

PUD may kindly be seen.  
 North Dum Dum Mpty. vide its memo  
 NDDM/NULM/2472 Dtd. 1.8.15 has informed  
 that BOC in its meeting on 31.7.15 has approved  
 engagement of North Dum Dum Mpty. CDS-1  
 as R.O under NULM. Accordingly, Chairperson  
 of the concerned CDS may be requested  
 to execute MOA, as required.

Draft letter put up may pl. be signed.

~~JE/Dir~~

Co  
28/9/15

Draft may be signed.

Memo  
28/9/15

WT  
28/9/15

O-I. no - 1306.  
 dt - 29-09-15.

~~Director~~

~~JAC/SDI~~

~~Adviser~~  
Co  
29/9/15

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**NOTE SHEET**

**SUDA**

In response to this office memo SUDA-33/2015/812 dated 22.07.2015 in connection with engagement of Resource Organisations under NULM; Barrackpore No.1 Community Development Society (CDS-1) vide their letter CDS I/RO/I dated 15.09.2015 and Barrackpore No.2 Community Development Society (CDS-2) vide their letter CDSII/RO/I dated 15.9.2015 have both submitted original copy of signed Memorandum of Agreement (MOA).

Besides MOA, both the organisations have also submitted Bank Guarantee for Rs.30, 000/- as per requirements of RFP. Details of Bank Guarantee submitted by the organizations are detailed under.

1. Name of the organization: Barrackpore No.1 Community Development Society

Issuance Bank & branch: Bank of Baroda, Barrackpore Branch

Amount: Rs.30000/-

Date of expiry: 30<sup>th</sup> April, 2020

2. Name of the organization: Barrackpore No.2 Community Development Society

Issuance Bank & branch: Bank of Baroda, Barrackpore Branch

Amount: Rs.30000/-

Date of expiry: 30<sup>th</sup> April, 2020

'X'  
The copies of MOA submitted by Barrackpore-1 CDS & Barrackpore No.2 CDS (Flagged X in the file) are put up for signature of Mission Director, WBSULM. After signature, the original copy of the signed MOA may be retained at this office and a photocopy of the same may be handed over to the respective organizations. The original copies of Bank Guarantee submitted by the organisations (Flagged-Y) are also put up in the file for perusal and their subsequent retention at the Accounts Deptt.

The proposed area of operation of the Barrackpore CDSs and North Dum Dum CDS-1 which have been selected to work as Resource Organisation under NULM is provided below.

'Y'  
Barrackpore-1 CDS: Barrackpore and Titagarh Municipalities Municipalities

Barrackpore No.2 CDS: Kamarhati and Madhyamgram Municipalities

North Dum Dum CDS-1: North Dum Dum and South Dum Dum Municipalities

The area of operation proposed above is not sacrosanct and may be altered as per needs and requirements of the programme.

Put up for signature of Mission Director, WBSULM & <sup>his</sup> necessary approval.

H/Dit

6.10.15

- A. Proposal of 'X' may be approved.
- B. Proposal of 'Y' - proposed area of operation may be modified. We may allot 3 ULBs each as done in case of NGO - Bangla Baste. (Kolkata, Howrah, Uluberia).

Proposed area of operation may be as following:-

- ① Barrackpore - 1 CDS - Barrackpore, Titagarh and Naikhati Municipality.
- ② Barrackpore - 2 CDS - Kanchhati, Panikhati and Madhyanga Municipality.
- ③ North Dum Dum CDS - 1 - Dum Dum, North Dum Dum South Dum Dum Municipality.

c. More over CDS may be asked to do the following:-

Z-I

- (i) CO working as Secretary of the CDS to be delinked and new Secretary to be selected/elected.
  - (ii) All Govt fund lying at CDS A/c to be transferred to ULB NULM A/c including revolving fund with an intimation to this office.
  - (iii) CDS will submit a workplan containing detail how the CDS will proceed to function as RO including detail list of manpower who will work for assigned job of RO. [SHG formation, nurturing etc]. We may arrange a training for them.
  - (iv) The will follow other formalities as done by 2 NGO's previously engaged.
- If approved CDS will be informed accordingly.

Z-II

N. L. Das  
8/1/15

Desire to

'X' - as proposed

'Y' - CDS activities as RO be restricted in parent ULB only at present.

Z-I - FA to examine & opine. Is there any legal order regarding CO as Secretary of CDS?

Z-II - As proposed.

For info pl. as desired in 'Z-I'.

N. L. Das  
13/1/15

W. J.  
3/10/15

JA(S9)

FA

Regarding: Z1

There is a such no specific Government Order regarding declaration of Community Organisor (CO) to function as Secretary.

However, there is an order vide no. SUDA-48/98/621(50) dated 12.08.1998, which states the following:

“The office bearers and other members of Governing Body will be elected at the AGM, excepting that there shall be one Community Organisor of ULB to function as the ex-officio Secretary in the CDS Governing Body (under erstwhile NHC).

In the NULM the CO working as secretary of the CDS to be delinked and new secretary to be elected /Selected. It is advised, a letter to the effect may be issued to the NULM ULBs.

Director

~~JS/SD~~

Whegpla  
29/10/15

PI discuss:

WT 24/11/15

~~Pl. issue order allotting CDS to CDS as approved in 1st of NSP - 4 after incorporating the proposal of in 2-1 & 2-1. Place draft. Discussed with Director and briefed Prabin Roy SDE, DFID accordingly to prepare MOA.~~

~~Admin~~

Draft letter prepared as per approval at 4<sup>th</sup> page to inform Chairman Berraekfore regarding engagement of Berraekfore COS - 1 & 11 as RO under Berraekfore Municipality may kindly be approved & signed.

~~Director~~

~~JS/SD~~  
WT 29/11/15  
~~Admin~~

WT  
16/11/15

WT  
18/11/15

**Sub : Release of fund for Resource Organisation(RO)**

Till date WBSULM has got approval for engagement of 57 nos. of Resource Organisation in 34 nos. of ULB. Out of 57 ROs, 55 ROs are from CDS and two are from NGOs.

Representative of ROs are undergoing training in different phases at ATI, West Bengal and while some have started functioning, the rest are expected to start functioning shortly at the ULB level after signing MoU with the concerned ULBs.

As per MoU signed/ to be signed with ULB, RO will be provided their entire remuneration of Rs.10, 000/- per SHG at different phases as per following:-

1. Community Mobilisation – 10% of amount payable
2. Formation of SHG – 15% of amount payable
3. Capacity building training to members - 15% of amount payable
4. Federation formation - 15% of amount payable
5. Bank linkage - 20% of amount payable
6. Revolving Fund - 10% of amount payable
7. Handholding - 15% of amount payable  
(Entrepreneurial development to be released after 15 months)

100%

All ROs will be entrusted initially to form at least 50 SHGs within its jurisdiction. In this connection we may propose that:-

1. A fund as per following statement may be sub-allotted to each ULB for payment of claim to be raised by the Ros.

| Name of ULB  | Name of RO                                | Fund allotment<br>@Rs.50,000/-/<br>RO | Total fund<br>allotment<br>(Rs.) |
|--------------|---|---------------------------------------|----------------------------------|
| Krishnanagar | Krishnanagar Netaji Subhas<br>Chandra CDS | 50000/-                               | 200000/-                         |
|              | Krishnanagar Swami<br>Vivekananda CDS     | 50000/-                               |                                  |
|              | Krishnanagar Rabindranath<br>Thakur CDS   | 50000/-                               |                                  |
|              | Krishnanagar DL Roy CDS                   | 50000/-                               |                                  |
| Bhatpara     | Bhatpara No. VI CDS                       | 50000/-                               | 250000/-                         |
|              | Bhatpara No. V CDS                        | 50000/-                               |                                  |
|              | Bhatpara No. IV CDS                       | 50000/-                               |                                  |
|              | Bhatpara No. II CDS                       | 50000/-                               |                                  |
|              | Bhatpara No. 1 CDS                        | 50000/-                               |                                  |

| Name of ULB       | Name of RO                           | Fund allotment @Rs.50,000/- / RO | Total fund allotment (Rs.) |
|-------------------|--------------------------------------|----------------------------------|----------------------------|
| Durgapur MC       | Matangini No. 5 CDS,<br>Durgapur     | 50000/-                          | 100000/-                   |
|                   | Laxmibai No. 3 CDS,<br>Durgapur      | 50000/-                          |                            |
| Balurgaht         | Balurghat No.5 CDS                   | 50000/-                          | 50000/-                    |
| Champdany         | Champdani No. 2 CDS                  | 50000/-                          | 50000/-                    |
| Cooch Behar       | Tufanganj Anwasha<br>Welfare Society | 50000/-                          | 100000/-                   |
|                   | Amrita CDS Coochbehar                | 50000/-                          |                            |
| Kharagpur         | Ashadeep CDS Kharagpur               | 50000/-                          | 200000/-                   |
|                   | Kharagpur No.1 CDS                   | 50000/-                          |                            |
|                   | Kharagpur No.2 CDS                   | 50000/-                          |                            |
|                   | Kharagpur No.3 CDS                   | 50000/-                          |                            |
| Habra             | CDS 2 Habra                          | 50000/-                          | 50000/-                    |
| North Barrackpore | North Barrackpore No 1<br>CDS        | 50000/-                          | 50000/-                    |
| Chandernagore MC  | Chandernagore 2 CDS                  | 50000/-                          | 100000/-                   |
|                   | Chandernagore 1 CDS                  | 50000/-                          |                            |
| Bankura           | Bankura CDS No. 3                    | 50000/-                          | 200000/-                   |
|                   | Bankura CDS No. 4                    | 50000/-                          |                            |
|                   | Bankura CDS No. 2                    | 50000/-                          |                            |
|                   | Bankura CDS No. 1                    | 50000/-                          |                            |
| Bansberia         | Bansberia Saraswati CDS              | 50000/-                          | 100000/-                   |
|                   | Bansberia Hanseswari CDS             | 50000/-                          |                            |
| Barasat           | Sarojini CDS Barasat                 | 50000/-                          | 150000/-                   |
|                   | Pritilata CDS Barasat                | 50000/-                          |                            |
|                   | Barasat Matangini CDS                | 50000/-                          |                            |
| Midnapore         | Midnapore No. 4 CDS                  | 50000/-                          | 150000/-                   |
|                   | Midnapore No. 2 CDS                  | 50000/-                          |                            |
|                   | Midnapore No. 3 CDS                  | 50000/-                          |                            |
| Rajpur-Sonarpur   | Sonarpur CDS                         | 50000/-                          | 50000/-                    |
| Baranagar         | Baranagar No.2 CDS                   | 50000/-                          | 100000/-                   |
|                   | Baranagar No.3 CDS                   | 50000/-                          |                            |
| Burdwan           | Burdwan No.1 CDS                     | 50000/-                          | 200000/-                   |
|                   | Burdwan No.2 CDS                     | 50000/-                          |                            |
|                   | Burdwan No.3 CDS                     | 50000/-                          |                            |
|                   | Burdwan No.4 CDS                     | 50000/-                          |                            |
| Khardah           | Khardah No. 1 CDS                    | 50000/-                          | 100000/-                   |
|                   | Khardah No. 2 CDS                    | 50000/-                          |                            |

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**NOTE SHEET**



| Name of ULB           | Name of RO   | Fund allotment @Rs.50,000/- / RO | Total fund allotment (Rs.) |
|-----------------------|--|----------------------------------|----------------------------|
| Santipur              | Santipur No. 1 CDS                                     | 50000/-                          | 50000/-                    |
| Siliguri              | Siliguri No. 7 CDS                                     | 50000/-                          | 50000/-                    |
| English Bazar         | English Bazar No.2 CDS                                 | 50000/-                          | 50000/-                    |
| Raigunj               | Raigunj No.1 CDS                                       | 50000/-                          | 50000/-                    |
| Kalyani               | Kalyani No.2 CDS                                       | 50000/-                          | 50000/-                    |
| Panihati              | Panihati No. 3 CDS                                     | 50000/-                          | 100000/-                   |
|                       | Panihati No. 4 CDS                                     | 50000/-                          |                            |
| Rishra                | Rishra No.2 CDS  | 50000/-                          | 50000/-                    |
| Purulia               | Laximibai No.2 CDS                                     | 50000/-                          | 50000/-                    |
| Barrackpore           | Barrackpore No.1 CDS                                   | 50000/-                          | 100000/-                   |
|                       | Barrackpore No.2 CDS                                   | 50000/-                          |                            |
| Jalpaiguri            | Tufanganj Anwasha Welfare Society                      | 50000/-                          | 50000/-                    |
| Alipurduar            | Tufanganj Anwasha Welfare Society                      | 50000/-                          | 50000/-                    |
| Darjeeling            | Tufanganj Anwasha Welfare Society                      | 50000/-                          | 50000/-                    |
| North Dum Dum         | North Dum Dum CDS-1                                    | 50000/-                          | 50000/-                    |
| Kolkata MC            | Garden Reach Bangla Basti Academic Development Society | 50000/-                          | 50000/-                    |
| Howrah MC             | Garden Reach Bangla Basti Academic Development Society | 50000/-                          | 50000/-                    |
| Uluberia              | Garden Reach Bangla Basti Academic Development Society | 50000/-                          | 50000/-                    |
| <b>Total Rupees :</b> |  |                                  | <b>3100000/-</b>           |

2. ULB will provide of fund of Rs.20, 000/- as advance to each RO for mobilization support.
3. Out of 7 stages of payment, ULB can club more than one payment together for convenience.
4. RO will claim ULB their payment with proper documents after completion of a particular stage for a group of SHG and not for each and every SHG repeatedly.
5. ULB will claim fund from WBSULM after utilizing earlier fund sub-allotted with relevant document. WBSULM will sub-allot fund based on claim.

If approved, a total fund of INR 3100000/- ( Rupees thirty one lacs) only may be released to ULBs as per ULB-wise break-up given in aforesaid table alongwith the guideline proposed.

Jt. Director(SD),  
SUDA

*Release of fund as proposed above for the Resource Organisation engaged till date may be approved. This fund may be released as seed money to start functioning of RO.*

*Adviser 6.1.16*

*PI opine. 2/1/16*

FA

A { As Proposed by J.D. (SD) at pre-page we may accord approval for release of ₹31,00,000/- (Rupees thirty one lakh only) towards Social Mobilisation and Institutional Development (SMID) of Resource Organisations in 34 ULBs as stated at n.s.p. 6-8, out of the fund available under NULM.

Director

*[Signature]*  
21/01/16

Proposal at 'A' above for release of Rs. 31 lakh in favour of ULBs, (details at NTF 6 to 8) towards implementation of NULM (SMID component) may be considered. If agreed, fund may be released to the ULBs with the concurrence of Hon'ble MLC, MA EUD Deptt.

Principal Secretary  
M.A. Deptt  
Chairman, SUDA

*[Signature]*  
22/1/2016

*[Signature]*  
25/1/16

*[Signature]*

U.O.No. SUDA: 48/16  
Dated: 25-01-16  
No. - 33/2015 (PT)

*[Signature]*  
25/1/16

*[Signature]*  
28/1/16

*[Signature]*  
D/SUDA

*[Signature]*  
FA  
28/1/16

*[Signature]*  
CA  
28/01/16



NOTE SHEET



As per notes and orders at NSP 06 to 08 and prepage

As approved by the Hon'ble M.I.C., M.A. & U.D. Departments at NSP- 09, to release the fund in respect of **Building Community Institutions : SHGs and their Federations under SM & ID - NULM** in favour of 34 ULBs, a Transfer Advice for Rs. 31,00,000/- (Rupees Thirty-one Lakh only) has been prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please for onward transmission to State Bank of India, Salt Lake Sec-1 branch for electronic transfer of funds.

~~PO/D EO  
Jt. Secy (M.A)~~

l. secy  
25.1.16 The transfer advice for Rs 31,00,000/- in favour of 34 nos. ULBs may kindly be signed.  
A  
28/01/16

~~Dir. SUDA  
Jt. Secy. M.A. Deptt.~~

WJ 28/1/16

*[Signature]*

~~PO, WDA~~

To intimate the concerned ULBs P/c & o/c are put up for signature of PO & EO, Jt Secy (M.A) please.

~~PO/D EO  
Jt. Secy (M.A)~~

l. secy  
09-02-16

Signed  
A  
09/02/16

~~CA~~

We have received a letter from Habra Municipality vide memo number HM/2967/NULM/16 dated 08/03/2016 relating to the release of fund in favour of CDS-2(RO) for community Mobilization and formation of 50 (Fifty)SHGs in terms of payment as detailed in the MOA. According to the letter the said municipality has claimed the amount, details given below;

1. Community Mobilization:-

10% of Rs. 10,000/- = Rs. 1000/- per SHG

Therefore, total amount for 50 SHGs =  $50 \times 1000/- = \text{Rs. } 50,000/-$

2. For Formation of SHGs:-

15% of Rs. 10,000/- = Rs.1500/- per SHG

Therefore, total amount for 50 SHGs =  $50 \times 1500/- = \text{Rs. } 75,000/-$

Therefore the total amount claimed by the said municipality is Rs.1, 25,000/-

As per the memorandum, vide memo number SUDA-33/2015/231 dated 09/02/2016 we had released a fund of Rs. 50,000/- to the Habra Municipality to make payment for Resource Organisation CDS-2 for formation of SHGs and their Federations under SM & ID component of NULM.

X Therefore, the rest amount Rs. 75,000/- may be release to the Habra Municipality for the payment of Resource Organisation CDS-2 for formation of SHGs and community mobilization.

Proposal is submitted for you kind perusal and Signature if, approved.

S.P. Das.  
Soma Parui Das  
SMM-SM & ID

Proposal at 'X' may be approved.

*[Signature]*  
28/3/16.

Pl opine.

*[Signature]*  
28/3/16

*[Signature]*

FA

As per notes and orders at prepage

As approved by the Principal Secretary, M.A. Department at, to release the fund in respect of **Building Community Institutions : SHGs and their Federations under SM & ID - NULM** in favour of Habra Municipality, a Transfer Advice for Rs. 75,000/- (Rupees Seventy-five thousand only) has been prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please for onward transmission to State Bank of India, Salt Lake Sec-1 branch for electronic transfer of funds.

Addl. Dir/3  
FA, SUDA  
Director  
S.S.

*Transfer Advice may pl. be signed.*  
04-04-16  
04/04/16

WJ  
4/4/16

PA

WJ  
4/4/16

I was advised to release the fund after Assembly Election is over. As the said election is over fund may be released.

WJ  
20/5/16

Director  
FA  
CEA

WJ  
29/5/16  
WJ  
20/5/16

सूडा

NOTE SHEET

SUDA

As Proposed by J.D. (SD) at pre-page we may accord approval for release of ₹75,000/- (Rupees seventy five thousand only) towards Community Mobilisation and formation of 50 (fifty) SHGs to Habra Municipality after adjustment of ₹50,000/- released earlier, out of the fund available under NULM.

Since this is an ongoing scheme, it seems there might not have any bar in releasing the aforesaid fund during the election period.

Director

*Wangula*  
30/03/16

As proposed at 'A' above fund may be released to UCB with the concurrence of Hon'ble MLC for implementation of ongoing NULM Programme.

Principal Secretary  
M.A. Deptt  
& Chairman, SUDA

*WJ*  
30/3/16

*WJ*  
31/3

O. No. SUDA: 299/16  
Dated: 30-03-16  
Rto- 33/2015(Pt)

*FA*  
*WJ*  
31/3/16

*S. Sen*  
*WJ*  
07/4/16

To intimate the concerned UCBs F/C and of all put up for signature of Adde. Director and FA, SUDA

Prepared  
*WJ*  
24/05/2016

Signed  
*WJ*  
24/5/16

*CEA*

The National Urban Livelihoods Mission (NULM) is an important programme to improve the livelihood in the pro-poor section in our society . In this respect **Social Mobilization and Institutional Development is a major component we know** . To run the programme successfully an autonomous Institution must be engaged as Resource Organization ( RO ). The Community Development Centre ( CDS) and an autonomous registered agencies can be engaged as RO . an Non Government Organization may also be engage as Resource Organization ( RO) to mobilize and formation and development of the Groups .

However, as per NULM guideline , for catalysing the formation of SHGs and their federations and to promote the financial inclusion of SHG members under NULM, autonomous registered agencies set up by State or Central Government or well established long-standing federations of SHGs or non-government organisations may be engaged as Resource Organisations (RO). The Resource Organisations will facilitate the formation of SHGs and their development, bank-linkages, their federation at the area and city-levels, training and capacity building, and establishing links to ULBs.

#### Our Attempts:-

1. **Floated PFP:-** We took various attempts to engage the Resource Organization (RO) the states . we also wanted to engaged the NGOs as an Resource organization . But only few responded . Till now we have able to engage only 5 agency (2NGO+3CDS) has been selected as Resource Organization . .

#### Situation:-

2. As per approval of Govt of India we have been engaged 52 CDS as RO . But till now many ULBs are still uncovered .
3. Out of 58 ULBs only 32 ULBs has been covered . But as per New order from GOI under DAY-NULM, all ULBs will be under one Umbrella of DAY-NULM. So now 67 new ULB has to be covered .
4. In this situation- out of 58 ULBs only 32 covered , 26 left out and new 67 ULB has been added under DAY-NULM. Total 93 ULB still uncovered by Resource Organization . and we think this is a very much big number by covering with the engagement of RO .

So now it is the time to think about it . we need to engage the Resource Organization to cover uncovered ULBs through out the State .

Some different Categories who may be engaged as Resource Organization under SUDA .

These categories are –

- 1) Enlisted NRLM Organizations
- 2) National Organization-MEPMA, Telegana
- 3) NGO- who are working in other States as RO
- 4) CDS who worked with SHGs for long time in SGS
- 5) Local other NGOs who are interested to work

#### 1.) Enlisted NRLM Organizations:-

To enhance the quality of work and frequency under the PN&RD Dept to furnish a list containi

have been already working with WBSRLM in rural sector . The department has provided us some name of organizations which as follows .

1. SPEAD – Calcutta Society for Professional Action in development , kolkata
2. Reach india Trust , 4/2 Orient Row ,Ground Floor ,Park Circus, kolkata
3. Loka kalyan Parishad ,28/8, library Road , Ground Floor , kalighat , Kolkata
4. PRADAN-E-1 Akailash Colony, New Delhi, 110048.

But only one organization has shown their interest to engage as Resource organization under DAY-NULM . **SPEAD** is the interested organization . so we just going to submit proposal of SPEAD as the Resource Organization .

The detail has given below --

- 1.1) **SPEAD** – Calcutta Society for Professional Action in development ,52 Garfa Main Road (1<sup>st</sup> floor) kolkata- 700075 is interested to engage as Resource Organizations (RO) in
  - a) Beherampur Municipality
  - b) Nawadwip
  - c) Hadia
  - d) Jalpaiguri

We may allow **SPEAD** to work as RO in the above selected ULB .

- 2.) **Mission for Eliminate of Poverty in Municipal Areas (MEPMA)** :- Ministry of Housing & Urban Poverty Alleviation ( HUPA) has issued a letter for empanelment of MEPMA , Talangana as Resource Organization (RO) for SM&ID component of Deendayal Antyodaya Yojana-National Urban livelihoods Mission ( DAY-NULM) .

This letter has circulated the proposal of Mission for Eliminate of poverty in Urban areas (MEPMA) , Andhra Pradesh as an RO vide letter no 14014/4/2014 dated 2<sup>nd</sup> june 2014 . the Ministry has received the proposal of MEPMA Telangana , G/O Telangana, to serve as an RO under DAY-NULM.

As per GOI's views if any State Govt want to engage MEPMA , Telangana as RO they can .

A detailed proposal and Activity plan with budget they have submitted .

In this proposal MEPMA Telangana, want to mobilize community through Community Resource Person (CRP) through deployment of State resource Person . as per their proposal they will responsible for IEC material preparation , and Training Material preparation . They will also responsible for handholding support to the SHG groups and Federation also .

We may allow **MEPMA** to work as RO in the different ULB .

**Telematics Pvt.Ltd** , Odisha :- -This Non- Government (NGO) is working in other States as RO . We have received an proposal from "Hari Telematics Pvt.Ltd" for empanelment as Resource Organization (RO) of SM&ID component of NULM under SUDA, WBSULM, and U&UD . This organization is now working with SUDA, under U&UD in Odisha as per their views . They are also working in Bihar , and other States of GOI.

This organization has provided us a list of working areas within the country . We , SUDA, WBSULM want to engage this type of Professional Organizations to improve the livelihood of urban poor .

We may allow NGO "Hari Telematetics Pvt.Ltd" , Odisha to work as RO in the different ULB .

**4.) CDS who worked with SHGs for long time in SJSRY:-**

Ministry of Housing and Urban Poverty Alleviation Govt. of India had allowed to engage existing Community Development Society (CDS) as Resource Organisation if considered by the State. Engagement of CDS as RO was under active consideration of Municipal Affairs Deptt. Quite sometime past as proposed by West Bengal State Urban Livelihood Mission. We have already engage 52 CDS as RO who are working in different ULBs.

The list of such 52 ROs has follows :-

**List of CDS engaged as Resource Organisation (RO)**

| S.No. | Name of CDS                            | Name of ULB       |
|-------|--|-------------------|
| 1     | Krishnanagar Netaji Subhas Chandra CDS | Krishnanagar      |
| 2     | Krishnanagar Swami Vivekananda CDS     |                   |
| 3     | Krishnanagar Rabindranath Thakur CDS   |                   |
| 4     | Krishnanagar DL Roy CDS                |                   |
| 5     | Bhatpara No. VI CDS                    | Bhatpara          |
| 6     | Bhatpara No. V CDS                     |                   |
| 7     | Bhatpara No. IV CDS                    |                   |
| 8     | Bhatpara No. II CDS                    |                   |
| 9     | Bhatpara No. 1 CDS                     |                   |
| 10    | Matangini No. 5 CDS, Durgapur          | Durgapur          |
| 11    | Laxmibai No. 3 CDS, Durgapur           |                   |
| 12    | Balurghat No.5 CDS                     | Balurghat         |
| 13    | Champdani No. 2 CDS                    | Champdani         |
| 14    | Amrita CDS Coochbehar                  | Coochbehar        |
| 15    | Ashadeep CDS Kharagpur                 | Kharagpur         |
| 16    | Kharagpur No.1 CDS                     | Kharagpur         |
| 17    | Kharagpur No.2 CDS                     |                   |
| 18    | Kharagpur No.3 CDS                     |                   |
| 19    | CDS 2 Habra                            | Habra             |
| 20    | North Barrackpore No 1 CDS             | North Barrackpore |
| 21    | Chandernagore 2 CDS                    | Chandannagar      |
| 22    | Chandernagore 1 CDS                    |                   |
| 23    | Bankura CDS No. 3                      | Bankura           |
| 24    | Bankura CDS No. 4                      |                   |
| 25    | Bankura CDS No. 2                      |                   |
| 26    | Bankura CDS No. 1                      |                   |
| 27    | Bansberia Saraswati CDS                | Bansberia         |
| 28    | Bansberia Hanseswari CDS               |                   |

**List of CDS engaged as Resource Organisation (RO)**

|    |                        |                 |
|----|------------------------|-----------------|
| 29 | Sarojini CDS Barasat   | Barasat         |
| 30 | Pritilata CDS Barasat  |                 |
| 31 | Barasat Matangini CDS  |                 |
| 32 | Midnapore No. 4 CDS    | Midnapore       |
| 33 | Midnapore No. 2 CDS    |                 |
| 34 | Midnapore No. 3 CDS    |                 |
| 35 | Sonarpur CDS           | Rajpur-Sonarpur |
| 36 | Baranagar No.2 CDS     | Baranagar       |
| 37 | Baranagar No.3 CDS     |                 |
| 38 | Burdwan No.1 CDS       | Burdwan         |
| 39 | Burdwan No.2 CDS       |                 |
| 40 | Burdwan No.3 CDS       |                 |
| 41 | Burdwan No.4 CDS       |                 |
| 42 | Khardah No. 1 CDS      | Khardah         |
| 43 | Khardah No. 2 CDS      |                 |
| 44 | Santipur No. 1 CDS     | Santipur        |
| 45 | Siliguri No. 7 CDS     | Siliguri        |
| 46 | English Bazar No 2 CDS | English Bazar   |
| 47 | Raigunj No.1 CDS       | Raigunj         |
| 48 | Kalyani No.2 CDS       | Kalyani         |
| 49 | Panihati No. 3 CDS     | Panihati        |
| 50 | Panihati No. 4 CDS     |                 |
| 51 | Rishra No.2 CDS        |                 |
| 52 | Laximibai No.2 CDS     | Purulia         |

There after 26 no of CDS applied for RO . on 29<sup>th</sup> feb 2016 . An Interview was held for the screening of the CDS .

After obtaining some clarifications from the CDS , we have prepare the list of additional CDS who may be engaged as RO .

**The Proposed List of CDS engaged as Resource Organization (RO) :-**

| Sl no | Name of CDS       | Name of ULB |
|-------|-------------------|-------------|
| 1     | Asansol CDS - 3   | Asansol MC  |
| 2     | Asansol CDS - 6   | Asansol MC  |
| 3     | Asansol CDS - 8   | Asansol MC  |
| 4     | Durgapur CDS -1   | Durgapur MC |
| 5     | Durgapur CDS -4   | Durgapur MC |
| 6     | Alipurduar CDS -1 | Alipurduar  |
| 7     | Kamarhati CDS -1  | Kamarhati   |
| 8     | Kamarhati CDS -2  | Kamarhati   |





|    |                        |                    |
|----|------------------------|--------------------|
| 9  | Kamarhati CDS -3       | Kamarhati          |
| 10 | Kamarhati CDS -4       | Kamarhati          |
| 11 | Rajpur Sonarpur CDS-1  | Rajpur Sonarpur    |
| 12 | Rajpur Sonarpur CDS-2  | Rajpur Sonarpur    |
| 13 | Rajpur Sonarpur CDS-3  | Rajpur Sonarpur    |
| 14 | Rajpur Sonarpur CDS-4  | Rajpur Sonarpur    |
| 15 | Bhaderswar CDS-1       | Bhaderswar         |
| 16 | Bhaderswar CDS-2       | Bhaderswar         |
| 17 | Basirhat - CDS-1       | Basirhat           |
| 18 | Basirhat - CDS-2       | Basirhat           |
| 19 | North Barackpore CDS-2 | North Barackpore   |
| 20 | South Dum Dum CDS-1    | South Dum Dum      |
| 21 | South Dum Dum CDS-2    | South Dum Dum      |
| 22 | Uttarpara- Makhla CDS  | Uttarpara- Kotrung |
| 23 | Deulpara CDS           | Naihati            |
| 24 | Panihati CDS-I         | Panihati           |
| 25 | Panihati CDS-I         | Panihati           |

The Score sheet is also provided .

**5.) Local other NGOs who are interested to work in SULM:-**

Some local NGOs are interested to engage as Ro under NULM . the list of NGOs ...

**5.1 PRAN-Participatory Research and Action Network**, 30/1, Pranabanda road ,  
Garia, Kolkata-700084

**5.2-HDC-Human development centre** – Mastikari, PO-Dakshin Barasat, Dist:South 24  
Pgs. Pin-743372, West Bengal

**5.1 PRAN-Participatory Research and Action Network:-** PRAN is a registered organization who is working in various field of development . this organization has an experienced on SGHs, Child Development , capacity Building , Education . the also organization is working with Govt deptt. Like Women and child Development .this organization has 105 groups in remote area of Sundarban . now the organization wanted to engage as Resource Organization to work in the ULB areas .

*so based on their experience we may allow NGO PRAN-Participatory Research and Action Network to work as RO in the different ULB .*

**5.2-HDC-Human development centre** HDC is a registered organization who is working in various field of development . this organization has an experienced on SGHs, Child Development , capacity Building , Education , school sanitation, basic health services etc . The organization is working with Govt deptt. Like DRDC, national bank of agriculture and rural development deptt. this organization has experience on formation of SHGs . now the organization wanted to engage as Resource Organization to work in the ULB areas . **their working field South 24 pgs, jalpaiguri, Kolkata, howrah**

*so based on their experience we may allow NGO HDC-Human development centre to work as RO in the different ULB .*

**Synopsis:-**

SMMU has able to engaged 55 CDS & 2NOG as RO in 93 Municipalities through RFP & engaging CDS as RO.

There are 93 ( 26 1st phase +67 , 2<sup>nd</sup> phase ) ULB remaining where RO to be engaged .

**Proposal of Engaging:-**

1. Enlisted NRLM Organization (SPEAD)
2. MEPMA, Telegana
3. Enlisted NGO with other states(Hari Telematetics Pvt.Ltd)
4. New 23 CDS
5. Local NGO

May be considered . If considered NGOs will be allotted different ULBs fixed by Mission Director in consultation with organization .

Proposal submitted for your kind perusal and signature, if approved.

Soma Pooji Dal .  
SMM - SM&ID

~~Director~~

Note on engaging different organisations as RO under NULM in NSP 13-18 may kindly be perused.

we may allow agencies/organisation in point no 1 (NSP) 3&14, - NRLM enlisted point no 2 NSP 14 - MEPMA point no 3 NSP 14&15 - Enlisted with other state point no 4 NSP-15 - CDS to be engaged as RO. A MOA as exist presently may be signed by them before engagement. Area of operation ( ULB name) may be fixed by MD, WBS SMM in consultation. For point no - 5 a committee may be formed with MD, WBS SMM or his representative/ DD(BD) SUDA/ Adminr SUDA/ SMM(SM&ID) to verify the capability and worthiness of engagement of local who as RO. As per views of the committee they may be engaged by MD - WBS SMM.

~~Director~~

*(Signature)*

NOTE prapasa

P1 state whether the views of State Level Committee formed for selection of RO etc. has been obtained.

JDL (S)

WJ  
21/6/16

21/6/16

SMM/SMD

Total 28 (twenty eight) no. of City Livelihood Centre (CLC) have been approved by SMMU till date. To make operational it is need and urgent to arrange a meeting to make it operational as per operational guideline so on 28th June of 2016 at 12 noon a meeting has been arranged at SUDA Conference Hall.

The proposal submitted for your kind approval and signature, if approved.

Soma Parvi Das.

SMM-SMD

21.6.16

As per direction of the Director, WBSULM, the issue of engagement of Resource Organisation (RO) discussed at the meeting of the Committee for Selection of Training Institute/ Resource Organisation/ Certification Agencies/ Institute on 14.07.2016 at 4.00 pm. The Committee takes following decisions regarding selection of RO.

Decision - (a) : All CDS (25 in No.) interviewed and found eligible by the Committee may be engaged as RO in their respective ULB.

Decision - (b) : SPADE, an empanelled NGO with NRLM for SHG formation who have also consented to work with NULM set up may be considered for RO in selected ULB.

Decision - (c) : As per approval for GOI, MEPMA a reputed organization from Telengana has sent their consent and financial estimate to work as RO in West Bengal. Committee has recommended to engage MEPMA as RO in selected ULB.

Decision - (d) : Hari Telematics Pvt. Ltd. an empanelled Agency with Odissa, SUDA, who have approached WBSULM to work as RO may also be considered for engagement as RO in some selected ULB.

Decision - (e) : Regarding engagement of local NGO as RO, Committee recommended to hold fresh RFP informing all ULBs.

As per the decisions of the Committee :

- (1) 25 nos. of CDSs may be engaged as RO
- (2) 3 NGOs namely SPADE, GOI, MEPMA & Hari Telematics Pvt. Ltd. may also be engaged as RO

Put up for perusal and necessary approval please.

S.P. Das,  
Soma Parui Das  
SMM-SM&ID

~~CT Director~~

As per direction in NSP-19 decision of selection committee meeting is put up of side. Proposal may be approved. (N) 24/7/16

~~Director~~

Note pre-page -

Proposal at A' at NST-20 may kindly be approved for engagement of Resource Organisation under DAY-NULM.

Secretary, M.A. Dept  
& Chairman, SUDA

WT  
26/7/16

May be approved.

27.7.2016

U.O. No. SUDA: 33/16  
Dated: 26-07-16

33/2016(M)

HMIC

~~Secretary SUDA~~

Dir/SUDA

WT  
7/9/16

2016 (50)

9/9/16

On the basis of the approval of Hon'ble MIC, MA & UD Department dated 07.09.2016 on empanelment of Resource Organisation. We have to send 3 letters to the selected ROs.

- 1. MEPMA, Telengana as RO
- 2. Hari Telematics Pvt. Ltd. & SPADE as RO
- 3. 25 CDSs as RO in 12 ULBs

Letters put up for your kind approval and signature.

Soma Paberi Das  
SMM-SMID  
12.9.16

~~Jt. Director.~~

Three draft letter placed may be approved and signed.

M  
12/9/16

WJ  
12/9/16

~~Director~~

DD (59)

In accordance with the consent received from Ministry of HUPA, GOI, WBSPUL is selecting CDS as RO.

On this respect all 67 new ULBs are requesting to attend interview on 28.9.16 at 11am at SUDA Conference Hall.

In this regard a letter should be issued to all new 67 ULBs for interview.

Proposal submitted for your kind approval and signature.

Soma Paberi Das  
SMM-SMID  
12.9.16

~~Joint Director~~

We may call eligible CDS from new ULB for an interview to select them as RO, as previously done in two occasions. If approved draft letter placed may be signed.

M. L. S.  
12/9/16.

~~Director~~

~~Joint Director~~

WJ  
12/9/16

~~Text~~

Selection of CDS as RO will be conducted by a selection committee on 28.09.2016 at SUDA conference Hall at 11 am. All committee members present on the day.

ix

The committee members -

1. Joint Director (SD), SUDA
2. Advisor, SUDA
3. Programme coordinator, SUDA
4. State Mission Manager (SMID)

The selection process will be on above said date.

For the specific date Lunch packets have to be arranged.

Lunch packets for the committee members and support staff for the day.

2. Tiffin packets for participants of the day.

1. Lunch packets -  $15 \times 5 = 20$

2. Tiffin packets - 100

3. Tea for All -  $115 \times 5 = 120$

4. Water -  $115 \times 5 = 120$

Proposal submitted for your kind perusal and signature.

Soma Parui Das  
SMM - SMI  
22-9-16

Jt. Director.

Draft as per 'x' prepage inviting committee members to take part in the selection process and form may be signed and proposal at point no ① prepage and ② above may be approved.

If approved AO, SUDA may be requested for logistic support for the selection meeting.

~~Director~~

~~JSD(SM)~~

~~M Das  
22/9/16~~

~~SMM(SMI)~~

~~M Das  
22/9/16~~

~~22/9/16~~



A meeting will be held on 20-10-16 at SUDAN conference Hall with New empaneled R.O. 25 eDS-as R.O will participate here.

So a Lunch packet have to be arrange on that Day.

Packets - 100

Tea - Two Times (100)

Lunch Packet :-

1. Rice (Fried)
2. Butter chicken
3. Dahi
4. Sweets.

Proposal submitted for your kind approval and signature.

S. P. Das.  
5/10/16

Off. Director

Proposal above for meeting training of newly inducted RO on 20th October may be approved by SODA may be requested to arrange accordingly.

W. Das  
5/10/16

Director

North Dum Dum NO-1 CDS requesting some clarifications on CDS/R.O/CLF and allied matters.

So, A letter should be sent to the Municipality regarding these issues.

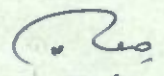
Some ~~some~~ clarifications have given in detail.

For sending the letter, the proposal submitted for your kind perusal and signature if approved.

S. P. Das.  
SMN-SMID

J. Director

Draft letter reply placed CP side may be signed, if approved.

  
13/10

WT 19/10/16

~~Director~~

J.B. (S)  
AD

As per approval of the ministry ( U.O no. SUDA:516/16 dt. 26.07.2016,) Three Non Government Organization may be engaged as Resource Organization in West Bengal under WBSULM . these Three NGOs are

1. MEPMA, Telehana
2. NRLM Organization - **SPEAD** – Calcutta Society for Professional Action in development ,52 Garfa Main Road (1<sup>st</sup> floor) kolkata- 700075
3. NGO “**Hari Telematetics Pvt.Ltd**”, Odisha :- -This Non- Government organization (NGO) is working in other States as RO .

WBSULM has sent letter 3 NGOs on 12.09.2016 . But only 2 organizations have respond for the RO .

MEPMA has not placed any proposal to WBSULM .

**SPADE** have submitted their **submitted proposal mentioning their working area in 8 Municipalities** . these Municipalities are – the proposed area and the present status of R.O under WBSULM are placed here .

**Working area submitted by SPADE and Present Satus of CDS as RO**

| Sl.No | District        | ULB        | Working Status CDS as RO                  |
|-------|-----------------|------------|---|
| 1     | Hoogly          | Baidyabati | Re Submitted on 14 <sup>th</sup> Oct 2016 |
| 2     | Hoogly          | Hoogly     |   |
| 3     | Hawrah          | Hawrah     |   |
| 4     | Nadia           | Nabadwip   |   |
| 5     | Purba Medinipur | Haldia     |   |
| 6     |                 | Tamluk     |   |
| 7     | Murshidabad     | Berhampore |   |
| 8     | North 24 pgs    | Baidyabati |   |

NGO “**Hari Telematetics Pvt.Ltd**” also submitted proposal mentioning their working area in 6 districts withen 27 Municipalities .

**Working area submitted by Hari Telematetics Pvt.Ltd and Present Satus of CDS as RO**

| Sl.No | District          | ULB        | working Status CDS as RO |
|-------|-------------------|------------|--------------------------|
| 1     | North 24 parganas | N.Dum Dum  | 1 CDS working as RO      |
| 2     |                   | S.Dum Dum  | 2 CDS working as RO      |
| 3     |                   | Barasat    | 1 CDS working as RO      |
| 4     |                   | Baranagar  | 2 CDS working as RO      |
| 5     |                   | Dum Dum    |                          |
| 6     |                   | Bhatpara   | 5 CDS working as RO      |
| 7     | Darjeeling        | Darjeeling |                          |

NOTE SHEET

SUDA

A letter should be issued to the two NGO will responsible for 15 uncovered ULBs.

So two letters submitted here for your kind approval and signature.

S. P. Dev.  
SMM-SMID

J. Dipeolu

Draft letter to intimate allocation of ULBs to NGOs newly engaged as RO will be placed for signature.

*[Signature]*  
26/11/16

*[Signature]*  
26/11/16

Director

J.P. (SD)

After compartmentment of two NGOs as RO in 15 municipalities among 58 municipalities. So an workshop has to be arranged on 11th November 2016 in our SUDA conference Hall.

A Letter should be issued to the all 15 ULBs and two NGOs also.

On that day A Lunch Packet should be arranged.

- 1. Lunch Packets = 60
- 2. Tea (Two) = 60  
with snacks

Menu -

1- ~~Mixed Fried Rice~~ + Plain Rice + Begni + Dal + Mixed veg + chicken

Proposal Submitted for your kind approval & signature

S. P. Dev. 4/11/16

~~To Director?~~

Draft placed may be signed. Advisor & PC SUDA may be requested to attend. (No 1/1/16)

Sifer

58(58)

WT 8/11/2017

O.I. No - 1861

H - 8-11-16.

52 DS empanelled on the memo no SUDA/2015/1569 dt- 16.11.2015. Now WBSULM to be arrange an Review meeting with all 52 RO and 2 NGOs.

So A Letter should be issued to the all municipalities and NGOs too with one representative from each ULB and one representative from each RO.

The Review meeting will be held on 30/11/16 and 2/12/16 respectively.

For the two days Lunch packets and Snacks has to be arranged.

Date :- 30/11/16 -

Lunch packets - 70

Tea with snacks - 70

Date - 2/12/16

Lunch packets - 65

Tea with snacks - 65

~~Memorandum for two days.~~

~~to mix fried rice + chicken Manchurian +  
dahi~~

Jt. Director.

Proposal for page for review with functioning ROA  
may be approved. If approved,

- ① Intimation letter may be signed.
- ② Ao, SUDA may be requested to arrange for logistic support
- ③ Advisor and PC, SUDA may be requested to remain present.

Director

JDC(SD)

O.I. NO - 1925

W. Rao  
16/4/16

WT  
16/4/16

- 35 -

Ministry of Housing & Urban Poverty Alleviation (UPA Division) has sent a letter regarding information about Resource Organization ( RO) under Deendayal Antyodaya Yojana - National Urban Livelihoods Mission( DAY-NULM). The National Mission Manager has requested to provide the information regarding Resource Organizations .

A format has also been sent . the Prescribed format is given below.

Ministry of Housing & Urban Poverty Alleviation (UPA Division)  
DeendayalAntyodaya Yojana- National Urban Livelihoods Mission

| Name of RO | Address | Name of Contact person | Ph. Number | Email ID | Date of empanelment | Name of city/ ULB where work is allotted | Target given (number of SHGs to be formed) |
|------------|---------|------------------------|------------|----------|---------------------|--|--|
|            |         |                        |            |          |                     |  |  |
|            |         |                        |            |          |                     |  |  |

So as per the requirement of Ministry of Housing & Urban Poverty Alleviation (UPA Division) under DAY-NULM, WBSULM has prepared the details about RO.

If approved further necessary action will be taken from SMMU end.

Put up for perusal and necessary approval for Honourable MIC M&A Dept.

S.P. Das . 17.11.16  
Soma Parui Das  
SMM-SMID

Director

GOI under MottUPA has sought a detail reports on RO. A detail report is prepared and placed on CP side for approval. If approved same may be approved for sent to MottUPA

Director

S.P. Das  
17/11/16

On the basis of the guidelines for the national urban livelihood mission (NULM) vide OM no. K-14011/1/2013-UPA dated 24<sup>th</sup> September, 2013 SMMU (City Mission Management Unit) will engage Resource Organization (RO) under City Mission Management Unit (CMMU) along with the community organizers will work at the field level for formation of SHGs under NULM.

On the basis of the NULM Guideline RO will be the autonomous registered agencies set up by the State or well established long standing federation of SHGs or Non-govt. organizations having signified experience is undergoing long scale community driven programmes and developing successful implementation strategies in social mobilization and institution building in urban areas may be prepared as ROs.

**State Initiative :-**

On the basis of this guideline, Govt. of West Bengal decide to engage NGOs as RO through out the State. A open bid was published for the engagement as RO. At that time only two Non-Govt. organizations (NGO) and two CDS had been empanelled as RO.

**They are :-**

1. Tujanganj Anwasha Welfare Society
2. GARDEN REACH BANGLA BASTI ACADEMIC development SOCIETY
3. Barrackpore CDS
4. North Dum Dum CDS

There after WBSULM was moved by GOI to engage Community Development society (CDS) as RO, in the State. As CDS are registered society and has autonomous body and working for the formation of SHGs and Nurturing too under SJSRY.

**Engagement of CDS as RO :-**

After approval of Hon'ble MIC MA & UD deptt, till now SUDA have engaged 77 no of CDS as Resource Organization .





Following 50 no of CDS has engaged as RO.

| Sl. No. | Name of ULB          | District    | Name & Address of CDS              |
|---------|----------------------|-------------|------------------------------------|
| 1       | Sonamukhi            | Bankura     | Sonamukhi CDS                      |
| 2       | Bolpur               | Birbhum     | Bolpur CDS No.1                    |
| 3       | Bolpur               | Birbhum     | Bolpur CDS No.2                    |
| 4       | Sainthia             | Birbhum     | Sainthia CDS                       |
| 5       | Dainhat              | Burdwan     | Dainhat Indrani<br>Pargana CDS     |
| 6       | Katwa                | Burdwan     | Ajay CDS                           |
| 7       | Katwa                | Burdwan     | Bhagirathi CDS                     |
| 8       | Memari               | Burdwan     | Memari CDS                         |
| 9       | Dinhata              | Cooch Behar | Dinhata CDS                        |
| 10      | Kurseong             | Darjeeling  | Kurseong No.1 CDS                  |
| 11      | Kurseong             | Darjeeling  | Kurseong No.2 CDS                  |
| 12      | Mal                  | Darjeeling  | Mal CDS                            |
| 13      | Arambagh             | Hooghly     | Arambagh CDS-1                     |
| 14      | Arambagh             | Hooghly     | Arambagh CDS-2                     |
| 15      | Konnagar             | Hooghly     | Konnagar CDS No.1                  |
| 16      | Rishra               | Hooghly     | Rishra CDS-1                       |
| 17      | Uttarpara<br>Kotrung | Hooghly     | Bhadrakali Kotrung<br>CDS          |
| 18      | Uttarpara<br>Kotrung | Hooghly     | Uttarpara Makhla<br>CDS            |
| 19      | Jangipur             | Murshidabad | Jangipur CDS                       |
| 20      | Murshidabad          | Murshidabad | Dakshinee CDS                      |
| 21      | Murshidabad          | Murshidabad | Uttara CDS                         |
| 22      | Birnagar             | Nadia       | Birnagar CDS                       |
| 23      | Chakdah              | Nadia       | Nivedita CDS                       |
| 24      | Chakdah              | Nadia       | Sarada CDS                         |
| 25      | Gayeshpur            | Nadia       | Gayeshpur CDS No.1                 |
| 26      | Nabadwip             | Nadia       | Chaitanya<br>Mahapravu No.1<br>CDS |

|    |                            |                   |                                    |
|----|----------------------------|-------------------|------------------------------------|
| 27 | Nabadwip                   | Nadia             | Chaitanya<br>Mahaprabu No.2<br>CDS |
| 28 | Nabadwip                   | Nadia             | Chaitanya<br>Mahaprabu No.3<br>CDS |
| 29 | Nabadwip                   | Nadia             | Chaitanya<br>Mahaprabu No.4<br>CDS |
| 30 | Ranaghat                   | Nadia             | Ranaghat CDS-1                     |
| 31 | Ranaghat                   | Nadia             | Ranaghat CDS-2                     |
| 32 | Taherpur                   | Nadia             | Taherpur Town CDS                  |
| 33 | Ashokenagar-<br>Kalyangarh | North 24 Parganas | Ashokenagar-<br>Kalyangarh CDS-1   |
| 34 | Ashokenagar-<br>Kalyangarh | North 24 Parganas | Ashokenagar-<br>Kalyangarh CDS-2   |
| 35 | Madhyamgram                | North 24 Parganas | Rabindranath CDS                   |
| 36 | Madhyamgram                | North 24 Parganas | Sukanta CDS                        |
| 37 | New<br>Barrackpore         | North 24 Parganas | New Barrackpore<br>CDS No.1        |
| 38 | New<br>Barrackpore         | North 24 Parganas | New Barrackpore<br>CDS No.2        |
| 39 | Ghatal                     | Paschim Medinipur | Ghatal CDS No.1                    |
| 40 | Ghatal                     | Paschim Medinipur | Ghatal CDS No.2                    |
| 41 | Kharar                     | Paschim Medinipur | Kharar CDS                         |
| 42 | Khirpai                    | Paschim Medinipur | Khirpai CDS                        |
| 43 | Ramjibanpur                | Paschim Medinipur | Pritilata CDS                      |
| 44 | Contai                     | Purba Medinipur   | Deshbandhu CDS                     |
| 45 | Contai                     | Purba Medinipur   | Deshapran CDS                      |
| 46 | Egra                       | Purba Medinipur   | Egra CDS                           |
| 47 | Panskura                   | Purba Medinipur   | Panskura CDS                       |
| 48 | Islampur                   | Uttar Dinajpur    | Puspanjali CDS                     |
| 49 | Islampur                   | Uttar Dinajpur    | Gitanjali CDS                      |
| 50 | Kaliyaganj                 | Uttar Dinajpur    | Swarnamoyee CDS                    |

Proposal :-

On the basis of above note it is proposed to approve engagement of 50 CDS in 36 ULB (for 67 new ULBs) by Hon'ble MIC, UD & MA Deptt.

S.P. Das.  
Soma Parui Das  
SMM-SMID

~~Director~~

Note on NSP 36 to 40 on engagement of CDS as RO under NULM may kindly be perused.

① Till date 4 NGOs and 77 CDS have been engaged as RO in 58 ULBs where NULM was started 1st phase (since 1.4.2014).

② Present proposal contains (detail in NSP-38 & 39) engagement of 50 CDS as RO in 33 ULBs where NULM was started since 01.4.2016 (2nd phase).

Like previous occurrence this also may be approved by Hon'ble MIC UD & MA Deptt.

"X"

~~Director~~

Secretary  
UDMA Deptt  
&  
Chairman SUDA

"X" above may be considered  
12/2/17  
15/2/17

14.02.17

~~The file may be...~~

U/1000-133/17

dt-14-02-17

File-33/2015 (04)

Dir SUDA  
IS/SD

On the basis of the approval of the Hon'ble Secretary , MA&UD Department dated 14/02/2017 on empanelment of Resource Organization . We have to send letters to the selected 50 CDS as RO .

Draft Copy of Moa & MoU has also be attached here.

The draft Copy of letter placed for your kind approval and signature

S. P. Das.  
Soma Parui Das  
SMM-SMID

~~H. Director~~

In connection with the note above relevant letter is placed for kind signature.

Director

Signature  
8/23/17

Signature  
14/23/17

A orientation Programme has been arranged on 27.3.17 & 28.3.17 for empanelled CDS as R.O.

For the Programme A Lunch Packet have to be arranged with morning tea & Snacks.

Date - 27.3.17 & 28.3.17

Lunch packets - 85

Tea with Snacks - 85 (one time)

Proposal Submitted for your kind approval & signature .

S. P. Das  
SMM-SMID  
21/3/17

(X)

Jt. Director.

With reference to the note per page  
marked as 'X' necessary arrangement  
be made.

Am  
21/08/17

AO  
Sr  
02/08/17

To run the programme successfully, WBSULM has been engaged as Resource Organization ( RO ). 127 Community Development Centre ( CDS) and 6 Non Government Organization are working here as Resource Organization ( RO) to mobilize and formation and development of the Groups . Among 125 ULBs , 94 ULBs has been covered by RO .

To monitor and Evaluate these empanelled organization a Monitoring and Evaluation in better way format has been Developed .

| Evaluation Format for CDS and NGOs engaged as Resource Organization ( RO) in West Bengal State Urban Livelihood Mission ( WBSULM) |  |   |   |   |        |             |                  |                            |              |
|---|--|---|---|---|--------|-------------|------------------|----------------------------|--------------|
| Sl No   | Strategies   | Objectives  |   | Activities  | Target | Achievement | % of Achievement | Means of varification      |              |
| 1   | COMMUNITY MOBILIZATION<br>Identify GHGs at ULB level       | Identification of SHGs and assessment of existing by RO           | 1 | Number of House Hold Survey Contacted and Number of Urban Poor ( as per BPL list and 30% of Khyadyasuraskha List )                        |        |             |                  | Report                     |              |
|   |  |   | 2 | Number of House Hold identified for the formation of the group under NULM   |        |             |                  | List of Drop-out Household |              |
|   |  |   | 3 | Number of Active TCGs Identified by RO  |        |             |                  | Survey format              |              |
|   |  |   | 4 | Number of Dropout TCGs Identified by RO   |        |             |                  | List of Drop-out TCG       |              |
|   |  |   | 5 | Meeting/ camp has been organized for community mobilisation for building trust and gain confidence of urban poor to form Self Help Groups |        |             |                  | Report                     |              |
| 2   | Social Mobilization for livelihood promotion of Urban poor | Formation of SHG  | 1 | Total number SHGs formed ( After Account Open ) by RO in the Year of 2015-2016  |        |             |                  | MIS                        |              |
|   |  |   | 2 | Total number SHGs formed ( After Account Open ) by RO in the Year of 2016-2017  |        |             |                  | MIS                        |              |
|   |  |   | 3 | Total number SHGs formed ( After Account Open ) by RO in the Year of 2017-2018  |        |             |                  | MIS                        |              |
|   |  |   | 4 | Number of TCGs has started as active SHG  |        |             |                  | Documents                  |              |
|   |  | Inclusion of SHG into federations and registration of federations | 1 | Number of ALFs formed ( After Registration & Account Open ) by RO in the Year of 2015-2016  |        |             |                  |                            | MIS          |
|   |  |   | 2 | Number of ALFs formed ( After Registration & Account Open ) by RO in the Year of 2016-2017  |        |             |                  |                            | MIS          |
|   |  |   | 3 | Number of ALFs formed ( After Registration & Account Open ) by RO in the Year of 2017-2018  |        |             |                  |                            | MIS          |
|   |  |   | 4 | Number of ALFs framed Bye - Law   |        |             |                  |                            | ALF Bye- Law |
|   |  |   | 5 | Handholding of SHGs detail report by RO submitted to the ULB  |        |             |                  |                            |              |
|   |  |   | 6 | CLF formed or not ?   |        |             |                  |                            | MIS          |
| 3   | REVOLVING FUND   | Access to Revolving Fund  | 1 | Number of SHGs ( Formed by RO) received R.F in the Year of 2015-2016  |        |             |                  | MIS                        |              |
|   |  |   | 2 | Number of SHGs ( Formed by RO) received R.F in the Year of 2016-2017  |        |             |                  | MIS                        |              |
|   |  |   | 3 | Number of SHGs ( Formed by RO) received R.F in the Year of 2017-2018  |        |             |                  | MIS                        |              |
|   |  |   | 4 | Number of ALFs received R.F in the Year of 2016-2017  |        |             |                  | MIS                        |              |

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SUDA

|   |   |   |   |   |  |  |                                    |
|---|---|---|---|---|--|--|------------------------------------|
|   |   |   | 5 | Number of ALFs received R.F in the Year of 2017-2018  |  |  | MIS                                |
|   |   |   | 6 | Number of SHGs started inter loaning  |  |  | MIS                                |
| 4 |   | Bank Linkages and Financial Linkages          | 1 | Number SHGs ( formed by RO ) Graded and Submitted to the bank by RO for Credit Linkage in the Year of 2015-2016                                   |  |  | MIS                                |
|   |   |   | 2 | Number SHGs ( formed by RO ) Graded and Submitted to the bank by RO for Credit Linkage in the Year of 2016-2017                                   |  |  | Official Documents, images ,Report |
|   |   |   | 3 | Number SHGs Graded and Submitted to the bank by RO for Credit Linkage in the Year of 2017-2018  |  |  | MIS                                |
|   |   |   | 4 | Number of SHGs ( formed by RO ) linked Credit till this Financial year  |  |  | MIS                                |
|   |   |   | 5 | Number of SHG members access Swasthya Bima yozona   |  |  |                                    |
|   |   |   | 6 | Number of Members covered with Bima ( jan Dhan Yojana, Jan Surakhsa Bima Yojana , Atal Pansion Yojana , Pradhan Mantri Jeevan Jyoti Bima Yojana ) |  |  | MIS                                |
|   |   |   | 7 | Number of Members converge with with Govt programmes or Other Govt Scheme   |  |  |                                    |
|   |   |   | 8 | Number of Financial Literacy Camp organized with the colaboration of Bank   |  |  | Attendance, Images, Report         |
| 5 |   | Handholding of SHG members                    | 1 | Number of SHGs ( Formed by RO ) receiving Hand Holding support on regular basis   |  |  | Registers                          |
|   |   |   | 2 | Number of SHGs ( Formed by RO ) started functioning with panch sutra  |  |  | Registers                          |
|   |   |   | 3 | Number of ALFs receiving Hand Holding support on regular basis  |  |  | Registers                          |
|   |   |   | 4 | Number of ALFs receiving Hand Holding support for maintaining several types of books on regular basis   |  |  | Registers                          |
| 6 | Advocacy and Coordination at ULB level with Various Stake Holders | Entrepreneurship Development of SHGs /Members | 1 | Business Proposal prepared by RO for SHGs ( formed by RO )  |  |  | Business Proposal                  |
|   |   |   | 2 | SHGs ( formed by RO ) started by business   |  |  |                                    |
|   |   |   | 3 | SHGs ( formed by RO ) started making profit by business   |  |  | Meeting Minutes ,Report            |
| 7 | Withdrawal Period   |   | 1 | Number of SHGs ( formed by RO ) self sustained through profit making from their business  |  |  |                                    |

If approved , it may be sent to the ULBs to evaluate the organizations, empanelled as RO in their ULB.

Proposal submitted for your kind approval and signature .

S.P. Das. 4.12.18  
Soma Parui Das.

SMM-SMID , WBSULM

It may initiate the process to evaluate the previous work exposure of RO's & request the ULBs to do so if approved

U.O. No. SUDA: 777

Dated: 10/12/18



Prepage proposal may be approved.  
 However, we have to decide ~~the~~ also the periodicity of evaluation. This may also be indicated in the forwarding letter. The present draft format has been devised in such a manner ~~that~~ which can be used for the present or can be used annually in 10/11/12

Director SUDA

SD

P. discuss.

Self 12/12

Discussion proposed approval format  
 may be put up with  
 Draft letter to UZB



2 May 8/12/20

As directed, the evaluation format for R.O placed with draft Letter. Proposal submitted for your kind approval and signature.

S. P. Dm.  
 8.1.19

SD

Draft may kindly be signed

[Signature]

Director

P<sub>1</sub> includes the points in  
~~proposed~~ proposal as discussed.

DDG 10/1/19

DD  
/

As discussed , their scope of work and payment schedule Resource Organization ( RO) is placed here .

As per MoU all Resource Organizations will work only with the New SHGs who are formed by them .

**Expected outcomes of the engagement with ROs:-**

ROs to train all SHGs to build their capacity on issues such as: (a) the SHG concept (including savings), how to conduct meetings, responsibilities of group members, etc; (b) book-keeping and accounting, fund management, building bank and credit linkages; (c) communication, decision making, conflict resolution, self- assessment; and (d) accessing government benefits under NULM, and other social programs of the central, state and local governments.

**As per MoU the payment schedule is:-**

| Sl. No | Particulars  | Percentage            |
|--------|--|-----------------------|
| 1      | Community Mobilisation   | 10% of amount payable |
| 2      | Formation of SHG   | 15% of amount payable |
| 3      | Capacity building training to members  | 15% of amount payable |
| 4      | Inclusion of SHG into federations and registration of federations                      | 15% of amount payable |
| 5      | Bank linkage   | 20% of amount payable |
| 6      | Access to revolving fund   | 10% of amount payable |
| 7      | Handholding of SHG members (to be released after 15 months from the date of formation) | 15% of amount payable |
|        | TOTAL  | 100%                  |

1. But in the case of capacity Building and Training to members ( Point No-3 of payment schedule ) it was decided at SMMU level and communicated to the ULBs through various memo numbers- 1. (SUDA-102/2016/1156 dated 01-08-2016 . 2) SUDA-102/2016/2121 (125) dated 30-11-2016 . 3) 2791/SUDA-102/2016 dated 23-02-2017 ) that Capacity Building of different stake holders under SM&ID and SEP component will be conducted at ULB level through Resource Centres. Resource Centres have been formed under CMMU level for capacity Building of SHG / ALF / CLF members / Elected Representatives / Bankers / Resource Organization field level functionaries and other stake holders vide memo nos- **It also decided on 3/07/2017 that , No Capacity Building Training will be conducted by Resource Organization .** All Kind of capacity Building Training will be conducted at ULB level through Resource Centre as all information may deliver in unique form without varying content and methodology of training .

So , Resource Organization is not performing the capacity Building activity at present .

So based on the scope of work and mode of payments , Evaluation of the organization is require for the better performance. ULB will be responsible to

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monitor closely the Resource Organization and based on the performance of RO payments will be given to the RO.

So based on the situation developed evaluation format may be sent to the ULB for better performance .

Proposal submitted for your kind approval and signature .

S. P. Das 18.01.19  
Soma Parui Das

SMM-SMID , WBSULM

File received on 28/1/19  
order pre-page.

Draft may be sign

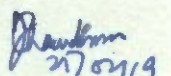
  
28/1/19

Asst. Director  
MULM (Ganghama)

Notes NSP47-48 may be seen

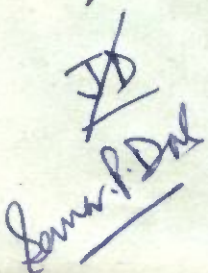
There is a felt need for an objective evaluation of the Resource Organizers (RO) working for two years or more. There is an existing payment schedule to the ROs (Exat NSP47) as approved by the Department. This evaluation will be conducted by the ULBs based on a template developed by the SMMU. Copy of the template ~~paste~~ on the CP side may be approved.

Director, SUDA

  
27/01/19  
AMD

SMM to submit revised draft on

Pr. DO accordingly 2 pm - 4 pm - 26/1/19

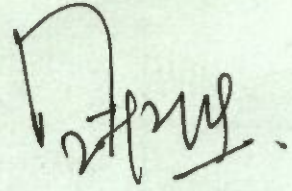
  
Soma P. Das

28/1/19

Revised draft submitted for your kind approval and signature.

S.P.Dm.

28.2.19



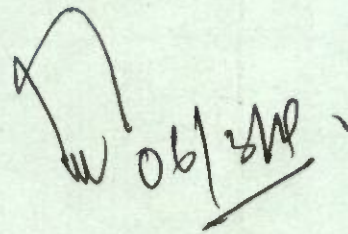
~~J.D.~~

~~Director~~

Revised draft pl.

08/3/19

Pls do accordingly

  
06/3/19

~~J.D.~~

Revised draft placed for your kind approval and signature.

S.P.Dm.

08.3.19

Revised draft may kindly be signed.

  
08/3/19

~~J.D.~~

We may discuss.

08/11/3/19

~~Director~~  
J.D.

~~SMM~~  
~~SUDA~~