

1. Govt. of India vide office Memorandum No. K-14011/2/2012-UPA/FTS-5196 of Ministry of Housing and urban Poverty Alleviation allowed all States/ ULBs to implement all or any of the component of the Mission in any other statutory Town based on the local capacity and requirement (Flag-X).
2. Accordingly Govt. of West Bengal under Municipal Affairs Deptt. has decided to include all Statutory Town of west Bengal (total 125 in no) under the preview of NULM. According new 67 statutory town in excess of existing 58 towns will come under the per view of the scheme. Govt. of India has been informed about the inclusion of 67 new ULBs under DAY-NULM (enclosed to Flag-Y).
3. List of ULB having population more than 50,000 is enclosed along with existing TPO/ CO under new ULB. (Flag-Q)
4. Now in view of above following action may be taken to initiate the implementation of NULM in the newly inducted 67 ULB's.
 - a) 67 new ULB's may be intimated regarding their induction in NULM after Election process is over.
 - b) Executive Committee constituted by M.A Deptt. vide notification no. 415/MA/P/C-10/35-30/2013 dt. 19/06/2015 may be formed in new ULBs as per procedure and it will hold meeting once in every month. (Flag-Z)
 - c) As per Memorandum from GoI as referred in pint no (1) no City Level Management Unit will be formed in the ULB having less than 50,000 population. Hence 30 (thirty) ULB out of 67 (sixty seven) new ULBs will be allowed to form CMMU.
 - i) Hence 30 new ULBs having more than 50,000 population may be asked to form City level Selection Committee and to recruit City Level Managers as per notification issued vide no. 761/MA/P/C-10/35-30/2013 DT 17/11/2014.(Flag-M)
 - ii) They will also be allowed to engage support staff as per this office noSUDA-16/2015/529(61) dt. 05/11/2015 and Community Organiser vide no SUDA-16/2015/523(61) dt. 05/11/2016 @ /CO/ 3000 BPL population. (Flag-N).
 - iii) 37 new ULBs having population less than 50,000 may be asked to form City Level Selection Committee for selection of CO only as per vacancy list (enclosed in Flag-Q). Statement showing existing CO, eligibility and vacancy at newly included ULB is enclosed (Flag-O).

- iv) Existing TPO & CO will be re-designated as APO, NULM and CO, NULM and their monthly remuneration may be enhanced to Rs.15,000/- and Rs.10,000/- respectively from 1st April 2016 as done for 58 ULB vide no SUDA-54/2014(Pt-I)/472(58) dt. 01/03/2016. (Flag-O). Monthly remuneration of APO amounting to Rs.2,55,000/- may be borne by A&OE expenses of SUDA under NULM as Govt. of India not providing any fund for the post of APO. Fund of CO will be borne by Govt. of India. (There are 17 APO under new 67 NULM Town). Annual additional liability is 30,60,000/- (thirty lakh sixty thousand) only.
- v) APO or CO in general or CO in excess at any NULM town may be transferred to those NULM towns where there are no CMMU for effective implementation of NULM. ULB-wise excess CO list (enclosed in Flag-R).
- vi) All new ULB may be allowed to engage Community Organiser (CO) @ / CO/ 3000 BPL population.
- vii) All the new ULB will be asked to form Task Force Committee for better implementation of bank related scheme and to hold committee meeting once in month. Communicated earlier 191/MA/C-10/35-30/2013 dt. 17/03/2015. (Flag-P).
- viii) All new 67 ULB may be asked to open a dedicated bank a/c under NULM.
- ix) All other notification/ order/ circular etc issued for implementation of NULM will also be applicable to new ULB where ever applicable as per provision if approved, all new ULB will be intimated accordingly after election process is over.
- x) State Mission Management Unit will hold different work shop for awaness generation of different stake holder like chairperson/ CIC NULM/ CPO/ APO/ CO and others to be involved in NULM implementation.
- xi) A fund of @ of Rs.50,000 per ULB may be allotted to ULBs to each initiate the implementation at ULB level.
- xii) For empanelment of CDS as RO in New NULM ULB SMMU may take similar initiative as taken earlier. (Engagement of CDS having at least 50 TCG/ SHGs under its fold and having 1 lakh rupees turnover/ year for last 3 year).

Put up for kind approval from M.A Deptt.

29/9/16
Joint Director (SD), SUDA

Note pre-pages.

As stated in foregoing paragraphs (Para 1 & 2 at NSP-01), Government of India has extended DAY-NULM Programme (since renamed from earlier NULM) in all statutory towns and accordingly details of additional towns of below 1 lakh population (67 nos UCBs - list at flag 'e') has been sent to Ministry of HUPA, GOI, with the approval of State Government.

Now, as proposed at sub-para under Para-4 (NSP-1 & 2) we may consider to adopt similar processes for newly included towns ^{which were} earlier approved for existing NULM cities/towns in respect of various institutional and other activities i.e. formation of EC, Task force, CMMU, City level Selection Committee, Recruitment of City Mission Managers & support staff, recruitment of ^{additional} COs, re-designating TPOs to APO, enhancement of ~~remuneration~~ remuneration of TPOs/COs (existing, along with re-designation of TPOs/COs), opening of dedicated Bank A/c under DAY-NULM, Processes for selection of eligible COs as RO.

If approved, necessary instructions will be communicated to the newly included 67 nos. UCBs and field level implementation of the programme will be initiated after expiry of Model Code of Conduct of Assembly General Election.

Submitted for kind approval.

WT 2/5/2016

Pl. put up

MUO
3/5

Principal Secretary
M. A. Deptt
& Chairman, SUDA

U.O. No. SUDA: 341/16
Dated 02-05-16
File-64/2016

- JCMC)
- Processes, similar to NULM, adopted ^{already}
- (A) may be extended for DAY NULM also, to expedite its implementation - may be approved for 4(a); 4(b); 4(c)(iv); (v); (vi); (vii); (x); (xi);
 - (B) For Bank A/c; detail proposal to be sent separately by SUDA or onward (xii)

4.

transmission to AD.

(a) For recruitment, separate proposal may
 be sent for 4(c) - (i) - (iii) ~~and~~ ^{and proposals for} 4(c) - (ix) and (xi).

So, ~~proposed~~ A, B, C may
 be considered & approved.

(A) (B) (C) apprd.

[Signature]
 19/6/2015
[Signature]
 20/5/16

Plt-up with draft to inform new URB as per
 approval of Dept.

[Signature]
 20/5/16.

[Signature]
 24/5/16

~~*[Signature]*~~
 14/4

~~*[Signature]*~~
 20/5/16

20/5/16

~~*[Signature]*~~

~~*[Signature]*~~
 Admin

~~*[Signature]*~~
 (MM/172)

New 67 ULBs which have been brought under the fold of DAY-NULM needs to take up certain activities for rolling out individual components under the Mission. Draft letter with activities list with guidelines as enclosures are put up in the CP side for approval.

[Signature]
24/6/2016
SMM-HR&CB

Jt Director (SD)

Draft letter as placed CP side for rolling out different activities under NULM of newly inducted ULBs may be signed.

[Signature]
24/6/16

Director

[Signature]
24/6/16
SMM (HR & CB)

[Signature]
24/6/16

O.I. no. 9912

It was proposed in the review meeting held on 08.07.2016 to divide the new 67 ULBs brought under the fold of DAY-NULM among the officials of WBSULM to conduct orientation programmes and provide handholding support for implementing the different components of the Mission.

In this regard following Officials have been allotted the ULBs as proposed below:

Sl. No.	Name of the ULBs	District	State Official	Associated Personnel	Date of Orientation	Duration
1	Bishnupur	Bankura	Soumen De	Ritoja Banerjee	22.08.2016	11 am to 4 pm
2	Sonamukhi				23.08.2016	
3	Dainhat	Bardhaman ✓	Rituparna Banerjee	Shahnawaz Alam	05.09.2016	11 am to 4 pm
4	Gushkara				06.09.2016	
5	Kalna				07.09.2017	
6	Katwa				08.09.2017	
7	Memari				09.09.2018	
8	Bolpur	Birbhum	Soma Parui Das T.S. Das	Rakesh Singh	07.09.2016	11 am to 4 pm
9	Dubrajpur				09.09.2016	
10	Nalhati				06.09.2016	
11	Rampurhat				05.09.2016	
12	Sainthia				08.09.2016	
13	Dinhata	Cooch Behar ✓	Sandip Bairagi	Anamika Debnath	19.09.2016	11 am to 4 pm
14	Haldibari				20.09.2016	
15	Mathabhanga				21.09.2016	
16	Mekliganj				22.09.2016	
17	Tufanganj				23.09.2016	
18	Buniadpur	Dakshin Dinajpur ✓	Soma Parui Das	Ananda Goswami	27.09.2016	11 am to 4 pm
19	Gangarampore				28.09.2016	
20	Kalimpong	Darjeeling ✓	Rituparna Banerjee	Tapan Roy	10.08.2016	11 am to 4 pm
21	Kurseong				11.08.2016	
22	Mirik				12.08.2016	
23	Arambagh	Hooghly ✓	Amit Chauduri	Samarjit Das	09.09.2016	11 am to 4 pm
24	Dankuni				07.09.2016	
25	Konnagar				06.09.2016	
26	Tarakeswar				08.09.2016	
27	Dhupguri	Jalpaiguri ✓	Rituparna Banerjee	Bhaskar Sarkar	28.09.2016	11 am to 4 pm
28	Mal				29.09.2016	
29	Old Malda	Malda ✓	Sandip Bairagi	Snigdha Chowdhury	08.08.2016	11 am to 4 pm
30	Beldanga	Murshidabad	Sandip Bairagi + Amit Ch	Snigdha Chowdhury	22.08.2016	11 am to 4 pm
31	Dhulian				23.08.2016	
32	Domkol				24.08.2016	
33	Jangipur				26.09.2016	
34	Jiaganj-Azimganj				27.09.2016	
35	Kandi				28.09.2016	
36	Murshidabad				29.09.2016	
37	Birnagar				Nadia	
38	Chakdah	31.08.2016				
39	Cooper's Camp	10.08.2016				

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NOTE SHEET

SUDA

40	Gayeshpur				02.09.2016	
41	Haringhata				12.08.2016	
42	Ranaghat				08.08.2016	
43	Taherpur				05.09.2016	
44	Baduria	North 24-Parganas	Rituparna Banerjee + G. Pal	Moumita Nath	15.09.2016	11 am to 4 pm
45	Garulia			Emon Biswas	14.09.2016	
46	New Barrackpur			Anindita Haldar	05.09.2016	
47	Gobardanga			Biplab Kumar Mondal	07.09.2016	
48	Taki			Romyani Kumar Mukherjee	08.09.2016	
49	Chandrakona	Paschim Medinipur	Soumen De + T. J. J. Soumen	Sharmistha Dutta	24.08.2016	11 am to 4 pm
50	Ghatal			Aranyak Mishra	26.08.2016	
51	Jhargram			Sharmishtha Dutta	29.07.2016	
52	Kharar			Aranyak Mishra	19.08.2016	
53	Khirpai			Aranyak Mishra	12.09.2016	
54	Ramjibanpur		Sharmistha Dutta	21.09.2016		
55	Contai	Purba Medinipur	Soumen De	Sourav Sasmal	05.09.2016	11 am to 4 pm
56	Egra			Sourav Sasmal	06.09.2016	
57	Panskura				07.09.2016	
58	Jhalda	Purulia	Soumen De	CMM-Purulia	13.09.2016	11 am to 4 pm
59	Raghunathpur				14.09.2016	
60	Baruipur	South 24-Parganas	Soma Parui Das	Sucheta Baidya	03.08.2016	11 am to 4 pm
61	Budge Budge				05.08.2016	
62	Diamond Harbour				08.08.2016	
63	Jainagar-Mazilpur				26.08.2016	
64	Pujali				31.08.2016	
65	Dalkhola	Uttar Dinajpur	Amit Chauduri	Ananda Goswami	28.09.2016	11 am to 4 pm
66	Islampur				29.09.2016	
67	Kaliaganj				27.09.2016	
68	Alipurduar	Alipurduar	CMM-SDI of Jalpaiguri & Coochbehar		03.08.2016	11 am to 4 pm
69	Ashokenagar Kalyangarh	North 24-Parganas	Goutam Pal	Tarak Dutta	26.07.2016	11 am to 4 pm
70	Khardah				28.07.2016	11 am to 4 pm
71	Titagarh				02.08.2016	11 am to 4 pm

For conducting the orientation programme TA/DA and other logistical support may be provided as admissible.

Placed herein for approval.

JD (SD)

12/07/2016
SMH-HR and
CB.

Note in NSP-6 & 7 may be pursued.
 A proposal has been prepared for conducting orientation programme of all new NULM-ULBs and a few selected old NULM-ULBs.

Orientation to the Councilors, bankers, stakeholders, SHG/OLP/CF representative will be guided by City State Mission Manager as proposed in col-4.

If approved all concerned will be intimated accordingly.

M. Leno
12/7/16

Director
JSC(P)

We may discuss with SMM, on 18th.

Discussed.

WT
14/7/16

PI re-schedule or discussed in consultation with concerned ULBs,

WT
18/7/16

JSC(P)
18/7/16

SMM (HR & CS)

OS-NO-1060) 1061.

Discussed in general with most of the ULBs and the dates are given tentatively based on that. Yet the dates are subject to change based on unforeseen circumstances and or meetings at both state and ULB level.

A revised schedule has been placed in the CP side for approval with tentative dates. If approved letters will be issued accordingly.

WT
27/07/2016

JSC(P)

Director
JSC(P)

revised schedule may be approved.

M. Leno
27/7/16

WT
27/7/16

Draft placed may be signed.

[Signature]
28/7/16.

~~Director~~

As per the approval in the pre-page, it is proposed to allow hired car journey for the following ULBs for the visits finalized in the prepage:

Sl. No.	ULBs	District
1	Sonamukhi	Bankura
2	Chandrakona	Paschim Medinipur
3	Ghatal	
4	Kharar	
5	Khirpai	
6	Ramjibanpur	
7	Baruipur	South 24 Parganas
8	Diamond Harbour	
9	Jainagar-Mazilpur	
10	Tarakeshwar	Hooghly
11	Arambagh	
12	Baduria	North 24 Parganas
13	Taki	
14	Rampurhat	
15	Nalhati	Birbhum (Cleanliness drive and orientation)
16	Sainthia	
17	Dubrajpur	
18	Bolpur	
19	Nabadwip	
20	Krishnanagar	Nadia (Cleanliness drive and orientation)

In this regard it is important to mention that a special cleanliness drive has been planned for all the Municipalities of West Bengal from 26th August to 5th September 2016. Therefore, tour programmes are also placed for 5 ULBs of Birbhum district and 2 ULBs of Nadia district in conjunction with the orientation programme. Placed herein for approval.

JD
Director
JD(DD)

SMM-HR&CB 11/08/2016

WT 11/8/16

Soma Parui Das, is going to North Bengal for orientation programme from 21.8.16 to 25.8.16 so, I have require to 5000/- in advance for the total journey.

Proposal submitted for you kind approval and signature.

SMM-SMID
S.P. Das.
18.8.16

Approved
WT 18/8/16

JD(DD)

DAY-NULM Program implemented in Anambagh Municipality in 2016 from April. As a part of this onboarding process, one Orientation - Program organized on 19/11/16 by the Municipality. The ULB have invited SMUW to take part into it.

If approved, Hon'ble Mission Director along with two ^{State} Mission Managers ~~can~~ may attend in the program.

One draft letter is placed here for your kind perusal & signature thereafter. Mobility Support required for this orientation program
Submitter

JD(SD)(SUDA)

ix - may be approved and letter may be signed.

[Signature]
18/11

Amit Chaudhary
SMU- MIS & ME,
WBSULM.
17/11/16

[Signature]
Director
SMUW

Amu
[Signature]
18/11/16

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NOTE SHEET

SUDA

A letter has been received from New Banackpore Municipality, vide memo no: NBM/WBSULM/5153/16 Dated: 30.03.2017 regarding selection of City Mission Managers and DA-cum-DEO of the said municipality.

They have requested to state the age criteria that needs to be followed for the recruitment of the candidates.

In this connection, it is pertinent to mention that as per SUDA order letter, no: 78/2015/1669(67), Dated: 28.09.2016, the eligibility criteria of applicants should be 18-40 years as on 01.04.2016. We may therefore, provide the copy of the order letter in reply to the query made above.

Draft letter submitted for perusal and signature.

21/04/2017

Jr. Director
SUDA

In view of the note above relevant forwarding letter may be signed.

21/4/17

Director
SUDA

21/4/17