declared as ODF shortly, P&RD Department is going to empanel the agencies for ODF verification in Rural Units of those Districts.

In this connection, it is being proposed that for verification of ODF in the Urban Units of South 24 Parganas District and Burdwan Districts and also of the Districts to be declared as ODF subsequently, the engagement of Verification agency/agencies may be done from the empanelment of the P&RD Department in line with the orders of North 24 Parganas, Hooghly and Purba Medinipur Districts.

If approved, Commissioner, P&RD department may be requested to include Urban Units also while preparing EoI/RfP for empanelment of Agency/Agencies for Third party Verification.

- A /

M. N. Pradhan
(M. N. Pradhan)
Director, SUDA
& State Mission Director, SBM (U)

Secretary, Municipal Affairs Department
& Chairman, SUDA

- A / may be approved.
18.11.2016

[Signature]

U.O.No.SUDA: 870/16
Dated: 16-11-16
No- 132/2016

~~HMTC MAEUD~~

~~DIR/SUDA~~

~~Asst. MD (SBM)~~
22/11/16

~~PM~~
22/11/16

The draft letter is placed for kind approval.

[Signature]
23.11.16

~~Addl. MD (PRM)~~

May be approved.

[Signature]
24/11/16

~~Director, SUDA~~

[Signature]
24/11/16

~~Asst. MD (PRM)~~

F/c placed for kind signature.

[Signature]
24.11.16.

~~Director SUDA~~

[Signature]
24/11/16

~~Asst. MD (PRM)~~

~~PMF~~
[Signature]

Sub: ODF verification of the Cities by the Gol appointed Agency

It may kindly be recalled that the Joint Secretary & Mission Director (SBM), Ministry of Urban Development, Government of India vide DO no. Z-11021/04/2016-SBM-II dated 16.03.2016 (placed at CP-22) alongwith the Guidelines (placed at CP-4 to CP-20) for Urban Local Bodies informed the following protocol to be followed for declaration of cities/wards as Open Defecation Free (ODF).

1. All necessary conditions on infrastructure and regulations have to be fulfilled by the city/ward
2. Then, Declaration has to be obtained from all wards of a city, without exception, declaring the wards as ODF.
3. Then, once the declarations are obtained from all wards by ULB, it may pass a preliminary resolution declaring city to be ODF.
4. Then, a suitable public announcement may be made for the same as well
5. Then, public objections/feedback may be invited with a 15 day timeline
6. Then, if so substantial objections received, a final resolution is adopted by the ULB and same is communicated to respective state.
7. Then, State Government may ensure that claim of the city is verified by third party verification process before formally according city ODF status.

At present State Government has declared 6 Districts- Nadia, North 24 Parganas, Hooghly, Purba Medinipur, South 24 Parganas and Coochbehar as ODF, as a result 67 no. of cities belongs to those Districts have been declared as ODF. The District Administrations have declared these cities ODF following the Protocol as mentioned above. The list of cities declared as ODF in these 6 Districts are placed below:

Sl No.	District	Name of Cities Declared as ODF
1	Nadia	Birnagar, Chakda, Coopers Camp, Gayeshpur, Kalyani, Krishnanagar, Nabadwip, Ranaghat, Santipur, Taherpur (except Haringhata) – 10 nos.
2	North 24 Parganas	Ashoknagar-Kalyangarh, Baduria, Baranagar, Barasat, Barrackpore, Basirhat, Bhatpara, Bidhannagar MC, Bongaon, Dum Dum, Garulia, Gobordanga, Habra, Halisahar, Kamarhati, Kanchrapara, Khardah, Madhyamgram, Naihati, New Barrackpore, North Barrackpore, North Dum Dum, Panihati, South Dum Dum, Taki, Titagarh – 26 nos.
3	Hooghly	Arambag, Baidyabati, Bansberia, Bhadreswar, Champdani, Chandernagore MC, Dankuni, Hooghly-Chindura, Konnagar, Rishra, Srerampore, Tarakeswar, Uttarpara-Kotrung – 13 nos.
4	Purba Medinipur	Contai, Egra, Haldia, Panskura, Tamralipta – 5 nos.
5	South 24 Parganas	Baruipur, Budge Budge, Diamond Harbour, Joynagar, Mojilpur, Maheshtala, Pujali, Rajpur Sonarpur – 7 nos.
6	Coochbehar	Coochbehar, Dinhata, Haldibari, Mathabhanga, Mekliganj, Tufanganj – 6 nos.

Now, in the Video Conference held on 12.10.2017 (placed at CP-75), the Joint Secretary & Mission Director (SBM), Ministry of Housing & Urban Affairs, Gol informed that the protocol for declaration of the city as ODF will be completed after issuance of ODF Certificate from the Agency engaged by the Ministry of Housing & Urban Affairs, Gol. For this he has requested to send the list of cities declared as ODF by the State Government so that they can send an agency for verification and subsequently issue the ODF Certificate.

Placed for kind information and direction.

(Sujoy Mitra)

Poverty Monitoring Expert, CMU

Notes prepape may kindly be perused.

This is regarding protocol for declaration of a city as ODF.

So far all ULB's of 6 districts have been declared ODF in West Bengal.

In the video conference held on 12.10.2017

Mission Director, SBM, CoZ reiterated that as per Urban ODF protocol the process of ODF declaration will be completed only after issuance of ~~ODF~~^{ODF} certificate from Ministry after verification by an Agency engaged by MoHUA.

So, the list of ULB's declared as ODF needs to be sent to the MoHUA for verification by an Agency appointed by them.

Placed for decision.

23/10/17

~~Director, SUDA~~

~~Adalpur Bank~~

Please put up file in today's context, with updated status

7/8/18

~~CMR by~~
18/8/18

Sub: Engagement of FICCI as Third Party Agency for validation of ODF status in the ULBs

It may kindly be recalled that as per the ODF protocol of Government of India (placed at CP-14) that the State Government should ensure that the claim of the city as ODF is verified through an appropriate third party verification process (in a time bound process) before formally according the city the status of being ODF. After that, as per communication of State Government, Government of India will engage a Third Party Verification Agency for final certification for ODF.

Smt. Mousumi Ghose, Federation of Indian Chambers of Commerce and Industry (FICCI) vide their letter dated 4.07.2019 (placed at Flag-A) requested Director, SUDA to give them the opportunity to be engaged for assessment of Open Defecation Free (ODF) status of identified ULBs of West Bengal and submitted a proposal of assessing 1400 wards of 64 ULBs of 13 Districts – Bankura, Birbhum, Coochbehar, Hooghly, Howrah, Murshidabad, Nadia, North 24 Parganas, Purba Bardhaman, Paschim Bardhaman, Purba Medinipur, Paschim Medinipur and South 24 Parganas with a total fees of Rs. 48,49,800/-.

In this connection it is to be mentioned that, as West Bengal has not participated in Swachh Survekshan conducted by Ministry of Housing & Urban Affairs, Government of India in every year, so no assessment of construction of latrines in the ULB level has been done till date. As a result, Government of India will not release pending fund without receiving the report on actual assessment of field level. Further SBM will wind up by 2nd October 2019 and declaration of ODF should be completed within that period. Hence, it is verymuch essential to engage an agency for assessing the ODF status of all the ULBs of all the Districts of West Bengal.

Now, to avoid the lengthy process of tendering for engagement of Third Party Agency, FICCI may be engaged directly for completion of the assessment within this limited period.

Placed for kind approval.

Amitava Das
(Amitava Das)
Deputy Director

Director

ADY (SM)

We may discuss

DDP 19/7

Matter discussed.

24.07.19.

DD (AD)

DD (AD)

Pl. put up again with the proposal for engagement of FICCI.

30.07.19

Dr. S. Mitra

- 1A -

Sub: Engagement of FICCI as Third Party Agency for validation of ODF status in the ULBs

It may kindly be recalled that as per the ODF protocol of Government of India (placed at CP-14), the State Government should ensure that the claim of the city as ODF is verified through an appropriate third party verification process (in a time bound process) before formally according the city the status of being ODF. After that, as per communication of State Government, Government of India will engage a Third Party Verification Agency for final certification for ODF.

In this connection, it is to be mentioned that State Government had declared 6 Districts – Nadia, East Medinipur, Hooghly, North 24 Parganas, Coochbehar and South 24 Parganas with 70 ULBs (including 3 ULBs of Purba Burdwan) as ODF. Third Party verification of all these ULBs was done by the District Magistrates. After that it was communicated vide no. SUDA-132/2016(pt.) 145 dated 23.04.2018 (placed at CP-156-158) to Government of India for their Third Party Verification to provide final certification of ODF.

Accordingly, Quality Council of India (QCI) conducted their study in 48 ULBs out of the abovementioned 70 ULBs and as per their observation, Ministry of Housing & Urban Affairs, Government of India communicated vide dated-21.01.2019 (placed at Flag-I) that only 13 ULBs have fulfilled all the criteria to become ODF. Name of the 13 ULBs are Arambag, Champdani, Dankuni, Taherpur, Barasat, Barrackpore, Bhatpara, Bongaon, Dum Dum, Gobordanga, Habra, New Barrackpore and Egra.

In the mean time, Government of India launched online portal for uploading City Profile of individual cities and told that the cities have completed 90% construction of Individual Household Latrine (IHHL) are eligible for ODF verification.

Now, it is observed that 81 ULBs have completed 90% -100% construction of IHHL (details placed at CP-167-168). These ULBs are under the jurisdiction of 13 Districts – Bankura, Birbhum, Coochbehar, Hooghly, Howrah, Murshidabad, Nadia, North 24 Parganas, Purba Burdwan, Paschim Burdwan, Purba Medinipur, Paschim Medinipur and South 24 Parganas.

Now, it is being proposed that the State level Third Party Verification of these 81 ULBs of 13 Districts may be conducted through a third party agency.

Placed for kind approval.

In the mean time, Smt. Mousumi Ghose, Federation of Indian Chambers of Commerce and Industry (FICCI) vide their letter dated 4.07.2019 (placed at CP-179 to 188) requested Director, SUDA to give them the opportunity to be engaged for assessment of Open Defecation Free (ODF) status of identified ULBs of West Bengal and submitted a proposal of assessing 1400 wards of 64 ULBs of 13 Districts – Bankura, Birbhum, Coochbehar, Hooghly, Howrah, Murshidabad, Nadia, North 24 Parganas, Purba Bardhaman, Paschim Bardhaman, Purba Medinipur, Paschim Medinipur and South 24 Parganas with a total fees of Rs. 48,49,800/-.

In this connection it is to be mentioned that, as West Bengal has not participated in Swachh Survekshan conducted by Ministry of Housing & Urban Affairs, Government of India in every year, so no assessment of construction of latrines in the ULB level has been done till date. As a result, Government of India will not release pending fund without receiving the report on actual assessment of field level. Further SBM will wind up by 2nd October 2019 and declaration of ODF should be completed within that period. Hence, it is very much essential to engage an agency for assessing the ODF status of all the ULBs of all the Districts of West Bengal.

Now, to avoid the lengthy process of tendering for engagement of Third Party Agency, FICCI may be engaged directly for completion of the assessment within this limited period.

Placed for kind approval.

Sujay Mitra
(Sujay Mitra) 1.8.2019

Chief Manager-Planning & Monitoring

proceeding further, we may request FICCI for another round of discussion.

2.8.15.

~~Director~~

~~Assess~~ proposal for award of work to FICCI ^{on nomination basis} needs to go to FD. Considering the limited programme period, we may think of

- 1) selection of agency through tender
- 2) or directly ~~approach~~ approach GOI for verification by ACF.

May discuss.

AD (SM)

Day 9/8/15

Sub: Engagement of FICCI as Third Party Agency for validation of ODF status in the ULBs

As per the ODF protocol of Government of India (placed at CP-14), the State Government should ensure that the claim of the city as ODF is verified through an appropriate third party verification process (in a time bound manner) before formally according the city the status of being ODF. After that, as per communication of the State Government, Government of India will engage a Third Party Verification Agency for final certification for ODF.

In this connection, it is to be mentioned that State Government had declared 6 Districts – Nadia, Purba Medinipur, Hooghly, North 24 Parganas, Coochbehar and South 24 Parganas with 70 ULBs (including 3 ULBs of Purba Burdwan) as ODF by way of engaging Third Party from the end of District Magistrates against the fees of Rs. 2500/- to Rs. 3000/- per ward in the year 2016-17. Third Party verification of all these ULBs was done by the respective district administration but no report was submitted to UD&MA Department/SUDA. After that it was communicated vide no. SUDA-132/2016(pt.) 145 dated 23.04.2018 (placed at CP-156-158) to Government of India for their Third Party Verification to provide final certification of ODF.

Accordingly, Quality Council of India (QCI) conducted their study in 28 ULBs out of the abovementioned 70 ULBs and as per their observation, Ministry of Housing & Urban Affairs, Government of India communicated vide dated-21.01.2019 (placed at Flag-1) that only 13 ULBs fulfilled all the criteria to become ODF. Name of the 13 ULBs are Arambag, Champdani, Dankuni, Taherpur, Barasat, Barrackpore, Bhatpara, Bongaon, Dum Dum, Gobordanga, Habra, New Barrackpore and Egra.

In the mean time, Government of India launched online portal for uploading City Profile of individual cities and told that the cities have completed 90% construction of Individual Household Latrine (IHHL) are eligible for ODF verification.

It is observed that 81 ULBs have completed 90% -100% construction of IHHL (details placed at CP-167-168). These ULBs are under the jurisdiction of 13 Districts – Bankura, Birbhum, Coochbehar, Hooghly, Howrah, Murshidabad, Nadia, North 24 Parganas, Purba Burdwan, Paschim Burdwan, Purba Medinipur, Paschim Medinipur and South 24 Parganas.

Now, it is being proposed that the State level Third Party Verification of these 81 ULBs of 13 districts may be conducted through a third party agency to understand their ODF status. Out of these 81 ULBs, 70 ULBs of 6 Districts – Nadia, Purba Medinipur, Hooghly, North 24 Parganas, Coochbehar and South 24 Parganas with 70 ULBs (including 3 ULBs of Purba Burdwan) are further being proposed for Third Party Verification as it was done long time back by district administration, no report is available with UD & MA Department/SUDA and present ODF study verification report is required for final certification of ODF and ODF+.

In the mean time, Federation of Indian Chambers of Commerce and Industry (FICCI) vide their letter dated 4.07.2019 (placed at CP-179 to 188) requested Director, SUDA to give them the opportunity to be engaged for assessment of Open Defecation Free (ODF) status of identified ULBs of West Bengal and submitted a proposal of assessing 1400 wards of 64 ULBs of 13 Districts – Bankura, Birbhum, Coochbehar, Hooghly, Howrah, Murshidabad, Nadia, North 24 Parganas, Purba Bardhaman, Paschim Bardhaman, Purba Medinipur, Paschim Medinipur and South 24 Parganas with a total fees of Rs. 48,49,800/- (per ward Rs. 3464/- approx.). They have stated that they will complete the assignment within 13 weeks from the date of receiving of approval letter from this end including 1 week lead time.

In this connection it is to be mentioned that, as West Bengal has not participated in Swachh Survekshan conducted by Ministry of Housing & Urban Affairs, Government of India in every year, no assessment of construction of latrines in the ULB level has been done till date from the end of State Government. As a result, Government of India is not releasing pending fund without receiving the report on actual assessment of ODF status for ULBs. Further Swachh Bharat Mission will wind up by 2nd October 2019 and declaration of ODF should be completed within that period. Hence, it is very much essential to engage an agency for assessing the ODF

status of all 81 ULBs in the State where 90-100% toilets have been constructed against the target.

Now, to avoid the lengthy process of tendering for engagement of Third Party Agency, FICCI may be engaged directly for completion of the assessment within this limited period.

Placed for kind approval.

[Signature], 19.8.19
(Sujoy Mitra)

Chief Manager-Planning & Monitoring

Additional State Mission Director, MNB (U)

Proposal may kindly be approved.

19.8.19

Note from prepage & above.

Proposal of FICCI for assessment of ODF status for the municipal towns, where 90-100% toilet construction have been completed, may be sent to Finance Department for necessary concurrence, if approved.

Self 19/8/19

Pr. Secretary
UD & MA Deptt.

May kindly peruse portions marked 'X' and 'Y'. ~~as~~ This is for appointment of FICCI on nomination basis for conduct of ODF survey, before GOI carries out their survey. Since the rate per ward offered now is reasonable compared to rate offered in 2016-17, may agree to the proposal.

Urban Development Deptt.
U/O No. 1007
19/8/19

ACS, (D)

[Signature] 20/8

[Signature] 20/8/19

[Signature] 19/8/2019

Observation of Group-T

T-0390(2019-20)

File No: SUDA-132/2016

Though the Department has provided justification for not going into tender process, justification for engagement of FICCI, on nomination basis, has not been provided. Rate offered by FICCI should not be compared with the rate of 2016-17 which was not discovered through any competitive process.

We may request the Admin. Deptt. to provide proper justification for engaging FICCI on nomination basis for the job.

Sd/-
Additional Chief Secretary
27.08.2019

29/08/2019
27/08/19

Director, SUDA

Dr. S. M. Thakur
27/08/19

AD (S.M.)

Dr. S. M. Thakur
3.9.19

Sub: Issuing Request for Proposal for engagement of third party agency for verification of ODF status in the ULBs

It may kindly be recalled that as per the ODF protocol of Government of India (placed at **CP-14**), the State Government should ensure that the claim of the city as ODF is verified through an appropriate third party verification process (in a time bound process) before formally according the city the status of being ODF. After that, as per communication of State Government, Government of India will engage a Third Party Verification Agency for final certification for ODF.

In this connection, it is to be mentioned that State Government had declared 6 Districts – Nadia, Purba Medinipur, Hooghly, North 24 Parganas, Coochbehar and South 24 Parganas with 70 ULBs (including 3 ULBs of Purba Burdwan) as ODF by way of engaging Third Party from the end of District Magistrates against the fees of Rs. 2500/- to Rs. 3000/- per ward. Third Party verification of all these ULBs was done by the District Magistrates but no report was submitted to UD&MA Department/SUDA. After that it was communicated vide no. SUDA-132/2016(pt.) 145 dated 23.04.2018 (placed at **CP-156-158**) to Government of India for their Third Party Verification to provide final certification of ODF.

Accordingly, Quality Council of India (QCI) conducted their study in 48 ULBs out of the abovementioned 70 ULBs and as per their observation, Ministry of Housing & Urban Affairs, Government of India communicated vide dated-21.01.2019 (placed at **Flag-I**) that only 13 ULBs have fulfilled all the criteria to become ODF. Name of the 13 ULBs are Arambag, Champdani, Dankuni, Taherpur, Barasat, Barrackpore, Bhatpara, Bongaon, Dum Dum, Gobordanga, Habra, New Barrackpore and Egra.

In the mean time, Government of India launched online portal for uploading City Profile of individual cities and told that the cities have completed 90% construction of Individual Household Latrine (IHHL) are eligible for ODF verification.

It is observed that 81 ULBs have completed 90% -100% construction of IHHL (details placed at **CP-167-168**). These ULBs are under the jurisdiction of 13 Districts – Bankura, Birbhum, Coochbehar, Hooghly, Howrah, Murshidabad, Nadia, North 24 Parganas, Purba Burdwan, Paschim Burdwan, Purba Medinipur, Paschim Medinipur and South 24 Parganas.

Now, it is being proposed that the State level Third Party Verification of these 81 ULBs of 13 Districts may be conducted through a third party agency to understand their ODF status. Out of these 81 ULBs, 70 ULBs of 6 Districts – Nadia, Purba Medinipur, Hooghly, North 24 Parganas, Coochbehar and South 24 Parganas with 70 ULBs (including 3 ULBs of Purba Burdwan) are further being proposed for Third Party Verification as it was done long time back by District Administration, no report is available with UD & MA Department/SUDA and present ODF study verification report is required for final certification of ODF and ODF+.

Placed for kind approval.

If approved, Notice inviting Request for Proposal (RfP) for ODF Facilitation, Verification and Certification of the Urban Local Bodies of West Bengal has been drafted separately for three Zones of West Bengal (**Placed Flag- A to C**).

If approved, It will be uploaded in the websites www.wburbanservices.gov.in and www.sudawb.org and also will be published in following news papers.

Name of the newspaper	Language (All edition)
Times of India	English
Hindu	English
Bartaman	Bengali
Sangbad Pratidin	Bengali
Uttar Banga Sambad	Bengali
Sanmarg	Hindi
Akhbar-e-Mashriq	Urdhu

Placed for kind approval.

Sujay
16.9.19
(Sujay Mitra)

Chief Manager - Planning & Monitoring

~~Additional Director~~

Proposal prep page and above may kindly be approved.

Sujay
16.09.19.

~~Director~~

Observation of T-D at MSP-18.
We may go for inviting tender
for engagement of Third Party Agency
to ascertain ODF status for 81
municipal towns, where 90-100% toilets
against the target have been constructed.
If approved, RFP is drafted and attached
at flag c may be floated.

Sujay
16/9/19

~~Pr. Secretary~~

Director, SUDA

Sujay
16/09/19.

As per direction, after prebid meeting, the Revised RFP and Newspaper advertisement is placed in the file for kind perusal and approval.

Smt
30.9.19

A revised request for proposal (RFP) for ODF facilitation verification and certification of ULBs, has been invited for Zone I, II and III ULB's on 01.10.2019. Nine number of organisations has participated in the bid process and among them only 3 nos of organisations have been found eligible after technical scrutiny. After going through the rates quoted by the three agencies e.g) Datamation Consultancy Pvt. Ltd, of Udyog vikar, Phase II, Gurgaon, (ii) All India Institute of Local Self Govt of New Delhi, Jankpur & (iii) Hijli Inspiration of Salt Lake City, Kolkata, it is found that the rates quoted by Hijli Inspiration for each and every zone is lowest and thus may be accepted. A copy of both the Technical Evaluation Sheet and Financial evaluation sheet for each zone has been provided. (Marked as 'A', 'B', & 'C').

Put up for information and kind approval please

Smt
02/11/19

Proposal above may kindly be approved. If approved, work order may be issued to the lowest bidder.

2/11/19

Note above. Hijli Inspiration has quoted lowest rate for all three zones. Work order may be issued.

DDP 2/11/19

As proposed.

2/11/2019

Direction

Stbl. Stat Mission Dir. MNB(W)

Draft copies of letter of Acceptance cum work order for Zone I, II & III in favour of Hijli Inspiration is being placed for your perusal please

[Signature]
02/11/19

Draft work order to Hijli Inspiration may kindly be approved and signed.

[Signature]
2.11.19.

Director

Workorder issued to Hijli Inspiration. Now, it is being proposed that an intimation may be given to all the ST ULTs. Placed for kind approval. If approved, a draft is placed for kind approval.

Suda
25.11.2019
CMPTM

Director

25/11

CMPTM

Sub: List of ULBs for QCI of Gol verification.

May kindly recall NSP-21 that Hijli Inspiration has been engaged for verification of ODF and SWM of 81 ULBs of West Bengal, who have completed 100% construction of IHHL.

Now, Sri V.K. Jindal, Mission Director, Swachh Bharat Mission (Urban), Ministry of Housing and Urban Affairs, Government of India requested Director, SUDA to continue a simultaneous process of verification by Quality Council of India (third party agency engaged by Gol) so that they can declare some more ULBs as ODF.

In this connection, a discussion was held with the team of Hijli Inspiration and accordingly they have submitted a list of 44 ULBs (Placed at **Flag-'A'**) among the 81 ULBs, where QCI may intervene for verification.

Placed for kind information and approval.

If approved, it may be communicated to Government of India for necessary action.

Sujay 29.11.19
(Sujay Mitra)

Chief Manager-Planning & Monitoring

Additional Director

Proposal above may kindly be perused.
Hijli Inspiration has been requested to complete its verification in the referred 44 ULBs within 10th December, 2019. In those ULBs, Quality Council of India may start verification from 15th December, 2019.

Placed for kind approval.

Wj
29.11.19.

Director

Note Above .

If approved, we may propose MOHUA for QCI verification in 44 ULBs attached at flag 'A'.

sd/ 29/11/19

[Signature]
29/11/2019

Director, SUDA

Pr. Secretary
UD & MA Deptt.

Sub: Proposal for requesting Govt. of India to send QCI for ODF verification of 13 ULBs

It may kindly be recalled that State Govt. had declared 70 cities as ODF which was communicated to Govt. of India vide no. SUDA-132/2016 (Pt)/145 dated 23.04.2018 (**Placed at Flag-A**) for sending the third party from their end for final verification and certification of ODF. Accordingly, QCI visited 28 cities and declared 13 cities as ODF and the remaining could not achieve the level (**Placed at Flag-B**).

Now, as per ODF Protocol of Govt. of India, a third party agency viz. Hijli Inspiration has been engaged for ODF verification of 81 ULBs who have completed their construction of IHHL 90% - 100% (**Placed at Flag-C** except 8 no of ULBs marked in yellow colour).

In the meantime, Sri V. K. Jindal, Joint Secretary & Mission Director, SBM(U), MoHUA, Gol in a telephonic discussion requested Director SUDA to send the name of some fresh ULBs, so that it can be verified by QCI and can be declared as ODF within 31st December, 2019.

In this connection, a discussion was held with the team of Hijli Inspiration and they have submitted name of 44 ULBs (**Placed at Flag-D**), where they will complete ODF verification likely by 10 December, 2019.

It is observed that out of 70 cities declared as ODF by the State 28 ULBs have already been visited by QCI. Out of remaining 42 towns, Hijli Inspiration will complete their verification by 10 December, 2019 in 18 ULBs. Out of that 18 ULBs, only 13 ULBs have completed 100% construction of IHHL.

Now, it is being proposed that the above mentioned 13 ULBs which is placed **at Flag-E** may be communicated to Gol for ODF verification.

Placed for kind approval.

If approved, a draft is placed in the file for kind approval.

Sujay
5.12.19

(Sujay Mitra)

Chief Manager-Planning & Monitoring

Additional Director

May kindly be approved.

Draft may be approved.

5.12.19.

Director

Sub: Proposal for requesting Govt. of India to send QCI for ODF verification of 25 ULBs

May kindly recall NSP-24.

Accordingly, a list of 13 ULBs (Placed at Flag-G) has been forwarded to the Ministry of Housing & Urban Affairs Govt. of India for sending QCI for third party verification of ODF.

Now, Sri V. K. Jindal, Joint Secretary & Mission Director, SBM(U), MoHUA, Gol in a telephonic discussion requested Director SUDA to send the name of some more ULBs, so that it can be verified by QCI.

In this connection, Hijli Inspiration has proposed ODF verification for another 25 ULBs (Placed at Flag-H), where ULBs will comply ODF protocol shortly.

Now, it is being proposed that the above mentioned 25 ULBs which is placed at Flag-H may be communicated to Gol for ODF verification.

Placed for kind approval.

If approved, a draft is placed in the file for kind approval.

Sujay
16.1.20

(Sujay Mitra)

Chief Manager-Planning & Monitoring

~~Additional Director~~

May kindly be approved.

[Signature]
16.01.2020.

Sdf 16/1/20

~~Director~~

Pr. Secretary
UD & MA Deptt.

KMNC, UD & MA

Urban Development Deptt.

MO No. 20/1/20

Pr. Secy, UD & MA

Director, SUDA

[Signature]
20/1/2020

[Signature]
21/1/2020

[Signature]
21/1/2020

~~CMAN~~

Draft to put up pr.

Sdf 22/1/20

Sub: City Profile Format of Gol for ODF Verification

It may kindly be recalled that for verification of ODF, name of 38 cities(13 +25) have been forwarded to Gol with the request to depute Quality Council of India (QCI) for final verification and certification of ODF.

In reply, Gol and QCI have verbally requested to upload the city profile of each city in the online portal of Gol.

After that, QCI vide email dated 15.01.2020 (placed at Flag-H) informed that due to poor connectivity issues in uploading the city profiles they will accept offline city profiles as per format enclosed at Flag-H, for ODF verification.

Now, direction is requested for providing the city profile of these cities to QCI.

Sujay Mitra 24.1.20
(Sujay Mitra)

Chief Manager-Planning & Monitoring

Addl. Director

Note above.

Proforma of city profile may be perused. Now, the city profile may of the ULBS may be shared with QCI.

Placed for kind approval.

[Signature]
27.01.2020.

Director

*Pr. Secretary
UD & MA Dept.*

Director, SUDA

[Signature]
4/2/20

[Signature]
4/2/2020.

Sub: Allocation of remaining 42 ULBs to Hijli Inspiration for the assignment of ODF facilitation, verification and certification.

May kindly recall NSP-19 to 22 that through tender process (Flag-A, B and C) Hijli Inspiration has been engaged as third party agency for the assignment of ODF facilitation, verification and certification of 81 ULBs of West Bengal of three zones – 20 ULBs in Zone-I, 33 ULBs in Zone-II and 28 ULBs in Zone-III. The rate excluding GST for each zone accepted is placed below:

- X
1. Fore Zone-I : Rs.3475/- per ward (work order placed at Flag-F)
 2. Fore Zone-II : Rs.3385/- per ward (work order placed at Flag-E)
 3. Fore Zone-III : Rs.3295/- per ward (work order placed at Flag-D)

Still engagement of ODF verification agency in remaining 42 ULBs excluding Kolkata MC and Haringhata Municipality is pending.

Government of India has stated that within March, 2020 all the ULBs of the State should be declared as ODF. As per ODF protocol before declaration State has to go for a third party verification of the ULBs.

As the State has to complete the whole process within March, 2020, hence it is being proposed that the ODF verification may be assigned to Hijli Inspiration for remaining 42 ULBs in same terms and condition (mentioned above) as applied for 1st phase 81 ULBs.

Placed for kind approval.

If approved, zone wise following 42 ULBs may be allotted to Hijli Inspiration (Zone – I : 23 ULBs; Zone-II: 2 ULBs ; Zone-III: 17 ULBs):

Zone	SI No	Name of the ULB	District	Revised target of IHHL	Construction Completed	% of Construction Completed	IHHL Geotagged	% of Geo tagging
I	1	Alipurduar	ALIPURDUAR	2250	1393	61.91	643	28.58
I	2	Cooch Behar	COOCH BEHAR	1050	905	86.19	905	86.19
I	3	Balurghat	DAKSHIN DINAJPUR	3001	2600	86.64	2531	84.34
I	4	Buniadpur	DAKSHIN DINAJPUR	650	542	83.38	263	40.46
I	5	Gangarampore	DAKSHIN DINAJPUR	1060	865	81.60	865	81.60
I	6	Darjeeling	DARJEELING	1131	615	54.38	37	3.27
I	7	Kurseong	DARJEELING	274	164	59.85	0	0.00
I	8	Mirik	DARJEELING	325	323	99.38	323	99.38
I	9	Siliguri MC	DARJEELING	4097	500	12.20	500	12.20
I	10	Dhupguri	JALPAIGURI	2800	2102	75.07	1282	45.79
I	11	Jalpaiguri	JALPAIGURI	2320	1220	52.59	1001	43.15
I	12	Mal	JALPAIGURI	1007	677	67.23	472	46.87
I	13	Jhargram	JHARGRAM	1725	1466	84.99	852	49.39
I	14	Kalimpong	Kalimpong	650	512	78.77	510	78.46
I	15	English Bazar	MALDA	2421	2294	94.75	2294	94.75
I	16	Old Malda	MALDA	1544	610	39.51	610	39.51
I	17	Jiaganj- Azimganj	MURSHIDABAD	2200	1807	82.14	1807	82.14
I	18	Murshidabad	MURSHIDABAD	1572	1500	95.42	1500	95.42
I	19	Taherpur	NADIA	1213	1040	85.74	1040	85.74
I	20	Dalkhola	UTTAR DINAJPUR	2373	2371	99.92	2371	99.92
I	21	Islampur	UTTAR DINAJPUR	2008	2008	100.00	2008	100.00
I	22	Kaliaganj	UTTAR DINAJPUR	3487	2019	57.90	1939	55.61

Zone	SI No	Name of the ULB	District	Revised target of IHHL	Construction Completed	% of Construction Completed	IHHL Geotagged	% of Geo tagging
I	23	Raiganj	UTTAR DINAJPUR	7894	4900	62.07	3700	46.87
II	24	Howrah MC	HOWRAH	0	0	0.00	0	
II	25	Bidhan Nagar MC	NORTH 24-PGS	2850	2250	78.95	1944	68.21
III	26	Bankura	BANKURA	4640	3407	73.43	3407	73.43
III	27	Sonamukhi	BANKURA	1200	1124	93.67	821	68.42
III	28	Bolpur	BIRBHUM	1785	1625	91.04	1373	76.92
III	29	Suri	BIRBHUM	2232	1840	82.44	883	39.56
III	30	Bansberia	HOOGHLY	1140	1084	95.09	934	81.93
III	31	Bhadreswar	HOOGHLY	2533	979	38.65	979	38.65
III	32	Asansol MC	Paschim Bardhaman	31704	14501	45.74	11142	35.14
III	33	Kharagpur	PASCHIM MEDINIPUR	8100	7825	96.60	4926	60.81
III	34	Kharar	PASCHIM MEDINIPUR	250	234	93.60	234	93.60
III	35	Khirpai	PASCHIM MEDINIPUR	1673	1385	82.79	1380	82.49
III	36	Gushkara	Purba Bardhaman	3274	3272	99.94	1514	46.24
III	37	Katwa	Purba Bardhaman	1232	1111	90.18	1111	90.18
III	38	Memari	Purba Bardhaman	2237	1967	87.93	1967	87.93
III	39	Tamluk	PURBA MEDINIPUR	2542	2042	80.33	1852	72.86
III	40	Jhalda	PURULIA	1100	59	5.36	59	5.36
III	41	Purulia	PURULIA	3450	2000	57.97	1644	47.65
III	42	Raghunathpur	PURULIA	3200	3200	100.00	3021	94.41
TOTAL				122194	82338	67.38	66644	80.94

If approved, fund may be drawn from Capacity Building & A &OE under SBM/MNB(U).

(Sujay Mitra)

Chief Manager-Planning & Monitoring

Additional Director

Dinech

Proposal above may kindly be approved. 6.2.2020.

Hijli Inspiration was assigned with ODF verification survey in 81 ULBs in last November. This Agency may again be assigned with the same scope of work for 42 ULBs at the rate, zone wise discovered in the previous tender. If approved. Since Mission period is going to over in March 2020 these ULBs

need to be declared ODF by February 2020.


Considering urgency, the proposal for engagement of High Inspiration as ~~ODF~~ third Party Agency for ODF verification may kindly be approved.

~~For~~ Haringhala Municipality has recently been constituted. Relevant ODF verification documents will be procured either from PRD Dept or Nadia District Authority.

Pr. Secretary
UD & MA Dept.

Director, SUDA

I would like to discuss.

6/11/20

6/11/2020.

Sub: Allocation of remaining 42 ULBs to Hijli Inspiration for the assignment of ODF facilitation, verification and certification.

May kindly recall NSP-19 to 22 that through tender process (Flag-A, B and C) Hijli Inspiration has been engaged as third party agency for the assignment of ODF facilitation, verification and certification of 81 ULBs of West Bengal of three zones – 20 ULBs in Zone-I, 33 ULBs in Zone-II and 28 ULBs in Zone-III. The rate excluding GST for each zone accepted is placed below:

1. Fore Zone-I : Rs.3475/- per ward (work order placed at Flag-F)
2. Fore Zone-II : Rs.3385/- per ward (work order placed at Flag-E)
3. Fore Zone-III : Rs.3295/- per ward (work order placed at Flag-D)

The documents for the above mentioned tender process are placed in the file as detailed below:

1. The RfPs dated 19.09.2019 floated for Zone-I, Zone-II and Zone-III are placed at Flag-G, H & I.
2. Technical and financial evaluation sheets are placed at Flag-A, B & C.
3. Letter of acceptance cum work order dated 02.11.2019 for Zone-I, Zone-II and Zone-III are placed at Flag-D, E & F.
4. Detailed calculation for cost involvement for 81 ULBs of Zone-I, Zone-II and Zone-III with total amount of Rs.71,36,292/- (Including GST) is placed at Flag-J.

Still engagement of ODF verification agency in remaining 42 ULBs excluding Kolkata MC and Haringhata Municipality is pending.

Government of India has stated that within March, 2020 all the ULBs of the State should be declared as ODF. As per ODF protocol before declaration State has to go for a third party verification of the ULBs.

As the State has to complete the whole process within March, 2020, hence it is being proposed that the ODF verification may be assigned to Hijli Inspiration for remaining 42 ULBs - Zone - I : 23 ULBs; Zone-II: 2 ULBs ; Zone-III: 17 ULBs (placed at **Flag-Q**).

In this connection, a discussion was held with the Secretary, Hijli Inspiration, on that basis she has submitted their proposal for the same assignment for above mentioned 42 ULBs. Zone wise their technical and financial proposals are placed in the file as detailed below:

1. Technical proposal for 23 Zone-I ULBs placed at **Flag-L**.
2. Financial proposal for 23 Zone-I ULBs @Rs.3450/- excluding GST placed at **Flag-K**.
3. Technical proposal for 2 Zone-II ULBs placed at **Flag-N**.
4. Financial proposal for 2 Zone-II ULBs @Rs.3250/- excluding GST placed at **Flag-M**.
5. Technical proposal for 17 Zone-III ULBs placed at **Flag-P**.
6. Financial proposal for 17 Zone-III ULBs @Rs.3250/- excluding GST placed at **Flag-O**.

Hence, total cost involvement for these 42 ULBs as proposed by Hijli Inspiration comes to Rs.3885504/- Including GST.

Now, it is being proposed that Hijli Inspiration may be allocated for the above mentioned remaining 42 ULBs to conduct the assignment of ODF facilitation, verification and certification in their above mentioned negotiated rate.

Placed for kind information and approval.

If approved, fund may be drawn from Capacity Building & A & OE under SBM/MNB(U).

Sujay 14.2.20
(Sujay Mitra)

Chief Manager-Planning & Monitoring

Note pre page may kindly be perused.

'Hijli Inspiration' was engaged as Third Party Agency for 81 ULBs in three zones for ODF verification. Work order was issued and rates for Zone I, II and III were Rs. 3,475/-, Rs. 3385/- and Rs. 3295/- respectively.

Now, for the rest of 42 ULBs (excluding KHC and Harinighata) Third Party Agency for ODF verification needs to be engaged as compliance of ODF protocol is of utmost importance now.

In light of the existing situation, Hijli has offered to extend its service to these 42 ULBs and its quoted rate is partially lower than the previous ones. The offered rate in Zone I is Rs. 3450/- (Rs. 25/- less), in Zone II it is Rs. 3250/- (Rs. 135/- less) and in Zone III it is Rs. 3250/- (Rs. 45/- less). As Govt is insisting on

up on completion of ODF protocol immediately and SBM/MNB programme, in its current format is coming to close within this financial year, it may be prudent to engage existing Agency i.e. Hijli Inspiration for the rest of 42 ULBs. Invitation of fresh tender will consume much time at this juncture and we may fail in the prescribed timeline. Moreover, as noted earlier, the rate offered is partially lower viz. a viz. earlier rate.

So considering the urgency of the issue, we may accept the proposal of 'Hijli Inspiration' and

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NOTE SHEET

SUDA

issue work order for the rest 42 ULBs
zone wise.

Placed for kind consideration.

14.02.2020.

~~Director~~

Proposal for engagement of High Inspiration
for ODF verification in 42 ULBs at
a negotiated rate may kindly be
Approved to ensure ODF compliance
by the ULBs within March 2020.

sdg 14/2/20

~~Pr. Secretary
UD & MA Dept.~~

U.O. No. SUDA. 633

Dated 14.02.2020

File No.


17/2/2020.

JMIC, UD & MA


19/2/2020.

Urban Development Dept.
U.O. No. 277
14/2/20

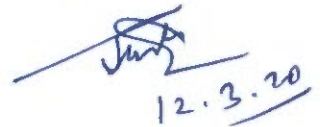
~~Principal Director, SUDA~~

Pl. place ~~work order~~ earlier work order.

12.03.2020.

~~Dr. S. Mitra~~

Work order placed for wind separator.


12.3.20

~~Director~~

12.03.2020.

~~Dr. S. Mitra~~