



রাজ্য নগর উন্নয়ন সংস্থা
STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-176/2015/521

তারিখ 22.08.2017

From : Director, SUDA &
Mission Director, WBSULM

To : The Chairperson,
Baranagar Municipality
P.O. Baranagar
District – North 24 Pgs.

Sub : Release of Smt. Monalisa Rakshit from the Post of CMM- SD & I at CMMU under DAY-NULM

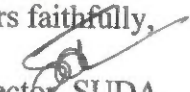
Madam,

In connection with the above matter, I would like to inform you that Smt. Monalisa Rakshit, CMM- SD & I at CMMU under DAY-NULM for your Municipality, has made a reference to this office requesting to issue an “No Objection Certificate” to the effect that this office has no objection if ULB releases Smt. Rakshit from her Post on the basis of her notice for resignation served on 09.08.2017.

In this context, this is to inform you that in the engagement letter issued to Smt. Rakshit by you vide no. 406 dt. 21.11.16, it was catagorically mentioned that the engagement is temporary in nature and subject to termination with at least one month notice both from the ULB as well as the incumbent concerned.

In view of above, Chairperson of Baranagar Municipality, being the appointing authority, may accept the resignation letter of Smt. Monalisa Rakshit in terms of the provision of engagement letter issued at the time of her engagement.

Yours faithfully,



Director, SUDA
&
Mission Director, WBSULM

SUDA-176/2015/521/1(1)

22.08.2017

Copy forwarded for information to :

1. Smt. Monalisa Rakshit, City Mission Manager – Social Development & Infrastructure under DAY-NULM of Baranagar Municipality


Director, SUDA
&
Mission Director, WBSULM

দুরত্ব : ২৩৫৮ ৬৪০৩ / ৫৭০৩, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5803, Email : wbsudading@rediffmail.com

Account Section : 2358 6408



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Tel : 2358 6403/2767, Fax : 2358 5800, e-mail : wbsudadirect@gmail.com

Account Section : 2358 6408

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Mission Director, WBSULM

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Mission Director, WBSULM

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Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

To
The Director & Mission Director,
DAY- NULM Project,
State Urban Development Agency,
"ILGUS BHABAN", H.C BLOCK
Sector-3, Bidhan Nagar,
Kolkata-700106



Date : 16.8.2017.

OSD (NULM)
17/08/17

Sub : Notice for resignation from the Post of CMM, SD & I, DAY-NULM, Baranagar Municipality

Sir,

This letter is based on my notice for resignation from the post of CMM, SD & I, DAY-NULM, Baranagar Municipality, (dated : 9th Aug 2017, sent over email to Baranagar Municipality, SUDA and DLB – a copy of the same email has been enclosed here for ready reference) and subsequent discussion that I had with the Honorable Chairperson of Baranagar Municipality on 9th Aug 2017.

This is for your information that I have joined Baranagar Municipality in the post of City Mission Manager, SD & I on 21st Nov 2016 based on the offer letter no. 406 dated 21.11.2016. (enclosed with this letter for your ready reference). As per the terms and conditions of my offer letter no. 406 dated 21.11.2016. from Baranagar Municipality, I can get release from my current position by serving notice period of 1 month. Hence, ideally my last date of service should be 7th Sept 2017 (based on my offer letter), considering 30 days of notice from my date of resignation (9th Aug 2017). I had a discussion with the Honorable Chairperson, Baranagar Municipality on the same line, back on 9th Aug 2017, and she suggested to get this approved from SUDA certifying that SUDA doesn't have any objection from their end, to release me from my duties on 7st Sept 2017 after serving one month of notice period as per my offer letter.

So, I will be highly obliged, if you can provide an approval signature to this letter which will help me to get released on my scheduled date mentioned above.

Thanking you in anticipation.

Monalisa Rakshit
Monalisa Rakshit

CMM, SD & I, DAY-NULM,
Baranagar Municipality

BARANAGAR MUNICIPALITY
87 DESBANDHU ROAD (EAST), KOLKATA-700035
Phone:2577-6595/0012, Fax:2577-1071
E-mail: purosabha baranagar@yahoo.co.in
Website: www.baranagarmunicipality.org

Memo No. : 406

Date : 21.11.2016

To
SMT. MONALISA RAKSHIT
132 JYOTISH ROY RD.
PO- NEW ALIPORE,
KOL- 700053

**Sub : Letter of Engagement to the post of Manager-Social Development & Infrastructure at
CMMU under NULM for Baranagar Municipality.**

Madam,

In terms of memo no: SUDA-176/2015/1970, Date-18/11/2016 of the Director SUDA & Mission Director WBSULM this is to inform you that you have been selected for engagement to the post of Manager Social Development & Infrastructure under Baranagar Municipality under NULM for a period of one year with contractual monthly remuneration of Rs. 50,000/- (fifty thousand only) or until further communication, whichever is earlier.

You are hereby requested to join the said post within seven days from the date of issuance of this letter, failing which your engagement is liable to be cancelled.

This engagement is purely temporary in nature and subject to termination with at least one month notice from both the municipality as well as the incumbent. No T.A. / D.A. will be admissible at the time of joining the said post. The working days and hours will be similar to the working days and hours of the municipality and you may have to work even in holidays and beyond scheduled working hours in case of necessity.

You are further requested to report to the Chairman /Finance Officer of the Baranagar Municipality at the time of joining the said post along with this letter and originals of all the documents submitted by you at the time of submission of Application Form along with a Character Certificate to be issued by a Gazetted Officer.

Yours faithfully,



CHAIRMAN
BARANAGAR MUNICIPALITY

To,

The Chairman,

Baranagar Municipality,

87 Deshbandhu Road (East)

Kolkata – 700035

Mcy b - allowed to join
mmeeb
21/11/16

Date : 21.11.2016

Ref : Letter of Joining in the post of Manager, Social Development and Infrastructure at CMMU under NULM for Baranagar Municipality

Madam,

In reference to your letter memo no. 406 dated 21.11.2016. I Monalisa Rakshit hereby join the post of Manager – Social Development & Infrastructure at CMMU under DAY-NULM on 21.11.2016 forenoon.

I am highly obliged and grateful to get this prestigious opportunity to serve the Municipality.

Thanking You.

Yours faithfully

Monalisa Rakshit.

Monalisa Rakshit

132 Jyotish Roy Road

Kolkata - 700053

Approved -


21/11/16



Baranagar Municipality <sulm.baranagar@gmail.com>

**Notice for Resignation from the post of Manager, SD & I, DAY-NULM Project,
Baranagar Municipality**

6 messages

Baranagar Municipality <sulm.baranagar@gmail.com>

Wed, Aug 9, 2017 at 5:50 PM

To: purosabha_baranagar@yahoo.com, Director SULM <wbsulm@gmail.com>, dlwbw.kol@gmail.com

To,

Date : 9.8.2017

The Chairman,

Baranagar Municipality,

87 Desbandhu Road (East)

Kolkata - 700035

Sub : Notice for Resignation from the post of Manager, SD & I, DAY-NULM Project, Baranagar Municipality**Ref : This Office Memo No. 406 Dated 21.11.2016.**

Sir / Madam,

This is for your information and kind consideration, that, I, Monalisa Rakshit, hereby tender my notice for resignation from the post of Manager, SD & I, DAY-NULM Project, Baranagar Municipality, with effect from today forenoon. I have joined the mentioned post on 21.11.2016 forenoon on contractual basis for one year with a consolidated remuneration of Rs. 50,000/- per month.

I will be highly obliged if I am provided with an experience certificate and a release letter after the completion of my notice period and thereby release me from my assigned duties.

Thanking you in anticipation.

Yours faithfully,

Monalisa Rakshit

Manager, SD & I, DAY – NULM,

Baranagar Municipality

Address : 132 Jyotish Roy Road, P.O. – New Alipore

Kolkata – 700053

Phn - 9836434030

Mail Delivery Subsystem <mailer-daemon@googlemail.com>

Wed, Aug 9, 2017 at 5:50 PM

To: sulm.baranagar@gmail.com

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

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“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং

SUDA-176/2015

08.2017

তারিখ

From : Director, SUDA &
Mission Director, WBSULMTo : The Chairperson,
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In view of above, Chairperson of Baranagar Municipality, being the appointing authority, should accept her resignation letter and release Smt. Rakshit from her Post after expiry of one month from the date of serving notice as per the terms & condition of the Engagement letter issued to her at the time of engagement.

Yours faithfully,

Enclose as stated

Director, SUDA
&
Mission Director, WBSULM

SUDA-176/2015

08.2017

Copy forwarded for information to :

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