

Re:- Representation dated 16/08/17 of MONALISA RAKSHIT, CMM-SD & I under Day-NULM of Baranagar mpty.

Pnd. along with its enclosure placed below may pl. be seen.

From the submission of the Monalisa Rakshit, CMM-SD & I under DAY-NULM of Baranagar mpty, it is noticed that Smt. Rakshit joined the said Post under Baranagar mpty. on 21.11.2016 on the basis of offer letter no. 406 dt. 21.11.2016 of the Chairperson of the said mpty. Subsequently on 9.8.2017, she tendered ~~her~~ notice for resignation from the said Post so that she can get release from her post ideally w.e.f. 8.9.17 as per the provision of her offer letter of the ULB.

Under the aforesaid circumstances, Chairperson of Baranagar mpty. has suggested here to provide with an approval order certifying from the Director SUDA & Mission Director, WBSULM certifying that SUDA doesn't have any objection to release Smt. Rakshit.

In the above context, this is to mention here that as per the terms & conditions as stipulated in her offer letter no. 406 dt. 21.11.2016 of the Chairperson of Baranagar mpty, Smt. Rakshit can get release from her post ideally w.e.f. 08.09.2017 i.e. after expiry of one month's notice of resignation.

As Smt. Rakshit has given notice of resignation ~~on~~ on 09.08.2017, she may be released ~~on~~ w.e.f. 08.09.2017 i.e. expiry of notice period of 1 month as per her offer letter.

As the Chairperson of the ULB is her appointing authority, Chairperson may release her as per the offer letter. In this matter



there is no role of Director, SUDA & Mission Director, WASSULM. So, the question of issuing "NO objection" certificate from their end in this matter does not arise.

ULO & Sub. Monalisa Rakshit, CMN-SD & I may be informed of it, if a copy.

*[Signature]*  
OSD 21/08/17

~~Add. Director~~

note above and over.

Being the appointing authority, Chairperson Baranagar municipality may accept the resignation and release the applicant in terms of appointment as issued already. This may be intimated to the ULO.

Submitted for approval.

*[Signature]*  
21/08/17

*[Signature]*  
21/8/17

*[Signature]*  
21/08/17

Accordingly, a letter is placed below for signature of Director, SUDA & Mission Director, WASSULM.

*[Signature]*  
22/8/17

draft is placed.

may be approved and signed.

*[Signature]*  
22/08/17

*[Signature]*  
22/8/17

*[Signature]*  
22/08/17

~~Director~~  
AD  
OSD (WULM)

~~Add. Director~~

Director

OSD