

Received a communication via e-mail on March 8th, 2016 {vide letter F. No. K-14015/3/2016 UPA (Vol II) UPA (FTS-14533) dated 22nd February, 2016} from National Mission Manager- Skills & Livelihoods, NULM regarding field visit on NULM in the state of West Bengal (placed CP side).

As per their tentative programme schedule following schedule has been proposed for the said visit :

i) On 14/03/2016

Time	Programme
11 A.M.	Meeting with State Mission Director and other staff of SMMU.
12 P.M.	Meeting with selected CMMU Personnel from Naihati, Midnapore and Rajpur-Sonarpur Municipalities.
Post Lunch	Visit to Skill Training Providers and Slums under KMC.

ii) On 15/03/2016

Time	Programme
10 A.M.	Visit to Skill Training Provider at North Dum Dum.
2 P.M.	Meeting with Lead District Manager (LDM), few selected Bank Managers, CMMU Personnel of Krishnanagar Municipality in the presence of Chairman and Executive Officer.
3 P.M.	Interaction with SHGs, ALF, RO and CO
4 P.M.	Visit to SUH under Krishnanagar and Nabadwip Municipalities.

iii) On 16/03/2016

Time	Programme
9 A.M.	Return to Kolkata
2 P.M.	Meeting with SMD/Secretary regarding experience sharing.

Field visit schedule as proposed above may kindly be approved. If approved, following arrangements may kindly be allowed to be made :

- 1) Hiring of two (2) vehicles for three (3) days.
- 2) Accommodation for NMMs at a hotel in the vicinity from 14th to 16th March, 2016.
- 3) Lunch arrangements for all Personnel attending the meetings on 14th and 16th.
- 4) Accompanying Personnel for the entire programme will be :-
 - i) Soma Parui Das, State Mission Manager, SMID
 - ii) Sandip Bairagi, State Mission Manager, FI & ME
 - iii) Soumen De, State Mission Manager, SUH
 - iv) Tarak Dutta, Programme Co-ordinator, SUDA

Rituparna Banerjee
SMM - HR & CB
08/03/2016

Joint Director

Proposal above regarding field visit of National Mission Manager, NULM may kindly be approved. AO and others may be requested for all logistic and infrastructural support for the visit.

All Director, SUDA
Director

Proposal for visit of NMMU as per details above may be considered.

M D
8/3/16

Proposal at pre-page regarding various programmes in connection with visit of two officials of National Mission Management Unit of MOHUA, Govt may kindly be approved.

Principal Secretary
M.A. Dutt
& Chairman, SUDA

WJ
8/3/16
has
9/3

U.O. No. SUDA: 279/16

Dated 09-03-16

Pln - 44/2016.

JBC/57

WJ/16

For smooth functioning of the three day programme some of the requisites given below may be procured:

- 1) Conveyance support may be procured from Autorider international Limited.
- 2) Two vehicles (preferably Toyota Innova) may be provided for all the three days (14 - 16 March 2016)
- 3) Two rooms may be booked for National Mission Managers for their food and lodging at Senses, base Group Pvt. Ltd., at Sec-V, Salt Lake City, Kol - 91 (Period of stay 14-16 March 2016)
- 4) Lunch arrangements for members attending the meeting on 14th and 16th of March '16 may be arranged:
Details of ^{no. of} members attending the meetings are as follows:

- (a) No. of persons attending meeting on Day 1 is 25, therefore, 25 food (Veg) packets may be procured on 14th March.
- (b) No. of persons attending meeting on Day 3 is 10, therefore, 10 Veg food packets may be procured on 16th March.

Rituparna Banerjee
SMM - HR and CB
10/3/2016

Joint
Director
(SD)

Proposed (1), (2) & (3) prepage may be approved.
As A.O, SUDA may be requested to arrange for as proposed in point no (4)

[Signature]
11/3/16

~~Director~~
Ad

[Signature]
11/3/16

Supply order in respect of point (4) above is placed to M/S New Aristocrat, 91 gas is issued from this end.

[Signature]
11/3/16

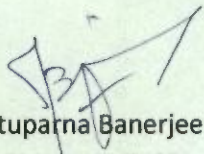
It has been experienced through several interactions with NULM ULBs that there has been an overarching need of hand holding support for MPR & MIS for different components. This concern was raised in the Review Meeting held on 05.04.2016 and it was decided that Mr. Amit Chaudhuri, State Mission Manager, MIS & ME and Mr. Ranjan Saha, DA-cum-DEO of WBSULM, SMMU may be sent to MoHUPA to undertake training on MPR & MIS. They may also utilize this opportunity to discuss the concerns raised by ULBs and SMMU regarding the inconsistencies that have been noticed and experienced and therefore try to get a probable explanation for the same. The dates 5th and 6th of May 2016 have been confirmed after a telephonic discussion with relevant personnel at the NMMU. The dates may be approved for attending the training by:

A

- i) Mr. Amit Chaudhuri, State Mission Manager, MIS & ME, WBSULM, SMMU
- ii) Mr. Ranjan Saha, DA-cum-DEO of WBSULM, SMMU.

Letter to MoHUPA may be processed for the same. Necessary arrangements may be taken up for their travel, stay and contingency.

Placed for approval and necessary action.


Rituparna Banerjee
SMM- HR & CB
20-04-16

Jr
Director
(SD)

As discussed earlier in the monthly review meeting SMM (MIS) and DA cum DEO will look after MIS may be sent to MoHUPA of Delhi for discussion on various technical issues related to MIS.

Director

Note above.

20/4/16

Proposal at A above for two days visit to Ministry of HUPA, Govt of New Delhi by newly recruited staff employees of WBSULM for orientation of MIS & ME issues may kindly be approved. It may be mentioned that Govt is repeatedly insisting for online MIS on NULM & the above orientation trip will help them to implement the online MIS at state level. If approved, the cost of PA/DA etc will be borne out of NULM fund of SUDA.

21/4/16

Director

Director

Principal Secretary
M.A. - I
& Chairman, SUDA

U. O. No. SUDA: 328/16

Dated: 21-04-16

21-4/2016

Proposal for 2 days trip on MIS for NULM may be approved. Cost of Railway fare, stay at Bonga Bhawan & cost of fooding may be borne by NULM fund, if approved.



21/4/16

SMM(HR) (CB) Based on the approval in the fore-page:
X | ① AO, SUDA may kindly be requested to arrange for stay at Banga Bhawan from 5th to 7th May 2016.

② Shri Amit Chandhri, SMM-MIS and ME, and Shri Ranjan Saha, DA-cum-DEO, may be requested to book the tickets of to-and-fro travel through an approved agency.

③ Contingency support in the form of advance for transportation and food may be allowed for SMM-MIS and ME, and DA-cum-DEO.

①, ②, and ③ are placed herein for approval.

[Signature]
SMM-HR and CB
29/4/2016

JH.
Director
(SD)

Note above in point ①, ② & ③ for attending NMMU by SMM(MIS) & DEO(MIS) may be approved.

[Signature]
29/4/16.

[Signature]
FA
AD

WS
29/4/16.

[Signature]
29/4/16

[Signature]
Director
(SUDA)

Booking as proposed under 'x' above placed for signature in-anticipation of approval

[Signature]
29/4/16

AO
L. Palli
29/4

[Signature]
29/4/16

As mentioned in the prepage, a contingency support may be allowed to Shri Amit Chandhuni, SMM-MIS and ME in the form of an advance of Rs 15,000/-.

An approval is sought in this regard.

Rituparna Banerjee
SMM-HR and CB

Off. Director
(SD)

Advance as proposed above may be allowed.

in Recd.
2/5/16

Director

FA

CA

WJ
2/5/16

US
02/05/16

Received Rs. 15000/- [Fifteen thousand only]

Amit Chandhuni
SMM - MIS & ME
04-05-16

An advance of Rs. 15000/- [Fifteen thousand] only was sanctioned in favor of me through a notesheet dated 02-05-2016 by Director, SUDA for two days visit on 5th & 6th to NMMU, Mo HUPA, GOI, New Delhi for orientation of NULM MIS and different issues. Sri Ranjan Saha, DBO accompanied with me in this visit. Necessary adjustment of the above advance amount is given herein below.

Advance taken = Rs 15000/-

Expenditure incurred = Rs. 16881/-

Details of expenditure incurred along with supporting vouchers are placed in the file. In view of above, Rs 1881/- [16881 - 15000] may kindly be reimbursed to me.

SMM-CBT

Submitted

Amit Chandhuni
SMM - MIS & ME
16-05-2016

As placed in the pre-page, the adjustment has been given by Shri Amit Chaudhuri in the CP side. The details may kindly be checked and appropriated by the accounts department of SUDA.

Placed herein for approval.

16/5/16
SMM-HR and
CB

Adjustment given by SMM (MIS) against the advance taken may be accepted and excess payment made by incumbent may be approved to disburse.

16/5/16

16/5/16

16/5/16

Joint
Director
(SD)

Director

FA

CCA

As per notes and orders at prepage and above

Adjustment-cum-Re-imburement claim submitted by Shri Amit Chaudhuri, SMM-MIS & ME (WBSULM) may kindly be seen.

On going through the available papers, it is noticed that -

01. Out of 22 (twenty two) nos. of supporting documents as mentioned in Statement of Expenditure, 01 (one) no. of document is not found.
02. Statement of Expenditure submitted in the file is an unsigned document.
03. Fooding expenses as claimed seems to be excessive. Particularly, expenditure amounting to Rs.3,074/- (Rupees Three Thousand Seventy Four) only incurred for Snacks, Cold Drinks & Dinner on 06.05.2016 evening / night seems to be abnormally high which is a gross violation to financial rules when it will have to be paid out of government money.

Submitted for consideration and necessary instruction please.

20-05-16

The notes marked 'X' at Prepage bottom may please be ~~signed~~ seen.

It is a very serious concern. Rate of exp. should not exceed meal cost/daily allowance at WBSK-II as revised from time to time. Since, the TA. has not been introduced in WBSK till date, it is advisable to allow expenses for the particular case @ Rs. 200/- each plus taxes. Rest of the exp. of Rs. 307 1/2 will be disallowed for the dinner on 06.5.16 evening.

WS
23/5/16.

What is the rate of TA/DA admissible to state govt. officials of similar pay scale?

WT
23/5/16

Daily Allowance (DA) to the employees of Govt. of WB drawing pay Rs. 16,400/- and above under ROPA 96 is Rs. 260/- per day. ~~for Calcutta, West Bengal~~ TA/DA rules were ~~not~~ issued vide no. 4730-F dt. 25.5.99. NO revision was made under ROPA-2006.

WS
23/5/16

Pl allow TA/DA rate as close to SMM, ^{others} under WBSOCM till new rate is finalised.

WT
27/5/16

for n.a. pl.

WS
30/5/16.

FA

Director

X

FA

CCA



NOTE SHEET



As per notes and orders at NSP-07, 08 and prepage

As approved by Director, SUDA at prepage, allowability of the claim submitted by Sri Chowdhury comes to Rs.13,259/- (Rupees Thirteen Thousand Two Hundred Fifty Nine) only.

Accordingly, after adjustment of aforesaid expenditure of Rs.13,259/- (Rupees Thirteen Thousand Two Hundred Fifty Nine) only against advance of Rs.15,000/- (Rupees Fifteen Thousand) only taken from this section on 04.05.2016, we may request Sri Chowdhury to refund 1,741/- (Rupees One Thousand Seven Hundred Forty One) only to square off his entire advance.

Pay order endorsed on the body of the statement of expenditure is for signature of Additional Director & Financial Adviser, SUDA please.

Additional Director
& Financial Adviser

(A)

30-05-16

*'A' above approved
SDE signed*

*WS
30/5/16*

CA

*Received Rs. 1741/- [Rupees
One thousand seven hundred forty-one
only]*

*Avir Sen
08-06-17*

Sub: Certified for Payment to AUTORIDERS INTERNATIONAL LTD. Against Bill no. KOL/2015/004207,4216,4212,4298.

From 14.03.2016 to 16.03.2016, two National Mission Managers from MoHUPA had visited on SUDA office. Two cars were hired on and from 14.03.2016 to 16.03.2016 for their travel to SUDA office, sites at Kolkata and Krishnanagar, Nabadwip field visits from AUTORIDERS INTERNANTIONAL LTD.

In this regard AUTORIDERS has submitted a bill dated 06.04.2016 an amount of Rs. 21177.00 .It should be noted that the parking charges demanded on those bills (Bill no. KOL/2015/004207,4216,4212,4208 an amount of Rs.400.00) were not paid by them. In fact parking in the said places as mentioned in the bill is inappropriate. Rest of the actual bill amount is given below

Rs.21177.00- Rs.400.00= Rs.20777.00 (Rupees Twenty thousand seven hundred seventy seven only) may be allowed.

Copy attached along with.

Placed for approval.

*Director
SUDA*

*S.P.
30.05.2016
SMM-5652*

AB

to examine & put up

*WT
8/6/16*

*S.P.
Director
(SUDA)*

*(X) | An amount of Rs. 20,777/- may be approved for payment to M/s Autoriders International Ltd.
02/9/16*

Approval wanted (X) above may be. See approved.

*WT
09/06/16*

FA

CEA

*WT
9/6/16*

*WT
09/06/16*

As per notes and orders at prepage

As approved at prepage, to release the payment in favour of "Autoriders International Ltd.", an account apyee SBI cheque as detailed below has been prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please.

Pay order endorsed on the body of the bill is for signature of Director, SUDA please.

Name of the Payee	Purpose of Payment	Amount (in Rs.)	SBI Ch. No. & Date
Autoriders International Limited	Release of payment towards giving mobility support to the National Mission Managers, MoHUPA during their official visit to West Bengal from 14.03.2016 to 16.03.2016 against Reference No.KOL/2016/00009 dated 06.04.2016.	21,177/-	835621 dated 10.06.2016

Additional Director & Financial Advisor

Cheque may be. See signed.

Director
J.S.

FA

[Signature]
10/06/16

[Signature]
10/06/16

[Signature]
10/06/16

Ministry of Housing & Urban Poverty Alleviation, Govt. of India has organized a conference on DAY-NULM to bring forth the emerging issues, lesson learnt from the implementation of the Mission in past two year, convergence strategies and suggestion to improve outreach of the scheme. The schedule is given below.

Date :- 27.06.2016

Venue :- Hall No. – 5, Vigyan Bhavan

Moulana Azad Road, New Delhi-110011.

The programme will be inaugurated by Honourable MIC, HUPA,GOI and HMIC,RD,GOI will remain present.

Maximum ten participants consisting of Mission Director (SULM), Municipal Commissioner, ATI, State Skill Dev. Mission. SMMU/CMMU, STP, RO, ALF/CLF or representative of agencies managing shelter may attend.

Secretary, MA Department has been requested to attend this conference.

In view of the above, in addition to the Secretary, MA Department following officials and the stake holders may be participating in the workshop. The list is given below.

- 1) Mission Director, WBSULM.
- 2) Representative from Technical Education & Training Department from Skill Development Mission.
- 3) Representative from ATI
- 4) Commissioner / Joint Commissioner, Kolkata Corporation or their representative.
- 5) Commissioner / Deputy Commissioner from Howrah Corporation
- 6) State Mission Manager, FI&ME.
- 7) State Mission Manager, Shelter & Infrastructure
- 8) State Mission Manager, HR & Capacity Building
- 9) Programme Co-ordinator, SUDA / Advisor, SUDA
- 10) Chairman / EO / City Manager from Krishnanagar

If approved then sl. no. 2 To 5 and sl. no. 10 may be informed accordingly to attend. Expenditure will be borne by the respective office under NULM fund.

Director

N. Seno.
15/6/16.

Note pre-page regarding One-Day National Conference on DAY-NULM to be held at New Delhi on 27/06/2016, may kindly be seen. As requested by MoHUPA, we may nominate participants from State Government, State Mission Directorate NULM, two representatives from Municipal Corporations and representative from ATI, Technical Education & Training Department from Skill Development Mission and ULB, as proposed in 'A' note sheet page-13. If approved, the participants from SUDA/WBSULM may be allowed air journey from Kolkata to Delhi & back, the cost of air journey may be borne out of NULM fund of SUDA. Cost of journey for other participants may be borne by the respective office.

- A'

If approved, the list of participants may be communicated to MoHUPA, GOI at the earliest as requested and head of other office will be communicated from this end.

WT 15/6/16
 Director, SUDA
 &
 Mission Director, WBSULM

*I have to attend HCM meet at Alipurdwar
 We agree to the proposal at
 - All above.*

16.06.16

WT 20/6/16

*Draft to intimate participants as in sl.no 2, 3, 9, 5
 & 10 may be signed if approved.*

WT 21/6/16

WT 21/6/16

Secretary, MA Deptt.
 &
 Chairman, SUDA

MAYEC

O.No. SUDA: 714/16

Date: 16-06-16

Rto- 44/2016

DIR/SUDA

JD(SD)

21/6/16

Director

JD(SD) WT 21/6/16

An advance of Rs. 20000/- (Rupees Twenty thousand only) was sanctioned in favor of me through a letter dated: _____, by Director, SUDA for National conference on DAY-NULM on 27th June to New Delhi. Necessary adjustment of the above advance amount is given below.

Advance taken — Rs. 20000/-

Expenditure incurred — Rs. 12019/-
(Rupees Twelve thousand nineteen only)

Details of expenditure incurred along with bill, vouchers are placed in the C.P. side of the file.

In view of above ^{an amount} Rs. 7981/- (Rs. 20,000 - Rs. 12,019) has ^{been} submitted to account section.

FA
SUDA

S.D.
12.07.2016
SMM/SBST

As per notes and orders above

Shri Soumen De, SMM – S & SI took an advance of Rs.20,000/- (Rupees Twenty Thousand) only from this section to meet expenditures likely to incur in connection with official tour to New Delhi during 25.06.2016 and 27.06.2016.

Now, Shri De has submitted a statement of expenditure showing total expenditure of Rs.12,019/- (Rupees Twelve Thousand Nineteen) only. On verification, it is found that –

- 01. Bills for 03 nos. of expenditures marked (*) not submitted by the incumbent, which may be excused.
- 02. Fooding expenses for 26.06.2016 comes to Rs.2,668/- (Rupees Two Thousand Six Hundred Sixty Eight) only instead of Rs.2,709/- (Rupees Two Thousand Seven Hundred Nine) only as claimed.

Accordingly, we may now adjust revised expenditure amount of Rs.11,978/- (Rupees Eleven Thousand Nine Hundred Seventy Eight) only against the aforesaid advance of Rs.20,000/- (Rupees Twenty Thousand) only, if approved and request the concerned incumbent to re-imburse Rs.8,022/- (Rupees Eight Thousand Twenty Two) only by cash to square off his advance.

If approved, pay order endorsed on the body of the SOE is for signature of Director, SUDA please.

May be approved by 13/07/16

Received Rs. 8022/-
 Rupees Eight Thousand Twenty Two only
 1.10.14
 14.09.16

13-07-16
 FA
 SUDA
 SMM/SBST

We have received a letter from MoHUPA, vide memo no. E-14013/1(28)/2013 USD FTS-10390, dated: 08.04.2016 related to Exposure visit to Cities/Towns of best practices with respect to Operation & Maintenance of Shelters.

We recently communicated with Mrs. Asha, M.S.W, Project Coordinator, Shelters, Chennai corporation regarding this visit. In telecon she requested to share the tentative date, time & Number of participants for the Chennai visit through email. We have emailed and informed the details as requested.

Verbal confirmation has been received & confirmation in writing in this regard will be received shortly.

① In view of above a team of WBSULM may visit the shelters of Chennai to know the best practices in respect of Operation & Maintenance of shelters. Visit may be conducted to Chennai from 3rd to 5th of August, 2016 as per confirmation from Chennai Corporation

The team may consist of 4 representatives from SUDA. The list is given below.

1. Mr. Soumen De, State Mission Manager- S & S I
- 2) Mrs. Soma Parui Das, State Mission Manager- SMID
- 3) Mr. Gautam Pal, Technical Advisor, SUDA
- 4) Mr. B. Das, TA, SUDA

With 1 representative from MED, 1 representative from both Kolkata Municipal Corporation & Howrah Municipal Corporation & 2 representatives (Chairman or Elective representative of ULB & One City Mission Manager) from 7 different ULBs (List given below).

- 1) Krishnanagar Municipality
- 2) Nabadwip Municipality
- 3) Haldia Municipality
- 4) Coochbehar Municipality
- 5) Jalpaiguri Municipality
- 6) Asansol Municipal Corporation
- 7) Durgapur Municipal Corporation

② Air journey may be arranged for State officials visiting. Travel to and fro Kolkata to Chennai may be arranged by ULBs. Only accommodation and local travel may be facilitated by Chennai Corporation

③ An amount Rs. 2500.00 (Rs. 1500 for accommodation, Rs. 500 for food and Rs. 500 for traveling) may be considered for each member per day.

Therefore this proposal may be forwarded to Secretary M.A. Department for approval.

Submitted

JD(SD)
SUDA

S.P.
21.08
5

Proposed prepage regarding Shelter visit at Chennai an exposure visit to NULM best practices may be pursued.

As per proposal

A

- ① A team containing 22 members from SMOU & CMMU will visit from 3rd to 5th August.
- ② Total expenditure as estimated for food lodging and local transportation will be $\text{Rs } 2500 \times 22 \times 3 = 1.65 \text{ lakh}$ excluding to & fro journey from Kolkata to Chennai.

Proposed prepage at point no ①, ② & ③

may be approved.

21/7/16

Director

Proposal above regarding exposure visit of a team of State & CC level dignitaries/officials (details at 'x' & 'y') pre-page along with mode of journey and cost involved therein as summarised at 'A' above may be approved.

If approved, further necessary communication will be made from this end and cost of visit will be borne out of NULM fund of State/UCS.

21/7/16

Secretary
M.A. & Chairman, SDA

V/O no - 492/16

dt. 21-07-16

Rw 24/2016

H/MIC

A. K. Saha

21/7/16
SMM (SES)

May kindly approve the proposal.

21.07.16

25/7/16

From Prepage:

Secy, MA Dept. verbally instructed me not to give advance from cash of SUDA.

Hence, this file may pl. be sent to Secy, MA Dept. for necessary approval in this case.

Director

WS
29/07/16

Discussed with Secretary MA Dept.
Pl advance as a special case.

FA

WS
4/8/16

As per notes and orders above

A self cheque bearing no. 835641 dt 01-08-16 for Rs. 35000/- [Rupees Thirty-five thousand only] is prepared to enable this section to give advance as approved and placed here with for signature of Director, SUDA & Secy, MA Dept. please.

WS
01/08/16

Addl. Dir
PA, SUDA
Director
S.S.

l.l
01-08-16

WS
4/8/16

WS
11/8/16

FA

As per the approval now a draft letter for information to the ULBs regarding this exposure visit, is put up for your kind approval with signature.

JD/AD
SUDA

Draft may pl. be signed.

SP
26/07/16

Director

N. Law
28/7/16

39(37)

WT
28/7/16

Received Rs. 25000/- [TR 4000/-] Kindly -
five thousand only] Soumen De
02-08-16
SMM-S&SL, WBSULM.

Soma Parui Das
02-08-16
SMM-S&SL, WBSULM

We have received confirmation for Chennai exposure visit from 6 (six) different ULBs & MED and the same has been communicated to Chennai Corporation. Total 16 participants will go to Chennai for exposure visit. It has been approved by the authority that the expenditure for food, lodging and local conveyance for each participant is Rs. 2500.00 per day. In this regard total expenditure of the exposure visit may be around Rs. 2500 x 3 x 16= 1.20 Lakh. Therefore, an advance amount of Rs.35,000/- may be allowed out of the total amount of Rs. 1, 20,000/-. Rest of the amount required may be transferred either electronically or through any other mode of payment as per the requirement of Chennai Corporation. In this connection, we had a verbal communication with the concerned personnel of Chennai Corporation and they will inform us shortly about mode of payment for the entire expenses related to accommodation and local conveyance.

A/ The advance amount may kindly be split and given to Shri Soumen De, (Rs. 20,000/-) and Smt. Soma Parui Das (Rs. 15,000/-) at the earliest.

Placed for approval.

JD(CSD)
SUDA

Proposal above for advance of fund for Chennai visit of SULM team may be approved. A - allowed - 11 advance
29/07/16
WT 29/7/16

Director

FA

SP
29/07/16

" 29/07/16

WT 29/7/16

The room tariff has been provided by the Chennai Corporation also the mode of travel including food for all 15 participants. Therefore approximately Rs. 2500 per participants per day is a tentative budget provided by the same Department. The entire amount comes around Rs. 1,15,000/- approximately. Most importantly they have confirmed that the mode of payment will be only in cash. Therefore Advance amount may be given at the undersigned's end accordingly & money may be e-transferred after submission of the bill to the undersigned's ^{SBI} Bank A/c - 30448198769, placed for approval. (copy attached)

Director
SUDA

FA

Soumen De
02.08.2016

Copy of Bills received vide e-mail from Thulasi Bork, Chennai are as under

WT
28/8

Bill No. 3571	Rs. 19440/-	} Fooding
" " 3570	Rs. 3240/-	
" " 099	Rs. 36,000/-	— Lodging
Total Rs. 58,680/-		

Hence, as approved by Director above, Rs. 58,680/- may be transferred to Bank A/c of Sri. Soumen De, SMM, SULM, as advance for the purpose, which has to be adjusted on production submission of actual bills within 7 days of completion of term. Same procedure will be followed in case of other advance given to Sri. Soumen De & Smt. Some ~~at~~ Parul Das, SMM, SULM.

CCA.

WS
03/08/16.

As per notes and orders at NSP-19 and prepage

As approved at prepage, to place the advance of Rs.58,680/- (Rupees Fifty Eight Thousand Six Hundred Eighty) only in favour of Shri Soumen De, State Mission Manager, Shelters & Social Infrastructures, NULM, a transfer advice is prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please for onward transmission to State Bank of India, Salt Lake Sec-I branch for electronic transfer of funds.

Additional Director & Financial Adviser

Director
J.S.

03/08/16

Transfer Advice may be re-signed

03/08/16

WT 3/8/16

WT

As per prepage-19, an amount Rs. 35,000/- has been given in favour of Mr. SOUMEN DEB Mrs. SOMA PARVI DAS, on 02.08.16. The details expenditure with bill, vouchers are put on the C.P. side. Adjustment for this expenditure in Annexure-1, is attached along with. Also an amount Rs. 58,680/- was sanctioned & received by Mr. SOUMEN DE. The details expenditure for this amount is also submitted along with bill/vouchers.

In view of above an amount ~~Rs. 13737.00~~ ^{Rs. 12031.00} is submitted for adjustment. SB

Placed for your kind perusal

Director SUDA

CCA
WT 16/08/16

SB 09.08.2016

WT 11/8/16

As per notes and orders at NSP-19 & prepage

As approved by Director, SUDA at prepage, expenditure amounting to Rs.58,680/- (Rupees Fifty Eight Thousand Six Hundred Eighty) only may be adjusted entirely against advance of Rs.58,680/- (Rupees Fifty Eight Thousand Six Hundred Eighty) only dated 05.08.2016.

x

Pay order endorsed on the body of the bills are for signatures of Director, SUDA / Additional Director & Financial Adviser, SUDA please.

02. As approved by Director, SUDA at prepage, expenditure amounting to Rs.22,969/- (Rupees Twenty Two Thousand Nine Hundred Sixty Nine) only may be adjusted against advance of Rs.35,000/- (Rupees Thirty Five Thousand) only dated 02.08.2016 and request him to refund Rs.12,031/- (Rupees Twelve Thousand Thirty One) only to square off his entire advance.

y

Pay order endorsed on the body of the bills are for signatures of Director, SUDA / Additional Director & Financial Adviser, SUDA please.

However, it is pertinent to mention here that casual hiring of an AC SUV at a cost of Rs.1,700/- (Rupees One Thousand Seven Hundred) for performing only 25 kilometres of journey in 1.15 hour by our own office personnel is not a justifiable expenditure especially when it has to re-imbursed out of Government exchequer.

A

Additional Director & Financial Adviser

Req-A' above, every officer may see advises to use economical vehicles on loan as per financial norms. However this exp. for the current loan may be passed as an exceptional case, as the exp. has already been incurred. Expected not be recur in future by the incumbent.

17-08-16

Director -

Apart from above, x & y may be approved against the advance for Adj.

FR

17/08/16

17/8/16

সুডা

SUDA

A letter has been received from MottUPA regarding visit of National Mission Manager, Dr Savita Jain, on 22nd Nov' 16. She will interact with the State officials to review the progress of Innovative and Special Project in West Bengal being implemented by IICP.

This proposal and letter is placed herein for your kind perusal and if allowed then the following necessary actions may be taken:

- i) Accommodation arrangement for the officer.
- ii) Car hiring for pick up from airport, day-long travel and drop off at airport.
- iii) Arranging and facilitating field visit at IICP's office.

May kindly be seen and for further perusal and necessary actions.

[Signature]
17/11/16.

~~JD~~

Regarding visit of National Mission Manager to review Innovative & Special Project.

Proposal at (i) & (ii) above may be approved. Regarding field visit as mentioned in point (iii) suitable decision may kindly be taken.

~~Director~~
[Signature]

Pl discuss with *[Signature]* 18/11/16.

We have received a letter from MoHUPA vide letter number F.No. K-14012/5/2016-UPA (FTS-15253) dated 01//02/2017 relating to the visit of National Mission Managers- DAY-NULM in our state on 15th to 17th February, 2017. It is stated in the said letter that, the National Mission Managers will interact with the state officials on different issues, mentioned below;

1. The progress and monitoring the Project sanctioned under I3SP by IICP, Kolkata.
2. Handholding support on SUH.
3. Orientation on revised operational guidelines.
4. Visit to empanelled institutes under CB&T

The Proposal is submitted for you kind perusal.

Sandip Bairagi
Sandip Bairagi
SMM (FI & ME)

Two National Mission Manager, NULM, from MoHUPA, GOI planned to visit West Bengal on intimation received from Deputy Secretary UPA-II.
Purpose of visit stated in point - 2, CP & L (Flag - X).

Decision in this respect may kindly be given.

Sandip Bairagi
6/2/17

Sandip Bairagi
6/2/17

Secretary
UDMA Deptt
Chairman SUDA

Meeting at SUDA only
can be held. No field
visit.

07-02-2017

U.O. No. SUDA: 105/17

Dated: 07-01-17

Rtr 44/2016

Sandip Bairagi
SUDA

Sandip Bairagi
SUDA

SMM (HR)

সুডা

SUDA

A letter has been received from MottuPA regarding a 'one day workshop of DAY-NULM State Officials' to be held on 26.04.2017 at Niman Bhavan, New Delhi.

It has been requested in the letter to nominate State official/s of JMMU to participate in the aforesaid workshop.

The letter and the detailed agenda of the workshop is put up in the CP side for your kind perusal and necessary action.

13/04/2017

~~It. Director
SUDA~~

With reference to the note above and communication from Under Secretary, Ministry of Housing and Urban Quality Alteration, GOI (Dropped in 'X') necessary direction may be accorded.

17/4/17

~~Director
SUDA~~

State Mission Manager SN&ID may be allowed to attend.

18/4/17

~~Secretary
UDMA Deptt.~~

18.04

~~Dir
SUDA~~

~~JD (SD)~~

~~SMU ARB~~

~~JD (SD)~~

As per the approval received, the Officer attending the workshop may kindly be allowed for to and fro air journey and stay at Banga Bhavan, New Delhi for the period 25th April 2017 - 27th April 2017. Advance amount of Rs. 15,000/- may kindly be released in her favour.

Note from page

Note placed vide Pg no 25 marked as 'X'
may be approved (including feeding-lodging & vehicle at
Delhi).

20/4/17

[Signature]
20/4/17

Director
SVDA

JD (SD)

AO

F.O.

(21/4/17)

21/4/17

CCA

21.04.17

Received Rs. (10,000/-)
ten thousand rupees
S.P. Dm.
24.4.17

NOTE SHEET



Two letters have been received by this office vide memo nos:

K-12018 (11)/1/2017-UPA II Section, Dated: 27.04.2017 : regarding visit of Committee constituted as per the directions of Hon'ble Supreme Court of India vide order dated 11.11.2016 relating to rights to shelter of homeless persons in urban areas,

K-12018 (11)/1/2-17-UPA (FTS -16910) : regarding visit of National Mission Manager, NULM Shri Rakesh Ranjan Barik to accompany the Committee during the visit.

As per the letter and verbal communication with Shri Barik, it has been learnt that the Committee members will be visiting the state to review the status of the shelters available in the state under DAY-NULM and other line departments. In addition to this, the JS (UPA) will also be reviewing the overall progress of the DAY-NULM in the State.

The Committee members will be reaching the state of West Bengal on 3rd May 2017 morning tentatively but Shri Barik will arrive on 2nd May evening to facilitate the process of the visit.

The Committee members also plan to visit few shelters post progress related review meeting.

In reference to the above following are proposed for smooth facilitation of the visit programme:

1. A letter may be sent to Women and Child Development and Social Welfare Department to identify shelters where the Committee may plan their visit.
2. Accommodation and allied arrangements may be arranged for 4 members of the committee preferably at ITC, SONAR BANGLA.
3. In this connection, it is important to mention that Shri Rakesh Ranjan Barik will be arriving on 02.05.2017 by evening flight. And rest of the three members will be arriving on 03.05.2017 by morning 10:25 am. Therefore, two cars may be hired on 02.05.2017 for pick up and drop of Mr Barik on 04.05.2017 and urgent despatch of letters by WBSULM, SUDA to different line departments. In addition to the two cars above, three cars may be hired for the rest of the three Committee members on 03.05.2017 for pick up from airport, visit to meeting venue, shelters and allied and drop at airport on 04.05.2017.
4. The venue of the meeting will be at Nagarayan, Conference Room, 5th Floor and tentative time of the meeting being 12:30 pm.
5. Three Officers, namely Shri Sandip Bairagi (to accompany Chairman of the Committee, ^{Justice} Shri Kailash Gambhir), Smt Soma Parui Das (to accompany Retd. Justice Neeraj Kumar Gupta, Member Secretary of the Committee), and Shri Amit Chaudhuri (to accompany Shri Sanjay Gupta, IAS, Joint Secretary, UPA-I) will be delegated to liaison with the Committee members.
6. 40 Tiffin packets with bottled water may be arranged from Bhikharam Chandmal for the meeting scheduled to be held at Nagarayan office at 12:30 pm on 03.05.2017.
7. An advance amount of Rs 5000 may be provided to Shri Sandip Bairagi for buying of flower bouquet, folder and kits for the committee members and for contingency.

Submitted herein for kind perusal and necessary action.

Rituparna Banerjee
SMM-HR & CBT

&
TEAM LEADER, SMMU

28/04/2017

Joint
Director
SUDA

In view of the note above
point no 4 to 7 may be approved and
to, SUDA may be directed to arrange
P.T.O

accordingly specially in respect of vehicle and refresherment and advance payment of Rs. 5000/-

du
28/4/17

[Signature]
28/4/17

Director
Su
[Signature]

A.O.
Sec
02/5/17

F.O.
[Signature]

Pl. arrange advance of Rs 5000/-
as approved above
[Signature]
2/5/17

As Sandip Bairagi is absent today and
Considering the urgency the advance may
be made of Ritaparna Banerjee
and necessary approval may be made
by Director's letter on *[Signature]*
2/5/17

CCA

Pl. ~~pl~~ give Rs 5,000/- as advance to
Ritaparna Banerjee.

[Signature]
02.05.17

Received Rs 5000/- as advance.

[Signature]
02.05.2017.

As discussed and directed by Director, WDA, draft letters have been prepared to inform line departments to participate in the meeting of the Supreme Court formed Committee.

Letters placed in the CP side for kind perusal and signature.

02/05/2017

2/5/17

Director,
WDA.

Secretary
WDA Dept

N.S.P '27 may please be seen.

Regarding visit of committee constituted as per the direction Hon'ble Supreme Court of India, relating to rights to shelter of homeless person in urban areas, Shri Rakesh Ranjan Barik came to Kolkata on 02.5.2017 and stayed at 'The Stadel' a unit of Samcon Resort and Hotel Pvt Ltd.

Accordingly, they have submitted a bill bearing No. Nil dt. 05-5-2017 amounting to Rs. 11,244/- (Eleven thousand two hundred forty four) towards the cost of room charge food & service charge etc. The bill is placed for consideration and pass for payment.

A/O

2/5/17

K.P.O

NOTE SHEET

SUDA

The bill amounting to Rs 11,244/- may be approved for payment ifo M/S 'The Stadel' towards the cost of room charges/food charges etc. for staying of Mr Rakesh Ranjan Barik covering the visit of Committee member as per direction of Supreme Court.

22/5/17

may be approved.

22/05/17

22/6/17

21.06.17

Add Director (SUDA)

Director

FO

CCO

As per notes and orders at prepage

As approved by Director, SUDA at prepage, to release the payment in favour of "Samcon Resort & Hotel Pvt. Ltd.", 01 (One) no. of Transfer Advice from SBI as detailed below has been prepared and placed herewith for signature of Additional Director & F.A., SUDA and Finance Officer, SUDA please.

Pay order endorsed on the body of the bill is for signature of Additional Director & F.A., SUDA please.

Sl. No.	Name of the Payee	Purpose of payment	Amount (in Rs.)
01.	Samcon Resort & Hotel Pvt. Ltd.	Release of payment towards the cost of room, food & service charges of Shri Rakesh Ranjan Barik who stayed at the Stadel, a unit of Samcon Resort & Hotel Pvt. Ltd. in connection with the visit of the Committee constituted under the directions of the Hon'ble Supreme Court of India relating to rights to Shelter of Homeless persons in urban area vide bill no. NIL, dated 05.05.2017 against this office order no.SUDA-44/2016/203, dated 29.04.2017.	11,244/-
(Rupees Eleven Thousand Two Hundred Forty Four only)			

Finance Officer, SUDA
AND
Addl.Dir. & F.A., SUDA

S. B. B. B.
27/06/17

Signed.

Barik 28.06.17

Signed.
Barik
29.6.17

On behalf of SUDA, three rooms, Standard Single occupancy, were booked for Justice Kailash Gambhir, Mr. Neeraj Gupta, and Mr. Sanjay Kumar who came to Kolkata to inspect the work of NULM, in 'Swissotel Kolkata' and therefore a bill is submitted by Swissotel Kolkata, amounting to Rs. 63,961/- which is kept in the file for kind perusal and pass for payment.

~~Att. Dir. Pl.~~

~~सूडा~~

may be approved.

07/07/12
 12/07/12

~~Director~~
~~Add. Director.~~

~~Fo~~

~~CCA~~

Rev 13.07.12

As per notes and orders at prepage

As approved by Director, SUDA at prepage , to release the payment in favour of “BAHDL Hospitality. Limited”, 01 (One) no. of Transfer Advice from SBI as detailed below has been prepared and placed herewith for signature of Additional Director & F.A., SUDA and Finance Officer, SUDA please.

Pay order endorsed on the body of the bill is for signature of Additional Director & F.A., SUDA please.

Sl. No.	Name of the Payee	Purpose of Payment	Amount (in Rs.)
01.	BAHDL Hospitality Limited	Release of payment towards the cost of room, food & service charges of Justice Kailash Gambhir , Former Judge of Delhi High Court, Mr. Neeraj Kumar Gupta , Retired District Judge & Mr. Sanjay Kumar , IAS, J.S. Minst. of Housin.UPA, Govt. of India who stayed at the Swissotel Kolkata, a unit of BAHDL Hospitality Limited in connection with the inspection for the work of NULM on 03.05.2017 vide bill no. BAH-001 dated 09.05.2017 against this office order no.NIL, but it has been booked by Dir.-Mail.	63,961/-
(Rupees Sixty Three Thousand Nine Hundred Sixty One only)			

Finance Officer, SUDA
AND
Addl.Dir. & F.A., SUDA

J. Bag
14/07/17

Signed.

Ravi 17.07.17

Bonus
17.7.17

NOTE SHEET

SUDA

A letter has been received by our office vide memo no: F.No.K-12011(11)/29/2017-UPA-III (EFS-3146172), Dated: 10.11.2017 from the Ministry of Housing and Urban Affairs (MoHUA) regarding **conducting of Mid-Term Evaluation of Day-NULM by Quality Council of India (QCI)** in few selected cities across India.

1. In our state they will be carrying out the Mid-Term evaluation in the following cities:

- i. Kolkata Municipal Corporation
- ii. Howrah Municipal Corporation
- iii. Hooghly Chinsurah Municipality
- iv. Durgapur Municipal Corporation
- v. Asansol Municipal Corporation
- vi. Siliguri Municipal Corporation

2. The representatives of QCI will be visiting the above mentioned cities to evaluate the following Components Employment Through Skill Training and Placement, Self Employment Programme-Individual and Group, Social Mobilization and Institution Development and Shelter for Urban Homeless. **The type of data they require for the Mid-Term Evaluation is provided in the CP side flagged as 'X'.**

3. They are intending to conduct the Mid-Term Evaluation process between November 2017 and February 2018 and are eager to initiate the process at the earliest and would also like to work on weekends at the City level.

The letter from MoHUA, QCI and the details of data type are provided in the CP side for your kind perusal and necessary action.

If approved, then we may communicate the same to the cities mentioned in (1) to extend necessary support to facilitate the Mid-Term Evaluation process.

Submitted herein.

Rituparna Banerjee

State Mission Manager- HR&CB
WBSULM

may be approved

14/11/17

Addition Director,
SUDA

Director

NOTE SHEET



'X' prepage may be perused.

If considered and approved next course of action i.e. Communication to the Cities may be made to extend necessary support to facilitate mid term evaluation process.

Submitted.

Secretary
UDMA Deptt.

S. Chauri
15/11/17.

J.O. No. SUDA: 609/17

Dated: 15-11-17

Pl: 94/2016

~~Discussed~~

Pl. discuss early

15.11.2017

Dir SUDA

Discussed.

S. Chauri
15/11/17

S. Chauri

Let us discuss with the Director.

Shamir
06/12/2017

R. Srinivasan
Manager SMMU

As per the discussion with Director, SUDA, submitting in the PUD The Questionnaire and the VEs where BCI (Quality Council of India) will conduct Mid-Term Evaluation with a probable start date of 20.12.2017 onwards in the following VEs:

- ① Kolkata uc
- ② Howrah uc
- ③ Hooghly Chinswal

from prepage

- ④ Durgapur MC
- ⑤ Bihini MC
- ⑥ Asansol MC.

Submitted for kind perusal and necessary action.

[Signature]
5/12/17

We may await the questionnaire from QCP and after receipt thereof we may bring the matter to the notice of Secy US & MA Dept

[Signature]
07/12/17

[Signature]
07/12/17

~~Director~~

~~S. Chakri~~
5

[Signature]
08/12/17

~~Ritupama~~
~~Manager S.M.U.~~

Questionnaire has already been submitted in the PVD marked as 'A'.

May kindly be perused.

[Signature]
11/12/17

I have gone through the questionnaire. It seems to be informative but innocuous in respect of any aspect of sensitivity. We may give a go ahead signal

[Signature]
12/12/17

~~Director~~

~~S. Chakri,~~
~~Additional~~
~~Director,~~
~~SUTA~~

Ministry of Housing and Urban Affairs has requested the state that a mid-term evaluation will be made through quality Council of India (QCI). For conducting the study/survey, representatives from QCI will visit selected cities

In reference to such information, QCI requested SUDA that they want to conduct a study and desires to visit the following cities:

1. Kolkata Municipal Corporation
2. Howrah Municipal Corporation
3. Hooghly Chinsurah Municipality
4. Durgapur Municipal Corporation
5. Asansol Municipal Corporation
6. Siliguri Municipal Corporation

QCI has also sent a questionnaire relating to such survey is placed at flag 'A'.

If considered ~~that~~ QCI will conduct this survey and approval is given for that, we may communicate to the above stated cities to extend necessary support to facilitate mid-term evaluation process.

Submitted for Consideration.

Secretary
UDMA Deptt.

See
18/12/17

U. O. No. SUDA: 661/17

Dated: 18.12.17

Fb-44/2016

What are the views of Dir SUDA and whether format is in agreement with guidelines of NULM should be clearly stated.

Also whether approval of State Level Committee under CS is required.

18.12.17

Dir SUDA
Additional
Director (S. Chaki)

Shami
18/12/17

Manager
HR & CB, SMMU

1. The mid-term evaluation conforms the guideline of NULM as stated in the Mission Document para 14.3 :

The monitoring activities will include, but not be limited to, third party evaluation, impact evaluation studies and social audit, etc. The evaluation of the mission will be undertaken during the course of its implementation to effect mid-term corrections and align the scheme on the achievement of its key objectives. (Flagged as 'X')

The format as provided by QCI is objective and innocuous in nature and is in accordance with the Components of the Mission.

2. As stated in the Mission Guidelines, the NULM administration and Mission Structure will have a two tier structure:

- a. **Governing Council chaired by the Chief Minister of the State** (Member Convenor, Secretary/Principal Secretary in charge of NULM)
- b. An **Executive Committee chaired by the Chief Secretary of the State** (Member Convenor, Mission Director, NULM). (Flagged as 'Y' in PUD)
- c. In addition to the above, there is a **State Level Monitoring Committee chaired by Principal Secretary/Secretary of UD&MA Department** (Member Convenor, Joint Director/Additional Director, SUDA) formed vide Notification No: 730.MA/P/C-10/3S-30/2013, Dated: 14.10.2015 to review the implementation on NULM on regular basis and to mitigate the problems arising during the implementation of the Mission. (Flagged as 'Z' in PUD)

Note above may kindly be perused and decision may kindly be taken accordingly.

S. Chakri,
Additional
Director,
SUDA

19/12/17
MANAGER, HR & CB
SUDA

In pursuance of the kind observations of Secretary, UD & MA Department in n.s.p. 37 the above replies have been furnished.

Para 14.3 of the Mission Document may kindly be referred to. The Questionnaire (Flag A) seems to be within the ambit of the guideline and also objective in nature.

Regarding Question (2), it is opined that out of the 03 (three) Committees mentioned at 2(a), 2(b) & 2(c) above the approval by the SLMC formed vide the notification no 730/MA/P/C-10/3S-30/2013 dtd 14/10/2015 of the UD & MA Dept. (Flag Z) may be deemed fit in this regard.

Shani
19/12/2017

Director,
SUDA

सूडा

NOTE SHEET

SUDA

The reply to the queries at Nsp-37.

From the guidelines (placed at "X") it is seen that in the monitoring activities include third party evaluation, impact evaluation studies social audit etc. This evaluation will be undertaken during the course of its implementation to effect mid term corrections.

Ministry of Housing and urban Affairs has requested the state that a mid-term evaluation will be made through Quality Council of India. (placed at "A₁"). The questionnaire sent by QCI is objective.

A notification issued by Deptt. of Municipal Affairs is placed at Flag "Z" where it is stated that day to day monitoring of NULM implementation on regular basis. This state level Monitoring Committee will act to keep the state in tune with the approach of Govt. of India.

Principal Secretary/Secretary of MAUD Deptt. is the chairman of the Committee. This issue can be placed before the Committee.

In the meantime QCI wants to visit 6 (six) Corporations/Municipality from 20.12.17. In view of urgency, their proposal may be considered and a post facto approval of the Committee may be taken.

Submitted.

[Signature]
19/12/17

Secretary
UDMA Deptt.
664

U.O.No.SUDA:
Dated: 19, 12, 2017

[Signature]
JS(CSD)

P. disauss

[Signature]
19.12.17

From the pre-page note, it is understood that Joint Secretary and Mission Director (DAY-NULM), Government of India has sent a letter dated 30.11.17 regarding mid-term evaluation of NULM projects by Quality Council of India (QCI). Six (6) cities have been selected for the study which are as follows:

1. Kolkata, 2. Howrah, 3. Hooghly, 4. Durgapur, 5. Siliguri and 6. Asansol.

The questionnaire sent by Government of India mainly covers various issues related to

1. Social Mobilization and Institutional Development, 2. Self-Employment Program, 3. Training & Placement, 4. Shelter for Urban Homeless and 5. Issues related to Street Vendors.

In view of above,

1. Director, SUDA and State Mission Director, NULM may first of all arrange to scrutinize the internal audit reports and other related information which will be required for the above noted survey by QCI and
2. Subsequently, necessary permission may be given to QCI to conduct survey in respect of above noted six ULBs.

~~Secretary~~

[Signature]
26/11/17

[Signature]
26.12.17

[Signature]

May kindly see

[Signature]
27/11/17

~~Director
CUDA~~

~~DD~~ reviewed the proposals at "X" above.

a) Firstly submit the scrutinized internal audit reports & other related information to QCI by 29/11/17.

SMM
(MIS 2ME)
&
FDM

NOTE SHEET



Proposal ^vX^a may be approved
2 Draft may kindly be
signed.

16/11/18

~~Asst. Dir. MBLM
IS (SD)~~

Proposal made in the page no. 42 may be
approved. If approved Draft II may be
signed.

3/11/18

3/11/18

~~Director
SUDA~~

Resolutions of the meeting held in
connection with the visit of GCI
are placed in the CP side for
kind perusal and approval.
If approved, the same may be
circulated to ULBs as soon as possible
so that we may process the approval
letter for GCI at the earliest.

Placed herein.

~~A. Leha
Deputy Director
SUDA~~

16/10/2018

may be signed

~~A. TS (SD)
Director
SUDA~~

16/11/18

16/11/18

From the pre-page note, it is understood that Joint Secretary and Mission Director (DAY-NULM), Government of India has sent a letter dated 30.11.17 regarding mid-term evaluation of NULM projects by Quality Council of India (QCI). Six (6) cities have been selected for the study which are as follows:

1. Kolkata, 2. Howrah, 3. Hooghly, 4. Durgapur, 5. Siliguri and 6. Asansol.

The questionnaire sent by Government of India mainly covers various issues related to

1. Social Mobilization and Institutional Development, 2. Self-Employment Program, 3. Training & Placement, 4. Shelter for Urban Homeless and 5. Issues related to Street Vendors.

In view of above,

1. Director, SUDA and State Mission Director, NULM may first of all arrange to scrutinize the internal audit reports and other related information which will be required for the above noted survey by QCI and
2. Subsequently, necessary permission may be given to QCI to conduct survey in respect of above noted six ULBs.

~~Secretary~~

[Signature]
26/11/17

[Signature]
26.12.17

[Signature]

May kindly see

[Signature]
27/11/17

~~Director
SUDA~~

~~DD~~ reviewed the proposals at 'x' above.

- a) Firstly submit the scrutinized internal audit reports & other related information to QCI by 29/11/17.

[Handwritten notes]
SUDAM
MIS 2ME
&
FDM 12

Following documents are enclosed herewith.

1. Audit Report for FY 2014-15 (A5)
2. Audit Report for FY 2015-16 (A4)
3. Audit Report for FY 2016-17 (A3)
4. Provisional UC for FY 2017-18 (A1)
5. Financial Summary from Inception under DAY-NULM for West Bengal (A2)
6. City Wise Details of the achievement of KolkataMC, HowrahMC, DurgapurMC, AsansolMC, HooghlyChinsurah (A6 to A10)

Followings are the observations based on the Physical achievement data review.

1. **Very less data available for FY 2014-15 and FY 2015-16.** MPRs of these financial year doesn't match with the entry made in MIS portal (Except Hooghly Chinsurah).
2. **MIS data entry :** Except Hooghly Chinsurah , all of the municipal corporations made SMID group members **data entry less than 50%**. (They are given target to complete the same before 7th Jan,2018)
3. **During data entry, Community, Urban poor is not marked properly.** The report from MIS appears insufficient to portray the actual percentage.
4. Very Poor placement data entry for all these ULBs.

The above information placed for your perusal.

Amit Chaudhuri
 Amit Chaudhuri 29/12/2017
 SMM-MIS&ME

SMM (14/2017)



21/12/17

We may arrange a meeting with the ULBs where DCI intends to visit. The date of the meeting as discussed with our team and finalized is 04.01.2018 from 11:30 am to 2:30 pm to be conducted at ILHS Conference Hall since WDA Conference Hall is unavailable as a parallel programme is running on and from 29.12.2017 to 10.01.2018 (tentatively). Draft letters placed herein for approval and kind signature.

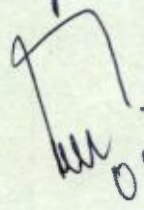
A. Saha
 Deputy Director

02/01/2018

NOTE SHEET

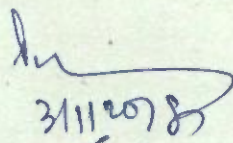
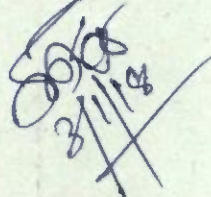
SUDA

Proposal 'X' may be approved
2 Draft may kindly be
signed.


16/11/18

Adj. Dir. MBLM
TS(SD)

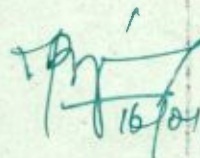
Proposal made in the page no. 42 may be
approved. If approved Draft II may be
signed.


31/11/18

31/11/18

~~Director
SUDA~~

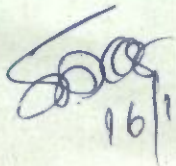
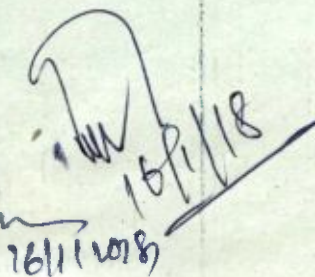
Resolutions of the meeting held in
connection with the visit of BCI
are placed in the CP side for
kind perusal and approval.
If approved, the same may be
circulated to ULBs as soon as possible
so that we may process the approval
letter for BCI at the earliest.

Placed herein.


16/11/2018

may be signed

~~A. Leha
Deputy Director
SUDA~~


16/11/18

16/11/18

TS(SD)
~~Director
SUDA~~

Subject: Visit of Internal Audit Team for a period of 19/03/2018 to 23/03/2018

We have received a letter from MoHUA vide letter no. 25022 /Pr.AO/IAW/HQ/Annual Plan / 2017-18 / 1130-36 dated 14/03/2018 relating to the Internal Audit Programme of DAY- NULM Scheme. In this letter it is mentioned that the audit team will come to our office on 19/03/2018 and the process will continue to 23/03/2018. The Name of the team members of the audit team are as follows;

1. Shri Dinesh Kumar. Sr. A.O
2. Shri D. Chatterjee, PAO(EZ),Kolkata
3. Shri ravinder Singh, A.A.O

Here it is also mentioned that, during the said time the internal Audit team will cover the period 2014-15 & 2016-17. During the period of Internal Audit the team may visit 2 to 3 district of our state.

In the letter it has been requested to provide the records / information pertaining to DAY-NULM scheme for the FY 2014-15, 2015-16, 2016-17 and 2017-18 (As on 28/02/2018) as mentioned below;

1. Details of State matching Share Contributed by the State Government As per the norms of Ministry of Finance.
2. State of Component –wise and year wise fund apportioned by the state Government on each component of DAY-NULM.
3. Year wise flow of DAY-NULM fund from State to the implementing agencies and utilization of funds made thereon w.r.t operational guidelines on each components of the Mission with special focus on Scheme of Shelters for Urban Homeless Component.
4. Year Wise expenditure incurred on each component of DAY-NULM.
5. Year wise details of expenditure incurred by the implementing agencies w.r.t sub components viz. Construction / refurbishment of shelter under DAY-NULM including whether these are under construction or operational.
6. The Capacity of each DAY- NULM shelters and facilities provided as per the norms of DAY-NULM.

The proposal is submitted for your kind approval and further instructions may kindly be solicited.

Dy. Director,
SUDA

Sandip Bairagi
SMM (FI&ME)

The info above along with letter received from MOHUA in ctw the Internal Audit Programme may kindly be perused.

Next page ...

After telephonic discussion held with Shri Ravinder Singh, AAO on 14/3/18 & 15/3/18, the said ^{Chudra} team will probably reach of Netaji Subhas Bose - International Airport, Dum Dum, Kolkata on 19/03/18 ^(19/3/18) at about 9.00 pm.

A { 1. Shri Amit choudhury, SMM, M152MB will make liaison with them & receive them from ~~the~~ Airport - and make liaison with them till they depart.

B { 2. Shri Sandip Bairagi, SMM, P92MB will keep close contact with the account section of SUDA along with FAF FO SUD-X, will act as nodal persons to take up with them of IAP till now.


C { 3. A/c Section SUDA may be ~~request~~ requested to make papers in Apple-pic order of the FY 2014-15, 2015-16, 2016-17 & 2017-2018 (as on 28/02/2018) and submit before them as & when asked. (Type of ^{papers} required papers is enclosed in bag "Z")

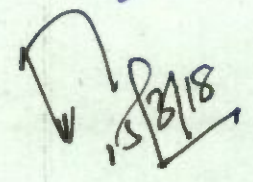
"D"


4. ~~Shri~~ Suitable arrangement for food, lodging & transportation of the said three officials may be made. Shri Louenata Das, Acting HA, SUDA will be in charge of the said ^{arrangement} food, lodging & transportation.

The proposals at "A", "B", "C" & "D" may be approved

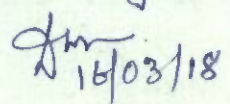

15/3/18

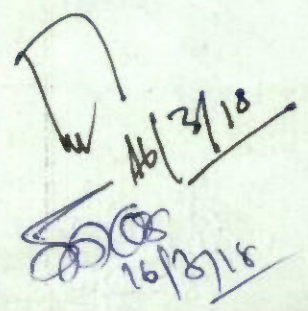

15/3/18


15/3/18


15/3/18

Hotel Booking letter has been placed in kind signature.


16/03/18


16/3/18

~~Asst. Director~~

~~Director~~

~~DD~~

~~SMM / FIZMB~~

~~HA~~

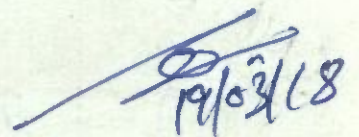
~~DD, SUDA~~

~~Director~~

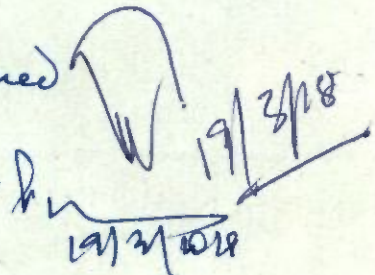
The Audit team willing to visit the SUH of the below mentioned VLBs and they may audit the accounts of the NYLM Programme.
 List of the VLBs are as follows

- ① NABADWIP → visit will be held on 20/03/18
- ② Krishnanganjor → we may request the Chairman to arrange fooding and lodging for the audit team and the SUDA officials for the night of 20/03/18.
- ③ Bonyach → visit will be held on 21/03/2018
- ④ Habra → DO
- ⑤ Howrah Me. → visit may be held on 22-3/18.

The draft letter is placed for your kind perusal and signature if approved.


19/03/18

Concerned VLBs may be informed accordingly


19/3/18

DY. Director
SUDA
Director
SUDA

Subject: - Submission of documents and Reports to the Audit team of GOI

The Audit team of GOI requested to submit a few documents and reports which are as follows;

1. Fund release Orders of GOI from 2014-15 to 2017-18.
2. Release order of matching State Share of our state from 2014-15 to 2017-18.
3. Bank Statement for the period of 2014-15 to 2017-18.
4. Financial year wise and Component wise fund received and expenditure report. In this case it is Pertinent to mention that the MoHUA never release component wise fund to our state for implementation of NULM programme. As a result we have mentioned only the amount of total fund received from GOI and the component wise expenditure incurred by the state in the prescribed format.
5. Financial year wise and component wise Target vs. achievement report in the prescribed format
6. Report on Central Share and corresponding matching state share release by state in the prescribed format.

Therefore, we may submit the said documents and report to the Audit team, if approved.

Dy. Director,
SUDA

[Signature]
22/03/18
Sandip Bairagi
SMM (FI&ME)

[Signature]
Addl. Director
SUDA

[Signature]
22/03/18

All the above noted documents may be handed over to Audit team

[Signature]
22/3/18

Director
SUDA

[Signature]
22/03/18

DD

The following bills have been received for
Payment details are ~~going~~ given in the file.

Name of Payee	Bill no & date	Particulars.	Amount (Rs.)
1. Base Group Hotels Pvt. Ltd.	SENSES/560/18-18 Dt. 27.03.18.	Hotel Booking for Auditor, MOHVA, Principal Accounts Office, Internal Audit wing, GOI from 19-24 March, 2018. and Room tariff with standard meal facility for 3 Auditors.	47,701/-
2. Pulak Chatterjee	19/2017-18 Dt. 31.03.18.	Car hiring charges for Auditor, MOHVA, Principal Accounts Office, Internal Audit wing, GOI from 19-24, March, 2018, Room tariff with standard	23,273/-

As per requirement of ^{visit of} Auditor, MOHVA, Principal Accounts Office, Internal Audit wing, GOI from 19-24 March, 2018. Above bills may kindly be processed for payment. Since ~~form~~ approved by Director, SUDA, placed at NSP-44-46.

Submitted for kind approval.

F.O./SUDA

for 11/04/2018

May be approved

11.04.18

Director, SUDA
FO

11/4/18

As per notes and orders at prepage

As approved by Director, SUDA at prepage, to release the payments in favour of "Base Group Hotels Pvt. Ltd." and "Pulak Chatterjee" as detailed below, 01 (One) no. of Transfer Advice of SBI, Salt Lake, Sector-I branch as detailed below, has been prepared and placed herewith for signature of Director, SUDA and Finance Officer, SUDA please.

Pay orders endorsed on the body of the bills are for signature of Director, SUDA please.

Name of the Payee	Purpose of Payment	Gross Amt.	TDS Amt.	Net. Amt.
Base Group Hotels Pvt. Ltd.	Release of payment towards Hotel booking for Auditor, MOHUA, principal accounts office, Internal Auditing, GOI from 19-24 March, 2018 with room facilities and standard meal facilities for 3nos. Auditors vide bill no.SENSES/560/2017-2018, dated 27.03.2018 against this office order no. SUDA-44/2016/1661, dated 16.03.2018.	47,701/-	-	47,701/-
Pulak Chatterjee	Release of payment towards Hiring Charges for Auditors, MOHUA, principal accounts office, Internal Auditing, GOI from 19-24 March, 2018 against invoice no.191/2017/2018, dated 31.03.2018.	23,273/-	215/-	23,058/-
Total		70,974/-	215/-	70,759/-
(Rupees Seventy Thousand Seven Hundred Fifty Nine only)				

Finance Officer, SUDA
AND
Director, SUDA

Signature
17/04/18

Signature
18/4/18

Signature
18/4/18

Fe.

D.O. No. N- 11026/21/2018-LSG, dated: 25.06.2018 of Joint Secretary & Mission Director (DAY-NULM) to Govt. of India, Ministry of Housing & Urban Affairs, Government of India

The above PUD placed in the C.P. side may be perused.

From the PUD, it appears Joint Secretary mentioned in his letter a National Workshop on Municipal Finance and Urban Planning to be held on Saturday, the 28 th July, 2018 at Vigyan Bhawan, New Delhi. The focus of the workshop is to deliberate on emerging challenges in Urban Planning and application of Latest Technologies like GIS/Remote Sensing/ Ground Technology.

In this connection it is requested to depute 10-15 Municipal Commissioners/Chief Town Planners/ Senior Town Planners from the State Town and Country Planning Department/ Urban Development Authorities/ Urban Infrastructure Finance Development Corporations/ Chief Accounts Officers of the ULBs to attend the said workshop and share their valuable experience.

Now the matter is place herewith for your kind consideration and further process.

If approved, name of the nominated officers, will be intimated to Ministry for arrangements at the venue for the said workshop.

~~Deputy Director SUDA~~

~~S.D. De~~
Soumen De

SMM- Shelter & Social Infrastructure
WBSULM, SUDA

We may send FO, SUDA & SMM, 5259 if approved.

~~Director~~

~~11/07/18~~

B.N. Kas, Additional Director SUDA is requested to offer views.

~~B.N. Kas~~

~~11/7/18~~

As there is a session on GIS based master plan under AMRUT one Executive Engineer & one expert from AMRUT cell may also be nominated, if approved

~~18/7/18~~

As meeting date is already over, seen & filed

~~12/8/18~~

~~Director, SUDA~~

~~AD B&P~~

~~11/07/18~~

SMM 5/2/19
Souran Day

17/2/19

D.O. No. K-13011(1)/19/2018-UPA-II-UD (FTS-90059258) dated: 28.01.2019 from Joint Secretary & Mission Director, HFA, MoHUA, Govt. of India

The above Pud placed in the C.P. side may be perused.

From the Pud, it appears that J/S, MoHUA, Gol, has requested to Mission Director (WBSULM) to attend the National Workshop on Street Vendors at Hall No. 6, Vigyan Bhawan, New Delhi on February 8, 2019.

In this regard J/S also requested to attend this important workshop along with the concerned officers from concerned state to contribute to the deliberations. A confirmation of participation has been requested to send at the earliest.

Submitted for your kind consideration and necessary approval.

If approved the name of the concerned officers may be sent to the ministry.

Joint Director
SUDA

S.P.
30.01

Plan for view pursuant 2 instructions

30/1/19

Adt. Director
NULM
Disastor
(Shri Jolly Chowdhury)

Shri Jolly Chowdhury, JS & AD (NULM) may be allowed to attend the workshop alongwith Shri Souran De, State Mission Manager, working after SUSV.

Pr. Secretary
UD & MA Deptt.

U.O. No. SUDA: 112
Dated: 04.02.2019
JMIC
UDMA
Pr. Secy.

Sh. De may attend.
J/S (S) would be involved in Bobs.
8/2/19
4/2/2019

53-

Director, SUDA

[Signature]
13/10/2019

~~70~~

File received today 14/2/19

Sourmense

↓
18/2/19

File received on 18.02.19 *[Signature]*
18/2/19

সূডা

NOTE SHEET

SUDA

A letter has been received from GOI vide letter no. O-16016/1/2017-UPA-1/ EFS 9017641 dated on 07/06/2019 relating to the review meeting under the chairmanship of JS (NULM) to discuss Annual Action Plan (AAP) 2019-20 submitted by States and to finalise the target under each component of the Mission.

The GOI has requested to attend the meeting on 17/06/2019 at 2.30 PM at Room No. 120-G NBO Conference Hall, Nirman Bhawan.

We may participate in the review meeting on schedule data and time.

The proposal is submitted for your kind perusal and approval.

AMD

Sandip Bairagi
Sandip Bairagi
SMM (FI&ME)
10/06/19

Notes above may kindly be seen.

The Annual Action Plan 2019-20 is proposed to be finalised by the Ministry of Housing & Urban Affairs, at a meeting convened on 17th June, 2019 from 2.30 pm at Nirman Bhavan, New Delhi. Officers may kindly be nominated to attend the meeting as per the schedule.

Director, SUDA

Chandman
AMD 10/06/19

Shri Joly Chowdhury JS & AMD (NULM) may be nominated to attend the meeting alongwith Shri Amit Chowdhury SMM (MIS)

11/6/19

[Signature]
12/11/2019

Pr. Secretary
UD & MA Dept.

U.O. No. SUDA 289 JMIC, UD&MA

Dated 12.06.19

File No. SUDA-44/2016

Urban Development Dept.

U/O No. 665 Pr. Secy.

Dt. 13-6-19

AA (NULM)

Director (SUDA)

S Bairagi, SMM

Chandman
10/06/19

[Signature]
18/6/19
18/6/19

সূডা

NOTE SHEET

SUDA

A letter has been received from NULM, New Delhi No K-12012/3/2019-UPA-I-UD/E/21-06-2019 relating to the National workshop on the NULM MIS platform at New Delhi. The Govt has requested to nominate one State Mission Manager along with 2 City Mission Managers for the workshop.

If approved, following officials may be nominated for the aforesaid workshop.

1. Sandip Bairagi, SMM – FI&ME
2. Debjit Santra, CMM- MIS&ME, Medinipur Municipality

The above proposal submitted for your kind perusal and approval.

A letter has been received from NMMU, Gol vide no K-12012/3/2019-UPA-I-UD/EFS-9065440 dated 21-06-2019 relating to the National workshop on the NULM MIS platform at Nirman Bhawan, New Delhi. The Gol has requested to nominate one State Mission Manager along with 2 City Mission Managers for the workshop.

If approved, following officials may be nominated for the aforesaid workshop.

- 1. Sandip Bairagi , SMM - FI&ME
- 2. Debjit Santra , CMM- MIS&ME, Medinipur Municipality

The above proposal submitted for your kind perusal and approval.

Amit Chaudhuri
SMM-MIS & ME
- 26-06-2019

~~AMD, DAY-NULM~~

Notes above may kindly be seen.

Ministry of Housing & Urban Affairs has convened the National Workshop on the NULM MIS platform at Nirman Bhavan, New Delhi on 28th of June, 2019 from 10.00 AM to 5.00 PM. Since Shri Amit Chaudhuri, SMM, MIS & ME is not physically keeping well, we may consider Sandip Bairagi, SMM, FI & ME and Debjit Santra, CMM, MIS & ME, Medinipore Municipality to attend the workshop.

Approval may kindly be accorded.

Director, SUDA

~~Pr. Secretary
UD & MA Dept.~~

May kindly approve.

~~Chaudhuri
26.06.19
AMD~~

sd/ 26/6/19

~~26/6/2019~~

Director, SUDA

~~Assistant~~

sd/ 27/6/19

S. Bairagi SMM.

~~Chaudhuri
28/06/19~~

As per the instruction of the authority SMM (FI&ME) was visited Delhi in two phases. The details are as follows;

1. Visited Delhi on 9/06/2019 along with AMD, NULM for attending review meeting on annual Action Plan. Total amount of Rs.1748 /- paid by me during the tour.
2. Again Visited Delhi on 28/06/2019 along with the CMM, Medinipur for attending national workshop on the NULM MIS platform at Nirman Bhawan, New Delhi. Total amount of Rs.1260 /- paid by me during the tour.

Some payment bills i have lost.

You are requested to reimburse the amount Rs.1748/-+ Rs.1260/- = Rs. 3008/-

As per the instruction of the authority SMM (FI&ME) was visited Delhi in two phases. The details are as follows;

[Signature]
04/7/19
Sandip Bairagi
SMM(FI&ME)

May be approved

[Signature]
01.7.19

[Signature]
02/7/19

Joint Director, SUDA

Director

Expenditure details to be furnished.

04/7/19

[Signature]
04/7/19

[Signature]

Sandip Bairagi

As per instruction the expenditure details is placed for your kind perusal and approval.

Jt Director SUDA

Director
05/7/19

[Signature]
05/07/19

04/7/19

[Signature]
04/7/19

As per notes and orders at prepage

As approved by Director, SUDA at prepage, to release the payments in favour of "Sandip Bairagi", 02 (Two) nos. of bill totalling to Rs.(1,748/-+1,260/-)=3,008/- (Rupees Three Thousand Eight only) have been received by this office for payment as detailed below, 01 (One) no. of Transfer Advice amounting to Rs.3,008/- in SBI, Salt Lake, Sector-I branch has been prepared and placed herewith for signature of Director, SUDA and Finance Officer, SUDA please.

Pay orders endorsed on the body of the bills are for signature of Finance Officer, SUDA please.

Sl. No.	Name of Payee	Purpose of Payment	Billed Amt.
01.	Sandip Bairagi	Release of payment for visited Delhi on 09/06/2019 along with AMD, NULM for attending review meeting on Annual Action Plan for the FY 2019-2020.	1,748/-
02.		Release of payment for again visited Delhi on 28/06/2019 along with the CMM, Medinipur for attending national workshop on the NULM MIS platform at Nirman Bhawan, New Delhi.	1,260/-
Total Amount			3,008/-
(Rupees Three Thousand Eight only)			

Finance Officer, SUDA
AND
Director, SUDA

[Handwritten Signature]
08/07/19

[Handwritten Signature]

[Handwritten Signature]

PO

PUD letter from the Ministry of Housing & Urban Affairs dated 19.07.2019 'One day orientation on 100 days impact initiative – Swasth SHG Pariwar, for SMMs' has been convened by the Ministry on 24th July, 2019 on 10.00 am to 5.00 pm at 'Paryavas, Hindusthan Prefab Limited (HPL)'.

The Ministry has requested to nomination of concerned SMMs for participation in the said programme for successful implementation of the 100 days impact initiative– Swasth SHG Pariwar, for SMMs.

If considered, Soma Parui Das, SMM, SM&ID may be nominated to attend the meeting.

Director

Chandran
AMD 22/07/19

Need not attend .

sdj 24/7

AMD

S. Soumen De

Chandran
24/07/19

~~Sri Soumen De, State Mission Manager may accompany Sri Badri Narayan Sharma, Chairman, Shelter Monitoring Committee during his visit to Kolkata on 30th September, 2019.~~

Director, SUDA

Chandran
26.09.19
AMD

Sub: Regarding Visit of Shri B. Badrinarayan Sharma, IA (Retd.) and Chairman of State Shelter Monitoring Committee to Kolkata on 30 th September, 2019

A letter vide no. F.No. 7/4/2014-MAHUD dated 23.09.2019 of Commissioner, MAHUD, Govt. of Manipur to Principal Secretary, UD & MA Dept. Govt. of West Bengal, has received by this office on 26.09.2019 (copy placed in the C.P. side mark 'x'). I is informed in this letter that Shri B. Badrinarayan Sharma, IA (Retd.) and Chairman of State Shelter Monitoring Committee will be arriving at Kolkata on 30 th September, 2019 for visiting shelter homes for urban homeless. During his stay in Kolkata, the Chairman will be staying at Manipur Bhawan, Kolkata 25. In this regard Commissioner (MAHUD), Govt. of Manipur requested for the following arrangements:

(i) A liaison Officer to accompany the Chairman during his visit of Shelter homes in Kolkata

(ii) List of Shelter homes in Kolkata

In this regard it may be mentioned that a Liaison Officer name for the aforesaid visit may be nominated to accompany the Chairman of SLMC of Manipur. For this visit necessary logistic supports and vehicular arrangements may be provided to the Liaison Officer. A proposed list of shelter homes are functional under DAY-NULM in Kolkata and nearby Kolkata i.e. Howrah, Rajpur-Sonarpur is given below for ready reference

Sl No.	Name of SUH & Capacity	Name of ULB	Address
1.	SUH- Gouribari Lane 26 bedded	Kolkata MC	Gouri Bari Lane and Canal West Road Crossing at War No. 15 under KMC
2.	Ghore Fera 50 bedded	Howrah MC	9, KOIPUKUR LANE, BOROUGH-IV, WARD NO.32, Dist- Howrah
3.	Nivedita Bahwan 50 bedded	Rajpur-Sonarpur	WARD NO. 22, MOUZA: MAHINAGAR, J.L. NO. 79 under RAJPUR-SONARPUR MUNICIPALITY

Now the visit may be conducted on that day for these shelters if approved and may be communicated to the Commissioner, MAHUD, Govt. of Manipur

Submitted for your kind perusal & necessary approval.

Add Mission
Director of NULM

SP
27/09/19

Sri Soumen De, State Mission Manager may accompany Sri Badri Narayan Sharma, Chairman, Shelter Monitoring Committee during his visit to Kolkata on 30th September, 2019.

Director, SUDA

AMD (S)

S. De SMM

Shankar
27/09/19

Shankar
27-09-19
AMD

leaf 27/9/19

PUD letter from Ministry of Housing and Urban Affairs via K-12014(15)/2/2019-UPA-I dated 19-11-2019 regarding "National Workshop on SMART Accreditation Process, Assessment through Nextgen portal & On-boarding of SHG Product on E-commerce platforms" has been convened by the Ministry on 25th November, 2019 on 9.30 am to 5.30 pm at Vigyan Bhaban, New Delhi .

The Ministry has requested to nominate 6 persons (2 concerned SMMs, 2 concerned CMMs and 2 representatives from STPs) for participation in the said programme for successful implementation of skill trainings and SHG product marketing on E-commerce platforms.

If considered, following 2 SMMs and 2 CMMs may be nominated to attend the workshop.

1. Amit Chaudhuri , SMM-MIS&ME and EST&P as Additional charge.
2. Debjit Santra , CMM – MIS&ME, Medinipur

If approved, required logistics may be arranged by the Administration cell, SUDA.

AMD, NULM

Amit Chaudhuri
SMM-MIS&ME
21/11/2019