

3.	Cost proposed for approval (including 3% contingency charges)	Rs.134.28 lakh
4.	Approved O & M cost per year	Rs.6.00 lakh
5.	DPR vetted by	Chief Engineer, MED

• **Suri Municipality**

Sl. No.	Items	Details
1.	Location	Mouza – Suri, J.L. No. 08, Plot No.1585, Khaitan-2027, Ward No.06, Suri, Dist- Birbhum under Suri Municipality
2.	Capacity	50 Persons
3.	Cost proposed for approval (including 3% contingency charges)	Rs. 157.45 lakh
4.	Approved O & M cost per year	Rs.6.00 lakh
5.	DPR vetted by	Chief Engineer, MED

• **Uluberia Municipality**

Sl. No.	Items	Details
1.	Location	Mouza – Jagadishpur, J.L. No. 110, Plot No.416, Khaitan-01, Ward No.06, Uluberia, Dist -Howrah under Uluberia Municipality
2.	Capacity	50 Persons
3.	Cost proposed for approval (including 3% contingency charges)	Rs. 147.21 lakh
4.	Approved O & M cost per year	Rs.6.00 lakh
5.	DPR vetted by	Chief Engineer, MED

Agenda 4.

Additional cost of Rs. 2.01 Lakh for construction work of sanctioned shelter units under the scheme Shelter for Urban Homeless at Bhadreswar, Purulia, Kalyani and Contai Municipality.

Committee approved the proposal with the condition that based on financial evaluation of the tender additional cost would be provided as per requirement. The findings of the financial evaluation of the tender are to be placed at the next meeting of the PSC.

Agenda: 5:

Approval of fund for soil testing for SUH in KMC (Rs. 4.36 Lakh) & Kalyani Municipality

Committee was informed about the provision of soil testing cost as per SOR. Committee approved the fund for the soil testing only for sanctioned projects but limited to the estimate as per the SOR.

Agenda 6:

Approval of alternative land at Ward no. 27, under Barasat Municipality instead of at Ward No. 18, J.L. No. 22, for Shelter for Urban Homeless under Barasat Municipality.

Committee approved the proposal of alternative land for SUH at Ward no. 27, under Barasat Municipality instead of at Ward No. 18, J.L. No. 22, for Shelter for Urban Homeless under Barasat Municipality.

Agenda 7:

Decision for installation of CCTV camera at entry & exit of each sanctioned shelter & proposed shelters as per guidelines of SUH (office memorandum no. 14012/15/2016-UPA/FTS-16320 dated: 22.08.2016) Clause No. 13.7.

Committee noted the proposal for installation of CCTV in each functional shelter in the ULBs as per operational guidelines of SUH. Committee suggested to explore further updated technology (Artificial Intelligence) for proper storage, retrieval of the stored data in a manner as required from the database in order to make it effective.

Agenda 8:

Revision of model estimate as per current PWD SoR for construction of new Shelter for Urban Homeless.

Committee considered the proposal. The revised estimate is to be placed at the next meeting of the PSC.

Agenda 9:

Refurbishment/ infrastructure support for existing shelter units (26 bedded & 35 bedded) under the Scheme 'Shelter for Urban Homeless' (SUH) in Kolkata Municipal Corporation

Committee suggested the KMC representatives to submit a detailed estimate with proper specifications for all the items for infrastructure support (bed, bedding, pillow, almirah, table, chair etc.) to be provided to the shelters..

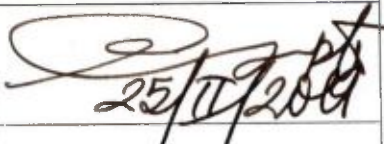


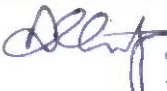
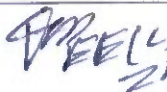
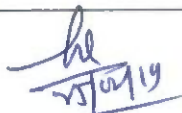

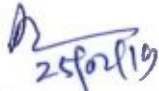

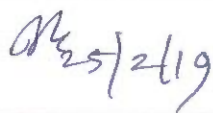
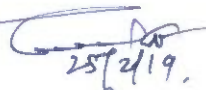




Miscellaneous:

- i) Committee suggested collecting the list of NGOs from the District Social Welfare officer of the concerned districts for further empanelment under WBSULM for operation & maintenance of shelter units.
- ii) Committee suggested submitting the details of land lying under Irrigation Department which has been identified by KMC for construction of SUH to take up with the Irrigation & Waterways Department from the UD&MA Department.
- iii) Committee directed the KMC representatives to send the particulars of the sites identified for construction of SUH under Railway authority & Kolkata Port Trust to the UD & MA Dept.
- iv) Committee suggested to SUDA to standardize the specifications of furniture & soft furnishings required at the SUH. Committee also suggested to incorporate components of different recreation facilities including televisio. board games, books etc. for the inmates. MED will not consider the procurement of furniture & soft furnishings of SUH in the existing DPRs. The proposed cost put up before the PSC for sanction to be revised to that extent,
- v) Committee agreed to accept the proposals of SUH (not mentioned in the affidavit) from the ULBs where number of homeless has increased after survey and place before the next meeting of the PSC.
- vi) Committee suggested for laying of Kota stone on the floor of SUH (all carpet area except for the toilets) instead of IPS and the estimate to be recast by MED accordingly.

The meeting ended with a vote of thanks to and from the chair.

(Dr. Subrata Gupta)
Chairman, State Level Project Sanction Committee

Attendance sheet of 13 th meeting of State Level Project Sanction Committee of Shelter for Urban Homeless (SUH) under DAY-NULM

Sl No.	Name	Designation & office	Signature
1	Dr. Subrata Gupta, IAS	Principal Secretary, UD & MA Dept.	 25/02/19
2	Smt. Debarati Datta Gupta	Director, SUDA & Mission Director, WBSULM	
3	J. Chakraborty, IAS	Director of local Bodies	 25/2/19
4	A. Chakraborty	AGM (Projects) HUDCO Ltd.	 25.2.19
5	R. [unclear]	EE (e) / [unclear] / KMC	 25/02/19
6	S. N. Chandra	AEU / Br-III K-M-C.	 25/2/19
7	J. Sankar	Dy [unclear] / [unclear]	 25/2/19
8	A. Bishan	AE (e)	 25/02/19
9	S. Dey	S. [unclear]	 25/02/19
10	P. e. Ghosh	AE (E)	 25/2/19
11	Sandip Datta	e. s. o. / [unclear] / KMC.	 25/2/19
12	Amit Das	Chief Engg. MEO.	
13	Ashin Saha	Jt. Director, SUDA	
14	[unclear]	Add. MD, NULM.	
15.	Soumen De	SMM-S&SI	

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-23/2014(Pt.)/1958

তারিখ 21.02.2019

From : Director, SUDA &
 Mission Director, WBSULM

To : 1) Joint Secretary, UD & MA Department & Addl. Mission Director, DAY-NULM
 2) Director of Local Bodies, West Bengal
 3) Additional Director, ILGUS
 4) Chief Engineer, ME Directorate
 5) Regional Chief, HUDCO, Kolkata Regional Office
 6) Joint Director, SUDA

Sub : 13th Meeting of the Project Sanction Committee (PSC) under the scheme of Shelter
for Urban Homeless – a component of DAY-NULM

Madam/ Sir,

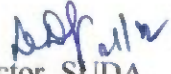
The Thirteenth Meeting of the Project Sanction Committee (PSC) under the scheme of Shelter for Urban Homeless (a component of DAY-NULM) constituted vide notification No.26/NA/O/C-1/IM-34/2011 dated 10.04.2014 of the Municipal Affairs Department, Govt. of West Bengal will be held at **12.00 noon** on **25.02.2019** in the **Conference Hall of Nagarayan**, Block-DF-8, Sector-I, Bidhannagar, Kolkata-700064.

You are requested to kindly make it convenient to attend the meeting.

The Agenda for transaction in the meeting is enclosed.

Encl : as stated

Yours faithfully,

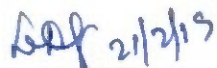

 Director, SUDA
 &

Mission Director, WBSULM

Memo No.SUDA-23/2014(Pt.)/1958/1

21.02.2019

Copy forwarded to the Sr. P.A. to the Secretary, UD & MA Department, Govt. of West Bengal to place it before him for his information.


 Director, SUDA
 &

Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

Agenda Note for 13th meeting for Project Sanction Committee for the scheme of Shelter for Urban Homeless (SUH) under DAY-NULM

Agenda 1. Confirmation of the minutes of the 12th meeting of Project Sanction Committee held on 03.08.2018

Agenda 2. Physical & financial status of sanctioned shelters under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. Target for FY 2018-19 as per Road Map & Achievement.

Agenda 3. Approval of 11(eleven) DPRs for shelter unit (50 bedded) each in New Barrackpore/ Hooghly Chinsurah/ Gayeshpur/ Rampurhat/ Nalhati / Ranaghat / Champdany / Serampore / Kharagpur / Sainthia / Ghatal Municipality and one DPR for 120 bedded shelter unit under Kolkata Municipal Corporation, another for 524 bedded shelter unit under Kolkata Municipal Corporation.

The salient points of the DPRs are as follows:-

• **Kolkata Municipal Corporation**

Sl. No.	Items	Details
1.	Location	Premises No – 5B, Latafath Hossain lane, Kolkata – 700085 in Ward No – 034, Borough – III, K.M.C.
2.	Capacity	120 persons
3.	Estimated cost (Including 3% Contingency)	Rs.202.91 lakh
4.	Proposed O & M mechanism	By Kolkata Municipal Corporation
5.	Land Area available	-
6.	Covered area of propose structure	690.54 sq. m.
7.	Whether the land is free from all encumbrances and under sole ownership of KMC	Yes
8.	O & M Cost per year	Rs. 15.60 Lakh

• **Kolkata Municipal Corporation**

Sl. No.	Items	Details
1.	Location	Canal South Road in Ward No – 057, K.M.C.
2.	Capacity	524 Persons
3.	Estimated cost (Including 3% Contingency)	Rs.1040.77 lakh
4.	Proposed O & M mechanism	By Kolkata Municipal Corporation
5.	Land Area available	-
6.	Covered area of propose structure	36840 Sft
7.	Whether the land is free of encroachment and under sole ownership of KMC	Yes
8.	O & M Cost per year	Rs. 94.02 Lakh

• **New Barrackpore Municipality**

Sl. No.	Items	Details
1.	Location	Mouza – Aharampur, J.L. no. 35, C.S. Darg No. 81,82 &83 Under New Barrackpore Municipality, P.S. New Barrackpore, Dist. – North 24 Parganas, Kolkata - 7000131
2.	Capacity	50 Persons
3.	Estimated cost (Including 3% Contingency)	Rs.126.03 lakh
4.	Proposed O & M mechanism	By New Barrackpore Municipality
5.	Land Area available	486.00 sq. m.
6.	Covered area of propose structure	174.60 sq. m.
7.	Whether the land is free from all encumbrances and under sole ownership of Municipality	Yes
8.	O & M Cost per year	Rs.6.02 lakh

• **Hooghly Chinsurah Municipality**

Sl. No.	Items	Details
1.	Location	Ward No. 20, J.L. No.-19, Khatian No.-3366, Plot No.-3177 under Hooghly Chinsurah Municipality
2.	Capacity	50 Persons
3.	Estimated cost (Including 3% Contingency)	Rs.167.99 lakh
4.	Proposed O & M mechanism	By Hooghly Chinsurah Municipality
5.	Land Area available	518.58 sq. m.
6.	Covered area of propose structure	175.90 sq. m.
7.	Whether the land is free from all encumbrances and under sole ownership of Municipality	Yes, Declaration is submitted by ULB
8.	O & M Cost per year	Rs.6.02 lakh

• **Gayeshpur Municipality**

Sl. No.	Items	Details
1.	Location	Ward No. 17, J.L. No. 75, R.S. Plot No 4(P), Khatian No.-3 under Gayeshpur Municipality, District – Nadia
2.	Capacity	50 Persons
3.	Estimated cost (Including 3% Contingency)	Rs.128.91 lakh
4.	Proposed O & M mechanism	By Gayeshpur Municipality
5.	Land Area available	604.73 sq. m.
6.	Covered area of propose structure	209.42 sq. m.
7.	Whether the land is free from all encumbrances and under sole ownership of Municipality	Yes, Declaration is submitted by ULB
8.	O & M Cost per year	Rs.6.02 lakh

• Rampurhat Municipality

Sl. No.	Items	Details
1.	Location	Ward No. 6, Mouza – Rampurhat, J.L. No. 77, Plot No, 2951, Khatian No. 4032/3 under Rampurhat Municipality, District – Birbhum
2.	Capacity	50 Persons
3.	Estimated cost (Including 3% Contingency)	Rs.154.38 lakh
4.	Proposed O & M mechanism	By Rampurhat Municipality
5.	Land Area available	202.00 sq. m.
6.	Covered area of propose structure	170.70 sq. m.
7.	Whether the land is free from all encumbrances and under sole ownership of Municipality	Yes, Declaration is submitted by ULB
8.	O & M Cost per year	Rs.6.00 lakh

• Nalhati Municipality

Sl. No.	Items	Details
1.	Location	Mouza-Nalhati,J.L.No.53, Plot No. 1873/2823 under Nalhati Municipality, District – Birbhum
2.	Capacity	50 Persons
3.	Estimated cost (Including 3% Contingency)	Rs.126.12 lakh
4.	Proposed O & M mechanism	By Nalhati Municipality
5.	Land Area available	1010.00 sq. m.
6.	Covered area of propose structure	174.60 sq. m.
7.	Whether the land is free from all encumbrances and under sole ownership of Municipality	Yes, Declaration is submitted by ULB
8.	O & M Cost per year	Rs.6.02 lakh

• Ranaghat Municipality

Sl. No.	Items	Details
1.	Location	Thanapara, Ward No 10 under Ranaghat Municipality, District – Nadia
2.	Capacity	50 Persons
3.	Estimated cost (Including 3% Contingency)	Rs.126.25 lakh
4.	Proposed O & M mechanism	By Ranaghat Municipality
5.	Land Area available	1861.50 sq. m.
6.	Covered area of propose structure	174.60 sq. m.
7.	Whether the land is free from all encumbrances and under sole ownership of Municipality	Yes, Declaration is submitted by ULB
8.	O & M Cost per year	Rs.6.02 lakh

• Champdany Municipality

Sl. No.	Items	Details
1.	Location	Sadhu Mishra Road, Ward No. 13, J.L. No. 20, Khatian No.-46, Plot No.- 1822 under Champdany Municipality, District – Hooghly
2.	Capacity	50 Persons
3.	Estimated cost (Including 3% Contingency)	Rs.182.04 lakh
4.	Proposed O & M mechanism	By Champdany Municipality
5.	Land Area available	412.00 sq. m.
6.	Covered area of propose structure	209.47 sq. m.
7.	Whether the land is free from all encumbrances and under sole ownership of Municipality	Yes, Declaration is submitted by ULB
8.	O & M Cost per year	Rs.6.02 lakh

• Serampore Municipality

Sl. No.	Items	Details
1.	Location	Mouza-Serampore, Block-Serampore, Khatian no.-20619, Plot No.-4312 under Serampore Municipality, District – Hooghly
2.	Capacity	50 Persons
3.	Estimated cost (Including 3% Contingency)	Rs.110.44 lakh
4.	Proposed O & M mechanism	By Serampore Municipality
5.	Land Area available	409.15 sq. m.
6.	Covered area of propose structure	282.97 sq. m.
7.	Whether the land is free from all encumbrances and under sole ownership of Municipality	Yes, Declaration is submitted by ULB
8.	O & M Cost per year	Rs.6.02 lakh

• Kharagpur Municipality

Sl. No.	Items	Details
1.	Location	Mouza – Bulbulchati, J.L. No. 235, Plot No.Part of 14, Ward No.25, P.S-Kharagpur Town under Kharagpur Municipality
2.	Capacity	50 Persons
3.	Estimated cost (Including 3% Contingency)	Rs.134.28 lakh
4.	Proposed O & M mechanism	By Kharagpur Municipality
5.	Land Area available	630.00 sq. m.
6.	Covered area of propose structure	174.60 sq. m.

7.	Whether the land is free from all encumbrances and under sole ownership of Municipality	Yes, Declaration is submitted by ULB
8.	O & M Cost per year	Rs.6.02 lakh

• **Sainthia Municipality**

Sl. No.	Items	Details
1.	Location	Mouza – Muradihi, J.L. No. 97, Plot No.892, Ward No.07, P.S-Sainthia under Sainthia Municipality
2.	Capacity	50 Persons
3.	Estimated cost (Including 3% Contingency)	Rs.124.73 lakh
4.	Proposed O & M mechanism	By Sainthia Municipality
5.	Land Area available	1942.49 sq. m.
6.	Covered area of propose structure	174.60 sq. m.
7.	Whether the land is free from all encumbrances and under sole ownership of Municipality	Yes, Declaration is submitted by ULB
8.	O & M Cost per year	Rs.6.02 lakh

• **Ghatal Municipality**

Sl. No.	Items	Details
1.	Location	Mouza – Konnagar, J.L. No. 147, Plot No.77 (R.S), 254 (L.R), Khaitan-2491, Ward No.15, under Ghatal Municipality
2.	Capacity	50 Persons
3.	Estimated cost (Including 3% Contingency)	Rs.134.28 lakh
4.	Proposed O & M mechanism	By Kharagpur Municipality
5.	Land Area available	344.00 sq. m.
6.	Covered area of propose structure	174.60 sq. m.
7.	Whether the land is free from all encumbrances and under sole ownership of Municipality	Yes, Declaration is submitted by ULB
8.	O & M Cost per year	Rs.6.02 lakh

Agenda 3. Additional cost of Rs. 2.01 Lakh for Construction work of sanctioned shelter units under the scheme Shelter for Urban Homeless at Bhadreswar/ Purulia/Kalyani/Contai Municipality in 12 th meeting of Project Sanction Committee.

Agenda 4: Approval of fund for soil testing for SUH in KMC (Rs. 4.36 Lakh) & Kalyani Municipality

Agenda 5: Approval of alternative land at Ward no. 27, under Barasat Municipality instead of at Ward No. 18, J.L. No. 22, for shelter for Urban Homeless under Barasat Municipality.

Agenda 6: Decision for installation of CCTV camera at entry & exit of each sanctioned shelter & proposed shelters as per guidelines of SUH (office memorandum no. 14012/15/2016-UPA/FTS-16320 dated: 22.08.2016) **Clause No. 13.7.**

Agenda 7: Revision of model estimate as per current PWD SoR for construction of new Shelter for Urban Homeless.

Agenda 8: Refurbishment/ infrastructure support for existing shelter units (26 bedded & 35 bedded) under the Scheme Shelter for Urban Homeless (SUH) in Kolkata Municipal Corporation

Agenda 9: Miscellaneous.

Table Agenda: Proposal for construction of one 50 bedded shelter unit under the scheme Shelter for Urban Homeless (SUH) at Suri Municipality with an estimated project cost of Rs. 157.45 Lakh.

UD/2/2019/00367 Dt: 28/01/19

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P. T. C.
et Med

GOVERNMENT OF WEST BENGAL
OFFICE OF THE CHIEF ENGINEER
Municipal Engineering Directorate

Bikash Bhawan, South Block (1st Floor) Salt Lake, Kolkata - 700091
Phone No: (033)2337-1331 / (033)2358-3347 \ Fax: (033) 2337-5472 /2337-5474
E-mail: ce_medte@yahoo.com

O/C

No. ME/18 55/1M-54/14 Pt-IV

Dated 28.01.19

From : The Chief Engineer
M. E. Dte.
Bikash Bhawan

To : The Director,
SUDA,
ILGUS Bhaban, H.C.Block, Sector-III,
Salt Lake, Kolkata- 700 106

Soumitra

Sub: Submission of Detailed Project Report of 1 No. Shelter for Urban Homeless under NULM within Serampore Municipality

Sir,

In reference to the above noted subject I am sending herewith 2 (two) sets of the Detailed Project Report of 1 no. **Shelter for Urban Homeless under NULM within Serampore Municipality** (Project cost Rs.140.54 Lakh including O & M cost for five year) for your kind perusal and taking necessary action please.

Yours faithfully,

Encl:- As stated above.

28.01.19
Chief Engineer, MED

No. ME/18 55/16/1M-54/14 Pt-IV

Dated 28.01.19

Copy forwarded for information to :

1. The Chairman, Serampore Municipality
2. Superintending Engineer, West Circle
3. Executive Engineer, Hooghly Division

} Requested to take necessary action towards Technical Sanction of the detailed estimate on the basis of soil test report, detailed design drawing etc.

28.01.19
Chief Engineer, MED

UD/21/2019/00369 Dt: 28/01/19

BPA

P.T.S.
21/1/19

**GOVERNMENT OF WEST BENGAL
OFFICE OF THE CHIEF ENGINEER**

Municipal Engineering Directorate

Bikash Bhawan, South Block (1st Floor) Salt Lake, Kolkata - 700091

Phone No: (033)2337-1331 / (033)2358-3347 \ Fax: (033) 2337-5472 /2337-5474

E-mail: ce_medtea@yahoo.com

o/c

No. ME/2856/1M-54/14 Pt-IV

Dated 28.01.19

From : The Chief Engineer
M. E. Dte.
Bikash Bhawan

To : The Director,
SUDA,
H.GUS Bhaban, H.C.Block, Sector-III,
Salt Lake, Kolkata- 700 106.

Soremy
17

Sub: Submission of Detailed Project Report of 1 No. Shelter for Urban Homeless under NULM within Champdany Municipality

Sir,

In reference to the above noted subject I am sending herewith 2 (two) sets of the Detailed Project Report of 1 no. *Shelter for Urban Homeless under NULM within Champdany Municipality* (Project cost Rs.212.14 Lakh including O & M cost for five year) for your kind perusal and taking necessary action please.

Yours faithfully,

Encl:- As stated above.

28.01.19
Chief Engineer, MED

No. ME/2856/1(3)/1M-54/14 Pt-IV

Dated 28.01.19

Copy forwarded for information to :

1. The Chairman, Champdani Municipality
2. Superintending Engineer, West Circle
3. Executive Engineer, Hooghly Division

} Requested to take necessary action towards Technical Sanction of the detailed estimate on the basis of soil test report, detailed design drawing etc.

28.01.19
Chief Engineer, MED

GOVERNMENT OF WEST BENGAL
OFFICE OF THE CHIEF ENGINEER

Municipal Engineering Directorate

Bikash Bhawan, South Block (1st Floor) Salt Lake, Kolkata – 700091

Phone No: (033)2337-1331/(033)2358-3347 \ Fax: (033) 2337-5472 /2337-5474

E-mail: ce_medte@yahoo.com

No. ME/1866 /IM-54/14 Pt-IV

Dated 30/01/19

From : The Chief Engineer
M. E. Dte.
Bikash Bhavan

To : The Director,
SUDA,
ILGUS Bhaban, H.C.Block, Sector-III,
Salt Lake, Kolkata- 700 106.

Soumen De

Sub: Submission of Detailed Project Report of 1 No. Shelter for Urban Homeless under NULM within Ranaghat Municipality

Sir,

In reference to the above noted subject I am sending herewith 2 (two) sets of the Detailed Project Report of 1 no. *Shelter for Urban Homeless under NULM within Ranaghat Municipality* (Project cost Rs.156.35 Lakh including O & M cost for five year) for your kind perusal and taking necessary action please.

Yours faithfully,

Encl:- As stated above.

Chief Engineer, MED

No. ME/1866/1(3)/1/IM-54/14 Pt-IV

Dated 30/01/19

Copy forwarded for information to :

1. The Chairman, Ranaghat Municipality
2. Superintending Engineer, East Circle
3. Executive Engineer, Nadia Division

} Requested to take necessary action towards Technical Sanction of the detailed estimate on the basis of soil test report, detailed design drawing etc.

Chief Engineer, MED

Samir W
SMA

GOVERNMENT OF WEST BENGAL
OFFICE OF THE CHIEF ENGINEER
Municipal Engineering Directorate

Bikash Bhawan, South Block (1st Floor) Salt Lake, Kolkata – 700091
Phone No: (033)2337-1331/ (033)2358-3347 \ Fax: (033) 2337-5472 /2337-5474
E-mail: ce_medte@yahoo.com

No. ME/1819/1M-54/14 Pt-IV

From : The Chief Engineer
M. E. Dte.
Bikash Bhavan

To : The Director,
SUDA,
ILGUS Bhaban, H.C.Block, Sector-III,
Salt Lake, Kolkata- 700 106.



Sub: Submission of Detailed Project Report of 1 No. Shelter for Urban Homeless under NULM within Gayespur Municipality

Sir,

In reference to the above noted subject I am sending herewith 2 (two) sets of the Detailed Project Report of 1 no. **Shelter for Urban Homeless under NULM within Gayespur Municipality** (Project cost Rs.159.01 Lakh including O & M cost for five year) for your kind perusal and taking necessary action please.

Yours faithfully,

Encl:- As stated above.


Chief Engineer, MED

No. ME/ /1/1M-54/14 Pt-IV

Dated

Copy forwarded for information to :

1. The Chairman, Gayespur Municipality
2. Superintending Engineer, East Circle
3. Executive Engineer, Nadia Division

} Requested to take necessary action towards Technical Sanction of the detailed estimate on the basis of soil test report, detailed design drawing etc.

Chief Engineer, MED

GOVERNMENT OF WEST BENGAL
OFFICE OF THE CHIEF ENGINEER
Municipal Engineering Directorate

Bikash Bhawan, South Block (1st Floor) Salt Lake, Kolkata – 700091

Phone No: (033)2337-1331/ (033)2358-3347 \ Fax: (033) 2337-5472 /2337-5474

E-mail: ce_medte@yahoo.com

No. ME/1821/1M-54/14 Pt-IV

Dated 18.01.2019

From : The Chief Engineer
M. E. Dte.
Bikash Bhawan

To : The Director,
SUDA,
ILGUS Bhaban, H.C.Block, Sector-III,
Salt Lake, Kolkata- 700 106.



Sub: Submission of Detailed Project Report of 1 No. Shelter for Urban Homeless under NULM within Hooghly Chinsurah Municipality

Sir,

In reference to the above noted subject I am sending herewith 2 (two) sets of the Detailed Project Report of 1 no. ***Shelter for Urban Homeless under NULM within Hooghly Chinsurah Municipality*** (Project cost Rs.198.09 Lakh including O & M cost for five year) for your kind perusal and taking necessary action please.

Yours faithfully,

Encl:- As stated above.


Chief Engineer, MED

No. ME/ /1/1M-54/14 Pt-IV

Dated

Copy forwarded for information to :

1. The Chairman, Hooghly Chinsurah Municipality
2. Superintending Engineer, West Circle
3. Executive Engineer, Hooghly Division

} Requested to take necessary action towards
Technical Sanction of the detailed estimate on the
basis of soil test report, detailed design drawing
etc.

Chief Engineer, MED

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GOVERNMENT OF WEST BENGAL
OFFICE OF THE CHIEF ENGINEER
Municipal Engineering Directorate

Bikash Bhawan, South Block (1st Floor) Salt Lake, Kolkata – 700091
Phone No: (033)2337-1331/ (033)2358-3347 \ Fax: (033) 2337-5472 /2337-5474
E-mail: ce_medte@yahoo.com

No. ME/18 23 /1M-54/14 Pt-IV

Dated 18.01.2019

From : The Chief Engineer
M. E. Dte.
Bikash Bhawan

To : The Director.
SUDA,
II.GUS Bhaban, H.C.Block, Sector-III,
Salt Lake, Kolkata- 700 106.



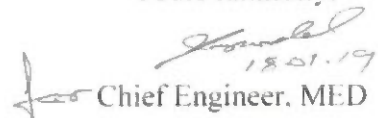
Sub: Submission of Detailed Project Report of 1 No. Shelter for Urban Homeless under NULM within Nalhati Municipality

Sir,

In reference to the above noted subject I am sending herewith 2 (two) sets of the Detailed Project Report of 1 no. **Shelter for Urban Homeless under NULM within Nalhati Municipality** (Project cost Rs.152.45 Lakh including O & M cost for five year) for your kind perusal and taking necessary action please.

Yours faithfully,

Encl:- As stated above.


18.01.19
Chief Engineer, MED

No. ME/18 23 /1(2)/11M-54/14 Pt-IV
Copy forwarded for information to :

Dated 18.01.2019

1. The Chairman, Nalhati Municipality
2. Superintending Engineer, West Circle
3. Executive Engineer, Birbhum Division

Requested to take necessary action towards Technical Sanction of the detailed estimate on the basis of soil test report, detailed design drawing etc.


18.01.19
Chief Engineer, MED

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GOVERNMENT OF WEST BENGAL
OFFICE OF THE CHIEF ENGINEER
Municipal Engineering Directorate

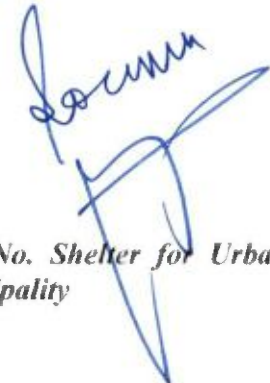
Bikash Bhawan, South Block (1st Floor) Salt Lake, Kolkata - 700091
Phone No: (033)2337-1331/ (033)2358-3347 \ Fax: (033) 2337-5472 /2337-5474
E-mail: ce_medte@yahoo.com

No. ME/1819/1M-54/14 Pt-IV

Dated 18.01.2019

From : The Chief Engineer
M. E. Dte.
Bikash Bhawan

To : The Director,
SUDA,
ILGUS Bhaban, H.C.Block, Sector-III,
Salt Lake, Kolkata- 700 106.



Sub: Submission of Detailed Project Report of 1 No. Shelter for Urban Homeless under NULM within Gayespur Municipality

Sir,

In reference to the above noted subject I am sending herewith 2 (two) sets of the Detailed Project Report of 1 no. ***Shelter for Urban Homeless under NULM within Gayespur Municipality*** (Project cost Rs.159.01 Lakh including O & M cost for five year) for your kind perusal and taking necessary action please.

Yours faithfully,

Encl:- As stated above.


18.01.19.
Chief Engineer, MED

No. ME/1820/1(3)/1M-54/14 Pt-IV
Copy forwarded for information to :

Dated 18.01.2019

1. The Chairman, Gayespur Municipality
2. Superintending Engineer, East Circle
3. Executive Engineer, Nadia Division

} Requested to take necessary action towards Technical Sanction of the detailed estimate on the basis of soil test report, detailed design drawing etc.


18.01.19.
Chief Engineer, MED

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GOVERNMENT OF WEST BENGAL
OFFICE OF THE CHIEF ENGINEER
Municipal Engineering Directorate

Bikash Bhawan, South Block (1st Floor) Salt Lake, Kolkata -- 700091
Phone No: (033)2337-1331/ (033)2358-3347 \ Fax: (033) 2337-5472 /2337-5474
E-mail: ce_medte@yahoo.com

No. ME/1822 /1M-54/14 Pt-IV

Dated 18.01.2019

From : The Chief Engineer
M. E. Dte.
Bikash Bhavan

To : The Director,
SUDA,
ILGUS Bhaban, H.C.Block. Sector-III,
Salt Lake. Kolkata- 700 106.

Sub: Submission of Detailed Project Report of 1 No. Shelter for Urban Homeless under NULM within Rampurhat Municipality

Sir,

In reference to the above noted subject I am sending herewith 2 (two) sets of the Detailed Project Report of 1 no. ***Shelter for Urban Homeless under NULM within Rampurhat Municipality*** (Project cost Rs.184.38 Lakh including O & M cost for five year) for your kind perusal and taking necessary action please.

Yours faithfully,

Encl:- As stated above.

18.01.19
For Chief Engineer, MED

No. ME/1822/1(3)/1/1M-54/14 Pt-IV
Copy forwarded for information to :

Dated 18.01.2019

- 1. The Chairman, Rampurhat Municipality
- 2. Superintending Engineer, West Circle
- 3. Executive Engineer, Birbhum Division

Requested to take necessary action towards Technical Sanction of the detailed estimate on the basis of soil test report, detailed design drawing etc.

18.01.19
For Chief Engineer, MED

Tapas Chowdhury, IAS
Special Municipal Commissioner



Kolkata Municipal Corporation
5, S. N. Banerjee Road, Kolkata – 13
Phone (Office) : 2286-1271
EPABX: 2286-1000(Extn.2603) I.C: 271

Memo No. **328**/NULM/SW&UPA/2018-19

Dated: 7th December, 2018

To
The Director,
State Urban Development Agency (SUDA)
ILGUS Bhawan, H-C Block,
Sector-III, Bidhannagar,
Kolkata – 700 106.



Sub: Soliciting for release of fund of Rs. 202.91 lakh and O&M cost of Rs. 78 lakh for 5 years for construction of 2 storeyed shelter for urban homeless with accommodation capacity of 120 nos. of homeless under National Urban Livelihood Mission at 5B, Latafat Hossain Lane, Kolkata – 700085, ward – 34 Br. III in the jurisdiction of Kolkata Municipal Corporation.

Enclosed please find the three copies of DPR in original so prepared by the Engineer Dept. of the Kolkata Municipal Corporation and the estimate cost for construction for construction of 2 storeyed shelter for urban homeless with accommodation capacity of 120 nos. of homeless under National Urban Livelihood Mission at at 5B, Latafat Hossain Lane, Kolkata – 700085, ward – 34 Br. III will incur to the tune of Rs. 202.91 lakh and O&M cost of Rs. 78 lakh for 5 years.

You are, therefore, requested to release the said fund as explicated above for the aforesaid purpose and ensure remittance of the said amount in the dedicated account of NULM in the name of Kolkata Municipal Corporation.

This is for your information please.

Special Municipal Commissioner

Memo No. **328**/NULM/SW&UPA/2018-19

Dated: 7th December, 2018

Copy forwarded for information to:

- 1) P.A to Hon'ble Mayor
- 2) P.A to Hon'ble MMIC (Bustee, NULM, UWEP)
- 3) P.A to Municipal Commissioner
- 4) DG (Civil)
- 5) Chief Manager, SW&UPA (HQ)

Special Municipal Commissioner

Tapas Chowdhury, IAS
Special Municipal Commissioner



Kolkata Municipal Corporation
5, S. N. Banerjee Road, Kolkata - 13
Phone (Office) : 2286-1271
EPABX: 2286-1000(Extn.2603) I.C: 271

Memo No. 254/NULM/SW&UPA/2018-19

Dated: 18-09-2018

To
The Director,
State Urban Development Agency (SUDA)
ILGUS Bhawan, H-C Block,
Sector-III, Bidhannagar,
Kolkata - 700 106



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Suman De

Sub: Soliciting for release of fund of Rs. 222.17 lakh and O&M cost of Rs. 62.40/- lakh per year for 5 years for construction of 4 storeyed shelter for urban homeless with accommodation capacity of 96 nos. of homeless under National Urban Livelihood Mission at 32, Chaulpatty Road, ward no. 34, Br. III in the jurisdiction of Kolkata Municipal Corporation.

Enclosed please find the three copies of DPR in original so prepared by the Engineer Dept. of the Kolkata Municipal Corporation and the estimate cost for construction for construction of 4 storeyed shelter for urban homeless with accommodation capacity of 96 nos. of homeless under National Urban Livelihood Mission at 32, Chaulpatty Road, ward no. 34, Br. III will incur to the tune of Rs. 222.17 lakh and O&M cost of Rs. 62.40 lakh for 5 years.

You are, therefore, requested to release the said fund as explicated above for the aforesaid purpose and ensure remittance of the said amount in the dedicated account of NULM in the name of Kolkata Municipal Corporation.


This is for your information please.


Special Municipal Commissioner
Special Municipal Commissioner (G & D)
The Kolkata Municipal Corporation
Dated:

Memo No. 254/4/NULM/SW&UPA/2018-19

Copy forwarded for information to:

- 1) P.A to Hon'ble Mayor
- 2) P.A to Hon'ble MMIC (Bustee, NULM, UWEP)
- 3) P.A to Municipal Commissioner
- 4) Chief Manager, SW&UPA (HQ)


Special Municipal Commissioner
Special Municipal Commissioner (G & D)
The Kolkata Municipal Corporation

Tapas Chowdhury, IAS
Special Municipal Commissioner



Kolkata Municipal Corporation
5, S. N. Banerjee Road, Kolkata – 13
Phone (Office) : 2286-1271
EPABX: 2286-1000(Extn.2603) I.C: 271

Memo No. 209/NULM/SW&UPA/2018-19

Dated: 27th August, 2018

To
The Director,
State Urban Development Agency (SUDA)
ILGUS Bhawan, H-C Block,
Sector-III, Bidhannagar,
Kolkata – 700 106



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Sub: Soliciting for release of fund of Rs. 77,57,141.23/- and O&M cost of Rs. 5.46/lakh per year for 5 years for construction of 2 storeyed shelter for urban homeless with accommodation capacity of 42 nos. of homeless under National Urban Livelihood Mission at 35/5 Canal West Road in ward no. 12, Br. II in the jurisdiction of Kolkata Municipal Corporation.

Enclosed please find the three copies of DPR in original so prepared by the Engineer Dept. of the Kolkata Municipal Corporation and the estimate cost for construction for construction of 2 storeyed shelter for urban homeless with accommodation capacity of 42 nos. of homeless under National Urban Livelihood Mission at 35/5 Canal West Road in ward no. 12, Br. II will incur to the tune of Rs. 77,57,141.23/- and O&M cost of Rs. 5.46/- lakh per year for 5 years.

You are, therefore, requested to release the said fund as explicated above for the aforesaid purpose and ensure remittance of the said amount in the dedicated account of NULM in the name of Kolkata Municipal Corporation.

This is for your information please.

Special Municipal Commissioner

Memo No. 209/4/NULM/SW&UPA/2018-19

Dated: 27th August, 2018

Copy forwarded for information to:

Special Municipal Commissioner (G & D)
The Kolkata Municipal Corporation

- 1) P.A to Hon'ble Mayor
- 2) P.A to Hon'ble MMIC (Bustee, NULM, UWEP)
- 3) P.A to Municipal Commissioner
- 4) Chief Manager, SW&UPA (HQ)

Special Municipal Commissioner

Special Municipal Commissioner (G & D)
The Kolkata Municipal Corporation

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-23/2014(Pt.)/1660

তারিখ 04.01.2019

From : Joint Director, SUDA &
 Joint Mission Director, WBSULM

To : The Commissioner/ Executive Officer,
 Asansol MC/ Balurghat/ Maheshtala/ Rajpur-Sonarpur/ Habra/
 Arambagh Municipality.

Sub : Guidelines for Operation & Maintenance of Shelter for Urban Homeless,
 format of Shelter Management Committee (SMC), Code of Conduct & Draft MoU
 for engagement of operating agency

Sir,

Kindly find enclosed herewith a copy of Guidelines for operation & maintenance of Shelter for Urban Homeless under DAY-NULM duly approved with a suggestive Code of Conduct, Memorandum of Understanding for engagement of operating agency and suggestive composition of Shelter Management Committee, for information and appropriate necessary action.

Now that the construction of the Shelter has been completed and the furnishing other inputs for making the unit operational are also reportedly complete, you are requested to take necessary steps for operationalization of the unit at an early date.

Yours faithfully,


 Joint Director, SUDA

 &
 Joint Mission Director, WBSULM

SUDA-23/2014(Pt.)/

.01.2019

Copy forwarded to Chief Engineer, MED for information.

 Joint Director, SUDA
 & Joint Mission Director, WBSULM

Guidelines for Operation & Maintenance of Shelter for Urban Homeless Under DAY-NULM

❖ PUBLICITY OF INFORMATION

In order to ensure that the information about availability of shelters for Urban homeless reaches the ultimate beneficiaries, i.e. the targeted population, adequate publicity measures should be taken by the State/ULB on regular basis. Posters, banners, hoardings should be placed at all vantage points like railway station, bus stands, hospitals, parks, important market areas, etc. for wide publication of the location and facilities available in the shelter. Leaflets and the local newsletter should carry news about the shelters for wider dissemination.

Handholding of the homeless should also be done with the involvement of CBOs, NGOs, NSS etc. on regular basis so that the homeless people could be sensitized and encouraged to use the shelters.

❖ IDENTIFICATION AND RESCUE

- i) Mandate of the scheme is not just to build a shelter but also to ensure that no one is deprived of a safe and secure roof over his/her head. Hence, it must be ensured by the ULBs and the agencies running the shelters that there are no homeless persons in the area sleeping in the open. Agency running the shelter shall have the responsibility of identifying the homeless persons and also persuading them to come to the shelter.
- ii) CBO, NGOs, and any other organization working for the cause of the urban homeless should be sensitized, trained and motivated to bring the homeless to the shelter.
- iii) Infirm, sick, victims of crime, destitute, minor children and other vulnerable groups should be handled with extreme sensitivity. They should be rescued from the streets.
- iv) The agency should take the rescued sick person to the nearby hospital for medical treatment, if required.
- v) During the process of rescue, local police should be informed. Simultaneously, social welfare department; women and child welfare department; or any other concerned department should be contacted to facilitate their stay and recovery in their specific homes which are equipped to deal with their specific needs.

❖ ADMISSION AND REPATRIATION

- i) Counseling support to the inmates should be provided by the shelter coordinator / Manager.
- ii) Local police should be actively involved in tracing the family of the homeless whenever required.
- iii) If the homeless individuals are deserted from the family, then enquiry/ counseling session with the family should be arranged to explore the possibilities of immediate reintegration; after careful verification of documents available with the family. This should be done with active involvement of concerned welfare departments/police/NGOs/CBOs.

❖ **Shelter Management Committee (SMC)** : A Shelter Monitoring Committee (SMC) will be appointed in every city to oversee the monitoring of the homeless shelters. The shelter monitoring committee will comprise representatives from the relevant governmental departments, the urban local body, the district administration, the shelter operating organization and local civil society organisations working with the homeless, representatives from users of this service, activists/professionals from the social sector and State Advisors to the Commissioners to the Supreme Court in the Right to Food case.

- Composition format (**Annexure-I**)

❖ Selection of Shelter Operating agency & Management

The operations and management of the shelters can be undertaken by ULBs or any other agencies identified by the ULBs such as:

i) NGOs and CSOs registered under the societies Registration Act, 1860 and Trust acts or other similar laws of the State Governments.

ii) Self Help Groups and committees recognized by the State govt/Urban self Governments.

iii) Resident welfare Associations

- These agencies may also facilitate orientation, training and identification of shelter staff.
- Capacity building programme of the staff managing the shelter should be carried out to sensitise them towards the needs of the homeless so that they are able to empathise with their problems and are able to treat them with respect and dignity.
- To ensure the deliverance of quality services, an inception workshop may be held in the beginning of their employment followed with experience sharing workshops conducted once every 6 months among all the shelter staff in the city.

- Each shelter shall have the following minimum full time staff for looking after daily management, upkeep, cleanliness and discipline at the shelter:

(i) One Manager (full time)

(ii) 2 Caregivers (One must be Women) + 1 Security (Day & Night shift)

The staff may be engaged by the ULB or resourced through agencies/ institutions responsible for operating the shelters. For shelters with women inmates, minimum one woman caregiver should be given.

- The salary cost for the above positions can be included in O&M cost of the project, however if more staff is required, then the ULB / State Government may arrange for the funds from other sources.
- Each shelters should prominently display the rights and responsibilities of the residents.
- Shelters will be a space for convergence and provisions of various entitlements of social security, food, education and health care systems. All homeless persons, in shelters should be given priority under various schemes, and government programmes. These responsibilities should be taken by Shelter Management Agency. An illustrative list where such convergence is desirable is given below:
 1. Identity Proof & Postal Address, Elector's Photo Identity Card (EPIC), etc.
 2. Old age, widows and disability pensions.
 3. BPL cards, PDS ration cards, etc.
 4. Bank or post office accounts.
 5. ICDS services.
 6. Admission to government schools.

* Rastriya Swasthya Bima Yojana, Pradhan Mantri Suraksha Bima Yojana, Pradhan Mantri Jeevan Jyoti Bima Yojana, Pradhan Mantri Jan Dhan Yojna etc.

- ULBs must ensure adequate supply of electricity and water, fire protection measures, as per the norms laid in the MOU.
- Pest and vector control, regular cleaning of blankets, mattresses and bed-sheets, and maintenance of other services must be done weekly basis. This has to be ensured by SUH Operational agency.

❖ Meals/Food

Efforts may also be made to tie up with such charitable, not-for-profit organization or any other Community Based Organization (CBO) which could provide free food for the inmates.

❖ Health And Hygiene

- i) ULBs have to organize Health Camp on quarterly basis jointly with Local Hospitals.
- ii) Agency engaged for O&M must be aware of the following diseases:
 - a) Communicable (Chicken Pox, Tuberculosis, Pneumonia, Diphtheria, Conjunctivitis, Scabies, Common Cold etc.)
 - b) Non-Communicable (heart diseases and stroke, chronic respiratory diseases, cancers etc.) and upon emergency occurrence inform the nearest facility
- iii) In addition to this for emergency and for basic first aid purpose a first aid box should be retained in the shelters for first aid treatment. Staff of the shelters should be aware about the first aid service to the inmates.

❖ Records to be maintained

- i) Register of inmates showing the details such as health status, skills, benefits provided to the Homeless.
- ii) Permanent Register showing assets created including furniture, infrastructure.
- iii) Stock register for consumables and other items.
- iv) Attendance Register
- v) Accounts/ Cash Book showing the expenditure i.e. daily expenditure incurred with the details of vouchers and receipts for the amounts received including drinking water and electricity bills and any other related expenditure.
- vi) Staff Attendance Register along with honorarium payment details.
- vii) Shelter Executive Committee/ Management Committee meetings register
- viii) Complaints and suggestions register.

❖ USER FEES

User fees, if any, will be levied with the objective of improving participation of the residents in operations of the shelter and would be modestly priced. The fund so collected could be utilised for maintenance of the facilities. The following will determine the norms and application of user fees by any implementing authority:

a) Nominal charges could be collected depending on the income levels of the urban homeless at rates ranging from 1/10 to 1/20 of their income. For those with no payment capacities, total exemption should be granted. b) Meals provided at the shelter must be fully subsidized for old, infirm, disabled women and men and all children. For other shelter residents, meals may be provided at subsidized costs as decided by the State/ULB. c) All residents will be encouraged to offer voluntary services for maintenance of shelter homes including mess facilities, cleanliness, etc. on rotation basis (e.g. half day service per person /week). These norms to be evolved by the shelter manager together with the shelter management committee.

❖ FUNDING PATTERN:

Sl.	Item	Quantity	Unit	Rate	Amount
				Rs.	Rs.
1	Annual Maintenance cost of Shelter				
i)	Electricity charges	12	Months	5000.00	60000.00
ii)	Maintenance of Plumbing & Electrical work	12	Months	500.00	6000.00
2	Annual Servicing Cost				
i)	Sweeping charges	12	Months	3000.00	36000.00
ii)	Replenishment of bedding	10%	of capital cost		12500.00
iii)	Replenishment of Kitchen equipment	10%	of capital cost		5000.00
3	Cost of providing free food for 10% of inmates who are old/infirm and cannot pay (50x365x10%)	1825	Days	100.00	182500.00
4	Staff Salary				
i)	Manager (full time)	12	Months	10000.00	120000.00
	Caregivers: 3 nos for 3 shifts of 8 hrs (including at least one female)	36	Months	5000.00	180000.00
				Total	602000.00
				Say	600000.00

(Rupees Six Lakh Only)

ii) O & M cost will be provided to ULBs in Quarterly basis after Submission of Utilization Certificate.

iii) Agency will get O & M cost monthly basis from ULB in advance of every month after submission of UC.

❖ Quality Audit:

i) In addition, quality audit of operational shelters will be conducted at the shelter level on a quarterly basis. The audits are expected to be conducted by third party external review.

ii) Apart from that, social audit should be organized at least once a year.

Annexure-I

Shelter Management Committee (SMC)

i)	Mayor/ Chairperson or MMIC/CIC in charge of NULM	:	Chairman
ii)	Mayor/ MMIC/ Chairperson/ CIC in charge of Social Welfare	:	Member
iii)	City Mission Manager in charge of Shelter	:	Member
iv)	CMOH or his representative	:	Member
v)	District Social Welfare Officer or his representative	:	Member
vi)	General Manager of District Industry Centre or his representative	:	Member
vii)	Officer in Charge of Local Police Station	:	Member
viii)	Representative from the Agency for O & M	:	Member
ix)	Two representative from inmates of SUH	:	Member
x)	Representative from the Civil Society	:	Member
xi)	Commissioner/ City Project Officer, WBSULM	:	Member Convener
xii)	Any one may co-opt. by the ULB	:	Member

Code of Conduct:

This *Code of Conduct* is a set of behaviours to establish and specify relations between staff and shelter residents. Not all behaviours and circumstances can be foreseen. This Code is meant to give staff knowledge of appropriate behaviour between residents and staff. Any questionable situations that arise between staff and residents that do not seem to be covered in this code of conduct should be addressed with a supervisor to obtain clarification and guidance.

1. Staff will always treat residents with respect and dignity. No guest should be a victim of verbal, emotional, or physical abuse by staff.
2. Staff will behave in accordance with all applicable safety policies and procedures. The safety of all residents and staff shall be held as the highest value.
3. Staff must refrain from alcohol or drug use while on duty. They should never come to work under the influence of alcohol or drugs.
4. Staff must refrain from any relationship with a resident that could be viewed as unprofessional. Inappropriate types of relationships include, but are not limited to:
 - Business relationships
 - Sale or use of drugs and alcohol
 - Gambling
 - Financial Assistance (acting as a payee or conservator)
 - Personal relationships outside of the work environment
5. Staff will always apply rules and regulations fairly and equitably to all residents.
6. Staff will not provide favours for, or accept favours from, residents.
7. Staff will never give or take money from a resident.
8. Staff will not use any language that is offensive or discriminatory.
9. Staff will dress in a way that reflects positively upon their role as professionals working in shelter or social services.
10. Staff will refrain from any communication with residents that may be interpreted as inappropriate and flirtatious, including improper jokes, self-disclosure, or touching.
11. When in doubt about any course of action or behaviour with residents, staff should consult their supervisor.

I, _____, have read and understood the Code of Conduct that is to be followed by all staff working in the shelter. I further understand that this code does not include all foreseeable circumstances that I may face in working with shelter residents, and that I will seek supervision anytime I have questions about appropriate or professional behaviour.

Do's And Don'ts

1. To Show Respect for Each and Every Resident:

- 1.1. Do welcome a resident when they come to the shelter. Make eye contact and greet them warmly with a smile.
- 1.2. Do introduce yourself when meeting a resident for the first time. Do this even before you ask them for their name at check in. It communicates that you are not just interested in getting their name for identification purposes, but also to know them as a person.
- 1.3. Do put the resident's needs above your own while on duty. Never make a resident wait for service when it isn't necessary. For instance, social conversations with other staff should stop when a resident needs assistance.
- 1.4. Don't wait for a resident to come to you. When you see a resident with an obvious need, whether it's an extra blanket, information, or the need to have someone to talk to, approach them with assistance. By anticipating a resident's needs you are showing them that they are important.
- 1.5. Don't use your power as a shelter employee to demean, humiliate, or judge a resident. Be aware of your status as a staff person.
- 1.6. Don't discuss a resident's business in public areas where other resident's may overhear. Provide privacy (whenever possible) for a resident to discuss sensitive information.
- 1.7. Do finish dealing with one resident's concerns or needs before attending to another's. This can be difficult because staffs are often pulled in many directions at once. However, by prioritizing needs and focusing on one resident at a time, staffs are actually able to use their time more efficiently.
- 1.8. Do show concern for a resident's personal belongings. When a resident enters a shelter, they usually have everything they own with them. Showing an understanding of the importance of these belongings to the resident communicates an overall sense of respect.
- 1.9. Do show tolerance for differences. These differences may include religious, spiritual, political, and cultural beliefs. For example, a resident who identifies as transgendered may wish you to call them something other than their legal name.
- 1.10. Don't blame or reprimand a resident in front of other residents. You may not always have the luxury of enforcing rules and regulations in private to a resident who is not compliant. By refraining from loud or obvious criticism of a resident in front of others, you maintain the dignity and cooperation of the resident.
- 1.11. Do treat all residents equally. It is common for a resident to ask you to bend a rule or for special treatment to meet their unique circumstance. Staffs need to be very careful when approaching this situation as they may appear to be showing favouritism.

Show respect to the residents. Model respect in your actions and you can watch it grow throughout the shelter. Shelter residents look to the staff for assistance and guidance. When guests see that staffs have respect for the shelter and its procedures, they are more likely to respect you and each other.

2. To Show Respect for the Institution, Policies and Procedures:

- 2.1. Do maintain a clean and orderly environment. Remember, the shelter is not only a workplace, it is someone's home.
- 2.2. Do treat your co-workers with respect. Try to keep personal conversations with other staff to a minimum when in a resident's presence. Never share personal information about other staff with residents.
- 2.3. Don't interrupt other staff's interactions with a resident. Unless there is urgent need, allow other staff to fully concentrate on the resident they are working with. If you must interrupt, do so respectfully. Say, "Excuse me, I am sorry to interrupt, but..."
- 2.4. Don't blame or "bad mouth" the institution, your co-workers, or supervisors in front of residents. When staffs have a complaint, criticism, or suggestion for improvement, they should address this in staff meetings or with their supervisors. When residents have complaints or criticisms of the facility or staff, listen and provide them with information on the appropriate means of filing a grievance or complaint.
- 2.5. Do follow policies and procedures consistently. Reinforce to residents that staff can be relied upon to carry out their duties, and enforce the rules and regulations of the facility in a consistent, competent, and fair manner.

3. To Take Responsibility for Your Professional Behaviour:

- 3.1. Do be aware of your professional limitations. Do not attempt resident interventions you are not trained or authorized to provide. Seek supervision if you are unsure about how to proceed or act in a situation.
- 3.2. Do take on self-improvement and educational activities. Take advantage of opportunities for training within the shelter system. Use these opportunities for professional development.
- 3.3. Don't blame others for your mistakes. Embrace your errors and take responsibility for correcting them. Staffs who are willing to learn from their mistakes can be model responsibility and trustworthiness for residents and other staff.
- 3.4. Don't lose control of your emotions in front of residents. Seek help from peers or your supervisor when you feel overwhelmed. It is not a sign of weakness to be emotionally affected by your work. By seeking help you are working to maintain balance in your professional behaviour.
- 3.5. Do pay attention to how you present yourself in your demeanour, dress, and hygiene. It is important that our own standards of behaviour, dress, and cleanliness be a model for residents. Check with your supervisor about the policies and procedures of appropriate attire in your work place.
- 3.6. Don't let your personal affairs interfere with your professional duties. Keeping a resident waiting while you finish a personal telephone call shows a lack interest and concern for that resident's needs.

Always use sensitivity and professionalism when talking or dealing with a resident. Whenever staffs work with a resident, they must keep the best interest of that resident in mind. Maintain a professional boundary, and don't let personal feelings or emotions affect the interaction.

4. To Take Responsibility for Professional Behaviour Toward Residents:

- 4.1. Don't take it personally. Even when a resident is in a blaming or angry mode, remind yourself that by not reacting emotionally you are able to better assess and respond.
- 4.2. Do know the policies and procedures of your facility. This knowledge allows you to be a resource for residents. When confronted with a question or situation where you do not know the answer, have a resource list or seek supervision to get the information you need.
- 4.3. Do enforce policies and procedures equally with all residents. You are more likely to gain the respect of residents who see your actions as fair and balanced than if you treat one resident differently from another.
- 4.4. Do know and live up to professional ethics and boundaries. Never ask for something such as money or services from a resident. Remember, you are there to serve the resident. They are not there to serve you.
- 4.5. Do your job even though no one is watching or reminding you. For example, staff may not be supervised during the late hours and this may provide temptation to skip rounds or bed-checks. However, a resident's sense of safety may depend on the idea that someone is checking the area where they sleep. Residents need to trust that staff are looking out for them and showing concern for their well-being—even while they sleep.
- 4.6. Don't promise a resident something you cannot deliver. If you make a commitment to a resident, even a small one, live up to it! Most residents have a difficult time trusting "the system." When they are promised something that is not fulfilled, it reinforces the idea that the system cannot be trusted. In those unavoidable instances when a commitment or service cannot be provided, do not try to make excuses or lay blame elsewhere. Take responsibility and apologize to the resident.
- 4.7. Do know emergency procedures and respond to a crisis situation immediately to ensure a resident's safety. It is the responsibility of every staff member to know their facility's emergency protocols. Know when to call a supervisor or outside help.
- 4.8. Don't let dangerous situations or interactions go unattended. A resident's feeling of safety determines whether or not they will use a shelter. If staff are aware of drug dealing, intimidation, or extortion they need to respond immediately to maintain the safety of residents and staff.

Consistent professional behaviour shows residents that the facility can be trusted to provide a safe haven, and offers resources to help them. Shelter work is not easy. Every day, staffs are confronted with difficult situations and often difficult residents. Keeping professional boundaries can be hard for staff who see the harsh realities facing many of their residents. That is why working as a team, supporting one another.

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-23/2014(Pt.)/1660

তারিখ 04.01.2019

**From : Joint Director, SUDA &
 Joint Mission Director, WBSULM**

**To : The Commissioner/ Executive Officer,
 Asansol MC/ Balurghat/ Maheshtala/ Rajpur-Sonarpur/ Habra/
 Arambagh Municipality.**

**Sub : Guidelines for Operation & Maintenance of Shelter for Urban Homeless,
 format of Shelter Management Committee (SMC), Code of Conduct & Draft MoU
 for engagement of operating agency**

Sir,

Kindly find enclosed herewith a copy of Guidelines for operation & maintenance of Shelter for Urban Homeless under DAY-NULM duly approved with a suggestive Code of Conduct, Memorandum of Understanding for engagement of operating agency and suggestive composition of Shelter Management Committee, for information and appropriate necessary action.

Now that the construction of the Shelter has been completed and the furnishing other inputs for making the unit operational are also reportedly complete, you are requested to take necessary steps for operationalization of the unit at an early date.

Yours faithfully,


 Joint Director, SUDA

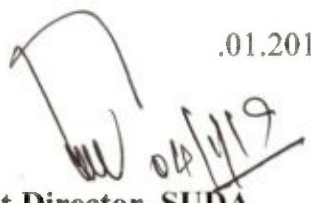
&

Joint Mission Director, WBSULM

SUDA-23/2014(Pt.)/1660/1

.01.2019

Copy forwarded to Chief Engineer, MED for information.


 Joint Director, SUDA

& Joint Mission Director, WBSULM

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-23/2014(Pt.)/.

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**From : Joint Director, SUDA &
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Yours faithfully,


**Joint Director, SUDA
 &
 Joint Mission Director, WBSULM**

SUDA-23/2014(Pt.)/1660/1

.01.2019

Copy forwarded to Chief Engineer, MED for information.


**Joint Director, SUDA
 & Joint Mission Director, WBSULM**

Prasecy/WCDMA
12.12.18



UD/05/2018/05525
DEPARTMENT OF URBAN DEVELOPMENT
AND MUNICIPAL AFFAIRS
GOVT. OF W.B.
DT. 10-12-18
2018

GOVERNMENT OF WEST BENGAL

Women & Child Development and Social Welfare Department

Bikash Bhavan, North Block, 10th Floor, Salt Lake City, Kolkata-700091

No. 386/WCDSW/18

Date: 26.11.2018

From: Sanghamitra Ghosh,
Secretary to the Dept. of WCD&SW,
Government of West Bengal.

To : The Principal Secretary,
Department of Urban Development & Municipal Affairs

Sub: Proposal for making Shelter for Urban Homeless NULM Compliant.

Ref: U/O No 17/3, dated 17.08.2018 of Urban Development Department.

Sir,

In connection with the above it may be noted that the following course of action has duly been approved by the Chief Secretary.

- 1) The Shelters currently operational under the Scheme of Shelter for Urban Homeless of the Department of Women & Child Development and Social Welfare will continue to be run as usual by this Department.
- 2) Some funds will be required for making these Shelters NULM compliant (to the extent possible). These funds will be made available from the budget of the Department of Women & Child Development and Social Welfare.
- 3) No new proposal for running Shelters under the Scheme of Shelter for Urban Homeless will be processed by the Department of Women & Child Development and Social Welfare. The one proposal pending with this Department is being returned to the applicant with the request for resubmitting it under NULM to the concerned ULB

Photocopy of Note Sheets from this office File No. 7M-48/18, containing notes made by your Department on the subject, are enclosed for record at your end.

Encl: As stated

Yours faithfully,

Sanghamitra Ghosh
(Sanghamitra Ghosh)
Secretary

Sir, SODA
S
11/21/2018

ID
Pi keep details
of WCD&SW shelters
available with us
Souman
10.12.18
2 above up
17

D

Controller of Vagrancy, West Bengal
Note sheet

Director, SUDA & Mission Director, WBSULM, vide no SUDA-97/2016/1531, dated 23/02/2018, requested for status regarding making Shelter for Urban Homeless (SUH) National Livelihoods Mission (NULM) compliant.

At present 41 Shelter for Urban Homeless runs under the Scheme of Shelter for Urban Homeless notified vide no. 2601-SW, dated 16th August 2011, (rates enhanced from 01.01.2018 vide no 5777-SW, dated 25/10/2017).

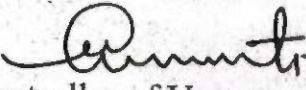
Major difference between two schemes lies in i) Permanent nature of shelter in NULM (2.1), whereas the main spirit behind the scheme for Shelter for Urban Homeless is to provide temporary shelter to the homeless people, ii) Minimum space per person in the state scheme is 25 square feet person (SUH-2.4.1) in comparison to 50 square feet in NULM Scheme (7.1), iii) provision of free food for 10% inmates provided in NULM (11.6) not available in State Scheme, iv) Cost component specified in NULM (11.6) of Rs 6,00,000/- per annum for O & M Cost is meant for 50 Urban Homeless, including Annual Cost of providing free food and without rental component. At present recurring cost of Shelter for Urban Homeless is Rs 8,04,000/- including rent but without food component (No. 6929-SW/O/JJA-64/11, dated 20/12/2017)(difference illustrated in Annexure-I)

For making all the Shelter for Urban Homeless run by Non Government Organisation NULM compliant following decision may be taken-

- 1) At present minimum floor area for 40 people in the State sponsored scheme is 1000 sq feet (2.4.1) and NULM Operational guidelines provides that each shelter could cater 50 to 100 persons (3.1) and a space of 50 sq ft per person (7.1). It may be worth mentioning that most of the Shelter (36 out of 41) for Urban Homeless is functioning from rented premises with floor area around 1000 sq ft only. Hence, they may be allowed to house only 20 homeless resident or as much as possible considering the barest minimum.
- 2) The Cost component specified in NULM (11.6) of Rs 6,00,000/- per annum for O & M Cost is meant for 50 Urban Homeless, whereas recurring cost of Shelter for Urban Homeless is Rs 8,04,000/- without food component for an unit of 40 urban Homeless. To make SUHs NULM compliant budgetary provision of NULM may be adhere to.
- 3) Rental component may be provided to NGOs running SUH from rented accommodation as per NULM guidelines.
- 4) As and when these Shelters will be NULM compliant it is expected that all NULM compliant Shelters in the state may have similar human resources conforming to NULM budget provision.
- 5) Monitoring and evaluation of these Shelters as specified in NULM

chairpersonship of Municipal Commissioner with participation of other representatives.

- 6) NGOs running NULM compliant SUH may be requested to enter into fresh agreement with ULB.
- 7) Scheme of Shelter for Urban Homeless may be discontinued and receipt of new proposal should be stopped at this end.

 03/04/2018
Controller of Vagrancy, West Bengal
&
Joint Secretary

~~Secretary
WCD&SW Department~~

U/O no. 15/ev dt- 03-04-18

Note prepared in the context of letter dt. 23.2.2018 of Dir SUDA may kindly be seen.

A comparison between the two schemes is detailed on cp side (flag X).

A
All the shelters running under the scheme of this Department will have to enter into a fresh agreement with the concerned ULB and come under the coverage of NULM.

B
The current state run scheme called Shelter for Urban Homeless (SUH) may be discontinued, with all the currently running shelters migrating to NULM.

C The supervision and monitoring of these 41 shelters should be done by the concerned ULB as provided for in point B.1 of the NULM Operational Guidelines.

Submitted.

L 5/4

~~Hoible nos~~

As above.

Harhi Parya
08/04/2018

~~Secretary~~

Notes on pages 1-3 may kindly be seen.

The points at A, B & C above may kindly be approved.

L 11/4

Secy, UD & MA may kindly opine.

~~Chief Secretary~~

~~Secy, UD & MA~~

mullumath
16/4/18

~~JSCSD~~

Pl. put up.

17.04.2018

A typed note may pl. be prepared by NULM cell and it is to be placed in file for perusal of higher authority.

18/4/18

Pl. put-up with as asked by 78(50)
19/4/18

~~Dy. Director
SUDA
SMM
SME~~

From the pre page(1-3) note sheet point no. 1- 7 it appears that the Department of Women & Child Development & Social Welfare proposed to handed over the all their exiting shelters to the concerned ULB and formation of fresh committee for monitoring & supervision of the shelters under the chairmanship of Municipal Commissioner with participation of other representatives.

In this context it may be mentioned that, there are 41 shelters are running by the Dept WC & SW in Kolkata Corporation, Howrah Municipal Corporation & Asansol Municipal Corporation area. Some of these shelters are running under the Govt. building and rest of the shelters are running at private buildings. All these shelters are NGO operated.

Now in this connection we may seek opinion from the concerned ULBs about taken up these shelters under their authority and monitoring & operation of these shelters by them. Also the opinion for fresh agreement with the existing NGOs may be asked. The decision of the concerned ULBs may be considered for the proposal of the Department of WC & SW regarding the convergence of the shelters with SUH under NULM.

If the concerned ULBs will be agreed for the same then further process may be taken from the UD & MA Department for the convergence.

Submitted for your kind consideration and further process.

Additional
Director, NULM
Deputy Director
SU DM

Director
SUDA

Sourmen Dey

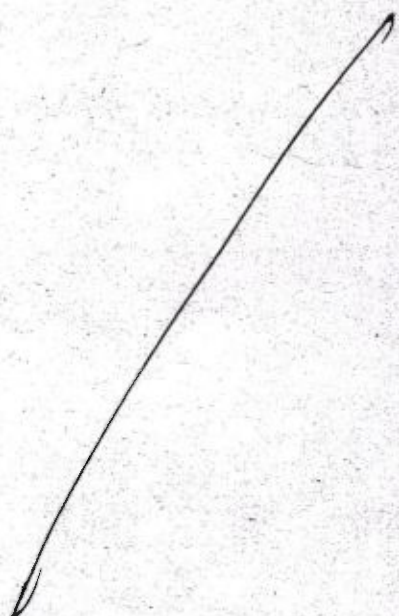
We may seek opinion of the concerned ULBs.

pl. Submit a detailed note

18/11/18

18/11/18

As directed a detailed note is placed herewith from page 1-3 for your kind perusal.



In the matter W.P. (Civil) No.196 of 2001 Hon'ble Supreme Court directed for formulation of scheme of Shelter for Urban Homeless to provide Shelter to the Urban Homeless and Govt. of West Bengal through Women & Child Development and Social Welfare Department formulated the scheme Shelter for Urban Homeless and as per direction of Hon'ble Supreme Court a survey was conducted to ascertain the number of Urban Homeless. In compliance of the order Shelter for Urban Homeless was conceived in three Municipal Corporations namely Kolkata Municipal Corporation, Howrah Municipal Corporation and Asansol Municipal Corporation and 44 Shelters were functional by Women & Child Development and Social Welfare Department.

The Writ Petition (Civil) No.196 of 2001 and Writ Petition (Civil) No.55 were heard jointly by the Hon'ble Supreme Court subsequently. In compliance of the order dated 26.02.2014 in respect to Writ Petition (C) No.55 of 2003 The Chief Secretary of West Bengal swore before the Hon'ble Supreme Court and submitted act relating to provide Shelter for Urban Homeless on 30th May, 2014 indicating the status of West Bengal providing Shelter to the poor as a whole, compliance of the order in respect of W.P (Civil) No.196 of 2001 and different Housing Programme being implemented in the State of West Bengal in Urban area including National Urban Livelihood Mission, Rajiv Awas Yojana, Basic Services for Urban Poor, IHSDP, Housing for Urban Poor and Shelters running in Kolkata Municipal Corporation area. The programme National Urban Livelihood Mission was started in the year 2014 and in our State it starts functioning from 1st April, 2014. In the initial Writ Petition (Civil) No. 55 of 2003 the provision of providing Shelter for Urban Homeless was not implicated. Subsequent submission by Mr. Prasant Bhusan, Advocate on record on behalf of the petitioner E.R. Kumar, The Hon'ble Supreme Court by their order dated 18th September, 2015 directed the State to provide Shelter for Urban Homeless through the component Shelter for Urban Homeless under National Urban Livelihood Mission also.

The copy of the Affidavit sworn by Shri Sanjay Mitra, IAS, Ex Chief Secretary West Bengal on 26.02.2014 in respect of Writ Petition 55 of 2003 in the matter of E.R. Kumar & Anr. Versus Union of India is annexed hereto and is marked as **Annexure I**

An interim order passed on 11.11.2016 by the Bench Hon'ble Chief Justice T.S. Thakur, Hon'ble Mr. Justice Dr. D.Y. Chandrachud and Hon'ble Mr. Justice L. Nageswara Rao is placed as **Annexure II** for kind perusal. By the said order a Committee was constituted with the logistic support of MoHUPA, GoI which was empowered to intervene in any aspect of policy and implementation of Shelter for Urban Homeless (SUH) including physical verification.

The said Committee held a meeting at UD&MA Deptt on 03.05.2017 and made physical verification of 02(two) shelters in Kolkata Municipal Corporation area. The minutes of the said meeting is annexed hereto as **Annexure III** and the final report by

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marked as **Annexure IV**. Observations as made in the final report of the Committee are complied with as :

The mapping of urban homeless and identification of land in Urban Local Bodies other than KMC have been done,

114 Executive Committee and 47 Shelter Management Committee have been formed in different ULBs.

Agencies managing shelters have been trained in all cases.

Subsequently on the basis of the eMail by Ld. Advocate on Record on 09.08.2017 an affidavit was filed by Director SUDA on behalf of the State on 30.08.2017 which is marked as **Annexure V**.

Another order was passed thereafter by Hon'ble Apex Court which is placed and marked as **Annexure VI**.

In pursuance of the said order an Affidavit was sworn by Director SUDA on 06.11.2017 on behalf of the state which is annexed hereto as **Annexure VII**. In addition thereto a compliance report was submitted by SUDA on 07.11.2017 (Annexed hereto as **Annexure VIII**). Hon'ble Apex Court directed the State on 08.11.2017 to file another Affidavit in the form a reply to the Questionnaire submitted by the Petitioner. (Marked as **Annexure IX**).

Accordingly another Affidavit was sworn by Director SUDA on 23.11.2017 (Marked as **Annexure X**).

Hon'ble Apex Court passed an order on 23.11.2017 in which it was held that the State shall submit a more specific Roadmap and Vision Document before the subsequent date of hearing i.e; on 13.12.2017 (Copy of the Order annexed hereto as **Annexure XI**)

The copy of the Affidavit is annexed hereto as **Annexure XII**.

Accordingly a Road Map and Vision Document as affidavit was sworn by Director, SUDA & submitted on 10.01.2018 and Hon'ble Supreme Court accepted the Road Map.

In connection with the compliance of Hon'ble Supreme Court order for Shelter for Urban Homeless (SUH) a meeting was held on 30.01.2018 at the chamber of Chief Secretary, Govt. of West Bengal. In this meeting a discussion was made regarding the convergence of the existing shelters run by the Social Welfare Department.

On 23.02.2018 a letter was sent to the Secretary, Department of Women & Child Development & Social Welfare regarding SUH compliance under NULM.

In response to this letter a file has been received from the Dept. of Women & Child Development & Social Welfare regarding the said matter and it is proposed that all

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NOTE SHEET

SUDA

7

Urban Local Bodies including the operation & maintenance and the state scheme may be discontinued.

In this context the entire matter is placed herewith for your kind consideration and further process.

~~Deputy Director SUDA~~

The whole page - pages 5-6 may kindly be reviewed & necessary instructions may kindly be solicited on the & design

SR 21/5/18

21/5/18

~~Discontinue~~

J.S. (S. Das) is requested to offer his views if any.

1/6/18

S. Das (Jt. Secretary WDMA)

U.O. No. SUDA: 243/18
Dated: 04-06-18
Reference: DLB-7M-48/18

The matter may be brought into the notice of Principal Secretary of our Dept. Only three Corporations are involved here, (KMC, HMC & DMC) As per existing system concerned ULBs have to look after the existing shelters run by Social Welfare Dept. Necessary fund may be provided to 41 shelters to make them NULM compliant out of NULM fund. If required a meeting may be held for finalisation of modus operandi.

"X"

1/6/18

Director SUDA

A detailed notes given is Nsp-5,6.
The observation of Addl. Director
NULM & JS, may be perused at Nsp-7.
The suggestions given there may be
considered.

A meeting may be ~~convened~~
convened first at our level to find
out the modus operandi to make
the shelters NULM compliant.

Submitted.

~~Pr. Secretary
UDMA Deptt.~~

~~5/6/18~~

Can we discuss on Friday
afternoon?

~~5/7/18~~

U.O.No.SUDA: 318/18
Dated: 05.06.18
File 7M/48/18

Director, SUDA

~~18/6/18~~

~~18/6/18~~

~~Soanun~~

As per discussion made in the state level
monitoring committee ^{of SUDA} meeting on 31.07.18.
& as per direction of Principal Secretary,
UD&MA Dept. (attached as Nsp-11th C.D. side)
a copy of joint survey report is placed
herewith for further process & necessary
action.

Submitted.

~~Deputy
Director
SUDA~~

Pr. propose ~~for~~ specific proposal ~~to~~

~~SR
07.08/18~~

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NOTE SHEET

SUDA

Sub: Submission of Joint field visit for convergence of existing shelters
Department of Women & Child Development and Social Welfare with DAY-NULM

A meeting was held in the chamber of the Chairman, State Level Monitoring Committee of SUH on 27.07.2018 with Secretary, Department of Women & Child Development and Social Welfare and Director, SUDA in presence of the Chairman of the said Committee. After detail deliberation it was decided in that meeting that as per assessment of joint filed visit report, necessary ^{facilities} will be provided in the existing shelters for convergence under NULM. This convergence will be done as per options available for it in the existing shelters. It was further decided that without hand over and discontinuing the existing scheme of Social Welfare Department the additional facilities will be provided from the NULM where it will be possible. It may be noted that it was recommended by the Principal Secretary, UD & MA Dept. to assess the status of existing shelters under WC & SW Dept. a joint survey may be done.

In this context the detailed report of this existing shelter is placed herewith after joint filed visit (copy enclosed).

Now for necessary convergence, the report may be forwarded to the UD & MA Dept. for consideration and further approval.

If approved facilities as mentioned in the report may be provided in these shelters or necessary fund for providing these facilities, may be given to the WC & SW Dept.

Submitted.

Deputy
Director
SUDA

SR
13.08
18

The joint inspection report of the shelter the house run by SW Dept. 2 - NULM shelter at C.P side may kindly be pursued.

* It was discussed at the meeting with SW Dept. in the office chamber of the Chairman of the State level Monitoring Committee that convergence will be done as much as possible with NULM schemes of existing shelter houses of SW Dept. 2 facilities may be given to them.

* After NULM compliance report may be transmitted to the House Inspection Unit.

* After convergence report may be sent to MOF. If approved

Director

Pre page note on providing NULM fund for some necessary facilities in existing shelters under women & child development and social welfare department may be perused.

As per the recommendation of said committee gap analysis has been done after joint visit to shelters and report has been prepared. Report annexed may be kindly be seen where in facilities that may need to be provided are listed shelter wise.

Submitted for policy decision to provide NULM fund for these works. If approved estimates may be prepared by SCWM team accordingly.

Amend
24/8/18

Principal Secy

D.O. No. SUDA: 540
Dated: 24.08.18

It I was given to understand that these shelters are on a different footing and cannot be made NULM compliant. After these works are done,

- a) Will these become NULM compliant?
- b) Will these shelters count in our overall target for the state?

26/11/2018

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SUDA

~~DB~~

pl comment

Amir
27/8/18

Comme de

Pl. Comany -

29/8/18

Comments on prepage dynamics is placed as
(x) in the c.p. side of the file, for your
kind perusal

~~Deputy
Director
SUDA~~

of Hon'ble Proj. In Dir at - SP
29.08/18
As per note, pre-page comments on
works at CP side may kindly be
perused & if approved it may be
put up before Proj. In.

28/8/18

~~Dir~~

Please put up comments in Note sheet

Comme de
SUD, SOH-NUM

Amir
29/8/18

Comments on notes of Principle Secretary, UD & MA Department
a) Will these become NULM compliant?

Reply: After providing the facilities as per joint field visit report these shelters will be become NULM compliant by facilities only. As per NULM guidelines space provision per person is 50 sqft in each shelter and here space provision in most of these existing shelters is 20sqft/person. Considering this space shortage it is not possible made the shelters compliant with NULM norms by space.

It may be mentioned that these shelters are accommodating homeless persons with the different facilities. As evident from the NULM guidelines there are provision of providing individual beds, mattress, bedding, mosquito nets, personal lockers etc. In addition to these we may provide purified drinking water facility, CCTV camera for the inmates in these existing shelters. After conducting the joint field visit we have identified the possibilities of providing the abovementioned facilities in these shelters. If such facilities may be provided, then these shelter will be made NULM compliant partially.

It may be noted that, one shelter unit at Belegkata Main Road is functional with a capacity of 200 bedded. This shelter unit is four storied building and running in the Govt. building premises and here space provision is matched with the NULM guidelines i.e. 50 sqft/person. Necessary facilities may be provided in this shelter as per requirements and it will become NULM compliant in all respect. Another shelter at Chetla Hut road is running in Kolkata Municipal Corporation Building premises and space is available for inmates as per NULM guidelines. Necessary facilities may be provided in this shelter as per requirements and it will become NULM compliant in all respect.

b) Will these shelters count in our overall target for the state?

Reply: We have mentioned in the Road Map as submitted before the Hon'ble Supreme Court of India that convergence of these 35 functional shelters run by the WC & SW Dept. within KMC area is under process and Dept. of WC & SW has been requested to made these shelters as NULM compliant SUHs.

Considering this functional shelters it has been mentioned in the summary of road map that 1856 homeless population covered under shelters run by WC & SW Dept.

It may be recalled that in the meeting at the chamber of Sri Suthirthay Bhattacharya, IAS (Retd.), Chairman of SLMC of SUH a discussion was made on the possibilities of convergence of these existing shelters and made them NULM complaint. After detailed deliberation in this meeting with Secretary, Department of Women & Child Development and Social Welfare, Director SUDA and Chairman of SLMC, it was

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NOTE SHEET

SUDA

considered that it is not possible to make the shelters NULM compliant in all respect therefore we may provide the some facilities from NULM as per requirement and as per possibilities in these shelters. After this we may inform to the Ministry of Housing and Urban Affairs as well Hon'ble Supreme Court that considering the road map of SUH we have made these shelters NULM compliant partially and due to the different nature & existing space shortage in these shelters, all the facilities as per guidelines of NULM could not be provided.

Director
SUDA

Principal Secy

with reference to queries in NSP-II, note in the page may be seen and perused. Submitted for policy decision.

SP
30.08/18

Director, SUDA

Amnt
30/8/18

'x' at page- 11/N approved. We may take convenience of SW Department.

30/08/2018

DD

Souvenir

Amnt
21/8/18

21/8/18

In this regard further order may kindly be solicited.

Deputy
Director
SUDA

SP
10.09/18

As per note above of Hon'ble Prof. Dr. UD & MA Deptt. the matter may be forwarded to the Social Welfare Deptt. for further action.

10/9/18

Director
Pr Secretary
UD & MA Deptt

12/9/18

NOTE SHEET

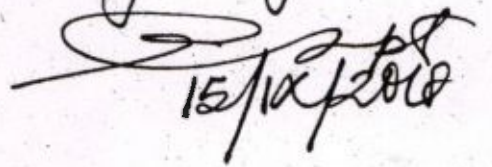
সুড

SUDA

1713
17/8/18

Secretary, Sht Deptt.

May kindly peruse
notes from pages-10-14/N
and offer views regarding
proposal made.


15/10/2018

(16)

Please examine and put up.

L
19/9

~~C.D.~~

File no 7M-48/18

In NSP 2-3, it was proposed by WCD&SW Department that

- a) All the Shelters under the scheme of this Department will have to enter into a fresh agreement with the concerned ULB and come under the Coverage of NULM.
- b) The current state run scheme called Shelter for Urban Homeless (SUH) may be discontinued, with all the currently running shelters migrating to NULM.
- c) The supervision and monitoring of these 41 Shelters should be done by the concerned ULB as provided for in point 13.1 of the NULM Operational Guidelines.

It appears from Notes in Nsp-13 Department of UD & MA observed after joint visit that providing additional facilities to Shelters for Urban Homeless will make them only partially NULM compliant except for two SUH - one running in Government building at Beliaghata and another functioning in a building provided by Kolkata Municipal Corporation at Chetla Hut Road. For rest of the shelters owing to space constraint Shelters will be facility wise partially NULM compliant.

It is also to be noted that in the road map prepared by UDMA Department it has been stated that these shelters are running under a separate scheme run by the WCD & SW Department.

In view of the above facility available at SUH may be reviewed and organisation implementing the Scheme of Shelter for Urban Homeless may be requested to make arrangement for mattress, bedding, mosquito nets, etc within the available budget. For cooking utensils, cot, personal lockers, water purifier etc additional one time grant under non recurring head may be provided to organizations under the existing scheme.

At present out of 39 Shelter for Urban Homeless are functioning (33 in Kolkata Municipal Corporation area, 3 in Asansol Municipal Corporation area and 3 in Howrah Municipal Corporation area). 2 Shelter for Urban Homeless is temporarily closed and proposal for formal closure is being submitted to the Department.

Apart from the above one proposal for SUH by Bahargram Sarbahara Unnayan Sangha is pending for approval in the Department and one proposal for SUH by Scheduled Caste Welfare Centre (both for Howrah Municipal Corporation) is under process at this end. These proposals may be returned to the concerned organization with a request to submit the same before respective Urban Local Bodies for consideration of the same under NULM.

Amrinder 10/10/18
Controller of Vagrancy, W.B.

&

Joint Secretary

Secretary, WCD&SW Department

160/computer/document/Note sheet

Notes above may be seen in the context of the order of the Chief Secretary on nsp (3), and the note of

(18)

the Principal Secretary UD & MA Dept. on asp (16).

It is submitted that :

- ① The 39 Homes currently operational under the Scheme of Shelter for Urban Homeless of the Dept. of WCs & SW may continue to be run as usual by this Dept.
- ② Some funds will be required for making these Homes NULM compliant (to the extent possible). These funds may be made available from the budget of the Dept. of WCs & SW Dept.
- ③ No new proposal for running Homes under the Scheme of Shelter for Urban Homeless may be processed by the Dept. of WCs & SW. The one proposal pending with this Dept. may be returned to the applicant with the request for re-submitting it under NULM to the concerned UHB.

f
12/10

~~Handle M/S~~

As above

Shashi Parja
26/10/18

~~Secretary~~

Notes on pages 17-18 may kindly be seen.

The proposals at ① & ③ page may kindly be approved.

L 1/11

millennium
2/11/18

~~Chief Secretary~~

~~Secy, WCD & SW~~

May kindly be seen.

We may communicate accordingly to the US & MA Dept.

L 2/11

~~Hoide Mos~~

Noted -

Alang
05/11/18

~~secretary~~

Swift pt.

L 1/11

CV

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA- 23/2014/1563

21.12.2018

ক্রমিক নং

তারিখ

**From: Director, SUDA
 & Mission Director, WBSULM**

**To: Chief Engineer,
 Municipal Engineering Directorate**

Sub: Preparation of DPRs of Shelter for Urban Homeless (SUH) under DAY-NULM

Sir,

You are aware that as per the Road Map of SUH as submitted before Hon'ble Supreme Court, target for sanctioning of DPRs of SUH is 25 for FY 2018-19. Till now 10 shelters were sanctioned by Project Sanction Committee. You may also aware that as per decision of 12 th meeting of Project Sanction Committee, MED has been entrusted to prepare the detailed design, drawing & estimate of SUH.

This office had sent 8 initial proposals for SUH at your end for preparation of DPRs in last six months. To achieve the target for FY 2018-19, 15 more proposals are yet to be submitted before the Project Sanction Committee.

You are requested to send vetted DPRs for all these projects at the earliest so that the same can be placed in the next PSC meeting scheduled to be held in January, 2019.

In addition to this it may be mentioned that 21 shelters are under different stages of construction in different ULBs.

You are requested to monitor these construction works for completion within schedule time.

As an affidavit was submitted by the State Govt fixing the target (financial year wise) of SUH up to 2022, due priority in preparation of DPR and construction of SUH may kindly be given.

Yours faithfully,

**Director, SUDA
 & Mission Director, WBSULM**

Date: .12.2018

Memo No. SUDA- 23/2014/1563/1(2)

Copy forwarded for information to

1. Joint Secretary (S.Das), UD & MA Dept. Govt. of West Bengal

2. Sr. P.A. to Principal Secretary, UD & MA Department, Govt. of West Bengal

**Director, SUDA
 & Mission Director, WBSULM**

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

SUDA- 23/2014/

.12.2018

**From: Director, SUDA
& Mission Director, WBSULM**

**To: Chief Engineer,
Municipal Engineering Directorate**

Sub: Preparation of DPR of Shelter for Urban Homeless (SUH) under DAY-NULM

Sir,

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This office had sent 8 initial proposals for SUH at your end for preparation of DPRs in last six months. To achieve the target for FY 2018-19, 15 more proposals are yet to submitted before the Project Sanction Committee. ~~As per report available at this office, these proposals are under DPR preparation stage at your end.~~ *You are requested to send vetted*

In addition to this it may be mentioned that 21 shelters ~~are~~ *are under* different stages of construction in different ULBs.

~~In this connection you are requested to expedite process of preparation of DPRs and to send the DPRs to this office for approval by Project Sanction Committee at the earliest. You are also requested to monitor these under construction works for completion on schedule time or two to three months before the schedule.~~ *within*

As an affidavit was submitted by the State Govt fixing the target (financial year wise) of SUH up to 2022, due priority in preparation of DPR and construction of SUH may kindly be given.

DPRs for all these projects at the earliest so that the same ^{can} be placed in the next PSC meeting scheduled to be held in Jan 2019.

Yours faithfully,

**Director, SUDA
& Mission Director, WBSULM**

List of NGOs as recommended by Selection Committee based on the presentation, for Operation & Maintenance of Shelter for Urban Homeless (SUH) under DAY-NULM

- 1. Garden Reach Bangla Basti Academic Development Society**
- 2. Aastha Jadavpur**
- 3. Participatory Research and Action Network (PRAN)**
- 4. RNL Force**
- 5. Purbachal Ananda Foundation**
- 6. Maya Foundation**

SUDA- 23/2014/

.12.2018

**From: Director, SUDA
& Mission Director, WBSULM**

**To: Chief Engineer,
Municipal Engineering Directorate**

Sub: Preparation of DPR of Shelter for Urban Homeless (SUH) under DAY-NULM

Sir,

You may aware that as per the Road Map of SUH as submitted before Hon'ble Supreme Court, in FY 2018-19 target for sanctioning of DPRs of SUH is 25. Till now 10 shelters were sanctioned by Project Sanction Committee. You may also aware that as per decision of 12 th meeting of Project Sanction Committee, MED will prepare the detailed design, drawing & estimate of SUH.

This is to inform you that this office had sent 8 initial proposal of SUH to your end for preparation of DPRs. To achieve this target for FY 2018-19, 15 more proposals yet to submitted before the Project Sanction Committee.

In this connection you are requested to expedite process of preparation of DPRs and to send the DPRs to this office for approval by Project Sanction Committee at the earliest. As an affidavit was submitted by the State as target (financial year wise) of SUH up to 2022 therefore consider this top priority.

Yours faithfully,

**Director, SUDA
& Mission Director, WBSULM**

DRAFT

SUDA- 23/2014/

.12.2018

**From: Director, SUDA
& Mission Director, WBSULM**

**To: Chief Engineer,
Municipal Engineering Directorate**

Sub: Preparation of DPR of Shelter for Urban Homeless (SUH) under DAY-NULM

Sir,

You may aware that as per the Road Map of SUH as submitted before Hon'ble Supreme Court, in FY 2018-19 target for sanctioning of DPRs of SUH is 25. Till now 10 shelters were sanctioned by Project Sanction Committee. You may also aware that as per decision of 12 th meeting of Project Sanction Committee, MED will prepare the detailed design, drawing & estimate of SUH.

This is to inform you that this office had sent 8 initial proposal of SUH to your end for preparation of DPRs.

In this connection you are requested to expedite process of preparation of DPRs and to send the DPRs to this office for approval by Project Sanction Committee at the earliest.

Yours faithfully,

**Director, SUDA
& Mission Director, WBSULM**

**SUDA**

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA- 23/2014(Pt) / 1202**12 .10.2018**

ক্রমিক নং

তারিখ

**From: Director, SUDA
& Mission Director, WBSULM**

To: Commissioner/ Chairperson,

.....Municipal Corporation/ Municipality

Sub: Regarding preparation of DPRs for SUH with detailed design, drawing & estimate after soil investigation report

Madam/ Sir,

This is to inform you that, it has been decided in 12 th meeting of State Level Project Sanction Committee of SUH that, all DPRs of SUH will be prepared with detailed design, drawing & estimate by the concerned ULBs with technical supports of Municipal Engineering Directorate after the soil investigation report. It is further inform you that, Committee also suggested that necessary field level implementation of SUH will be done by MED including integrated (civil, sanitation & plumbing, electrical work) central tender for the sanctioned projects of SUH.

In this context you are requested to do needful for soil investigation after finalization of land in consultation with the concerned Executive Engineer, MED (after acceptance of initial proposal by SUDA). Cost for soil investigation report will be given as per PWD SoR in the model estimate and if any excess cost in incurred that will have to be borne by the ULB itself. Fund for the soil investigation will be released in favour of the ULBs after approval of the projects by Project Sanction Committee of SUH.

Yours faithfully,

Leaf 12/10/18

**Director, SUDA
& Mission Director, WBSULM**

Memo No. SUDA- 23/2014(Pt)

12.10.2018

Copy forwarded for information to:

1. Joint Secretary (S. Das), UD & MA Dept.
2. Chief Engineer, MED with the request to send this letter to the concerned Superintendent Engineers/ Executive Engineers, MED for their information & necessary action
3. Sr. P.A. to Principal Secretary, UD & MA Dept.

**Director, SUDA
& Mission Director, WBSULM**

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

**SUDA**

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA- 23/2014(Pt)**12 .10.2018**

ক্রমিক নং

তারিখ

**From: Director, SUDA
& Mission Director, WBSULM**

To: Commissioner/ Chairperson,

.....Municipal Corporation/ Municipality

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Yours faithfully,

**Director, SUDA
& Mission Director, WBSULM**

Memo No. SUDA- 23/2014(Pt) / 1902/1(3)

12.10.2018

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**Director, SUDA
& Mission Director, WBSULM**

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রাজ্য নগর উন্নয়ন সংস্থা
STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA- 23/2014(Pt)/1202

12.10.2018

ক্রমিক নংFrom: Director, SUDA
& Mission Director, WBSULM

তারিখ

To: Commissioner/ Chairperson,

.....Municipal Corporation/ Municipality

Sub: Regarding preparation of DPRs for SUH with detailed design, drawing & estimate after soil investigation report

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Yours faithfully,

Director, SUDA
& Mission Director, WBSULM

Memo No. SUDA- 23/2014(Pt)/1202/1(3)

12.10.2018

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1. Joint Secretary (S. Das), UD & MA Dept.
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Director, SUDA
& Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

MUNICIPAL AFFAIRS DEPARTMENT
GOVERNMENT OF WEST BENGAL
WRITERS' BUILDINGS
KOLKATA - 700 001

No.329/MA/C-10/3S-22/2013

Dated the 4th day of May, 2015

O R D E R

Sub : Operational Guidelines for field level implementation of the Scheme 'Shelters for Urban Homeless', a component under National Urban Livelihood Mission (NULM) in Urban Local Bodies of the State of West Bengal.

WHEREAS National Urban Livelihood Mission (hereinafter referred as NULM) has been launched by the Ministry of Housing for Urban Poor (MoHUPA), Government of India in April 2014 re-structuring the erstwhile programme of Swarna Jayanti Sahri Rojgar Yojana (SJSRY) ;

AND WHEREAS the Scheme of Shelter for Urban Homeless (hereinafter referred as SUH) has been taken as one of the components of NULM which aims at providing permanent shelters equipped with essential services to the urban homeless in a phased manner ;

AND WHEREAS it has been decided that Municipal Affairs Department will be the Nodal Department and State Urban Development Agency (hereinafter referred as SUDA) shall be the Nodal Agency for implementation of the NULM in the State ;

AND WHEREAS It has been decided that construction of shelters in all Urban Local Bodies, except Kolkata Municipal Corporation shall be implemented by the concerned Urban Local Bodies directly and Municipal Engineering Directorate (MED) shall act as the Technical Support Agency for the purpose ;

AND WHEREAS it has been considered necessary to lay down operational guidelines for field level implementation of the Construction of Shelter Units under NULM in the Urban Local Bodies, taking into consideration of the guidelines of NULM and suggestions of the Consortium under the Hon'ble Supreme Court of India, except Kolkata Municipal Corporation ;

NOW THEREFORE, the Governor is pleased hereby to determine the following operational guidelines for the purpose of Construction of Shelters for Urban Homeless in all Urban Local Bodies across the State except Kolkata Municipal Corporation ;

GUIDELINES

- (1) The State Urban Livelihood Mission, constituted vide this department notification No. 227/MA/C-10/3S-30/2013 dated 18.03.2014 wherein State Urban Development Agency shall receive funds for implementation of NULM for the Urban areas of West Bengal from the Government of India as well as the State matching share by usual process. Funds for

shelters under Shelter for Urban Homeless component shall be separately earmarked by State Urban Development Agency and will be operated through the dedicated bank account of NULM for which necessary concurrence of Finance Department has been obtained.

- (2) (a) SUDA shall place funds to the Urban Local Bodies where schemes are sanctioned for implementation, earmarking the fund to be utilized for Construction of Shelter for Urban Homeless and Urban Local Bodies shall operate funds received from SUDA through the said dedicated Bank Account of NULM.
(b) As per Scheme Guidelines, Central and State Share will be released to the ULBs in three instalments 40%; 40% and 20%. While the first instalment to the tune of 50% of the 1st instalment received by SUDA from State Government for this component (the Central & State Government share together) will be released by SUDA at the time of sanction, subsequent instalments will be released on submission of minimum 70% utilization certificate authenticated by concerned Executive Engineer of Municipal Engineering Directorate.
- (3) The scheme shall be executed as per details of plan & estimate to be prepared by the concerned ULB strictly on the basis of the model design & estimate prepared by Municipal Engineering Directorate, following Current PWD SoR of respective areas, and the same shall be technically vetted by the concerned hierarchy of Municipal Engineering Directorate, (as per limit prescribed by PWD on vetting power) before the initiation of tendering process.
- (4) The office of the concerned Executive Engineer of Municipal Engineering Directorate shall prepare tender documents on behalf of the Urban Local Bodies and tenders / e-tenders (as the case may be as per prevalent guidelines of the Finance Department) shall be invited by the concerned Urban Local Body.
- (5) Intending tenderers will take part in the e-tendering process, as and where applicable, observing usual formalities. The tenders will be opened by the concerned ULB and a Tender Opening Statement should be prepared by the Urban Local Body.
- (6) The Urban Local Body shall, thereafter, forward the Tender Opening Statement to the concerned Executive Engineer of Municipal Engineering Directorate for preparation of Comparative Statement and recommendation for selection of the successful bidder.
- (7) The Mayor / Chairperson of the Urban Local Body shall issue Work Order as per recommendation received from the concerned Superintending Engineer / Executive Engineer of MED. However, for a single tender of value more than Rs. 50.00 lakh, clearance for acceptance of the lowest bidder from the Technical Committee constituted for implementation of UIDSSMT programme should be obtained by the concerned Urban Local Body before issuance of such Work Order.

- (8) The concerned Executive Engineer of MED shall act as the Engineer-in-Charge (as per Public Works Code) and shall supervise the execution of the work, record day-to-day entries in the Measurement Book through his Officers in the respective Division (Assistant Engineers & Sub-Assistant Engineers). The Measurement Books to be issued by the office of the Executive Engineer, MED shall be maintained in the office of the Executive Engineer.
- (9) The Executive Engineer, in case of necessity, with prior consent of the Chairperson of the ULBs, may place requisition for the services of Assistant Engineer / Sub-Assistant Engineer of the ULB for any or all components of the programme. The said Assistant Engineer / Sub-Assistant Engineers shall, for the particular piece of work and its duration of implementation, be treated as Assistant Engineers / Sub-Assistant Engineers under MED and shall be authorized to record entries in the Measurement Book as well as prepare the bills time to time.
- (10) The Running Account (RA) Bills as well as the Final Bills of the Working Contractors prepared, certified and recommended for payment by the Executive Engineer of MED shall be settled by the ULB, as early as possible, of receiving of the Bills under intimation to the Executive Engineer. Financial Statement of bank along with the information on bills paid and voucher nos. duly endorsed by the Chairperson of the concerned ULB and the Executive Engineer / Finance Officer of the ULB would be considered to be authenticated by the concerned Executive Engineer and accordingly he / she would endorse the UC for onward transmission.
- (11) The concerned ULB should ensure procurement of all important construction materials well in advance and as per written recommendation of the concerned Executive Engineer of MED, in case the work is done by the Municipality (departmentally).
- (12) Material should be procured as far as practicable directly from manufacturers or West Bengal Essential Commodities Supply Corporation (WBECSC) as per demand of the situation. Preference may be assigned to organizations, which are having rate contract with the Government, state issued organizations and public undertakings. The guidelines laid down in Order No. 837/MA/C-10/35-23/2007 Pt. dated 26.11.2009 of this Department regarding procurement of materials shall be followed in case of the scheme of Shelters for Urban Homeless (SUH).
- (13) Proper Stock and Store Account should be maintained by the ULB as per public works norms.
- (14) Materials should be issued to the contractor only on recommendation of the Executive Engineer of MED and immediately after issuance of the material, one copy of the hand receipt should be sent to the Executive Engineer for records.
- (15) The ULB should submit monthly report of physical and financial progress along with copies of all passed vouchers, bank statements etc. in the prescribed format for each

month within 7th day of the following month to the Executive Engineer of MED who should authenticate the same and forward copies to Director, SUDA directly and another copy to Chief Engineer, Municipal Engineering Directorate through the hierarchy of that Directorate.

- (16) Utilisation Certificate in the prescribed format shall be submitted by the ULB on the closure of the financial year as well as while claiming second or subsequent instalments to the Executive Engineer, Municipal Engineering Directorate for authentication and onward transmission to the Chief Engineer with copies of the authenticated UC directly to Director, SUDA. In addition to that, while claiming second / subsequent instalments ; a physical and financial progress report of the scheme to be submitted by the ULBs under the joint signature of the concerned Engineer of the ULB and Chairman / Chairperson and the same to be counter-signed by the concerned Engineer of M. E. Directorate before sending to SUDA.
- (17) If the ULB so desires, the Shelter unit may be executed by the ULB (Departmentally) and in that case the guidelines laid down in this Department Order No. 836/MA/C-10/3S-23/2007 Pt. dated 26.11.2009 in connection with implementation of IHSDP shall be followed.
- (18) In case any ULB proposes to get the project executed by the Municipal Engineering Directorate directly as Deposit Work as per provision of Government Rules, they may do so, with a formal approval from Municipal Affairs Department. In that case the entire amount of the project shall be deposited by the ULB with the concerned Executive Engineer of the Municipal Engineering Directorate.
- (19) During execution of the Project, it should be ensured that all components of the project are executed strictly as per design and specifications spelt out in the approved DPR and no deviation without prior approval of competent authorities should be made under any circumstances.

If there are any difficulties in operationalisation of any Clause under this Order, appropriate clarification / order will be issued by State Urban Development Agency / Municipal Engineering Directorate as & where applicable in due course.

A statement showing the jurisdiction of the offices of Executive Engineers, MED is annexed hereto marked "Annexure-I".

Encl : As stated.

By Order of the Governor

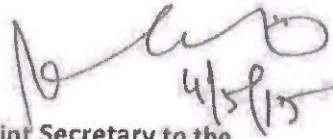
Sd/- M. Chatterjee
Joint Secretary to the
Govt. of West Bengal

No.329/1(8)/MA/C-10/3S-22/2013

Dated the 4th day of May, 2015

Copy forwarded for information & necessary action :

1. Principal Accountant General (A.& E.), West Bengal, Treasury Buildings, Kolkata-700 001.
2. Mayor / Chairman, Municipal Corporation / Municipality / N.A.A.
3. Director, State Urban Development Agency
4. Chief Engineer, Municipal Engineering Directorate
5. Director of Local Bodies, West Bengal
6. Executive Officer / Finance Officer, Municipal Corporation / Municipality / N.A.A.
7. P. S. to MIC, MA & UD Department.
8. Pr. S. to Principal Secretary, M.A. Department.


4/5/15
Joint Secretary to the
Govt. of West Bengal

Minutes of the Twelfth Meeting of Project Sanction Committee (PSC) under the scheme of Shelter for Urban Homeless (SUH) under DAY-NULM held on 03.08.2018 at Conference Hall, SUDA, Salt Lake, Kolkata-7000106

Member Present :

- 1) Dr. Subrata Gupta, IAS.....Chairman
(Principal Secretary, U.D. & M.A. Department, Government of West Bengal)
- 2) Sri D.P. Karanam, IAS,.....Member Convenor
Director, SUDA.
- 3) Sri Jotisman, ChattopadyayMember
Director, DLB
- 4) Sri B.N. Kar, Additional Director, ILGUS.....Member
- 5) Sri Santanu Das, Jt. Secretary, UD & MA Dept.....Member
- 6) Sri Amit Das, Chief Engineer, MEDMember
- 7) Sri Subrata Saha.....Member
Regional Chief, HUDCO, Kolkata
- 8) Kalicharan Banrejee, Manager
Kolkata Municipal Corporation.....Member

Others Present:

- 1) Sri Ashis Saha, Deputy Director, SUDA
- 2) Sri Prasanta Kr. Konwar, Dy. G.M. (Projects)
HUDCO, Kolkata
- 3) Sri Saumya Bandhyapadhyay, AE (HQ), MED
- 4) Sri Soumen De, SMM- S & S I, WBSULM

Dr. Subrata Gupta (Principal Secretary, U.D & M.A Department, Government of West Bengal) was in the chair

Agenda 1: Confirmation of the minutes of the 11th meeting of the Project Sanction Committee held on 04.04.2018.

The minutes of the Eleventh Meeting of the Project Sanction Committee held on 04.04.2018 were read out and confirmed. Committee also suggested to send a letter to Baranagar Municipality for submission of revised plan & estimate for Shelter for Urban Homeless at Baranagar Municipality at the earliest.

Agenda 2: Status of Physical & financial progress of sanctioned Shelters under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM

Committee reviewed the status of all functional shelters under DAY-NULM. Committee suggested to expedite the construction work for completion within the time line. Committee also suggested to issue a D.O. letter regarding identification of land to all the ULBs where SUH have been planned to construct as per Road Map of SUH. Committee recalled that as per Road Map 109 shelters will be made functional therefore sanctioning of the projects should be completed before 2022. Based on submission of the proposals of SUH, approval will be given for SUH for the ULBs which have been planned for FY 2019-20, FY 2020-21 & FY 2021-11

Agenda 3: Approval of 5 (Five) DPRs of one Shelter unit each in Kolkata Corporation, Contai Municipality, Bhadreswar Municipality, Kalyani Municipality & Purulia Municipality.

The Committee considered the following 5 (five) DPRs prepared by the ULBs in consultation with ME Directorate and after detailed deliberations, approved the same in consideration of the fact that the proposals were in conformity with the Guidelines of the scheme of Shelter for Urban Homeless, a component under DAY-NULM.

Kolkata Municipal Corporation

The DPR for setting up of a shelter at 1, Raja Rammohan Sarani, Near Lady Duffrin Hospital, ward no-49, Under Br-v, Kolkata Municipal Corporation with a capacity of **110 beds**, an estimated cost of **Rs. 229.40 Lakh** (excluding DPR preparation cost) was approved subject to receive of detailed design & drawing of proposed work. Committee also recommended to provide detailed plan & provision of a fire escape & a kitchen with this proposal. The representative of KMC informed that as the land is in very prime location and space is small therefore dormitory with adequate toilet and dinning is considered in the plan.

The Annual O & M cost of **Rs. 13.20 Lakh/year** for initial five years for 110 numbers of homeless was approved by the Committee.

Contai Municipality

The DPR for setting up of a shelter at Existing Dormitory Buidling, Athilagari, Ward No. 10, Contai, Dist.- Purba Medinipur under Contai Municipality with a capacity of **50 beds** was approved at an estimated cost of **Rs. 109.71 Lakh**

The Annual O & M cost is **Rs. 6.00 Lakh/year** for initial five years for 50 numbers of homeless was approved by the Committee.

Bhadreswar Municipality

The DPR for setting up of a shelter at Plot No.1003, Khatian No.762, J.L. No.9, Mankundu Station Road, Ward No.18, Bhadreswar Municipality, Dist.- Hooghly under Bhadreswar Municipality with a capacity of **50 beds** was approved at an cost of **Rs. 151.75 Lakh** (Additional cost beyond Rs. 120.00 Lakh will be borne by ULB)

The Annual O & M cost is **Rs. 6.00 Lakh/year** for initial five years for 50 numbers of homeless was approved by the Committee.

Kalyani Municipality:

The DPR for setting up of a shelter at Ward No. 14, J.L. No. 58, ER-III, Kalyani Municipality, District – Nadia under Kalyani Municipality with a capacity of **50 beds** was approved at cost of **Rs. 126.83 Lakh**. (Additional cost beyond Rs. 120.00 Lakh will be arranged by ULB)

The Annual O & M cost is **Rs. 6.00 Lakh/year** for initial five years for 50 numbers of homeless was approved by the Committee.

Purulia Municipality:

The DPR for setting up of a shelter at Ward No. 16, J.L. No. 02, Dhabghata, Mouza: Purulia under Purulia Municipality, District – Purulia under Purulia Municipality, with a capacity of **50 beds** was approved at an cost of **Rs. 115.19 Lakh**.

The Annual O & M cost is **Rs. 6.00 Lakh/year** for initial five years for 50 numbers of homeless was approved by the Committee.

In addition of these Committee suggested to MED to prepare detailed design & drawing of above proposals (excluding KMC) after completion of soil test. It has been decided by the Committee for these proposed SUH (excluding KMC) a centralised consolidated tender of Civil, sanitation, plumbing and electrical works will be floated by the ME Directorate in integrated way instead of ULB and fund will be released accordingly from State Urban Development Agency to ME Directorate for filed level execution of the work. Accordingly all the ULBs will be informed for necessary action.

Agenda 4. Additional fund for construction of Shelter for Urban Homeless at different ULBs as per requisition submitted by the concerned ULBs

It was informed to the Committee about the enhancement of project cost of construction of SUHs in different ULBs. It was informed by the Chief Engineer MED that the estimated cost for each shelter unit was prepared as per current PWD SoR and due to different zone of construction and bearing capacity of soil, proposed cost is increased in some cases. In response to these Committee suggested that detailed design & drawing and soil test report should be incorporated in the DPRs for future proposals. After detailed deliberation of the above Committee considered the proposals of additional cost and decided that the cost will be provided from the State fund as per recommendation of ME Directorate. It was also decided that future DPRs should incorporate both civil & electrical components and consolidated tender would be called for both civil & electrical components. Efforts would be made to group more than one SUH in tender to attract bigger contractors.

Agenda: 5: Proposal for approval of additional fund or Rs. 1138314.00 from the unspent balance of Rs. 2160512.00 for construction for Urban Homeless under Durgapur Municipal Corporation.

Considering the necessity of additional work for safety and security of inmates of SUH at Durgapur, Committee ratified the above proposal as a special case and fresh tender will be floated for the additional work. Committee also suggested that the concerned ULB will refund the unspent balance beyond this proposed additional cost.

Agenda: 6: Proposal of land change by Santipur Municipality for construction of sanctioned Shelter for Urban Homeless

It was informed to the Committee that after one year of sanctioning of the project concerned municipality proposed for land change and submitted feasibility report of MED and site plan for the new site at near Nutanhat, Ward No. 10, Santipur. Committee approved the proposal on subject to receive of soil test report and detailed design & drawing of proposed construction.


Agenda 7: Installation of CCTV cameras in each sanctioned shelter unit and proposed shelters under the scheme shelter for urban homeless.

After detailed deliberation on necessity of above and guidelines of SUH, Committee approved the proposal of installation of CCTVs in SUHs and suggested KMDA may be consulted as they are already doing this type of works before finalising the proposed cost.

Agenda 8: Miscellaneous:

- i) It was decided that through an Expression of Interest, a panel of experienced NGOs for Operation & Maintenance of proposed shelter units in different ULBs would be prepared.
- ii) Committee also recommended to MED to engage experienced Architect for design for design of the remaining SUH, keeping in view both aesthetics as well as most efficient utilization of space.

The meeting ended with a vote of thanks to and from the Chair.


15/11/2018

(Dr. Subrata Gupta)
Principal Secretary, UD & MA Department,
Government of West Bengal
& Chairman, Project Sanction Committee of SUH

Minutes of the meeting on convergence of shelters run by the Women & Child Development and Social Welfare Department with NULM on 08.06.2018 at the chamber of Principal Secretary, UD & MA Department

Persons Present:

1. Sri. Subrata Gupta, IAS,.....Principal Secretary, UD & MA Department
2. Smt. Sanghamitra Ghosh, IAS,.....Secretary, WC & SW Department
3. Smt. Sujata Ghosh, WBCS(Exe),.....Joint Secretary, UD & MA Department
4. Sri. Biswanath Chakrabarty, WBCS(Exe).....Controller of Vagrancy & Joint Secretary, WC & SW Department
5. Sri Ashis Saha, WBCS(Exe).....Deputy Director, SUDA
6. Sri Soumen De.....SMM- S&SI, WBSULM, SUDA

Sri Subrata Gupta (Principal Secretary, UD & MA Department) was in the chair

Agenda: Convergence of existing shelters run by Women & Child Development and Social Welfare Department with scheme Shelter for Urban Homeless under National Urban Livelihoods Mission.

The meeting was convened to assess the status of the shelters run by the two departments for the Urban Homeless. It was recalled that a road map was submitted before the Hon'ble Supreme Court on Shelter for Urban Homeless in the State of West Bengal in reference to the W.P. (C) 55 OF 2003 in the matter of E.R. Kumar vs Union of India on 10.01.2018 by the State of West Bengal. It was mentioned in this road map that, the shelters run by Women & Child Development and Social Welfare Department will be converged with scheme Shelter for Urban Homeless under National Urban Livelihoods Mission to make the shelters compliant with NULM norms.

Principal Secretary, UD & MA Dept. requested inputs on the possibility of adoption of NULM norms for the shelter run by the WC & SW Department. During this discussion Secretary, WC & SW Department mentioned that the shelters run by the department are in the Kolkata Municipal Corporation, Howrah Municipal Corporation & Asansol Municipal Corporation areas and they proposed to hand over the shelters to these urban local bodies. It was informed by the Controller of Vagrancy that all these shelters are NGO operated under the WC & SW Dept. and agreements were signed by the department with these NGOs for managing these shelters.

Secretary, UD & MA Dept. enquired whether space provision can be made as per NULM guidelines (i.e. 50 sqft/person) for inmates in these shelters. Secretary, WC & SW Dept. added that most of these shelters are in rented buildings and few of them are in Govt. premises and

space provision for inmates is 25 sqft/ person in these shelters. It was reported that since these shelters are rented, it may not be feasible to adopt NULM norms, whether for space and also for recurring cost.

Secretary, WC & SW Department suggested that adoption of NULM guidelines may not be feasible in many of their shelters. Moreover, even if possible in a few cases, fresh agreements may have to be entered into with the NGOs.

It was decided that a joint visit may be conducted at these shelters to assess how the shelters could be modified to make them NULM compliant

The meeting ended with a vote thanks to and from the Chair.



Subrata Gupta, IAS

Principal Secretary, UD & MA Dept. Govt. of West Bengal

Minutes of the meeting on convergence of shelters run by the Women & Child Development and Social Welfare Department with NULM on 08.06.2018 at the chamber of Principal Secretary, UD & MA Department

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It was decided that a joint visit may be conducted at these shelters to ~~find out the possibilities of convergence and to note down~~ the existing facilities and possibility of adoption NULM ~~guidelines.~~ *assess the feasibility*

The meeting ended with a vote thanks to and from the Chair.

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Subrata Gupta
28/11/2018
Subrata Gupta, IAS

Principal Secretary, UD & MA Dept. Govt. of West Bengal

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the possibility of adoption of the shelters
In this context Principal Secretary, UD & MA Dept. ~~discussed in the meeting about the~~ *requested inputs on* ~~possibilities of convergence of the shelters with NULM~~ *with the Secretary, WC & SW* Department. During this discussion Secretary, WC & SW Department mentioned that the shelters run by the department are in the Kolkata Municipal Corporation, Howrah Municipal Corporation & Asansol Municipal Corporation area. ~~It was proposed by the WC & SW Dept. to hand over the shelters to these urban local bodies.~~ *and they proposed* ~~It was also mentioned by the Secretary, WC & SW Dept. that most of these shelters are rented shelters and few of them are in Govt. premises and space provision for inmates is 25 sft/person in these shelters.~~ *added in buildings* ~~It was informed by the Controller of Vagrancy that all these shelters are NGO operated under the WC & SW Dept. and an agreement was signed by the department with these NGOs for operationalization of these shelters.~~ *enquired whether* ~~It was mentioned by the Secretary, UD & MA Det. Most of these shelters are rented therefore space provision can't be made as per NULM guidelines (i.e. 50 sqft/person) for inmates and non-recurring cost along with rent is different from NULM O & M cost.~~ *in these*

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In response to this Principal Secretary, UD & MA Dept suggested that as these shelters are under the said municipal areas therefore opinion may be ~~seek~~^{seek} from these ULBs regarding this convergence and a fresh agreement with NGOs may be made. As the basic facilities will be provided in these shelters' as per NULM guidelines therefore tentative possibilities should be explored. It was also suggested by the Secretary, WC & SW Dept. to communicate with Kolkata Corporation regarding the convergence as most of the shelters are in the KMC area (35 nos.)

~~At the end Principal Secretary, UD & MA Dept suggested that a joint visit may be conducted at these shelters to find out the possibilities of convergence and to note down ~~about~~^{the} existing facilities as per NULM guidelines. After this, convergence may be made for the shelters where it will be possible.~~ *It was decided* and possibility of adoption of
The meeting ended with a vote thanks to and from the Chair.

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Subrata Gupta, IAS

Principal Secretary, UD & MA Dept. Govt. of West Bengal

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4. Sri. Biswanath Chakrabarty, ^{WPS (EX)}..... Controller of Vagrancy & Joint Secretary, WC & SW Department
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6. Sri Soumen De.....SMM- S&SI, WBSULM, SUDA

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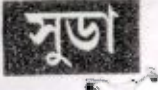
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Suggested

In response to this Principal Secretary, UD & MA Dept replied that as these shelters are under the said municipal areas therefore opinion may be seek from these ULBs regarding this convergence and a fresh agreement with NGOs may be made. As the basic facilities will be provided in these shelters' as per NULM guidelines therefore tentative possibilities should be explored. It was also suggested by the Secretary, WC & SW Dept. to communicate with Kolkata Corporation regarding the convergence as most of the shelters are in the KMC area (35 nos.)

At the end Principal Secretary, UD & MA Dept suggested that a joint visit may be conducted at these shelters to find out the possibilities of convergence and to note down about existing facilities as per NULM guidelines. After these, convergence may be made for the shelters where it will be possible.

The meeting ended with a vote thanks to and from the Chair.



০৫
রাজ্য নগর উন্নয়ন সংস্থা



STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA- 23/2014 (Pt)/ 945

তারিখ 15.11.2017

**From: Addl. Director, SUDA
& Addl. Mission Director, WBSULM**

**To: Chief Engineer,
Municipal Engineering Directorate**

Sub: Proposal for Shelter for Urban Homeless (SUH) under DAY-NULM at Suri Municipality

Sir,

I am to invite a reference to memo no. 1735/S.M. dated: 24.10.2017 from Chairperson, Suri Municipality (copy enclosed) in connection with the above subject and to request to kindly instruct concerned officer of M.E.D. to coordinate with the concerned ULB and to facilitate in preparing a DPR for same.

Encl: As stated

Yours faithfully,

**Addl. Director, SUDA
& Addl. Mission Director, WBSULM**

Memo. No. SUDA-23/2014(Pt)/

Date: 15.11.2017

Copy forwarded to Chairperson, Suri Municipality for information and to take necessary action

০৫

**Addl. Director, SUDA
& Addl. Mission Director, WBSULM**

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

সুডা

SUDA

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং

তারিখ

SUDA- 23/2014 (Pt)/

15.11.2017

**From: Addl. Director, SUDA
& Addl. Mission Director, WBSULM**

**To: Chief Engineer,
Municipal Engineering Directorate**

Sub: Proposal for Shelter for Urban Homeless (SUH) under DAY-NULM at Suri Municipality

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Encl: As stated

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Saf

**Addl. Director, SUDA
& Addl. Mission Director, WBSULM**

Memo. No. SUDA-23/2014(Pt)/ 945

Date: 15.11.2017

Copy forwarded to Chairperson, Suri Municipality for information and to take necessary action

15/11/17

**Addl. Director, SUDA
& Addl. Mission Director, WBSULM**

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

Suri Municipality: Birbhum

Sri Ujjal Chatterjee

Chairman,
Suri Municipality.

Ph.- 03462-255534

M. - 9609603000

Fax. - 03462-257308

Memo No -1735/SM

Dated- 24/10/2017

To
The Director, SUDA
&
Mission Director, WBSULM
SUDA Bhavan
HC-Block, Sector-III, Bidhan Nagar
Salt Lake City, Kolkata-700106.

Sub: - Shelter for Urban Homeless under DAY-NULM, Suri Municipality, Birbhum.

Sir,

In pursuance to Res. No.14 (J) Dt-05/12/2016 of the B.O.C meeting, the undersigned is sending herewith guideline and other relevant documents for favour of your kind perusal & taking necessary action.

In this ^{regard} I would request you kindly to look into the matter & taking necessary action for the purpose of Shelter for Urban Homeless.

Schedule of Land

- 1) Mouza-SURI, 2) J.L No.-8, 3) Plot No.-1287, 4) Khatian No.-2027, 5) Ward No.-06,
- 6) Area=1800 SFT[167.22 SQM]

Yours faithfully,

Enclose:-

- 1) Extract Copy of the Meeting of B.O.C
- 2) Site Plane.

Chairman
Suri Municipality, Birbhum

Chairman
Suri Municipality
Birbhum



SURI MUNICIPALITY, BIRBHUM
Suri Municipality : Birbhum.

Meeting No:-10/2016-2017

Extract from the Proceedings of the Ordinary meeting of the Board of Councillors of Suri Municipality held on 05/12/2016 at 11.30 A.M. in the Suri Municipal office premises.

Present Members:-

1) Sri. Ujjal Chatterjee	Chairman
2) Sri Vidyasagar Show	Vice-Chairman
3) Sri Sanjib Acharya	Councillor
4) Smt. Jyotsna Saha	Councillor
5) Kazi Farzuddin	Councillor
6) Smt. Manidipa Mukherjee	Councillor
7) Sri Ranjit Manna	Councillor
8) Sri. Ujjwal Mukherjee	Councillor
9) Smt. Mala Banerjee	Councillor
10) Sri Mrinmoy Mukherjee	Councillor
11) Sri Bablu Das	Councillor
12) Sri Pranab Kar	Councillor
13) Smt. Shipra Majumdar	Councillor
14) Sri Tapan Sukul	Councillor
15) Sri Khiten Das	Councillor
16) Sri Mongalmoy Bauri	Councillor

Sri.Ujjal Chatterjee, Chairman, Suri Municipality presided over the meeting:-

14.j) Laid the presentation of Shelter for Urban Homeless people under NULM and after discussion it is proposed that the Plot No.1287, Khatian No.2027 & J.L.No.8 of Mouza-Suri under Ward N.6 is hereby earmarked for the establishment of the proposed Shelter for Urban Homeless. The proposal with required papers and documents may be sent to the M.E.Director, Birbhum Division for taking necessary action for renovation and construction of the said Shelter and subsequently the proposal may be sent to the SUDA for approval.


Chairman

Suri Municipality, Birbhum.
Chairman
Suri Municipality
SURI, BIRBHUM




[30'0"]

[60'0"]

[60'0"]

[30'0"]

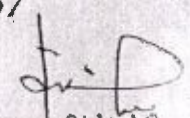

Chairman
Suri Municipality
SURI, BIRBHUM



MOUZA-SURI JL NO-08 PLOT NO-1287

KH.NO-2027 WARD NO-06

AREA = 1800SFT [167.22SQM]


24/10/17
Sub-Assistant Engineer
(Civil)
Suri Municipality

সুডা

oe
রাজ্য নগর উন্নয়ন সংস্থা

SUDA

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA- 23/2014/ 357

19.05.2017

ক্রমিক নং

তারিখ

**From: Addl. Director, SUDA
& Addl. Mission Director, WBSULM**

**To: Chief Engineer,
Municipal Engineering Directorate**

Sub: Forwarding the observations of HUDCO on the DPRs which may kindly be considered for compliance as necessary as per Shelter for Urban Homeless (SUH) Guidelines

Sir,

Kindly find enclosed herewith copy of observations of HUDCO on the DPRs (Barasat, North Dum Dum, Santipur Municipalities) for compliance as necessary as per Shelter for Urban Homeless (SUH) Guidelines and also for deliberation along with Agenda Items in the next meeting of Project Sanction Committee (PSC).

Yours faithfully,

oe

19/05/17

**Addl. Director, SUDA
& Addl. Mission Director, WBSULM
Date: 19.05.2017**

Memo No. SUDA- 23/2014/ 357/1(3)

Copy forwarded for information and necessary action

To:

- i) Chairman, Barasat/ North Dum Dum/ Santipur Municipality

oe

19/05/17

**Addl. Director, SUDA
& Addl. Mission Director, WBSULM**

O/C

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

हाउसिंग एण्ड अर्बन डेवलपमेंट कॉर्पोरेशन लिमिटेड

(भारत सरकार का उपक्रम)

कोलकाता क्षेत्रीय कार्यालय

"हडको भवन", प्लॉट सं. 11, ब्लॉक - डी.जे. सेक्टर-11, करुणामयी, साल्ट लेक, कोलकाता - 700 091
दूरभाष : (033) 2358 6141, 2358 0773, 2358 0778, फैक्स : (033) 2358 5514, ईमेल : hudcokro@gmail.com

Housing and Urban Development Corporation Limited

(A Govt. of India Enterprise)

Kolkata Regional Office

"HUDCO Bhawan", Plot No.11, Block-DJ, Sector-II, Karunamoyee, Salt Lake, Kolkata - 700 091
Tel. : (033) 2358 6141, 2358 0773, 2358 0778, Fax (033) 2358 5514, e-mail: hudcokro@gmail.com

No.: KRO-Sts/Dev-NULM/517

May 18, 2017

The Director,
State Urban Development Agency (SUDA),
'SUDA Bhawan', HC-Block,
Sector-III, Salt Lake City,
Kolkata - 700 106.

Sub.: Copies of DPRs (3 nos.) of Shelter for Urban Homeless (SUH) of three different ULBs, namely, Barasat, North Dum Dum and Santipur
Ref.: SUDA letter no.: SUDA-23/2014(Pt)/17, dt.05.04.2017

Sir,

We thankfully acknowledge receipt of 3 nos. of DPRs under SUH component of DAY-NULM, viz., Barasat, North Dum Dum and Santipur vide letter dt. 05.04.2017 as cited above on the captioned subject. As regards, we are enclosing herewith observations of HUDCO on the aforesaid DPRs which may kindly be considered for compliance as necessary and also for deliberation alongwith Agenda Items in the ensuing 9TH Meeting of the Project Sanction Committee (PSC).

Thanking you,

Yours faithfully,

(S. K. Mishra)
Regional Chief

Encl.: As above



आई एस ओ 9001:2008 प्रमाणित कंपनी

AN ISO 9001:2008 CERTIFIED COMPANY CIN: U74899DL1970GOI005276

पंजीकृत कार्यालय : कोर - 7'ए', हडको, हडको भवन, इंडिया हैबीटेड सेन्टर, लोधी रोड, नई दिल्ली - 110 003

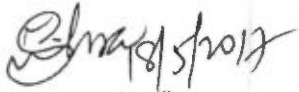
दूरभाष : 011-2464 9610-23, फैक्स : 011-2462 5308, ईमेल : hudco@hudcoorg, Visit us at : www.hudco.org

Regd. Office : Core - 7'A', HUDCO, HUDCO Bhawan, India Habitat Centre, Lodhi Road, New Delhi - 110 003

Tel : (EPABX) 011-2464 9610-23, Fax : 011-2462 5308, e-mail : hudco@hudco.org; Visit us at : www.hudco.org

Copy to:

- ✓ 1. Shri Soumen De, State Mission Manager, State Urban Livelihood Mission (SULM), Shelter and Social Infrastructure, State Urban Development Agency (SUDA), 'SUDA Bhawan', HC-Block, Sector-III, Salt Lake City, Kolkata – 700 106.
2. Smt. Usha P. Mahavir, GM(P), HFA Cell, HUDCO, HQ.



(Regional Chief)

The salient points required discussion in the 9TH Meeting of the Project Sanction Committee (PSC) in respect of DPRs of Barasat, North Dum Dum and Santipur, forwarded vide SUDA letter no.: SUDA-23/2014(Pt)/17, dt.05.04.2017 are as follows:

1. Confirmation of held on 09.02.2017.
 - Compliance of various observations as made in the 8TH meeting of PSC.
 - Status of approval from Government of India on reimbursement of DPR preparation cost @1% of the sanctioned project cost.
 - In terms of the observations, meeting held between HUDCO and MED, GoWB where SUDA officials were also present. Compliance to the observations / discussions, as communicated vide SUDA's letter dt.23.03.2017.
2. Compliance to observations made in the meeting on 03.05.2017 at 'Nagarayan' by the Committee constituted under the direction of Hon'ble Supreme Court of India relating to rights to shelter of Homeless persons in urban areas of West Bengal.
3. Compliance to the guidelines / advice made by MoHUPA as communicated vide Gol OMs dt.07.12.2015 and 22.08.2016 (copy enclosed) related to amended provisions towards Shelter for Urban Homeless (SUH) under DAY-NULM.
4. Status of the shelters already sanctioned may be discussed with release/utilisation of fund and physical progress and completion. Further, Action Plan may be discussed with regard to the delayed Projects to expedite progress/completion. As per the latest Status Report, out of total 25 nos. of shelters sanctioned, only 3 nos. of shelters are completed, 1 shelter is functional and 5 are in progress.
5. Inspection of the project site including those which are made operational as per MoHUPA's advice needs to be discussed/ arranged.
6. Following is the details of homeless population:

Name of ULB	Proposed capacity of shelter for homeless	Number of homeless persons surveyed			
		Male	Female	Total	Sr. Citizen
Barasat	50	18	12	30	07
N. Dum Dum	50	43	51	94	27
Santipur	50	21	09	30	07

Since the capacity of the shelter is more than the home-less population surveyed, it is presumed that future provision has been made or floating

homeless population shall be accommodated. Efforts shall also be made for considering more shelters where demand / need is high.

However, survey of homeless population of the towns may be undertaken in terms of the guidelines / communicated vide MoHUPA's OM dt.07.12.2015.

7. Following is the area statement of SUH under DAY-NULM:

Name of ULB	Location	Area Statement (in Sq.Mt.)				Details of ownership
		Land	Floor (Dormitory / Room)	Covered	Civil Cost	
Barasat	R. S. Dag No.687, J. L. No.80, Ward No.60, Mouza: Banamalipur	687.47	253.87	184.16	103.51	Certificate on ownership / possession furnished by ULB. While in respect of Barasat, land is obtained through inter-departmental transfer (IDT) in others through gifted land.
N. Dum Dum	R. S. Dag No.318, J. L. No.9, Ward No.19, Mouza: Bandra	970.00	253.87	184.16	110.29	
Santipur	R. S. Dag No.04, J. L. No.22, Ward No.3, Mouza: Santipur	574.00	253.87	184.16	100.94	

Though the covered area / floor area is same, the civil cost is varying. This may be checked. Further, the stipulation of providing minimum area of 5 sq.mt. / person may also be ensured for each of the proposed shelter. As discussed earlier, detailed estimate towards sanitary, plumbing and internal electrification which are considered on lump-sum basis (20%) may be furnished.

8. Further, discussion should be held on how to convince the existing shelter-less population as surveyed to be shifted to the proposed shelter unit.
9. Building Plan/Design of the proposed shelter units- The standard design has been submitted with the following provision
- Ground Floor – Beds for old and sick person (4 nos.) – dining with kitchen, toilet and staircase.
 - First Floor – Dormitory for male (16 nos.) – toilet, manager room and staircase.
 - Second Floor - dormitory for female (16 nos.) – toilet, store room and staircase.
 - Third Floor – Family rooms (8 nos.) – toilet and open terrace.

Functionality of the building in respect of control of movement of visitors, security and safety may be ensured in terms of the discussion held between HUDCO and MED, GoWB to ensure efficiency in building design & planning.

10. In respect of proposal for Barasat, the site is about 2-3 feet below the road level in terms of the report of MED. Additional expenditure, if any, for filling up the land may be borne by the ULB / state government. Further, accessibility to the proposed site and site suitability may kindly be ensured for all the proposals under consideration.
11. Summary of DPR in case of North Dum Dum Municipality is absent in the DPR.
12. Provision for infrastructure, i.e., sanitary & water supply may be ensured as per the standard code of BIS.
13. Shelter Management Mechanism – ULB to undertake operation and maintenance of shelters. However, detailed modus operandi, engagement of staff / NGOs, rules and regulations for running the shelter unit needs to be deliberated.
14. Convergence of funds from other sources for the scheme may be deliberated.
15. The site considerations including soil conditions may be checked before preparation & finalisation of the detailed estimate. Further, the additional amount towards the construction due to site consideration, if any, has to be borne by the State / ULB.
16. Innovation in building design, technology and materials – possibility of taking assistance from technology sub-mission under PMAY – Housing for All.
17. Action / Compliance in terms of Amendments in Operational Guidelines of Shelter for Urban Homeless (SUH) under NULM issued by the Govt. of India, MoHUPA (UPA Division) vide its OM dated 07/12/2015 pertaining to survey of Homeless Population, preparation of proposal / DPR and Operation & Management of Shelter Units etc. (copy enclosed).
18. DPR should be authenticated by SUDA, summary of DPRs and Executive Summary may be signed by SUDA as SULM.



2/12

Minutes of the Second Meeting of Project Sanction Committee (PSC) under the scheme of Shelter for Urban Homeless (a component of NULM) held on 18.03.2015 in the Office Chamber of Principal Secretary, MA Department at Writers' Buildings, Kolkata – 700 001

Present:

- 1) Sri B.P. Gopalika, Principal Secretary, M. A. Department, Government of West Bengal
- 2) Sri M. Chatterjee, Joint Secretary, M. A. Department, Government of West Bengal
- 3) Sri M.N. Pradhan, Director, SUDA
- 4) Sri Debes Chakraborti, Dy. General Manager (Projects), Kolkata Regional Office, HUDCO
- 5) Sri A. Das, Chief Engineer, MED

Others present:

- 1) Sri Arunava Das, Deputy Commissioner, Howrah Municipal Corporation
- 2) Sri A. Saha, Chairman, Krishnanagar Municipality
- 3) Sri S.K. Mukherjee, Technical Advisor, SUDA
- 4) Sri B. Das, Technology Upgradation Officer, SUDA

Sri B.P. Gopalika, IAS, Principal Secretary, M. A. Department, Government of West Bengal was in the Chair.

Agenda Item No. 1

Review of progress of setting up of shelter units in NULM towns under the scheme of Shelter for Urban Homeless (SUH)

- Principal Secretary, M.A. Department at the outset informed the members that the Govt. of India has been assigning a very high priority to the scheme of Shelter for Urban Homeless under NULM.
- The issues emerging from the meeting with the Hon'ble Commissioner, Supreme Court of India on 28.01.2015 were discussed. It was decided that in consideration of escalation of price level the Govt. of India may be moved to raise the ceiling of O&M cost per year for a 50 bedded unit to Rs 10.00 lakhs (to Rs 15.00 lakhs where the unit is run in rented accommodation).
- It was further decided that the O&M cost for the existing shelters run by the Department of Women and Child Welfare & Social Development be provided by the M.A. Department from allotment under NULM at the existing rate. The Department of Women and Child Welfare and Social Development will send a formal claim to M.A. Department for this purpose.
- A Memorandum of Agreement (MoA) may be executed for this purpose between the two Departments – through SUDA and corresponding society/organization administering the shelters under Women and Child Welfare & Social Development Department.

- It has been observed that availability of suitable land is a major problem for setting up new shelters. Alternatively it was also decided that 50% funding from the M.A. Department budget may be made available to the ULBs
- In consideration of the position that there has been no response from seven out of ten ULBs originally identified for setting up of shelters inspite of reminders, the Committee decided that all NULM ULBs be approached to identify encroachment-free land of required area with sole ownership in their favour for setting up shelters. The ULBs may also be requested for to look for existing infrastructure and unused buildings to be used as shelters after obtaining management contract of the building through BOC and suitable refurbishment in line with observations of Ld. Commissioners of Hon'ble Supreme Court which states that "The State Government and concerned local authorities should provide existing infrastructure and unused buildings to be refurbished and redeployed as permanent shelters, where these are available. For refurbishment of existing structures, necessary approvals, lease arrangements, ownership deed and such necessary documents will need to be obtained by the State Government for project financing approvals".

Agenda Item No. 2

Approval of the DPR of shelter unit in Krishnanagar Municipality and Howrah Municipal Corporation

After deliberation, the Committee approved the DPRs for the shelter unit in Krishnanagar and also the DPR for 2 units in Howrah Municipal Corporation with the following details :

Krishnanagar

Location : Jail Road (Mouza Gobindasarak)

No. of beds (capacity) : 50 (Male/Female/Family)

*Estimated Cost : Rs 114.84 Lakhs

Proposed O&M Mechanism : By Krishnanagar Municipality

O&M Cost per year : Rs 6.02 Lakh per year

Howrah Municipal Corporation

Unit 1

Location : Koipukur Lane (Ward No. 32)

No. of beds (capacity) : 50 (Male/Female/Family)

*Estimated Cost : Rs 116.795 Lakhs

Proposed O&M Mechanism : By HMC

O&M Cost per year : Rs 6.02 Lakhs

Unit 2

Location : Cowies Ghat Road (Ward No. 36)

No. of beds (capacity) : 50 (Male/Female/Family)

*Estimated Cost : Rs 116.795 Lakhs

Proposed O&M Mechanism : By HMC

O&M Cost per year : Rs 6.02 Lakhs

(*Including civil works with S&P and Electrification, Fire Fighting, Service Connection, Furniture and Utensils)

It was decided in this connection that both the ULBs be requested to open a dedicated Bank Account for "Scheme of Shelter for Urban Homeless" whereafter Rs 25.00 Lakhs will be released to Krishnanagar Municipality and Rs 50.00 Lakhs to Howrah Municipal Corporation as already approved by HMIC, after obtaining necessary document in support of the ownership of the land of the 2 ULBs and decided that the construction of the shelters must be completed within December 2015. Subsequent instalment will be released by SUDA after obtaining at least 70% of the utilization of the released fund as per procedure to be laid down in Guideline to be issued shortly from Municipal Affairs Department.

Agenda Item No. 3

Miscellaneous

In the absence of any item of agenda under this head, the meeting ended with a vote of thanks to and from the Chair.



(B P Gopalika)
Principal Secretary
Municipal Affairs Department
Government of West Bengal
& Chairman, Project Sanction Committee

19
473-05D
रुलखुमलेन बुहरिल, आई.ए.एस. 08.02.17
अपर सचिव एवं परामर्शी

Ruolkhumlien Buhiril, I.A.S.
Addl. Secretary & Adviser



सत्यमेव जयते

अन्तर्राज्य परिषद सचिवालय
गृह मंत्रालय, भारत सरकार
Inter-State Council Secretariat
Ministry of Home Affairs
Government of India

D.O. No. 3/8/2017-ZCS (E)

Dated the 20th January, 2017

JK (2)
Status H.
&
Dear Shri Basudeb Banerjee,

The Ministry of Housing and Urban Poverty Alleviation has sponsored an item "Establishment of Shelters for Urban Homeless under DAY-NULM" for inclusion in the agenda of the next (23rd) meeting of the Eastern Zonal Council. The Explanatory Memorandum received from the Ministry in this regard is enclosed for your kind perusal.

We shall be grateful if you could kindly furnish the comments of your State Government on the aforesaid issue to us at an early date.

With regards

Yours Sincerely,

(R. BUHRIL)

Shri Basudeb Banerjee
Chief Secretary,
Government of West Bengal,
KOLKATA-700001.

Secretary
MA & UD Deptt

Room No. 346, 2nd Floor, Vigyan Bhavan Annexe, Maulana Azad Road, New Delhi- 110 011
Telefax : 011-23022237 E-mail : adviser.iscs@nic.in

Item No. 9 Establishment of Shelters for Urban Homeless under DAY-NULM
(Sponsored by Ministry of Housing and Urban Poverty Alleviation)

Ministry of Housing and Urban Poverty Alleviation has been pursuing with the member States on establishment of shelters for Urban Homeless under DAY-NULM.

Present status of implementation by States of Eastern Zone

State	Shelters Sanctioned	Shelters Planned	Shelters Operational
Odisha	26	10	2
Jharkhand	35	13	13
Bihar	114	34	25
West Bengal	50	10	37

The States of Odisha, Jharkhand, Bihar and West Bengal are to speed up operationalizing the shelters already sanctioned during 2014-15 and 2015-16. The shelters planned for the year 2016 are to be sanctioned expeditiously.

Action : The Member States to respond about the progress of implementation.

ক্রমিক নং ...SUDA-23/2014/.....

তারিখ: 08.02.2017.....

From: - **Director, SUDA &
 Mission Director, WBSULM**

To: - **P.V Nair
 Under Secretary to the Govt of India
 Ministry of Housing & Urban Poverty Alleviation (UPA division),
 Nirman Bhavan, New delhi-110011**

Sub: Claiming of DPR preparation cost for the DPRs of Shelter for Urban Homeless (SUH) under DAY-NULM

Sir,

It may be recalled that 23 nos. of projects of total project Rs. 2693.81 Lakh of Shelter for Urban Homeless under DAY-NULM have been sanctioned by Project Sanction Committee (PSC) in 2014-15, 2015-16 & 2016-17 (Oct, 2016).

Funds have already released to the concerned ULBs. All the projects are grounded/ being grounded position.

All the DPRs are prepared by ULB with the technical assistance of Municipal Engineering Directorate, Government of West Bengal.

It may be mentioned that ULBs claiming DPR preparation cost @ 1% of project cost frantically.

This is to request you that kindly considered provide the DPR preparation cost of Rs. 26.93 Lakh/ @ 1% of Rs. 2693.81 Lakh.

Yours faithfully,

**Director, SUDA &
 Mission Director, WBSULM**

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com
 Account Section : 2358 6408

Sub: Admissibility of DPR preparation cost for shelters under SUH

Sir,

A meeting will be held at this Office at 2.30 PM on 22.08.2016 to discuss about admissibility of 3% DPR preparation cost for shelters under SUH as proposed in the DPRs prepared by the ULBs with technical support from Municipal Engineering Directorate.

You are requested to kindly make it convenient to attend the meeting.

Yours faithfully,

ক্রমিক নং SUDA-23/2014 / 1336 (5)

তারিখ 19.08.2016

From: Director, SUDA &
Mission Director, WBSULM

- To: 1. Chief Engineer
Municipal Engineering Directorate
2. Financial Advisor, SUDA
3. Sri S.K. Mukherjee,
Technical Advisor, SUDA
4. Sri M.K. Rano,
Joint Director (SD), SUDA
5. Team Leader, SMMU

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Yours faithfully,

Director, SUDA &
Mission Director, WBSULM

SUDA-23/2014

19.08.2016

ক্রমিক নং

তারিখ

From: Director, SUDA &
Mission Director, WBSULM

- To: 1. Chief Engineer
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2. Financial Advisor, SUDA
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Director, SUDA &
Mission Director, WBSULM

SUDA-23/2014

19.08.2016

ক্রমিক নং

তারিখ

From: Director, SUDA &
Mission Director, WBSULM

To: 1. Chief Engineer
Municipal Engineering Directorate
2. Financial Advisor, SUDA
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Technical Advisor, SUDA
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5. Team Leader, SMMU

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Yours faithfully,

Director, SUDA &
Mission Director, WBSULM

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-23/2014

19.08.2016

ক্রমিক নং

তারিখ

From: Director, SUDA &
Mission Director, WBSULM

To: 1. Chief Engineer
Municipal Engineering Directorate

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Yours faithfully,

Director, SUDA &
Mission Director, WBSULM

JD (SD)

**GOVERNMENT OF WEST BENGAL
OFFICE OF THE CHIEF ENGINEER
Municipal Engineering Directorate**

Bikash Bhawan, South Block (1st Floor) Salt Lake, Kolkata – 700091

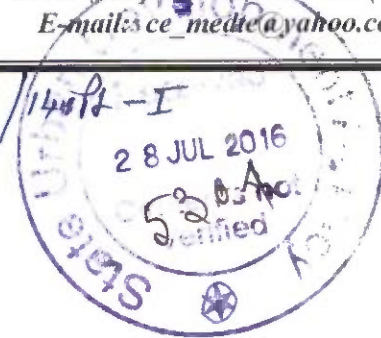
Phone No: (033)2337-1331/ (033)2358-3347 \ Fax: (033) 2337-5472 /2337-5474

E-mail: ce_medtea@yahoo.com

No. ME/ 948 / 1M-54 / 14014 - I

Dated 28.07.2016

From : The Chief Engineer
M. E. Dte.
Bikash Bhavan



JM (SD)
29/7/16

✓ To : The Director,
SUDA,
ILGUS Bhaban, H.C.Block, Sector III
Salt Lake, Kolkata- 700 106.

SMM (SRSI)

Sub: Details of financial allocation of 3% for preparation of DPRs of Shelter for Urban Homeless (SUH)

Ref : SUDA/23/2014/991 dt. 13.07.2016

Sir,

With reference to the subject cited above, I am enclosing herewith the cost break up (Sheet I & Sheet II) to justify the financial allocation of 3% for preparation of DPR for the projects under Shelter for Urban Homeless under NULM.


Yours faithfully,

Encl:- As stated above.

Chief Engineer, MED

SHEET - I
BREAK-UP OF EXPENDITURE OF MUNICIPAL ENGINEERING DIRECTORATE FOR PREPARATION OF DPR FOR "SHELTER FOR URBAN HOMELESS" WITHIN DIFFERENT ULES

Sl. No.	Particulars	Expenditure per day	No. of Establishment	Average involvement of working days per project (Rs.)	Expenditure for Preparation of DPR for one Shelter (Rs.) (Col. 4 x Col. 5 x Col. 6)	Remarks
1	VEHICLE	2000.00	4	10.00	80000.00	3% of DPR preparation cost is Rs. 3.51 Lacs in average
2	O&M OF COMPUTERS	3000.00	4	10.00	120000.00	
3	O&M OF SURVEY INSTRUMENTS	750.00	4	10.00	30000.00	
4	OFFICE STATIONERY	3000.00	4	10.00	120000.00	
TOTAL					350000.00	


 Chief Engineer
 M. E. Directorate
 Deptt. of Municipal Affairs
 GOVT. of West Bengal

সুডা

SUDA

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং
SUDA/23/2014/991

তারিখ
Date: 13.07.2016

From: Director SUDA
& Mission Director, WBSULM

To : Chief Engineer,
Municipal Engineering Directorate

Sub: Providing details of financial allocation of 3 % for preparation of DPRs of Shelter for Urban Homeless (SUH)

Sir,

In reference to the communication MoHUPA, Gol this is to inform you that Gol has desires to have a clarity regarding the financial allocation of 3% for DPR (SUH) preparation.

Therefore you are requested to send the details of 3% allocation of DPR preparation to the under signed as early as possible to inform Gol in this regard.

Yours faithfully,


Director SUDA

& Mission Director, WBSULM

dc

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

DRAFT

23/2014/

Date: 13.07.2016

From: Director SUDA
& Mission Director, WBSULM

To : Chief Engineer,
Municipal Engineering Directorate

Sub: Providing details of financial allocation of 3 % for DPR preparation

Sir,

In reference to the communication MoHUPA, Gol this is to inform you that Gol has desires to have a clarity regarding the financial allocation of 3% for DPR preparation.

Therefore you are requested to send the details of 3% allocation of DPR preparation to the under signed as early as possible to inform Gol in this regard.

Yours faithfully,



Director SUDA
& Mission Director, WBSULM

Gmail

COMPOSE

Inbox (331)

Starred

Sent Mail

Drafts (186)

Annual Action Plan-U...

ESTP

IEC Feeds-Case

MPR

Travel Related

More



Director



Alipur Duar

Alipur wants to chat on H.

Request for submission of compliance's for sanction of fund for



Ravi Marichamy

to me, kro

To,
The Mission Director,
SULM, West Bengal.

Sir,

The minutes of the PSC meeting held on 26-06-16 under SUH Component of financial allocation of 3.5% for DPR preparation. In this regard, require clarity for DPR preparation.

Kindly submit your compliance in this regard.

Thank you,
With Regards

R.M.Ravi,
National Mission Manager - Social Mobilisation & Institution Development,
National Mission Management Unit (NMMU),
National Urban Livelihood Mission,
Ministry of Housing & Urban Poverty Alleviation (MoHUPA),
Nirman Bhawan, Government Of India, New Delhi

Mobile: +91 9650884107

Copy submitted to: The Regional Chief, HUDCO, Kalkotta.

Sl.No.	City / ULB	Name of the Address with land mark of the Shelter	Sanction in the Category of :New/Ref/O&M Only(Please specify)	Name of the NGO / Shelter Management Agency/Shelter Incharge Officer, with contact details :Mobile& Mail.	Shelter meant for: (General/ Men/ Women and children / Aged/ MentallyChallenged/Street Children/ Transgender/ HIV infected)please specify	Number of inmates with the shelters(as on 15-11-16)
1	HALDIA	Mouza: Chackrabortyachak, J.L. No-160, Plot No. 16, Word No. 17	New Construction	ULB	General (Physically Challenged+Men+Women+Family)	40

* Another 37 Shelters are functional in West Bengal under Social Welfare Department



Director SULM <wbsulm@gmail.com>

Request for submission of Details of Shelters Functional under SUH of DAY-NULM -Reg

1 message

Ravi Marichamy <ravi.nulm@gmail.com>

Wed, Nov 16, 2016 at 3:39 PM

To: Rajasekhar Reddy <peddasaniraja@gmail.com>, "Additional Project Director, SUDA Punjab" <apdsuda@gmail.com>, apmepma@gmail.com, City Managers Association Madhya Pradesh <cmamp6@mpurban.gov.in>, UPA Section CMA Chennai <upasec.tncma@nic.in>, Mepma Telangana <tsmepma@gmail.com>, Madhya Pradesh SULM <madhyapradesh-sulm@mpurban.gov.in>, chaitanya ghmc <mkchaitanyaghmc@gmail.com>, SULM CG <sulmchhattisgarh@gmail.com>, Director SULM <wbsulm@gmail.com>, siddharth patel <siddharth.msw@gmail.com>, SUH & SUSV GULM <suh.gulm@gmail.com>, NULM Kerala SMMU <nulmkerala@gmail.com>, SMMU NULM <nulmsudauk@gmail.com>, Mizo SMMU NULM <mizonulm@gmail.com>, PMU SUDA <pmusuda@gmail.com>, kavitha M R <kavitha.sullia81@gmail.com>, mdmepma@apmepma.gov.in, nmm-nulm@googlegroups.com
Cc: yogendra awana <yogendraawana63@gmail.com>, Ahmed Tahreem <ahmed.tahreem@gmail.com>, Health Department <shelterschennaicorporation@gmail.com>, City Healthofficer <chomducop@gmail.com>

To,

The Mission Directors

of

Andhra Pradesh, Chattisgarh, Telengana, TamilNadu , Kerala ,Gujarat , Punjab, Karnataka, Odessa, Maharashtra, Madhya Pradesh, Mizoram, West Bengal, Bihar, Rajasthan, Uttarkhand, Uttar Pradesh.

Sir,

Iherewith request your office kindly to furnish the details of shelters in functional in your respective states , in the model format enclosed for your Kind reference.please furnish all the information as requested in the format, in specific the details about special shelters meant for women &children, Aged/ Mentally Challenged/Street Children/ Transgender/ HIV infected etc.

There is a proposal in progress for Geo tagging of shelters. Hence you are requested to furnish the required details at the earliest.

Thank you,

With Regards

R.M.Ravi,

National Mission Manager - Social Mobilisation &Institution Development,
National Mission Management Unit (NMMU),
National Urban Livelihood Mission,
Ministry of Housing & Urban Poverty Alleviation (MoHUPA),
Nirman Bhawan, Government Of India, New Delhi

Mobile: +91 9650884107

 **Shelter in Functional Status.xls**
29K

ক্রমিক নং SUDA- 23/2014 / 250

তারিখ 31.03.02015

MEMORANDUM

**Sub: Release of fund for Shelter of Urban Homeless under NULM
in Selected Urban Local Body.**

Funds as shown herein are being released electronically in favour of the Urban Local Bodies for **Shelter of Urban Homeless under NULM.**

Sl. No	Name of ULB	Amount (In Rs.)
1	Howrah Municipal Corporation	50,00,000.00
2.	Krishnanagar Municipality	25,00,000.00

[Contd.]

The release of funds subject to the following conditions –

1. The fund should be utilized only for the approved project and within ceiling limits of approved cost.
2. The execution of the Schemes should be strictly as per the procedure followed for implementation of JNNURM with MED as the Technical Support Agency. A separate order to this effect will be issued by M.A.Deptt. soon.
3. Monthly report of Physical and Financial progress should be sent to SUDA and MED by the 7th of the following month.
4. The amount released herein should be kept in the dedicated Bank Account for NULM since opened by the ULB.
5. A subsidiary Cash Book should be maintained for keeping accounts (deposits and withdrawals) of funds.
6. Money receipt in Form 42 may be sent immediately after receiving the fund.
7. No fund should be utilized for any purpose other than for which the amount is released.

31-03-15
Finance Officer & Ex-Officio
Joint Director (Finance), SUDA

J. Iev
31-03-15

SUDA-23/2014 / 250/1(12)

31.03.2015

Copy Forwarded for information to:

1. The Mayor/Chairman, Howrah/Krishnanaar Municipal Corporation. He/she is requested to verify concerned bank account of ULB maintained in respect of SJSRY(Revised) that the amount released in this Memorandum is duly credited. It may kindly be ensured that all money receipts against previous releases by SUDA have been submitted.
2. Principal Secretary, M.A. Deptt, Govt. of West Bengal.
3. Sri B.C.Patra, Special Secretary, M.A. Deptt.
4. Chief Engineer, M.E. Directorate.
5. Superintending Engineer, West/East Circle M.E.D.
6. Executive Engineer, Burdwan/Krishnanagar Division , M.E.D.
7. Sri S.K. Mukherjee, Technical Adviser, SUDA .
8. Cashier, SUDA.

31-03-15
Finance Officer & Ex-Officio
Joint Director (Finance), SUDA

1/10
31-03-15



রাজ্য নগর উন্নয়ন সংস্থা



STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-23/2014 / 1336 (5)

ক্রমিক নং

তারিখ 19.08.2016

From: Director, SUDA &
Mission Director, WBSULM

- To:
1. Chief Engineer
Municipal Engineering Directorate
 2. Financial Advisor, SUDA
 3. Sri S.K. Mukherjee,
Technical Advisor, SUDA
 4. Sri M.K. Rano,
Joint Director (SD), SUDA
 5. SMM (Shelter)
Team Leader, SMMU

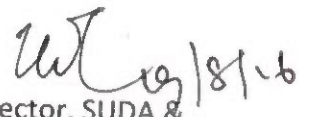
Sub: Admissibility of DPR preparation cost for shelters under SUH

Sir,

A meeting will be held at this Office at 2.30 PM on 22.08.2016 to discuss about admissibility of 3% DPR preparation cost for shelters under SUH as proposed in the DPRs prepared by the ULBs with technical support from Municipal Engineering Directorate.

You are requested to kindly make it convenient to attend the meeting.

Yours faithfully,


Director, SUDA &
Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

ক্রমিক নং SUDA- 23/2014 / 258

তারিখ 31.03.02015

MEMORANDUM

**Sub: Release of fund for Shelter of Urban Homeless under NULM
in Selected Urban Local Body.**

Funds as shown herein are being released electronically in favour of the Urban Local Bodies for **Shelter of Urban Homeless under NULM.**

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2.	Krishnanagar Municipality	25,00,000.00

[Contd.]

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2. The execution of the Schemes should be strictly as per the procedure followed for implementation of JNNURM with MED as the Technical Support Agency. A separate order to this effect will be issued by M.A.Deptt. soon.
3. Monthly report of Physical and Financial progress should be sent to SUDA and MED by the 7th of the following month.
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6. Money receipt in Form 42 may be sent immediately after receiving the fund.
7. No fund should be utilized for any purpose other than for which the amount is released.

31-03-15
Finance Officer & Ex-Officio
Joint Director (Finance), SUDA

1/ev
31-03-15

SUDA-23/2014 / 250/1(12)

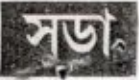
31.03.2015

Copy Forwarded for information to:

1. The Mayor/Chairman, Howrah/Krishnanaar Municipal Corporation. He/she is requested to verify concerned bank account of ULB maintained in respect of SJSRY(Revised) that the amount released in this Memorandum is duly credited. It may kindly be ensured that all money receipts against previous releases by SUDA have been submitted.
2. Principal Secretary, M.A. Deptt, Govt. of West Bengal.
3. Sri B.C.Patra, Special Secretary, M.A. Deptt.
4. Chief Engineer, M.E. Directorate.
5. Superintending Engineer, West/East Circle M.E.D.
6. Executive Engineer, Burdwan/Krishnanagar Division , M.E.D.
7. Sri S.K. Mukherjee, Technical Adviser, SUDA .
8. Cashier, SUDA.

31-03-15
Finance Officer & Ex-Officio
Joint Director (Finance), SUDA

1/ce
31-03-15



রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ..SUDA-23/2014/..৬২৭

31-03-2015.....

From : Director, SUDA

To : The Manager,
State Bank of India,
Salt Lake City, Kolkata - 700 091.

**Sub : Electronic Transfer of Fund debiting this office
Current Account No. 34061121921.**

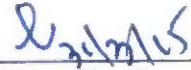
Construction of Shelter for Urban Homeless under NULM

Sir,

You are requested to kindly arrange for electronic transfer of funds as per details given in Page-02 debiting the amounts from this office Current Account No. 34061121921 lying with your branch in respect of **Construction of Shelter for Urban Homeless under NULM.**


(B.C.Patra)

Special Secretary
M.A.Department, GOWB

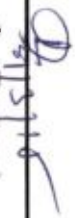

(M.N.Pradhan)
Director
SUDA


31-03-15

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com
Account Section : 2358 6408

Sl	ULB name	Amount (Rs.)	Name of
1	Howrah Municipal Corporation	5000000	Bank of
2	Krishnagar Municipality	2500000	United Bar
	TOTAL	7500000	
(Rupees Seventy-five Lakh			


 (B. C. Patra)

Special Secretary

M.A. Department, GOWB

Sl	ULB name	Amount (Rs.)	Name of the Bank	Branch Name	Account No.	IFS Code
1	Howrah Municipal Corporation	50000000	Bank of Baroda	4, M.G.Road Howrah-1	277502000000033	BARB0HOWECKX
2	Krishnagar Municipality	25000000	United Bank of India	Krishnagar	0215010350401	UTBI0KRIR213
TOTAL		75000000				
(Rupees Seventy-five Lakh only)						

[Signature]
(B. C. Patra)

Special Secretary
M.A. Department, GOWB

[Signature]
(M. N. Pradhan)

Director
SUDA

[Signature]
31.03.15

PROJECT AT A GLANCE

1	NAME OF TOWN	:	Howrah
2	CATEGORY	:	Municipal Corporation
3	STATE		West Bengal
4	DISTRICT	:	Howrah
5	ADMINISTRATIVE STATUS	:	District HQ
6	POPULATION (2011 CENSUS)	:	1077075
7	AREA OF THE TOWN	:	51.74 SQ. KM.
8	NUMBER OF SHELTER PROPOSED AND LOCATIONS		2 Nos; at 9 Koipukur Lane, Ward 32 and 38 Cowies Ghat Road, Ward 36.
9	SHELTER CAPACITY	:	50 PERSON for Each Shelter
10	AREA STATEMENT		
i	AREA OF LAND		1226.57 SQM AND 629.84 SQM
ii	COVERED AREA		184.16 SQM/ Shelter
iii	FLOOR AREA FOR DORMITORY /ROOM (GF+FF+2ndF+3rdF)		19.82+79.30+ 79.30+75.45= 253.87 SQM/ Shelter
11	AGENCIES		
	IMPLEMENTING AGENCY	:	Howrah Municipal Corporation under technical guidance of MED
	O & M	:	Howrah Municipal Corporation
	NODAL AGENCY	:	State Urban Development Agency
12	COSTING		
	COST FOR CIVIL STRUCTURE	:	Rs. Lakh 214.38
	COST FOR FURNITURE & UTENSILS	:	Rs. Lakh 17.41
	COST FOR OTHERS	:	Rs. Lakh 15.82
	TOTAL PROJECT COST	:	Rs. Lakh 247.60
	O & M COST FOR FIVE YEAR	:	Rs. Lakh 60.20
13	IMPLEMENTING PERIOD		
	COMMENCEMENT	:	2015
	COMPLETION	:	2016
14	FUNDING PATTERN		
	GOI	:	Rs. Lakh 208.20
	GOWB	:	Rs. Lakh 61.90
	Howrah Municipal Corporation	:	Rs. Lakh 7.50
	BENEFICIARIES	:	Rs. Lakh 30.20

EXECUTIVE SUMMARY

Project Details

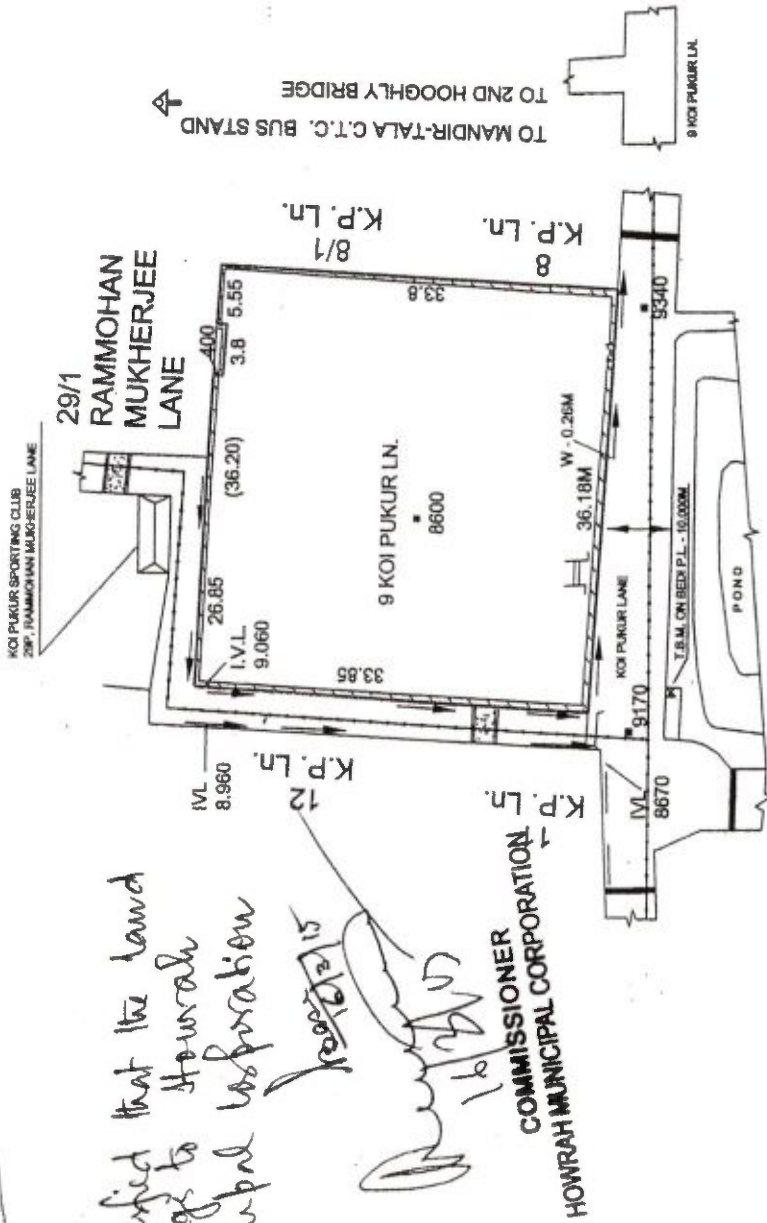
1	State	:	West Bengal
2	City	:	Howrah
3	Project Name	:	Shelter for Urban Homeless of Howrah under NULM
4	Project Cost (Rs. In Lacs)	:	307.80
5	Central Share (Rs. In Lacs)	:	208.20
6	State Share (Rs. In Lacs)	:	61.90
7	ULB Share (Rs. In Lacs)	:	7.50
8	Beneficiary Share (Rs. In Lacs)	:	30.20
9	SOR Adopted	:	PWD (WB) SoR w.e.f. 1.7.14

Project Contributions (Physical + Financial) (Rs. In lacs)

Sl No.	Scheme Component	Quantity	Unit	Rate (In Rs./unit)	Proposed project cost (In lakh)	Appraised Project Cost (In lakh)	Central Share	State Govt. Share	ULB Share	Beneficiaries Share
1	Construction of 50 bedded four storied Shelter including Sanitary Plumbing and Internal Electrification.	2	No.	10718777.00	214.38	214.38	160.78	53.59		
2	Cost for furniture and Utensils	2	No.	870500.00	17.41	17.41	13.06	4.35		
3	Service Conections (WBSEDCL)	2	LS	50000.00	1.00	1.00	0.75	0.25		
4	Fire fighting arrangement	2	LS	40000.00	0.80	0.80	0.60	0.20		
Total Cost					233.59	233.59	175.19	58.40		
Operation and maintenance cost										
1	O & M Cost for maintenance of two shelter for five year	5	Yrs	1204000.00	60.20	60.20	22.50		7.50	30.20
Other Cost										
1	DPR Preparation, project management, supervision & Quality control	% total cost		3%	7.01	7.01	5.26	1.75		
2	Contingency	% total cost		3%	7.01	7.01	5.26	1.75		
Grand Total =					307.80	307.80	208.20	61.90	7.50	30.20

9, KOI PUKUR LANE

Boundary of Land As per Present Position	Area In Sq. M 1226.57	Mkd. in Dwg as -----
As per City Sheet	1226.57	-----



LEGEND

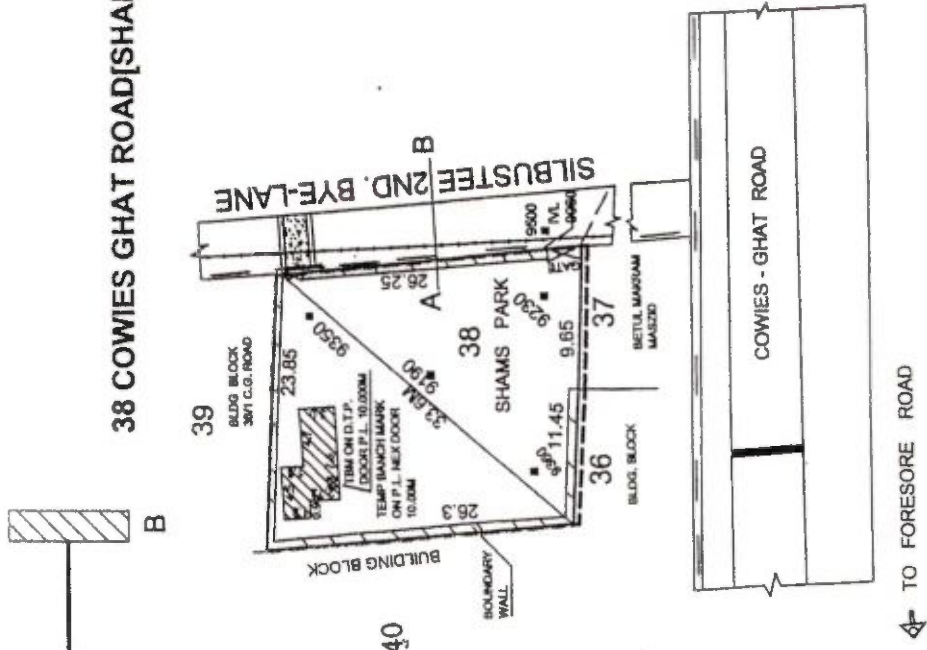
BLACK TOP ROAD	
C. C. ROAD	
BRICK PAVED ROAD	
WATER LINE	
BUILDING	
HUTMENT	
REDUCE LEVEL	
INVERT LEVEL	
PUCCA DRAIN	
LAMP POST	
TUBE WELL	

HOWRAH MUNICIPAL CORPORATION	
LAND BANK	
TITLE OF LAND: 9, KOI PUKUR LANE	
SCALE = 1 : 600	Drg. No.- 15 Dt. - Oct' 2010
Sig. of C.E.	Sig. of A.E.
PREPARED BY: MAJUMDER ENGINEERING SERVICE	

All dimensions are in MM unless otherwise mentioned.
 Where Present Boundary ties with Boundary as per City Map, only the Present Boundary is Shown

Boundary of Land As per Present Position	Area in Sq. M 629.84	Mtd. in Dwg as As per City Sheet
As per City Sheet	642.99	

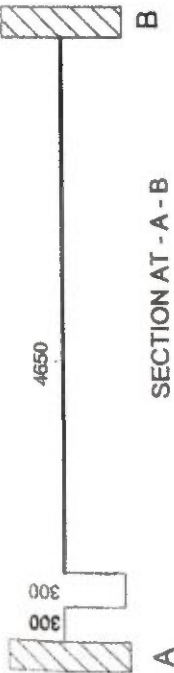
38 COWIES GHAT ROAD [SHAMS PARK]



LEGEND	
BLACK TOP ROAD	
C. C. ROAD	
BRICK PAVED ROAD	
WATER LINE	
BUILDING	
HUTMENT	
REDUCE LEVEL	
INVERT LEVEL	
PUCCA DRAIN	
LAMP POST	
TUBE WELL	

HOWRAH MUNICIPAL CORPORATION	
LAND BANK	
TITLE OF LAND: 38 COWIES GHAT ROAD	
SCALE = 1:600	REV - DRG 14
Sig. of C.E.	Sig. of A.E.
PREPARED BY: MAJUMDER ENGINEERING SERVICE	

SECTION AT - A - B



Certified that the land belongs to Howrah Mun. Corporation

15/12/15
[Signature]

**COMMISSIONER
HOWRAH MUNICIPAL CORPORATION**

All dimensions are in MM unless otherwise mentioned.
Where Present Boundary ties with Boundary as per City Map, only the Present Boundary is Shown



HOWRAH MUNICIPAL CORPORATION

Central Office : 4, Mahatma Gandhi Road, Howrah-711-101

Tele : (91-033) 2638-3211-13, Fax : (91-033) 2641-2214/5846/5218

Grievance redressal : +91-33-26370209

Memo No. 322 /Dy.Com/14-15

Dated. 16/03/2015

From :: The Commissioner
Howrah Municipal Corporation

To :: The Director
State Urban Development Agency
ILGUS Bhavan, HC Block, Sector-III
Bidhannagar, Kolkata-700106

Sub :: Setting up of 2 (two) nos. of Shelter for Urban Homeless in Howrah Municipal Corporation-regarding

Sir

In response to your letter no.SUDA-23/2014/1548(5) Dated.06/09/2014, I am submitting the following 2(two) locations for construction of Shelter for Urban Homeless-

Sl	Location details	Ward No	Approx Area
1	9, Koipukur Lane	32	Minimum requirement of 600 m ² is available
2	38, Cowies Ghat Road	36	Do

The locations has been approved by Hon'ble Mayor, Howrah Municipal Corporation, in anticipation of approval in MMiC meeting, in terms of Section 23 of Howrah Municipal Corporation Act,1980, as amended.

Yours faithfully


Commissioner
Howrah Municipal Corporation

**HOWRAH MUNICIPAL CORPORATION**

Central Office : 4, Mahatma Gandhi Road, Howrah-711-101

Tele : (91-033) 2638-3211-13, Fax : (91-033) 2641-2214/5846/5218

Grievance redressal : +91-33-26370209

Memo No. 324/Commr/14-15

Dated. 17/03/2015

From :: The Commissioner
Howrah Municipal CorporationTo :: The Director
State Urban Development Agency
ILGUS Bhavan, HC Block, Sector-III
Bidhannagar, Kolkata-700106TA
17/3/15

Sub :: Setting up of 2 (two) nos. of Shelter for Urban Homeless in Howrah Municipal Corporation-regarding

Ref :: Your letter no.SUDA-23/2014/523 dated.17/03/2015

Sir

In response to your letter under reference, may I inform you that the locations, at 9, Koipukur Lane and 38, Cowies Ghat Road are free from any encroachment and can be utilized for construction of Shelter for Urban Homeless.

Yours faithfully


17/3/15
Commissioner
Howrah Municipal Corporation

PROJECT AT A GLANCE			
1	NAME OF TOWN	:	Krishnagar
2	CATEGORY	:	Municipality
3	STATE		West Bengal
4	DISTRICT	:	Nadla
5	ADMINISTRATIVE STATUS	:	District HQ
6	POPULATION (2011 CENSUS)	:	152977
7	AREA OF THE TOWN	:	15.96 SQ. KM.
8	SHELTER CAPACITY	:	50 PERSON
9	AREA STATEMENT		
i	AREA OF LAND		625.00 SQM
ii	COVERED AREA		184.16 SQM
iii	FLOOR AREA FOR DORMITORY /ROOM (GF+FF+2ndF+3rdF)		19.82+79.30+79.30+75.45= 253.87 SQM
10	AGENCIES		
	IMPLEMENTING AGENCY	:	Krishnagar Municipality under technical guidance of MED
	O & M	:	Krishnagar Municipality
	NODAL AGENCY	:	State Urban Development Agency
11	COSTING		
	COST FOR CIVIL STRUCTURE	:	Rs. Lakh 105.24
	COST FOR FURNITURE & UTENSILS	:	Rs. Lakh 8.71
	COST FOR OTHERS	:	Rs. Lakh 7.79
	TOTAL PROJECT COST	:	Rs. Lakh 121.73
	O & M COST FOR FIVE YEAR	:	Rs. Lakh 30.10
12	IMPLEMENTING PERIOD		
	COMMENCEMENT	:	2015
	COMPLETION	:	2016
13	FUNDING PATTERN		
	GOI	:	Rs. Lakh 113.80
	GOWB	:	Rs. Lakh 30.43
	KRISHNAGAR MUNICIPALITY	:	Rs. Lakh 7.50
	BENEFICIARIES	:	Rs. Lakh 0.10


 Chairman
 Krishnagar Municipality

EXECUTIVE SUMMARY

Project Details

1	State	:	West Bengal
2	City	:	Krishnagar
3	Project Name	:	Shelter for Urban Homeless of Krishnagar under NULM
4	Project Cost (Rs. In Lacs)	:	151.83
5	Central Share (Rs. In Lacs)	:	113.80
6	State Share (Rs. In Lacs)	:	30.43
7	ULB Share (Rs. In Lacs)	:	7.50
8	Beneficiary Share (Rs. In Lacs)	:	0.10
9	SOR Adopted	:	PWD (WB) SoR w.e.f. 1.7.14

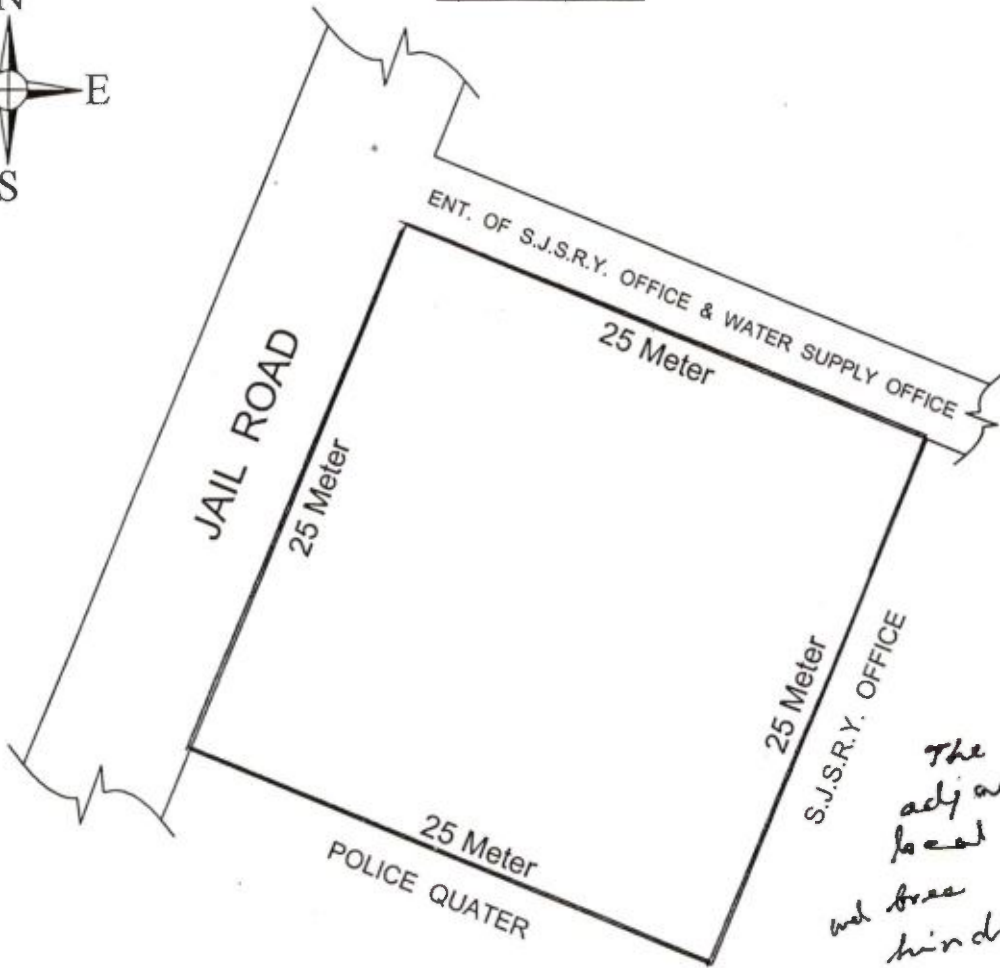
Project Contributions (Physical + Financial) (Rs. In lacs)

Sl No.	Scheme Component	Quantity	Unit	Rate (in Rs./unit)	Proposed project cost (In lakh)	Appraised Project Cost (In lakh)	Central Share	State Govt. Share	ULB Share	Beneficiaries Share
1	Construction of 50 bedded four storied Shelter including Sanitary Plumbing and Internal Electrification.	1	No.	10523781.00	105.24	105.24	78.93	26.31		
2	Cost for furniture and Utensils	1	No.	870500.00	8.71	8.71	6.53	2.18		
3	Service Conections (WBSEDCL)	1	LS	50000.00	0.50	0.50	0.38	0.13		
4	Fire fighting arrangement	1	LS	40000.00	0.40	0.40	0.30	0.10		
Total Cost					114.84	114.84	86.13	28.71		
Operation and maintenance cost										
1	O & M Cost for maintenance of assets created for five year	5	Yrs	602000.00	30.10	30.10	22.50		7.50	0.10
Other Cost										
1	DPR Preparation, project management, supervision & Quality control	% total cost		3%	3.45	3.45	2.58	0.86		
2	Contingency	% total cost		3%	3.45	3.45	2.58	0.86		
Grand Total =					151.83	151.83	113.80	30.43	7.50	0.10


 Chairman
 Krishnagar Municipality

SKETCH MAP SHOWING IN DISTRICT - NADIA, P.S. - KOTWALI, MOUZA - GOBINDASARAK, J.L. NO - 94, R.S. PLOT NO - 1990 (PART), UNDER KRISHNAGAR MUNICIPALITY, WARD NO - 4.

SCALE :- 1 : 300



The land is adjacent to local bus stand and free from any hindrance.

[Signature]
9/11/15

Executive Engineer
Krishnagar Division M.E.D. Dept of M.A. W.S.

REF :- PROPOSED AREA COLOURED IN RED

LAND OWNER	MOUZA	J.L. NO	PLOT NO	AREA OF LAND
KRISHNAGAR MUNICIPALITY	GOBINDASARAK	94	R.S. 1990 (P.)	625 Sq. M. / 15.44 SATAK

The above land is measured 25m x 25m = 625 sqm

[Signature]

Sub-Assistant Engineer
Krishnagar Municipality

[Signature]
5/11/15
MED/Kyr Div

[Signature]
CHAIRMAN
KRISHNAGAR MUNICIPALITY



KRISHNANAGAR MUNICIPALITY
KRISHNANAGAR - 741101

STD : 03472
Office : 252926
Office (Account Sec.) : 258134
Chairman Resl. : 224111
Water Works : 252985
Tourist Lodge : 252080
Chairman's Office & Fax No. : 252455

Asim Saha
Chairman

Resl : 224111 & 225111
Mobile : 9434055824
9933105764

Memo No. 879/17-555/15

Date 11/03/15

To
The Director
State Urban Development Agency
HC BLOCK SECTOR-III Bidhannagar
Kolkata - 700 106.

Sub:- Declaration of land affairs for Shelter for Urban Homeless

Sir,

This is to certify that the proposed Shelter Unit of Shelter for Urban Homeless (SUH) under NULM will be constructed on the land at Jail Road, Krishnagar of Plot No. RS 1990(P), J.L. No. 94, Mouza-Gobinda Sarak, area - 625 sq.m. The proposed land is under Krishnagar Municipality. The land title is undisputable and it is encroachment free land.

Thanking you,

Asim Saha
Chairman
11/03/15

Krishnanagar Municipality.

Government of West Bengal
Office of the Controller of Vagrancy, West Bengal
Purta Bhawan, Gr. floor, Salt Lake, Kolkata -700091.

Memo No. 421 /CV.

Date : 25.03.2015

From : The Controller of Vagrancy, W.B.
& Ex-Officio Joint Secretary

To : The Principal Secretary,
to the Govt. of West Bengal
Deptt. of Municipal Affairs
Writers' Buildings, Kolkata - 1.

Dir SCWA
To send a representative.
MUO
25/3/15

Sub. : Urgent Meeting of the City Level Monitoring Committee (CLMC)
on 'Shelter for Urban Homeless' Scheme.

Sir,

This is to bring to your kind notice that an urgent of the City Level Monitoring Committee on Scheme of Shelter for Urban Homeless will be held on 27.03.2015 at 12.00 noon in the Chamber of Commissioner of Social Welfare, West Bengal and Chairman of (CLMC), Juvenile Court Building, Salt Lake City, Kolkata - 700064.

Mr. P. K. Henghis
May be attend
with PVO
26/3/15

You are hereby requested to send your representative to the aforesaid meeting to make it successful.

- Agenda : 1) Recommendation of new proposals
2) Approval of renewal of sanction for running Shelters
3) Recommendation of shifting proposal
4) Miscellaneous

Yours faithfully,

25/03/15
(Biswanath Chakraborti)

Controller of Vagrancy, W.B.
& Ex-Officio Joint Secretary

1.1.15
25/3

Memo No. 421 /1(2)/CV.

Date : 25.03.2015

Copy forwarded for kind information to :

- 1) The Secretary to the Govt. of West Bengal, Deptt. of Women & Child Dev. and Social Welfare, Bikash Bhwan, Kolkata - 700091.
- 2) The Commissioner of Social Welfare & Chairman of CLMC, West Bengal.

Controller of Vagrancy, W.B.
& Ex-Officio Joint Secretary

Attended
14
27/03/15

9974/1-SMA/15
25/3/15



রাজ্য নগর উন্নয়ন সংস্থা

SUDA

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-23/2014/ ১২৩

17.03.15

ক্রমিক নং

তারিখ

From: Director

To: Commissioner
Howrah Municipal Corporation

**Sub: Setting up of 3 (three) nos. of Shelter for Urban Homeless in
Howrah Municipal Corporation**

Sir,

I am to invite a reference to your Memo No. 319/Dy. Com/2014-15 dated 13.03.2015 in connection with the above subject and to request you to kindly intimate this office preferably by return mail if the plots of land identified for setting up of Shelters at 9, Koipukur Lane (in Ward No. 32) and 38, Cowies Ghat Road (in Ward No. 36) are free of any encroachment.

Yours faithfully


Director

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com
Account Section : 2358 6408



HOWRAH MUNICIPAL CORPORATION

Central Office : 4, Mahatma Gandhi Road, Howrah-711-101

Tele : (91-033) 2638-3211-13, Fax : (91-033) 2641-2214/5846/5218

Grievance redressal : +91-33-26370209

Memo No 319/Dy.Com/14-15

Dated. 13/03/2015

From :: The Commissioner
Howrah Municipal Corporation
&
Secretary to the Govt of West Bengal

To :: The Director
State Urban Development Agency
ILGUS Bhavan, HC Block, Sector-III
Bidhannagar, Kolkata-700106

Sub :: Setting up of 3(three) nos. of Shelter for Urban Homeless in Howrah Municipal Corporation-
regarding

Ref :: This Office memo no Dy.Comm/200/14-15 dated.19/11/2014, in response to your letter
no.SUDA-23/2014/1548(5) Dated.06/09/2014

Sir

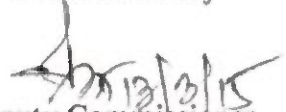
In continuation to this Office memo under reference, may I inform you that the location for Shelter for Homeless at Belgachhia Trenching Ground, will be affirmed after further verification.

Accordingly, the following 2(two) locations may please be considered, for construction of Urban Home Shelter-

Sl	Location details	Ward No	Approx Area
1	9, Koipukur Lane	32	Minimum requirement of 600 m ² is available
2	38, Cowies Ghat Road	36	Do

The 3rd. location will be communicated, at the earliest.

Yours faithfully


Deputy Commissioner
Howrah Municipal Corporation
Dated. 13/03/2015

Memo No 319/1(3)/Dy.Com/14-15

Copy forwarded for information to ::

1. The Hon'ble Mayor, Howrah Municipal Corporation
2. The Commissioner, Howrah Municipal Corporation
3. The Executive Engineer, MED, Hoogly Division

Deputy Commissioner
Howrah Municipal Corporation



রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-23/2014/502

13.03.15

ক্রমিক নং

তারিখ

From: Director

To: 1) Joint Secretary, Department of Municipal Affairs
2) Chief Engineer, ME Directorate
3) Director of Local Bodies, West Bengal
4) Joint Director, ILGUS
5) Regional Chief, HUDCO Kolkata Regional Office

Sub: Second Meeting of the Project Sanction Committee (PSC) under the scheme of Shelter for Urban Homeless – a component of NULM

Sir,

The Second Meeting of the Project Sanction Committee (PSC) under the scheme of Shelter for Urban Homeless (a component of NULM) constituted vide notification no. 26/NA/O/C-1/1M-34/2011 dated 10.04.2014 of the Municipal Affairs Department, Govt. of West Bengal will be held at 4.00 P.M. on 18.03.2015 in the Office Chamber of Principal Secretary, Municipal Affairs Department at Writers' Building (1st Floor), Kolkata – 700 001.

You are requested to make it convenient to attend the meeting.

The Agenda for transaction in the meeting is enclosed herewith.

Yours faithfully

Encl: As stated


Director

Memo No. SUDA-23/2014/502/(2)

Date: 13.03.2015

Copy with a copy of the Agenda forwarded for information to

1. Director (UPA), Ministry of Housing and Urban Poverty Alleviation, Govt. of India
2. PS to Principal Secretary, M.A. Department.


Director

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-23/2014/502.....

তারিখ 13.03.2015.....

Copy with a copy of the agenda forwarded for information and necessary action to:

1. Commissioner, Howrah Municipal Corporation
2. Chairman, Krishnanagar Municipality

} with a request to kindly attend the meeting or
depute a competent officer


Director

Agenda for the Second Meeting of the Project Sanction Committee (PSC) under the scheme of Shelter for Urban Homeless to be held at 4.00 p.m. on 18.03.2015

1. Review of progress of setting up of shelter units in NULM towns under the scheme of Shelter for Urban Homeless (SUH)

- In the First Meeting of the Project Sanction Committee (PSC) the following ten (10) Urban Local Bodies were identified for setting up shelters in 2014-15 :

1.	Durgapur Municipal Corporation (1 unit)	6.	Kolkata Municipal Corporation (3 units)
2.	Siliguri Municipal Corporation (2 units)	7.	Purulia Municipality (1 unit)
3.	Maheshtala Municipality (1 unit)	8.	Englishbazar Municipality (1 unit)
4.	Asansol Municipal Corporation (1 unit)	9.	Bardhaman Municipality (1 unit)
5.	Howrah Municipal Corporation (3 units)	10.	Krishnanagar Municipality (1 unit)

- The above ULBs were requested to identify suitable plot of land (30 m x 20 m) for the proposed shelter units to come up. In reply only three (3) ULBs viz. Englishbazar, Krishnanagar and Howrah Municipal Corporation have responded.
- The identified land in Krishnanagar Municipality is encroachment free and certified to be suitable by MED. A DPR has also been prepared. Rs 25.00 Lakhs as approved by Hon'ble MIC will be released after the DPR is approved by PSC.
- Although Englishbazar Municipality identified a land certified to be suitable by MED, they now intend to construct a parking lot in the basement of the proposed shelter unit. The admissibility of such combination and the question of additional fund requirement need to be discussed and sorted out. A DPR is yet to be prepared by the ULB.
- It has been understood from MED that two of the three (3) identified sites are suitable for construction of shelter. A DPR has also been prepared for the unit in one of the sites.
- A reminder has been sent to the other seven (7) ULBs.
- It is to be considered if other towns is significant homeless concentration (NULM towns) will be requested to submit proposals if land is available.
- A set of Operational Guidelines for construction of shelter with MED as the Technical Support Agency is to be issued by M.A. Department.

2. Approval of the DPR of shelter unit in Krishnanagar Municipality and Howrah Municipal Corporation

3. Miscellaneous

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-23/2014/502.....

তারিখ 13.03.15.....

From: Director

To: 1) Joint Secretary, Department of Municipal Affairs
2) Chief Engineer, ME Directorate
3) Director of Local Bodies, West Bengal
4) Joint Director, ILGUS
5) Regional Chief, HUDCO Kolkata Regional Office

Sub: Second Meeting of the Project Sanction Committee (PSC) under the scheme of Shelter for Urban Homeless – a component of NULM

Sir,

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You are requested to make it convenient to attend the meeting.

The Agenda for transaction in the meeting is enclosed herewith.

Yours faithfully

Encl: As stated


Director

Memo No. SUDA-23/2014/ 502/1(2)

Date: 13.03.2015

Copy with a copy of the Agenda forwarded for information to

1. Director (UPA), Ministry of Housing and Urban Poverty Alleviation, Govt. of India
2. PS to Principal Secretary, M.A. Department.


Director

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

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2. Approval of the DPR of shelter unit in Krishnanagar Municipality and Howrah Municipal Corporation

3. Miscellaneous

File No. E-14013/1(4)/2013 USD FTS-10364
Government of India
Ministry of Housing & Urban Poverty Alleviation
(USD Section)

Nirman Bhavan, New Delhi.
Dated: 13 February 2015

Shri B. C Patro
Mission Director (SLMMU & NULM)
Government of West Bengal
HC Block, Sector- 3, Salt Lake,
ILGUS Bhavan, Bidhan Nagar
Kolkata - 700106



Subject: Nomination of representative of Ministry of Housing & Urban Poverty Alleviation in the Project Sanction Committee meetings constituted by the States/UTs for approval of Project proposals submitted by the Urban Local Bodies (ULBs) under the Scheme of Shelter for Urban Homeless (SUH) component of National Urban Livelihoods Mission (NULM)-regarding.

Sir,

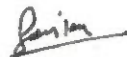
I am directed to refer the above mentioned subject and to say that this Ministry, vide letter No. E-14013/1/2013-USD (FTS 9599) dated 23.12.2014 has authorised HUDCO to nominate HUDCO officers to participate in the meetings of the Project Sanction Committee of the States and UTs on behalf of this Ministry.

2. Accordingly, it has been decided that from HUDCO Regional Office, the respective HUDCO Regional Head would participate in Project Sanction Committee meetings held in the States, on behalf of the Ministry of Housing and Urban Poverty Alleviation. Copy of the letter No. HUDCO/OW/UI/GEN/67 dated 31.12.2014 issued by HUDCO in this regard is enclosed.

3. It is therefore requested that a copy of the DPRs to be considered in the meeting of Project Sanction Committee as well as notice of the meeting may be sent well in advance to the HUDCO Regional Head for necessary action. A copy of the meeting notice and minutes of the meeting may also be endorsed to Ministry of HUPA.

Encl: as above.

Yours faithfully,


(Sailesh Jogiani)
Under Secretary to the Govt. of India
Tel fax: 23061185

File No. E-14013/1/2013 USD FTS-9599
Government of India
Ministry of Housing & Urban Poverty Alleviation
(USD Section)

Nirman Bhavan, New Delhi.
Dated: 23rd December, 2014

✓ To
Shri M. Ravi Kanth
Chairman & Managing Director
HUDCO Bhawan, Core-7-A,
India Habitat Centre,
Lodhi Road,
New Delhi - 110 003

Subject: Nomination of representative of Ministry of HUPA in the Project Sanction Committee meetings constituted by the States/UTs for approval of Project proposals submitted by Urban Local Bodies (ULBs) under Scheme of Shelter for Urban Homeless (SUH) component of National Urban Livelihoods Mission (NULM)-reg.

Sir,

I am directed to refer the above mentioned subject and to say that as per the operational guidelines for Scheme of Shelter for Urban Homeless (SUH), a component of NULM, a Project Sanction Committee shall be constituted at the State level under the Chairmanship of Principal Secretary/Secretary in-charge of NULM with representatives of all concerned departments in the State for consideration and approval of proposals submitted by ULBs/SULM (State Urban Livelihoods Mission) under SUH component of NULM. A representative of the Ministry of HUPA shall be a member of this Sanctioning Committee.

2. In this regard, this Ministry has decided that a HUDCO officer posted in the regional offices of the State may participate on behalf of this Ministry in the meetings of the Project Sanction Committee constituted by the States & UTs.

3. The officer participating in the meeting is required to give his views on the basis of the operational guidelines of Scheme of Shelters for Urban Homeless (SUH) as available on website www.nulm.gov.in, while considering the project proposals. A few of these are given below for ready reference:

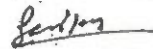
- i. The shelters under SUH would be established by the State/ULBs and operated either by them or through agencies identified by the State or ULBs. Convergence/ dovetailing of this scheme with similar programmes for urban homeless being implemented by States/UTs will be permissible.
- ii. ULB will be required to submit proposal for construction and management of shelters with Proposed Date of Completion (PDCs), other timelines and costing details.

- iii. For construction of new shelters, it will be responsibility of the State Government/ULB to bring in the land. All the necessary clearances and approvals for the land must be obtained prior to preparation of the proposal. The cost of the land acquisition is not eligible for funding under the scheme.
- iv. For construction of new shelters, the current Central PWD rates applicable to the region/State Schedule of Rates (SOR) where construction is proposed will be applicable.
- v. The proposals should be accompanied by a Detailed Project Report (DPR) with all administrative and regulatory clearances.
- vi. For refurbishment of existing structures, the necessary approval, lease agreement, ownership deed and such necessary documents need to be submitted with the project proposal.
- vii. The proposal should also contain shelter management mechanism including details of the staff, construction, roles and responsibility of SMC, facilities/amenities being provided at the shelter, operational mechanism, Code of Conduct for the staff and residents, responsibilities of the shelter inmates, Delegation of Power to manage/ operate the shelter, etc. The Project should also clearly state the process to be adopted for sustaining the shelter after 5 years of operation with indicative source of funding support for operations and management of the shelter.
- viii. Mechanism for handing over assets created and its operations and maintenance should be clearly delineated before submission of a proposal by the ULB.

4. It is therefore requested that orders may be issued to nominate HUDCO officers posted in various regional offices to participate in the meetings of the Project Sanction Committee of the States & UTs on behalf of this Ministry. The nominated officer may contact Mrs. Archana Mittal Director, (UPA) (Ph 011-23062127 email: dsupa-mhupa@nic.in) for any clarification/guidance in this regard. He may also send report of such meetings to her.

5. This has the approval of Secretary, (Housing & Urban Poverty Alleviation).

Yours faithfully,



(Sailesh Jogiani)

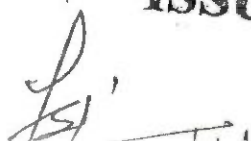
Under Secretary to the Govt. of India

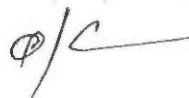
Tel fax: 23061185

Copy to:

All Regional Chiefs, HUDCO

ISSUED





Kinjal Attn: JS (UPA), MoHUPA

HOUSING & URBAN DEVELOPMENT CORPORATION LTD.
7-A, India Habitat Centre, Lodhi Road, New Delhi - 110 003

No.: HUDCO/OW/UI/GEN./67

Date : 31st December, 2014



Office Order No. 1446/2014

Subject: National Urban Livelihood Mission (NULM)-State Project Sanctioning Committee Meeting for approval of project proposals under the component of Shelter for Urban Homeless.

As per the operational guidelines for Scheme of Shelter for Urban Homeless (SUH), a component of NULM, a Project Sanction Committee shall be constituted at the State level under the Chairmanship of Principal Secretary/Secretary in-charge of NULM with representative of all concerned departments in the State for consideration and approval of proposals submitted by ULBs/SULM (State Urban Livelihoods Mission) under SUH component of NULM. A representative of the Ministry of HUPA shall be a member of this Sanctioning Committee. In this regard, the Ministry has decided that a HUDCO Officer posted in the Regional Offices of the State may participate on behalf of MoHUPA in the meetings of the Project Sanction Committee constituted by the States & UTs.

Accordingly, it has been decided that from HUDCO Regional Office, the respective HUDCO Regional Head would participate in the meetings held in the State, on behalf of the MoHUPA.

As per the directions of the MoHUPA on the subject, the Officer participating in the meeting from HUDCO, on behalf of MoHUPA is required to give his views on the basis of the operational guidelines of Scheme of Shelters for urban Homeless (SUH) as available on website www.nulm.gov.in, while considering the project proposals. A few of these, as indicated by MoHUPA, are given below for ready reference:

- i. The shelters under SUH would be established by the State/ULBs and operated either by them or through agencies identified by the State or ULBs. Convergence/dovetailing of this scheme with similar programmes for urban homeless being implemented by States/UTs will be permissible.
- ii. ULB will be required to submit proposal for construction and management of shelters with proposed Date of Completion (PDCs), other timelines and costing details.
- iii. For construction of new shelters, it will be responsibility of the State Government/ULB to bring in the land. All the necessary clearances and approvals for the land must be obtained prior to preparation of the proposal.

Contd..2..

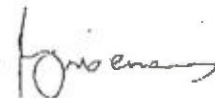
Di/UPA

-: 2 :-

- iv. For construction of new shelters, the current Central PWD rates applicable to the region/State Schedule of Rates (SOR) where construction is proposed will be applicable.
- v. The proposals should be accompanied by a Detailed Project Report (DPR) with all administrative and regulatory clearances.
- vi. For refurbishment of existing structures, the necessary approval, lease agreement, ownership deed and such necessary documents need to be submitted with the project proposal.
- vii. The proposal should also contain shelter management mechanism including details of the staff, construction, roles and responsibility of SMC, facilities/amenities being provided at the shelter, operational mechanism, Code of Conduct for the staff and residents, responsibilities of the shelter inmates, Delegation of Power to manage/operate the shelter, etc. The Project should also clearly state the process to be adopted for sustaining the shelter after 5 years of operation with indicative source of funding support for operations and management of the shelter.
- viii. Mechanism for handing over assets created and its operations and maintenance should be clearly delineated before submission of a proposal by the ULB.

As indicated by the MoHUPA, the Regional Heads may contact Mrs. Archana Mittal, Director (UPA), Phone 011-23062127 email: dsupa-mhupa@nic.in for any clarification/guidance in this regard. The Regional heads may also send a report of such meetings to her.

This issue with the approval of the Competent Authority.



(P.N. Saxena)
General Manager (HR)

Copy to:

1. CMD
2. DCP
3. DF
4. CVO
5. Sr.ED (O) / Sr.ED(P)
6. All EDs/GMs/RCs/CS
7. AGM (OL)-for Hindi version
8. Manager (IT)- for records
9. DM (IT) - for posting on Intranet
10. Office Order File



D 23/1

SUDA

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-23/2014.....

তারিখ 16.01.2015.....

From: Director

To: Chairperson,

_____ Municipality (Bhatpara/Nabedwip/Uttarpava-Kotrung/Kamerhati
Kalyani/Haldia/Barrackpore)

Sub: Setting up of Shelters for Urban Homeless (a component under NULM)
in Urban Local Bodies of the State in 2014-15

Sir,

You are perhaps aware that setting up of Shelters for Urban Homeless (SUH) is an important component of National Urban Livelihood Mission (NULM) and is a high priority intervention aimed at betterment of quality of life of the homeless population. The Govt. of India has assigned an overriding importance for setting up of shelters. I enclose herewith a copy of Govt. of India's Operational Guidelines for the scheme of Shelter for Urban Homeless.

It may be recalled that a survey was conducted in your ULB under the co-ordination of CMU in September, 2014 and it was seen that there is considerable concentration of homeless population in your town. It has, therefore, been decided that shelter units may be constructed in your town in 2014-15 with funds under NULM allotted to SUDA.

A model plan for a 50 bedded unit has been designed by the Municipal Engineering Directorate with an estimated cost of amount Rs 110 lakhs. If you are interested in taking up the project, you are requested to kindly identify a suitable land measuring 30 mtrs by 20 mtrs approx. in a location close to homeless persons concentration with title solely in favour of the ULB and free of encroachment. The particulars of the identified land may kindly be communicated to this office at the earliest for taking up further action in this regard. The concerned Executive Engineer of the ME Directorate may be approached for consultation regarding suitability of the proposed land.

Kindly treat this as extremely urgent.

Yours faithfully,

Director

Memo No. SUDA-23/2014

16.01.2015

Copy forwarded for information to:

- 1) PS to Principal Secretary, M.A. Department
- 2) Chief Engineer, ME Directorate
- 3) Sri M. Chatterjee, Joint Secretary, M.A Department.

Director

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

Physical achievement under NULM during three financial years

Components under NULM		2016-17		Since Inception to Till October, 2016	
		Target	Achievement (Upto October, 2016)	Target	Achievement
Capacity Building & Training (CB&T)	Number of persons appointed for State Mission Management Unit (SMMU)	1	0	6	5
	Number of persons appointed for City Mission Management Unit (CMMU)	158	71	535	109
	Capacity Building Training to NULM workforce	32500	15000	34535	17035
Shelter for Urban Homeless (SUH)	Number of proposals sanctioned	30	10 (1 Operational)	146	60

Table showing Comparative Figures of Houseless Population across ULBs in West Bengal derived from Census 2011 survey vis –a vis June 2014 CMU survey

SI	ULB	Homeless population as per Census 2011	Homeless population as per CMU survey
1	Alipurduar		16
2	Arambagh		53
3	Asansol MC	553	66
4	Ashokenagar-Kalyangarh	10	26
5	Baduria		0
6	Baidyabati	605	73
7	Bally	484	76
8	Balurghat	236*	22
9	Bankura	141	24
10	Bansberia	42	9
11	Baranagar	354	229
12	Barasat	180	24
13	Barddhaman	862	230
14	Barrackpore	165	87
15	Baruipur		56
16	Basirhat	87	16
17	Beldanga		18
18	Berhampore	451	20
19	Bhadreswar	30	18
20	Bhatpara	1163*	335
21	Bidhan Nagar	1138	64
22	Birnagar		37
23	Bishnupur		2
24	Bolpur		76
25	Bongaon	12	27
26	Budge Budge		12
27	Chakdah		16
28	Champdany	124	53
29	Chandannagore MC	214	39
30	Chandrakona		5
31	Contai		14
32	Cooch Behar		26
33	Cooper's Camp		3
34	Dainhat		19
35	Dalkhola		31
36	Dankuni		16
37	Darjeeling	161	7
38	Dhulian		4
39	Dhupguri		9
40	Diamond Harbour		14
41	Dinhata		0
42	Dubrajpur		21

*Figures include Outgrowth Areas

**Figure from Feb'2011 survey conducted by CMU

Table showing Comparative Figures of Houseless Population across ULBs in West Bengal derived from Census 2011 survey vis –a vis June 2014 CMU survey

SI	ULB	Homeless population as per Census 2011	Homeless population as per CMU survey
43	Dum Dum	40	7
44	Durgapur	465	57
45	Egra		2
46	English Bazar	2087	105
47	Gangarampore		3
48	Garulia		34
49	Gayeshpur		7
50	Ghatal		24
51	Gobardanga		8
52	Gushkara		4
53	Habra	42	29
54	Haldia	240	160
55	Haldibari		7
56	Halisahar	20	8
57	Hooghly Chinsurah	79*	33
58	Howrah MC	2958	392
59	Islampur		37
60	Jainagar-Mazilpur		11
61	Jalpaiguri	154	19
62	Jamuraia	119*	19
63	Jangipur		13
64	Jhalda		2
65	Jhargram		19
66	Jiaganj-Azimganj		31
67	Kaliaganj		25
68	Kalimpong		18
69	Kalna		1
70	Kalyani	146	108
71	Kamarhati	231	124
72	Kanchrapara	45*	52
73	Kandi		10
74	Katwa		19
75	Kharagpur	122	27
76	Kharar		5
77	Khurdah	121	23
78	Khirpai		1
79	Kolkata MC	69798	37468 **
80	Konnagar		21
81	Krishnanagar	129	50
82	Kulti	122	43
83	Kurseong		19
84	Madhyamgram	45	12

*Figures include Outgrowth Areas

**Figure from Feb'2011 survey conducted by CMU

Table showing Comparative Figures of Houseless Population across ULBs in West Bengal derived from Census 2011 survey vis –a vis June 2014 CMU survey

SI	ULB	Homeless population as per Census 2011	Homeless population as per CMU survey
85	Maheshtala	226	33
86	Mal		52
87	Mathabhanga		20
88	Mekliganj		2
89	Memari		18
90	Midnapore	137	31
91	Mirik		3
92	Murshidabad		4
93	Nabadwip	1082	100
94	Naihati	799	67
95	Nalhati		119
96	New Barrackpore		18
97	North Barrackpore	108	30
98	North Dum Dum	137	10
99	Old Malda		0
100	Panihati	484	46
101	Panskura		11
102	Pujali		3
103	Purulia	85	104
104	Raghunathpur		4
105	Raiganj	7067	36
106	Rajarhat Gopalpur	169	14
107	Rajpur-Sonarpur	353	20
108	Ramjibanpur		3
109	Rampurhat		13
110	Ranaghat		90
111	Raniganj	48	22
112	Rishra	181	13
113	Sainthia		123
114	Santipur	44	15
115	Serampore	252	65
116	Siliguri MC	809	336
117	Sonamukhi		3
118	South Dum Dum	355	173
119	Suri		6
120	Taherpur		3
121	Taki		51
122	Tamralipta		9
123	Tarakeswar		78
124	Titagarh	77	19
125	Tufanganj		7
126	Uluberia	106*	110

*Figures include Outgrowth Areas

**Figure from Feb'2011 survey conducted by CMU

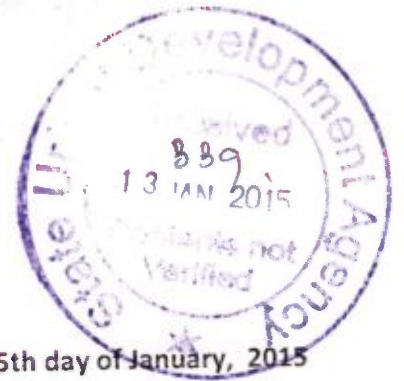
Table showing Comparative Figures of Houseless Population across ULBs in West Bengal derived from Census 2011 survey vis –a vis June 2014 CMU survey

SI	ULB	Homeless population as per Census 2011	Homeless population as per CMU survey
127	Uttarpara Kotrung	63	92
128	NDITA		0
		96557	5458 (excluding KMC)

*Figures include Outgrowth Areas

**Figure from Feb'2011 survey conducted by CMU

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF MUNICIPAL AFFAIRS
WRITERS' BUILDINGS, KOLKATA.



No. 9/MA/C-10/3S-22/2013

Dated : the 5th day of January, 2015

From : The Special Secretary to the
Government of West Bengal.

To : 1) Director, State Urban Development Agency.
2) Project Director, Change Management Unit.
3) Chief Engineer, Municipal Engineering Directorate.

TA
Pl suggest action
13/1/15

Sir,

I am directed to forward herewith the proceedings of the meeting of Hon'ble Union Minister, Urban Development, Housing & Urban Poverty Alleviation and Parliamentary Affairs with the Chief Secretaries / Administrators of the State / Union Territories held on 21.11.2014 at Nirman Bhavan, New Delhi regarding the status of urban homeless and implementation of scheme of Shelter for Urban Homeless (SUH) under National Urban Livelihood Mission (NULM) for your kind information and taking necessary action.

Encl : As stated above.

Yours faithfully,


Special Secretary

Shelter

9788-USD
18.12.14

232

Government of India
Ministry of Housing & Urban Poverty Alleviation
(UPA Division)

Nirman Bhavan
New Delhi 110011

USD-03
me

No. N-11028/8/2014-USD (FTS: 11611)

1st December 2014

OFFICE MEMORANDUM

Subject: Minutes of the meeting of Hon'ble Minister of UD, HUPA & Parl. Affairs, Shri M Venkaiah Naidu with Chief Secretaries/Administrators of States/UTs regarding the status of Urban Homeless and implementation of Scheme of Shelter for Urban Homeless (SUH) under National Urban Livelihoods Mission (NULM) held on 21st November, 2014 - regarding.

The undersigned is directed to forward the minutes of the meeting held on 21st November, 2014 under the chairmanship of Hon'ble Minister of Urban Development, HUPA and Parliamentary Affairs, Shri M Venkaiah Naidu, with the Chief Secretaries of States/Administrators of Union Territories on the above mentioned subject for information and necessary action.

A Mittal
(Archana Mittal)
Director (UPA)

All Chief Secretaries/Administrators of States/UTs

Copy for information to:

- 1) PS to Minister of Housing & Urban Poverty Alleviation, Nirman Bhavan, New Delhi
- 2) PPS to Secretary (HUPA), Nirman Bhavan, New Delhi
- 3) All Officers/Sections concerned in the Ministry of Housing & Urban Poverty Alleviation/Urban Development, New Delhi
- 4) State Secretaries concerning with NULM
- 5) Nodal Officers (NULM) in States/UTs

9145-SC/14
23/12/2014

Secy, WCD
G.D.
17/11

Dr. May kindly refer P/13 by

C.C. Secy, Housing
UD

R. G. L. MA

MA

Secy. H. examine & forward

9045/1-SC/14
22/12/14

9028/1-SC/14
19/12/14

SC
G.D.
+ R.G.L.
2. see & mt.

Meeting of Hon'ble Union Minister, Urban Development, Housing and Urban Poverty Alleviation and Parliamentary Affairs with the Chief Secretaries/ Administrators of States / UTs regarding the status of Urban Homeless and implementation of Scheme of Shelter for Urban Homeless (SUH) under NULM

Date: 21st November, 2014

Venue: Room No. 103, Nirman Bhavan, New Delhi

List of Participants: Annexure 1

The Secretary (HUPA), Government of India introduced to the participating officers the purpose of the meeting in view of the order from Hon'ble Supreme Court on WP (Civil) No. 55 of 2003. HM (HUPA) addressed the participants and stressed that the issue of homeless is very sensitive and a very serious matter and should be understood by all the officers in totality and it also requires immediate attention and action. He also urged the participants to focus on improving the Urban Governance to provide better services to all the urban population. Following deficiencies in urban governance were stated, viz. 1) Inadequate and ineffective institutional infrastructure 2) Inadequate Capacities to understand issues of urbanisation 3) Lack of specialised cadre in urban governance 4) Lack of proper planning 5) Poor Land Management 6) Lack of Resources compounded by lack of will 7) Lack of Autonomy to ULBs 8) Lack of initiatives on innovations 9) Lack of Will to Capitalise on the Urbanisation. In addition, he also requested the Secretaries and officers in the meeting to pursue the Swachha Bharat Abhiyan and Digital India Campaign regularly. Stressing on the new schemes being drafted and implemented by MoHUPA, Hon. Minister also sought for suggestions from the State Secretaries and other officers.

Secretary (HUPA) initiated the discussion by highlighting the following

- (i) The problem of homelessness is beyond management of shelters. It has been seen that people managing the shelters were concerned with management of shelters and there was no effort to rescue people to come and stay in shelters.
- (ii) Census figures of Homeless need to be corrected through rapid and dynamic surveys at the spot.
- (iii) Finally, following the guidance of Hon'ble Supreme Court, the Ministry of Housing & Urban Poverty Alleviation has a new scheme for urban homeless. However, the response of the States has been slow & weak. No Shelters under NULM has come up so far. In light of the approaching winter it is necessary to have plans in place for temporary shelters and in budgets of ULBs as NULM only provides for all weather shelters.