



Sub: Release of fund (1<sup>st</sup> instalment) in favour of Katwa Municipality for construction of Shelters for Urban Homeless (SUH) a component under DAY-NULM

Proposals of one 50 bedded shelter unit under the scheme Shelter for Urban Homeless (SUH) was approved by Project Sanction Committee (PSC) in favour of Katwa Municipality on 04.04.2018 with an amount of Rs. 116.49 Lakh (copy of administrative approval letter is placed in the C.P. side)

Now, as per Guidelines of DAY-NULM, construction cost of shelters will be shared by the Govt. of India and the State Govt. in the ratio of 60%: 40%. Operational guidelines of filed level implementation of the scheme Shelter for Urban Homeless also stipulate that funds will be released in favour of the implementing ULBs in three instalments 40%, 40% and 20% basis.

It may be noted that an email has received by this office regarding the release of fund for construction of this shelter unit under the scheme shelter for urban homeless (copy enclosed). It may be further noted that it appears from the email that work order has been issued by the concerned ULB to Samsur Alam, Katwa Burdwan Road on 05.09.2018.

Therefore, as per the existing norms, Rs. 46.60 Lakh (40 % of the approved cost) out of which Rs. 27.96 Lakh is central share and Rs. 18.64 Lakh is State share, may be released as 1 st instalment in favour of the Katwa Municipality for the construction work of the said Shelter unit.

Submitted for your kind perusal.

*Deputy Director SUDA*

*S.D. De*  
Soumen De  
SMM-S & SI, WBSULM

*Proposal 'A' - may be approved  
& fund amounting Rs. 46.60 Lakh  
may be released.*

*11/9/18*

*Director*

*Considering PSC approval at flag 'x' and notes above, proposal under para 'A' may be approved.*

*13/10/18*

*Pr. Secretary UDLM Dept.*

*Director, SUDA  
Acct (NULM)  
Pl. B*

*13/10/2018*

*U.O.No. SUDA: 593  
Date: 13/09/2018*

*17/9/18*

*FO*

As per notes and orders at pre page

As approved by Pr. Secretary of UD&MA Dept. & Director, SUDA at page-01, to transfer the fund in respect 1<sup>st</sup> instalment of construction cost of SUH under NULM, a transfer Advice amounting to Rs. 46,60,000.00 (Fourty six lakh sixty thousand) only have been prepared and placed herewith for signature of Finance Officer, SUDA and Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

~~FO, SUDA~~

M. Shukron.  
29.09.2018.

Signed:  
Ravi M. S. S. S.

*[Handwritten signature]*  
29/9/18

~~FO, SUDA  
(PAS)~~

memorandum per to signed regarding construction cost of SUH (1st instalment) under NULM.

~~FO, SUDA~~

M. Shukron.  
24.09.2018.

Signed:  
Ravi M. S. S. S.

Sub: Release of fund (2 nd instalment) for construction of one 50 bedded shelter unit under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM in favour of Katwa Municipality.

It may be mentioned that one 50 bedded shelter unit was sanctioned in favour of Katwa Municipality with an approved project cost of Rs. 116.49 Lakh under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM by Project Sanction Committee (PSC) in its 11 th meeting on 04.04.2018.

It may be mentioned that as per DAY-NULM present guidelines the funding pattern of Central & State share is 60:40 for SUH. As per NSP no. 01, 1 st instalment was released in favour of Katwa Municipality of Rs. 46.60 Lakh (copy enclosed as 'A')

Now, the progress of construction work of this shelter unit is 60% as per report available at this office. Utilization Certificate of 1 st instalment of Rs. 46.60 Lakh has been received by this office in GFR 12C duly signed Chairman, Katwa Municipality & authenticated by Executive Engineer, MED, Burdwan Division (Copy enclosed in the C.P. side as 'B'). Therefore 100% of the 1 st instalment has been utilised by the concerned ULB. Now concerned ULB has requested to release 2 nd instalments for this purpose. As 70% of the 1 st instalment has been utilised, now 2 nd instalments may be released as per prevailing norms.

In this regard now 2 nd instalment to the tune of Rs. 46.60 Lakh (Central Share Rs. 27.96 Lakh and Sate Share Rs. 18.64 Lakh) may be released in favour of the Katwa Municipality for the settlement of the bills for construction of SUH as per filed implementation norms.

Submitted for your kind perusal.

Joint Director  
SUDA

Proposal 'A' may be approved

SR  
06/02/19

OFF 2/19

Asst. Director

2<sup>nd</sup> instalment to the tune of Rs 46.60 lakh may be approved for release in favour of Katwa Municipality.

19.02.19

Director

SMM, SUH have already informed that the required fund of Rs.46.60 lakh has been released vide file No.SUDA-135/2018. Therefore, this file may not be processed for the time being.

Sub: Proposal for field visit report of Shelter for Urban Homeless (SUH) under Katwa Municipality

It may be mentioned that one shelter unit at Katwa Municipality has been sanctioned under the scheme Shelter for Urban Homeless.

Now construction of these shelter units is completed & procurement of furniture is in process. It is ready to functional as per report available at this end. Shelter Management Committee & yet to be constituted by the concerned ULB.

In this regard repeated communication has been made with the ULBs for functionalization of shelters. Till now no such initiatives have been taken by the ULBs. In this regard a field visit cum ULB visit may be arranged to follow up the functionalization matter of these shelter at the earliest.

X ↑ The undersigned may be visited these shelters on **08.07.2019**. For this visit necessary arrangement may be made for to and fro journey to Katwa.

Submitted for your kind perusal.

~~JE Director  
SUDA~~

SR  
03.07/19  
03/07/19

~~AMD~~

Notes above may kindly be seen.

The visit programme at 'X' above may be approved. Along with the SUH, Sri Soumen De, State Mission Manager will also monitor all the other component of the programme as per template given by SUDA and submit a report to the Director for her kind perusal.

Director, SUDA

~~AMD~~  
AMD 04/07/19

~~AMD~~

self 5/7/19

S De

~~AMD~~  
AMD 07/19

A letter vide no. 20/NULM/K.M. dated: 23.07.2019 has received by this office from Chairman, Katwa Municipality regarding relaxation of payment of Rs. 25000/- as Security Deposit for the purpose of signing MoU. It may be mentioned that as per draft MoU for O & M of SUH an amount of Rs. 25000/- is required to pay as performance guarantee at the time of signing of agreement by any agency or NGO. (Copy placed in the C.P. side)

Here Executive Committee of concerned ULB decided to run the SUH through ALF and concerned ALF i.e. Vivekandna ALF has no such fund available in their account. Under this circumstance concerned ULB requested for relaxation of this Security Deposit or Performance Guarantee for this ALF. As per guidelines of SUH shelter may be operationalized by the NGO or federation of SHG. As in the aforementioned case concerned ALF is not self sustained to deposit the amount therefore the matter of relaxation may be considered in that case.

Submitted for your kind perusal & necessary approval.

*Add. Mission Director NULM*

*SP  
29.07.19*

*To*

*Very please open*

*Shankar*

*23.07.19*

*As per 'SUH' guidelines, Executive committee at the municipality level is responsible for review and supervision of working of SUHs. In the present case, the EC at Katwa municipality has decided to run the shelter through an Area level Federation (ALF) and requested SUDA through their letter to waive the SD of Rs. 25000 as mentioned in the draft memorandum.*

*Considering the paucity of funds for the ALF, in the and the objective of SM&ID - (a component of NULM) as a sustainable poverty reduction programme through SHG, CFL ALFs, the SD of Rs. 25000 may be waived in the present case.*

*Y. Thore 06/08/19.*

*As proposed*

*SP  
6/8/19*

*FA  
AMD-NULM*

Notes page-5/N.

Received a communication from Chairman, Katwa Municipality (Copy placed on the cp side). This is regarding waiver of ₹ 25,000 as security deposit by the Area Level Federation (ALF) entrusted to operate the SUH at Katwa. It may be noted that Executive Committee of Katwa Municipality has decided to run the SUH through Vivekananda ALF, a body representative of 2 (two) members of each SHG in the Ward. Therefore in relaxation of the guidelines for operation of SUH, we may waive the deposit of ₹ 25,000 as security deposit.

FO has also endorsed the same view.

Director

Phanikumar  
AMD 06/08/19

It is in the discretion of the EC at- UCB level to waive security deposit. ~~as~~ as proposed. Ideally the ALF should be encouraged for complying all business terms.

Leaf 19/8/19

AMD(50)

Side sum

**Sub: Release of fund (final instalment) for construction 50 bedded shelter unit at 1 no. of Shelter for Urbane Homeless (SUH) under DAY-NULM in favour of Katwa Municipality.**

As per NSP-01 & 05, one 50 bedded shelter unit under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM at Katwa Municipality with approved cost of **Rs. 116.49 Lakh** (excluding DPR preparation cost) was approved by Project Sanction Committee (PSC) in its 11 th meeting. Out of which Civil, S&P, Electrical work cost is Rs 103.49 Lakh, Cost for furniture & Utensils is Rs. 8.71 Lakh, WBSEDCL Service connection cost is Rs. 0.50 Lakh, Fire fighting cost is Rs. 0.40 Lakh & Contingency Rs. 3.39 Lakh.

Based on this approval, fund to tune of **Rs. 93.20 Lakh** was released in favour of Katwa Municipality in two instalments. Now Concerned ULB has submitted the Utilization Certificate. As per report available at this office, construction work of this shelter unit is completed and it is functional. Copy of photographs of completed shelter unit is placed in the C.P. side. Fund has been released as per

~~NULM guidelines Central State share 60:40 unit under the scheme Shelter for NULM guidelines, Central: State share 60:40 under SUH component.~~

Utilization Certificate of 1 st & 2 nd instalment of construction cost to the tune of **Rs. 85.79 Lakh** have been received by this office in GFR 12C duly signed by Chairman, Katwa Municipality & authenticated by Executive Engineer, MED Burdwan Division as per prevailing norms. A requisition of fund of 3 rd or final instalment has been submitted by the concerned ULB.(Copy placed in the C.P. side mark as 'X')

As per field implementation guidelines of SUH, further instalment may be released after receiving of 70% utilization of previous instalments. Here 94 % UC of previous instalments has been received for one shelter unit.

Now an amount of **Rs. 23.29 Lakh** (Central Share Rs. 13.97 Lakh & State Share Rs. 9.32 Lakh) (including 3% contingency) may be released as final instalment of sanctioned project cost in favour of the Katwa Municipality for the settlement of the bills as per prevailing norms.

Submitted for your kind perusal.

Add. mission Director, NULM

SR 28/11

Of the ₹ 93.20 lakh released in favour of the Katwa Municipality, in 2 instalments for the construction of 1 No. of SUH at Municipal land adjacent to the play ground at Ward No 17, Katwa M, a sum of ₹ 85,79,600/- only has been spent and remaining amount of ₹ 7,40,340/- will be spent in the following months. The remaining amount of ₹ 23.29 lakh only may be released in favour of Katwa M.

A picture of the SVK taken on recent date is also annexed.

*[Signature]*  
2.11.24

Director

AD (NULM)

May pl place ~~it~~ on e-office.  
DDP 612

As directed put up in e-office  
~~on 9/11/24.~~ *[Signature]*

S.D.



**Note No. #1**

As proposed in the physical file no SUDA-177/2018 at NSP-07, this e file is created in continuation the file No. SUDA-177/2018  
As mentioned in the C.P. side note sheet page no 06 fund amounting of **Rs. 23.29 Lakh**( Central Share Rs. 13.97 Lakh & State Share Rs. 9.32 Lakh)  
(including 35 contingency may be released as final installment of sanctioned project cost in favour of the Katwa Municipality for the settlement of the bills as per prevailing norms.  
Submitted for your kind perusal.

10/12/2019 2:12 PM

**SOUMEN DE**  
(SMM-WBSULM(NULM)(SUDA))**Note No. #2**

The UC put up on the CP side may be considered. Of the Rs. 93,20,000/- disbursed to the Katwa Municipality for the construction of a 50 bedded SUH, Rs.85,79,660/- has been utilized & a balance of Rs. 7,40,340 remains. The third & final installment amounting to Rs. 23,29,000/- may be released, if approved, in favour of the Katwa Municipality.  
The centre has been operational since August 2019 & an amount equivalent to more than 70% of the disbursed amount has already been utilized.

10/12/2019 4:25 PM

**KRITIKA SHARMA**  
(AD DIR(SUDA))**Note No. #3**

Relevant notes from physical file be attached pl.

11/12/2019 6:09 PM

**DEBARATI DATTA GUPTA**  
(DIR(SUDA))**Note No. #4**

12/12/2019 10:59 AM

**KRITIKA SHARMA**  
(AD DIR(SUDA))**Note No. #5**

As proposed above relevant note sheets from the physical file is put up in the C.P. side for your ready reference.

Submitted for your kind perusal.

12/12/2019 11:44 AM

SOURMEN DE  
(SMM-WBSULM(NULM)(SUDA))

**Note No. #6**

12/12/2019 5:45 PM

KRITIKA SHARMA  
(AD DIR(SUDA))

**Note No. #7**

Third and final installment of Rs 23.29 lakh may be released to Katwa Municipality for construction of SUH as proposed at note 2.

16/12/2019 2:32 PM

DEBARATI DATTA GUPTA  
(DIR(SUDA))

**Note No. #8**

17/12/2019 11:19 AM

SUBRATA GUPTA  
(PRSECY(UDMA))

**Note No. #9**

Approved

18/12/2019 11:41 AM

FIRHAD HAKIM  
(MIC(UDMA))

**Note No. #10**

19/12/2019 10:12 AM

SUBRATA GUPTA  
(PRSECY(UDMA))

**Note No. #11**

19/12/2019 11:21 PM

**KISHORE SENGUPTA  
(FA(UDMA))**

**Note No. #12**

23/12/2019 11:55 AM

**ARUPRATAN MUKHOPADHYAY  
(JS(UDMA))**

**Note No. #13**

23/12/2019 6:14 PM

**DEBARATI DATTA GUPTA  
(DIR(SUDA))**

**Note No. #14**

24/12/2019 11:51 AM

**KRITIKA SHARMA  
(AD DIR(SUDA))**

**Note No. #15**

As approved above fund may be released in favour of Katwa Municipality.  
Submitted for your kind perusal & further process.

24/12/2019 11:55 AM

**SOUMEN DE  
(SMM-WBSULM(NULM)(SUDA))**

**Note No. #16**

Please process for release of fund.

26/12/2019 5:41 PM

GOUTAM HORE  
(FO(ACCT)(SUDA))

As per notes and orders from E-File No. SUDA-14012(14)/18/2019-NULM SEC(SUDA)-SUDA (Computer No. 246160)

As approved by Pr. Secretary of UD & MA Dept & Director, SUDA, to transfer the fund in respect of Construction of SUH of NULM, a transfer Advice amounting to Rs. 23,29,000.00 (Twenty three lakh twenty nine thousand) only have been prepared and placed herewith for signature of Director, SUDA & Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

FO, SUDA  
Director, SUDA  
↓  
FO (PAS)

Pr. Secretary  
27.12.2019

Y. Hore  
~~27.12.19~~  
27.12.19

27/12

FO

21/12/20

FO, SUDA

Memorandum no. SUDA-14012(14)/18/2019 dated. 09.01.2020 regarding release of fund to various municipalities in respect of construction cost of SUH under NULM have been prepared and placed herewith for signature of FO, SUDA please.

Pr. Secretary  
02.01.2020

Y. Hore  
02.01.20