

NOTE SHEET

সুডা

SUDA

As directed, a copy of DO letter no.K-14014/8/2010-UPA (Pt) (P 5104) dated 31st August, 2015 received from Jt. Secretary, MoHUPA in matter of inclusion of HIV/AIDS infected patients in NULM along with a copy of MOU signed between MoHUPA and Department of AIDS control, Ministry of Health and family welfare, GOI may be circulated to all NULM towns.

A draft letter is put up for perusal and signature please.

St. Dir

66
28/9/15

Draft may be signed

4
28/9/15

St. Secy

Signed. Pl endorse copy to MoHUPA, MA sign also.

WT
28/9/15

St. Dir

office copy placed and endorsement copy placed may be signed.

WT
29/9/15

St. Secy

WT
29/9/15

St. Dir

O-I-110-1305.
dt- 28-09-15

Adm. Secy
WT



"Bakullata Sathi Unnayan Samity" has send a letter for "Prayer for enlistment of our society" of memo no NIL, dated 28/12/2016. The organization is a NGO and their working area is Kolkata Municipality . the organization has formed 67 SHGs consisting of more than 1124 women.

The organization is not recognize by K.M.C . So a forwarding letter should be initiate for K.M.C with all documents.

Proposal submitted for your kind approval and signature .

S.P. Das .
Soma Parui Das
SMM-SM & ID

~~Off-Director~~

organisation as stated above is seeking for support of their SHG formed. As ULA is the authority to provide support to SHG formed letter may be forwarded to KMC for taking suitable action at their end.

~~Director~~

J.D.(SD)
2/1
SMM(SMID)

M. Das
30/12

21/12/16

Health & Family Welfare Department under NHM , Govt of West Bengal , has given a letter to organize Two days orientation programme of Community Organizers and Others related HR from district level on Mahila Arogya Samiti (MAS) under from NUHM. As per their views the orientation programme has been organized on SUDA Conference Hall on 19th and 20th January 2017.

For the specific Orientation programme TA and accommodation of CO may be arranged by SMMU. Refreshment and other training cost will be borne by SH&FWS.

So NHM has requested to organize and communicate all COs from our end. Letter has been attached here with. Total 201 no. of COs are working through out the state among 125 ULBs. Proposal submitted for your kind approval and signature.

S.P. Das.
6.1.17

JH Director

SMM (SMID)

Ministry of Housing & Urban Affairs (UPA Division) has been sent a meeting notice to attend the meeting on 10th August, 2017 on Swachhata Excellence Awards for the ALF for the year 2017-18.

The notice has been put up.

S.P. Das
Smm. Smid 5th August 2017

Placed for kind perusal.

01/08/17

Director

Government of India has decided to award Swachata Excellence to the Area Level Federations (ALF) for the year 2017-18. A guideline has been sent regarding the process and procedures of selection of ALFs. The criteria for recommendation and nomination will be as follows:

- The Area Level Federations must be registered as a society/ an association under the relevant law of the State and must have received Revolving Fund under DAY-NULM.
- The Area Level Federations must have conducted meetings with periodicity and cleanliness must have formed one of its agenda items in meetings.
- The Area Level Federations must have played an active role in spreading the message of cleanliness (Swachhta Awareness) in their locality by giving special emphasis on adoption of hygienic practices and toilet construction etc.
- The Area Level Federations should also have promoted any innovative methods/ best practice on cleanliness & hygiene (e.g. action for making their locality open defecation free area, environment friendly garbage disposal, re-use and recycling of waste water and garbage etc).

For evaluation and finalisation of entry at State Level there shall be a selection committee to be constituted with the approval of The Secretary, (Urban Development) of State. The composition of the Committee will be as under:

- Mission Director (NULM) - Chairperson
- Two Members - Nominated by Secretary (UD)

For this a meeting has been convened with the Mission Directors on 10th August at 13.30 at Nirman Bhawan, New Delhi. (Flag "X")
Submitted for kind perusal and necessary instructions.

Secretary, UD&MA Deptt.
&
Chairman, SUDA

Director, SUDA *[Signature]* 3/8/17

O.No. SUDA 424/17
Dated 03-02-17
Pt. 17/2015

Director SUDA may send an additional Div to attend meeting at Delhi on 10th Aug, if approved.
03.8.17

Urban Development Deptt.
U/O No. 904
Dt. 4-8-2017
H.MIC MAQUD
Dist. SUDA
Add. Director
SUD 8/8/17
SMM-SUD

[Signature]
4/8/17

[Signature] 08/08/17

As per order the meeting was attended as convened by the Joint Secretary & Mission Director, DAY-NULM, Govt. of India, Ministry of Housing & Urban Poverty Alleviation held on 10.08.2017 as regards to:

- Swachhata Excellence Awards for Area level federations for 2017-'18.

A.

- Issue of pending utilisation
- Innovative and special Projects
- Framing of Rules of and schemes under Street vendors Act
- Ensuring MIS entry at ULB level
- Ensuring MIS entry for Shelters for Urban Homeless
- Approval of Town Vending Plans by competent authority in States
- Adhaar seeding of beneficiaries
- Registration of ULBs on PFMS

In the meeting following points have been discussed and resolved to take action on the following issues.

1. Govt. of India has introduced Swachhata Excellence Award for Area Level Federations under NULM for convergence of work under Swachhata Bharat Mission. Area Level Federations (ALFs) will be considered for their work in this regard and there is a time frame for consideration and nomination of ALFs. For evaluation & finalisation of entry at State Level there shall be a Selection Committee to be constituted with
 - (i) Mission Director, NULM - Chairperson
 - (ii) Two members – nominated by the Secretary, UD & MA Deptt., Govt. of West Bengal
 - a. Time frame : Recommendation of entries by the ULB – By 30th Nov, 2017
 - b. Recommendation of requisite number of entries by State Level Committee to Ministry of HUPA – By 31st Dec, 2017
2. Govt. of India has introduced a ranking of all the States in respect of NULM considering the components of (i) SEP, (ii) EST&P, (iii) SUH, (iv) SUSV. For each component weightages have been given in different sub-component considering overall performance as depicted in MIS.
3. Ministry vide their letter dated 10.08.2017 intimated for mobilisation of urban poor household to take up a programme on 12, 13 & 14th of August, 2017 proposed to organise following activities :-
 - i) Awareness rallies at SHGs/ ALFs to create awareness on NULM activities
 - ii) Inclusion of urban poor into SHGs
 - iii) Preparation of skill & business plan of SHGs with scrutinising by CMMU and follow up of the plan
 - iv) NULM eligibility against Aadhaar will be considered after 30th Sept, 2017 and direct benefit transfer will be made compulsory by 1st April, 2018.
4. ULB will be registered under PFMS.
5. Formulations of Rules & Schemes under Street Vending Act have to be done immediately.
6. Second instalment of fund will be allotted by Govt. of India after completion of full MIS entry.
7. Status of the State has been intimated in the meeting as regards to the issues as mentioned at A.

As regards to the programme as mentioned at sl.3 the ULBs have been informed on 11.08.2017. Many ULBs took up the programmes and sent report on this. If approved a report on this may be intimated to the GOI.

As regards to the issue as mentioned at Sl.1, policy decision may be taken to take up the programme in our State.

सिनेट

~~submitted~~

Submitted.

[Signature]

11/08/17

The report of Addl. Director may be perused. He attended the meeting in New Delhi. Some issues need policy decision which are mentioned above.

Submitted for decisions.

[Signature]

16/8/17

~~Secretary
UDMA Dept.~~

U.O. No. SUDA: 443/17

Dated: 17-08-17

17/8/2017

Secy

[Signature]

~~Addl. Secretary~~ → Dir/SUDA
~~Addl. Director~~

SMM-SMD

[Signature]

18/08/17

As per notes and orders at prepage

As approved by Director, SUDA at prepage, to release the payment in favour of "Happy Trails Inc.(2017-18)", 01 (One) no. of Transfer Advice in SBI, Salt Lake, Sector-I branch as detailed below has been prepared and placed herewith for signature of Additional Director & F.A., SUDA and Finance Officer, SUDA Please.

Approval towards performance of journies by Mr. Ashoke Kumar Das, Additional Director, SUDA by Air has been given in Note Sheet no.07 by the Secretary, U.D. & M.A. Department & Chairman, SUDA and put up in the file.

Another Bill bearing no.32, dated -29.04.2017 of Mr. Sutanu Prasad Kar, Director, SUDA was cancelled by Happy Trails Inc.(2017-18) and Director, SUDA has signed on the body of the cancellation bill as prove.

Pay orders endorsed on the body of the bills are for signature of Additional Director & F.A., SUDA and Finance Officer, SUDA please.

Sl. No.	Name of the Payee	Journey Performed by-	Jrny. Date	Sector	Ticket No.	Invoice No. & Date	Amt. (In Rs.)
01.	Happy Trails Inc.(2017-18)	Mr. Ashoke Kumar Das, Additional Director, SUDA	10.08.17	CCU/DEL & DEL/CCU	WOQ8PJ	178 dt.09.08.17	21,861/-
02.		Mr. Sutanu Prasad Kar, Director, SUDA	28.04.17	Cancel bill		32 dt.29.04.17	5,250/-
Total							27,111/-
(Rupees Twenty Seven Thousand One Hundred Eleven Only)							

Finance Officer, SUDA
AND
Dir. & F.A., SUDA

[Handwritten Signature]
23/08/17

Signed.
23.08.17

Signed.
23/8/17

08-

NOTE SHEET

SUB

Received Two Bills Vide No 178 dated 09.08.2017 & 32 dt. 29 April 2017 from M/S Happy Trails Inc of 23, Gariahat Road, Kolkata, regarding Air Journey cost under taken by Mr. Ashoke Kumar Das, Additional Director & Joint Secretary WBSULM SUDA, which is place below, may kindly be seen.

Details of the Bill

Bill No/ Date	Date of Journey	PNR No	Flight No/Sector	Amount
178 dt. 09.08.17 &	10.08.2017 CCU to Delhi & Back	WOQ8PJ (MR. Ashoke Kumar Das) &	UK-719 6E-854 Economy Class	21861.00
32 dt. 29April 2017	28.04.2017	IXB (Cancellation Air Tickets) (MR. SUTANU PRASAD KAR)		5250.00

(Total Rupees Twenty Seven Thousand One Hundred and Eleven)

RS. 27111.00

In this connection a note and approval at 'N' Page No 07 regarding air journey of Mr.

Ashoke Kumar Das, Additional Director & Additional Mission Director WBSULM SUDA, may kindly be seen.

Bill has been checked and verified according to Boarding Pass and approval.

Necessary Certificate has been furnished in the body of the Bill in question.

In view of above the Bill amount of Rs. 27111.00 (Total Rupees Twenty Seven Thousand One Hundred and Eleven) only may be approved in favour of M/S Happy Trails Inc.

Submitted.

Lalu Pathak

LALU PATHAK

~~IC/Additional Director~~
pr.

[Signature]
24/8/17

may be approved.

~~Director~~

~~AD~~

~~FO~~

~~CCA~~

[Signature]
22/08/17

[Signature]
24/8/17

[Signature]
24/08/17

Recd 22.08.17

Govt of India has introduced Swachhata Excellence Award for the Area Level Federations (ALF) under NULM for the convergence of work under Swachhata Bharat Mission. Area Level Federation will be considered for their work in this regards.

A revised Guidelines for the Swachhata Excellence Awards by the Ministry of Housing & Urban Affairs (UPA Division) has been sent also . (Flag-X)

On the basis of the Letter vide memo no- – *K-13011(11)/3/20017/-UPA-1(EFS-3027086) dated 12/09/2017* by Ministry of Housing and Urban Affairs Government of India (MoHUPA) has to form two committees . (Flag-Y)

1. **State Level Committee**
2. **City/ULB Level Committee**

The composition of the Committee will be as under:

1. **State Level Committee :-**

Mission Director (DAY-NULM) -Chairperson
Two Members - Nominated by Principle Secretary/
Secretary (UD)

2. **City/ULB Level Committee :-**

Commissioner (ULB) - - Chair Person
Two Members - - City Project Officer (CPO)
- Project Manager of PMU (SBM)

Or

- Local Anganwadi Worker (if PMU
of SBM is not existing in city)

Award :-

▪ **States having less than 100 ALFs (06 Entries)**

1st Prize One Award
2nd Prize One Award
3rd Prize One Award

• **States having more than 100 ALFs (20 Entries)**

1st Prize One Award
2nd Prize Three Awards
3rd Prize Six Awards

Prizes	Awards (Rs.)
1 st Prize	1,50,000/-
2 nd Prize	1,00,000/-
3 rd Prize	50,000/-

Time Frame:-

- Recommendation of entries by the ULB – By 30th Nov, 2017
- Recommendation of requisite number of entries by the State Level Committee to Ministry of HUPA – By 31st Dec, 2017.

Situation :-

- In our state 3089 Area Level Federations (ALF) has been formed .
- 1069 ALF was registered on 2016-2017 and 54 ALF was registered during the period of 2017-2018 (Upto August) , total 1123 ALF was registered till date under NULM.

Comparison with other states , West Bengal belonged in the 1st Position to formation of ALF among the Nations.

So , in this present situation , to participate in the Swachhata Excellence Award programme ...

- A letter has to be sent to the ULBs to form City/ULB Level Committee as per the revised guideline for the participation in Swachhata Excellence Award programme.
- To form state level Committee .

So the proposal submitted for your kind approval and signature .

S.P. Das. 11.9.17
Soma Parui Das
SMM-SM&ID

WBSULM, SUDA, Govt of West Bengal

~~ALL Director~~

directed. step may be taken up as

18/09/17

SMM-SM&ID

Reg :- Problems arising due to submission of Registration documents of ALF of Raiganj Municipality to this office under DAY-NULM.

In connection with the above, this is to state that Raiganj Municipality had submitted 25 nos. Of ALF Registration documents to this office on 08.08.2016 for onward transmission of the same to Todi Mansion , Kolkata.

On receipt of the same, CMM of Raiganj Municipality was asked verbally by the SMM-SMID to pay the requisite registration fees online and furnish the receipt of Bank Challan to this office at the earliest for taking further action at this end.

But in a meeting at SUDA, CMM of Raiganj Municipality denied the above verbal communication.

Thereafter, SMM-SMID personally contacted the CMM of Raiganj Municipality for submission of receipt of Bank Challan for 25 nos. Of ALF registration documents. But CMM of Raiganj Municipality did not pay heed to.

CMM of Raiganj Municipality in a meeting on 21.12.2017 had raised the issue of ALF registration and had denied directly the advice given by the SMM-SMID earlier.

One and half year have already been elapsed. 25 nos. Of ALF of Raiganj Municipality have not yet been registered. In the meantime, Rules and Regulation pertaining to registration of ALF have been changed. So, the registration documents of ALF are to be submitted afresh after consultation with the Todi Mansion , Kolkata.

Actually, CMMU should submit the registration documents of ALF directly to the Todi Mansion not to this office. All the ULBs are submitting the registration documents of ALF to Todi Mansion office except Raiganj Municipality

Handwritten mark resembling 'X' or 'Y' with a vertical line through it.

S.P. Das.
Soma Parui Das
SMM-SM&ID

*Proposal 'X' may be approved
Seen letter may be issued*

J.O. No. SUDA: 04.1.18
Dated: 17/12/15

TSC (D) 2
Director SUDA

Handwritten signature and date: 15/1/18

Soma Pasui Das .

A stylized handwritten signature in black ink, consisting of a large, sweeping initial 'S' followed by the name 'Soma Pasui Das' written in a cursive script.

As per the revised Guideline and of the Social Mobilization and Institution Development (SM&ID) some major issued has been added. So we have to issued an order based on the changes . but before that WBSULM has to be taken in the case of vulnerable occupation .

As per revised guideline of GoI , these issues has been changed –

Issue-1 :- Selecting Vulnerable sections for forming the Male Groups under NULM

In case of the persons involved in vulnerable occupations like rag pickers, rickshaw pullers, sanitation workers etc., activity based SHGs of male members may also be formed. The objective is to organize all the urban poor families into SHGs.

Policy for Issue -1

Situation :- We know , a large proportion of the workers engaged in the urban unorganised sector is migrants from rural areas with poor educational, training and skill background and are employed in low-paying, semi-skilled or unskilled jobs. The productivity and earning levels in most of the enterprises are low and do not often provide full time work to those engaged. For the employees, the working environment is not conducive; working hours are long and most of the conditions of decent employment (e.g. paid leave, pension, bonus, medical support and health insurance, maternity leave benefits, compensation against accident, etc.) are nearly non-existent. The past trends and all the available evidence suggest that the bulk of the growth in employment in future will come from the unorganized sector. It will be an important challenge to ensure that employment in this sector consists of jobs with safe conditions of

work, decent and growing earnings and a measure of income and social security.

Categories of Workers in the Informal / Vulnerable Sector:-

1. **Rag Pickers:** Rag Picker is a person who salvages reusable or recyclable materials thrown away by others to sell or for personal consumption. Much of the new population has settled in urban slums and squatter settlements, which have expanded rapidly with no central planning. In our state are millions of waste pickers.

2. **Domestic Workers:** Today domestic work has emerged as an important new occupation for not only migrant women and girls. Domestic workers are more vulnerable than other kinds of workers because they are not officially classified as workers at all and are therefore not covered by laws that apply to workers.

3. **Coolies:** Men coolies basically do the job of loading/unloading of packages being received at railway stations to warehouses and from warehouses/go downs to further distribution centres. Coolies do their job by lifting the packages upon their heads and compensated with 'par bag' price which is fixed by govt/private go down keepers.

4. **Vendors:** this is the most scattered category, which includes women engaged in selling different types of commodities, like broomsticks, cane baskets, utensils, petty cosmetics, bangles, vegetables and those running roadside tea stalls, etc. Most of the vendors are men and most of these men are the sole earning members in their families.

5. **Construction Labourers:** the construction industry provides direct employment to at many workers in our state. Among them most of them are migrant construction workers. Construction attracts both skilled workers (masons, carpenters) and unskilled workers and although there is some scope for upward mobility,

poorer and lower caste/tribe migrants tend to remain in low-paid unskilled jobs.

6. Garment Workers: the garment industry is a sub-sector of the textile industry and also generates many jobs for migrant workers. India's readymade garment exports increased significantly as a result so many workers involve in these sector particularly .

7. Riksho Pullars:- In our state preferably in urban areas there are so many men involves in this profession . Most of the men are the main income holder of the family .

8. Sanitation workers :- so many people are engaged in this occupation

Issue:- 2 :-Provision for less than 10 members of differently-abled persons and transgender people forming Groups under NULM

Normally, women SHGs will be formed, however male SHGs of handicapped Persons and transgender persons will be allowed to be formed

Issue:- 3 :- Provision for less than 10 members in a groups in tracts/regions and predominantly tribal dominated areas

In hilly tracts/regions and predominantly tribal dominated areas where communities are dispersed, smaller groups of less than 10 members may also be formed.

Based on the above changes in the guideline of SM&ID I may propose that :-

1. Activity based Male Groups may be formed with the members who is involved in the Vulnerable Occupation.
2. Vulnerable Occupational section like Rag Pickers , Domestic Workers, Coolies, Vendors ,Construction Labourers , Garment Workers , Riksho Pullars , Sanitation workers etc .
3. In hilly tracts/regions and predominantly tribal dominated areas where communities are dispersed, smaller groups of less than 10 members may also be formed.

4. Provision for less than 10 members of differently-abled persons and transgender people will be allowed to be formed groups with minimum of 5 members.

Proposal submitted for your kind approval and signature

S.P. Das 13/3/18
Soma Parui Das
SMM-SM&ID

Proposal 'X' may be approved
& onwards communicated to the
NLR's.

13/3/18

Proposal may be approved

14/3/18
16/3/18

16/3/18

Asst. Dir.

No. SUDA: 177/18

13-03-18

17/2015

Director
SUDA

DD

SMM
SM&ID

Assembly Question & Answer

On the basis of the letter from the Department of Self Help Group & Self Employment, Government of West Bengal vide Memo No. 280-SH/1A-01/18 Dated 06.03.2018 (Flag-X) on the question of Assembly No. * 125 raised by Hon'ble MLA Shri. Pulin Behari Roy.


Total number of SHGs in Urban Areas of West Bengal as on 31/12/2017 has been given below.

Question	Answer
Total Number of Self Help Groups in West Bengal on 31/12/2017	<ul style="list-style-type: none"> • 33979 SHGs formed under SJSRY • 23601 SHGs formed under DAY-NULM <p>Total No. of SHGs formed 57580</p>

Proposal Submitted for your kind approval and signature

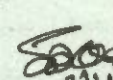
S.P. Das - 2/4/18
Soma Parui Das
SMM-SM&ID

~~J.S.K~~ Proposal "X" may be approved


02/4/18

~~Director~~
~~Santanu Das -~~

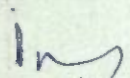
J.S.K Addl. Director NULM pl. offer views.


2/4/18

Break up may be not be given.
We can only mention, No. of SHGs formed within ~~the~~ urban local bodies - 57580.

U.O.No. SUDA: 252/18
Dated 04-04-18.

DD
PA-17/2015
Director, SUDA


4/4/18

- 1a -

WBSULM has received a Letter from Maheshtala Municipality vide memo no- 176/MM/WBSULM/SM&ID /131(1) dated 22.06.2018 regarding composition of SHGs . WBSULM has given targets on different components under DAY-NULM and fix the criteria to meet the targets vide memo no 37/2016/307 dated 21/05/2018. The Criteria was mentioned here based on the policy decision of the UD&MA department , letter issued by SUDA vide memo no – SUDA-79/2015/728 dated 30/06/2015 .

As per GoI Guideline , here clearly mentioned that “ As least 70% of SHG members should be Urban Poor to qualify the funding support under DAY-NULM ”.

Govt of West Bengal , clarify Urban Poor as “ Now it is approved that the House Hold coming under the preview of the existing BPL category as per existing BPL list will come under the preview of 70% category and the House Hold coming under the category of NFSA-2013 prepared from SECC-2011, data utilizing notified criteria will come under the preview of 30% category . – (Flag-X).

As per Municipalities views , they has already formed SHGs containing less than 70% (BPL + Khadya Sathi) and 30% belongs to urban poor families certified by councilors based on verbal communication where as a written communication already was communicated regarding beneficiary selection of SHGs under NULM vide memo no- SUDA vide memo no – SUDA-79/2015/728 dated 30/06/2015 .

So based on the Guideline of GoI and policy of the Govt of West Bengal , no SHGs can be formed containing less than 70% of BPL House Hold to qualify the funding support under DAY-NULM .

In such situation the further instruction may be solicitate from the competent authority.

U. O. No. SUDA: 405/18
Dated 27-06-18
No. 17/2015

S. P. Das 26.6.18
Soma Parui Das
SMM-SM&ID

Adj. Dir

We may request the ~~concern~~ Concern ULBs to, act as per existing G.O's of approved ~~Director~~ Director

Concerned municipality may be advised to maintain only the 70:30 ratio (BPL: Non BPL) (BPL/Urban Poor : Others) while forming SHG groups, in order to comply NULM norms & state guidelines.

~~Director~~
SUDA
Additional Director S.S.

In
27/10/18

~~SUDA~~
9/7/18

U.O. No. SUDA 433/18

Dated 10-07-18.

File No. 17/2015

Dy. Director

In
10/7/18

It seems, file sent to me by mistake

~~DD~~
SMM
SMM(SN2018)

Quer
13/8/18

~~MM~~
13/8/18

On the basis of the letter vide memo no – K-12012(6)/2/20018 (E-9045646) dated 23/08/2018 , **Ministry of Housing and Urban Affairs Government of India** has decided to award **SWACHHATA EXCELLENCE** to recognize the ALFs, CLFs and ULBs working towards achieving sanitation outcomes with their communities and promoting dignified livelihoods in the sanitation sector **for the year 2018-2019 .**

A Guideline (Flag – X) has been sent regarding the process and procedures of selection of ALFs and CLFs . the criteria for the recommendation and nomination will be as follows :-

- The ALFs must be registered as a society/an association under the relevant law of the State and must have received Revolving Fund under DAY-NULM.
- The ALFs must have conducted regular meetings and cleanliness must be one of its agenda items in meetings.
- The ALF must have a sanitation sub-committee.
- The ALFs must have played an active role in spreading the message of cleanliness in their locality with a special focus on adoption of hygienic practices, toilet construction etc.
- The ALFs should also have promoted innovative methods/best practices on cleanliness & hygiene (e.g. action for making their locality open defecation free, environment friendly garbage disposal, re-use and recycling of waste water and garbage etc).
- The ALF must be engaged in a sanitation-based livelihoods activity -
The ALF must have demonstrated a sanitation related activity as an enterprise with a revenue model

OR

—The ALF must have a contract for sanitation service delivery, from the ULB or any other institutional entity

For the evaluation and finalization of entry at State Level, there shall **Selection Committee** at the State level constituted with the approval of Principle Secretary/ Secretary (Urban Development) of State.

The composition of the Committee will be as under:

1. State Level Committee :-

- Mission Director (DAY-NULM) - Chairperson
- Two Members - Nominated by Principle Secretary/ Secretary (UD)

2. City/ULB Level Committee :-

- Commissioner (ULB) - Chair Person
 - Two Members - City Project Officer (CPO)
 - Project Manager of PMU (SBM)
- Or**
- Local Anganwadi Worker (if PMU of SBM is not existing in city)

Award :- For Area Level Federation (ALF)

States having ALFs	No. of States	Awardees per State	No. of awardees (1st Prize)	No. of awardees (2nd Prize)	No. of awardees (3rd Prize)	Total Award Amount (Lakhs)
>400	6	5	6	6	6	27
101-400	9	2	9	9	0	31.5
<100	18	1	18	0	0	36
TOTAL	33		33	15	6	94.5

Prize Amount for ALFs :-

Prizes	Awards (Rs.)
1 st Prize	2,00,000/-
2 nd Prize	1,50,000/-
3 rd Prize	1,00,000/-

Award :- For City Level Federation (CLF)**More than 20 CLFs = 2 Entries Per State****Less Than 20 CLFs = 1 Entries Per State****Prize Amount for CLFs :-**

Prizes	Awards (Rs.)
1 st Prize	2,50,000/-
2 nd Prize	2,00,000/-
3 rd Prize	1,50,000/-

Time Frame:-

1. 22nd August 2018 :- Release of Guide Line
2. 31st October 2018 :- Submission of short listed Nominated ALFs/ CLFs to NULM , MoHUA to the State by the ULB (ALFs and CLFs)
3. 30th November :- Completion of Independent Validation
4. December :- Award Distribution

Situation :-


1. In our state 3169 Area Level Federations (ALF) has been formed . Among them 941 are Registered ALFs under DAY – NULM .

So, based on the present situation, WBSULM may participate in the Swachhta Excellence Award, 2018-19 under DAY-NULM, ~~if approved~~. A.M.

So the Proposal submitted for your kind approval and signature.

S.A.M -
SUM. SUMED
27.8.18

Proposal 'A' may be approved


27/8/18

~~D.D~~

O.No. SUDA: 564
dated 31.08.2018


~~17001. D.K.M.W~~

Have we ever involved CLF/ALFs in Mission Nirmal Bangla?
Are they aware of this role?
If they have previous exposure, they will be able to participate. On the basis of our assessment from past record, decision can be made final. Pl. arrange to put up note accordingly.

In
31/8/18

~~Dy. Director~~

Pl. act accordingly.


09/8/18

~~Some P. 1/18~~

Based on the pre page NS-24 , it has to be clarify that

- 1) The members of ALFs and CLFs are involved not only in SBM but many others programme also like NUHM and HFA
- 2) All members involved with SBM clearly knows and aware too about the role in SBM.
- 3) The members of ALF and CLFs are engaged in these programme for last few years in the municipality

Some Pictures has been placed here .

So , based on this present situation , WBSULM may participate in the Swachhata Excellence Award programme and a meeting shall organize regarding this if approved .

So the proposal submitted for your kind approval and signature .

S.P. Das. 11/9/18
Soma Parui Das
SMM-SM&ID

In continuation of NSP-24, of JS(SD) Sir, involvement of ALP/CLFs are approved of- C.P. Side may kindly be pursued.
Now, if approved WBSULM may participate the Swachhata Excellence Award - 2018-19.

App. Director

U.O. No. SUDA: 590

Dated 12-09-2018

11/9/18

We may prepare an abstract of the guidelines of GOI dt. 23rd August 2018 and may circulate it to concerned ULBs. Calendar for participation (Para 5, page -7) of the guidelines may be highlighted.

In
12/9/18

Director
SUDA

As proposed above.

Pi take up accordingly.

sdg 17/9/18

M. do accordingly.

18/9/18

A meeting should be arranged at State level for detail discussion regarding this. • 20th of September, 2018 a meeting has been called on SUDA conference call at 12.30 am.

A draft letter has been placed with guideline and other format.

Proposal placed for your kind approval and signature.

S. I. D.
18.9.18

DD
SMM, SUDA

~~D.D.~~

Extract of the DAY NULM Guidelines of Jod. 28/1/18 may kindly be prepared marked flag 'A'.

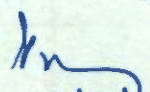
If the extract is approved then it may be communicated to the ULBs.

Draft put up for Govt. Secretary if ^{above} approved.


19/1/18

Adl. Director
Director

We may circulate the guidelines on Swachh Excellence Award (2018-19) to all concerned ULBs after approval of competent Authority.


19/1/18

Director
SUDA

Notes from NSP 21 onwards. MoHUA has decided to institute 'Swachh Excellence Award' for 2018-19 under DAY-NULM for ALF/CLF/SHGs having good performance in the field of sanitation and cleanliness.

Presently, under NULM the State is having 1010 registered ALF and 16 CLF ~~and~~ under which many of the member SHGs are engaged in MNSB activities. A ULB wise status of ALF/CLF is attached at flag 'X'.

As approved by the Principal Secretary dated 26.09.2018 and Honorable MIC dated 28.09.2018 . So based on the approval we may informed to the ULBs regarding Swachhta Excellence Award 2018-2019 .

Based on the Guideline a Power Point Presentation may be sent with Specific pro-forma for ULB / ALFs / CLFs .

So the proposal submitted with draft letter for your kind approval and signature .

S.P. Das. 3.10.18
Soma Parui Das
SMM-SM&ID

~~D.D~~

Draft may kindly be forward

[Signature]
02/10/18

02/10/18

~~Director~~

Selection

State Level Committee at the State in connection with Swachhta Excellence Award 2018-2019 under DAY-NULM may be constituted .

As per NULM Swachhta Excellence Guideline :—

- (i) Mission Director (DAY-NULM) - Chair person
- (ii) Two members - Nominated by Mr. Sanyal (UD)



Ho'y'le
So a try. Sug. of UD & MA Deptt.
may be requested to nominate
~~two~~ names of two person to constitute
the same.

05/10/18

Adol. Dir. (NULM)
U.O. No. SUDA: 653
Dated 09/10/18

This is regarding constitution of Selection Committee at State Level in connection with Swachhta Excellence Award for Area Level Federations/City Level Federations under NULM.

As per Guidelines of Government of India, there shall be a Selection Committee at State Level constituted with the approval of Principal Secretary/Secretary (Urban Development) of the State. Government of India has suggested that State Mission Director, DAY-NULM will be the Chairperson of the Committee and two other Members are to be nominated from the end of Principal Secretary.

As the matter is related to involvement of ALFs/CLFs in the field of Sanitation, Cleanliness etc, Additional Mission Director, SBM and one Joint Secretary of UD & MA Department may be nominated to constitute State Level Selection Committee. Deputy Director, SUDA, looking after the NULM, may function as Member-Secretary of this Committee.

Submitted for consideration and approval.

9/10/2018

As proposed above the committee may be formed with Director SUDA, Shri B.N. Kar AMD, SBM, Shri Santanu Das Jt Secy & AMD NULM. ~~Shri~~ and Dy Director (NULM) SUDA, if approved.

05/11/10/18

Director SUDA

Pr. Secretary UD & MA Deptt

U.O. No. SUDA: 672

Dated 11.10.2018

File No

Director, SUDA

Dy. Dir. (NULM)
Soma P. Das

12/10/2018

05/12/10
9/11/10/18

A meeting has to be called of State Level Selection Committee regarding Swachhta Excellence Award 2018-2019 .

খ/

The date of the proposed meeting may be 29/10/2018 at 3.30 pm .

So the proposal submitted with draft letter for your kind approval and signature .

S.P.D 26.10.18

Soma Parui Das

SMM-SM&ID

~~of proposal at A approval~~
~~Draft sign~~
proposal A may be
approval
26/10/18

The Selection committee of the Swachhta Excellence Award for 2018-2019 decided to nominate Area level Federation and Urban Local Body (ULB) for the Award .

The Nominated ULBs for the "Swachhata Excellence Awards for Area Level Federations (ALFs)" are -

- 1) Contai Municipality :- Pallishree 26 no ALF
- 2) Bongoan Municipality - Shimultala Chandrika ALF
- 3) Rishra Municipality :- Sri Krishna Nagar ALF
- 4) Naihati Municipality :- No-1 ALF

A

Kolyani Municipality has been selected for the for the " City Swachhata Livelihoods Award 2018".

B

So based on the selection WBSULM may send the nominated ULBs for the award .

So the proposal submitted with draft letter for your kind approval and signature .

S.P. Das : 31.10.18

Soma Parui Das

SMM-SM&ID

~~D.P.D~~

proposal 'A' & 'B' may be approved

31/10/18

leaf 31/10

Director

NBSULM has been constituted
State Level selection committee for
SEA-2018.

We may forward the committee to
the Govt as per their requirements.

Proposal submitted with draft letter
for your kind approval and signature.

S. P. Dm
14.11.18

~~Signature~~

~~Signature~~

Signature
14/11/18

14/11/18

Background :-

This year West Bengal nominated five ULBs namely Contai , Bongoan , Rishra , Naihaty and Kalyani municipality to Govt of India for Swachhta Excelece Award 2018-2019 . But most of the ULBs did not participated in this contest due to not performing all SBM and SWM related activities .

So , to enhance the livelihood opportunities at grass root level a convergence model may introduced . community based organizations - Area Level federation (ALF) and City Level Federation (CLF) may engage in this sector .

Scope of convergence with Mission Nirmal Bangla (SBM) and NULM :-

In order to accelerate sanitation movement under Swachh Bharat Mission, especially the urban component, Government of West Bengal has set up a dedicated institution, 'Mission Nirmal Bangla' in the Urban development and Municipal Affairs (UD&MA) Department. Through the concerted efforts of the Mission at the State level with all its field units, the Government of West Bengal endeavors to achieve the larger objective of reduction in child mortality and morbidity, by reducing risk of water borne and fecal borne diseases due to prevalence of open defecation. The State Mission is focusing on behavior change communication for elimination of open defecation as a result it expects reducing the loss of active workdays due to prevalence of diarrheal diseases among the wage seekers; reduce the drop out of children, especially girls due to lack of appropriate toilet facilities in schools; improve overall cleanliness in the City thereby contributing to improved environmental conditions.

Focus Area for Convergence :

- 1) All household in the villages should have access to safe drinking water. People should be aware of safe handling practice of water for drinking and cooking and should regularly practice.

- 2) Everyone should be aware about washing hands with soap after defecation and handling child's excreta, before preparing food, taking food, feeding children and practice hand washing at critical times.
- 3) The general cleanliness in the villages should be visible.
- 4) Urban local Body at every stage should propagate sustainable sanitation through effective IEC/ BCC and community mobilization activities.

In these above context SHG may converge for the better services in the community level .

ALFs and CLFs may engage in the following sector

1. Behavior Change Communication (BCC) to mobilize the community at every level.
2. ODF status measurement
3. SHGs may work as "SWACHHATA DOOT"
4. ULB may engage SHGs and their Federations as the support organizations.

Scope of convergence with Solid Waste Management (SWM) and NULM :-

Key areas of Solid Waste Management :-

Following five categories Municipalities can observe Solid Waste Management (SWM) :-

- ✓ **Biodegradable Waste** :- Food and kitchen waste , green waste (Vegetable , flowers, leaves , fruits) paper (can be recycled)
- ✓ **Recyclable material** : paper , glass, bottles , cans , metals , certain plastics ,etc
- ✓ **Insert wastes** : construction and demolition waste / debris , dirt , rocks
- ✓ **Composite wastes** :- waste clothing , Tetra Packs , waste plastics such as toys
- ✓ **Domestic Hazardous waste** (also called house holde hazardous waste) & toxic waste :- medication , e waste, paints, chemicals, light bulbs, florescent tubes, spray can, fertilizer and pesticide containers, batteries, shoe polish

Strategies :-

1. Construction of individual household latrine (IHHL)
2. Construction of community sanitary complex (CSC)
3. Solid Liquid Waste Management
4. IEC/BCC activities for sustainable behavioral change
5. Capacity building of relevant stakeholders
6. Planning, monitoring & evaluation of on going activities
7. Assessment & declaration of ODF
8. Networking & Co-ordination

From the above context and basis of Solid Waste Management (SWM) rule 2016 , and section 15 , there has been clearly mentioned the role of municipalities and in this case SHGs has to be engaged in the specific work.

Area of Convergence :-

1. Solid Liquid Waste Management
2. Planning, monitoring & evaluation of on going activities
3. Networking & Co-ordination

SHGs and their Federations may engage in these following sector :-

Domestic Hazardous waste (also called house hold hazardous waste) & toxic waste management :-

1. IEC/BCC activities for sustainable behavioral change
2. House to House **Waste collection**

Build Net work in the community level

The Proposal regarding convergence with Other Schemes and Projects under SUDA :-

Proposal-II :- Convergence with Mission Nirmal Bangla :-

1. Behavior Change Communication (BCC) to mobilize the community at every level.
2. ODF status measurement

- 3. SHGs may work as "SWACHHATA DOOT"
- 4. ULB may engage SHGs and their Federations (ALF/CLF) as the support organizations.

Proposal-III :- Convergence with Solid Waste Management (SWM) :-

- 1. IEC/BCC activities for sustainable behavioral change
- 2. House to House Waste collection
- 3. Build Net work in the community level

Proposal submitted for the convergence with SBM and SWM - URBAN-NULM for your kind approval and signature .

S.P. Das 2.11.18
Soma Parui Das
SMM-SM&ID

~~D.D~~

ULB's may be ~~convergence with~~ requested to converge with SBM/SWM with NULM if approved

↓ 02/11/18

Asst. Dir. (SMM)
NULM (SUDA)

U.O. No. SUDA: 710
Date: 5/11/18

The draft letter may pl. be prepared again.

The subject as mentioned in the draft is to some extent misleading.

Both the schemes (SBM & NULM) can not be merged, as both are

Separate GOI Scheme.

We may simply request all ULBs to involve Group members of ALF & CLF in the various activities of Mission Nirmal Bangla. Examples of activities of MNB can also be elaborated.

In 5/11/18

Dy. Director

Sama. P. Das

to do as asked

20/11/18

based on the note, it prepared again and submitted your kind personal and

S. P. Das
20.11.18

~~J.D~~

Amended (as asked) draft up for your personal. if it may be signed

~~Asst. Dir. (L&T)~~
~~MUM (S. Das)~~
Director, SUDA

20/11/18

O. No. SUDA: 743

Dated: 26/11/18

(AS)
Sama. P. Das

In 26/11/18

25/11
27/11/18

A letter has been received from Ministry of Housing and Urban Affairs (NULM division) , Gol vide memo no- K-12012 (14) / 7/2017-UPA II (9023741) on the **Subject of Advisory on formation of informal sanitation workers' SHGs and allocation of targets by States (Flag-X).**

As we know, In our State, there are certain occupations prevalent in many cities wherein the conditions of work are particularly hazardous, threatening the life and health of workers, construction labour, cycle-rickshaw pullers, and many others involving manual labour in harsh conditions with serious health consequences. Particularly with respect to manual scavengers, rag pickers and other informal sanitation workers, there is an urgent need to ensure that DAY-NULM benefits are made available and a pathway out of poverty is provided. ULBs are advised to ensure that these communities are brought into the fold of DAY-NULM.

A letter already been issued on this issues vide memo number- SUDA-37/2016/307, dated 21/05/2018 . (flag-A)

Based on this two letters now , WBSULM may allocate ULB wise targets (Flag-Y) .

Proposal Placed with draft letter (Flag-Z) for your kind approval and signature .

Sr. P. Das 27.12.18
Soma Parui Das

SMM-SM&ID

Draft put up may kindly be signed if approved

~~CPD~~
~~Soma P. Das~~
~~Discept~~

Re draft pl.
Will discuss in the next meeting with CMMs.

20/12/18

21/12

Received letter from Dy. Secretary to the Govt. of India, Ministry of Housing & Urban Poverty Alleviation (UPA Division) vide memo no.

K-12012(6)/2/2018 - PI (B-9045646)

Dtd 20/12/18 may kindly be perused alongwith nsp 33 may also be recalled.

So, we may request the chairmen of the Cantal, Bongaon, Rishra, Naihati & Kalayani Municipality to return

MOUM Division of the said ministry has appointed Quality Council of India (QCI) to conduct the assessment of Swachhata Excellence Award for AEP, CLF of ULB's.

So, the chairmen of the said ULB's may be requested to return their co-ordination and support to the QCI team if approved

Signature

Signature 20/12/18

Signature

The signed letters communicated to the 5 ULBs and contact number of EMs provided to the QES team for the assessment. The further instruction may be sent to the ULBs as directed.

S.P. Am.
26.12.18

After the meeting and after discussing the scope of formation at SHOs the re draft letter again placed for your kind approval and signature.

S.P. Am.
9.1.19

S.P.

Proposal to form " Sheri Sahagita Manch" in all ULBs

A letter has been received from Govt of India vide memo number **D.O.No.N-11025/03/2019-LSG** dated **9th of January , 2019** to form " Sheri Sahagita Manch" as SHGs and their Federations – ALFs and CLFs under NULM which is the architecture of community-based organizations provides a strong platform for social empowerment, and also facilitates dissemination of government welfare programmes.

To implement the programme effectively a systematic process may be introduced to create participation of these collectives of the urban poor in resolution of gaps in the implementation of the mission and local urban issues concerning them. At the same time, Urban Local Bodies (ULBs) need a mechanism to identify gaps in provision of basic urban services in urban poor settlements, and coverage of government entitlements.

With these dual objectives, the Ministry of Housing & Urban Affairs had proposed to establish a platform named '**Shehri Sahbhagita Manch**' in all cities where DAY-NULM is being implemented. This platform would leverage the community-based organizations formed under DAY-NULM, to create a mechanism for participatory urban governance .

1) Shehri Sahbhagita Manch to be constituted at the city level comprising of the following members –

- a. Mayor / Chairperson
- b. Municipal Commissioner / Chief Officer / Executive Officer
- c. Executive Committee members of City Level Federations (OR at least 15 representatives from ALFs if CLFs are not functional)
- d. Lead Bank Manager
- e. Officer in charge of DAY-NULM
- f. Heads of the following Municipal wings – Engineering, Sanitation, Solid Waste Management
- g. Heads of the departments at the ULB, viz. Women and Child Welfare, Primary education, Health

3) The meeting of the Shehri Sahbhagita Manch should be convened at least twice a year

4) This platform is intended for raising issues that affect the community at large.

5) Larger cities may also consider organizing additional meetings at the Zone / Circle / Ward level to aggregate and prioritize the issues for discussion at the Shehri Sahbhagita Manch.

6) CLF / ALF representatives may also share their success stories of issues that have been successfully resolved at the Shehri Sahbhagita Manch.

7). For record Keeping and Accountability in the Manch, the following are suggested:

i. The minutes of all Shehri Sahbhagita Manch meetings should be maintained and circulated to all concerned for follow up action.

ii. In every meeting, an action taken report on issues raised in the previous meeting should be presented for discussion.

iii. The ULBs should create a web page named 'Shehri Sahbhagita Manch', linked to the existing website of the ULB. The CLF / ALF representatives should be given user ID and password, so that they can raise their issues visible on public domain, for redresses by the line departments. Appropriate mechanism should be in place for periodic follow-up of action taken on the issues raised.

Based on this letter the further instruction may be solicit from the competent authority regarding the formation of 'Shehri Sahbhagita Manch' and its implementation in all ULBs.

Proposal Submitted for your kind approval and signature .

S.P. Das 10.1.19
Soma Parui Das
SMM-SM&ID

Put up in main file.

~~S.P. Das~~
10/1/19

10/1/19



NOTE SHEET



Proposal for IEC activity with convergence of NULM

(According to the published report of National Family and Health Survey -4 (NFHS-4), full immunization coverage of children aged 12-23 months in the urban area of West Bengal is almost 10% lower as compared to rural area of the state (77% vs 87%). Rounding of the figure (to 75%) in the urban area implies that one in every four children is not being fully immunized against the Vaccine Preventable Diseases.)

Various strategies and action plan were discussed in the recent review meeting at SUDA in December 2018 involving 124 ULBs in presence of representatives of Dept of Health & Family Welfare, WHO and UNICEF where mobilization of the mothers for immunization and other reproductive and child health services was felt to be a matter of major concern in the urban areas. Amidst the multiplicity of the health service providers in the urban area, in order to improve the access and utilization of the existing public health services particularly under the package of national health programmes, community needs to be informed and aware about the services and their role in prevention of various diseases.

Since under National Urban Livelihood Mission, in West Bengal around 3500 Area Level Federals (ALF) including 53,000 Self Help Group members are already in existence, they can be oriented in various health, livelihood and empowerment issues by resource persons so that they will act as peer educator to the community and improve mobilization of the mothers through correction of knowledge deficiency and imparting behaviour change communication.

A standardized training material may be prepared by Health wing and NULM section of SUDA which may be used by the resource person and ALFs for orientation and sensitization.

If the proposal is approved, NULM section of SUDA may be entrusted to prepare the programme plan and implement with the support from Health wing of SUDA.

Submitted for kind approval and necessary instruction

~~Joint Director~~

Le
CPTO
17/1/19

May be covered

~~Disecth~~
28

SMMs to prepare programme design and put up in NULM file.
17/1/19
18/1/19

19

NOTE SHEET



Instruction pre-page 18.
CPHO for concurred with SMM's 2
pm- up.

~~CPHO~~

Please put up the programme plan with budget
in NSLM file

[Signature]
21/1/19

SMM-SMID

21/1/19

Notes of CPHO at Pre page may be referred.

In order to improve the existing gap in urban immunization coverage, mobilization of the community towards accessing health care facilities and services was found to be a matter of major concern in the urban area.

Since under National Urban Livelihood Mission, in West Bengal around 3500 Area Level Federals (ALF) including 53,000 Self Help Group members are already in existence, they can be oriented in various health, livelihood and empowerment issues by resource person so that they will act as peer educator to the community and improve mobilization of the mothers through correction of knowledge deficiency and improvement of health seeking attitudes.

With this objective a programme has been planned at ULB level to orient the community mobilizers of NULM and NUHM such as ALF/ SHG/ MAS on various health and other related issues, so that they can led towards behaviour change communication of the community towards a healthy and productive lifestyle practices, improving access and utilization of existing immunization and other MCH services and establishing social, legal and economic empowerment.

The programme may be conducted in accordance to the following specifications:

SL No.	Topic	Resource person from the ULB	Approximate Time
1	Reproductive child health/ immunization	HO/FTMO/PTMO/SI	60 to 90 min
2	Vector borne disease(Dengue) & Environmental hygiene.	HO/FTMO/PTMO/SI	
3	HIV screening & prevention	HO/FTMO/PTMO, DAPCU from District H & FW	
4	Nutrition myths & facts / ICDS Services/ Mid day meal	HO/ Head Teacher /CDPO / ICDS Supervisor	
5	Major childhood illnesses - prevention & management.	HO/FTMO/PTMO	
6	NUHM service deliver	FTMO/PTMO	

- Each ULB will identify two ALF groups, they will act as peer educator to the community. These groups must be functional for more than one year.
- Every week ULB will organize one session of maximum 2 hours where only one subject expert (as listed above) will discuss through lecture/ interactive session/ audio visual presentation.
- Resource persons will be invited by the ULBs as listed above. There will a fixed amount for honorarium of resource person per session.
- ULB should use standardized training material provided by SUDA and flipbooks (when available) on relevant topics may be distributed to them after the session.



NOTE SHEET



- e) Standardized e- flipbooks will be prepared by SUDA (NULM and Health Wing) and circulated to them via email and will be uploaded in the SUDA website. The book may require designing from professional agency.
- f) ULBs may download them and print as per their requirement. An additional fund for printing may be provided to the ULBs over and above the budget for the programme.
- g) Application of audiovisual tool should be emphasized for better learning.
- h) Cross – learning technique across different groups may also be used.
- i) The programmes will be properly documented along with relevant pictures.

Expenditure details under the SM&ID innovation of stakeholders (in may be incurred of each batch of the workshop)

Snack - Rs 50 per head

Contingency support - 1500 (venue charge, miking etc)

Resource fee and conveyance - Rs 300/ per session (not applicable for officials and staff associated with Day - NULM)

Printing material for ALF only - Rs 500/- (one time)

Total expenditure of each workshop will be maximum Rs 5000/-

EC Materials:

Training Materials for the ALF on health has been prepared. Designing of the material may be considered through professional agency for better visual appeal.

Placed for your kind approval and signature.

S.P.Dm. 28-1-19
Soma Parui Das
SMM-SM&ID

~~S.P.D~~

Notes in prepager in cfw NULM & NHM (RLH) may kindly be perused. 26 proposals given at the above approved this may be communicated to the ULBs with request - to do the programme.

Director
~~S.P.D~~
Soma Parui Das

28/1/19

Pl. Communicate to the ULBs 28/1/19

On the basis of the letter vide memo no – K-12012(9)/3/2019-UPA-II-UD (E-9059083) dated 09/02/2019 , two nominated ALFs from our state has been finally selected to recognize the for conferment of award “**SWACHHATA EXCELLENCE**” by **Ministry of Housing and Urban Affairs Government of India** for the working towards achieving sanitation outcomes with their communities and promoting dignified livelihoods in the sanitation sector **for the year 2018-2019** .

These Two Selected ALFs are :-

SI No	District	ULB	ALF
1	Purba Medinipur	Contai	Contai Pallishree 26 no ALF
2	North 24 Parganas	Bongoan	Shimultala Chandrika ALF

The award will be distributed by Hon”ble Minister , Housing and Urban affairs in the national workshop on Friday, February 15, 2019 at Hall no-5, vigyan Bhawan, New Delhi .

So based on this letter we have to inform to the selected ULBs and above mentioned ALFs to participate in the award giving ceremony .

And to participate in the programme nominations from the state and necessary arrangements should be ensure .

Necessary Arrangements for (14th February & 15th February 2019)
the participation in the work shop :-

1. Flight arrangements for two representative from state .
2. Accommodation arrangement for Four ALFs representative (Female) for
3. Accommodation arrangement for Two CMMU representatives (Male)
4. Accommodation arrangement for Two CMMU representatives (Male)

5. Car Arrangements for two days (14th February & 15th February 2019) for ALFs, CMMU, and SMMU representatives.

Proposal submitted with Draft Letter for your kind approval and signature if approved.

S. P. Das.
11.2.19

~~17~~
Letter received from Govt, MOHUA - (UPA-II) vide no. K-12012(9)/3/2019 - UPA-II - UD (E-9059083) Dtd. 09/02/19 in relation to "Swachhata Excellence Award" which will be scheduled to be held on 15th February, 2019 at Vigyan Bhawan, New Delhi, registration will from 9.00 am. (Flag - "A")

Two nos. of ALF one from Purba Medinipur name "Cousai - Palli Shree" and another from North 24 Parganas namely "Shimulata Chandrika" (Bangaon) have been selected for conferment of award.

Now the following arrangement may be made to participate in the above programme: →

① Correspondence may be issued to the concern ALP & ULB for selection of their representatives (two nos. of each ALP) from ALP & to attend the award distribution ceremony. So ULB ~~will~~ may be requested to send the name of the representatives of ALP along with valid identification proof along with a CMMU report who will accompany with them by 12/02/19.

② Shri Loma Koni Das, SMM, SMDID & Shri Sandip Bairagi, SMM, PDMB may attend the award distribution ceremony from SMMU.

③ Shri Loknath Das, Head Assistant of SUDA may be requested to make necessary arrangement of the above officials for food, lodging & transport from their home, as the fund ^{amount} will be reimbursed from the Ministry to the concern State subsequently.

④ A sum of Rs. 10000/- (Rupees - Ten Thousand) only may be given at ^{by way of} advance, to Shri Sandip Bairagi, SMM, PDMB who will submit adjustment after return from the said programme with necessary vouchers.

Pl- up for kind approval of
the proposals @ - @ at pre-page.

11/04/19

Asst. Director
NOEMA (T) Choudhury
Director, SUDA

Detail notes at nsp 47-49 may kindly be seen
Proposals (a) to (d) prepage may be approved.

Thankyou
11/04/19

This is regarding participation of
ALF ~~and~~ representatives with CMMU
and SMMU experts in the 'Swachhali
Excellence Award distribution ceremony
at Vigyan Bhawan, New Delhi on
15 February, 2019.

Two of our SHG federations, ^{from Contai and Bargaon municipalities} have been
selected for 'Swachhali Excellence Award'
and invited in the award distribution
ceremony to receive the award.

As such President and Secretary
of these ALFs, two Mission Managers
of Bargaon and Contai municipalities
and two state Mission Managers from SUDA
may be allowed to attend the programme
scheduled on ~~15~~ February 15.

Pr. Secretary
UD & MA Deptt.

U.O. No. SUDA. 119

Dated 12-02-2019 JMIC, UD & MA

File No. SUDA 17/2015 Urban Development Deptt.

ID

U/O No. 175
Dt. 12.2.19

12/4/19
12/2/2019
SUD 2/19

A letter has been received from Ministry of Housing and Urban Affairs, Gol vide memo no- D.No N-11025/07/2019-LSG dated 22nd February , 2019 on the **Subject of "Pradhan Mantri Shram-Yogi Maandhan (PM-SYM)" (Flag-X).**

On the basis of Workers' Social Security Act, 2008 mandates the Central Government to formulate and notify suitable welfare schemes for unorganized workers on matters relating to old age protection. To protect social security of the Unorganised Workers, a Pension Scheme named as "**Pradhan Mantri Shram-Yogi Maandhan (PM-SYM)**" has been launched by the Government of India, targeting about 42 crores unorganized workers in the country.

The scheme aims to strengthen and help the workers from numerous unorganized sectors *viz.* **street vendors, rickshaw pullers, construction workers, domestic workers, rag-pickers, agricultural workers, beedi workers, cobblers, handloom workers, washermen, leather workers** or engaged in 126 other similar occupations.

PM-SYM is a voluntary contributory pension scheme is available throughout the country at all the Common Service Centres (CSCs). The eligibility criteria for the scheme are that the person should be an Unorganized Worker (UW) In the age between 18 to 40 years with a monthly income Rs.15000 or below and should not be engaged in Organized Sector (membership of EPF /NPS/ESIC) or should not be an income tax payer

So, based on the letters we may communicate to the ULBs regarding this City Livelihood Centre (CLC) as it is working as Common Service Centres (CSCs) in our state.

In view of above, we may circulate the Guideline to the ULBs as the prospective beneficiaries in your States/UTs to inform regarding the features of the scheme, enrolment process and pre-requisite of having an Aadhaar Card and Savings/ Jan-Dhan Account passbook with IFSC code.

Wide publicity may be given to the scheme among the target groups so that maximum number of eligible beneficiaries can take advantage of this pension scheme. A brief of the scheme is attached herewith for your reference.

Based on the above, Proposals are

1. Circulate the Guideline "Pradhan Mantri Shram-Yogi Maandhan (PM-SYM)" to the ULBs.
2. City Livelihood Centre may Key points to deliver the services
3. To implement the Scheme throughout state wide publicity may be organized
4. We may include the beneficiaries under the aforesaid scheme.

Proposal submitted for your kind perusal and signature.

S.P.Dm. 27.2.19
Soma Parui Das
SMM-SM&ID

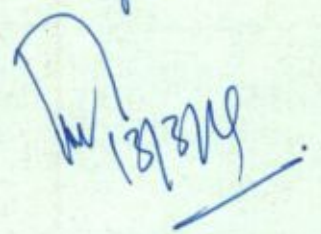
A message posted on DAY-NULM SMID group (whatsapp) by NMM Ravi Solanki to send Awarded ALPS Account details signed by mission director along with copy of Passbook front page.

So, based of this message, the direction may be ~~solicited~~ solicited.

S. P. Dm.
Soni-Soni 12.3.19

~~J.D~~

Draft may kindly be signed



~~AD/AD~~

Chandhan
26/03/19

~~Dikwari~~

27/3

AD/JD

A Letter has to be issued to participate in the meeting of SWM at Biswabangla convention of 10 selected CMs.

Draft letter with proposal has been placed for your kind perusal and signature

S. P. Dm.
2.3.19

~~J.D~~

To develop the Product Brochures of the SHGs, the detail of product informations need to collect from the ULBs with high resolution Images.

Proposal submitted with draft letter with format for your kind information and signature.

S.P.Dm.
13.5.19

S.D

Additional water tank need to be arrange for the two days medical meeting dated 29th & 30th of May 2019.

Proposal placed with a draft letter for your kind approval and signature.

S.P.Dm.
26.5.19

S.D

Meeting canceled.

S.P.Dm.

A workshop has been organised at SUDA conference hall on 5th of July '19 at 10am. \mp Respective ULBs will attend the meeting with selected STGs. The list of ULBs is placed at C.P side.

We may arrange tiffin 50 packets for the Sid meeting.

S.P. Das 4.7.19
Smm-SMID

[Signature]
04/07/19

~~JD~~

~~WA~~

S.P. Das.
2/05/08/19.

On the basis of the letter vide memo no – F.No-12012(9)/5/2019 (EFS-9069873) dated 28/10/2019 , **Ministry of Housing and Urban Affairs Government of India** has decided to award **SWACHHATA EXCELLENCE** to recognize the ALFs, CLFs and ULBs working towards achieving sanitation outcomes with their communities and promoting dignified livelihoods in the sanitation sector **for the year 2019-2020 .**

State Urban Livelihood Mission (SULM) , Govt of West Bengal , participated in this competition for the 2018-2019 and Two ALFs from our State was also awarded by the MoHUA, GoI .

Two Awarded ALFs are as mentioned below:

Sl No	District	ULB	ALF
1	Purba Medinipur	Contai	Contai Pallishree 26 no ALF
2	North 24 Parganas	Bongoan	Shimultala Chandrika ALF

A Guideline (Flag – X) has been sent regarding the process and procedures of selection of ALFs and CLFs . the criteria for the recommendation and nomination will be as follows :-

- The ALFs must be registered as a society/an association under the relevant law of the State and must have received Revolving Fund under DAY-NULM.
- The ALFs must have conducted regular meetings and cleanliness must be one of its agenda items in meetings.
- The ALF must have a sanitation sub-committee.
- The ALFs must have played an active role in spreading the message of cleanliness in their locality with a special focus on adoption of hygienic practices, toilet construction etc.
- The ALFs should also have promoted innovative methods/best practices on cleanliness & hygiene (e.g. action for making their locality open defecation free, environment friendly garbage disposal, re-use and recycling of waste water and garbage etc).

- The ALF must be engaged in a sanitation-based livelihoods activity -

The ALF must have demonstrated a sanitation related activity as an enterprise with a revenue model

OR

—The ALF must have a contract for sanitation service delivery, from the ULB or any other institutional entity

For the evaluation and finalization of entry at State Level, there shall **Selection Committee** at the State level constituted with the approval of Principle Secretary/ Secretary (Urban Development) of State.

The composition of the Committee will be as under:

1. **State Level Committee :-**

Mission Director (DAY-NULM) - Chairperson
Two Members - Nominated by Principle Secretary/
Secretary (UD)

2. **City/ULB Level Committee :-**

Commissioner (ULB) - Chair Person
Two Members - City Project Officer (CPO)
- Project Manager of PMU (SBM)
Or
- Local Anganwadi Worker (if PMU
of SBM is not existing in city)

Award :- For City

Category	Award Amount (1 st Prize)	Award Amount (2 nd Prize)	Award Amount (3 rd Prize)
For Cities with Million Plus Population	Rs. 10,00,000	Rs. 7,50,000	Rs. 5,00,000
For Cities under 1 million population	Rs. 10,00,000	Rs. 7,50,000	Rs. 5,00,000

Award :- For Area Level Federation (ALF)

Category	No. of States/UTs	No. of Awardees	Award Amount	Total Award Amount
All States [Except States included in North-Eastern Region (NER)]	18	10	2,00,000	20,00,000
NER States[1]	10	5	2,00,000	10,00,000
Union Territories[2]	9	3	2,00,000	6,00,000
	37	18	2,00,000	36,00,000

Award :- For City Level Federation (CLF)

More than 20 CLFs = 2 Entries Per State

Less Than 20 CLFs = 1 Entries Per State

Prize Amount for CLFs :-

The number of entries, awardees and award amounts are as follows -

No. of Entries per State	Total Number of awardees	Award amounts
2	3	1 st prize - Rs. 2.5 Lakhs
		2 nd prize - Rs. 2 Lakhs
		3 rd prize - Rs. 1.5 Lakhs

Time Frame:-

1. 22nd Oct 2019 :- Release of Guide Line
2. 15th of Novenmer 2019 :- Submission of entries by the Cities to the State
3. 30th of Novenmer 2019 :- Submission of short listed Nominated ALFs/ CLFs to NULM , MoHUA to the State by the **ULB (ALFs and CLFs)**
4. 1st December- 31st December, 2019 :- Completion of Independent Validation
5. December :- Award Distribution

Situation :-

1. In our state **3169 Area Level Federations (ALF) has been formed** . Among them 1602 are Registered ALFs under DAY – NULM .
2. 9 CLFs has been formed and registered .

Comparison with other states , West Bengal belonged in the 1st Position to formation of ALF among the Nations.

So , based on this present situation , WBSULM may participate in the Swachhata Excellence Award programme if approved .

So the proposal submitted for your kind approval and signature .

S.P.D. 30.10.19
Soma Parui Das
SMM-SM&ID

~~AMD~~

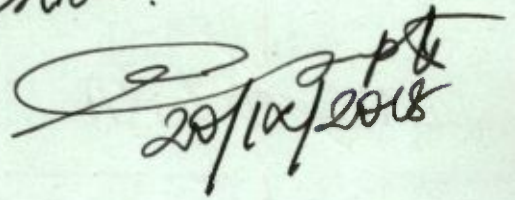
If approved, we may ~~select~~ nominate active ALFs/CLFs through selection by ULB level committee and State level committee as per provision of GOI guidelines, for participation in this competition.

The last date of submission ~~form~~ of ~~the~~ nomination to MOHUA, GOI is 31 Oct, 2018.

Proposal above may kindly be considered.

self 19/9/18

Any suggestion?


20/10/2018

Pr. Secretary
MOHUA Dept.

U.O.No. SUDA: 609
Dated 20/9/2018

JS(D)

-: 29 :-

Ministry of Housing and Urban Affairs, Government of India has decided to introduce Swachhta Excellence Award for Area Level Federations (ALFs)/City Level Federations (CLFs), which carry out *exemplary* work in the field of Sanitation, Cleanliness.

ALFs will have to fulfil the following criteria:

1. ALFs must be a Registered Society
2. ALFs must have a Sanitation Sub-Committee
3. ALFs have conducted regular meetings on cleanliness
4. ALFs must have played an active role in spreading the message of Cleanliness in their locality.

Expenses for awarding Prize Money will be borne by Government of India.

Participation in this Competition may encourage ALFs/CLFs.

In the above-noted context, we may circulate Guidelines to those ULBs where the ALFs/CLFs have been formed and are involved in such kind of activities like Sanitation, Cleanliness etc.

Briefing sessions for ALFs/CLFs may be organized by SUDA so that they can fill up the nomination forms.

Principal Secretary

JUMIG, CD & MA

[Signature]
25/9/18

[Signature]
25/10/2018

Urban Development Deptt.

U/O No. 1754

Dt. 26.9.18

Dir SUDA

[Signature]
28/9/18

Approval Above.

ULBs be informed accordingly.

25/11/18

Pi. Do accordingly above

[Signature]
W/O 31/10/18

[Signature]
B. P. Das



Notes page-56-59/N.

The State has participated in Swachhata Excellence Award for 2018-19. The approval to participate may be seen at page-49/N. 4 (four) ULBs were nominated for the award in 2018-19 (page-33/N). The in-principle approval to participate may be seen at page-29/N.

This year we have also received a same guidelines from the Ministry (copy flagged 'X'). The Committee may be constituted along the same lines as was constituted in 2018-19 with the following members.

- (1) State Mission Director, DAY-NULM : Chairperson
- (2) Joint Secretary, UD & MA Department & Additional Mission Director, SBM : Member
- (3) Joint Secretary, UD & MA Department & Additional Mission Director, DAY-NULM : Member - Secretary

We may be permitted to circulate the guidelines to the ULBs for nominations and thereafter the Committee may short list and submit to the Minsitry for participation.

Director

Handwritten signature
08/11/19
AMD

NBP 28-29 may be referred to. Participation of ALF/CLF/ULB in Swachhata Excellence Awards 2019-20 may be allowed.

In this connection proposal at x & y above may also be permitted.

Handwritten signature
11/11/19

Pr. Secretary
UD & MA Deptt.

U.O. No. SUDA-554

Dated... 13.11.19

File No. SUDA-17/2015

Urban Development Deptt.
U/O No. 2253
Dt. 15/11/19

Urban Development Deptt.
U/O No. 2276
Dt. 21/11/19

Handwritten signature
Director, SUDA

Handwritten signature
21/11/19

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18/11

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14/11

We may participate

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H/CM


Handwritten signature
21/11

Handwritten signature
23/11

AD(NULM)

P. take u/n.

Sep 9/12


 9.12.19
Joint-Dir
AM/D

As approved by the HEM, now we may ask ULBs to nominate ALFs for the Swachhta Excellence Award 2019-2020. Guideline has to be sent to the ULBs. Proposal placed with draft letter. For your kind approval and signature.

 S.R. Das
 9.12.19
AM/D

As approved by the HMC , WBSULM may participate in Swachhta Excelence Award 2019-2020 for ALFs . The Selection committee of the Swachhta Excellence Award for 2019-2020 decided to nominate Area level Federation and Urban Local Body (ULB) for the Award . 3 Proposals from different ULBs submitted to WBSULM to participate .

But as per GOI Guideline Any state only can nominate 2 ALFs . The Nominated ULBs for the "Swachhata Excellence Awards for Area Level Federations (ALFs)" are -

- A. Contai Sonar Kuthi 14 no .Area Level Federation
- B. Naihati Municipality 1 no BRS Colony Area Level Federation

So based on the selection WBSULM may send the nominated ULBs for the award .

So the proposal submitted with draft letter for your kind approval and signature .

G.P.D.A. 11.12.19
SMM-SM&ID

~~AMD~~

As per format report received from 3 ULBs , two ALFs. (Contai & Naihati) have been found measuring upto the award criteria.

Contai Sonar Kuthi 14 No ALF , and Naihati 1 no BRS colony ALF , may be, if approved, nominated for Swachhta Excellence Award , by the Selection Committee

Director

G.P.

সুডা

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NOTE SHEET

SUDA

AD(NULM)

As proposed.

ADP 12/12/15