

Sub: Proposal for field visit report of Shelter for Urban Homeless (SUH) under Berhampore & Jiaganj-Azimganj Municipality

It may be mentioned that one shelter unit each at Berhampore & Jiaganj Azimganj Municipality has been sanctioned under the scheme Shelter for Urban Homeless.

Now construction of these shelter units is completed in all respect & ready to functional as per report available at this end. Jiaganj-Azimganj Municipality is constituted the Shelter Management Committee & yet to be constituted by Berhampore Municipality.

In this regard repeated communication has been made with these ULBs for functionalization of shelters. Till now no such initiatives have been taken by the ULBs. In this regard a field visit cum ULB visit may be arranged to follow up the functionalization matter of these shelter at the earliest.

The undersigned may be visited these shelters on 26.06.2019. For this visit necessary arrangement may be made for to and fro journey to Jiaganj-Azimganj & Berhampore.

Submitted for your kind perusal.

~~John D. ...
SUDA~~

~~AD (NULM)~~

SR
20.06.19

[Signature]
20/06/19

May be approved

[Signature]
20/06/19

x - as proposed

SR 21/6/19

~~Director~~

~~AD (NULM)~~

83
~~S. Dey SUH~~

[Signature]
29/06/19

Sub: Field visit report of Shelter for Urban Homeless (SUH) under Jiaganj-Ajimganj Municipality

A 50 bedded shelter units under the scheme Shelter for Urban Homeless (SUH) was sanctioned by Project Sanction Committee (PSC) on **05.06.2017** with an amount of Rs. **120.47 Lakh** in favour of Jiaganj-Azimganj Municipality. An amount of Rs. 96.54 Lakh was released in favour of the ULB. Utilization Certificate of Rs. 79.53 Lakh has been received from the ULB. Now Construction of the shelter unit is completed in all respect.

As per approval of the competent authority the undersigned has visited aforesaid ULB on **26.06.2019** for monitoring the progress of SUH. During this visit SAE, Jiaganj-Ajimganj Municipality, City Mission Manager, NULM & Executive Engineer, Murshidabad Division, MED were present. Also the concerned municipality ward councillor was present. It appears that construction of the shelter unit is almost completed (Civil & Electrical) and it has been observed that floor wise lay out plan is deviated from the sanctioned model plan. Construction work has been done as per technically vetted detail design & drawing. This technically vetted plan was not communicated to this office. This plan was prepared by **SAE, Jiaganj- Azimganj Municipality, authenticated by Assistant Engineer, Murshidabad Division, MED & Executive Engineer, Murshidabad Division, MED and vetted by Superintendent Engineer, Central Circle (Malda), MED on 08.09.2017** (copy enclosed in the C.P. side for ready reference). Details of observations have been made during the visit as following:

1. Floor wise Dormitory & family rooms are not constructed as per provision of model plan of DPR. A copy of sanctioned model plan & technically vetted modified plan is enclosed in the C.P. side for ready reference. 'X'
2. There is no provision of lift in the sanctioned model plan. In actual a lift shaft has been constructed within the shelter unit.
3. Insufficient number of toilet blocks are constructed & not as per model plan.
4. Inferior Wooden cots have been procured instead of Wrought Iron Cot.
5. Floor finish & colour work in the shelter unit are not as per approved estimate of DPR.
6. Additional Balconies are constructed in actual, which is not available in the sanctioned model plan.
7. Doors & Windows are not installed as per item work of estimate.

Submitted for your kind perusal & further process.

J.R.SUDA
 Adl. Mission
 Director NULM

S.D.
 28.06
 19

Sub: Field visit report of Shelter for Urban Homeless (SUH) under Jiaganj-Ajimganj Municipality

A 50 bedded shelter units under the scheme Shelter for Urban Homeless (SUH) was sanctioned by Project Sanction Committee (PSC) on **05.06.2017** with an amount of Rs. **120.47 Lakh** in favour of Jiaganj-Azimganj Municipality. An amount of Rs. 96.54 Lakh was released in favour of the ULB. Utilization Certificate of Rs. 79.53 Lakh has been received from the ULB. Now Construction of the shelter unit is completed in all respect. Shelter Management Committee has been constituted and Shelter Management Agency yet to be finalised by ULB.

As per approval of the competent authority the undersigned has visited aforesaid ULB on **26.06.2019** for monitoring the progress of SUH. During this visit SAE, Jiaganj-Ajimganj Municipality, City Mission Manager, NULM & Executive Engineer, Murshidabad Division, MED were present. Also the concerned municipality ward councillor was present. It appears that construction of the shelter unit is almost completed (Civil & Electrical) and it has been observed that floor wise lay out plan is deviated from the sanctioned model plan. Construction work has been done under the supervision of concerned SAE of ULB & Executive Engineer, Mursidabad Division, MED as per technically vetted detail design & drawing. This technically vetted plan was not communicated to this office. This plan was prepared by **SAE, Jiaganj- Azimganj Municipality, authenticated by Assistant Engineer, Murshidabad Division, MED & Executive Engineer, Murshidabad Division, MED and vetted by Superintendent Engineer, Central Circle (Malda), MED on 08.09.2017** (copy enclosed in the C.P. side for ready reference). Details of observations have been made during the visit as following:

1. Floor wise Dormitory & family rooms are not constructed as per provision of model plan of DPR. A copy of sanctioned model plan & technically vetted modified plan is enclosed in the C.P. side for ready reference.
2. There is no provision of lift in the sanctioned model plan. In actual a lift shaft has been constructed within the shelter unit.
3. Insufficient number of toilet blocks (only 2 toilets & 4 WC instead of 2 WC, 2 Bath & 2 wash space)) are constructed & not as per model plan.
4. Inferior Wooden cots (25 nos) have been procured instead of Wrought Iron Cot (as per scheduled item of DPR).
5. Floor finish (Ceramic vitrified tiles instead of IPS) & colour work (Wall putty, Synthetic enamel paint instead of cement plaster & white wash) in the shelter unit are not as per approved estimate of DPR.
6. Additional Balconies (16 nos) are constructed in actual, which is not available in the sanctioned model plan.
7. Doors (Flash door instead of wooden door) & Windows (Sliding aluminium window instead of Steel window) are not installed as per item work of estimate.

Submitted for your kind perusal & further process.

Adl. Mission
Director, WBSUW

SP
28.06
19

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NOTE SHEET

SUDA

State Mission Manager, S&SI made a visit to the SUH at Jiaganj Azimganj Municipality on 26.06.2019. This SUH was sanctioned by the Project Sanction Committee on 05.06.2017 at an amount of Rs.120.47 lakh. The observation of the SMM during the visit are mentioned at 'X' nsp-3. It is evident that there have been a number of deviations from the sanctioned model plan as approved by the PSC. This plan with the deviations has been prepared by the SAE, Jiaganj Azimganj Municipality and endorsed by Assistant Engineer, Murshidabad Division, MED and Executive Engineer, Murshidabad Division, MED. This has been duly vated by the Superintending Engineer, Central Circle, Malda, MED on 08.09.2017. Copy placed at flag 'X' may kindly be seen.

It is suggested that appropriate action may kindly be considered against the erring officials.

Director, SUDA

Handwritten signature
AMD
28.06.19

We may seek comments from ME Dte.

Self 28/6

Instruction of Director above.

Secretary, MED be requested to comment on the finding of the visit. Put up a draft letter urgently.

AMD

SMM, S&SI

Handwritten signature
AMD 28.06.19

As directed above a draft letter is placed to the C.P. Side for your kind perusal.

Self 02.07.19

All mission Director, MUM

Draft letter to Secretary, MED placed on the cp side may kindly approved and signed.

Director, SUDA

Handwritten signature
AMD
07.07.19

Self 4/7

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NOTE SHEET

SUDA

As directed by Principal Secretary, UDBMA Dept, we may inform to the Chief Engineer, MED to inform concerned SE, EE, AE & SAE of MED who are entrusted with the work of SUIT, Jragari-Azingari to appear before the Principal Secretary as decided by Jt Secretary, UDBMA Dept on 25.07.19 at 2pm at the Chamber of Principal Secretary. In this regard a letter may be sent to Chief Engineer, MED & Copy to Secretary, MED & concerned ULB.

A draft is placed in the C.P. side for your kind perusal.

Add-mission
Director, UDBMA

S. De SMY

SB
23.07.19

7c. signal.
Phondhona
23/07/19

Sub: Release of fund (1 st instalment of 1 st Year) for Operation & Maintenance of Shelter unit under the scheme Shelter for Urban Homeless (SUH) under Jiaganj-Ajimganj Municipality

It may be mentioned that construction of one 50 bedded shelter unit is completed and it is functional at **Jiaganj-Ajimganj Municipality** under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is made functional since **15.07.2019** and operation & maintenance is providing by the concerned ULB. Concerned ULB has constituted the Shelter Management Committee (copy placed in the C.P. side). All the staffs of shelter are engaged as per guidelines of SUH (copy placed in the C.P. side)

It may be mentioned that a letter vide no. 2042/XX--II/J.A.M. dated: 31.07.2019 from Chairman, Jiaganj-Azimganj Municipality regarding Operation & Maintenance cost of SUH, Jiaganj-Azimganj (copy enclosed) for 2.5 months has received by this office as follows.

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
1.	Quarterly Maintenance cost of Shelter				
(i)	Electricity Charges	2.5	Months	5000.00	12500.00
(ii)	Maintenance of Plumbing & Electrical Work	2.5	Months	500.00	1250.00
2.	Quarterly Servicing Cost				
(i)	Sweeping Charges	2.5	Months	3000.00	7500.00
(ii)	Replenishment of Bedding (Washing Charges)	2.5 months	10% of capital cost		2603.00
(iii)	Cost of providing free food for 10% of inmates who are old/infirm and cannot pay (7x75x100)10%	2.5	Months	100.00	5250.00
3.	Staff Salary				
(i)	Manager (full time)	2	Months	10000.00	20000.00
(ii)	Caregivers & Security : 3 nos.	2 X 3 nos	Months	5000.00	30000.00
Total= Rs. 79103.00					

It has been observed that the requisition of an amount of **Rs. 79103.00** (for 2.5 months) has been submitted by the ULB. As per DPR, approved O&M cost per year is Rs.600000.00 (Rupees Six lakh only) for the 50 bedded shelter unit. Now based on this Operational & Maintenance guidelines of SUH an amount **Rs. 79103.00 (Rupees Seventy nine thousand one hundred three only)** may be released as 1 st instalment of 1 st year in favour of Jiaganj-Azimganj Municipality as Operation and Maintenance cost of shelter.

Submitted for your kind perusal.

Adl. Mission
Dfice 15/2/2020

S.P.
02-28
10

Notes page-6/N.

O&M charges for the SUH at Jiaganj-Azimganj Municipality amounting to ₹ 79103 (₹ seventy nine thousand one hundred & three) only may be released as 1st installment for the 1st year (15.07.2019 – 30.09.2019) may be approved.

X1

Director, SUDA

Chankhona
AMD 02/08/19

X - may be considered.

Pr. Secretary
UD & MA Dept

ADP 5/8/19

U.O. No. SUDA 404

Director, SUDA

Dated 06.08.19

File No. SUDA-174/2017

Signature
07/11/2019

ADP 9/8/19

Chankhona
09.08.19

~~AMD (JC)~~
~~FO~~
Acct
CNDLM

As per notes and orders at pre page

As approved by Pr. Secretary of UD&MA Dept. And Director, SUDA at page-07, to transfer the fund in respect of O&M cost of SUH under NULM, a transfer Advice amounting to Rs. 79,103.00 (seventy nine thousand one hundred three) only have been prepared and placed herewith for signature of Director, SUDA & Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

Director, SUDA
FO, SUDA

Submission.
23.08.2019.

13/8/19

FO

sep

memorandum no. SUDA- 514/2017/5538 dated. 16.08.2019 regarding release of fund to jagannath Pottangon Municipality for O&M cost of SUH under NULM have been prepared and placed herewith for signature of FO SUDA please.

FO, SUDA

Submission.
16.08.2019.

4/10/19
6/08/19.

FO (PAS)

Sub: Proposal for Boundary Wall of SUH Jiaganj-Azimganj Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM

A letter vide no. SUDA/23/2014(MPR)/4468(35) dated: 04.07.2019 was sent from this office to the ULBs where SUH is completed/ under construction regarding submission of Proposal for construction of Boundary Wall of SUH under DAY-NULM.

In response to this letter, Jiaganj-Azimganj Municipality sent the proposal (vide letter no. 165/P.W.D/XXII-8(NULM)/J.A.M/2019 dated: 30.07.2019) for Boundary Wall of SUH at Jiaganj-Azimganj(Copy placed in the C.P. side mark as 'x'). It appears from the proposal that plan & estimate for **100 mtr** length boundary wall of SUH duly vetted by Executive Engineer, Murshidabad Division, MED and it is within the cost provision of Boundary Wall as proposed from this office i.e. Rs.10552/meter and the estimated amount is **Rs. 1533135.00 (Rupees Fifteen Lakh thirty three thousand one hundred thirty five only)**(including cess, GST & 3% contingency. This estimate is prepared as per the current PWD SoR 2017. As per Executive Engineer, Murshidabad Division, MED letter vide no. MED/MSD/445/15-203/2017 dated: 31.07.2019 the estimate amount have been arrived considering Concrete retaining wall to retain filled up soil at the existing low land at the front side of SUH (copy placed in the C.P. side).The undersigned checked the estimate and it may be approved.

Now this proposal of Boundary Wall may be forwarded to the competent authority for necessary approval.

If approved, fund may be released in favour of concerned ULB for the aforesaid work in two instalments i.e. 50%, 50% from the SUH component head under DAY-NULM. 1 st instalment may be released after completion of tender process and after issuing the Work Order for the aforesaid work. Utilization Certificate for this purpose may be collected from the concerned ULB in GFR 12C format and 2 nd instalment will be released after receiving of UC (70%) of previous instalment.

Submitted for your kind perusal.

*Adl Mission
Director, NULM*

*SR
21.08.19*

Principal Secretary has approved for the construction of boundary wall in file no.SUDA-317/2016 at the identified perimeter of the SUH wherever required. Financial Adviser has examined the model estimate and concurred to it (flagged 'A'). We have now received 1 (one) estimate for construction of boundary wall of the SUH at Jiaganj-Azimganj.

The estimate cost for the boundary wall for Habra SUH measuring 100 meters is ₹ 1533135 (₹ fifteen lakh thirty three thousand one hundred & thirty five) only. The estimate duly vetted by Executive Engineer, Murshidabad Division, MED and has been duly checked by the State Mission Manager, SUH and found to be in conformity with the model estimate of ₹ 10,552 per meter.

The fund may be released in 2 (two) equal installments to the implementing agency. 1st installment may be released after completion of the tender process, issuance of work order and commencement of physical work on the ground, to be confirmed by the implementing agency. The 2nd installment may be released after completion of the entire boundary wall.

X | It may kindly consider to approve the proposal for construction of boundary wall at SUH Jiaganj-Azimganj at an aggregate amount of ₹ 1533135 (₹ fifteen lakh thirty three thousand one hundred & thirty five) only.

Director

Handwritten signature
21-08-19
AMD

Pr. Secretary
UB & MA Deptt.

X - may be approved.

Def 28/8/19

U.O. No. SUDA... 436

Dated... 29.08.19

Director, SUDA

Handwritten signature
29/08/2019
Def 2/9/19

File No. SUDA-174/2017

AMD

Sd/- SMU

Handwritten signature
07/09/19

As the aforementioned proposal is approved above, now a administrative approval & financial sanction of Boundary wall of SUH at Jiaganj-Azimganj may be sent to the concerned ULB.

A draft letter is placed in the C.P.S box for your kind perusal.

Adle mistry
Director, SUDA

Handwritten signature
02.09.19

7C signed

Handwritten signature
07/09/19

Sub: Release of fund (2 nd instalment of 1 st year) for Operation & Maintenance of Shelter unit under the scheme Shelter for Urban Homeless (SUH) under Jiaganj-Azimganj Municipality

It may be mentioned that a shelter unit is functional at Jiaganj-Azimganj Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 15.07.2019 and operation & maintenance is provided by ULB itself. At present number of inmates in the shelter unit is 7 nos as per report submitted by ULB.

It may be further mentioned that a letter vide memo No. 2558/XXII-II.J.A.M dated: 21.10.2019 has been received from Chairman, Jiaganj-Azimganj Municipality regarding Operation & Maintenance cost of SUH, Jiaganj-Azimganj (Valobasa) Concerned ULB has submitted the Utilization Certificate of O& M cost of 1 st instalment of 1 st year (copy enclosed). Also a fund requisition for 3 months (October, 2019 to December, 2019) has received by this office as following.

Claim of fund for operation & maintenance of the shelter for Urban Homeless of Jiaganj-Azimganj Municipality for 3 Months

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
1.	Quarterly maintenance cost				
(i)	Electricity Charges	3	months	5000.00	15000.00
	Maintenance of plumbing & electrical work	3		500.00	1500.00
2.	Quarterly Servicing Cost				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
(ii)	Replenishment of Bedding	3	Months		3123.00
3.	Cost providing free food for 10% of inmates who are old/infirm and cannot pay (7x90x100)10%	3	Months	100.00	6300.00
4.	Staff Salary				
(i)	Manager (full time)	3	Months	10000.00	30000.00
(ii)	Caregivers & Security : 3 nos.	3 X 3 nos	Months	5000.00	45000.00
Total=					Rs.109923.00

It has been observed that the requisition of an amount of Rs.109923.00 (for 3 months) is submitted for O & M cost of shelter (copy enclosed in C.P. side). As O & M cost of earlier instalments have been utilized 90%, now based on the Operational & Maintenance guidelines of SUH an amount **Rs.109923.00 (Rupees One Lakh nine thousand nine hundred twenty three only)** may be released as 2 nd instalment of 1 st year in favour of Jiaganj-Azimganj Municipality as Operation and Maintenance cost for the period (October, 2019 to December, 2019) of shelter.

Submitted for your kind perusal and approval.

Addl. Mission
Director, NULM

S/D
22/10/19



NOTE SHEET



Notes above may kindly be seen.

O&M charges for the SUH at Jiaganj-Azimganj Municipality amounting to ₹ 1,09,923 (rupees One lakh Nine thousand Nine hundred & Twenty Three) only may be released as 2nd installment for the 1st year (October to December, 2019) may be approved.

Payment upto September, 2019 (1st installment) has been disbursed by Jiaganj-Azimganj Municipality. Utilisation of the fund released has been submitted upto September, 2019 by the ULB.

Director, SUDA

Handwritten signature
23/10/19
AMD

Pr. Secretary
UD & MA Dept.

X- may be released.

DDP 23/10/19

U.O. No. SUDA... 533

Dated... 24.10.19

Director, SUDA

Handwritten signature
24/10/2019

File No. SUDA - 174/2017

DDP 25/10/19

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Acct (copy)

Pl. process.
Yatone
U.U. is.

As per notes and orders at pre page

As approved by Pr. Secretary of UD&MA Dept. & Director, SUDA at page-12 to transfer the fund in respect of O&M cost of SUH under NULM, a transfer Advice amounting to Rs. 1,09,923.00 (one lakh nine thousand nine hundred twenty three) only have been prepared and placed herewith for signature of Director, SUDA & Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

FO, SUDA
Director, SUDA
&
FO (PAS)

M. Sedhwan.
11-11-2019.

Y. Horre
4/4/19

13/11/19

29/12/19

FO

Copy of notes & orders extracted from E-File No.SUDA-14012(14)/11/2019-NULM SEC(SUDA)-SUDA (Computer No.243714) may kindly be seen.

As approved, to release the fund towards Construction of Shelter for Urban Homeless (SUH) - NULM, a transfer advice amounting to Rs.24,16,000/- (Rupees Twenty Four Lakh Sixteen Thousand) only is prepared and placed herewith for signature of Finance Officers, SUDA please for transmission of the same to the State Bank of India, Salt Lake, Sector-I branch.

Finance Officer

(PAS)

27-05-2020

Y. Horre
29.05.20

3/6/19

सूडा

NOTE SHEET

SUDA

Copy of notes & orders extracted from E-File No.SUDA-14012(14)/11/2019-NULM SEC(SUDA)-SUDA (Computer No.243714) may kindly be seen.

As approved, to release the fund towards Construction of SUH under NULM in favour of Jiaganj Azimganj Municipality, a transfer advice amounting to Rs.7,41,477/- (Rupees Seven Lakh Forty One Thousand Four Hundred Seventy Seven) only is prepared and placed herewith for signature of Finance Officers, SUDA please for transmission of the same to the State Bank of India, Salt Lake, Sector-I branch.

Finance Officer
(CPAS)

~~Handwritten signature and date 02.07.2020~~

Y. Hore
02.07.2020

Handwritten signature

Fo, SUDA

memorandum ptz be signed.

Handwritten signature
06.07.2020

Y. Hore
06.07.2020

WEST BENGAL STATE URBAN LIVELIHOOD MISSION

(Under Municipal Affairs Department, Government of West Bengal)

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।

"ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 106, West Bengal.

SUDA-174/2017 / 150

Date: 6/07/2020

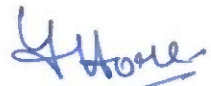
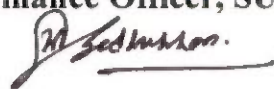
Memorandum

Release of fund to Jiaganj Azimganj Municipality for construction of Boundary Wall of shelter for Urban Homeless under DAY-NULM

Funds shown herein are being released electronically in favour of Jiaganj Azimganj Municipality for 'construction of Boundary wall' under DAY-NULM. This release is the 1st installment.

Utilisation Certificate of the funds received from SUDA may please be sent to this office in GFR-12C and uploaded at sudawb.org → e-services positively within 60 days.

SL NO.	Name of ULB	Amount (In Rs.)		Total
		Central Share	State Share	
I.	Jiaganj Azimganj Municipality	444886	296591	741477


Finance Officer, SUDA


দুরভাষ: ২৩৫৮ ৬৪০৩/৬৪২১/৫৭৬৭, ফ্যাক্স : ২৩৫৮৫৮০০

Tel: 2358-6403/6421/5767, Fax: 2358-5800, E-Mail: wbsulm@gmail.com

SUDA-174/2017/ 100/1(2)


06.07.2020

Copy for information to:

1. Board of Administrator/Executive Officer of Jiaganj Azimganj Municipality.

He/she is requested to verify that the respective Account of NULM of the ULB has duly been credited with the sanctioned allotment. For any discrepancy, he/she is requested to report the same immediately to SUDA.

2. SMM, S&SI, NULM.


Finance Officer, SUDA

