

Sub: Delay progress of Shelter for Urban Homeless (SUH) under NULM in Howrah Municipal Corporation

Two shelter units were sanctioned in favour of Howrah Municipal Corporation under the scheme Shelter for Urban Homeless (SUH) under NULM by Project Sanction Committee (PSC) in its 2nd meeting on 18.03.2015. So far first instalment Rs. 94.30 lakh was released in favour of the corporation on 31.03.2015 for construction of these shelters. As per present report available at this office that construction of one shelter unit is in progress (90%) and another unit is not started till now. It may be mentioned that several times intimation was made from this office for the delay progress of the work. It may be further mentioned that Corporation proposed for land change for another shelter unit but the necessary documents are not received by this office till now.

It may be noted that the shelter unit which is in progress was proposed for functionalization by Oct, 2017 as per Plan of Action of SUH, but till now no initiative has been taken for functionalization of the shelter. Also Utilization of an amount of Rs. 26.97 Lakh was received by this office out of Rs. 94.30 Lakh. As per DPR the completion period of construction is 1 year. Construction work was started on 01.08.2016 and due to the slow progress the work is not completed till now.

Under this situation further intimation may be made with the Corporation to complete the work & functionalization of the shelter unit at the earliest and for submission of necessary documents for land change for another shelter unit to this office.

Submitted for your kind consideration and necessary action.

Additional
Director
SUDA

we may write to HMC for
completion and functionalisation of SUHs -
again. Draft is placed.
may be approved
and signed.

SA
13/11/17
Smm-S&S E

Director

13/11/17
S&S
15/11/17

Sub: Preparation of DPRs for Shelter for Urban Homeless (SUH) under DAY-NULM at Howrah Municipal Corporation and Feasibility Report for alternative Land

It may be mentioned that 2 shelter (50 Bedded each) units were sanctioned under the scheme Shelter for Urban Homeless (SUH) under NULM in favour Howrah Municipal Corporation on 18.03.2015. Fund to the tune of Rs. 94.33 Lakh was released in favour of the ULB. Out of which one shelter unit construction is completed at 9, Koipukur Lane, Ward No. 32. However the other at 38, Cowes Ghat Road, Ward No. 36 will not be executed due to local issues and is being replaced by the scheme at (Sl No. 03) F. Road, Belgachia Trenching Ground, Mouza: Belgachia Kismat, Dag- 588 (as proposed in vide letter memo no. 01/NULM/Dy.Commr/2017-18 dated: 03.01.2018).

It may be further mentioned that the letter vide memo. no. 01/NULM/Dy. Commr/2017-18 dated: 03.01.2018 (copy enclosed herewith) has received by this office regarding the 5 new proposals (one proposal is alternative land) for construction of Shelter for Urban Homeless (SUH) under NULM. Now as per prevailing norms above proposals may be sent to the Chief Engineer, MED to instruct concerned officer of M.E.D. to coordinate with the concerned ULB and to facilitate in preparing DPRs for same and feasibility report for the alternative land from Concerned Executive Engineer, MED.

A draft letter for the same is placed herewith for your kind perusal.

proposal 'X' may be approved

SR
11.01.18

11/1/18

15/1/18

15/1/18

Deputy
Director
SUDA

TSL(SO)

Director
SUDA

DD

Suman

15/1/18

Subject :- Status of Shelter for Urban Homeless (SUH) of Howrah Municipal Corporation

Recently the undersigned has visited 50 bedded shelter unit at 9, KOIPUKUR LANE, BOROUGH-IV, WARD NO.32, Howrah Municipal Corporation along with the audit team from Govt. of India on 22.03.2018. During the visit it has been observed that finishing work of Shelter is going on and the progress of work is very slow. It may be mentioned that as per Road Map of SUH the time line of functionalization of this shelter unit is March 2018. It may be further mentioned that the time period of completion of the work as per DPR is one year which is already over.

'A'

Under these circumstances we may communicate to the Howrah Municipal Corporation to take the matter seriously and take necessary action to functionalize the Shelter at the earliest to meet up with the timeline.

Draft letter for the said communication is placed herewith for your kind perusal.

Deputy
Director
SUDA

may kindly be perused & if
approval ~~be given~~ ^{be given} to ULS

26/3/18
26/3/18

Asst. Dir.

'A' may be approved

26/3/18
28/3/18

J. No. SUDA: 217/18
Dated: 21-03-18

139/2015
Director
SUDA
DD.

27/3/18

[Signature]

Sub: Field visit report of Shelter for Urban Homeless (SUH) under Howrah Municipal Corporation

Two 50 bedded shelter units under the scheme Shelter for Urban Homeless (SUH) were sanctioned by Project Sanction Committee (PSC) on 18.03.2015 with an amount of Rs. 240.60 Lakh in favour of Howrah Municipal Corporation. As per report from ULB, the date of commencement of work is 15.03.2016 for the shelter unit at Koipukur Lane and site of another shelter unit was proposed to change. Several times intimation has been done from this end for completion of the work. Now the construction of the shelter is completed and ready to functional.

In this regard the under signed visited the site (Koipukur Lane) of Shelter for Urban Homeless under Howrah Municipal Corporation on 16.05.2018. During the visit it appears that, the construction work is completed (excluding electrification work) and ready to functional. The under signed discussed with the CIC of Howrah Corporation and City Mission Manager about operationalization of the shelter unit. They have informed that proposal for inauguration of the shelter unit was submitted to the Mayor, Howrah Corporation and after approval from the Mayor, shelter will be made operational. The under signed also discussed about the shelter staff engagement related matter and constitution of shelter management Committee related issue with the City Mission Managers of Howrah Corporation. They have informed to the under signed, everything is under the approval process and after approval the same will be communicated to this office. It was informed to the under signed that site for another shelter unit which was proposed to change is under the process of feasibility report preparation and soil testing.

Submitted.

Deputy
Director
SUDA

Suman

Keep touch with HMC to inaugurate
the completed SUH 2 the process for
under process

SP
30.05/18
W 30/5/18

Sub: Release of fund (1 st instalment of 1 st Year) for Operation & Maintenance of Shelter unit under the scheme Shelter for Urban Homeless (SUH) under Howrah Municipal Corporation

It may be mentioned that construction of one shelter unit is completed and it is functional at Howrah Municipal Corporation under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is made functional since January, 2019 and operation & maintenance is providing by the concerned ULB.

It may be mentioned that a letter on 25.02.2019 from Secretary, Howrah Municipal Corporation regarding Operation & Maintenance cost of SUH, Howrah (copy enclosed) for 3 months (January, 2019- March, 2019) has received by this office as follows.

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
1.	Quarterly Maintenance cost of Shelter				
(i)	Electricity Charges	3	Months	5000.00	15000.00
(i)	Maintenance of Plumbing & Electrical Work	3	Months	500.00	1500.00
2.	Quarterly Servicing Cost				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
(ii)	Replenishment of Bedding (Washing Charges)	10% of capital cost			3125.00
3.	Cost of providing free food for the inmates who are old/ infirm @100 per day for 3 months (21x90x10%)	21x90X10% nos.	Days	100.00	18900.00
4.	Staff Salary				
(i)	Manager (full time)	3	Months	10000.00	30000.00
(ii)	Caregivers & Security : 3 nos.	3 X 3 nos	Months	5000.00	45000.00
Total= Rs. 122525.00					

It has been observed that the requisition of an amount of **Rs.122525.00** (for 3 months) has been submitted by the ULB. As per DPR, approved O&M cost per year is Rs.600000.00 (Rupees Six lakh only) for the 50 bedded shelter unit. Now based on this Operational & Maintenance guidelines of SUH an amount **Rs.122525.00 (Rupees One lakh twenty two thousand five hundred twenty five only)** may be released as 1 st instalment of 1 st year in favour of Howrah Municipal Corporation as Operation and Maintenance cost January, 2019- March, 2019) of shelter.

Submitted for your kind perusal.

Joint
Director
SUDA

SP
27.02.19

"X" may be considered subject to availability of fund.

27.02.19

FP
Acct P

Pl. put up with availability of fund with G.O.
27.02.19

As per notes and orders at prepage

Fund availability statement placed in the file for consideration please.

Finance Officer

০৭-০৩-১৯

As per record the available fund in
SUH component is Rs 50.69 lakhs.

Joint Director

০১-৩-১৯

Proposal 'A' may be considered

০১/০৩/১৯
Handwritten signature and date

Joint Director
NULM
Disectpr

D & M cost of Rs 1.22 lakh
may be released to HMC for
running of SUH

০৭/৩/১৯

Handwritten signature and date

Pr. Secretary

UD & MA Dept.

U.O. No. SUDA-162

Dated 07/03/2019

File No. SUDA-139/2015

Director SUDA

SD/FO

Received today
M. bar wa

Handwritten signature and date

Acctt, NULM

Pl. process. ২৬-৩-১৯

পা পের নটার ওরডার অট পের পের

As approved by Mr. Secretary of Uoan and MA Dept. and Addl. Director, Muzm at page 106, to transfer the fund in respect of O and M cost of SUT under Muzm, a transfer Adv. amounting to Tk. 1,22,525.00 (one lakh twenty two thousand five hundred twenty five) only have been prepared and placed herewith for signature of FO, SUDA and FO, SUDA please for onward transmission to State Bank of India, Salt Lake Sec-1 Branch for electronic transfer of funds.

~~FO, SUDA~~

Mr. Siddhanta.
26.03.2019.

~~FOC PAS~~

Signed: 26.03.19

[Signature]

Memorandum no. SUT-139/2019-2020 dated. 29.03.2019 regarding fund transfer of SUT, ^{of 11,000/-} under Muzm have been prepared and placed herewith for signature of FO, SUDA please.

~~FO, SUDA~~

Mr. Siddhanta.
29.03.2019.

Signed: 29.3.19



NOTE SHEET



Sub: Field Visit report of Shelter for Urban Homeless (SUH) under DAY-NULM at Howrah Municipal Corporation

A field visit has been conducted from State Mission Management Unit under WBSULM, SUDA to Howrah Municipal Corporation on 26.04.2019. This shelter unit is functional by the NGO (Purbachal Ananda Foundation). During this visit, the undersigned visited the functional shelter unit at 9, Koipukur Lane, Howrah under Howrah Municipal Corporation. Physical verification has been made by the undersigned and all the registers have been checked thoroughly. Conversation has been made with the shelter inmates regarding the facilities in the shelter as per guidelines. A checklist cum report is prepared in this regard and placed in the C.P. side for your kind perusal.

~~Joint Director SUDA~~

SR
29.04/19
[Signature]

~~AMD, NULM~~

Observation of the visit to SUH, Howrah may kindly be seen. The findings related to infrastructure issues may be shared with the Commission, AMC to take necessary action within 31st May, 2019.

[Signature]
29.04-19
AMD

Director, SUDA

~~AMD (NULM)~~

As proposed. Draft pt.
25/5

File returned today.

[Signature]
[Signature]
07/05/19

[Signature]
07/05/19

~~Source De~~



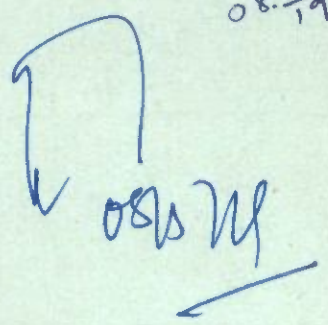
NOTE SHEET



As proposed on prepage a draft letter is prepared with findings related to infrastructure issues of SUT and placed in the C.P. side for your kind perusal

~~ADD Director
@ NULM
JT Director
SUDA~~

SA
08.05/19


08/05/19

AND, NULM

Notes prepage may be seen.

Approval at nsp-08 may be seen. The draft letter to Commissioner, Howrah Municipal Corporation placed on the cp side may kindly be seen.

Chandran
AMD 15/05/19

Director, SUDA


~~SD~~

Revise draft pr.

dep 21/5/19

Soumen De


M. for revise draft.


21/5/19

~~SD~~

dep 22/5/19

Soumen De


23/5/19

NOTE SHEET

Sub: Release of fund (2 nd instalment of 1 st Year) for Operation & Maintenance of Shelter unit under the scheme Shelter for Urban Homeless (SUH) under Howrah Municipal Corporation

It may be mentioned that construction of one shelter unit is completed and it is functional at **Howrah Municipal Corporation** under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is made functional since 01.01.2019 and operation & maintenance is providing by the concerned ULB.

It may be mentioned that a letter vide no. 38/NULM/CPO/19-20 dated: 09.07.2019 from Secretary, Howrah Municipal Corporation regarding Operation & Maintenance cost of SUH, Howrah (GHORE FERRA). Utilization Certificate amounting Rs. 109611.00 of 1 st instalment of 1 st year is received (copy enclosed). Also a fund claim for further 6 months (April, 2019 to , Sep 2019) has received by this office as follows.

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
1.	Quarterly Maintenance cost of Shelter				
(i)	Electricity Charges	6	Months	5000.00	30000.00
(ii)	Maintenance of Plumbing & Electrical Work	6	Months	500.00	300.00
2.	Quarterly Servicing Cost				
(i)	Sweeping Charges	6	Months	3000.00	18000.00
(ii)	Replenishment of Bedding (Washing Charges)	10% of capital cost			6125.00
(iii)	Replenishment of kitchen equipment	10% of capital cost			0
3.	Cost of providing free food for the inmates who are old/ infirm @100 per day for 3 months (7x90x10%)	50x180X10% nos.	Days	100.00	90000.00
4.	Staff Salary				
(i)	Manager (full time)	6	Months	10000.00	60000.00
(ii)	Caregivers & Security : 3 nos.	6 X 3 nos	Months	5000.00	90000.00
Total= Rs. 297250.00					

It has been observed that the requisition of an amount of Rs. 297250.00 (for 6 months) has been submitted by the ULB. As per DPR, approved O&M cost per year is Rs.600000.00 (Rupees Six lakh only) for the 50 bedded shelter unit. Now based on this Operational & Maintenance guidelines of SUH an amount **Rs. 297250.00 (Rupees Two Lakh ninety seven thousand two hundred fifty only)** may be released as 2 nd instalment of 1 st year in favour of Howrah Municipal Corporation (April,19 to September, 19) as Operation and Maintenance cost of shelter.

Submitted for your kind perusal.

Joint Director
SUDA

AMD, NULM
To
AMD (NULM)

Please opine

fund as proposed above may be released
11/07/19
11/07/19

SR
11.07/19

11/07/19

সূডা

NOTE SHEET

SUDA

Notes page-11/N may kindly be seen.

O&M charges for the SUH at Howrah MC amounting to ₹ 297250/- (rupees two lakh ninety seven thousand two hundred & fifty) only may be released as 2nd installment for the 1st year may be approved.

Payment upto March, 2019 has been disbursed by Howrah MC. Utilisation of the fund released as 1st installment of the 1st year has been submitted by the ULB.

Director, SUDA

Chandhan
AMD 12/03/19

X - Above may kindly be approved.

sdg 12/7/19

15/VII/2019

Pr. Secretary
UD & MA Dept.

U.O. No. SUDA... 352

Dated... 15.07.19

File No. SUDA-139/2015

Director, SUDA

ADD / SO

Acct

Y. Hore
18/07/19

Chandhan
18/07/19

As per notes and orders at pre page

As approved by Pr. Secretary of UD&MA Dept. And Director, SUDA at page-12, to transfer the fund in respect of O&M cost under SUH of NULM, a transfer Advice amounting to Rs. 2,97,250.00 (two lakh ninety seven thousand two hundred fifty) only have been prepared and placed herewith for signature of Director, SUDA & Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

~~FO, SUDA~~

Pr. Secretary.
31.07.2019.

31/7/19

~~Director
SUDA~~

~~SDF~~
1/8/19

~~FO, SUDA~~

আমরা প্রস্তুত করেছি। সুডা-১১৭/২০১৭ ১০৭০ তারিখ ০১.০৮.২০১৯
সুডা-১১৭/২০১৭ ১০৭০ তারিখ ০১.০৮.২০১৯
regarding fund transfer of O and M cost under
SUH of NULM have been prepared and placed
herewith for signature of FO SUDA please.

Pr. Secretary.
02.08.2019.

Y. Hore
02/08/19

Sub: Proposal for Boundary Wall of SUH Howrah Municipal Corporation under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM

A letter vide no. SUDA/23/2014(MPR)/4468(35) dated: 04.07.2019 was sent from this office to the ULBs where SUH is completed/ under construction regarding submission of Proposal for construction of Boundary Wall of SUH under DAY-NULM.

In response to this letter, Howrah Municipal Corporation sent the proposal (vide letter no. ED/DM/27/2019-20 dated: 17.08.2019) for Boundary Wall of SUH at Howrah (Copy placed in the C.P. side mark as 'x'). It appears from the proposal that plan & estimate for **62.30 mtr** length boundary wall of SUH duly vetted by Executive Engineer, Hooghly Division, MED and it is within the cost provision of Boundary Wall as proposed from this office i.e. Rs.10552/meter and the estimated amount is **Rs. 736215.00 (Rupees Seven Lakh thirty six thousand two hundred fifteen only)**(including cess, GST & 3% contingency. The undersigned checked the estimate and it may be approved.

Now this proposal of Boundary Wall may be forwarded to the competent authority for necessary approval.

If approved, fund may be released in favour of concerned ULB for the aforesaid work in two instalments i.e. 50%, 50% from the SUH component head under DAY-NULM. 1st instalment may be released after completion of tender process and after issuing the Work Order for the aforesaid work. Utilization Certificate for this purpose may be collected from the concerned ULB in GFR 12C format and 2nd instalment will be released after receiving of UC (70%) of previous instalment.

Submitted for your kind perusal.

Principal Secretary has approved for the construction of boundary wall in file no.SUDA-317/2016 at the identified perimeter of the SUH wherever required. Financial Adviser has examined the model estimate and concurred to it (flagged 'A'). We have now received 1 (one) estimate for construction of boundary wall of the SUH at Howrah MC.

The estimate cost for the boundary wall for ~~Howrah~~ SUH measuring 62.30 meters is ₹ 7,36,215 (₹ seven lakh thirty six thousand two hundred & fifteen) only. The estimate duly vetted by Executive Engineer, Hooghly Division, MED and has been duly checked by the State Mission Manager, SUH and found to be in conformity with the model estimate of ₹ 10,552 per meter.

The fund may be released in 2 (two) equal installments to the implementing agency. 1st installment may be released after completion of the tender process, issuance of work order and commencement of physical work on the ground, to be confirmed by the implementing agency. The 2nd installment may be released after completion of the entire boundary wall.

Admission
Director, NULM

S.P.
22.08.19

X | It may kindly consider to approve the proposal for construction of boundary wall at SUH Howrah MC at an aggregate amount of ₹ 7,36,215 (₹ seven lakh thirty six thousand two hundred & fifteen) only.

Director

Chaudhary
22/08/19
AMD

Proposal from pre page X above.
X - above may be approved.

Pr. Secretary
UD & MA Dept

Director, SUDA

Dof 26/8/19

27/8/2019

U.O. No. SUDA-139

Dated 27.08.19

File No. SUDA-139/2015

Dof 28/8/19

Chaudhary
28/08/19

AMD/FO

S.D. SMM

As the proposal has been approved above, now a letter for administrative & financial sanction for construction of Boundary wall of SUH may be sent to Howrah Municipal Corporation. A draft letter for the same is placed in the CP. Side.

Adl. Mission
Director NULM

SP
29.08
19

Chaudhary

Chaudhary
29.08.19

S.D. SMM

NOTE SHEET

SUDA

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This office has received a letter vide no. 69/NULM/CPO/2019-20 dated: 11.09.2019 through email from Howrah Municipal Corporation regarding clarification related to SUH. It appears from this letter in point 1, 2 & 3 that matters are related to occupancy of shelter, cost provision of washing cloth & remuneration of conservancy staff salary.

In this context point wise clarifications are given below as per guidelines of SUH & O & M cost provision:

a. We may aware that homeless people are floating and they are staying at footpath, rail station, bus stand, place of worship etc. After rescue them into the shelter it may be considered that they will occupy the shelter by their wish and no one can force them to stay daily in the shelter. But an effort should be made to keep them in the shelter in regular manner. During admission of homeless people a detail of the homeless people keep in record from the date of admission in the admission register. If the inmates permanently leave the shelter or repatriated to them with their family then we may mention it in admission register. During the visit of shelter by CMMU concerned person will check all the register and take the record from the admission register and the number of inmates will be counted based on their record in admission register except the people who have left out or repatriated.

b. For washing of cloths or bed shit of inmates, Shelter Management Agency may engage anyone by their own decision and for this purpose necessary fund is released through O & M cost towards your end. In this regard agency may engage any inmate by his/her wish or any other person beyond the shelter inmates with remuneration. No such restriction is here for washing cloth by any inmate with remuneration.

c. As per O & M Cost provision of SUH a conservancy staff should be engaged by the ULB or Shelter Management Agency for daily conservancy work in functional SUH. For this purpose this office has released fund to your end for conservancy staff salary.

Submitted for your kind consideration & necessary approval.

If approved aforementioned clarifications may be sent to CPO. Hmc.

*Adl. Mission
Director, NULM*

*S.D.
12.09/19*

*A. proposed
Draft reply plan
Chandhan
12/09/19*

S.De SMM

A draft letter is placed in the c.o. side for your kind perusal.

*Adl. Mission
Director, NULM*

*S.De
SMM*

*To please
Chandhan
12/09/19*

*S.D.
13.09/19*