

3. Monitoring of segregation at Source .

4. Various activities of SWM like collection of ^{of waste} Biodegradable Waste, Recyclable material, Composite wastes etc and its management .

In this connection you are requested to engage SHGs, Registered Area Level Federation (ALF) and Registered City Level Federations (CLF) in ^{above mentioned} various activities of Mission Nirmal Bangla (MNB) / SBM and SWM. ~~of construction and maintenance of~~

I sincerely hope , it would help in enhancing the effectiveness and outreach of NULM in skill development and promote employment generation in the sanitation sector.

Yours faithfully

Director, SUDA
&
Mission Director, WBSULM

No:

Date :

Copy to :-

- i) City Project Officer (DAY-NULM), Municipality for information and necessary action.
- ii) PS to Hon'ble MIC to MA & UD Deptt. for kind perusal of MIC
- iii) Sr. PA to Secretary to MA Deptt. for kind perusal of Secretary

Director, SUDA
&
Mission Director, WBSULM

DRAFT

**From : Director, SUDA &
Mission Director, WBSULM**

**To : Municipal Commissioner / Commissioner / Executive Officer,
.....Municipal Corporation / Municipality
(125 ULBs under NULM)**

**Sub:- Involvement of SHGs/ ALFs / CLFs in various activities of Mission Nirmal
Bangla and SWM**

The objectives of the NULM are to reduce poverty and vulnerability of the urban poor households by enabling them to access sustainable self-employment and skilled wage employment opportunities.

The Mission Nirmal Bangla (MNB) has created tremendous livelihoods opportunities through construction of Individual Households Latrines, Community and Public toilets in urban areas. The sanitation value chain so created needs skilled manpower for O&M, transport, treatment & disposal of waste.

Community Based Organizations like SHGs , Registered Area Level Federation (ALF) and Registered City Level Federations (CLF) may engage in various activities of Mission Nirmal Bangla (MNB) and SWM . These activities may be –

1. Behavior Change Communication (BCC) to mobilize the community at every level.
2. ODF status measurement
3. SHGs may work as “SWACHHATA DOOT”

Monitoring of Segregation at Source .

4. Various activities of SWM like collection of Biodegradable Waste , Recyclable material , Composite wastes etc and its management .

In this connection you are requested to engage SHGs , Registered Area Level Federation (ALF) and Registered City Level Federations (CLF) in various activities of Mission Nirmal Bangla (MNB) and SWM.

I sincerely hope , it would help in enhancing the effectiveness and outreach of NULM in skill development and promote employment generation in the sanitation sector.

Yours faithfully

**Director, SUDA
&
Mission Director, WBSULM**

No:

Date :

Copy to :-

- i) **City Project Officer (DAY-NULM), Municipality for information and necessary action.**
- ii) **PS to Hon'ble MIC to MA & UD Deptt. for kind perusal of MIC**
- iii) **Sr. PA to Secretary to MA Deptt. for kind perusal of Secretary**

**Director, SUDA
&
Mission Director, WBSULM**

**SUDA**

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং

তারিখ

From : Director, SUDA &
Mission Director, WBSULM

To : Chairman,
..... Municipality

Sub:- Convergence with NULM and ~~SBM~~ ^{MNB}

The objectives of the NULM are to reduce poverty and vulnerability of the urban poor households by enabling them to access sustainable self-employment and skilled wage employment opportunities.

^{MNB}
The ~~SBM-Urban Mission~~ has created tremendous livelihoods opportunities through construction of Individual Households Latrines, Community and Public toilets in urban areas. The sanitation value chain so created needs skilled manpower for O&M, transport, treatment & disposal of waste.

NULM has the capacity to provide skilled workforce to fulfil the demand which has been generated in urban sanitation sector through ~~SBM-Urban~~ ^{MNB}. A number of livelihoods can be created through convergence models identified by the ~~SBM-Urban-NULM~~. Community Based Organizations like Registered Area Level Federation (ALF) and Registered City Level Federations (CLF) may engage in ~~SBM~~ ^{MNB}.

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

This convergence will go a long way in improving employment opportunities for the urban poor and to reduce poverty and vulnerability of the urban poor households by enabling them to access gainful self-employment and skilled wage employment opportunities, resulting in an appreciable improvement in their livelihoods on a sustainable basis, through Convergence with ~~SBM~~^{NND} and NULM at grassroots level

Yours faithfully

**Director, SUDA
&
Mission Director, WBSULM**

No:

Date :

Copy to :-

- i) **City Project Officer (DAY-NULM), Municipality for information and necessary action.**
- ii) **PS to Hon'ble MIC to MA & UD Deptt. for kind perusal of MIC**
- iii) **Sr. PA to Secretary to MA Deptt. for kind perusal of Secretary**

**Director, SUDA
&
Mission Director, WBSULM**



Director SULM <wbsulm@gmail.com>

West Bengal : Swachhta Excellence Award 2018-19 under DAY-NULM

3 messages

Wed, Oct 31, 2018 at 5:26 PM

Director SULM <wbsulm@gmail.com>

To: dir-nulm <dir-nulm@nic.in>, neeraj.kumar3@gov.in, Sanjay Kumar <jsupa-mhupa@gov.in>

Cc: Director SUDA Sutanu Prasad Kar <wbsudadir@gmail.com>, wbsudajtdir@gmail.com, hemant.nulmsmid@gmail.com

Sir/ Madam,

Kindly see the attachments.

Yours faithfully

Director, SUDA &
Mission Director, DAY-NULM

GOI Nominations WB



GOI Nomination of West Bengal for Swachhta Excellence Award for 2018-19

Open

Google Drive: Have all your files within reach from any device.
Google LLC, 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA



Swachhta Excellence Award 18-19.pdf
71K

Thu, Nov 8, 2018 at 9:48 AM

wbsulm <wbsulm@gmail.com>
To: mayankmishra.nulm@gmail.com

Sent from my Samsung Galaxy smartphone.
[Quoted text hidden]

Swachhta Excellence Award 18-19.pdf
71K

Mon, Nov 19, 2018 at 4:17 PM

Hemant Kumar <hemant.nulmsmid@gmail.com>
To: wbsulm@gmail.com

Dear Sir/Madam
Please send us proper nomination of the ALF and CLF according to guideline ,So some where nomination missing signature,stamp or proper format so I would like to suggest that Please read Guideline properly and also clarification note For your reference and help i am attaching guideline and Clarification note
[Quoted text hidden]

With Regards,

Hemant Kumar
National Mission Manager, DAY-NULM
National Mission Management Unit (NMMU),



Ministry of Housing & Urban Affairs (MoHUA),
Room No- 646A, Nirman Bhawan,
Government Of India, New Delhi-110011

Mobile: +91 9407020432

E.mail: hemant.nulmsmid@gmail.com

Web- www.nulm.gov.in
<http://mohua.gov.in/cms/contact.php>

2 attachments

-  Guidelines final for SEA - DAY-NULM - MoHUA (2).pdf
10940K
-  Clarification regarding number of entries for SEA 2018-19 (1).docx
15K

West Bengal : Swachhta Excellence Award 2018-19 under DAY-NULM

Hemant Kumar <hemant.nulmsmid@gmail.com>
To: wbsulm@gmail.com

Tue, Nov 20, 2018 at 11:26 AM

Dear Soma

Please read carefully and hope you will clear with this feedback

Rishra Folder- Rishra Shri Krishna Nagar ALF ~~14th Nov~~

- Nomination Pages Missing Of Pages 1,2,3 . You had sent us only 4 and 5 page of Nomination .

NAIHATI MUNICIPALITY No. 1 AREA LEVEL FEDERATION

(Send it on 19 Nov)

- Here Page NO 1 ,Pare 4 -Proposer Sign and stamp is missing
- In A Section - Solid Waste Management Related Activities

Contai

- Page 3,4, 5 missing (NO Missing)

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From Kolkata

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রাজ্য নগর উন্নয়ন সংস্থা

SUDA

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-17/2018/1307

তারিখ 14.11.2018

From : Director, SUDA &
Mission Director, WBSULM

To : **Director (UPA),**
Ministry of Housing & Urban Poverty Alleviation (UPA Division),
Nirman Bhavan,
New Delhi – 110 011.

**Sub : Swachhata Excellence Award 2018-19 under DAY-NULM –
Constitution of State Level Selection Committee**

Sir,

In terms of the letter vide Memo No.K-12012(6)/2/2018 (E-9045646) dated 23.08.2018, on Swachhata Excellence Award 2018-19 the details of the “Swachhata Excellence Award 2018-19 Selection Committee” constituted for evaluation and finalisation of entries at State level is as follows :-

1. Director, SUDA & Mission Director, NULM - Chairperson
2. Additional Mission Director, SBM - Member
3. Joint Secretary, UD & MA Department & Additional Mission Director, NULM – Member

Yours faithfully,

[Handwritten Signature]

Director, SUDA
&

Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408



রাজ্য নগর উন্নয়ন সংস্থা

SUDA

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-.....

তারিখ .11.2018.....

From : Director, SUDA &
Mission Director, WBSULM

To : **Director (UPA),**
Ministry of Housing & Urban Poverty Alleviation (UPA Division),
Nirman Bhavan,
New Delhi – 110 011.

**Sub : Swachhata Excellence Award 2018-19 under DAY-NULM –
Constitution of State Level Selection Committee**

Sir,

In terms of the letter vide Memo No.K-12012(6)/2/2018 (E-9045646) dated 23.08.2018, on Swachhata Excellence Award 2018-19 the details of the “Swachhata Excellence Award 2018-19 Selection Committee” constituted for evaluation and finalisation of entries at State level is as follows :-

1. Director, SUDA & Mission Director, NULM - Chairperson
2. Additional Mission Director, SBM - Member
3. Joint Secretary, UD & MA Department & Additional Mission Director, NULM – Member

Yours faithfully,

ledf 14/11/18
Director, SUDA
&

Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

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রাজ্য নগর উন্নয়ন সংস্থা

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STATE URBAN DEVELOPMENT AGENCY

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“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-.....

তারিখ11.2018.....

From : Director, SUDA &
Mission Director, WBSULM

To : **Director (UPA),**
Ministry of Housing & Urban Poverty Alleviation (UPA Division),
Nirman Bhavan,
New Delhi – 110 011.

Sub : Swachhta Excellence Award 2018-19 under DAY-NULM – Constitution of State Level Selection Committee

Sir,

In terms of the letter vide memo no – K-12012(6)/2/20018 (E-9045646) dated 23/08/2018 , on Swachhata Excellence Award 2018-19 issued by you to constitute of “Swachhata Excellence Award 2018-19 Selection Committee” for Evaluation and Finalisation of entries at State level. The undersigned is hereby constituted the “Swachhata Excellence Award 2018-19 Selection Committee” of West Bengal for Evaluation and Finalisation of entries at State level ~~consisting of:-~~ *is as follows:*

1. Director, SUDA & Mission Director, NULM - Chairperson
2. Additional Mission Director, SBM - Member
3. Joint Secretary, UD & MA Department & Additional Mission Director, NULM - Member

Yours faithfully,

Director, SUDA
&
Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

Minutes of the State Level Selection Committee for Swachhta Excellence Award 2018-2019

Venue : SUDA Conference Hall

Date : 29.10.2018

1. Participants

Sl. No	Name	Designation	Sign
1.	Smt. Debarati Dutta Gupta , WBCS (Exe)	Director, SUDA & Mission Director, WBSULM	Sd/-
2.	Shri. Badri Narayan Kar, WBCS (Exe)	Additional Mission Director , SBM	Sd/
3.	Shri. Santanu das, WBCS (Exe)	Joint Secretary , UD&MA , & Addl. Mission Director WBSULM	Sd/
4.	Shri. Ashis Kumar Saha , WBCS (Exe)	Deputy Director , SUDA	Sd/
5.	Smt. Soma Parui Das	SMM-SMID, WBSULM	Sd/

1. MD, WBSULM started the meeting. Sate Mission Manager (SM&ID) placed all documents before the committee . 6 municipalities submitted their documents for the contest .
2. 5 Municipalities namely Contai, Bongaon, Rishra, Medinipur & Naihati Municipalities submitted documents for Swachhta Excellence Award for ALFs and 3 Municipalities namely Kalyani , Naihati and Medinipur Municipality Submitted documents for City Swachhta Livelihood Awards 2018-2019 .

The Committee members examined the documents municipality wise and cross verified as per SEA- guideline .

Documents submitted by the Municipalities are as follows .

Sl No	Municipality	Documents Submitted
	Contai	i. Annexure – 3 (for ALF) ii. MOU with ALF iii. Committee for SEA-2018-19 iv. 1 st Meeting Resolution v. Photo documentation
	Bongaon	i. Annexure – 3 (for ALF) ii. Committee for SEA-2018-19 iii. Order to ALF for SBM iv. Meeting Resolution v. Score Sheet vi. Photo documentation

Rishra	i. Annexure – 3 (for ALF) ii. Committee for SEA-2018-19 iii. Order to ALF for SBM iv. Meeting Resolution v. Photo documentation
Medinipur	i. Annexure – 3 (for ALF) ii. Meeting Resolution iii. Committee iv. Photo documentation
Naihati	i. Annexure – 3 (for ALF) ii. Photo documentation

After the verification of the Documents , the committee members recommended 4 municipalities for Swachhta Excelence Award for ALF . Based on the ranking , these four Municipalities are :-

1. Bongoan Municipality
2. Contai Municipality
3. Rishra Municipality
4. Naihai Municipality

One Municipality was recommended for City Swachhta Award.

1. Kalyani Munipality

The Committee resolved to send the proposals with relevant documents to Ministry of Houshing and Urban Affairs (UPA-II) .



Director, SUDA

&

Mission Director, WBSULM

Memo :

Dt.

Copy To :-

রাজ্য নগর উন্নয়ন সংস্থা

SUDA

STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
"ILGUS BHAVAN", H-C Block Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-17/2015/1269

তারিখ 31/10/18

From : Director, SUDA &
Mission Director, WBSULM

To : Director, Ministry of Housing & Urban Poverty Alleviation,
UPA Division, Government of India,
Room No-215-B, Nirman Bhavan,
New Delhi - 110011

Sir / Madam, **Sub : Swachhta Excellence Award 2018-19 under DAY-NULM**

In reference to your letter no. K-12012(6)/2/2018 (E-9045646) dated 23/08/2018 on the subject cited above, the names of the following ALFs of the ULBs, and also the name of the city are hereby recommended for Swachhta Excellence Awards for ALFs and City Swachhta Livelihoods Awards for 2018-2019.

1. ALFs for **Swachhta Excellence Awards**
 - a. Contai Pallishree 26 No. ALF – Contai Municipality
 - b. Shimultala Chandrika ALF – Bongaon Municipality
 - c. Sri. Krishna Nagar ALF – Rishra Municipality
 - d. Naihati Municipality No. 1 ALF – Naihati Municipality
2. ULB for **City Swachhta Livelihoods Award** for 2018-2019.
 - a. Kalyani Municipality

Hard copies of relevant documents for each ULB (for ALF and City) as recommended are enclosed.

Enclo :- as stated

Yours faithfully

[Signature] 31/10/18

Director, SUDA

&

Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

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রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-17/2015/1269

তারিখ 31/10/18

From : Director, SUDA &
Mission Director, WBSULM

To : Director, Ministry of Housing & Urban Poverty Alleviation,
UPA Division, Government of India,
Room No-215-B, Nirman Bhavan,
New Delhi - 110011

Sub : Swachhta Excellence Award 2018-19 under DAY-NULM

Sir / Madam,

In reference to your letter no. K-12012(6)/2/2018 (E-9045646) dated 23/08/2018 on the subject cited above, the names of the following ALFs of the ULBs, and also the name of the city are hereby recommended for Swachhta Excellence Awards for ALFs and City Swachhta Livelihoods Awards for 2018-2019.

1. ALFs for **Swachhta Excellence Awards**
 - a. Contai Pallishree 26 No. ALF – Contai Municipality
 - b. Shimultala Chandrika ALF – Bongaon Municipality
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2. ULB for **City Swachhta Livelihoods Award** for 2018-2019.
 - a. Kalyani Municipality

Hard copies of relevant documents for each ULB (for ALF and City) as recommended are enclosed.

Enclo :- as stated

Yours faithfully



Director, SUDA

&

Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

প্রাপক নং

তারিখ

From :

Director, SUDA &
Mission Director, WBSULM

To :

Director, Ministry of Housing & Urban Poverty Alleviation,
UPA Division, Government of India,
Room No-215-B, Nirman Bhavan,
New Delhi - 110011

Sir / Madam,

Sub : Swachhta Excellence Award 2018-19 under DAY-NULM

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 - c. Sri. Krishna Nagar ALF - Rishra Municipality
 - d. Naihati Municipality No. 1 ALF - Naihati Municipality
2. ULB for City Swachhta Livelihoods Award for 2018-2019.
 - a. Kalyani Municipality

Hard copies of each ULB (for ALF and City) as recommended are being sent. *enclosed.*

Encl: - as stated

Yours faithfully

Director, SUDA
&
Mission Director, WBSULM



রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং

তারিখ

From : Director, SUDA &
Mission Director, WBSULM

To : Director, Ministry of Housing & Urban Poverty Alleviation,
UPA Division, Government of India,
Room No-215-B, Nirman Bhavan,
New Delhi - 110011

Sir / Madam, **Sub : Swachhta Excellence Award 2018-19 under DAY-NULM**

In reference to your letter no. K-12012(6)/2/2018 (E-9045646) dated 23/08/2018 on the subject cited above, the names of the following ALFs of the ULBs, and also the name of the city are hereby recommended for Swachhta Excellence Awards for ALFs and City Swachhta Livelihoods Awards for 2018-2019.

1. ALFs for **Swachhta Excellence Awards**
 - a. Contai Pallishree 26 No. ALF – Contai Municipality
 - b. Shimultala Chandrika ALF – Bongaon Municipality
 - c. Sri. Krishna Nagar ALF – Rishra Municipality
 - d. Naihati Municipality No. 1 ALF – Naihati Municipality
2. ULB for **City Swachhta Livelihoods Award** for 2018-2019.
 - a. Kalyani Municipality

Hard copies of relevant documents for each ULB (for ALF and City) as recommended are enclosed.

Enclo :- as stated

Yours faithfully

Director, SUDA
&



Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

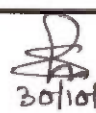


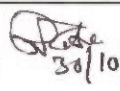
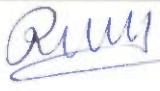
Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

**Meeting for Evaluation and Finalization of
"Swachhata Excellence Award 2018-19"
at 02.00 PM on 30.10.2018 at SUDA Conference Hall**

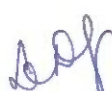
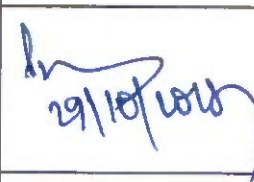
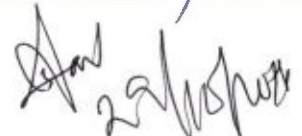
Sl. No.	Name of the Official	Designation	Signature
1	Smt. Debarati Dutta Gupta, WBCS (Exe.)	Director, SUDA & Mission Director, NULM	
2	Shri B.N.Kar, WBCS (Exe.)	Addl. Director, SUDA & Addl. Mission Director, SBM	
3	Shri Santanu Das, WBCS (Exe.)	Joint Secretary, UD & MA Deptt. & Addl. Mission Director, NULM	
4	Shri Ashis Kumar Saha, WBCS (Exe.)	^{Dy.} Addl. Director, SUDA	
5			
6			

**Meeting for Evaluation and Finalization of
"Swachhata Excellence Award 2018-19"
at 02.00 PM on 30.10.2018 at SUDA Conference Hall**

Sl. No.	Name of the ULB	Name	Designation	Contact No.	Signature
1	Contai	SUSANTA MANNA	Manager-MIS	9609661106	 30/10/18
		ALOK CHOWDHURY	APO, NULM	9732761976	
		Manju Rani Maity (Das)	President of ALF Pallishree ALF	7685852090	M. Maity (Das)
2	Bongaon	Anjith Kumar Das	Manager-SD&I	9732874583	
		Kabita Mondal	Shimultala Chandnik ALF - President.	9333508751	Kabita Mondal
		Ruma Saha Dhar.	Shimultala Chandrika ALF = Cashier.	6297266035	Ruma Saha (Dhar)
3	Kalyani	ARPITA DAS	Manager SD&I	9830817984	Arpita Das 30/10/2018
		RAGHU NATH MUKHER Jr	A. E.	6290932576	 30/10/18.
4	Medinipur	SHARMISTHA DATTA	MANAGER SD & I	8250632794	 30/10/18
		Poolesha Das	A.L.F member	9733729468	P. Das
		Kshama Barik	A.L.F charter person	9933533529	K. Barik
5	Naihati	Rejendra Cepta	C. I. C.	9830678253	
		MOUNTA GANGOY	Manager DNULM	2910411044	
		Sabita Banerjee	A.L.F Secretary	9883212149	Sabita Banerjee

Sl. No.	Name of the ULB	Name	Designation	Contact No.	Signature
6	Rishra	NAMITA SARKAR	SOCI manager	9836329191	<i>Namita Sarkar</i>
		BHAWANI MISHRA	A-L-F chairperson	9007184066	<i>Bmishra</i>

Meeting of State Level Selection Committee for Evaluation and Finalization of
"Swachhata Excellence Award 2018-19"
at 03.30 PM on 29.10.2018 at Chamber of Director, SUDA

Sl. No.	Name of the Committee Member	Designation	Signature
1	Smt. Debarati Dutta Gupta, WBCS (Exe.)	Director, SUDA & Mission Director, NULM	
2	Shri Santanu Das, WBCS (Exe.)	Joint Secretary, UD & MA Deptt. & Addl. Mission Director, NULM	
3	Shri B.N.Kar, WBCS (Exe.)	Addl. Director, SUDA & Addl. Mission Director, SBM	
4			
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**SUDA**

রাজ্য নগর উন্নয়ন সংস্থা
STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-97/2016/.....

26.10.2018.....

From: Deputy Director, SUDA

**To: 1. Sri Santanu Das, WBCS (Exe.)
Jt. Sec. & AMD, NULM**

**2. Sri B.N. Kar, WBCS (Exe.)
AMD, SMB**

**Subject: Meeting of State Level Selection Committee for Evaluation and
finalization of “SWACHHATA EXCELLENCE AWARD 2018-19”**

Sir,

I am directed to inform you that a meeting of State Level Selection Committee of “SWACHHATA EXCELLENCE AWARD 2018-19” will be held on 29.10.2018 at 3.30 PM at Chamber of Director SUDA.

I am directed to request you to make it convenient to attend the meeting

Yours faithfully

Deputy Director, SUDA

**Memo No.SUDA-17/2015/1234/1(2)
Copy to for information and necessary action:**

26.10.2018

- 1) Director, SUDA
- 2) Sr. PA to Secretary, MA Deptt.



26/10/18



Deputy Director, SUDA

SCORE SHEET -- Swachhata Excellence Awards for Area Level Federations (ALFs) 2018-2019

					Score :-	140
SL.No	ULB Name	Solid Waste Management (SWM)	Open Defecation Free (ODF)	Open Defecation Free (ODF)	Open Defecation Free (ODF)	Total Score
1	Contai	29	31	32	15	107
2	Bongaon	27	36	30	16	109
3	Medinipur	9	12	9	7	37
4	Rishra	27	29	21	17	94
5	Naihati	11	0	16	15	42

SCORE SHEET -- Swachhata Excellence Awards for Area Level Federations (ALFs) 2018-2019

		Solid Waste Management (SWM)																			
SL.No	ULB Name	1		2		3		4		5		6		7		8		9		Marks- 35	
Community awareness and segregation of waste at source																					
		• Awareness of CLF/ALF members and engagement with the community regarding safe and environment friendly disposal of garbage		• Number of Garbage Vulnerable Points (GVP) transformed in the area through ALF intervention																	
1	Contai	Yes	2	Yes	5																29
2	Bongaon	Yes	5	Yes	4550																27
3	Medinipur	Yes	0	All in Ward-6																	9
4	Rishra	Yes	20		23000																27
5	Naihati	Yes	0		0																11
Waste collection and transportation																					
		• No. of HHs covered for door to door waste collection and transportation		• Amount of segregated waste collected (in kgs.)																	
		375		550	4550																
		2085		300	23000																
Recycling/re-use of waste																					
		• On-site composting of wet (organic) waste by CLF/ALF members – amount of compost generated (in kgs)		• Reuse or recycling of dry waste by CLF/ALF members – amount of waste recycled (in kgs)		• Production of alternatives for single-use plastics, such as cloth bags, paper bags, cutlery from natural materials etc															
		No	Yes	No	2500	Yes															
		No	Yes	No	Yes	Yes															
		No	Yes	No	Yes	Yes															
Livelihoods/ Income generating potential																					
		• Does the CLF/ALF have an official contract from the ULB for SWM services such as – Door to Door waste collection, transportation and segregation, recycling/re-use/re-sale etc.?		• Is the CLF/ALF able to generate revenue from recycling/re-use of Dry waste? What is the income generated per member from the SWM activities?																	
		Yes	Yes	No	Yes	Yes															
		Yes	Yes	No	Yes	Yes															
		No	Yes	No	No	No															
		No	Yes	No	No	No															
Total Score																					

Signature

SCORE SHEET -- Swachhata Excellence Awards for Area Level Federations (ALFs) 2018-2019

SL.No		ULB Name			Open Defecation Free (ODF)	Marks- 35	
1	Contai						
2	Bongaon						
3	Medinipur						
4	Rishra						
5	Naihati						
Awareness regarding mechanized de-sludging of septic tanks and eradication of manual scavenging							
Whether the CLF/ALF members have conducted awareness drives on mechanized emptying of septic tanks					Yes		
•• Whether the CLF/ALF is involved in identification drives/social audits/ monitoring/enforcement against employment of persons as manual scavengers					No		
Mechanical de-sludging services							
• Whether CLF/ALF members undertake emptying/de-sludging of on-site sanitation systems/ septic tanks (OSS), Number of OSS emptied by ALF/SHGs on an average per month					No		
• Whether CLF/ALF members promote reuse and recycling of waste water					No		
Construction/repair/maintenance of septic tanks and FSSM equipment/vehicles							
• Number of IHHL/CT-PT septic tanks constructed by the CLF/ALF					NILL		
• Whether CLF/ALF members undertake works of repair and maintenance of FSSM equipment and vehicles					No		
Livelihoods/ Income generating potential							
• Does the CLF/ALF generate revenue from de-sludging activity? What is the income generated per member from de-sludging activities?					No		
• Do all members involved in FSSM activities use protective gear/safety equipments?					No		
• Does the CLF/ALF have an official contract from the ULB for de-sludging services?					No		
Total Score							
					15		
					16		
					7		
					17		
					18		

Signature

**Swachhta Excellence Award 2018-19 under DAY-NULM
Participation for Area Level Federation (ALF)**

Verification documents submitted by the ULB

Contai Municipality

Documents submitted :-

- i. Annexure – 3 (for ALF)
- ii. MOU with ALF
- iii. Committee for SEA-2018-19
- iv. 1st Meeting Resolution
- v. Photo documentation

Bongaon Municipality

Documents submitted :-

- i. Annexure – 3 (for ALF)
- ii. Committee for SEA-2018-19
- iii. Order to ALF for SBM
- iv. Meeting Resolution
- v. Score Sheet
- vi. Photo documentation

Medinipur Municipality

Document submitted :-

- i. Annexure – 3 (for ALF)
- ii. Meeting Resolution
- iii. Committee
- iv. Photo documentation

Naihati Municipality

Document submitted :-

- i. Annexure – 3 (for ALF)
- ii. Photo documentation

Rishra Municipality

Document submitted :-

- i. Annexure – 3 (for ALF)
- ii. Registration of Societies
- iii. Photo documentation

SCORE SHEET -- Swachhata Excellence Awards for Area Level Federations (ALFs) 2018-2019

ULB Name :-	Contai
Proposed ALF Name :-	Contai Pallishree 26 No. ALF
Registration Number :-	S/M/4544
Solid Waste Management (SWM)	Max Score - 35
Community awareness and segregation of waste at source	
• Awareness of CLF/ALF members and engagement with the community regarding safe and environment friendly disposal of garbage	Yes
• Number of Garbage Vulnerable Points (GVP) transformed in the area through ALF intervention	2
Waste collection and transportation	
• No. of HHs covered for door to door waste collection and transportation	375
• Amount of segregated waste collected (in kgs.)	
Recycling/re-use of waste	
• On-site composting of wet (organic) waste by CLF/ALF members – amount of compost generated (in kgs)	No
• Reuse or recycling of dry waste by CLF/ALF members – amount of waste recycled (in kgs)	Yes
• Production of alternatives for single-use plastics, such as cloth bags, paper bags, cutlery from natural materials etc	Yes
Livelihoods/ Income generating potential	
• Does the CLF/ALF have an official contract from the ULB for SWM services such as – Door to 4Door waste collection, transportation and segregation, recycling/re-use/re-sale etc.?	Yes
• Is the CLF/ALF able to generate revenue from recycling/re-use of Dry waste? What is the income generated per member from the SWM activities?	Yes
Open Defecation Free (ODF)	Max Score - 35
Awareness and motivation regarding construction of IHHLs and usage of toilets	
• Number of new toilets (individual) constructed by ALF/SHGs	24
• Whether CLF/ALF is working for elimination of Open Defecation (OD) in their neighbourhood	Yes
1 Number of OD points eliminated in the area through CLF/ALF intervention	3
• Whether CLF/ALF is conducting CT/PT awareness drive in their neighbourhood	Yes
• Percentage of CLF/ALF members registered as Swachhagrahis under SBM-U	Nil
Whether the ALF/SHG actively monitors identified OD spots even after they are declared ODF to ensure that they remain ODF	Yes

Open Defecation Free (ODF)	Max Score - 35
O&M of community and public toilets	
• Whether CLF/ALF are managing CT/PT blocks in their neighbourhood, No. of CT/PT blocks being operated and maintained by the ALF/SHG members	Yes
• Whether CLF/ALF members were involved in retrofitting of community and public toilets in their neighbourhood	Yes
Livelihoods/Income generating potential	
• Whether CLF/ALF is contracted by ULB for construction of IHHL and CT/PT	Yes
• Does the CLF/ALF generate revenue from O&M community/public toilets? What is the income generated per member from the CT/PT O&M activities?	Yes
• Does the CLF/ALF provide any value-added services at the CT/PT to encourage usage and generate additional revenue? (such as access to financial services/ sale of cleaning equipment etc. at the toilet blocks)	No
Open Defecation Free (ODF)	Max Score - 35
Awareness regarding mechanized de-sludging of septic tanks and eradication of manual scavenging	
Whether the CLF/ALF members have conducted awareness drives on mechanized emptying of septic tanks	Yes
•• Whether the CLF/ALF is involved in identification drives/social audits/ monitoring/enforcement against employment of persons as manual scavengers	No
Mechanical de-sludging services	
• Whether CLF/ALF members undertake emptying/de-sludging of on-site sanitation systems/ septic tanks (OSS), Number of OSS emptied by ALF/SHGs on an average per month	No
• Whether CLF/ALF members promote reuse and recycling of waste water	No
Construction/repair/maintenance of septic tanks and FSSM equipment/vehicles	
• Number of IHHL/CT-PT septic tanks constructed by the CLF/ALF	NIL
• Whether CLF/ALF members undertake works of repair and maintenance of FSSM equipment and vehicles	No
Livelihoods/ Income generating potential	
• Does the CLF/ALF generate revenue from de-sludging activity? What is the income generated per member from de-sludging activities?	No
• Do all members involved in FSSM activities use protective gear/safety equipments?	No
• Does the CLF/ALF have an official contract from the ULB for de-sludging services?	No

SCORE SHEET -- Swachhata Excellence Awards for Area Level Federations (ALFs) 2018-2019

ULB Name :-	Bongaon
Proposed ALF Name :-	Shimultala Chandrika ALF
Registration Number :-	S/M/4394
Solid Waste Management (SWM)	Max Score - 35
Community awareness and segregation of waste at source	
• Awareness of CLF/ALF members and engagement with the community regarding safe and environment friendly disposal of garbage	Yes
• Number of Garbage Vulnerable Points (GVP) transformed in the area through ALF intervention	5
Waste collection and transportation	
• No. of HHs covered for door to door waste collection and transportation	550
• Amount of segregated waste collected (in kgs.)	Yes 4550
Recycling/re-use of waste	
• On-site composting of wet (organic) waste by CLF/ALF members – amount of compost generated (in kgs)	No
• Reuse or recycling of dry waste by CLF/ALF members – amount of waste recycled (in kgs)	Yes 2500
• Production of alternatives for single-use plastics, such as cloth bags, paper bags, cutlery from natural materials etc	Yes
Livelihoods/ Income generating potential	
• Does the CLF/ALF have an official contract from the ULB for SWM services such as – Door to Door waste collection, transportation and segregation, recycling/re-use/re-sale etc.?	No
• Is the CLF/ALF able to generate revenue from recycling/re-use of Dry waste? What is the income generated per member from the SWM activities?	Yes
Open Defecation Free (ODF)	Max Score - 35
Awareness and motivation regarding construction of IHHLs and usage of toilets	
• Number of new toilets (individual) constructed by ALF/SHGs	459
• Whether CLF/ALF is working for elimination of Open Defecation (OD) in their neighbourhood	Yes
1 Number of OD points eliminated in the area through CLF/ALF intervention	120
• Whether CLF/ALF is conducting CT/PT awareness drive in their neighbourhood	Yes
• Percentage of CLF/ALF members registered as Swachhgrahis under SBM-U	40
Whether the ALF/SHG actively monitors identified OD spots even after they are declared ODF to ensure that they remain ODF	Yes

Open Defecation Free (ODF)	Max Score - 35
O&M of community and public toilets	
• Whether CLF/ALF are managing CT/PT blocks in their neighbourhood, No. of CT/PT blocks being operated and maintained by the ALF/SHG members	Yes
• Whether CLF/ALF members were involved in retrofitting of community and public toilets in their neighbourhood	Yes
Livelihoods/Income generating potential	
• Whether CLF/ALF is contracted by ULB for construction of IHHL and CT/PT	Yes
• Does the CLF/ALF generate revenue from O&M community/public toilets? What is the income generated per member from the CT/PT O&M activities?	
• Does the CLF/ALF provide any value-added services at the CT/PT to encourage usage and generate additional revenue? (such as access to financial services/ sale of cleaning equipment etc. at the toilet blocks)	Yes
Open Defecation Free (ODF)	Max Score - 35
Awareness regarding mechanized de-sludging of septic tanks and eradication of manual scavenging	
Whether the CLF/ALF members have conducted awareness drives on mechanized emptying of septic tanks	Yes
•• Whether the CLF/ALF is involved in identification drives/social audits/ monitoring/enforcement against employment of persons as manual scavengers	Yes
Mechanical de-sludging services	
• Whether CLF/ALF members undertake emptying/de-sludging of on-site sanitation systems/ septic tanks (OSS), Number of OSS emptied by ALF/SHGs on an average per month	Yes
• Whether CLF/ALF members promote reuse and recycling of waste water	No
Construction/repair/maintenance of septic tanks and FSSM equipment/vehicles	
• Number of IHHL/CT-PT septic tanks constructed by the CLF/ALF	
• Whether CLF/ALF members undertake works of repair and maintenance of FSSM equipment and vehicles	No
Livelihoods/ Income generating potential	
• Does the CLF/ALF generate revenue from de-sludging activity? What is the income generated per member from de-sludging activities?	No
• Do all members involved in FSSM activities use protective gear/safety equipments?	Yes
• Does the CLF/ALF have an official contract from the ULB for de-sludging services?	No

SCORE SHEET -- Swachhata Excellence Awards for Area Level Federations (ALFs) 2018-2019

ULB Name :-	Rishra
Proposed ALF Name :-	Sri Krishna Nagar ALF
Registration Number :-	4805
Solid Waste Management (SWM)	Max Score - 35
Community awareness and segregation of waste at source	
• Awareness of CLF/ALF members and engagement with the community regarding safe and environment friendly disposal of garbage	Yes
• Number of Garbage Vulnerable Points (GVP) transformed in the area through ALF intervention	20
Waste collection and transportation	
• No. of HHs covered for door to door waste collection and transportation	Yes 300
• Amount of segregated waste collected (in kgs.)	Yes 23000
Recycling/re-use of waste	
• On-site composting of wet (organic) waste by CLF/ALF members – amount of compost generated (in kgs)	No
• Reuse or recycling of dry waste by CLF/ALF members – amount of waste recycled (in kgs)	No
• Production of alternatives for single-use plastics, such as cloth bags, paper bags, cutlery from natural materials etc	Yes
Livelihoods/ Income generating potential	
• Does the CLF/ALF have an official contract from the ULB for SWM services such as – Door to Door waste collection, transportation and segregation, recycling/re-use/re-sale etc.?	Yes
• Is the CLF/ALF able to generate revenue from recycling/re-use of Dry waste? What is the income generated per member from the SWM activities?	No
Open Defecation Free (ODF)	Max Score - 35
Awareness and motivation regarding construction of IHHLs and usage of toilets	
• Number of new toilets (individual) constructed by ALF/SHGs	28
• Whether CLF/ALF is working for elimination of Open Defecation (OD) in their neighbourhood	
1 Number of OD points eliminated in the area through CLF/ALF intervention	10
• Whether CLF/ALF is conducting CT/PT awareness drive in their neighbourhood	No
• Percentage of CLF/ALF members registered as Swachhgrahis under SBM-U	100
Whether the ALF/SHG actively monitors identified OD spots even after they are declared ODF to ensure that they remain ODF	Yes

Open Defecation Free (ODF)	Max Score - 35
O&M of community and public toilets	
• Whether CLF/ALF are managing CT/PT blocks in their neighbourhood, No. of CT/PT blocks being operated and maintained by the ALF/SHG members	Yes
• Whether CLF/ALF members were involved in retrofitting of community and public toilets in their neighbourhood	No
Livelihoods/Income generating potential	
• Whether CLF/ALF is contracted by ULB for construction of IHHL and CT/PT	Yes
• Does the CLF/ALF generate revenue from O&M community/public toilets? What is the income generated per member from the CT/PT O&M activities?	
• Does the CLF/ALF provide any value-added services at the CT/PT to encourage usage and generate additional revenue? (such as access to financial services/ sale of cleaning equipment etc. at the toilet blocks)	
Open Defecation Free (ODF)	Max Score - 35
Awareness regarding mechanized de-sludging of septic tanks and eradication of manual scavenging	
Whether the CLF/ALF members have conducted awareness drives on mechanized emptying of septic tanks	No
•• Whether the CLF/ALF is involved in identification drives/social audits/ monitoring/enforcement against employment of persons as manual scavengers	Yes
Mechanical de-sludging services	
• Whether CLF/ALF members undertake emptying/de-sludging of on-site sanitation systems/ septic tanks (OSS), Number of OSS emptied by ALF/SHGs on an average per month	
• Whether CLF/ALF members promote reuse and recycling of waste water	No
Construction/repair/maintenance of septic tanks and FSSM equipment/vehicles	
• Number of IHHL/CT-PT septic tanks constructed by the CLF/ALF	Yes
• Whether CLF/ALF members undertake works of repair and maintenance of FSSM equipment and vehicles	No
Livelihoods/ Income generating potential	
• Does the CLF/ALF generate revenue from de-sludging activity? What is the income generated per member from de-sludging activities?	No
• Do all members involved in FSSM activities use protective gear/safety equipments?	Yes
• Does the CLF/ALF have an official contract from the ULB for de-sludging services?	Yes

SCORE SHEET -- Swachhata Excellence Awards for Area Level Federations: 2018-2019

ULB Name :-	Naihati
Proposed ALF Name :-	Naihati Municipality No.1 ALF
Registration Number :-	S0000206
Solid Waste Management (SWM)	Max Score - 35
Community awareness and segregation of waste at source	
• Awareness of CLF/ALF members and engagement with the community regarding safe and environment friendly disposal of garbage	Yes
• Number of Garbage Vulnerable Points (GVP) transformed in the area through ALF intervention	-
Waste collection and transportation	
• No. of HHs covered for door to door waste collection and transportation	2085
• Amount of segregated waste collected (in kgs.)	No
Recycling/re-use of waste	
• On-site composting of wet (organic) waste by CLF/ALF members – amount of compost generated (in kgs)	No
• Reuse or recycling of dry waste by CLF/ALF members – amount of waste recycled (in kgs)	No
• Production of alternatives for single-use plastics, such as cloth bags, paper bags, cutlery from natural materials etc	No
Livelihoods/ Income generating potential	
• Does the CLF/ALF have an official contract from the ULB for SWM services such as – Door to Door waste collection, transportation and segregation, recycling/re-use/re-sale etc.?	No
• Is the CLF/ALF able to generate revenue from recycling/re-use of Dry waste? What is the income generated per member from the SWM activities?	No
Open Defecation Free (ODF)	Max Score - 35
Awareness and motivation regarding construction of IHHLs and usage of toilets	
• Number of new toilets (individual) constructed by ALF/SHGs	
• Whether CLF/ALF is working for elimination of Open Defecation (OD) in their neighbourhood	
1 Number of OD points eliminated in the area through CLF/ALF intervention	
• Whether CLF/ALF is conducting CT/PT awareness drive in their neighbourhood	
• Percentage of CLF/ALF members registered as Swachhgrahis under SBM-U	
Whether the ALF/SHG actively monitors identified OD spots even after they are declared ODF to ensure that they remain ODF	

Open Defecation Free (ODF)	Max Score - 35
O&M of community and public toilets	
• Whether CLF/ALF are managing CT/PT blocks in their neighbourhood, No. of CT/PT blocks being operated and maintained by the ALF/SHG members	Yes
• Whether CLF/ALF members were involved in retrofitting of community and public toilets in their neighbourhood	
Livelihoods/Income generating potential	
• Whether CLF/ALF is contracted by ULB for construction of IHHL and CT/PT	
• Does the CLF/ALF generate revenue from O&M community/public toilets? What is the income generated per member from the CT/PT O&M activities?	
• Does the CLF/ALF provide any value-added services at the CT/PT to encourage usage and generate additional revenue? (such as access to financial services/ sale of cleaning equipment etc. at the toilet blocks)	
Open Defecation Free (ODF)	Max Score - 35
Awareness regarding mechanized de-sludging of septic tanks and eradication of manual scavenging	
Whether the CLF/ALF members have conducted awareness drives on mechanized emptying of septic tanks	Yes
•• Whether the CLF/ALF is involved in identification drives/social audits/ monitoring/enforcement against employment of persons as manual scavengers	Yes
Mechanical de-sludging services	
• Whether CLF/ALF members undertake emptying/de-sludging of on-site sanitation systems/ septic tanks (OSS), Number of OSS emptied by ALF/SHGs on an average per month	No
• Whether CLF/ALF members promote reuse and recycling of waste water	
Construction/repair/maintenance of septic tanks and FSSM equipment/vehicles	
• Number of IHHL/CT-PT septic tanks constructed by the CLF/ALF	No
• Whether CLF/ALF members undertake works of repair and maintenance of FSSM equipment and vehicles	No
Livelihoods/ Income generating potential	
• Does the CLF/ALF generate revenue from de-sludging activity? What is the income generated per member from de-sludging activities?	No
• Do all members involved in FSSM activities use protective gear/safety equipments?	No
• Does the CLF/ALF have an official contract from the ULB for de-sludging services?	No

SCORE SHEET -- Swachhata Excellence Awards for Area Level Federations (ALFs) 2018-2019

ULB Name :-	Medinipur
Proposed ALF Name :-	Midnapore No.16 ALF
Registration Number :-	S/M/2564
Solid Waste Management (SWM)	Max Score - 35
Community awareness and segregation of waste at source	
• Awareness of CLF/ALF members and engagement with the community regarding safe and environment friendly disposal of garbage	Yes
• Number of Garbage Vulnerable Points (GVP) transformed in the area through ALF intervention	-
Waste collection and transportation	
• No. of HHs covered for door to door waste collection and transportation	All in Ward No.6
• Amount of segregated waste collected (in kgs.)	
Recycling/re-use of waste	
• On-site composting of wet (organic) waste by CLF/ALF members – amount of compost generated (in kgs)	No
• Reuse or recycling of dry waste by CLF/ALF members – amount of waste recycled (in kgs)	No
• Production of alternatives for single-use plastics, such as cloth bags, paper bags, cutlery from natural materials etc	No
Livelihoods/ Income generating potential	
• Does the CLF/ALF have an official contract from the ULB for SWM services such as – Door to Door waste collection, transportation and segregation, recycling/re-use/re-sale etc.?	No
• Is the CLF/ALF able to generate revenue from recycling/re-use of Dry waste? What is the income generated per member from the SWM activities?	No
Open Defecation Free (ODF)	Max Score - 35
Awareness and motivation regarding construction of IHHLs and usage of toilets	
• Number of new toilets (individual) constructed by ALF/SHGs	-
• Whether CLF/ALF is working for elimination of Open Defecation (OD) in their neighbourhood	
1 Number of OD points eliminated in the area through CLF/ALF intervention	4
• Whether CLF/ALF is conducting CT/PT awareness drive in their neighbourhood	Yes
• Percentage of CLF/ALF members registered as Swachhgrahis under SBM-U	-
Whether the ALF/SHG actively monitors identified OD spots even after they are declared ODF to ensure that they remain ODF	-

Open Defecation Free (ODF)	Max Score - 35
O&M of community and public toilets	
• Whether CLF/ALF are managing CT/PT blocks in their neighbourhood, No. of CT/PT blocks being operated and maintained by the ALF/SHG members	Yes
• Whether CLF/ALF members were involved in retrofitting of community and public toilets in their neighbourhood	Yes
Livelihoods/Income generating potential	
• Whether CLF/ALF is contracted by ULB for construction of IHHL and CT/PT	No
• Does the CLF/ALF generate revenue from O&M community/public toilets? What is the income generated per member from the CT/PT O&M activities?	
• Does the CLF/ALF provide any value-added services at the CT/PT to encourage usage and generate additional revenue? (such as access to financial services/ sale of cleaning equipment etc. at the toilet blocks)	
Open Defecation Free (ODF)	Max Score - 35
Awareness regarding mechanized de-sludging of septic tanks and eradication of manual scavenging	
Whether the CLF/ALF members have conducted awareness drives on mechanized emptying of septic tanks	Yes
•• Whether the CLF/ALF is involved in identification drives/social audits/ monitoring/enforcement against employment of persons as manual scavengers	Yes
Mechanical de-sludging services	
• Whether CLF/ALF members undertake emptying/de-sludging of on-site sanitation systems/ septic tanks (OSS), Number of OSS emptied by ALF/SHGs on an average per month	No
• Whether CLF/ALF members promote reuse and recycling of waste water	No
Construction/repair/maintenance of septic tanks and FSSM equipment/vehicles	
• Number of IHHL/CT-PT septic tanks constructed by the CLF/ALF	No
• Whether CLF/ALF members undertake works of repair and maintenance of FSSM equipment and vehicles	No
Livelihoods/ Income generating potential	
• Does the CLF/ALF generate revenue from de-sludging activity? What is the income generated per member from de-sludging activities?	No
• Do all members involved in FSSM activities use protective gear/safety equipments?	No
• Does the CLF/ALF have an official contract from the ULB for de-sludging services?	No

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-97/2016/.....

তারিখ 26.10.2018.....

From: Deputy Director, SUDA**To: 1. Sri Santanu Das, WBCS (Exe.)
Jt. Sec. & AMD, NULM
2. Sri B.N. Kar, WBCS (Exe.)
AMD, SMB****Subject: Meeting of State Level Selection Committee for Evaluation and finalization of “SWACHHATA EXCELLENCE AWARD 2018-19”**

Sir,

I am directed to inform you that a meeting of State Level Selection Committee of “SWACHHATA EXCELLENCE AWARD 2018-19” will be held on 29.10.2018 at 3.30 PM at Chamber of Director SUDA.

I am directed to request you to make it convenient to attend the meeting

Yours faithfully

Deputy Director, SUDA

Memo No.SUDA-17/2015/1234/1(2)

26.10.2018

Copy to for information and necessary action:

- 1) Director, SUDA
- 2) Sr. PA to Secretary, MA Deptt.

Deputy Director, SUDA

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং

SUDA-97/2016 /

তারিখ

26.10.2018

From: Joint . Director, SUDA

To: 1. Sri Santanu Das , Jt. Sec . & AMD , NULM
2. Sri , B.N. Kar , AMD , SMBSub: Meeting of State Level Selection Committee for Evaluation and Finalization of
“SWACHHATA EXCELLENCE AWARD 2018-19”

Sir,

I am directed to inform you that a meeting of State Level Selection Committee of
“SWACHHATA EXCELLENCE AWARD 2018-19” will be held on 29.10.2018 at 3.30 PM at
Chamber of Director SUDA.

I am directed to request you to make it convenient to attend the meeting

Yours faithfully,

Joint. Director, SUDA

Memo No.SUDA-17/2015/

26.10.2018

1) PA to Secretary, MA Deptt.



Director SULM <wbsulm@gmail.com>

Swachhta Excellence Award 2018-19 under DAY-NULM - forwarding of guidelines-reg.

1 message

Director SULM <wbsulm@gmail.com>

Wed, Oct 3, 2018 at 4:59 PM

To: Bongaon Municipality <sum.bongaon@gmail.com>, Madhyamgram Municipality <sum.madhyamgram@gmail.com>, SULM Kharagpur Municipality <sum.kharagpur@gmail.com>, North DumDum Municipality <sum.northdumdum@gmail.com>, "sulum.barrackpore" <sum.barrackpore@gmail.com>, Krishnanagar Municipality <sum.krishnanagar@gmail.com>, Bhatpara Municipality <sum.bhatpara@gmail.com>, sulm.burdwan@gmail.com, Ashokenagar Municipality <sum.akm@gmail.com>, siliguri MC <sum.siliguri@gmail.com>, Contai ULB <sum.contai@gmail.com>, Medinipur Municipality <sum.medinipur@gmail.com>, Rajpur Sonarpur Municipality <sum.rajpursonarpur@gmail.com>, Kamarhati Municipality <sum.kamarhati@gmail.com>, Bansberia Municipality <sum.bansberia@gmail.com>, sulm.kolkata@gmail.com, KMC Kali Babu <kc_banerjee@kmcgov.in>, Baranagar Municipality <sum.baranagar@gmail.com>, Haldia Municipality <sum.haldia@gmail.com>, Chandernagore MC <sum.chandernagore@gmail.com>, "sulum.berhampore" <sum.berhampore@gmail.com>, Habra CMMU <sum.habra@gmail.com>, North Barrackpore Municipality <sum.northbarrackpore@gmail.com>, Durgapur MC <sum.durgapur@gmail.com>, sulm.egra@gmail.com, Ghatal ULB <sum.ghatal@gmail.com>, Kalyani Municipality <sum.kalyani@gmail.com>, Santipur Municipality <sum.santipur@gmail.com>, sulm.suri@gmail.com, sulm.mal@gmail.com, sulm.khardah@gmail.com, Nabadwip Municipality <sum.nabadwip@gmail.com>, sulm.beldanga@gmail.com, Bhadreswar Municipality <sum.bhadreswar@gmail.com>, sulm.jalpaiguri@gmail.com, Tamralipta Municipality <sum.tamralipta@gmail.com>, Dainhat Municipality <sum.dainhat@gmail.com>, Balurghat Municipality <sum.balurghat@gmail.com>, sulm.chinsura@gmail.com, Purulia Municipality <sum.purulia@gmail.com>, Bankura Municipality <sum.bankura@gmail.com>, Islampur Municipality <sum.islampur@gmail.com>, sulm.rishra@gmail.com, UTTARPARA KOTRUNG CLC MANAGER Kaustav Saha <sum.uttarpara@gmail.com>, Sonamukhi Municipality <sum.sonamukhi@gmail.com>, English Bazar Municipality <sum.englishbazar@gmail.com>, sulm.newbarrackpur@gmail.com, sulm.uluberia@gmail.com, Serampore Municipality <sum.serampore@gmail.com>, Kurseong Municipality <sum.kurseong@gmail.com>, Maheshtala Municipality <sum.maheshtala@gmail.com>, Alipurduar Municipality <sum.alipurduar@gmail.com>, Asansol MC <sum.asansol@gmail.com>, Gushkara Municipality <sum.Gushkara@gmail.com>, Kanchrapara Municipality <sum.kanchrapara@gmail.com>, Naihati Municipality <sum.naihati@gmail.com>

Cc: Director SUDA Sutanu Prasad Kar <wbsudadir@gmail.com>, "Ashis Kr. Saha" <ashis.wbcs2001@gmail.com>, Soma Parui Das <somaparui.das@gmail.com>

Sir,

Kindly see the attachment.

4 attachments

PPT for Swachhta Excellence Award [Autosaved].pptx
115K

SM&ID.pdf
461K

Annexure for Guidelines of SEA 2018-19.pdf
1163K

Form Guidelines of SEA 2018-19.pdf
2094K

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং .SUDA.17/2015/1113(55)

তারিখ 3.10.2018

From : Director, SUDA &
 Mission Director, WBSULM

To : The Mayor/ Chairperson,

..... Municipal Corporation / Municipality

**Sub : Swachhta Excellence Award 2018-19 under DAY-NULM –
 forwarding of guidelines – reg.**

Sir/ Madam,

I am directed to say that Ministry of Housing & Urban Affairs (M/o H&UA) has decided to institute Swachhta Excellence Award for the Area Level Federations (ALFs) which carry out exemplary work in the field of sanitation and cleanliness. The Guidelines for Swachhta Excellence Awards 2018-19 for Area Level Federations (ALFs)/ Self Help Groups (SHGs) is being forwarded for perusal and necessary action.

The award is meant for the Area Level Federations (ALFs)/ Self Help Groups (SHGs) formed/ restricted under DAY-NULM. ULBs may recommend entries as per guidelines, out of which entries from respective ULBs will be recommended to GOI for 1st, 2nd and 3rd prize awards.

Enco : as stated

Yours faithfully,

[Handwritten Signature] 3/10/18

Director, SUDA
 &

Mission Director, WBSULM

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-.....

তারিখ10.2018.....

From : Director, SUDA &
 Mission Director, WBSULM

To : The Mayor/ Chairperson,

..... Municipal Corporation / Municipality

**Sub : Swachhta Excellence Award 2018-19 under DAY-NULM –
 forwarding of guidelines – reg.**

Sir/ Madam,

I am directed to say that Ministry of Housing & Urban Affairs (M/o H&UA) has decided to institute Swachhta Excellence Award for the Area Level Federations (ALFs) which carry out exemplary work in the field of sanitation and cleanliness, and to forward herewith the Guidelines for Swachhta Excellence Awards 2018-19 for Area Level Federations (ALFs)/ Self Help Groups (SHGs) in being forwarded for perusal and necessary action.

The award is meant for the Area Level Federations (ALFs)/ Self Help Groups (SHGs) formed/ restricted under DAY-NULM. ULBs may recommend entries as per guidelines, out of which entries from respective ULBs will be recommended to GOI for 1st, 2nd and 3rd prize awards.

Encl : as stated

Yours faithfully,

SDF 3/10/18

Director, SUDA
 &

Mission Director, WBSULM

**DEENDAYAL ANTYODAYA YOJANA - NATIONAL URBAN
LIVELIHOODS MISSION**

**SWACHHATA EXCELLENCE
AWARD
2018-19**

West Bengal State Urban Livelihood Mission (WBSULM)
under
State Urban Development Agency (SUDA)
Department of Urban Development and Municipal Affairs Department ,
Govt of West Bengal

**Assessment / Evaluation
Year
2017-2018**

Category

- ❖ Urban Local Bodies (ULBs)
- ❖ Area Level Federations (ALFs)
- ❖ City Level Federations (CLFs)

Objectives

The main objectives of Swachhata Excellence Awards are:

- To bring cleanliness and sanitation,
- To encourage ULBs, ALFs and CLFs for their initiatives related.....
- To elimination of open defecation,
- To eradication of manual scavenging,
- Behavioural change towards healthy sanitation practices.

- To incentivize ULBs to mainstream informal sanitation workers.
- Improve their income earning capacity and engage community organizations to achieve sanitation and cleanliness outcomes

Eligibility Criteria

City Swachhata Livelihoods Award (For ULB)

Category of ULB

- City with population over 1 Million (10 Lakh)
- AMRUT City with population < 1 Million
- City in an Aspirational Districts (and is not an AMRUT city) *Birbhum, Malda, Murshidabad, Nadia, Dakshin Dinajpur.*
- Any statutory town not covered in the above categories

City Swachhata Livelihoods Award (For ULB)

The award would recognize ULBs' efforts regarding sanitation related livelihoods. These efforts may include

No-1:- Engaging community-based organizations (SHG, ALFs and CLFs) through municipal contracts for sanitation and solid waste management work

No-2:- Conducting skill training and Recognition of Prior Learning (RPL) programs for sanitation workers/ safaikaramcharis

No-3 :- Facilitating access to credit and entrepreneurship development programs for sanitation related enterprises

No-4 :- Any other innovative approaches to provide dignified livelihoods along the sanitation and solid waste management value chains

The parameters for selection of winners would be as follows -

Engaging community-based organizations (SHGs, ALF, CLF) through municipal contracts for sanitation and/or solid waste management work

Criteria

SHGs, ALF, CLF formally contracted by the ULB in -
 O&M and construction of Community/Public Toilets
 O&M of municipal school toilets or municipal office premises
 Construction of IHHLs or conversion of insanitary to sanitary toilets
 SWM - door to door collection
 SWM - Road sweeping and cleaning contract
 Construction and emptying of septic tank/ twin pits
 Engaging SHGs in City Sanitation Task Force
 SWM - segregation of dry waste, processing and disposal
 Supply of sanitation related material (cleaning consumables, phenyl, sanitary pads etc.) to ULB
 No. of SHS members engaged as swachhagrahis / swachhatadoots under SBM
 IEC for SWM and DDF

Verification Documents

contract document in the name of the SHG including
 Time since they have been engaged in the above works
 Extent of coverage
 Training provided to SHGs on technical, health and safety aspects

Program :- Conducting skill training and Recognition of Prior Learning (RPL) programs for sanitation workers/ safaikaramcharis

Criteria

All safaikaramcharis/ sanitation workers engaged by the ULB (as its own staff or contracted) have undergone RPL program

Monitoring and enforcement of use of safety equipment

Verification Documents

Evidence of skilling/ RPL programs conducted

Photographic evidence of monitoring and enforcing of use of safety equipment

Program :- Facilitating access to credit and entrepreneurship development programs for sanitation related enterprises

Criteria

Facilitating access to credit for sanitation related enterprise under SEP (or any other govt. Scheme), for example - Loans for mechanized de-sludging vehicles , Waste segregation centers, Composting equipment

Verification Documents

Interviews with de-sludging service providers

Photographic evidence of safe mechanized de-sludging practices

Program :- Any other innovative approaches to provide dignified livelihoods along the sanitation and solid waste management value chains

Criteria

Promoting alternative livelihoods, rehabilitation and access to govt. entitlements for erstwhile manual scavengers/informal sanitation workers

Verification Documents

Evidence of rehabilitation, skill training, or other livelihoods support efforts for sanitation workers and the erstwhile manual scavengers and their families

Prize :-

- 1st ■ Rs. 10,00,000
- 2nd ■ Rs. 7,50,000
- 3rd ■ Rs. 5,00,000

Swachhata Excellence Awards for Area Level Federations (ALFs)

Criteria

- The ALFs must be registered as a society/an association under the relevant law of the State and must have received Revolving Fund under DAY-NULM.
- The ALFs must have conducted regular meetings and cleanliness must be one of its agenda items in meetings.
- The ALF must have a sanitation sub-committee.
- The ALFs must have played an active role in spreading the message of cleanliness in their locality with a special focus on adoption of hygienic practices, toilet construction etc.
- The ALFs should also have promoted innovative methods/best practices on cleanliness & hygiene (e.g. action for making their locality open defecation free, environment friendly garbage disposal, re-use and recycling of waste water and garbage etc).
- The ALF must be engaged in a sanitation-based livelihoods activity -
 - The ALF must have demonstrated a sanitation related activity as an enterprise with a revenue model
 - OR
 - The ALF must have a contract for sanitation service delivery, from the ULB or any other institutional entity

Prize :-

- 1st ■ Rs. 2,00,000
- 2nd ■ Rs. 1,50,000
- 3rd ■ Rs. 1,00,000

**Swachhata Excellence Awards for Area
Level Federations (CLFs)**

Prize :-

1 st	■ Rs. 2,50,000
2 nd	■ Rs. 2,00,000
3 rd	■ Rs. 1,50,000

Evaluation parameters for ALF and CLF Swachhata Excellence Awards

Sl.No	Parameters of the assessment	Max Score
	Solid Waste Management (SWM)	35
	Open Defecation Free (ODF)	35
	Faecal Sludge and Septage Management	35

Solid Waste Management (SWM)		Max Score - 35
Sr. No	Parameters of the assessment	
1	<p>Community awareness and segregation of waste at source</p> <p>Awareness of CLF/ALF members and engagement with the community regarding safe and environment friendly disposal of garbage</p> <p>Number of Garbage Vulnerable Points (GVP) transformed in the area through ALF intervention</p>	
2	<p>Waste collection and transportation</p> <p>No. of HHs covered for door to door waste collection and transportation</p> <p>Amount of segregated waste collected (in kgs.)</p>	
3	<p>Recycling/re-use of waste</p> <p>On-site composting of wet (organic) waste by CLF/ALF members - amount of compost generated (in kgs)</p> <p>Reuse or recycling of dry waste by CLF/ALF members - amount of waste recycled (in kgs)</p> <p>Production of alternatives for single-use plastics, such as cloth bags, paper bags, cutlery from natural materials etc</p>	
4	<p>Livelihoods/ Income generating potential</p> <p>Does the CLF/ALF have an official contract from the ULB for SWM services such as - Door to Door waste collection, transportation and segregation, recycling/re-use/re-sale etc.?</p> <p>Is the CLF/ALF able to generate revenue from recycling/re-use of Dry waste? What is the income generated per member from the SWM activities?</p>	

Open Defecation Free (ODF)		Max Score - 35
Sr. No	Parameters of the assessment	
1	<p>Awareness and motivation regarding construction of IHHLs and usage of toilets</p> <p>Number of new toilets (individual) constructed by ALF/SHGs</p> <p>Whether CLF/ALF is working for elimination of Open Defecation (OD) in their neighbourhood.</p> <p>Number of OD points eliminated in the area through CLF/ALF intervention</p> <p>Whether CLF/ALF is conducting CT/PT awareness drive in their neighbourhood</p> <p>Percentage of CLF/ALF members registered as Swachhgrahis under SBM-U</p> <p>Whether the ALF/SHG actively monitors identified OD spots even after they are declared ODF to ensure that they remain ODF</p>	
2	<p>ODM of community and public toilets</p> <p>Whether CLF/ALF are managing CT/PT blocks in their neighbourhood. No. of CT/PT blocks being operated and maintained by the ALF/SHG members</p> <p>Whether CLF/ALF members were involved in retrofitting of community and public toilets in their neighbourhood</p>	
3	<p>Livelihoods/Income generating potential</p> <p>Whether CLF/ALF is contracted by ULB for construction of IHHL and CT/PT</p> <p>Does the CLF/ALF generate revenue from ODM community/public toilets? What is the income generated per member from the CT/PT ODM activities?</p> <p>Does the CLF/ALF provide any value-added services at the CT/PT to encourage usage and generate additional revenue? (such as access to financial services/ sale of cleaning equipment etc. at the toilet blocks)</p>	

Faecal Sludge and Septage Management		Max Score - 35
Sr. No	Parameters of the assessment	
1	<p>Awareness regarding mechanized de-sludging of septic tanks and eradication of manual scavenging</p> <p>Whether the CLF/ALF members have conducted awareness drives on mechanized emptying of septic tanks</p> <p>Whether the CLF/ALF is involved in identification drives/social audits/ monitoring/enforcement against employment of persons as manual scavengers</p>	
2	<p>Mechanical de-sludging services</p> <p>Whether CLF/ALF members undertake emptying/de-sludging of on-site sanitation systems/ septic tanks (DSS). Number of DSS emptied by ALF/SHGs on an average per month</p> <p>Whether CLF/ALF members promote reuse and recycling of waste water</p>	
3	<p>Construction/repair/maintenance of septic tanks and FSSM equipment/vehicles</p> <p>Number of IHHL/CT-PT septic tanks constructed by the CLF/ALF</p> <p>Whether CLF/ALF members undertake works of repair and maintenance of FSSM equipment and vehicles</p>	
4	<p>Livelihoods/ income generating potential</p> <p>Does the CLF/ALF generate revenue from de-sludging activity? What is the income generated per member from de-sludging activities?</p> <p>Do all members involved in FSSM activities use protective gear/safety equipments?</p> <p>Does the CLF/ALF have an official contract from the ULB for de-sludging services?</p>	

Usage of the award amount

- Revolving Fund to the member SHGs
- Vulnerable Fund/aid to SHG or its members
- Invest in waste management activities
- Invest in other livelihoods activities of SHGs/ALFs
- Any other innovative activity

Selection Committee for Evaluation and Finalization of Entries at ULB and State Level

ULB Level Selection Committee

- Chairman (ULB) Chairperson
- Commissioner (Corporation) Chairperson

- Members
 - 1.City Project Officer
 - 2.Project Manager of PMU (SBM)
 - and
 - 3.Local Anganwadi Worker (if PMU
of SBM is not existing in city)
 - 4.CMMs /APO/CO/One RO Representative
 - 5.Any other person nominated by Chairperson

Time Frame

Procedure for Forwarding the Application for Awards		
As the award distribution activity is time bound and is to be completed in the current year, the timelines are to be maintained at every level. Therefore, the following time schedule is to be adhered to at every level:		
2018	27 September	Release of Guideline
	3 rd October	Committee Formation
	11 th October	Submission of nominations by ULBs to the State (for ALF/ CLF Swachhata Excellence Awards)
	31 October	Submission of shortlisted nominations by the States to the NULM, MoHUA Submission of entries by ULBs to NULM, MoHUA (for City Swachhata Livelihoods Awards)
	30 November	Completion of Independent Validation
	December	Finalisation and Distribution of Awards

ALF,CLF formed (between: 01/04/2014To 18/09/2018)

ALF,CLF Formation ULB Wise

State Name : West Bengal

Sl. No.	ULB Name	ALF Formed	CLF Formed	Name	Designation
1	Bongaon	63	0	ARIJIT KUMAR DAW	Manager – Social Development & Infrastructure
2	Madhyamgram	53	0	PRADIPTA DUBEY	Manager – Social Development & Infrastructure
3	Kharagpur	48	0	SUBHASISH MAIKAP	Manager – Social Development & Infrastructure
4	North Dum Dum	43	4	EMAN BISWAS	Manager – Social Development & Infrastructure
5	Barrackpore	43	0	SREEMANA DAS	APO
6	Krishnanagar	43	0	SWETA GOSWAMI	Manager – Skills, Micro Enterprises, MIS & ME
7	Bhatpara	39	0	SWATI PYNE	Manager – Skills & Livelihoods
8	Burdwan	37	1	TAPAS KUMAR MAKAR	Manager – Social Development & Infrastructure
9	Ashokenagar Kalyangarh	35	0	ROMYANI KUMAR MUKHERJEE	Manager – Skills, Micro Enterprises, MIS & ME
10	Siliguri	30	0	DEBAPRIYA DEY	Manager-MIS & ME
11	Contai	29	0	MD. AJIR HOSSAIN	Manager – Social Development & Infrastructure
12	Medinipur	26	1	SARMIS'THA DATTA	Manager – Social Development & Infrastructure
13	Rajpur Sonarpur	26	0	SAMIK GOSWAMI	Manager – Social Development & Infrastructure
14	Kamarhati	25	0	INDRANIL BOSE	Manager – Social Development & Infrastructure
15	Bansberia	24	0	CHIRANJIB CHAKRABORTY	Manager – Social Development & Infrastructure
16	Kolkata	24	0		
17	Baranagar	23	0	AMLAN GHOSH	Manager – Skills, Micro Enterprises, MIS & ME
18	Haldia	22	0	ANIRBAN MAITY	Manager – Skills, Micro Enterprises, MIS & ME
19	Chandernagar	20	0	RESHIMA CHAKRABORTY	Manager-MIS & ME
20	Berhampore	19	0	MUNMUN GHOSH DAS	Manager – Skills, Micro Enterprises, MIS & ME
21	Habra	19	0	ABINN BANERRJEE	Manager – Social Development & Infrastructure

Sl. No.	ULB Name	ALF Formed	CLF Formed	Name	Designation
22	North Barrackpore	18	0	INDRANI PATHAK (BANERJEE)	Manager – Social Development & Infrastructure
23	Durgapur	17	0	VASWATI ROY	Manager – Social Development & Infrastructure
24	Egra	17	0	Timir Baran Mishra	C.O.
25	Ghatal	17	0	Ujjal Kanti Samanta	Manager – Social Development & Infrastructure
26	Kalyani	17	0	ARPITA DAS	Manager – Social Development & Infrastructure
27	Santipur	17	0	PROSANTA GHOSH	Manager – Social Development & Infrastructure
28	Suri	16	9	SWARNA MITA CHOUDHURY	Manager – Social Development & Infrastructure
29	Mal	15	1		
30	Khurdah	15	0	SAMARPITA ROY	Manager – Social Development & Infrastructure
31	Nabadwip	14	0	SUNIPA BASAK	Manager – Social Development & Infrastructure
32	Beldanga	12	0	KONIKA MALAKAR	C.O.
33	Bhadreswar	12	0	JYOTIRMOY GOSWAMI	Manager – Skills, Micro Enterprises, MIS & ME
34	Jalpaiguri	12	0	BHASKAR SARKAR	Manager – Social Development & Infrastructure
35	Tamralipta	12	0	SOURABH SASMAL	Manager – Social Development & Infrastructure
36	Dainhat	11	0	AMIT DAS	APO
37	Balurghat	10	0	SANDIP SARKAR	Manager – Social Development & Infrastructure
38	Hooghly Chinsurah	10	0	SOMNATH CHATTERJEE	Manager – Social Development & Infrastructure
39	Purulia	10	0	SUMIT BAKSHI	Manager – Social Development & Infrastructure
40	Bankura	9	0	BASUNDHARA DAS	Manager – Social Development & Infrastructure
41	Islampur	9	0	INDRANIL BISWAS	Manager – Social Development & Infrastructure
42	Rishra	8	0	NAMITA SARKAR	Manager – Social Development & Infrastructure
43	Uttarpara Kotrung	8	0	SAMARJIT DAS	Manager – Social Development & Infrastructure

Sl. No.	ULB Name	ALF Formed	CLF Formed	Name	Designation
44	Sonamukhi	7	0	Suvendu Bandyopadhyay	C.O.
45	English Bazar	5	0	PRATIMA DAS	APO
46	New Barrackpur	5	0	TAPAN KUMAR JANA	Manager – Skills, Micro Enterprises, MIS & ME
47	Uluberia	4	0	JAYITA MUKHERJEE	Manager – Social Development & Infrastructure
48	Serampore	3	0	SANCHITA SENGUPTA	Manager – Social Development & Infrastructure
49	Kurseong	2	0	SHIULI PRADHAN	C.O.
50	Maheshtala	2	0	ANINDITA ROY CHOUDHURY	Manager – Social Development & Infrastructure
51	Alipurduar	1	0	SUBHRA SAMAJDAR	Manager – Social Development & Infrastructure
52	Asansol	1	0	RITOJA BANERJEE	Manager – Social Development & Infrastructure
53	Guskara	1	0	PRANAB DEY	APO
54	Kanchrapara	1	0	ABIR MAJUMDER	APO
55	Naihati	1	0	MOUMITA GANGULY	Manager – Social Development & Infrastructure
Total		1010	16		

SHG,ALF,CLF Formation

S.No	State Name	ALF	CLF
1	West Bengal	1010	16
	Total	1010	16

DEENDAYAL ANTYODAYA YOJANA-NATIONAL URBAN
LIVELIHOODS MISSION

SWACHHATA EXCELLENCE
AWARD
2018-19

Area Level Federations(ALFs), City Level Federations (CLFs) and
Urban Local Bodies (ULBs)

GUIDELINES

West Bengal State Urban Livelihood Mission (WBSULM)
under
State Urban Development Agency (SUDA)
Department of Urban Development and Municipal Affairs Department ,
Govt of West Bengal

1. Back Ground :-

Community Based Organisations (CBOs) like ALFs, CLFs nurtured under Deendayal Antyodaya Yojana-National Urban Livelihoods Mission (DAY-NULM) have participated actively in the clean-up activities and awareness campaigns under the Swachh Bharat Abhiyan. These groups are involved in creating awareness by way of peer group influence towards open defecation free cities. Some of the groups are involved in solid waste management also. Many Urban Local Bodies (ULBs) are making noteworthy efforts to engage CBOs in sanitation and solid waste management related works, leading to a sustainable income and dignified source of livelihoods for them. DAY-NULM Swachhata Excellence Awards have been instituted by MoHUA to recognize the ALFs, CLFs and ULBs working towards achieving sanitation outcomes with their communities and promoting dignified livelihoods in the sanitation sector.

2. Objectives :-

The main objectives of Swachhata Excellence Awards are:

- To bring cleanliness and sanitation, as well as livelihoods in the sanitation sector, to the forefront of social discourse
- To encourage ULBs, ALFs and CLFs for their initiatives related to elimination of open defecation, eradication of manual scavenging, behavioural change towards healthy sanitation practices, creating awareness about its impact on public health and modern and scientific solid waste management
- To incentivize ULBs to mainstream informal sanitation workers, improve their income earning capacity and engage community organizations to achieve sanitation and cleanliness outcomes.




Eligibility and Award Amounts

City Swachhata Livelihoods Award

The award would recognize ULBs' efforts regarding sanitation related livelihoods. These efforts may include

- Engaging community-based organizations (SHG, ALFs and CLFs) through municipal contracts for sanitation and solid waste management work
- Conducting skill training and Recognition of Prior Learning (RPL) programs for sanitation workers/safaikaramcharis
- Facilitating access to credit and entrepreneurship development programs for sanitation related enterprises
- Any other innovative approaches to provide dignified livelihoods along the sanitation and solid waste management value chains

The award amounts would be as under -

Award			
Cities with population over 1 Million	Rs. 10,00,000	Rs. 7,50,000	Rs. 5,00,000
AMRUT Cities with population < 1 Million	Rs. 10,00,000	Rs. 7,50,000	Rs. 5,00,000
Cities in Aspirational Districts excluding AMRUT cities	Rs. 10,00,000	Rs. 7,50,000	Rs. 5,00,000
All other statutory Towns	Rs. 10,00,000	Rs. 7,50,000	Rs. 5,00,000

The parameters for selection of winners would be as follows -

Program : Engaging community-based organizations (SHGs, ALF, CLF) through municipal contracts for sanitation and/or solid waste management work

Criteria	Verification Documents
<p>SHGs, ALF, CLF formally contracted by the ULB in -</p> <ul style="list-style-type: none"> • O&M and construction of Community/Public Toilets • O&M of municipal school toilets or municipal office premises • Construction of IHHLs or conversion of insanitary to sanitary toilets • SWM - door to door collection • SWM - Road sweeping and cleaning contract • SWM - segregation of dry waste, processing and disposal • Construction and emptying of septic tank/ twin pits • Supply of sanitation related material (cleaning consumables, phenyl, sanitary pads etc.) to ULB • IEC for SWM and ODF • Engaging SHGs in City Sanitation Task Force • No. of SHS members engaged as swachhagrahis / swachhatadoots under SBM 	<p>Verification documents - contract document in the name of the SHG including</p> <ul style="list-style-type: none"> • Time since they have been engaged in the above works • Extent of coverage • Training provided to SHGs on technical, health and safety aspects

Program : Conducting skill training and Recognition of Prior Learning (RPL) programs for sanitation workers/ safaikaramcharis

Criteria

- All safaikaramcharis/ sanitation workers engaged by the ULB (as its own staff or contracted) have undergone RPL program
- Monitoring and enforcement of use of safety equipment

Verification Documents

- Evidence of skilling/ RPL programs conducted
- Photographic evidence of monitoring and enforcing of use of safety equipment

Program : Facilitating access to credit and entrepreneurship development programs for sanitation related enterprises

Criteria

Facilitating access to credit for sanitation related enterprise under SEP (or any other govt. Scheme), for example - Loans for mechanized de-sludging vehicles , Waste segregation centers, Composting equipment

Verification Documents

- Interviews with de-sludging service providers
- Photographic evidence of safe mechanized de-sludging practices

Program : Any other innovative approaches to provide dignified livelihoods along the sanitation and solid waste management value chains

Criteria

Promoting alternative livelihoods, rehabilitation and access to govt. entitlements for erstwhile manual scavengers/informal sanitation workers

Verification Documents

Evidence of rehabilitation, skill training, or other livelihoods support efforts for sanitation workers and the erstwhile manual scavengers and their families

*The above list of activities is indicative. ULBs may submit relevant activities not included in this list as well. All ULBs are eligible to apply for this award directly. Please refer to Annexures for the application form.

II. Swachhata Excellence Awards for Area Level Federations (ALFs)

Swachhata Excellence awards instituted in FY 2017-18 for ALFs excelling in sanitation related work will continue this year, with modified criteria. The criteria for this year would focus on sanitation service provision models and revenue generating enterprise models demonstrated by ALFs in sanitation related work.

The award is meant for ALFs which have been the driving force for effective sanitation coverage in the respective ULBs. ALFs duly recommended and nominated by the State/UT are eligible to be considered for the award. The quantum of award would be as follows -




<p>Prize</p>  <p>1st</p>	<p>Rs. 2,00,000</p>	<p>Prize</p>  <p>2nd</p>	<p>Rs. 1,50,000</p>	<p>Prize</p>  <p>3rd</p>	<p>Rs. 1,00,000</p>
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The criteria for recommendation and nomination will be as follows:

- The ALFs must be registered as a society/an association under the relevant law of the State and must have received Revolving Fund under DAY-NULM.
- The ALFs must have conducted regular meetings and cleanliness must be one of its agenda items in meetings
- The ALF must have a sanitation sub-committee.
- The ALFs must have played an active role in spreading the message of cleanliness in their locality with a special focus on adoption of hygienic practices, toilet construction etc.
- The ALFs should also have promoted innovative methods/best practices on cleanliness & hygiene (e.g. action for making their locality open defecation free, environment friendly garbage disposal, re-use and recycling of waste water and garbage etc).
- The ALF must be engaged in a sanitation-based livelihoods activity -
 - The ALF must have demonstrated a sanitation related activity as an enterprise with a revenue model.
 - OR
 - The ALF must have a contract for sanitation service delivery, from the ULB or any other institutional entity

II. Swachhata Excellence Awards for Area Level Federations (ALFs)

A national award for CLFs involved in sanitation related livelihoods activities is being introduced this year. The number of entries, awardees and award amounts are as follows -

States having CLFs	No. of Entries per State	Total Number of awardees	Award amounts		
>20	2	3			
<20	1		Rs. 2,50,000	Rs. 2,00,000	Rs. 1,50,000

Evaluation parameters for ALF and CLF Swachhata Excellence Awards

The award money will be transferred digitally to the account of the ALF/CLF. Apart from the award money, the selected ALFs/CLFs will also receive mementos and certification of excellence by MoHUA for their work in the field of sanitation and cleanliness

Solid Waste Management (SWM)

Max Score - 35



Sr. No	Parameters of the assessment
1	<p>Community awareness and segregation of waste at source</p> <ul style="list-style-type: none"> Awareness of CLF/ALF members and engagement with the community regarding safe and environment friendly disposal of garbage Number of Garbage Vulnerable Points (GVP) transformed in the area through ALF intervention
2	<p>Waste collection and transportation</p> <ul style="list-style-type: none"> No. of HHs covered for door to door waste collection and transportation Amount of segregated waste collected (in kgs.)
3	<p>Recycling/re-use of waste</p> <ul style="list-style-type: none"> On-site composting of wet (organic) waste by CLF/ALF members - amount of compost generated (in kgs) Reuse or recycling of dry waste by CLF/ALF members - amount of waste recycled (in kgs) Production of alternatives for single-use plastics, such as cloth bags, paper bags, cutlery from natural materials etc
4	<p>Livelihoods/ Income generating potential</p> <ul style="list-style-type: none"> Does the CLF/ALF have an official contract from the ULB for SWM services such as - Door to Door waste collection, transportation and segregation, recycling/re-use/re-sale etc.? Is the CLF/ALF able to generate revenue from recycling/re-use of Dry waste? What is the income generated per member from the SWM activities?

Open Defecation Free (ODF)

Max Score - 35



Sr No	Parameters of the assessment
1	<p>Awareness and motivation regarding construction of IHHLs and usage of toilets</p> <ul style="list-style-type: none"> Number of new toilets (individual) constructed by ALF/SHGs Whether CLF/ALF is working for elimination of Open Defecation (OD) in their neighbourhood, Number of OD points eliminated in the area through CLF/ALF intervention Whether CLF/ALF is conducting CT/PT awareness drive in their neighbourhood Percentage of CLF/ALF members registered as Swachhgrahis under SBM-U Whether the ALF/SHG actively monitors identified OD spots even after they are declared ODF to ensure that they remain ODF

Open Defecation Free (ODF)

Max Score - 35



Sr No Parameters of the assessment

O&M of community and public toilets

- 2
- Whether CLF/ALF are managing CT/PT blocks in their neighbourhood, No. of CT/PT blocks being operated and maintained by the ALF/SHG members
 - Whether CLF/ALF members were involved in retrofitting of community and public toilets in their neighbourhood

Livelihoods/Income generating potential

- 3
- Whether CLF/ALF is contracted by ULB for construction of IHHL and CT/PT
 - Does the CLF/ALF generate revenue from O&M community/public toilets? What is the income generated per member from the CT/PT O&M activities?
 - Does the CLF/ALF provide any value-added services at the CT/PT to encourage usage and generate additional revenue? (such as access to financial services/ sale of cleaning equipment etc. at the toilet blocks)

Faecal Sludge and Septage Management

Max Score - 35



Sr No Parameters of the assessment

Awareness regarding mechanized de-sludging of septic tanks and eradication of manual scavenging

- 1
- Whether the CLF/ALF members have conducted awareness drives on mechanized emptying of septic tanks
 - Whether the CLF/ALF is involved in identification drives/social audits/ monitoring/enforcement against employment of persons as manual scavengers

Mechanical de-sludging services

- 2
- Whether CLF/ALF members undertake emptying/de-sludging of on-site sanitation systems/ septic tanks (OSS), Number of OSS emptied by ALF/SHGs on an average per month
 - Whether CLF/ALF members promote reuse and recycling of waste water

Construction/repair/maintenance of septic tanks and FSSM equipment/vehicles

- 3
- Number of IHHL/CT-PT septic tanks constructed by the CLF/ALF
 - Whether CLF/ALF members undertake works of repair and maintenance of FSSM equipment and vehicles

Livelihoods/ Income generating potential

- 4
- Does the CLF/ALF generate revenue from de-sludging activity? What is the income generated per member from de-sludging activities?
 - Do all members involved in FSSM activities use protective gear/safety equipments?
 - Does the CLF/ALF have an official contract from the ULB for de-sludging services?

4. City Level, Selection Committee :- For the evaluation and finalization of entry at there shall be City Level, Selection Committee in ULB level .

The composition of the Committee will be as under:

City/ ULB Level

There shall be a Selection Committee at ULB level with the following composition:

Commissioner (ULB)

Chairperson

Two members

City Project Officer

Project Manager of PMU (SBM)

or

Local Anganwadi Worker (if PMU of SBM is not existing in city)

5. Procedure for Forwarding the Application for Awards

As the award distribution activity is time bound and is to be completed in the current year, the timelines are to be maintained at every level. Therefore, the following time schedule is to be adhered to at every level:

Time Frame:-

1. **20th Sept 2018 :-** Release of Guide Line
2. **11th October 2018 :-** Submission of short listed Nominated ALFs/ CLFs by ULB to WBSULM .
3. **31st October 2018 :-** Submission of short listed Nominated ALFs/ CLFs by State to MoHUA
4. **30th November :-** Completion of Independent Validation
5. **December :-** Award Distribution

APPLICATION FORM FOR CITY LEVEL FEDERATION (CLF)
DAY-NULM SWACHHATA EXCELLENCE AWARDS

This application form is intended for City Level Federations (CLFs) to apply for the Swachhata Excellence Award. The criteria for selection and award amounts are mentioned in the Swachhata Excellence Award Guidelines 2018-19. CLFs may attach additional documents for verification of the information provided along with the filled form to be submitted. The applications may be submitted to the respective ULBs, who will forward them to the States. Shortlisted applications will be nominated by the States to the evaluation committee at the National Level.

1. Name of the City Level Federation (CLF), Urban Local Body (ULB) and state:

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2. Total number of CLF members:

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3. Total number of Area Level Federations (ALFs) under the CLF:.....

4. Name of the proposer

Position

Address.....

.....

.....

Signature with stamp

- A. Solid Waste Management Related Livelihoods Activities:

Sr. No.	Question	Option
1.	Are all the CLF members aware regarding safe and environment friendly disposal of garbage, and do the CLF members regularly spread awareness on this within their community?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	Number of Garbage Vulnerable Points (GVP) transformed in the area through CLF intervention	
3.	No. of households covered for door to door waste collection and transportation	

4.	Is segregated waste collected through the CLFs intervention	<input type="checkbox"/> Yes <input type="checkbox"/> No Approx. amount of segregated waste collected (in kg)
5.	Is on-site composting of wet (organic) waste done by CLF members	<input type="checkbox"/> Yes <input type="checkbox"/> No Approx. amount of compost generated (in kgs).....
6.	Is reuse or recycling of dry waste done by CLF members	<input type="checkbox"/> Yes <input type="checkbox"/> No Approx. amount of waste recycled (in kgs).....
7.	Do the CLF members create and sell alternatives for single-use plastics, such as cloth bags, paper bags, cutlery from natural materials etc.?	<input type="checkbox"/> Yes <input type="checkbox"/> No Turnover from sale of products in the past year (in Rs.).....
8.	Does the CLF have an official contract from the ULB for SWM services such as – Door to Door waste collection, transportation and segregation, recycling/re-use/re-sale etc.?	<input type="checkbox"/> Yes <input type="checkbox"/> No
9.	Is the CLF able to generate revenue from recycling/re-use of Dry waste?	<input type="checkbox"/> Yes <input type="checkbox"/> No
10	What is the income generated per member from the solid waste management activities?	Rs.....

Describe in detail the initiatives undertaken by the CLF members for improving the Solid

Waste Management in their area.

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B Open Defecation Free (ODF) related Activities:

Sr. No.	Question	Option
1	Number of new toilets constructed by CLF	
2	Number of OD points eliminated in the area through CLF intervention	
3	Percentage of CLF members registered as Swachhgrahis under SBM-U	
4	Whether CLF actively monitors identified OD spots even after they are declared ODF to ensure that they remain ODF	<input type="checkbox"/> Yes <input type="checkbox"/> No
5	Is the CLF involved in Operations and Maintenance (O&M) of the Community Toilet (CT)/ Public Toilet (PT) blocks in their neighborhood	<input type="checkbox"/> Yes <input type="checkbox"/> No
6	Does the CLF generate revenue from O&M of CT/PT blocks?	<input type="checkbox"/> Yes <input type="checkbox"/> No

7	What is the income generated per member from the CT/PT O&M activities?	Rs.
8	Does the CLF provide any value-added services at the CT/PT to encourage usage and generate additional revenue? (such as access to financial services, sale of cleaning equipment etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Describe in detail the activities undertaken by the CLF members in making their area Open Defecation Free.

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C. Faecal Sludge and Septage Management (FSSM) related Activities:

Sr. No.	Question	Option
9.	Whether the CLF members have conducted awareness drives on mechanized emptying of septic tanks	<input type="checkbox"/> Yes <input type="checkbox"/> No
10.	Whether the CLF is involved in identification drives/social audits/monitoring/enforcement against employment of persons as manual scavengers	<input type="checkbox"/> Yes <input type="checkbox"/> No
11.	Whether CLF members undertake emptying/de-sludging of on-site sanitation systems/septic tanks	<input type="checkbox"/> Yes <input type="checkbox"/> No

12.	Number of Septic Tanks emptied by CLF on an average per month	
13.	Whether CLF members promote reuse and recycling of waste water	<input type="checkbox"/> Yes <input type="checkbox"/> No
14.	Whether CLF members undertake works of repair and maintenance of FSSM equipment and vehicles	<input type="checkbox"/> Yes <input type="checkbox"/> No
15.	Does the CLF generate revenue from de-sludging of septic tanks?	<input type="checkbox"/> Yes <input type="checkbox"/> No
16.	What is the income generated per member from de-sludging activities?	Rs.
17.	Do all members involved in FSSM activities use protective gear/safety equipment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
18.	Does the CLF have an official contract from the ULB for de-sludging services?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Describe in detail the initiatives undertaken by the CLF members for improving the Faecal Sludge and Septage Management (FSSM) in their city

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.....End of Document.....

APPLICATION FORM FOR
CITY SWACHHTA LIVELIHOODS AWARD

This application form is intended for Urban Local Bodies, to apply for the City Swachhata Excellence Award. The criteria for selection and award amounts are mentioned in the Swachhata Excellence Award Guidelines 2018-19. ULBs may attach additional documents for verification of the information provided herein along with the filled form, and submit their application directly to DAY-NULM, Ministry of Housing & Urban Affairs, New Delhi.

1. The applicant ULB is a -

- City with population over 1 Million (10 Lakh)
- AMRUT City with population < 1 Million
- City in an Aspirational Districts (and is not an AMRUT city)
- Any statutory town not covered in the above categories

2. Name of the Urban Local Body (ULB) and name of the State:

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3. Population of the ULB (As per Census 2011):

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4. Name of the proposer:

Designation:.....

Address:.....

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Signature with Stamp:.....

5. Total number of Self-Help Groups (SHGs), Area Level Federations (ALFs) and/or City Level Federations (CLFs) in the ULB that have been engaged in sanitation related activities:

Total No. of SHGs in the city:..... No. of SHGs engaged in sanitation related livelihoods.....

Total No of ALFs in the city: No. of ALFs engaged in sanitation related livelihoods.....

Total No. of CLFs in the city: No. of CLFs engaged in sanitation related livelihoods.....

A. Awareness campaigns for FSSM / Sanitation/ SWM related Activities conducted through community-based organizations

Sr. No.	Question	Option	
		Yes	No
1.	Has the ULB conducted any awareness campaign on construction of Individual Household Latrines (IHHL) and usage of toilets (Including IHHL, CT and PT), ODF etc. with help of SHGs and their federations?		
2.	Has the ULB conducted any awareness campaign on door to door waste collection and segregation of waste at source?		
3.	Has the ULB conducted any awareness campaign on scheduled de-sludging of septic tanks services and eradication of manual scavenging through?		
4.	Has the ULB included SHGs, their federations or any of their members as part of the city sanitation task force?		
5.	Has the ULB engaged SHG members as <i>Swachhagrahis/ Swachhata doots</i> under SBM-Urban?		

Briefly describe the awareness campaigns undertaken by the ULB, its overall impact and details of the number of SHGs/ALFs/CLFs involved in the activities.

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B. FSSM / Sanitation/ SWM based livelihood opportunities promoted by the ULB

1. For which of the following activities has the ULB engaged any community-based organization (SHG/ALF/CLF) on contractual basis? (*contracts awarded through City Livelihoods Centres are also eligible*)

- Construction of IHHLs or conversion of insanitary to sanitary toilets
- De-sludging services
- O&M of Community/ Public toilets
- O&M of municipal school toilets or municipal office premises
- Door to door waste collection and segregation of waste at source
- Processing and disposal of dry waste
- Road sweeping and cleaning
- Recycling/Reselling of waste
- Construction/repair/maintenance/emptying of septic tanks and desludging services
- Supply of sanitation related material (cleaning consumables, phenyl, sanitary pads. etc.) to ULB/School/Hospital/University etc.
- Other (*please provide details in the next question*)

2. Describe in detail the activities undertaken by the ULB to improve the livelihood opportunities for SHGs and their federations in the sanitation sector. Mention the names of SHGs/ALFs/CLFs engaged, specific initiatives undertaken and overall impact of the activity. **Please attach a copy of the contract given to the SHG/ALF/CLF/ City Livelihoods Center with this application.**

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C. Conducting skill training and/or Recognition of Prior Learning (RPL) programs for sanitation workers/ *safai karamcharis*:

1. Tick on the activities conducted by the ULB under skill training of sanitation workers
 - Conducted skill training and/or Recognition of Prior Learning (RPL) programs for sanitation workers/ Safai Karamcharis?
 - Enforced monitoring mechanisms to ensure use of health and safety equipment's for sanitation workers/ Safai Karamcharis
 - Provided health and safety equipment to sanitation workers/ Safai Karamcharis

2. Describe in detail the activities conducted for skill enhancement/recognition of prior learning (RPL) for sanitation workers mentioning details of names of training agencies, number of candidates trained and details of training on health & safety aspects (if any).

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D. Facilitating access to credit and entrepreneurship development programs for sanitation related enterprises:

3. Tick on the activities conducted by the ULB to facilitate credit access and/or enterprise support -

- Facilitated access to credit for any groups or individuals for setting up a sanitation related enterprise
- Provided support for establishing sanitation related enterprises, such as EDP training, marketing support etc.

Describe in detail the sanitation enterprises supported by the ULB, the loan providing bank, terms of the loan facilitated, and the EDP training or marketing support provided to the sanitation entrepreneurs -

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E. ULBs efforts on Rehabilitation of Manual Scavengers:

4. Whether ULB has identified and listed manual scavengers?

Yes

No

(If yes, please describe methodology for identification and number of identified manual scavengers)

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5. Whether ULB has -

Provided incentives to children of manual scavengers in higher education

Provided identity cards to identified manual scavengers

Provided health and safety equipment to erstwhile manual scavengers

Provided skill training for alternative livelihoods to manual scavengers or any of their family members

6. Describe in detail any initiatives undertaken for rehabilitation of manual scavengers.

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D. Any other innovative approaches to provide dignified livelihoods along the sanitation and solid waste management value chains

7. Has the ULB taken up any other innovative approaches to provide dignified livelihoods along the sanitation and solid waste management value chains *(please mention only those initiatives that have not been covered in any of the previous sections of this form)*

Yes

No

(If yes, please provide details of the initiatives)

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APPLICATION FORM FOR AREA LEVEL FEDERATION (ALF)
DAY-NULM SWACHHATA EXCELLENCE AWARDS

This application form is intended for Area Level Federations (ALFs) to apply for the Swachhata Excellence Award. The criteria for selection and award amounts are mentioned in the Swachhata Excellence Award Guidelines 2018-19. ALFs may attach additional documents for verification of the information provided along with the filled form to be submitted. The applications may be submitted to the respective ULBs, who will forward them to the States. Shortlisted applications will be nominated by the States to the evaluation committee at the National Level.

1. Name of the Area Level federation (ALF), Urban Local Body (ULB) and state:
.....
2. Total number of ALF members:
.....
3. Total number of Self Help Groups (SHG) under the ALF:.....
4. Name of the proposer
Position
Address.....
.....
.....
Signature with stamp

A. Solid Waste Management Related Activities:

Sr. No.	Question	Option
1.	Are all the ALF members aware regarding safe and environment friendly disposal of garbage, and do the ALF members regularly spread awareness on this within their community?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	Number of Garbage Vulnerable Points (GVP) transformed in the area through ALF intervention	
3.	No. of households covered for door to door waste collection and transportation	

4.	Is segregated waste collected through the ALFs intervention	<input type="checkbox"/> Yes <input type="checkbox"/> No Approx. amount of segregated waste collected (in kg)
5.	Is on-site composting of wet (organic) waste done by ALF members	<input type="checkbox"/> Yes <input type="checkbox"/> No Approx. amount of compost generated (in kgs).....
6.	Is reuse or recycling of dry waste done by ALF members	<input type="checkbox"/> Yes <input type="checkbox"/> No Approx. amount of waste recycled (in kgs).....
7.	Do the ALF members create and sell alternatives for single-use plastics, such as cloth bags, paper bags, cutlery from natural materials etc.?	<input type="checkbox"/> Yes <input type="checkbox"/> No Turnover from sale of products in the past year (in Rs.).....
8.	Does the ALF have an official contract from the ULB for SWM services such as – Door to Door waste collection, transportation and segregation, recycling/re-use/re-sale etc.?	<input type="checkbox"/> Yes <input type="checkbox"/> No
9.	Is the ALF able to generate revenue from recycling/re-use of Dry waste?	<input type="checkbox"/> Yes <input type="checkbox"/> No
10	What is the income generated per member from the solid waste management activities?	Rs.....

Describe in detail the initiatives undertaken by the ALF members for improving the Solid

Waste Management in their area.

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B Open Defecation Free (ODF) related Activities:

Sr. No.	Question	Option
1	Number of new toilets constructed by ALF	
2	Number of OD points eliminated in the area through ALF intervention	
3	Percentage of ALF members registered as Swachhgrahis under SBM-U	
4	Whether ALF actively monitors identified OD spots even after they are declared ODF to ensure that they remain ODF	<input type="checkbox"/> Yes <input type="checkbox"/> No
5	Is the ALF involved in Operations and Maintenance (O&M) of the Community Toilet (CT)/ Public Toilet (PT) blocks in their neighborhood	<input type="checkbox"/> Yes <input type="checkbox"/> No
6	Does the ALF generate revenue from O&M of CT/PT blocks?	<input type="checkbox"/> Yes <input type="checkbox"/> No
7	What is the income generated per member from the CT/PT O&M activities?	Rs.
8	Does the ALF provide any value-added services at the CT/PT to encourage usage and generate additional revenue? (such as	<input type="checkbox"/> Yes

	access to financial services, sale of cleaning equipment etc.)	<input type="checkbox"/> No
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Describe in detail the activities undertaken by the ALF members in making their area Open Defecation Free.

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C. Faecal Sludge and Septage Management (FSSM) related Activities:

Sr. No.	Question	Option
9.	Whether the ALF members have conducted awareness drives on mechanized emptying of septic tanks	<input type="checkbox"/> Yes <input type="checkbox"/> No
10.	Whether the ALF is involved in identification drives/social audits/ monitoring/enforcement against employment of persons as manual scavengers	<input type="checkbox"/> Yes <input type="checkbox"/> No
11.	Whether ALF members undertake emptying/de-sludging of on-site sanitation systems/septic tanks	<input type="checkbox"/> Yes <input type="checkbox"/> No
12.	Number of Septic Tanks emptied by ALF on an average per month	
13.	Whether ALF members promote reuse and recycling of waste water	<input type="checkbox"/> Yes

		<input type="checkbox"/> No
14.	Whether ALF members undertake works of repair and maintenance of FSSM equipment and vehicles	<input type="checkbox"/> Yes <input type="checkbox"/> No
15.	Does the ALF generate revenue from de-sludging of septic tanks?	<input type="checkbox"/> Yes <input type="checkbox"/> No
16.	What is the income generated per member from de-sludging activities?	Rs.
17.	Do all members involved in FSSM activities use protective gear/safety equipment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
18.	Does the ALF have an official contract from the ULB for de-sludging services?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Describe in detail the initiatives undertaken by the ALF members for improving the Faecal Sludge and Septage Management (FSSM) in their area.

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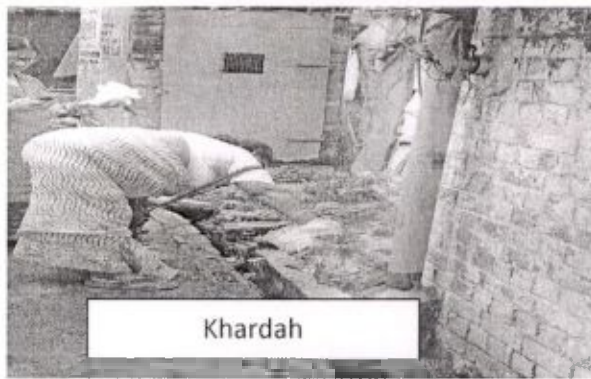
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Images of ALF participations in other Programme -- SBM , NUHM

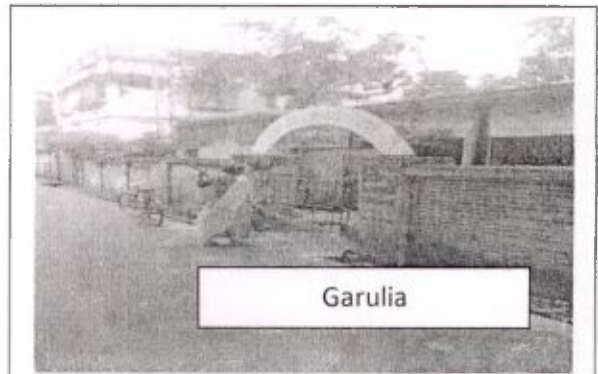
SPECIAL CLEANLINESS DRIVE PROGRAMME



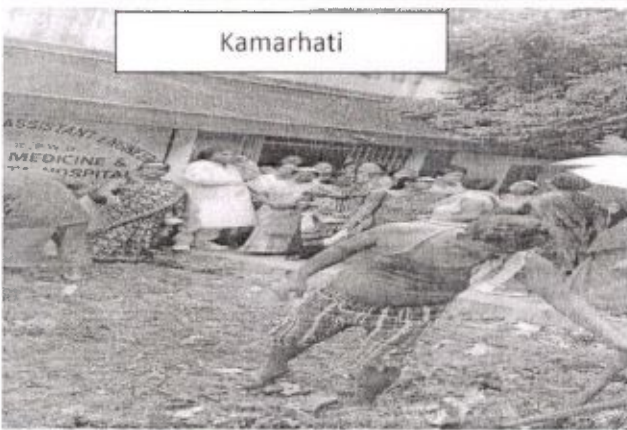
Ashok Nagar Kalyangarh



Khardah



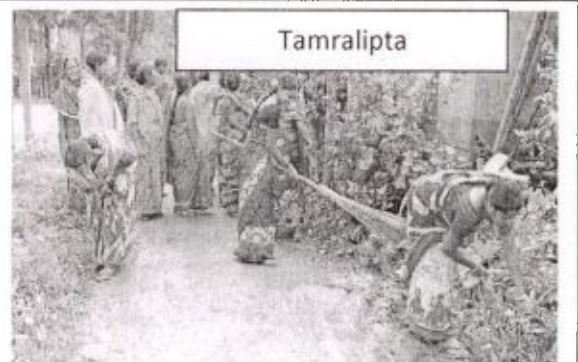
Garulia



Kamarhati



Rishra



Tamralipta

House to House Cleanliness – SBM



Bidhanagar



Tamralipta



Rishra

ALF members / SHG members in SBM



Bidhanagar



Kamarhati



Kamarhati



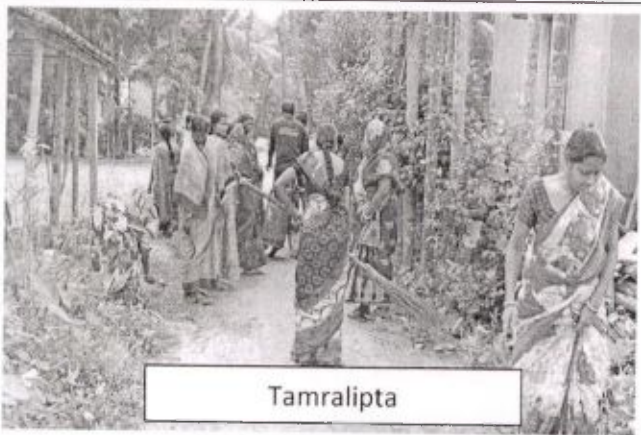
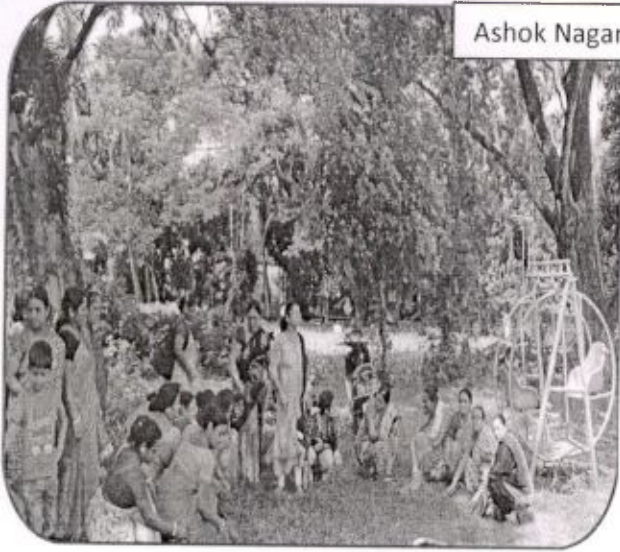
Khardah



Naihati

REGULAR CLEANING & MAINTENANCE OF PARKS &
GARDENS

Ashok Nagar Kalyangarh

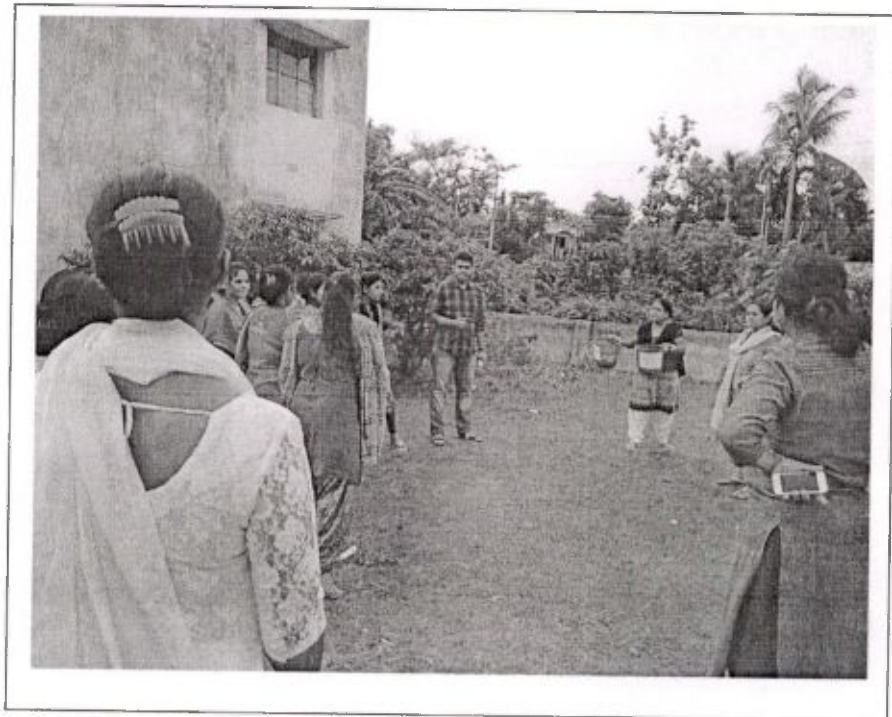


Tamralipta

ALF participation in Solid waste management (SBM)



Baranagar



Rally



Naihati



Panihati



Bhatpara



K-12012(6)/2/2018 (E-9045646)
Government of India
Ministry of Housing and Urban Affairs
(UPA-II Section)

Nirman Bhawan, New Delhi

Dated- 23rd August, 2018

To,
Principal Secretary (UD &H),
All States/ UTs

Subject:- Swachhta Excellence Award 2018-19 under DAY-NULM-forwarding of guidelines-reg.

Sir/Madam,

I am directed to say that Ministry of Housing & Urban Affairs (M/o H&UA) has decided to institute Swachhta Excellence Award for the Area Level Federations (ALFs) which carry out exemplary work in the field of sanitation and cleanliness and to forward herewith the Guidelines for Swachhta Excellence Awards 2018-19 ~~for Area Level Federations (ALFs)/ Self Help Groups (SHGs).~~

2. The award is meant for the Area Level Federations (ALFs)/ Self Help Groups (SHGs) formed/restructured under DAY-NULM. States may recommend entries as per guidelines, out of which entries from respective States will be selected for 1st, 2nd and 3rd prize awards.

Encl:- as above.

Yours faithfully


(Surender Kumar) 23/8/18

Under Secretary to the Government of India
Tele/Fax: 23061185

Copy to:- Mission Directors, SULM (All States/UTs)

DEENDAYAL ANTYODAYA YOJANA-NATIONAL URBAN LIVELIHOODS
MISSION

SWACHHATA EXCELLENCE AWARD 2018-19

Area Level Federations(ALFs), City Level Federations (CLFs) and
Urban Local Bodies (ULBs)

GUIDELINES



सत्यमेव जयते

DAY-NULM



सत्यमेव जयते

Ministry of Housing and Urban Affairs
Government of India



एक कदम स्वच्छता की ओर

1. Preamble

The rapid pace of urbanization has brought in challenges for ensuring a clean environment. It is well known that poor sanitation leads to significant health costs and untreated sewage from cities is the single biggest source of water pollution in India. In this context, the Swachh Bharat Abhiyan is being implemented by the Ministry of Housing and Urban Affairs (MoHUA) and the Ministry of Drinking Water and Sanitation (MoDWS) for urban and rural areas respectively.

Community Based Organisations (CBOs), nurtured under Deendayal Antyodaya Yojana-National Urban Livelihoods Mission (DAY-NULM) have participated actively in the clean-up activities and awareness campaigns under the Swachh Bharat Abhiyan. These groups are involved in creating awareness by way of peer group influence towards open defecation free cities. Some of the groups are involved in solid waste management also.

The growing sanitation sector offers growing livelihoods opportunities for CBOs. Many Urban Local Bodies (ULBs) are making noteworthy efforts to engage CBOs in sanitation and solid waste management related works, leading to a sustainable income and dignified source of livelihoods for them.

DAY-NULM Swachhata Excellence Awards have been instituted by MoHUA to recognize the ALFs, CLFs and ULBs working towards achieving sanitation outcomes with their communities and promoting dignified livelihoods in the sanitation sector.

2. Objectives

The main objectives of Swachhata Excellence Awards are:

- To bring cleanliness and sanitation, as well as livelihoods in the sanitation sector, to the forefront of social discourse
- To encourage ULBs, ALFs and CLFs for their initiatives related to elimination of open defecation, eradication of manual scavenging, behavioural change towards healthy sanitation practices, creating awareness about its impact on public health and modern and scientific solid waste management
- To incentivize ULBs to mainstream informal sanitation workers, improve their income earning capacity and engage community organizations to achieve sanitation and cleanliness outcomes

3. Eligibility and Award Amounts

I. City Swachhata Livelihoods Award

The award would recognize ULBs' efforts regarding sanitation related livelihoods. These efforts may include

- Engaging community-based organizations (SHG, ALFs and CLFs) through municipal contracts for sanitation and solid waste management work
- Conducting skill training and Recognition of Prior Learning (RPL) programs for sanitation workers/safaikaramcharis
- Facilitating access to credit and entrepreneurship development programs for sanitation related enterprises
- Any other innovative approaches to provide dignified livelihoods along the sanitation and solid waste management value chains

The award amounts would be as under -

			
Cities with population over 1 Million	Rs. 10,00,000	Rs. 7,50,000	Rs. 5,00,000
Category AMRUT Cities with population < 1 Million	Rs. 10,00,000	Rs. 7,50,000	Rs. 5,00,000
Cities in Aspirational Districts excluding AMRUT cities	Rs. 10,00,000	Rs. 7,50,000	Rs. 5,00,000
All other statutory Towns	Rs. 10,00,000	Rs. 7,50,000	Rs. 5,00,000

The parameters for selection of winners would be as follows -

Program : Engaging community-based organizations (SHGs, ALF, CLF) through municipal contracts for sanitation and/or solid waste management work

Criteria

SHGs, ALF, CLF formally contracted by the ULB in -

- O&M and construction of Community/Public Toilets
- O&M of municipal school toilets or municipal office premises
- Construction of IHHLs or conversion of insanitary to sanitary toilets
- SWM - door to door collection
- SWM - Road sweeping and cleaning contract
- SWM - segregation of dry waste, processing and disposal
- Construction and emptying of septic tank/ twin pits
- Supply of sanitation related material (cleaning consumables, phenyl, sanitary pads etc.) to ULB
- IEC for SWM and ODF
- Engaging SHGs in City Sanitation Task Force
- No. of SHS members engaged as swachhagrahis / swachhatadoots under SBM

Verification Documents

Verification documents - contract document in the name of the SHG including

- Time since they have been engaged in the above works
- Extent of coverage
- Training provided to SHGs on technical, health and safety aspects

Program : Conducting skill training and Recognition of Prior Learning (RPL) programs for sanitation workers/ safaikaramcharis

Criteria

- All safaikaramcharis/ sanitation workers engaged by the ULB (as its own staff or contracted) have undergone RPL program
- Monitoring and enforcement of use of safety equipment

Verification Documents

- Evidence of skilling/ RPL programs conducted
- Photographic evidence of monitoring and enforcing of use of safety equipment

Program : Facilitating access to credit and entrepreneurship development programs for sanitation related enterprises

Criteria

Facilitating access to credit for sanitation related enterprise under SEP (or any other govt. Scheme), for example - Loans for mechanized de-sludging vehicles , Waste segregation centers, Composting equipment

Verification Documents

- Interviews with de-sludging service providers
- Photographic evidence of safe mechanized de-sludging practices

Program : Any other innovative approaches to provide dignified livelihoods along the sanitation and solid waste management value chains

Criteria

Promoting alternative livelihoods, rehabilitation and access to govt. entitlements for erstwhile manual scavengers/informal sanitation workers

Verification Documents

Evidence of rehabilitation, skill training, or other livelihoods support efforts for sanitation workers and the erstwhile manual scavengers and their families

*The above list of activities is indicative. ULBs may submit relevant activities not included in this list as well. All ULBs are eligible to apply for this award directly. Please refer to Annexures for the application form.

II. Swachhata Excellence Awards for Area Level Federations (ALFs)

Swachhata Excellence awards instituted in FY 2017–18 for ALFs excelling in sanitation related work will continue this year, with modified criteria. The criteria for this year would focus on sanitation service provision models and revenue generating enterprise models demonstrated by ALFs in sanitation related work.

The award is meant for ALFs which have been the driving force for effective sanitation coverage in the respective ULBs. ALFs duly recommended and nominated by the State/UT are eligible to be considered for the award. The quantum of award would be as follows -



The parameters for selection of winners would be as follows -

States having ALFs	No. of States	Awardees per State	No. of awardees (1st Prize)	No. of awardees (2nd Prize)	No. of awardees (3rd Prize)	Total Award Amount (Lakhs)
>400	6	3	6	6	6	27
101-400	9	2	9	9	0	31.5
<100	18	1	18	0	0	36
TOTAL	33		33	15	6	94.5

The criteria for recommendation and nomination will be as follows:

- The ALFs must be registered as a society/an association under the relevant law of the State and must have received Revolving Fund under DAY-NULM.

- The ALFs must have conducted regular meetings and cleanliness must be one of its agenda items in meetings.

- The ALF must have a sanitation sub-committee.




- The ALFs must have played an active role in spreading the message of cleanliness in their locality with a special focus on adoption of hygienic practices, toilet construction etc.

- The ALFs should also have promoted innovative methods/best practices on cleanliness & hygiene (e.g. action for making their locality open defecation free, environment friendly garbage disposal, re-use and recycling of waste water and garbage etc).

- The ALF must be engaged in a sanitation-based livelihoods activity -
 - The ALF must have demonstrated a sanitation related activity as an enterprise with a revenue model
OR
 - The ALF must have a contract for sanitation service delivery, from the ULB or any other institutional entity

II. Swachhata Excellence Awards for Area Level Federations (ALFs) **CLF**

A national award for CLFs involved in sanitation related livelihoods activities is being introduced this year. The number of entries, awardees and award amounts are as follows -

States having CLFs	No. of Entries per State	Total Number of awardees	Award amounts		
>20	2	3			
<20	1		Rs. 2,50,000	Rs. 2,00,000	Rs. 1,50,000

Evaluation parameters for ALF and CLF Swachhata Excellence Awards

The award money will be transferred digitally to the account of the ALF/CLF. Apart from the award money, the selected ALFs/CLFs will also receive mementos and certification of excellence by MoHUA for their work in the field of sanitation and cleanliness

Solid Waste Management (SWM)

Max Score - 35



Sr. No	Parameters of the assessment
1	<p>Community awareness and segregation of waste at source</p> <ul style="list-style-type: none"> • Awareness of CLF/ALF members and engagement with the community regarding safe and environment friendly disposal of garbage • Number of Garbage Vulnerable Points (GVP) transformed in the area through ALF intervention
2	<p>Waste collection and transportation</p> <ul style="list-style-type: none"> • No. of HHs covered for door to door waste collection and transportation • Amount of segregated waste collected (in kgs.)
3	<p>Recycling/re-use of waste</p> <ul style="list-style-type: none"> • On-site composting of wet (organic) waste by CLF/ALF members - amount of compost generated (in kgs) • Reuse or recycling of dry waste by CLF/ALF members - amount of waste recycled (in kgs) • Production of alternatives for single-use plastics, such as cloth bags, paper bags, cutlery from natural materials etc
4	<p>Livelihoods/ Income generating potential</p> <ul style="list-style-type: none"> • Does the CLF/ALF have an official contract from the ULB for SWM services such as - Door to Door waste collection, transportation and segregation, recycling/re-use/re-sale etc.? • Is the CLF/ALF able to generate revenue from recycling/re-use of Dry waste? What is the income generated per member from the SWM activities?

Open Defecation Free (ODF)

Max Score - 35



Sr No	Parameters of the assessment
1	<p>Awareness and motivation regarding construction of IHHLs and usage of toilets</p> <ul style="list-style-type: none"> • Number of new toilets (individual) constructed by ALF/SHGs • Whether CLF/ALF is working for elimination of Open Defecation (OD) in their neighbourhood, Number of OD points eliminated in the area through CLF/ALF intervention • Whether CLF/ALF is conducting CT/PT awareness drive in their neighbourhood • Percentage of CLF/ALF members registered as Swachhgrahis under SBM-U • Whether the ALF/SHG actively monitors identified OD spots even after they are declared ODF to ensure that they remain ODF

4. Selection Committee for Evaluation and Finalization of Entries at State/UT&Central Level

City/ ULB Level

There shall be a Selection Committee at ULB level with the following composition:

Commissioner (ULB)	Chairperson
	City Project Officer
Two members	Project Manager of PMU (SBM) or Local Anganwadi Worker (if PMU of SBM is not existing in city)

State Level

There shall be a Selection Committee at the State/UT level constituted with the approval of Principle Secretary/ Secretary (Urban Development) of State. The composition of the Committee will be:

Mission Director (DAY-NULM)	Chairperson
Two members	Nominated by Principle Secretary/ Secretary (UD)

National Level

The State Level Committee would make its recommendations to MoHUA. The final selection of award will be made by a three member Committee constituted with the following composition:

Joint Secretary (NULM), MoHUA	Chairman
Joint Secretary (SBM), MoHUA	Member
Joint Secretary (SBM), MoDWS	Member

5. Procedure for Forwarding the Application for Awards

As the award distribution activity is time bound and is to be completed in the current year, the timelines are to be maintained at every level. Therefore, the following time schedule is to be adhered to at every level:

2018

22 August	Release of Guideline
15 October	Submission of nominations by ULBs to the State (for ALF/ CLF Swachhata Excellence Awards)
31 October	Submission of shortlisted nominations by the States to the NULM, MoHUA Submission of entries by ULBs to NULM, MoHUA (for City Swachhata Livelihoods Awards)
30 November	Completion of Independent Validation
December	Finalisation and Distribution of Awards

A. Awareness campaigns for FSSM / Sanitation/ SWM related Activities conducted through community-based organizations

Sr. No.	Question	Option	
		Yes	No
1.	Has the ULB conducted any awareness campaign on construction of Individual Household Latrines (IHHL) and usage of toilets (Including IHHL, CT and PT), ODF etc. with help of SHGs and their federations?		
2.	Has the ULB conducted any awareness campaign on door to door waste collection and segregation of waste at source?		
3.	Has the ULB conducted any awareness campaign on scheduled de-sludging of septic tanks services and eradication of manual scavenging through?		
4.	Has the ULB included SHGs, their federations or any of their members as part of the city sanitation task force?		
5.	Has the ULB engaged SHG members as <i>Swachhagrahis</i> / <i>Swachhata doots</i> under SBM-Urban?		

Briefly describe the awareness campaigns undertaken by the ULB, its overall impact and details of the number of SHGs/ALFs/CLFs involved in the activities.

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B. FSSM / Sanitation/ SWM based livelihood opportunities promoted by the ULB

1. For which of the following activities has the ULB engaged any community-based organization (SHG/ALF/CLF) on contractual basis? *(contracts awarded through City Livelihoods Centres are also eligible)*

- Construction of IHHLs or conversion of insanitary to sanitary toilets
- De-sludging services
- O&M of Community/ Public toilets
- O&M of municipal school toilets or municipal office premises
- Door to door waste collection and segregation of waste at source
- Processing and disposal of dry waste
- Road sweeping and cleaning
- Recycling/Reselling of waste
- Construction/repair/maintenance/emptying of septic tanks and desludging services
- Supply of sanitation related material (cleaning consumables, phenyl, sanitary pads. etc.) to ULB/School/Hospital/University etc.
- Other *(please provide details in the next question)*

2. Describe in detail the activities undertaken by the ULB to improve the livelihood opportunities for SHGs and their federations in the sanitation sector. Mention the names of SHGs/ALFs/CLFs engaged, specific initiatives undertaken and overall impact of the activity. **Please attach a copy of the contract given to the SHG/ALF/CLF/ City Livelihoods Center with this application.**

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C. Conducting skill training and/or Recognition of Prior Learning (RPL) programs for sanitation workers/ safai karamcharis:

1. Tick on the activities conducted by the ULB under skill training of sanitation workers
 - Conducted skill training and/or Recognition of Prior Learning (RPL) programs for sanitation workers/ Safai Karamcharis?
 - Enforced monitoring mechanisms to ensure use of health and safety equipment's for sanitation workers/ Safai Karamcharis
 - Provided health and safety equipment to sanitation workers/ Safai Karamcharis
2. Describe in detail the activities conducted for skill enhancement/recognition of prior learning (RPL) for sanitation workers mentioning details of names of training agencies, number of candidates trained and details of training on health & safety aspects (if any).

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D. Facilitating access to credit and entrepreneurship development programs for sanitation related enterprises:

3. Tick on the activities conducted by the ULB to facilitate credit access and/or enterprise support -
 - Facilitated access to credit for any groups or individuals for setting up a sanitation related enterprise
 - Provided support for establishing sanitation related enterprises, such as EDP training, marketing support etc.

Describe in detail the sanitation enterprises supported by the ULB, the loan providing bank, terms of the loan facilitated, and the EDP training or marketing support provided to the sanitation entrepreneurs -

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E. ULBs efforts on Rehabilitation of Manual Scavengers:

4. Whether ULB has identified and listed manual scavengers?

Yes

No

(If yes, please describe methodology for identification and number of identified manual scavengers)

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5. Whether ULB has -

Provided incentives to children of manual scavengers in higher education

Provided identity cards to identified manual scavengers

Provided health and safety equipment to erstwhile manual scavengers

Provided skill training for alternative livelihoods to manual scavengers or any of their family members

6. Describe in detail any initiatives undertaken for rehabilitation of manual scavengers.

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D. Any other innovative approaches to provide dignified livelihoods along the sanitation and solid waste management value chains

7. Has the ULB taken up any other innovative approaches to provide dignified livelihoods along the sanitation and solid waste management value chains *(please mention only those initiatives that have not been covered in any of the previous sections of this form)*

Yes

No

(If yes, please provide details of the initiatives)

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*****End of the document*****

APPLICATION FORM FOR CITY LEVEL FEDERATION (CLF)
DAY-NULM SWACHHATA EXCELLENCE AWARDS

This application form is intended for City Level Federations (CLFs) to apply for the Swachhata Excellence Award. The criteria for selection and award amounts are mentioned in the Swachhata Excellence Award Guidelines 2018-19. CLFs may attach additional documents for verification of the information provided along with the filled form to be submitted. The applications may be submitted to the respective ULBs, who will forward them to the States. Shortlisted applications will be nominated by the States to the evaluation committee at the National Level.

1. Name of the City Level Federation (CLF), Urban Local Body (ULB) and state:
.....
2. Total number of CLF members:
.....
3. Total number of Area Level Federations (ALFs) under the CLF:.....
4. Name of the proposer
Position
Address.....
.....
.....
Signature with stamp

A. Solid Waste Management Related Livelihoods Activities:

Sr. No.	Question	Option
1.	Are all the CLF members aware regarding safe and environment friendly disposal of garbage, and do the CLF members regularly spread awareness on this within their community?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	Number of Garbage Vulnerable Points (GVP) transformed in the area through CLF intervention	
3.	No. of households covered for door to door waste collection and transportation	

4.	Is segregated waste collected through the CLFs intervention	<input type="checkbox"/> Yes <input type="checkbox"/> No Approx. amount of segregated waste collected (in kg)
5.	Is on-site composting of wet (organic) waste done by CLF members	<input type="checkbox"/> Yes <input type="checkbox"/> No Approx. amount of compost generated (in kgs).....
6.	Is reuse or recycling of dry waste done by CLF members	<input type="checkbox"/> Yes <input type="checkbox"/> No Approx. amount of waste recycled (in kgs).....
7.	Do the CLF members create and sell alternatives for single-use plastics, such as cloth bags, paper bags, cutlery from natural materials etc.?	<input type="checkbox"/> Yes <input type="checkbox"/> No Turnover from sale of products in the past year (in Rs.).....
8.	Does the CLF have an official contract from the ULB for SWM services such as – Door to Door waste collection, transportation and segregation, recycling/re-use/re-sale etc.?	<input type="checkbox"/> Yes <input type="checkbox"/> No
9.	Is the CLF able to generate revenue from recycling/re-use of Dry waste?	<input type="checkbox"/> Yes <input type="checkbox"/> No
10	What is the income generated per member from the solid waste management activities?	Rs.....

Describe in detail the initiatives undertaken by the CLF members for improving the Solid

Waste Management in their area.

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B Open Defecation Free (ODF) related Activities:

Sr. No.	Question	Option
1	Number of new toilets constructed by CLF	
2	Number of OD points eliminated in the area through CLF intervention	
3	Percentage of CLF members registered as Swachhgrahis under SBM-U	
4	Whether CLF actively monitors identified OD spots even after they are declared ODF to ensure that they remain ODF	<input type="checkbox"/> Yes <input type="checkbox"/> No
5	Is the CLF involved in Operations and Maintenance (O&M) of the Community Toilet (CT)/ Public Toilet (PT) blocks in their neighborhood	<input type="checkbox"/> Yes <input type="checkbox"/> No
6	Does the CLF generate revenue from O&M of CT/PT blocks?	<input type="checkbox"/> Yes <input type="checkbox"/> No

7	What is the income generated per member from the CT/PT O&M activities?	Rs.
8	Does the CLF provide any value-added services at the CT/PT to encourage usage and generate additional revenue? (such as access to financial services, sale of cleaning equipment etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Describe in detail the activities undertaken by the CLF members in making their area Open Defecation Free.

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C. Faecal Sludge and Septage Management (FSSM) related Activities:

Sr. No.	Question	Option
9.	Whether the CLF members have conducted awareness drives on mechanized emptying of septic tanks	<input type="checkbox"/> Yes <input type="checkbox"/> No
10.	Whether the CLF is involved in identification drives/social audits/ monitoring/enforcement against employment of persons as manual scavengers	<input type="checkbox"/> Yes <input type="checkbox"/> No
11.	Whether CLF members undertake emptying/de-sludging of on-site sanitation systems/septic tanks	<input type="checkbox"/> Yes <input type="checkbox"/> No

12.	Number of Septic Tanks emptied by CLF on an average per month .	
13.	Whether CLF members promote reuse and recycling of waste water	<input type="checkbox"/> Yes <input type="checkbox"/> No
14.	Whether CLF members undertake works of repair and maintenance of FSSM equipment and vehicles	<input type="checkbox"/> Yes <input type="checkbox"/> No
15.	Does the CLF generate revenue from de-sludging od septic tanks?	<input type="checkbox"/> Yes <input type="checkbox"/> No
16.	What is the income generated per member from de-sludging activities?	Rs.
17.	Do all members involved in FSSM activities use protective gear/safety equipment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
18.	Does the CLF have an official contract from the ULB for de-sludging services?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Describe in detail the initiatives undertaken by the CLF members for improving the Faecal Sludge and Septage Management (FSSM) in their city

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APPLICATION FORM FOR AREA LEVEL FEDERATION (ALF)
DAY-NULM SWACHHATA EXCELLENCE AWARDS

This application form is intended for Area Level Federations (ALFs) to apply for the Swachhata Excellence Award. The criteria for selection and award amounts are mentioned in the Swachhata Excellence Award Guidelines 2018-19. ALFs may attach additional documents for verification of the information provided along with the filled form to be submitted. The applications may be submitted to the respective ULBs, who will forward them to the States. Shortlisted applications will be nominated by the States to the evaluation committee at the National Level.

1. Name of the Area Level federation (ALF), Urban Local Body (ULB) and state:
.....
2. Total number of ALF members:
.....
3. Total number of Self Help Groups (SHG) under the ALF:.....
4. Name of the proposer
Position
Address.....
.....
.....
Signature with stamp

A. Solid Waste Management Related Activities:

Sr. No.	Question	Option
1.	Are all the ALF members aware regarding safe and environment friendly disposal of garbage, and do the ALF members regularly spread awareness on this within their community?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	Number of Garbage Vulnerable Points (GVP) transformed in the area through ALF intervention	
3.	No. of households covered for door to door waste collection and transportation	

4.	Is segregated waste collected through the ALFs intervention	<input type="checkbox"/> Yes <input type="checkbox"/> No Approx. amount of segregated waste collected (in kg)
5.	Is on-site composting of wet (organic) waste done by ALF members	<input type="checkbox"/> Yes <input type="checkbox"/> No Approx. amount of compost generated (in kgs).....
6.	Is reuse or recycling of dry waste done by ALF members	<input type="checkbox"/> Yes <input type="checkbox"/> No Approx. amount of waste recycled (in kgs).....
7.	Do the ALF members create and sell alternatives for single-use plastics, such as cloth bags, paper bags, cutlery from natural materials etc.?	<input type="checkbox"/> Yes <input type="checkbox"/> No Turnover from sale of products in the past year (in Rs.).....
8.	Does the ALF have an official contract from the ULB for SWM services such as – Door to Door waste collection, transportation and segregation, recycling/re-use/re-sale etc.?	<input type="checkbox"/> Yes <input type="checkbox"/> No
9.	Is the ALF able to generate revenue from recycling/re-use of Dry waste?	<input type="checkbox"/> Yes <input type="checkbox"/> No
10	What is the income generated per member from the solid waste management activities?	Rs.....

Describe in detail the initiatives undertaken by the ALF members for improving the Solid

Waste Management in their area.

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B Open Defecation Free (ODF) related Activities:

Sr. No.	Question	Option
1	Number of new toilets constructed by ALF	
2	Number of OD points eliminated in the area through ALF intervention	
3	Percentage of ALF members registered as Swachhgrahis under SBM-U	
4	Whether ALF actively monitors identified OD spots even after they are declared ODF to ensure that they remain ODF	<input type="checkbox"/> Yes <input type="checkbox"/> No
5	Is the ALF involved in Operations and Maintenance (O&M) of the Community Toilet (CT)/ Public Toilet (PT) blocks in their neighborhood	<input type="checkbox"/> Yes <input type="checkbox"/> No
6	Does the ALF generate revenue from O&M of CT/PT blocks?	<input type="checkbox"/> Yes <input type="checkbox"/> No
7	What is the income generated per member from the CT/PT O&M activities?	Rs.
8	Does the ALF provide any value-added services at the CT/PT to encourage usage and generate additional revenue? (such as	<input type="checkbox"/> Yes

	access to financial services, sale of cleaning equipment etc.)	<input type="checkbox"/> No
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Describe in detail the activities undertaken by the ALF members in making their area Open Defecation Free.

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C. Faecal Sludge and Septage Management (FSSM) related Activities:

Sr. No.	Question	Option
9.	Whether the ALF members have conducted awareness drives on mechanized emptying of septic tanks	<input type="checkbox"/> Yes <input type="checkbox"/> No
10.	Whether the ALF is involved in identification drives/social audits/monitoring/enforcement against employment of persons as manual scavengers	<input type="checkbox"/> Yes <input type="checkbox"/> No
11.	Whether ALF members undertake emptying/de-sludging of on-site sanitation systems/septic tanks	<input type="checkbox"/> Yes <input type="checkbox"/> No
12.	Number of Septic Tanks emptied by ALF on an average per month	
13.	Whether ALF members promote reuse and recycling of waste water	<input type="checkbox"/> Yes

		<input type="checkbox"/> No
14.	Whether ALF members undertake works of repair and maintenance of FSSM equipment and vehicles	<input type="checkbox"/> Yes <input type="checkbox"/> No
15.	Does the ALF generate revenue from de-sludging of septic tanks?	<input type="checkbox"/> Yes <input type="checkbox"/> No
16.	What is the income generated per member from de-sludging activities?	Rs.
17.	Do all members involved in FSSM activities use protective gear/safety equipment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
18.	Does the ALF have an official contract from the ULB for de-sludging services?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Describe in detail the initiatives undertaken by the ALF members for improving the Faecal Sludge and Septage Management (FSSM) in their area.

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MAHESHTALA MUNICIPALITY
(OFFICE OF THE BOARD OF COUNCILLORS)
MAHESHTALA: SOUTH 24 PARGANAS

PH- 2490-1651, 3389 FAX- 2490-9296. Email-maheshtalamunicipality@gmail.com

Memo No : 176/MM/WBSULM/SM&ID/131(1)

Date : 22.06.2018

To
The Director SUDA
&
Project Director, WBSULM, WB
ILGUS Bhavan, HC Block,
Sector-III, Salt Lake City
Kolkata-700106

Sub : Target of SM&ID component under NULM for the Financial Year 2018-19

Ref: SUDA Memo no : SUDA-46/2014(pt-I)/298 dated 18.05.2018

Sir,

I would like to draw your kind attention that as per SUDA reference memo no : SUDA-46/2014(pt-I)/298 dated 18.05.2018 –

1. For formation of SHGs it is mandatory that 70% beneficiaries should come from the urban BPL household list and 30% beneficiary from Khadya Suraksha list
2. The ULB should not form more than targeted number of SHGs i.e. 40 .

Now before receipt of this order we already have formed a number of SHGs following the instructions given by SUDA verbally at various review meetings and orientation programmes .

Hence the following groups are having composition of 70%(BPL+ Khadya Sathi) & rest 30% belongs to urban poor families as certified by councilors .

As on date (pls refer the list attached) –

- 40 (Forty) SHGs are already formed and operationalized.
- 13 SHGs are pending at Bank
- 50 SHGs are formed and are ready to be submitted in their respective banks.

Hence its requested to you to allow the SHGs listed in the following table with the earlier composition and accept a target of 120 SHGs for our ULB in the FY-18-19.

List Showing Current Status of SHG formed in the FY-18-19 as on 21.05.2018

	A/C already opened and groups are operationalized	Pending At Bank for account opening	Not yet sent to bank but group formation meeting is done and Ready to be submitted in the banks
CO-1	Adri	0	Jyoti
	Chandi	0	JIO
	Abhilasha	0	Angle
	Aabha	0	Imon
	Sajani	0	Swarnakamal
	Krishnakali	0	Shib Durga
	Bimbo	0	Joyee
	Golapi	0	Prabhat
	Noor	0	Kishore
	Lakshmi Narayan	0	Gopal
	Dashmurti	0	Aashalata
	0	0	Kartick
	0	0	Soumidal
	0	0	Amra Sobai
	0	0	Ashirbad
	0	0	Manasha
	0	0	Shyama
0	0	Monalisha	
0	0	Mishitu	
0	0	Benimadhab	
CO-2	Chitrakal	0	Aama
	Draupadi	0	Matangani
	Chitrapat	0	Kathakali
	Rabindranath	0	Kritika
	0	0	Rishi Arabindro
	0	0	Monipuri
CO-3	Biswabanga	0	Rituraj
	Abhinandan	0	Lifecare
	Subeccha	0	NIL
	Antorik	0	NIL
	Sarbajanin	0	NIL
	Sammelan	0	NIL
	Matribhasa	0	NIL
CO-4	Debanjana	Bharatiya Nari Sangha	NIL
	Padmapriya	Milan Sangha	NIL
	Kathal	Alor Disha	NIL
	Mohor	0	NIL
	Debmata	0	NIL

	A/C already opened and groups are operationalized	Pending At Bank for account opening	Not yet sent to bank but group formation meeting is done and Ready to be submitted in the banks
CO-5	Noor	Choto Neer	Jaba
	Chanda	Pornika	Sohan
	Aakhi	Aahan	Kaynat
	Uddyog	0	Jui
	Kuhu	0	Tuhina
	Kuheli	0	Nayana
	Nayan	0	Kushum
	0	0	Alifa
	0	0	Muskan
	0	0	Super
	0	0	Daliya
	0	0	Ujjwal
	0	0	Mariya
	0	0	Piya
	0	0	Sonai
	0	0	Aayat
0	0	Mishti	
CO-6	0	Mridanga	Milan
	0	0	Tapur
RO	Mohorkunja	Pari	Nayan
	0	0	Jaya
	0	0	Nari
Others	Aarfa	Rani	0
	Sakila	Bimala	0
	Mamoni	Shoni	0
	Jay	Purnima	0
	Ajmir	Poonam	0
TOTAL	40	13	50

Anticipating your Kind cooperation

Thanks
Regards


Chairman
Maheshtala Municipality

K-12011(11)/27/2017-UPA III (9024979)
Government of India
Ministry of Housing and Urban Affairs
NULM Division

Nirman Bhawan, New Delhi
Dated the April 10, 2018

OFFICE MEMORANDUM

Subject: Amendments to Operational Guidelines of Deendayal Antyodaya Yojana - National Urban Livelihoods Mission (DAY-NULM)- reg.

The undersigned is directed to refer to the above subject and to inform that the Operational Guidelines of DAY-NULM, mentioned below, stand amended as per the approval of the Governing Council (GC), in their meeting held on February 12, 2018.

1. Operational Guidelines of Social Mobilization and Institutional Development (SMID) under DAY-NULM

The operational guidelines of Social Mobilization and Institutional Development (SMID) component of Deendayal Antyodaya Yojana - National Urban Livelihoods Mission (DAY - NULM), were issued vide O.M. No. K-14014/58(10)/2012-UPA dated December 18, 2013 and subsequent amendments were issued vide O.M. No. K-14011/7 /2013 - UPA / FTS -9789 dated August 3, 2015 and O.M. No. K-14012/15 /2016 - UPA/FTS-16320 dated August 22, 2016.

In continuation of the above, relevant clauses of the operational guidelines of SMID have been amended further as follows:

Sr. No	Existing Provision	Amended Provision
1.	Clause 4: Membership of SHGs Under DAY-NULM, Self Help Groups of urban poor will be formed. Non-poor may be included as members in SHGs where strong affinity or special reasons exist. However, at least 70% of the SHG members should be urban poor to qualify for funding support under DAYNULM. SHGs may consist of 10 to 20 members. In hilly tracts/regions and	Clause 4: Membership of SHGs Under DAY-NULM, Self Help Groups of urban poor will be formed. Non-poor may be included as members in SHGs where strong affinity or special reasons exist. However, at least 70% of the SHG members should be urban poor to qualify for funding support under DAY-NULM. SHGs may consist of 10 to 20 members. In hilly tracts/regions

12/4/18

Social Mobilisation and Institution Development

(Operational Guidelines)

National Urban Livelihoods
Mission



Government of India
Ministry of Housing & Urban Poverty Alleviation

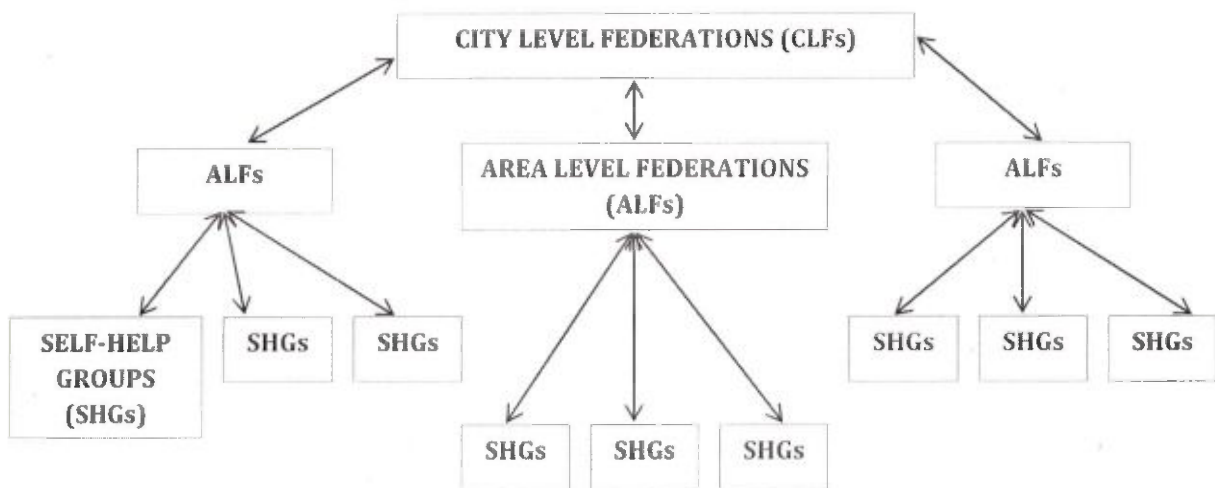
Issued in December 2013



1. The National Urban Livelihoods Mission (NULM) shall rest on the foundation that the mobilisation of urban poor households to form their own institutions is an important investment for an effective and sustainable poverty reduction programme. These institutions of the poor would partner with local self-governments, public service providers, banks, private sector and other mainstream institutions to facilitate delivery of social and economic services to the poor.

Component 1.1 Building Community Institutions - Self-Help Groups and Their Federations

2. NULM envisages mobilisation of urban poor households into a three tiered structure with Self-Help Groups (SHGs) at the grass-root level, Area Level Federations (ALFs) at the slum / ward level and City-level Federations (CLFs) at the city-level:



Self-Help Groups (SHGs)

3. SHGs are groups of 10 to 20 women or men who come together to improve their living conditions by group savings and loans. These groups conduct regular meetings where the savings of the group is collected into a corpus fund, which is used to provide short-term loans to the members. After some time when the credit requirements of the members increase, the Self Help Group may approach to a bank for loan.

4. **Membership of SHGs:** Under NULM, Self-Help Groups of urban poor will be formed. Non-poor may be included as members in SHGs where strong affinity or special reasons exist. However, at least 70% of the SHG members should be urban poor to qualify for funding support under NULM. SHGs may consist of 10 to 20 members. These groups need not be registered. Normally, women SHGs will be formed, however male SHGs of handicapped persons will be allowed to be formed. The objective is to organise all the urban poor families into SHGs; however, those areas may be taken up first where urban poor are concentrated.

সূডা

রাজ্য নগর উন্নয়ন সংস্থা

SUDA

STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
"ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA- 79/2015/728

তারিখ 30.06.2015

From : Director, SUDA &
Mission Director, WBSULM

To : The Mayor/ Chairperson/ Administrator

..... Municipal Corporation/ Municipality

Sub : List of House hold that will come under the perview of SHG members under NULM in West Bengal.

Sir,

As per point no 4 of Operational Guideline, NULM for Social Mobilization and Institutional Development issued by Ministry of Housing & Urban Poverty Alleviation, Government of India. "under NULM, Self Help Groups of urban Poor will be formed. Non- poor may be included as members in SHGs where strong affinity or special reason exist. However at least 70% of the SHG members should be urban poor to qualify for funding support under NULM."

Finalization of criteria for eligible members for SHGs in 70% category and in 30% category was under active consideration of the Government of West Bengal in the Municipal Affairs Department.

Now it is approved that the house hold coming under the perview of existing BPL category as per existing BPL list will come under the perview of 70% category and household coming under the perview of National Food Security Beneficiary list (NFSA, 2013) prepared from SECC-2011 survey data and utilizing notified criteria (Notified by Food & Supplies Dept, Govt of West Bengal) will come under the perview of 30% category (maximum).

Above criteria is applicable for formation of SHGs under NULM only, while benefit to the poor families/ individuals under different components of NULM will continue to the urban poor as per existing BPL list.

Yours faithfully,

WT 30/6/2015
Director, SUDA

&
Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

SUDA

SUDA- 79/2015/728/1(2)

30 .06.2015

Copy for information to:

1. P.S. to MIC, MA & UD Department, Govt. of West Bengal for kind appraisal of MIC.
2. P.S to the Principal Secretary, M.A. Dept. Govt. of West Bengal.

WT 30/6/2015

Director, SUDA
&
Mission Director, WBSULM

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
 "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-46/2014(PT-I)/298
 From: - Director, SUDA &
 Mission Director, WBSULM

তারিখ 18/05/2018

To: - 1. The Mayor / Chairman
Municipal Corporation/ Municipality.

Sub: - Target of SM & ID and SEP Components under NULM for the Financial Year 2018-19

Sir,

We have enclosed herewith the Target for different sub components of SM & ID and SEP Component under NULM for the financial year 2018-19.

Here it is pertinent to mention that for **SEP- I, SEP-G and SHG Credit Linkage** the number of target is disbursement of Loan. The ULB will decide about the number of Loan Cases which have to be sponsored in different Branches of the Banks for achieving the target number of disbursement of loan. An amendment on the has come

Amendment for SEP- G:-

- Eligibility:** it is mentioned that the group enterprise (SEP-G) should have minimum 2 members with minimum of 70% members from Urban Poor families. More than one person from the same family should not be included in the group.
- Project Cost:** The Group will be eligible for maximum loan of Rs. 2 Lakh per member or Rs.10 Lakh, whichever is lower.

For SM&ID Component

- For formation of SHGs it is mandatory that 70% beneficiaries should come from the urban BPL Household list and 30% beneficiaries from Khadya Suraksha list.
- The ULB should not form more than targeted number of SHGs.
- ALF Should form in the ward where the ALF is not yet formed.
- Registration of ALF is necessary for releasing Revolving fund.
- Release the Revolving fund to the ALF and SHGs and update the same in the MIS portal.

You are requested to circulate the said target among the stakeholders Like the Lead District Manager of the Lead Bank of your district, Branches of the Banks who are providing banking services in the jurisdiction of the ULBs, Resource Organisations etc so that we can monitor their activity and achieve the target within the time schedule.

Encl: - As Stated

Yours faithfully,

Director, SUDA
&

Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

Memo No. – SUDA-46/2014 (Part- I)/.208/1(3)

Date: -.18../05/2018

Copy forwarded for Information to;

1. PA to the Principal Secretary, UD & MA Department , Government of West Bengal
2. The Commissioner/ City Project Officer, NULM (You are Requested to take Necessary Action)
.....Municipal Corporation.
3. Executive Officer/ City Project Officer, NULM (You are Requested to take Necessary Action)
..... Municipality.


Director, SUDA
&
Mission Director, WBSULM



Government of West Bengal
Department of Self Help Group & Self Employment
EAST INDIA HOUSE(1st Floor),
20B, Abdul Hamid Street,
Kolkata-700 069

No. 280 -SH/1A-01/18

Dated, Kolkata, the 6th March, 2018

From : The Secretary
to the Government of West Bengal

To : 1. The Deputy Secretary,
Panchayat & Rural Development Department

2. The Deputy Secretary,
Co-Operation Department

✓ 3. The Director, SUDA,
HB-305, HC Block, Sector-III,
Salt Lake City, Kolkata-700106



Subject : Starred Assembly Question No. *125 raised by Hon'ble MLA Shri Pulin Behari Roy

Sir,

In sending herewith a photocopy of the A.Q. No.*125 raised by Shri Pulin Behari Roy, Hon'ble M.L.A., I am directed total number of Self Help Groups in West Bengal on 31/12/2017. This may be treated as extremely urgent.

Yours faithfully,

Secretary
Secretary

to the Government of West Bengal

No.280 -SH/1A-01/18

Dated, Kolkata, the 6th March, 2018

1.Copy forwarded for information to the Private Secretary to the MIC of this Department.

Secretary

to the Government of West Bengal

Sanjay
8/20/18



Sujit 07/150

Government of West Bengal
Office of the District Magistrate, Bankura
(District SHG & SE Section)

Ph. No.: 03242-240017 (O)

E-Mail: shgseoffice.bankura@gmail.com

Memo No:- 249/SHG&SE/BNK/18

Dated:- 15/02/2018

To,
The Deputy Secretary,
Department of Self Help Group and Self Employment,
Government of West Bengal
East India House (1st Floor)
20 B. Abdul Hamid Street,
Kolkata- 700 069

SHG & SE - 17
16-02-18.

Sub : Starred Assembly Question No. *125 by Hon'ble MLA Sri Pullin Behari Roy
Ref : Your Memo No.- 145-SH/1A-01/ 18, dated. 05.02.2018

Sir,

With reference to the above this is to inform you that total No. of Self Help Groups in the district of Bankura is – **53,926** as on 31.12.2017.

This is for your kind information and taking necessary action.

Yours faithfully,


District S.H.G & S.E Officer
Bankura
District Self Help Group
& Self Employment Officer
BANKURA

Social Mobilisation and Institution Development

(Revised Operational Guidelines)



सत्यमेव जयते

1. Deendayal Antyodaya Yojana -National urban Livelihoods Mission (DAY-NULM) shall rest on the foundation that the mobilisation of urban poor households to form their own institutions is an important investment for an effective and sustainable poverty reduction programme. These institutions of the poor would partner with local self-governments, public service providers, banks, private sector and other mainstream institutions to facilitate delivery of social and economic services to the poor.

Component 1.1 Building Community Institutions – Self Help Groups and Their Federations

2. DAY-NULM envisages mobilisation of urban poor households into a three tiered structure with Self-Help Groups (SHGs) at the grass-root level, Area Level Federations (ALFs) at the slum / ward level and City-level Federations (CLFs) at the city-level:

Self-Help Groups (SHGs)

3. SHGs are groups of 10 to 20 women or men who come together to improve their living conditions by group savings and loans. These groups conduct regular meetings where the savings of the group is collected into a corpus fund, which is used to provide short-term loans to the members. After some time when the credit requirements of the members increase, the Self Help Group may approach to a bank for loan.

4. **Membership of SHGs**: Under DAY-NULM, Self Help Groups of urban poor will be formed. Non-poor may be included as members in SHGs where strong affinity or special reasons exist. However, at least 70% of the SHG members should be urban poor to qualify for funding support under DAY-NULM. SHGs may consist of 10 to 20 members. In hilly tracts/regions and predominantly tribal dominated areas where communities are dispersed, smaller groups of less than 10 members may also be formed. These groups need not to be registered. Normally, women SHGs will be formed, however male SHGs of handicapped persons will be allowed to be formed. In case of the persons involved in vulnerable occupations like rag pickers, rickshaw pullers, sanitation workers etc., activity based SHGs of male members may also be formed. The objective is to organise all the urban poor families into SHGs; however, those areas may be taken up first where urban poor are concentrated.

5. **Rules and Regulations**: Each SHG will be encouraged to develop their own rules and regulations. These should cover:

5.1. Norms for membership

5.2. Norms for group savings including the amount, date of deposit with the group

5.3. Role of every office bearer in the SHG

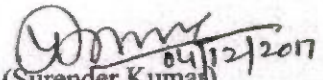
F.No.K-11/4/2017-UPAII (EFS-3146004)
 Government of India
 Ministry of Housing and Urban Affairs
 (UPA Division)

Nirman Bhavan, New Delhi,
 Dated : 4th Dec, 2017

Subject:- 6th Executive Committee meeting of DAY-NULM held on 27.11.2017 in MOHUA Conference Hall, Nirman Bhawan, New Delhi.- Forwarding of Minutes -Regarding

Reference is invited to the 6th Executive Committee meeting of DAY-NULM held on 27.11.2017 under the Chairmanship of Secretary, M/o HUA.

2. A copy of the Minutes of the Meeting is forwarded herewith for information and necessary action.


 (Surender Kumar) 04/12/2017

Under Secretary to the Government of India
 Tele No.23061185

Encls : (As above)

To

- ✓1. Shri Chaitanya Prasad, Principal Secretary, Urban Development, Govt. of Bihar.
- ✓2. Shri R.K. Gupta, Director, MSDE
- ✓3. Shri Samar Nanda, Director, MSME, Udyog Bhawan, New Delhi
- ✓4. Shri S.S. Rajpoot, SMD, SULM, Madhya Pradesh, Palika Bhawan, Shivaji Nagar, Bhopal
- ✓5. Dr. G. Muniratnam, General Secretary, Rashtriya Seva Sarithi, Tirupati
- ✓6. Shri B.D. Bhumarkar, Dy. Commissioner B.M.C., Harshwardhan Complex, Mata Mandir, Bhopal
- ✓7. Shri S.K. Kakkar, Senior Advisor, IBA, 6th Floor, World Trade Centre, Mumbai
- ✓8. Shri Subhash, AGM % NABARD, RO, New Delhi
- ✓9. Shri D. Bhattacharyya, AGM, RBI, New Delhi
- ✓10. Shri Satpal Sharma, Under Secretary, O/o DGLW, Ministry of Labour, 26, Jaiselmer House, Manshing Road, New Delhi
- ✓11. Shri Sukhdev Yadav, SMM- Skill & Live, MP- DAY-SULM, UAD, Shivaji Nagar, Bhopal
- ✓12. Shri Jaikant Singh, Sr. Head NSDC, New Delhi.

Copy to :-

1. Sr. PPS to Secretary (HUA)
2. PS to Joint Secretary (NULM)
3. PPS to Director (UPA-I)
4. PA to Deputy Secretary (UPA-II)

06/12

06/12

06/12

18/12/17
 5/12/17

a/c

MINUTES OF THE 6TH EXECUTIVE COMMITTEE MEETING OF DAY-NULM HELD ON 27.11.2017 IN MoHUA CONFERENCE HALL, NIRMAN BHAWAN, NEW DELHI.

The 6th meeting of Executive Committee (EC) of DAY-NULM was held under the Chairmanship of Shri Durga Shanker Mishra, Secretary (HUA). The list of participants is at *Annexure-I*.

AGENDA NO. 1: CONFIRMATION OF MINUTES OF 5th EC MEETING

1.1 The minutes of 5th meeting of EC held on 28.03.2017 were confirmed.

AGENDA NO. 2: ACTION TAKEN REPORT OF 5th EC MEETING HELD ON 28.03.2017

The Committee took note of the action taken on the decisions of 5th EC. However, in certain matters, the following directions were given by the Chairman:

2.1 Regarding mapping out peri-urban areas it was decided that since all areas outside of municipal boundaries are under the purview of M/o RD the action on this issue should be taken by Ministry of Rural Development.

2.2 Since RSETIS are overloaded with training targets under DAY-NRLM as claimed by MoRD, it was decided that the Ministry should undertake capacity assessment of RSETIs in consultation with MoRD, so that a call on leveraging their capacity could be taken for DAY-NULM needs.

2.3 Secretary (HUA) advised to pursue with PSU banks who have not adopted the unique code system for early adoption of the same, so that accurate reports may be generated by NABARD for DAY-NULM performance.

2.4 Recognizing Aadhaar card as vendor ID card may be explored to avoid multiplicity of ID cards.

AGENDA ITEM NO. 3: STATUS OF FUND RELEASED IN FY 2017-18

3.1 Out of BE 2017-18 of Rs. 349.00 Cr under DAY-NULM, as on 20.11.2017, an amount of Rs. 332.56 Cr has been spent which is 95% of the annual allocation.

AGENDA ITEM NO. 4: PROGRESS OF INDIVIDUAL COMPONENTS

4.1 The Committee took note of the physical progress in individual components of the Mission.

AGENDA ITEM NO. 5: COMPONENT-WISE ISSUES

SOCIAL MOBILIZATION & INSTITUTION DEVELOPMENT (SM&ID):

5.1 Revision in the cost of formation, hand holding and training per SHG

It was decided that provision of funds for formation, hand holding, training, bank linkage, formation of federations and other related activities of SHGs may be

increased from Rs. 10,000 to Rs. 25,000 per SHG to provide adequate support to capacity-building activities and accordingly proposal may be included in the draft Cabinet Note.

5.2 Amendment in Revolving fund support to SHGs and their Federations

a. It was decided that RF for SHGs may be increased from Rs. 10,000 to Rs. 25000 per SHG, as was the provision under erstwhile Swarna Jayanti Shahri Rozgar Yojana (SJSRY). Existing SHGs who have already received RF of Rs. 10,000 will be eligible to get the 2nd installment on fulfillment of criteria as detailed in the Agenda. The proposal may accordingly be included in the draft Cabinet Note.

b. It was decided to re-examine the proposal of RF to CLFs in the light of financial implication vis-a-vis budget availability under DAY-NULM, difference between the urban and rural context, and specific objectives to be achieved through the CLF funds.

5.3 Provision for less than 10 member's Self Help Groups (SHGs) of differently abled persons and transgender people:

It was decided to permit SHGs of differently-abled persons with a minimum of 5 members. These SHGs may be provided revolving fund as per extant guidelines.

EMPLOYMENT THROUGH SKILL TRAINING AND PLACEMENT (EST&P):

5.4 Recognition of Prior Learning (RPL):

States like Assam have expressed a need to conduct RPL programs (especially in the construction sector) under DAY-NULM to provide certified manpower for construction projects being undertaken under Pradhan Mantri Awas Yojana (PMAY). It was decided to issue the proposed RPL guidelines under DAY-NULM in convergence with PMKVY as detailed in the Agenda.

5.5 **Infrastructure Recommendations for the STPs:** National Skill Development Corporation (NSDC) suggested usage of SMART portal developed by them for accreditation of training providers under DAY-NULM. Bihar also suggested that training provider registration module developed under Bihar Skill Development Mission (BSDM) may be referred in this regard. It was decided to examine the suggestions offered by NSDC and Bihar before finalizing the guidelines.

5.6 **Engagement of placement agencies for giving a boost to placement:** Considering that the STPs under DAY-NULM are unable to meet the placement target of 70% laid down under the Mission, it was decided to permit States to engage placement agencies as per the model proposed in the Agenda. However, states may be permitted to make the guidelines more stringent depending upon the local needs.

SELF-EMPLOYMENT PROGRAMME (SEP):

5.7 Model for Inclusion of Non-Banking Financial Companies - Micro Finance Institutions (NBFC-MFIs) as additional delivery channel for SEP loans and engagement of NABFINS under DAY-NULM.

It was decided to re-examine the proposed model of lending by NBFC-MFIs to ensure that it is in alignment with the GOI objective of providing affordable credit to urban poor.

5.8 Inclusion of Small Finance Banks as Eligible Entity for Participation under SEP

It was decided to amend the DAY-NULM guidelines to include Small Finance Banks and to inform the States accordingly.

CAPACITY BUILDING AND TRAINING (CB&T)

5.9 JS (NULM) informed that as per existing guidelines, the funding support for SMMU and CMMU will be available only for five years. During this period, states were supposed to establish their municipal cadres for implementation of NULM. However, States requested to make the support to SMMU and CMMUs co-terminus with the Mission period.

The Committee recommended for seeking approval of the GC/Cabinet on the proposal for relaxation of the relevant provisions of Mission Guidelines to allow for continued funding to SMMU and CMMU and make it co-terminus with the Mission period. Further, while taking proposal to the GC/Cabinet, the complete financial implications may be worked out.

SHELTER FOR URBAN HOMELESS (SUH)

5.10 JS (NULM) informed the EC about the report submitted by the Committee on Urban Homeless and orders of Hon'ble Supreme Court. The Committee has, inter-alia, recommended for conducting survey of urban homeless by a third party. In accordance with the Committee, the EC recommended for amending Para 6.2 of Operational Guidelines on SUH to incorporate the provision of survey of homeless by a third party.

AGENDA NO. 6: ANY OTHER MATTER:

6.1 No other matter was raised in the meeting.

The meeting concluded with thanks to the Chair.

List of Participants

1. Shri Durga Shanker Mishra, Secretary (HUA) - In Chair
2. Shri Sanjay Kumar, Joint Secretary (NULM)
3. Ms Archana Mittal, Director, (UPA-I)
4. Shri Y. S. Awana, Deputy Secretary, (UPA-II)
5. Shri Chaitanya Prasad, Principal Secretary, Urban Development, Govt. of Bihar.
6. Shri R.K. Gupta, Director, MSDE
7. Shri Samar Nanda, Director, MSME, Udyog Bhawan, New Delhi
8. Shri S.S. Rajpoot, SMD, SULM, Madhya Pradesh, Palika Bhawan, Shivaji Nagar Bhopal
9. Dr. G. Muniratnam, General Secretary, Rashtriya Seva Sarithi, Tirupati
10. Shri B.D. Bhumarkar, Dy. Commissioner B.M.C., Harshwardhan Complex, Mata Mandir, Bhopal
11. Shri S.K. Kakkar, Senior Advisor, IBA, 6th Floor, World Trade Centre, Mumbai
12. Shri Subhash, AGM % NABARD, RO, New Delhi
13. Shri D. Bhattacharyya, AGM, RBI, New Delhi
14. Shri Satpal Sharma, Under Secretary, O/o DGLW, Ministry of Labour, 26, Jaiselmer House, Manshingh Road, New Delhi
15. Shri Sukhdev Yadav, SMM- Skill & Live, MP- DAY-SULM, UAD, Shivaji Nagar, Bhopal
16. Shri Jaikant Singh, Sr. Head NSDC, New Delhi.

*2nd Meeting of the Governing Council (GC) under
Deendayal Antyodaya Yojana-National Urban Livelihoods
Mission (DAY-NULM)*

(Dated: 19th July 2016, Time: 4:00 P.M.)

AGENDA

- Agenda No.1 Confirmation of minutes of the 1st Governing Council (GC) meeting held on 24.06.2015
- Agenda No.2 Action taken note on the decisions of the 1st GC Meeting held on 24.06.2015
- Agenda No.3 Financial Progress of DAY- NULM (upto 30th June 2016)
- Agenda No.4 Physical Progress of DAY- NULM 2015-16 (upto 31st March 2016)
- Agenda No.5 Discussion on the Proposed Modifications in Operational Guidelines of individual components of DAY-NULM as per Recommendations of Technical Advisory Group (TAG) under DAY-NULM
- Agenda No.5.1 Proposed Modifications in Operational Guidelines of Self Employment Programme (SEP)
- Agenda No.5.2 Proposed modifications in Operational Guidelines of Employment through Skill Training & Placement (EST&P)
- Agenda No.5.3 Proposed modifications in Operational Guidelines of Social Mobilisation & Institutional Development (SM&ID)
- Agenda No.5.4 Proposed modifications in Operational Guidelines of Support to Urban Street Vendors (SUSV)
- Agenda No.5.5 Proposed modifications in Operational Guidelines of Shelter for Urban Homeless (SUH)
- Agenda No.6 Any other Agenda with the permission of the Chair

Annexure of Social Mobilisation & Institutional Development (SM&ID) component

Agenda 5.3 Proposed Modifications in Operational Guidelines of Social Mobilization and Institution Development (SM&ID) Component

SN	Existing Clause	Proposed modifications as recommended by TAG	Justification
1	<p>Clause 4. Membership of SHGs Under NULM, Self Help Groups of urban poor will be formed. Non-poor may be included as members in SHGs where strong affinity or special reasons exist. However, at least 70% of the SHG members should be urban poor to qualify for funding support under NULM. SHGs may consist of 10 to 20 members. These groups need not to be registered. Normally, women SHGs will be formed, however male SHGs of handicapped persons will be allowed to be formed. The objective is to organise all the urban poor families into SHGs, however, those areas may be taken up first where urban poor are concentrated.</p>	<p>Amendment proposed in clause 4 Under DAY-NULM, Self Help Groups of urban poor will be formed. Non-poor may be included as members in SHGs where strong affinity or special reasons exist. However, at least 70% of the SHG members should be urban poor to qualify for funding support under DAY-NULM. SHGs may consist of 10 to 20 members. In hilly tracts/regions and predominantly tribal dominated areas where communities are dispersed, smaller groups of less than 10 members may also be formed These groups need not to be registered. Normally, women SHGs will be formed, however male SHGs of handicapped persons will be allowed to be formed. In case of the persons involved in vulnerable occupations, activity based SHGs of male members may also be formed. The objective is to organise all the urban poor families into SHGs, however, those areas may be taken up first where urban poor are concentrated.</p>	<p>The proposed changes in minimum numbers of members in SHGs are in accordance with the decision taken in previous TAG meeting n 19th January 2016.</p> <p>Activity Based SHGs will cover persons involved in vulnerable occupations like rag pickers, rickshaw pullars, sanitation workers etc.</p>
2	<p>Clause 6 Box 2: Panchsutra for a good SHG: Regular savings Regular meetings Regular accounts book-keeping and accounting</p>	<p>Amendment in Box 2: Panchsutra for a good SHG:</p> <ul style="list-style-type: none"> • Regular meeting • Regular Saving • Regular Internal Lending • Regular loan repayments • Regular Bookkeeping 	<p>The regular Internal lending is added in 'Panchasutra' which is in accordance with DAY-NRLM.</p>

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA - 17/2015/1309

তারিখ 17-1-2018

From : Director, SUDA &
Mission Director, WBSULM

To : The Chairman,
Raiganj Municipality
Raiganj, Uttar Dinajpur

Sub:- Registration of 25 nos. Of ALF

Sir,


In connection with the above, this is to inform you that inspite of repeated request your ULB has not furnished the receipt of Bank Challans for registration of 25 nos. Of ALF. In the meantime, rules and regulations pertaining to registration of ALF have been changed.

In view of above, the related registration documents of 25 nos. Of ALF of your ULB submitted to this office on 08.08.2016 are returned with the request to submit the same directly to the Todi Mansion for registration along with changes documents.

After submission of the same to Todi Mansion, this office of SUDA may be informed.

— Encl :- Documents of 25 nos. of ALF

Yours faithfully


Director, SUDA
&
Mission Director, WBSULM

File No. K-13011(11)/3/2017-UPA-I (EFS-3027086)
Government of India
Ministry of Housing and Urban Affairs
(UPA Division)



Nirman Bhawan, New Delhi
Dated: 21st September, 2017

To,

The Principal Secretary (UD & Housing)
All States/UTs

SMN - SMED
11/10/17

Subject: Revised Action Plan to observe Swachhta Pakhwada in Ministry of Housing and Urban Affairs (1-15th October, 2017)- reg.

Sir/ Madam,

I am directed to forward a copy of M/o HUA's OM dated 31.08.2017 on the subject mentioned above for reference and to say that special clearing drives through ALFs/SHGs may be organized in the States during the Swachhta Pakhwada (i.e. 1-15th October, 2017). Suggested activities may include:

- (a) Taking Out "Prabhat Pheris" spreading the message of cleanliness
 - (b) Cleanliness drives in slums
 - (c) Community mobilization around source segregation, toilet construction and usage, stopping open defecation and open unination, on littering.
2. A copy of the programme formulated/actions taken may be forwarded to this Ministry also.
 3. This issues with the approval of the competent authority.

Encl : As above.

Yours faithfully,

(Signature)
21/9/17
(Surender Kumar)

Under Secretary to the Government of India
Tele: 23061185

Copy to:

Mission Director (DAY-NULM)
All States/UTs

No. H-11021/13/2017-SBM-I
Government of India
Ministry of Housing and Urban Affairs
(SBM-I Section)



Nirman Bhawan, New Delhi
Dated 31st August, 2017

OFFICE MEMORANDUM

**Subject: Revised Action Plan for Swachhata Pakhwada Celebrations (1st to 15th October)-
reg.**

The undersigned is directed to circulate the minutes of the meeting held under the chairmanship of Shri Durga Shankar Mishra, Secretary (HUA) on 26th August 2017 on the subject mentioned above for further necessary action.

V. K. Kushwaha
(V. K. Kushwaha) 31.8.17
Under Secretary (SBM-I)
Tele: 23062654

To

1. Joint Secretary (Admn/L&E.), MoHUA, Nirman Bhawan, New Delhi.
2. Joint Secretary (DAY-NULM), MoHUA, Nirman Bhawan, New Delhi.

Copy for information to:

1. PPS to Secretary, MoHUA, Nirman Bhawan, New Delhi.
2. PPS to JS (SBM), MoHUA, Nirman Bhawan, New Delhi.

Copy to:

SO(IT) with the request to upload in the notice board, e-office, MoHUA Nirman Bhawan, New Delhi.

*AS (UPA2)
He discuss about
action points relating
to NULM.
1/9*

Minutes of Meeting taken by Secretary(HUA) on Swachhata Pakhwada

Venue: 123 C (Conference Room)

Date: 26th August, 2017.

Points of discussion:

Swachha Pakhwada celebrations in MoHUA (1st-15th October, 2017)

Participants:

- i. Shri D. S. Mishra, Secretary (HUA) – in the Chair.
- ii. Dr. Sameer Sharma, Additional Secretary (UA)
- iii. Shri Vinod Kumar Jindal, Joint Secretary & Mission Director (SBM)
- iv. Shri Praveen Prakash, Joint Secretary & ex-Mission Director (SBM)
- v. Shri Naveen Agarwal, Director (SBM)
- vi. Shai R. S. Jayal, Deputy Secretary (SBM)
- vii. Shri V. K. Chaurasia, Advisor I/c, CPHEEO
- viii. Dr. Ramakant, Deputy advisor, CPHEEO
- ix. Representatives from SBM-PMU

Discussions and action items:

Swachhata Pakhwada plan for MoHUA discussed

1. Overall plan was presented by Joint Secretary SBM
2. The plan was approved with suggestions for the following modifications/additions:
 - a. The plan for the brainstorming session at the Ministry would be dropped.
 - b. NDMC would be requested to put up creatives (Hoardings) with SBM messages across 19 strategic outdoor locations in their jurisdiction during the pakhwada.
3. The revised action plan is attached at the Annexure.
4. The meeting ended with a vote of thanks to the Chair.

Revised action plan for Swachhata Pakhwada (1st-15th October 2017)

Action plan

1. Administration division:
 - To conduct cleaning activities in all office rooms of MoHUA, including weeding out old files, and conducting swachhata rankings of the offices.
 - To coordinate with all related divisions and entities of MoHUA for conducting cleanliness drives in their own premises. A representative list of activities that might be taken up by some of the divisions is given below:
- CPWD:
 - To undertake cleanliness drives, ranking exercises and felicitation exercises of safai karamcharis in all their designated buildings and premises, preferably engaging RWAs in the process, during the pakhwada.
- DDA:
 - To undertake cleanliness drives, ranking exercises and declaring "no litter / no garbage zones" in all gardens, parks, market associations in their jurisdictions during the pakhwada
- NBCC:
 - To undertake cleanliness drives, ranking exercises and declaring "no litter / no garbage zones" in all premises in their jurisdictions during the pakhwada, and conduct swachhata pakhwada at all NBCC construction sites.
- HUDCO:
 - To undertake cleanliness drives, ranking exercises and declaring "no litter / no garbage zones" in all residential places and market associations in their jurisdictions during the pakhwada

- DMRC
 - Conduct cleanliness drives in all Metro stations during the fortnight, alongwith prominent signages (hoardings) displayed and jingles to be played on their PA systems.
 - Suggested Jingles: 30-second spots available with SBM on Source segregation, Public toilet usage, waste to compost.
 - Suggested hoardings: on source segregation, Asli Tarakki, Public toilet usage, waste to compost

SBM will make available the assessment formats (Swachh office, Swachh Parks, Swachh RWAs) for each division to conduct their ranking exercises.

Action:

- **Administration Division to issue letters to all divisions / entities of MoHUA with the above instructions.**
- **Administration division to call for a meeting with all related entities and divisions to discuss the proposed activities, in the presence of SBM Mission directorate**

Timeline: by 8th September 2017

2. SBM Urban Mission Directorate:

- Conduct a grand pledge taking ceremony at MoHUA, with a SBM ambassador, in the presence of Hon'ble Minister – HUA, and MoS. Selected few Safai karmacharis (Ministry employees) may be felicitated for their efforts to keep the Ministry premises clean.
 - **Action: File note to be put up by JS-SBM for Hon'ble Minister and MoS' approval**
 - **Timeline: by 6th September 2017**
- All ULBs to be asked to take up massive awareness drives and citizen engagement initiatives including cleaning activities throughout their cities.
 - **Action: Letter to be sent by JS-SBM to all states / cities with suitable instructions**
 - **Timeline: by 1st September 2017**

- o Liaise with NULM for cleaning drives through their registered SHGs.

Suggested activities could include:

- Taking out "Prabhat Pheris"
- Cleanliness drives in slums
- Swachhata excellence awards for Area Level Federations
- Community mobilization around source segregation, toilet construction and usage, stopping open defecation and open urination, no littering

- **Action to be taken by JS(NULM)**

- **Timeline: by 4th September 2017**

- o Reach out to Door Darshan for running a series on their channel showcasing good work on swachhata done by various ULBs, to create a positive perception and hope in citizens' minds about SBM

- **Action: Meeting of JS(SBM) with Door Darshan on this issue**

- **Timeline: by 8th September 2017**

No - K - 13011 (11) / 3 / 2017 - UDA - 1

Director (SUDA)
Government of West Bengal
HC Block, Sector-3, Salt Lake,
ILGUS Bhavan, Bidhan Nagar
Kolkata - 700106

प्रेषक:-
शहरी विकास मंत्रालय
निर्माण धवन
नई दिल्ली-110011



K-13011/11/3/2017-UPA II (3027086)

Government of India

Ministry of Housing & Urban Affairs

(UPA Division)

Nirman Bhawan, New Delhi.

Dated: 23/08/2017

Ashok DM
SMM - SMD
18/08/17

Subject: Minutes of the meeting held on 10.08.2017 regarding Swachhta Excellence Awards and Review of DAY-NULM under the chairmanship of Joint Secretary (UD) - Reg.

Reference is invited to the meeting held under the chairmanship of Joint Secretary (UD), Ministry of Housing and Urban Affairs on 10th August, 2017 on the above mentioned subject.

Minutes of the aforesaid meeting are enclosed herewith.

Enclosed: a/b


23/8/17
(Surender Kumar)

Under Secretary to the Government of India

Tel: 23062923, Fax: 23061185

To,
All the Participants

Copy for information to:

1. PPS to Secretary (HUPA)
2. PS to JS (UPA)
3. PA to Dir(UPA-I)
4. PA to DS(UPA-II)

Minutes of Meeting held on 10.08.2017
Subject: Swachhta Excellence Awards and Review of DAY-NULM

A meeting was held with State Mission Directors/ representatives of State Government under the Chairmanship of Shri Sanjay Kumar, Joint Secretary and Mission Director, DAY-NULM) on 10th August, 2017. In the meeting following decisions were taken:

Action Points on Swachhata Excellency Award

1. There will be 3rd party evaluation of ALFs recommended for the Swachhta Excellence Award.

(Action: NMMU)
2. The entries / nominations from ULBs will be recommended by a Committee. Ministry to revise guidelines incorporating provision of Committee alongwith the composition thereof and circulate to States/ UTs.

(Action: NMMU/ State Mission Directors: by 25th August, 2017)
3. States/ UT to stick to the timelines for submission of nominations as the grant of award is a time bound activity.

(Action: NMMU/State Mission Directors)
4. In case of Goa which has 500 registered SHGs it was decided to consider SHGs if they have relevant work on sanitation.

(Action: State Mission Director-Goa)

75th Commemoration of Quit India Movement

5. In connection with celebration of 75th anniversary of Quit India Movement, States/ UTs to take following actions and submit a report to Ministry

<i>S. No.</i>	<i>Date</i>	<i>Activity</i>
1	12.08.2017	Rallies of SHGs to be organized at a convenient place with banners/posters for creating awareness about DAY-NULM activities. The activity is to be given due publicity. The expenditure can be booked to IEC activities under DAY-NULM.
2	13.08.2017	The existing SHGs/ ALFs will carry out a quick survey to identify the beneficiaries who are yet to join SHGs to impress upon them into SHGs.
3	14.08.2017	The SHGs will prepare a skill & business plan according to their skill level, interest and market demand. CMMUs/COs/ROs to provide necessary handholding in this regard

(Action: State Mission Directors: Report to be submitted by 31st Aug 2017)

Pending UCs with States/UTs

6. States/UTs were requested to provide pending UCs of 2014-15 and 15-16.

(Action: State Mission Directors: By 31st August 2017)

Innovative & Special Projects:

7. In the context of issue raised by West Bengal about not having received 2nd instalment of IICP project and their inability to trace the funds, Ministry to provide transaction details and will take necessary follow up.

(Action: NMMU: By 31st August, 2017)

8. Tamil Nadu State to give their views on 3 projects (SPARKLE, Extraction of Banana Fibre, Shoe Making Unit) sanctioned and implemented during SJSRY within one week's time.

(Action: State Mission Director- Tamil Nadu: By 18th August, 2017)

9. The current activities reported under Sangwari Project do not come in Innovative Project. State of Chhattisgarh to conduct activities as per deliverables to receive 2nd instalment.

(Action: SMMU- Chhattisgarh: Immediate)

10. Uttar Pradesh State is to send quarterly progress report and correct UC within 3 days.

(Action: State Mission Director- UP: By 16th August, 2017)

11. UMC team to visit Chhattisgarh and provide their report on Sangwari Project.

(Action: UMC/NMMU)

12. States to expedite framing of Rules & Scheme under Street Vendors Act 2014. Ministry as the same is overdue.

(Action: All states: Immediate)

13. All States/UTs to ensure the MIS entry of all components at ULB level on regular basis.

(Action: State Mission Directors: Immediate)

14. All States/UTs to ensure approval of Town Vending Plans by Competent Authority within set time limit by the respective governments.

(Action: State Mission Directors)

15. Aadhaar Seeding of beneficiaries to be given top priority at the time of MIS entry to ensure DBT under the Mission.

(Action: State Mission Directors: Immediate)

16. All ULBs to be registered and mapped in PFMS to facilitate DBT under the Mission.

(Action: State Mission Directors: Immediate)

Attendance Sheet for Participants in the Meeting Held on 10th August, 2017

1. Sanjay Kumar, Joint Secretary (UPA), M/o HUPA
2. Mrs. Archana Mittal, Director (UPA-1), M/O HUPA
3. Shri Y.S. Awana, Deputy Secretary (UPA-II), M/o HUPA
4. Sandesh Sal , Project officer SMMU- Head. Goa
5. Dr. Manoj Pandey, SMM (HR&(BT), Madhya Pradesh
6. Dr. Sajalte, SMM(SM&IO), Telengana
7. Mr. Manohar Hire, Dy Director, Maharashtra
8. Sh. S.R.Meena, Project Director ,Rajasthan
9. Sh. Rajesh Oradhan, Mission Director, Sikkam
10. Asita yendiembam Project Officer, Manipur
11. L. Jayarani Dy. Secretary, Manipur
12. Sh. Vikas SMM, Gujarat
13. Sh. Viven Trivedi SDO, MCC, Chandigarh
14. Sh. P.R. Dhru, Dy. CEO SUDA, Chhattisgarh.
15. Dr. R.K. Singh , Chhattisgarh.
16. Prashant Amoli , Chhattisgarh.
17. Giddi Balaram Project officer , Puduchery
18. Sajid Azmi Finacer Controller, Uttar Pradesh
19. Mohd Taiyab SMM (SM&ID) Uttar Predesh
20. Sh. Navneet Pande, Director , Uttarakhand.
21. Sh. Laxman Singh SMM, Uttarakhand
22. Sh. Vijaypal Singh CMM Uttarakhand
23. Hvi Zarzoenga, project Director Mizoram.
24. Halsawmdajngliani SMM Mizoram
25. Sh. Binoda nand Jha Bihar.
26. Sh. Sanjeev Panday UDHD Bihar
27. Sh. J.P. Agrawal, MD (NULM) Delhi
28. S. Annamalai prem Kumar
29. Sh. Ashok Kumar Das Addt. Mission Dir. West Bengal
30. Sh. Anundwati Maiti, CB&T)

31. Kanha Goelha, SMM,
32. Sh. Kriti Mittal, Sr. Manager TSU NULM-UMC
33. Sh. Pallavi Sen Sr. Manager TSU,NULM,UMC
34. Shashikala, SMMU, Jharkhand

F. No. K-13011(11)/3/2017-UPA I (EFS-3027086)
Government of India
Ministry of Housing & Urban Affairs
(UPA Division)

Nirman Bhawan, New Delhi
Dated - 12th September, 2017

To

The Mission Directors
DAY-NULM
All States/ UTs

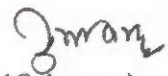
Subject : Swachhta Excellence Awards for the Area Level Federations (ALFs) -
Constitution of Committee - regarding

Dear Sir/ Madam,

I am directed to refer to this Ministry's letter dated 21st August 2017, forwarding therewith the revised guidelines of Swachhata Excellence Awards for the Area Level Federations (ALFs) and to say that since the award is to be provided in this financial year only, you are requested to keep track of prescribed timeline for each of the activity. It is expected that the guidelines have been circulated further to the ULB level by the States /UTs for wider dissemination.

2. In this regard, it is requested to complete the constitution of the State and City level committees for selection of ALFs as per provisions of guidelines and the confirmation to that effect may be intimated to the Ministry by 30th September, 2017.

Yours faithfully



(Y S Awana)

Deputy Secretary to the Govt of India
Tele : 2306 2923