

Sub: Proposal for approval of additional work of 50 bedded four storied shelter unit under the scheme Shelter for Urban Homeless under NULM in Durgapur Municipal Corporation.

A proposal (vide letter no. DMC/NULM.562 dated: 05.06.2018) has received by this office from Durgapur Municipal Corporation regarding additional internal work of functional 50 bedded shelter unit under the scheme Shelter for Urban Homeless under DAY-NULM. It may be mentioned that the shelter unit was sanctioned in favour the Durgapur Corporation with a sanctioned project cost of Rs. 116.56 Lakh by the Project Sanction Committee. Fund to the tune of Rs. 166.56 Lakh was released in favour of the ULB. It may be noted that this office has received the Utilization Certificate of the above work to the tune of Rs. 88.69 Lakh from the Corporation. As per proposal, committed expenditure is amounting Rs. 6.25 Lakh approx and **Rs. 21,60,512** is unutilized balance.

Now the Corporation proposed for additional work amounting to **Rs. 11,38,314** from the said unutilized balance fund of SUH considering safety, security and for basic amenities of urban homeless. As per recommendation of Executive Engineer, MED, the proposal was submitted BY THE CONCERNED ULB along with the vetted estimate (i.e. vetted by Executive Engineer MED). From the estimates it appears that the additional work is mainly internal works of building and for installation of iron grills and collapsible gate in each floor for safety & security of inmates of shelter. As per guidelines of SUH safety & security of inmates is one of the prior issue.

In this context now this proposal of additional works may be forwarded to the Project Sanction Committee of SUH for detail deliberation and approval. If approved, the same will be communicated to the concerned ULB.

Submitted for your kind perusal.

'A'

~~Deputy Director~~

S.P.
07-06-18

[Signature]
07/06/18

[Signature]
ASST. Dir

'A' may be approved

May be put up in the ^{next} project sanction committee meeting.

[Signature]
8/6/18

U. O. No. SUDA: 363/18
Dated: 08-06-18

[Signature]
14/6/18

File No 69/2018
Director
SUDA
[Signature]
Sourav

[Signature]
DD.

[Signature]
14/6/18

Technical Committee

Sub: Arrangement of one day workshop for Operation & Maintenance of Shelter for Urban Homeless (SUH) for staff functionaries and ULB official.

It may be mentioned that as per operational guidelines (Clause 8) of Shelter for Urban Homeless (SUH) it is required to conduct Capacity building programme of the staff managing the shelter to sensitise them towards the needs of the homeless.

So far 7 shelters are functional in seven different ULBs and another 4 shelters will be functional soon. Different Shelter Management Agencies (NGO/ALF) or ULB itself functionalize these shelters or will be functionalized these shelters. Also Staffs are engaged for monitoring & supervising the shelter units day to day.

It may be further mentioned that recently A State Level Monitoring Committee is constituted as per order of Hon'ble Supreme Court. The Committee will monitor the progress of SUH as well as Operation & Maintenance of Shelter.

In this connection a workshop may be conducted for the staff functionaries and ULB officials for Operationalization of the shelter unit as per Guidelines. A tentative date **07.06.2018** is scheduled for this Workshop and list of the ULBs along with the number of participants who will attend this meeting is given below:

- i) Durgapur Municipal Corporation- 2 persons.
- ii) Haldia Municipality-2 persons
- iii) Krishnanagar Municipality- 2 persons
- iv) Nabadwip Municipality-2 persons
- v) Bongaon Municipality-2 persons
- vi) Jalpaiguri Municipality- 3 persons
- vii) Coochbehar Municipality- 3 persons
- vii) Howrah Municipal Corporaion- 2 persons
- viii) Midnapore Municipality- 2 persons
- ix) Englishbazar Municipality- 1 persons
- x) Chandernagar Municipal Corporation- 2 person

Sub: Release of fund (final instalment of 1 st year) for Operation & Maintenance of Shelter under the scheme Shelter for Urban Homeless (SUH) under Durgapur Municipal Corporation

It may be mentioned that a shelter unit is functional at Durgapur Municipal Corporation under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 10.07.2017 by the concerned ULB. At present number of inmates in the shelter unit is 35 nos.

It may be further mentioned that a letter vide memo No. DMC/NULM/573 dated: 07.06.2018 was received from Commissioner, Durgapur Municipal Corporation regarding Operation & Maintenance cost of SUH, Durgapur. A Utilization Certificate (previous instalments) is submitted to the tune of Rs. 313600.00 by ULB. Also a status report of functional SUH was submitted to this end and a fund requisition for 3 months (April, 2018-June, 2018) O & M cost including annual replenishment of kitchen equipment was submitted as follows.

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
1.	Quarterly Maintenance cost of Shelter				
(i)	Electricity Charges	3	Months	5000.00	15000.00
(ii)	Maintenance of plumbing & Electrical work	3	Months	500.00	1500.00
2.	Quarterly Servicing Cost				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
(ii)	Replenishment of Bedding (Washing Charges)	3	Months	1041.00	3124.00
(iii)	Replenishment of Kitchen equipment	12	Months		5000.00
3.	Cost of providing free food for 5 inmates who are old/ infirm @100 per day for 3 months (50x90x10%)(As 365 days in a year)	450	Days	100.00	45000.00
4.	Staff Salary				
(i)	Manager (full time)	3	Months	10000.00	30000.00
(ii)	Caregivers & Security : 3 nos.	9	Months	5000.00	45000.00
Sub Total= Rs.153624.00					
Excess expenditure of previous month= Rs.4000.00					
Total=Rs. 157624.00					

It has been observed that the requisition of an amount of Rs.156500.00/- (for 3 months) was submitted including the annual cost of replenishment of kitchen equipment and previous months' excess expenditure for 10% inmates' foods. As the shelter unit is

functional since 10.07.2017 and it will complete one year of functionalization on 09.07.2018. As per DPR approved O&M cost per year Rs.600000.00 (Rupees Six lakh only) for the 50 bedded shelter unit. After calculation as per provision the amount of O & M cost (April, 2018 to June, 2018) comes to Rs.153624.00. Based on this Operational & Maintenance guidelines of SUH an amount Rs. 157624.00 (Rupees One lakh fifty seven thousand six hundred twenty four only) including previous months excess cost (Rs. 4000.00) may be released as final instalment in favour of Durgapur Municipal Corporation as Operation and Maintenance cost (April, 2018- June,2018) of shelter.

Submitted for your kind perusal.

X

'X' may be released

S.P.
20/06/18

25/6/18

~~Deputy Director SUDA~~

Advt./Dir

'X' may be approved.

25/6/18

U.O.No.SUDA: 394/18

Dated: 25-06-18

File- 69/2018.

~~Director SUDA~~

Principal Secretary UDMA Deptt.
Dir, SUDA

"X" above may be approved.

26/6/18

27/6/18

U.O.No.SUDA: 400/18

Dated: 27-06-18

[File SUDA-69/2018]

FO.

~~Kalyan~~
M. Mondal

06.07.18

As per notes and orders at pre page

As approved by Pr.Secretary of UD&MA Dept. at page-03, to release the fund to Durgapur MC in respect of O&M cost of SUH under NULM, a transfer Advice amounting to Rs. 1,57,524.00 (One lakh fifty seven thousand five hundred twenty four) only have been prepared and placed herewith for signature of Finance Officer, SUDA and Director, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

~~PO, SUDA~~

Resubmission.
10.07.2018.

Director, SUDA
10.07.18

Signed
Date 10-07-18

[Signature]
10/7/18

~~PO, SUDA~~

memorandum per se signed.

Resubmission.
11.07.2018.

Signed
Date 11.07.18

Sub: Release of fund (1 st instalment of 2 nd year) for Operation & Maintenance of Shelter under the scheme Shelter for Urban Homeless (SUH) under Durgapur Municipal Corporation

It may be noted that a shelter unit is functional at Durgapur Municipal Corporation under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 10.07.2017 by the concerned ULB. ULB has engaged an NGO for operation & maintenance of this shelter unit.

It may be mentioned that a letter vides memo No. DMC/ NULM/1451 dated: 28.08.2018 was received from Commissioner, Durgapur Municipal Corporation regarding Operation & Maintenance cost of SUH, Durgapur. A Utilization Certificate (final instalment of 1 st year) is submitted to the tune of **Rs. 157624.00** by ULB. Also a status report of functional SUH was submitted to this end and a fund requisition for 3 months (July, 2018-September,2018) O & M cost was submitted as follows.

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
1.	Quarterly Maintenance cost of Shelter				
(i)	Electricity Charges	3	Months	5000.00	15000.00
(ii)	Maintenance of plumbing & Electrical work	3	Months	500.00	1500.00
2.	Quarterly Servicing Cost				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
(ii)	Replenishment of Bedding (Washing Charges)	3	Months	1000.00	3000.00
3.	Cost of providing free food for 5 inmates who are old/ infirm @100 per day for 3 months (40x90x10%)(As 365 days in a year)	90X 5 nos.	Days	100.00	45000.00
4.	Staff Salary				
(i)	Manager (full time)	3	Months	10000.00	30000.00
(ii)	Caregivers & Security : 3 nos.	3 X 3 nos	Months	5000.00	45000.00
Total= Rs.148500.00					

It has been observed that the requisition of an amount of **Rs.148500.00** (for 3 months) was submitted. As the shelter unit is functional since 10.07.2017 and it is completed one year of functionalization on 09.07.2018. As per DPR, approved O&M cost per year is **Rs.600000.00 (Rupees Six lakh only)** for the 50 bedded shelter unit. Based on this Operational & Maintenance guidelines of SUH an amount **Rs.148500.00 (Rupees One lakh forty eight thousand five hundred only)** may be released as 1 st instalment of 2 nd year in favour of Durgapur Municipal Corporation as Operation and Maintenance cost (July, 2018- September,2018) of shelter.

Submitted for your kind perusal.

Deputy Director SUDA

SD 30.08.18

Proposal "A" may be approved

U. O. No. SUDA: 560

Dated 31.08.2018

Proposal may be approved

May be approved.

MW 30/8/18

Asst. Director SUDA

31/8/18
6/9/18

(6)

~~Principal Secy~~

'A' at page-5/N approved.

~~[Signature]~~
8/10/2018

U.O. No. SUDA: ~~577~~

Date: ~~07.09.2018~~

Dir. SUDA

Self 11/9/18

~~[Signature]~~
11/9/18

~~DD/FO~~

Gourmande

Submitted for your kind perusal & further process.

F.O. SUDA

S.P.
11.09.18

~~Acctt. NOLM~~

M. process is the same to be released from new etc of SUDA.

Bar 12.09.18

As per notes and orders at page

As advised by pr. secretary of UP and MA Dept. and Director, SUDA at page-05 to release the funds in respect of random cost of SUT under MUM, a transfer advice amounting to Rs. 1,48,500.00 (one lakh forty eight thousand five hundred only) have been prepared and placed ~~ready~~ for signature of FO, SUDA and FO, SUDA please for onward transmission to State Bank of India, Salt Lake Sec-1 Branch for electronic transfer of funds.

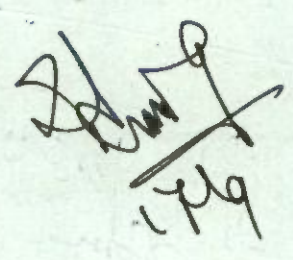
~~FO, SUDA~~

Pr. Adhikari.
13.09.2018.

~~FO, SUDA~~

Signed:
Ran 13.09.18

~~(PAS)
PN.~~

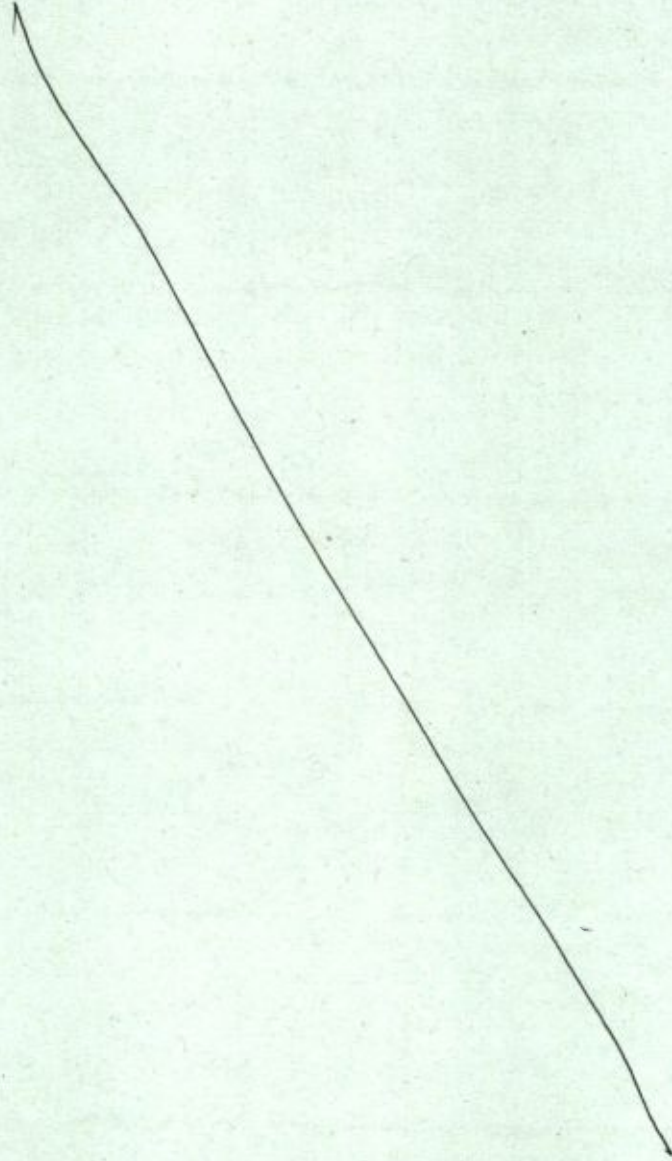


~~FO, SUDA~~

memorandum pr be signed.

Pr. Adhikari.
18.09.2018.

Signed:
Ran 18/9/18



Sub: Release of fund (2 nd instalment of 2 nd year) for Operation & Maintenance of Shelter under the scheme Shelter for Urban Homeless (SUH) under Durgapur Municipal Corporation

It may be noted that a shelter unit is functional at Durgapur Municipal Corporation under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 10.07.2017 by the concerned ULB. Recently a field visit to SUH, Durgapur conducted & a report i.e. check list attached herewith for ready reference. At present number of inmates in this shelter unit is 27.

It may be mentioned that a letter vides memo No. DMC/NULM/2190 dated: 18.12.2018 has been received from Commissioner, Durgapur Municipal Corporation regarding Operation & Maintenance cost of SUH, Durgapur (ABHAYASRAM). A Utilization Certificate (1 st instalment of 2 nd year) is submitted to the tune of Rs. 148500.00 by ULB. Also a fund requisition for 3 months (Oct, 2018-December, 2019) O & M cost has received by this office as follows.

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
<u>1.</u>	Quarterly Maintenance cost of Shelter				
(i)	Electricity Charges	3	Months	5000.00	15000.00
(ii)	Maintenance of Plumbing & Electrical Work	3	Months	500.00	1500.00
<u>2.</u>	Quarterly Servicing Cost				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
(ii)	Replenishment of Bedding (Washing Charges)	3	Months	1000.00	3000.00
<u>3.</u>	Cost of providing free food for 5 inmates who are old/ infirm @100 per day for 3 months (50x90x10%)(As 365 days in a year)	50x90x10% nos.	Days	100.00	45000.00
<u>4.</u>	Staff Salary				
(i)	Manager (full time)	3	Months	10000.00	30000.00
(ii)	Caregivers & Security : 3 nos.	3 X 3 nos	Months	5000.00	45000.00
Total= Rs. 148500.00					

It has been observed that the requisition of an amount of Rs.148500.00 (for 3 months) has been submitted by the ULB. As per DPR, approved O&M cost per year is Rs.600000.00 (Rupees Six lakh only) for the 50 bedded shelter unit. Based on this Operational & Maintenance guidelines of SUH an amount **Rs. 148500.00 (Rupees One lakh forty eight thousand five hundred only)** may be released as 2nd instalment of 2 nd year in favour of Durgapur Municipal Corporation as Operation and Maintenance cost (Oct, 2018-December, 2019) of shelter. | A

Submitted for your kind perusal.

Joint
Director
SUDA
ADDT. Disrup
NULM (S. DWS)

Proposal 'A' may be approved
2 fund amounting Rs. 1,48,500/-
(Rupees one lakh forty eight thousand
five hundred) only be released

S/D
29.12.18

U.O. No. SUDA: 818

Dated: 26.12.2018

fund as O&M cost may be released
in favour of DMC in manner as proposed
in prepage note (marked 'A')

In
26/12/18

Director
SUDA

DDf 31/12/18

Pr. Secretary
UD & MA Deptt.

Director, SUDA

DDf 31/12/18

U.O. No. SUDA: 828

Dated: 31.12.2018

DDf 2/1/19

F/D

Acctt, NULY

Pl. procs.

DDf 03.01.19

Per per order and order at per page

As approved by Sr. Secretary of UD and MA Dept. and Director, SUDA at page 09, to transfer the fund in respect of 0 and in cost of SUT under MUM, a transfer per amounting to Rs. 1,48,500.00 (one lakh forty eight thousand five hundred) only have been prepared and placed herewith for signature of ^{Director} SUDA and FO, SUDA please for onward transmission to SBI, Salt Lake Sec-1 Branch for electronic transfer of funds.

~~FO, SUDA~~

Per Submission.
03.01.2019.

Signed.
03.01.19

~~FO~~

04/1/19

~~Director SUDA~~
FO

Memorandum regarding 0 and in cost of SUT under MUM has been prepared and placed herewith for signature of FO, SUDA please.

~~FO, SUDA~~

Per Submission.
08.01.2019.

Signed.
08.01.19

- 11 -
NOTE SHEET

SUDA

Sub: Release of fund (3 rd instalment of 2 nd Year) for Operation & Maintenance of Shelter unit under the scheme Shelter for Urban Homeless (SUH) under Durgapur Municipal Corporation

It may be mentioned that a shelter unit is functional at Durgapur Municipal Corporation under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 10.07.2017 and operation & maintenance is providing by the concerned ULB.

It may be further mentioned that a letter vide memo No. DMC/NULM/3404 dated: 29.03.2019 has been received from Commissioner, Durgapur Municipal Corporation regarding Operation & Maintenance cost of SUH, Durgapur (ABHAYASRAM). Concerned ULB has submitted the Utilization Certificate of O& M cost of 2 nd instalment of 2 nd year to the tune of Rs. 148500.00 (copy enclosed). Also a fund requisition for 3 months (Jan, 2019 to March, 2019) has received by this office as following.

Claim of fund for operation & maintenance of the shelter for Urban Homeless of Durgapur Municipal Corporation for 3 Months

No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
	Quarterly Maintenance cost Shelter				
	Electricity Charges	3	Months	5000.00	15000.00
	Maintenance of plumbing & electrical work	3	Months	500.00	1500.00
	Quarterly Servicing Cost				
	Sweeping Charges	3	Months	3000.00	9000.00
	Replenishment of Bedding	3	Months	1000.00	3000.00
	Cost of Providing free food 10% of inmates (90x10%)	5X90	days	100.00	45000.00
	Staff salary (Manager, registers)	3	Months		75000.00
Total= Rs.148500.00					

It has been observed that the requisition of an amount of **Rs.148500.00** (for 3 months) is submitted for O & M cost of shelter (copy enclosed in C.P. side). As O & M cost has been utilized in full, now based on the Operational & Maintenance guidelines of SUH an amount **Rs.148500.00 (Rupees One Lakh forty eight thousand five hundred only)** may be released as 3 rd instalment of 2 nd year in favour of Durgapur Municipal Corporation as Operation and Maintenance cost for the period (Jan, 2019 to March, 2019) of shelter.

Submitted for your kind perusal and approval.

Joint Director
SUDA
MUMBA

may be approved

S.B.
05/04/19
03/11/19

Notes NSP-11 may kindly be seen.

O&M charges for the SUH at Durgapur MC amounting to Rs.1,48,500/- (rupees one lakh forty eight thousand five hundred) only may be released as a third installment for the second year may be approved.

Payment upto Dec, 2018 has been disbursed by Durgapur MC.

Director, SUDA

Pr. Secretary
UD & MA Dept

U.O. No. SUDA 220

Dated 16.04.2019

File No. 69/2018

Director, SUDA

SD/EO

Acct, SUDA

Pr. process.

Sent 18.04.19

Phanban
AMD
09.04.19

11/4/19

16/11/2019

17/4/19

18/4/19

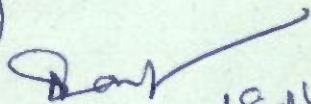
As per notes and orders at pre page

As approved by Pr. Secretary of UD&MA Dept. & Director, SUDA at page-12, to transfer the fund in respect O&M cost of SUH under NULM, a transfer Advice amounting to Rs. 1,48,500.00 (one lakh fourty eight thousand five hundred) only have been prepared and placed herewith for signature of Finance Officer, SUDA and Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

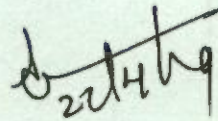
~~FO, SUDA~~

Pr. Secretary.
18.04.2019.

Signature



18.04.19



~~FO (PDS)~~

~~Pr.~~

Sub: Release of fund (Final instalment of 2 nd Year) for Operation & Maintenance of Shelter unit under the scheme Shelter for Urban Homeless (SUH) under Durgapur Municipal Corporation

It may be mentioned that a shelter unit is functional at Durgapur Municipal Corporation under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 10.07.2017 and operation & maintenance is providing by the concerned ULB. At present number of inmates in the shelter unit is 21nos as per report (April,2019) submitted by ULB (copy enclosed in C.P. side).

It may be further mentioned that a letter vide memo No. DMC/NULM/226 dated: 15.05.2019 has been received from Commissioner, Durgapur Municipal Corporation regarding Operation & Maintenance cost of SUH, Durgapur (Abhyasram). Concerned ULB has submitted the Utilization Certificate of O& M cost of 3 rd instalment of 2 nd year to the tune of Rs. 115500.00 (copy enclosed). It appears from the UC that unspent balance of previous instalments is Rs. 80032.00(Rs. 40908+Rs. 6124.00 + Rs. 33000.00) at the end of the 3 rd quarters. Also a fund requisition for 3 months (April, 2019 to June, 2019) has received by this office as following.

Claim of fund for operation & maintenance of the shelter for Urban Homeless of Durgapur Corporation for 3 Months

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
1.	Quarterly Maintenance cost of Shelter				
(i)	Electricity Charges	3	Months	5000.00	15000.00
(ii)	Maintenance of plumbing & Electrical work	3	Months	500.00	1500.00
2.	Quarterly Servicing Cost				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
(ii)	Replenishment of Bedding	3	Months	1000.00	3000.00
3	Cost of Providing free food for 10% of inmates (50x90x10%)	450	days	100.00	45000.00
4	Staff salary (Manager, Caregivers)	3	Months		75000.00
Total=					Rs.148500.00

It has been observed that the requisition of an amount of ~~Rs. 150000.00~~ ^{RS.148500 - Rs. 80032 =} ~~Rs. 80032.00~~ ^{Rs. 68468.00} (for 3 months) is submitted for O & M cost of shelter (copy enclosed in C.P. side). As per operational guidelines annual O & M cost is Rs. 600000.00 and we have released till now **Rs. 445500.00** for this year in three quarters. Based on the Operational & Maintenance guidelines of SUH an amount **Rs. 68468.00 (Rupees Sixty Eight Thousand four hundred sixty eight only)** may be released as final instalment of 2 nd year in favour of Durgapur Municipal Corporation as Operation and Maintenance cost for the period (April, 2019 to June, 2019) of shelter.

Submitted for your kind perusal and approval.

Joint Director
SUDA
A.M.D., NULM

Handwritten initials

Handwritten signature

SB
16.05.19
Handwritten signature and date

সূডা

NOTE SHEET

SUDA

Notes NSP-14 may kindly be seen.

O&M charges for the SUH at Durgapur MC amounting to Rs.68,468/- (rupees sixty eight thousand four hundred & sixty eight) only may be released as a final installment for the second year may be approved.

Payment upto Mar, 2019 has been disbursed by Durgapur MC.

Director, SUDA

Jandhar
20/05/19
AMD

50/50

DDF 23/5

22/5/19

Acct, Prog / Acct, NULM

M. pran.
24.5.19

As per notes and orders at pre page

As approved by Director, SUDA & Jt. Director, SUDA at page-15, to transfer the fund in respect O&M cost of SUH under NULM, a transfer Advice amounting to Rs. 68,468.00 (sixty eight thousand four hundred sixty eight) only have been prepared and placed herewith for signature of Finance Officer's, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

~~FO, SUDA~~

M. Siddiqui.
24.05.2019.

[Signature]
24-05-19

Signed: [Signature]
27-5-19

[Signature]

~~FO (PAS)~~

~~M.~~

Sub: Release of fund (1 st installment of 3 rd Year) for Operation & Maintenance of Shelter unit under the scheme Shelter for Urban Homeless (SUH) under Durgapur Corporation

It may be mentioned that a shelter unit is functional at Durgapur Corporation under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 10.07.2017 and operation & maintenance is made by concerned ULB itself. At present number of inmates in the shelter unit is 30 nos as per report submitted by ULB.

It may be further mentioned that a letter vide memo No. DMC/NULM/1024 dated: 29.08.2019 has been received from Commissioner, Durgapur Corporation regarding Operation & Maintenance cost of SUH, Durgapur (Abhayasrama). Concerned ULB has submitted the Utilization Certificate of O& M cost of final instalment of 2 nd year (copy placed in C.P. side). Also a fund requisition for 3 months (July,2019 to September, 2019) has received by this office as following.

Claim of fund for operation & maintenance of the shelter for Urban Homeless of Durgapur Corporation for 3 Months

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
1.	Quarterly Maintenance cost of Shelter				
(i)	Electricity Charges	3	Months	5000.00	15000.00
(ii)	Maintenance of Plumbing & Electrical Work	3	Months	500.00	1500.00
2.	Quarterly Servicing Cost				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
(ii)	Replenishment of Bedding (Washing Charges)	3	Months	1000.00	3000.00
3.	Cost of providing free food for the inmates who are old/ infirm @100 per day for 5 inmates	5X90	Days	100.00	45000.00
4.	Staff Salary				
(i)	Manager (full time)	3	Months	10000.00	30000.00
(ii)	Caregivers & Security : 3 nos.	3 X 3 nos	Months	5000.00	45000.00
Total=					Rs.148500.00

It has been observed that the requisition of an amount of Rs.148500.00 (for 3 months) is submitted for O & M cost of shelter (copy placed in C.P. side). It is also mentioned in this requisition that Rs. 13000.00 unspent balance of previous instalment. Therefore fund may be released amounting Rs. 148500.00- Rs.13000.00= **Rs. 135500.00**. As per approved DPR O & M cost is Rs. 600000.00/year, now based on this Operational & Maintenance guidelines of SUH an amount **Rs. 135500.00 (Rupees One lakh thirty five thousand five hundred only)** may be released as 1 st instalment of 3rd year in favour of Durgapur Corporation as Operation and Maintenance cost for the period (July,2019 to September, 2019) of shelter.

Submitted for your kind perusal and approval.

*ADD Impression
Director, NULM*

*SD
06.09.19*

Notes at Page-17/N may be seen.

X | O&M charges for the SUH at Durgapur MC amounting to Rs.1,48,500/- (rupees one lakh forty eight thousand five hundred) only may be released as a first installment for the third year may be approved. This allotment is for the period 1st July, 2019 to 30th September, 2019.

Payment upto June, 2019 has been disbursed by Durgapur MC.

Director, SUDA

Chandran
08/09/19
AMD

'X' - may be approved.

Pr. Secretary
UD & MA Deptt.

sd/- 9/9/19
11/10/2019

U.O. No. SUDA-472

Dated 11.09.19

Director, SUDA

File No. SUDA-69/2018

sd/- 11/9

~~AMD (JC)~~

To

Please process
Chandran
11/09/19

Acct
(MUM)

May process,
Hare
12.09.19.

As per notes and orders at pre page

As approved by Pr. Secretary of UD&MA Dept. And Director, SUDA at page-18, to transfer the fund in respect of O&M cost of SUH under NULM, a transfer Advice amounting to Rs. 1,48,500.00 (one lakh forty eight thousand five hundred) only have been prepared and placed herewith for signature of Director, SUDA & Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

For SUDA
Director, SUDA

Pr. Secy. UD&MA
12.09.2019.

মিমোরান্ডাম নং. সুডা-৬৭/২০১৯/১১৭৪ তারিখ. ১২.০৯.২০১৯
regarding release of fund to Gurgaon for O&M
cost of SUH under NULM have been prepared
and placed herewith for signature of Director, SUDA
please.

For SUDA

Pr. Secy. UD&MA
12.09.2019.

Y. Ghose,
12/09/19, *D. 18/9/19*

FO