

Sub: Release of fund (2 nd instalment) for construction of Shelter for Urban Homeless (SUH) under DAY-NULM in favour of Arambag Municipality.

A 50 bedded shelter unit under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM with an approved project cost of Rs. 114.87 Lakh (excluding DPR preparation cost) was approved by Project Sanction Committee (PSC) in its 8 th meeting in favour of Arambag Municipality.

As per DAY-NULM guidelines the funding pattern of Central & State shares is 60:40. The Central share is Rs. 68.92 Lakh & State share is Rs. 45.95 Lakh. So far to the tune of Rs. 45.95 Lakh (1 st instalment) was released in favour of the Arambag Municipality on 17.03.2017.

Now, the progress of construction work is 70% as per report (copy enclosed) available at this office. Utilization Certificate of 1 st instalment of Rs. 42.25 Lakh was submitted to this office in GFR 19A duly signed by the Chairman, Arambag Municipality (copy enclosed) and authenticated by Executive Engineer, Hogghly Division, MED as per prevailing norms.

Now it is proposed to release an amount of Rs. 45.95 Lakh (Central Rs. 27.57 Lakh and Sate Share Rs. 18.38 Lakh) as 2 nd instalment in favour of the Arambag Municipality for the settlement of the bills.

Submitted for your kind perusal.

A1

Additional Director  
WBSULM

A1 may be approved

S.D  
13.04.18

Director  
SUDA

May be Considered. 13/4/18  
13/4/18

Secretary  
UDMA Deptt.

May be approved.

13.04.2018

U.O.No. SUDA: 283/18

HMIC MAEUD

Date: 13.04.18

Idn. 47/2017

Urban Development Deptt.  
U/O No. 810  
Dt. 16/4/2018

Director  
SUDA

16/4/18

DD  
17/4/18

18/4/18

CCO

18/4/18

As per notes and orders at pre page

As approved by Secretaty UD&MA Dept. & Director, SUDA at page-01, to release the fund in respect of 2<sup>nd</sup> installment under SUH of DAY-NULM, a transfer Advice amounting to Rs. 45,95,000.00 (Fourty five lakh ninety five thousand) only have been prepared and placed herewith for signature of Director, SUDA and Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

Fo, SUDA

Dr. Subhman.  
19.04.2018.

Director

Signed:  
20/04/18

[Signature]  
20/04/18

Fo, SUDA

memorandum per se signed.  
Dr. Subhman.  
21.04.2018.

Signed:  
21.04.18

STATE BANK OF INDIA  
SALT LAKE BRANCH

Sub: Field Visit report of Shelter for Urban Homeless (SUH) under DAY-NULM at Arambag Municipality

A field visit has been conducted from State Mission Management Unit under WBSULM, SUDA to Arambag Municipality on 11.01.2019. During this visit, undersigned visited the 50 bedded Shelter for Urban Homeless under DAY-NULM at Arambag Municipality physically. During this visit at SUH, Arambag it appears that the shelter unit is ready to functional. Civil, Electrical and Sanitary & Plumbing works are completed in all respect. Procurement of furniture are under process (i.e. bed, bedding, personal lockers are purchased). During this visit a meeting was held with the Chairman, Arambag Municipality along with concerned municipal engineer, Community Organizer regarding functionalization of the shelter unit by 31 st January, 2019. During this meeting it was informed to the Chairman that operation & maintenance of SUH and engagement of shelter staff is pending till now. It was also informed that operation & maintenance cost will be provided as per guidelines. After a threadbare discussion Chairman assured about the functionalization of SUH by 31 st January, 2019 and informed that operation & maintenance of SUH will be made by the ULB itself alongwith the engagement of shelter staff. It is informed by the community organizer that Shelter Management Committee has been constituted and homeless persons are identified to rescue into the shelter. The under signed informed to the Chairman of the concerned ULB about the target of functionalization of SUH as per road map and directions of State Level Shelter Management Committee. Few glimpses of filed visit are placed in the CP side.

Submitted for your kind perusal.

Joint Director SUDA

*[Signature]*

S.E. 14/01/19

visit report - may kindly be perused

*[Signature]*  
16/01/19

Asst. Director SUDA

U.O. No. SUDA-54  
Date 16/01/2019

We may write an official letter to Chairman Arambag for doing the needful to make the shelter ~~operational~~ operational by 31 st January 2019.

*[Signature]*  
16/01/19

Director SUDA

Draft pl.

17/1

*[Signature]*  
18/1/19

JD  
K. Suman D.

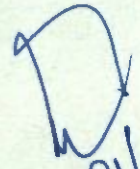
As proposed by Addl. Director, WBSULM a draft is prepared herewith for necessary ~~action~~ communication with Chairman, Anambag municipality.

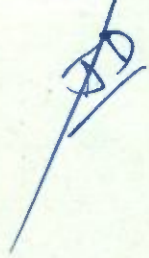
Submitted for your kind perusal.

Joint Director SUDA

Draft - put up for kind signature <sup>SP</sup> 21-21-19

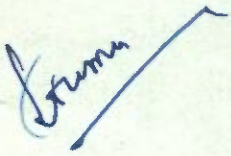
Director

  
21/1/19



Amended draft - for.

  
21/1/19



Sub: Release of fund (1 st instalment of 1 st Year) for Operation & Maintenance of Shelter unit under the scheme Shelter for Urban Homeless (SUH) under Arambag Municipality

It may be mentioned that construction of one shelter unit is completed and it is functional at Arambag Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is made functional on 22.02.2019 and operation & maintenance is providing by the concerned ULB. At present 16 inmates are in the shelter as per report available at this office.

It may be mentioned that a letter vide no. 57/Aram dated: 13.04.2019 from Chairman, Arambag Municipality regarding Operation & Maintenance cost of SUH, Arambag (copy enclosed) for 2 months 8 days has received by this office as follows.

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
<u>1.</u>	<b>Quarterly Maintenance cost of Shelter</b>				
(i)	Electricity Charges	3	Months	5000.00	15000.00
<u>2.</u>	<b>Quarterly Servicing Cost</b>				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
<u>3.</u>	<b>Cost of providing free food for the inmates who are old/ infirm @100 per day for 3 months (16x68x10%)</b>	16x68X10% nos.	Days	100.00	10880.00
<u>4.</u>	<b>Staff Salary</b>				
(i)	Manager (full time)	2 months 8 days	Months	10000.00	22500.00
(ii)	Caregivers & Security : 3 nos.	2 months 8 days X 3 nos	Months	5000.00	33750.00
<b>Total= Rs. 91130.00</b>					

It has been observed that the requisition of an amount of Rs. 91,130.00 (for 2 months 8 days) has been submitted by the ULB. As per DPR, approved O&M cost per year is Rs.600000.00 (Rupees Six lakh only) for the 50 bedded shelter unit. Now based on this Operational & Maintenance guidelines of SUH an amount Rs. 91130.00 (Rupees Ninety one thousand one hundred thirty only) may be released as 1 st instalment of 1 st year in favour of Arambag Municipality as Operation and Maintenance cost of shelter for 2 months 8 days (22 nd Feb, 2019 to April, 2019).

Submitted for your kind perusal.

Joint Director SUDA

AMD, NULM

Handwritten note: Fund proposal of 1st for O&M of Arambagh SUH may be released

Signature and date: 16.04.19

Signature and date: 16/4/19

Notes NSP-5 may kindly be seen.

O&M charges for the SUH under Arambagh Municipality amounting to Rs.91,130/- (Rupees Ninety one thousand one hundred & thirty) only as a first installment for the first year may be approved.

Payment up to April, 2019 ~~month~~, disbursed to Arambagh Municipality.

Director, SUDA

*Pranab Kumar*  
16/04/19  
AMD

*DDP* 17/4/19

~~Pr. Secretary~~  
~~UD & MA Dept~~

U.O. No. SUDA. 228

Dated. 18.04.2019

File No. 47/2017

*[Signature]*  
18/11/2019

*Director, SUDA*

*DDP* 23/4

*[Signature]*  
23/4/19

*20/4/19*

~~Acad. M. U. L. M.~~

*M. process.*

*24.04.19*

As per notes and orders at pre page

As approved by Pr. Secretary of UD&MA Dept. & Director, SUDA at page-06, to transfer the fund in respect O&M cost of SUH under NULM, a transfer Advice amounting to Rs. 91,130.00 (Ninety one thousand one hundred thirty) only have been prepared and placed herewith for signature of Finance Officer, SUDA and Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

~~FO, SUDA~~

Pr. Secretary.  
24.04.2019.

Signed.  
24.4.19

24/4/19

~~FO (PAS)~~

memorandum no. SUDA-47/2017/3463 dated. 24.04.2019 regarding fund transfer of O&M cost of SUH under NULM to 3 U&IS have been prepared and placed herewith for signature of FO, SUDA please.

~~FO, SUDA~~

Pr. Secretary.  
26.04.2019.

Signed  
26.04.19

- 08 -  
**NOTE SHEET**

**SUDA**

**Sub: Release of fund (final instalment) for construction of Shelter for Urban Homeless (SUH) under DAY-NULM in favour of Arambag Municipality.**

As per NSP-1 a 50 bedded shelter unit under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM at Arambag Municipality Rs. 114.87 Lakh (excluding DPR preparation cost) was approved by Project Sanction Committee (PSC) in its 8 th meeting. Out of this **Rs. 114.87 Lakh**, cost of civil construction including S & P and internal electrification is Rs. 101.91 Lakh, Furniture and Utensils Rs. 8.71 Lakh, service connection (WBSEDCL) Rs. 0.5 Lakh, Rs. 0.40 Lakh for fire fighting arrangement, Rs. 3.35 Lakh for contingency (3%).

As per NULM guidelines funding pattern of Central & State shares is 60:40. The Central share is Rs. 68.92 Lakh & State share is Rs. 45.95 Lakh. So far to the tune of Rs. 45.95 Lakh (1 st instalment) and Rs. 45.95 Lakh (2<sup>nd</sup> instalment) were released in two phases in favour of the Arambag Municipality.

Now, the Municipality has completed the construction of shelter unit in full and it is functional in full phase. Utilization Certificate of 1 st & 2 nd instalment of construction cost to the tune of **Rs. 91.85 Lakh** was received by this office in GFR <sup>19A SB</sup> 12C duly signed by the Finance Officer & Chairman, Arambag Municipality and authenticated by Executive Engineer, Hooghly Division, MED as per prevailing norms. A requisition of fund of 3 rd or final instalment has been submitted by the concerned ULB.

As per field implementation guidelines of SUH, further installment may be released after receiving of 70% utilization of previous instalments. Here 99% utilization of previous instalments has been received.

Now an amount of **Rs. 22.97 Lakh** (Central Share Rs. 13.78 Lakh & State Share Rs. 9.19 Lakh) (including 3% contingency) may be released as final instalment of sanctioned project cost in favour of the Arambag Municipality for the settlement of the bills as per prevailing norms.

Submitted for your kind perusal.

ac.  
A

~~Joint Director  
SUDA~~

~~Handwritten signature~~

A may be approved

SB  
20-06-19

Handwritten signature  
20/6/19

Notes above may be seen.

Arambagh Municipality to entitled to receive the final installment for the construction of one 50 bedded shelter for urban homeless as 20% of the total project cost of Rs.114.87 lakh. Approval for release of fund may kindly be accorded.



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NOTE SHEET

SUDA

Note prepage.

Rs 22-97 lakh may kindly be approved to be released to Aranbag Municipality for construction of SUT

Ref 21/6

Pr. Secretary  
UDMAKPH

U.O. No. SUDA...307.....

Dated...21.06.19.....

File No...SUDA-47/2017.....

10  
21/6/19.

Director SUDA -

Ref 24/6/19

~~AND/EO~~

Handover  
25.06.19

~~to~~

~~Acct, NULM~~

26.05.19

As per notes and orders at pre page

As approved by Pr. Secretary of UD&MA Detpr. And Director, SUDA at page-09, to transfer the fund in respect final instalment of construction cost of SUH under NULM, a transfer Advice amounting to Rs. 22,97,000.00 (twenty two lakh ninety seven thousand) only have been prepared and placed herewith for signature of Finance Officers SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

~~Fo, SUDA~~

M. Sedhukon.  
27.06.2019.

Signed -  
Date 27.06.19

*(Signature)*

~~Fo (CAS)~~

memorandum no. SUDA-47/2017/4375 dated. 01.01.2019 regarding release of fund to Haverh me and Arambag municipality for construction of SUH under NAT-NULM have been prepared and placed herewith for signature of Fo, SUDA please.

~~Fo, SUDA~~

M. Sedhukon.  
01.01.2019.

Signed -  
Date 01.01.19

Sub: Release of fund (2 nd instalment of 1 st Year) for Operation & Maintenance of Shelter unit under the scheme Shelter for Urban Homeless (SUH) under Arambag Municipality

It may be mentioned that a shelter unit is functional at Arambag Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 22.02.2019 and operation & maintenance is provided by ULB itself. At present number of inmates in the shelter unit is 23 nos as per report submitted by ULB.

It may be further mentioned that a letter vide memo No. 356/Aram dated: 24.06.2019 has been received from Chairman, Arambag Municipality regarding Operation & Maintenance cost of SUH, Arambag (Bhoboghure Bhawan). Concerned ULB has submitted the Utilization Certificate of O& M cost of 1 st instalment of 1 st year to the tune of Rs. 85249.00 (copy enclosed). Also a fund requisition for 3 months (May, 2019 to July, 2019) has received by this office as following.

**Claim of fund for operation & maintenance of the shelter for Urban Homeless of Arambag Municipality for 3 Months**

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
<b>1.</b>	<b>Quarterly Maintenance cost of Shelter</b>				
(i)	Electricity Charges	3	Months	5000.00	15000.00
(ii)	Maintenance of plumbing & Electrical work	6 (including previous quarter)	Months	1000.00	3000.00
<b>2.</b>	<b>Quarterly Servicing Cost</b>				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
3	Cost of Providing free food for 10% of inmates (23x92x10%)	23x92x10%	Days	100.00	21160.00
4	Staff salary (Manager, Caregivers)	3	Months		75000.00
Total= Rs.123160.00					
*Additional fund claim for O & M is Rs. 9000.00					

It has been observed that the requisition of an amount of Rs.123160.00 (for 3 months) is submitted for O & M cost of shelter (copy enclosed in C.P. side). As per approved DPR annual O & M cost is Rs. 600000.00. Now based on the Operational & Maintenance guidelines of SUH an amount **Rs.123160.00 (Rupees One Lakh twenty three thousand one hundred sixty only)** may be released as 2 nd instalment of 1 st year in favour of Arambag Municipality as Operation and Maintenance cost for the period (May, 2019 to July, 2019) of shelter. Further additional fund claim will be considered after necessary approval.

Submitted for your kind perusal and approval.

JL. Director  
SUDA

Off. Director  
NULM

To  
AMD  
(NULM)

To. to plan opni

Chaudhury

09.07.19

Release of funds proposed above in favour of Arambag Municipality may be released if there is no objection from the concerned authorities.

S.P.  
09.07.19

Notes page-11/N may kindly be seen.

O&M charges for the SUH at Arambagh Municipality amounting to ₹ 123160/- (rupees one lakh twenty three thousand one hundred & sixty) only may be released as 2<sup>nd</sup> installment for the 1<sup>st</sup> year may be approved.

Payment upto April, 2019 has been disbursed by Arambagh Municipality. Utilisation of the fund released as 1<sup>st</sup> installment of the 1<sup>st</sup> year has been submitted by the ULB.

Director, SUDA

Chandran  
AMD 11/07/19

X - above may kindly be approved.

sdg 14/7/19

*[Signature]*  
15/VII/2019

Pr. Secretary  
UD & M& Dept.

U.O. No. SUDA 353

Director, SUDA

Dated 15.07.19

File No. SUDA-47/2017

sdg 17/7/19

Chandran  
18/07/19

~~AMD~~  
~~PO~~  
~~Acct~~

*[Signature]*  
18/07/19

As per notes and orders at pre page

As approved by Pr. Secretary of UD&MA Dept. And Director, SUDA at page-12, to transfer the fund in respect of O&M cost under SUH of NULM, a transfer Advice amounting to Rs. 1,23,160.00 (one lakh twenty three thousand one hundred sixty) only have been prepared and placed herewith for signature of Director, SUDA & Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

For SUDA

M. S. Chatterjee.  
29.07.2019.

31/7/19

Director  
SUDA

31/7/19

**Sub: Proposal for installation of ornamental grill at Verandah on each floor & Collapsible gate of SUH at Arambag Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM**

It may be mentioned that a 50 bedded shelter unit under the scheme Shelter for Urban Homeless (SUH) was sanctioned in favour of Arambag Municipality with an approved project cost of **Rs. 114.87 Lakh**. Now construction of the shelter unit is completed and it is functional. For this project DPR, the estimate item works were considered without this ornamental grill & Collapsible gate fitting & fixing in each floor verandah/corridor. Now it is felt by the municipality that installation of this ornamental grill & collapsible are necessary for the safety & security of the inmates as the corridor/verandah in each floor is open.

Considering the above fact Chairman, Arambag Municipality sent the proposal (vide letter no.86/Aram dated: 25.09.2019) for **installation of ornamental grill at Verandah on each floor & Collapsible gate of SUH at Arambag Municipality** (Copy placed in the C.P. side mark as 'x'). It appears from the proposal that plan & estimate **ornamental grill for each floor of SUH** duly vetted by Executive Engineer, Hoogly Division, MED. The estimated cost for the proposal is **Rs. 323313.00 (Rupees Three lakh twenty three thousand three hundred and thirteen only)** (including cess, GST & 3% contingency). This estimated amount is required in addition to the approved project cost. The undersigned checked the estimate of this additional work and proposal for this additional work may be approved.

Now this proposal of installation of ornamental grill at Verandah on each floor of SUH & Collapsible gate of SUH may be forwarded to the competent authority for necessary approval.

If approved, fund may be released in favour of concerned ULB for the aforesaid work in two instalments i.e. 50%, 50% from the SUH component head under DAY-NULM. 1 st

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NOTE SHEET

SUDA

instalment may be released after completion of tender process and after issuance of Work Order for the aforesaid work. Utilization Certificate for this purpose may be collected from the concerned ULB in GFR 12C format and 2nd instalment will be released after receiving of UC (70%) of previous instalment.

Submitted for your kind perusal.

SP  
27.09.19

Add. Mission  
Director, NULM

We have received an estimate from MED for installation of ornamental grill at Verandah on each floor & Collapsible gate of SUH at Arambagh Municipality for ₹ 3,23,313 (₹ Three lakh Twenty Three thousand Three hundred & Thirteen) only (copy of the estimate flagged 'X' on the cp side). The estimate has been duly checked by the State Mission Manager, S&SI. The installation of ornamental grill at Verandah on each floor & Collapsible gate are essential for the safety for the inmates.

The item of grills to be put up at the Verandah of each floor and the Collapsible gate of the SUH at Arambagh Municipality was not considered in the original estimate.

It may be considered to approve the estimate. Expenditure to be charged out of NULM fund. The amount may be released in 2 equal installments. 1st installment of 50% to be released after work order is issued and 2nd installment after completion of entire work.

Chandrasekar  
25.09.19  
AMD

Director

copy 30/9/19

AMD (50)

S.D.C

Chandrasekar  
12/10/19

As approved above, now a letter of administrative & financial sanction for affixing ornamental grills & collapsible gate of SUH, at Arambagh Municipality, may be sent to the concerned ULB for information & necessary action. A draft letter is placed in the c.p. side for your kind perusal.

Add. Mission  
Director, NULM

SP  
16.10.19

C. De. SMM

Chandrasekar  
16/10/19