

Sub: Release of fund (2 nd instalment) for construction of Shelter for Urban Homeless (SUH) under DAY-NULM in favour of Katwa Municipality.

It may be mentioned that a 50 bedded shelter unit under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM with an approved project cost of Rs. 116.49 Lakh (excluding DPR preparation cost) was approved by Project Sanctioning Committee (PSC) in its 11 th meeting in favour of Katwa Municipality.

As per DAY-NULM present guidelines the funding pattern of Central & State share is 60:40. The Central share is Rs. 69.90 Lakh & State share is Rs. 46.59 Lakh for ^{Katwa S.R.} Bhatpara Municipality. So far 1 st instalment to the tune of Rs. 46.60 Lakh (Central: 27.96 Lakh & State: 18.64 Lakh) was released in favour of the Katwa Municipality on 19.07.2016 (copy enclosed).

Now, the progress of construction work is 70% as per report available at this office. Utilization Certificate of 1 st instalment of Rs. 46.60 Lakh has been received (copy enclosed) by this office in GFR 12C duly signed by the Executive Officer, Katwa Municipality (copy enclosed) and authenticated by Executive Engineer, Burdwan Division, MED as per prevailing norms.

As per field implementation guidelines of SUH, 2 nd instalments may be released after receiving of 70 % UC of 1 st instalment. Here UC has been received in full.

Therefore it is proposed to release an amount of Rs. 46.60 Lakh (Central Rs. 27.96 Lakh and State Share Rs. 18.64 Lakh) as 2 nd instalment in favour of the Katwa Municipality for the settlement of the bills for construction of SUH as per filed implementation norms.

Submitted for your kind perusal.

Joint Director
SUDA

Joint Director
MED

SD
26.03
19

"A" may be considered as availability of fund.

Acctt, P

Pl. put up with availability of fund for SUH.

Date 27.3.19



NOTE SHEET



As per notes and orders at prepage

Fund availability statement for Construction of Shelters for Urban Homeless under NULM placed in the file for kind perusal please.

Finance Officer

[Signature]
27-03-19

AMD, NULM

[Signature] 27-03-19

Notes prepage may kindly be seen.

First installment of fund released in favour of Katwa Municipality amounting to Rs.46.60 lakh has been fully utilised. UC placed in the cp side.

As per the guidelines, 2nd installment of Rs.46.60 lakh may now be released. Requisite fund is available under the programme as endorsed by the Finance Officer.

Approval for release may be accorded.

Director, SUDA

[Signature]
AMD

May be approved.

[Signature] 5/4/19

Pr. Secretary
UD & MA Dept.

U.O. No. SUDA 214

Dated 08/04/19

File No. 135/2018

[Signature]
9/11/2019

Director, SUDA

[Signature] 12/4/15

[Signature]

Acct. NULM

[Signature] 12.04.19

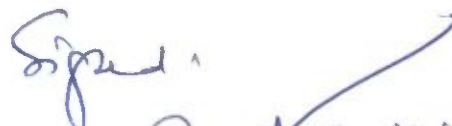
[Signature]
12/4/19

As per order and memo at per page

As approved by pr. secretary of UD and MA Dept. and Director, SUDA at page 02, to transfer the fund in respect 2nd instalment of project cost of SUT under NRM, a transfer Adv. amounting to Rs. 46,60,000.00 (Rupees forty six lakh sixty thousand) only have been prepared and placed herewith for signature of FO, SUDA and FO, SUDA please for onward transmission to state Bank of India, Salt Lake Sec-II Branch for making transfer of funds.

~~FO, SUDA~~

As submitted.
17.04.2019.

Signed: 
Date 17.04.19

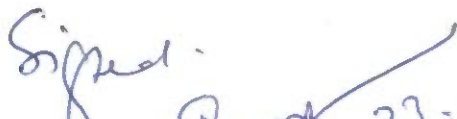
22/4

~~FO (PAS)~~

Memorandum no. SUDA-135/2018/3402 dated. 23.04.2019 regarding fund release under SUT of NAT-NRM to various municipalities have been prepared and placed herewith for signature of FO, SUDA please.

~~FO, SUDA~~

As submitted.
23.04.2019.

Signed: 
Date 23.04.19

Sub: Proposal for construction of Boundary Wall of SUH at Katwa Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM

A letter vide no. SUDA/23/2014(MPR)/4468(35) dated: 04.07.2019 was sent from this office to the ULBs where SUH is completed/ under construction regarding submission of Proposal for construction of Boundary Wall of SUH under DAY-NULM.

In response to this letter, Katwa Municipality sent the proposal through email on 30.07.2019 (vide letter no. 662/eng dated: 12.07.2019) for construction of Boundary Wall of SUH at Katwa (Copy placed in the C.P. side mark as 'x'). It appears from the proposal that plan & estimate of 100 mtr length boundary wall of SUH duly vetted by Executive Engineer, Burdwan Division, MED and it complies with the cost provision of Boundary Wall as proposed from this office i.e. Rs.10552/meter and the estimated amount is **Rs. 11,55,947.00** (including cess & GST). This estimate is prepared as per the current PWD SoR. The undersigned checked the estimate and it is found ok.

Now these proposals may be forwarded to the competent authority for necessary approval.

If approved, fund may be released in favour of concerned ULB for the aforesaid work in two instalments i.e. 50%, 50% from the SUH component head under DAY-NULM. 1 st instalment may be released after completion of tender process and after issuing the Work Order for the aforesaid work. Utilization Certificate for this purpose may be collected from the concerned ULB in GFR 12C format and 2 nd instalment will be released after receiving of UC (70%) of previous instalment.

Submitted for your kind perusal.

Admission
Director NULM

S/D
02/08/19

FO. for comment please.

Chandran
02/08/19

As proposed, the funds may be released, subject to timely submission of UCs by the concerned ULBs.

Y. H. H. H.
02/08/19

AMD
WULM

Principal Secretary has approved for the construction of boundary wall in file no.SUDA-317/2016 at the identified perimeter of the SUH wherever required. Financial Adviser has examined the model estimate and concurred to it (flagged 'A'). We have now received 1 (one) estimate for construction of boundary wall of the SUH at Katwa.

The estimate cost for the boundary wall for Katwa SUH measuring 100 meters is ₹ 1155947 (₹ eleven lakh fifty five thousand nine hundred & forty seven) only. The estimate duly vetted by Executive Engineer, Burdwan Division, MED and has been duly checked by the State Mission Manager, SUH and found to be in conformity with the model estimate of ₹ 10,552 per meter.

The fund may be released in 2 (two) equal installments to the implementing agency. 1st installment may be released after completion of the tender process, issuance of work order and commencement of physical work on the ground, to be confirmed by the implementing agency. The 2nd installment may be released after completion of the entire boundary wall.

X | It may kindly consider to approve the proposal for construction of boundary wall both at SUH Katwa at an aggregate amount of ₹ 1155947 (₹ eleven lakh fifty five thousand nine hundred & forty seven) only.

Director

Handwritten
AMD 02/08/19

X - Above may kindly be approved.
8/8/19

Pr. Secretary
VD & MA Deptt.

U.O. No. SUDA.....414

Dated.....9.8.19

File No.....SUDA-135/18

Director, SUDA

Handwritten
13/VIII/2019

DDP 16/8/19

Handwritten
17/08/19

AMD
FO

Sub: Release of fund (1 st instalment of 1 st Year) for Operation & Maintenance of Shelter unit under the scheme Shelter for Urban Homeless (SUH) under Katwa Municipality

It may be mentioned that construction of one 50 bedded shelter unit is completed and it is functional at Katwa Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is made functional since 19.08.2019 and operation & maintenance is providing by the concerned ULB through Vivekananda ALF. Concerned ULB has constituted the Shelter Management Committee (copy placed in the C.P. side). All the staffs of shelter are engaged as per guidelines of SUH (copy placed in the C.P. side)

It may be mentioned that a letter vide no. 52/NULM/K.M. dated: 22.08.2019 from Chairman, Katwa Municipality regarding Operation & Maintenance cost of SUH, Katwa(copy enclosed) for 3 months (Aug to October, 2019 has received by this office as follows.

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
1.	Quarterly Maintenance cost of Shelter				
(i)	Electricity Charges	3	Months	5000.00	15000.00
(i)	Maintenance of Plumbing & Electrical Work	3	Months	500.00	1500.00
2.	Quarterly Servicing Cost				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
(ii)	Replenishment of Bedding (Washing Charges)	3 months	10% of capital cost		3125.00
(iii)	Cost of providing free food for 10% of inmates who are old/infirm and cannot pay (36x90x100)10%	3	Months	100.00	32400.00
3.	Staff Salary				
(i)	Manager (full time)	3	Months	10000.00	30000.00
(ii)	Caregivers & Security : 3 nos.	3 X 3 nos	Months	5000.00	45000.00
				Total=	Rs. 136025.00

It has been observed that the requisition of an amount of Rs. 136025.00 (for 3 months) has been submitted by the ULB. As per DPR, approved O&M cost per year is Rs.600000.00 (Rupees Six lakh only) for the 50 bedded shelter unit. Now based on this Operational & Maintenance guidelines of SUH an amount Rs. 136025.00 (Rupees One lakh thirty six thousand twenty five only) may be released as 1 st instalment of 1 st year in favour of Katwa Municipality as Operation and Maintenance cost of shelter in advance (as per guidelines of SUH) for the period (August, 19 to October, 19).

Submitted for your kind perusal.

Adl. Mission
Director, NULM

To

for comments please

[Signature]
27.10.19

[Signature]
27/08/19



NOTE SHEET



O&M cost for the month of Aug-October 2019, for the SUH operational at Katwa municipality may be released from the NULM-SUH fund of NULM. (A/c No. XXXX4723)

FA
AMD (NULM)

As proposed
Y. Hore
28/08/19

Notes page-6/N may kindly be seen.

O&M charges for the SUH at Katwa Municipality amounting to ₹ 1,36,025 (₹ One lakh Thirty Six thousand & Twenty Five) only may be released as 1st installment for the 1st year may be approved.

FO has endorsed the proposed release of fund.

Director, SUDA

Handwritten signature
AMD 28/08/19

Pr. Secretary

U.O. No. SUDA. 449

Dated. 02.09.19

File No. SUDA - 135/2018

Director, SUDA

Def 30/8/19

Handwritten signature
3/10/2019

~~AMD (FO)~~

FO

Def 5/9/19

Handwritten signature
05/09/19

Acct
C/NULM

Y. Hore
06.09.19

As per notes and orders at pre page

As approved by Pr. Secretary of UD&MA Dept. And Director, SUDA at page-07, to transfer the fund in respect of O&M cost of SUH under NULM, a transfer Advice amounting to Rs. 1,36,025.00 (one lakh thirty six thousand twenty five) only have been prepared and placed herewith for signature of Director, SUDA & Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

FO, SUDA
Director, SUDA
&
FO (PAS)

[Signature]
09.09.2019.

[Signature]
09.09.19.

Memorandum no. SUDA- 335/2018/6355 dated. 09.09.2019 regarding suit under NULM have been prepared and placed herewith for signature of FO SUDA please.

FO, SUDA

[Signature]
09.09.2019.

[Signature]
09.09.19.

[Signature]

sd/- 11/9/19

Director, SUDA
FO

Sub: Release of fund (2 nd instalment of 1 st year) for Operation & Maintenance of Shelter unit under the scheme Shelter for Urban Homeless (SUH) under Katwa Municipality

It may be mentioned that a shelter unit is functional at Katwa Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 19.08.2019 and operation & maintenance is provided through an empanelled NGO. At present number of inmates in the shelter unit is 36 nos as per report submitted by ULB.

It may be further mentioned that a letter vide memo No. 130/NULM/KM dated: 16.11.2019 has been received from Chairman, Katwa Municipality regarding Operation & Maintenance cost of SUH, Katwa (Thikana). Concerned ULB has submitted the Utilization Certificate of O& M cost Rs. 114588.00 of 1 st instalment of 1 st year (From Aug, 2019 to October,19) (copy enclosed). Also a fund requisition for 2 months (November, 2019 to December, 2019) has received by this office as following.

Claim of fund for operation & maintenance of the shelter for Urban Homeless of Katwa Municipality for 2 Months

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
1.	Quarterly maintenance cost				
(i)	Electricity Charges	2	months	5000.00	10000.00
	Maintenance of plumbing & electrical work	2		500.00	1000.00
2.	Quarterly Servicing Cost				
(i)	Sweeping Charges	2	Months	3000.00	6000.00
(ii)	Replenishment of bedding	10%	3 months of capital cost		2083.00
3.	Cost providing free food for 10% of inmates who are old/infirm and cannot pay (36x60x100)10%	2	Months	100.00	21600.00
4.	Staff Salary				
(i)	Manager (full time)	2	Months	10000.00	20000.00
(ii)	Caregivers & Security : 3 nos.	2 X 3 nos	Months	5000.00	30000.00
Total= Rs.90683.00					

It has been observed that the requisition of an amount of Rs.90683.00 (for 3 months) is submitted for O & M cost of shelter (copy enclosed in C.P. side). As O & M cost of earlier instalments have been utilized 83%, now based on the Operational & Maintenance guidelines of SUH an amount **Rs. 90683.00 (Rupees Ninety thousand six hundred and eighty three only)** may be released as 2 nd instalment of 1 st year in favour of Katwa Municipality as Operation and Maintenance cost for the period (November, 2019 to December, 2019) of shelter.

Submitted for your kind perusal and approval.

Add. Mission Director, NULM
Director

A field visit report may be prepared
Santhara,

may be perused

S.P.
21.11.19
21.11.19

As proposed. SMM (ID) Mt visit and report.
Self 25/11/19

Qr 26/11/19

AMD (NULM)

As directed above, it may be mentioned that in every fortnight concerned CMM of the ULB visit the functional SUH at Kabwa and submit the report to SMMU as per prevailing norms. A copy of this fortnightly SUH visit report by CMM is placed in the C.P. side for your kind consideration. Further a visit from SMMU ~~visit~~ will be conducted by 07.12.19.

Submitted for your kind perusal

SR
29.11.19

Add. M. ID.
NULM

See the fortnightly report submitted by Manager, Social Dev & Welfare Kabwa Municipality.

Second instalment of the 1st year for O&M of the SUH under Kabwa Municipality may be ~~approved~~ approved if report is found satisfactory.

Qr 2.11.19

May be place in e-office.

Qr Self 6/12

Shylo's
AD (NULM)

Note No. #1

As proposed in physical file no. SUDA-135/2018 at NSP-10, this e file is created in continuation with physical file no. SUDA-135/2018. (Copy placed in the C.P. side for ready reference)

It may be mentioned that a letter vide no. 130/NULM/K.M. dated: 16.11.2019 from Chairman, Katwa Municipality regarding Operation & Maintenance cost of SUH, Katwa(copy enclosed) for 2 months (November to December, 2019) has received by this office. (Copy placed in the C.P. side). Concerned ULB also submitted the UC of 1 st installment (Aug to October, 2019) amounting Rs. 114588.00 out of Rs. 1,36,025.00.

As, more than 70% of previous installment is utilized by the ULB, now 2 nd installment amounting **Rs. 90683.00** may be released as O & M cost of SUH in favour of Katwa Municipality for 1 st year.

Submitted for your kind perusal.

10/12/2019 1:27 PM

SOURN DE
(SMM-WBSULM(NULM)(SUDA))

Note No. #2

Put up inspection report

10/12/2019 4:10 PM

KRITIKA SHARMA
(AD DIR(SUDA))

Note No. #3

As proposed a visit report of SUH-Katwa is placed in the C.P. side for your kind perusal.

10/12/2019 4:30 PM

SOURN DE
(SMM-WBSULM(NULM)(SUDA))

Note No. #4

Pl. discuss

10/12/2019 4:38 PM

KRITIKA SHARMA
(AD DIR(SUDA))

Note No. #5

As discussed the file is placed for fund release for O & M cost of SUH at Katwa.

16/12/2019 3:24 PM

SOUMEN DE
(SMM-WBSULM(NULM)(SUDA))

Note No. #6

Release of O&M cost may be considered.

18/12/2019 11:49 AM

KRITIKA SHARMA
(AD DIR(SUDA))

Note No. #7

Proposal at note 6 may be approved.

21/12/2019 12:59 PM

DEBARATI DATTA GUPTA
(DIR(SUDA))

Note No. #8

Approved.

22/12/2019 12:32 PM

SUBRATA GUPTA
(PRSECY(UDMA))

Note No. #9

23/12/2019 6:10 PM

DEBARATI DATTA GUPTA
(DIR(SUDA))

Note No. #10

24/12/2019 11:51 AM

KRITIKA SHARMA
(AD DIR(SUDA))

Note No. #11

As approved by Principal Secretary, UD & MA Dept. now fund for O & M cost of SUH may be released in favour of Katwa Municipality.
Submitted for your kind perusal & further process.

24/12/2019 11:58 AM

SOUMEN DE
(SMM-WBSULM(NULM)(SUDA))

Note No. #12

Please process for release of fund.

26/12/2019 5:39 PM

GOUTAM HORE
(FO(ACCT)(SUDA))

As per notes and orders from E-File No. SUDA-14012(14)/17/2019-NULM SEC(SUDA)-SUDA (Computer No. 246097)

As approved by Pr. Secretary of UD & MA Dept & Director, SUDA, to transfer the fund in respect of O&M cost of SUH of NULM, a transfer Advice amounting to Rs. 90,683.00 (Ninety thousand six hundred eighty three) only have been prepared and placed herewith for signature of Director, SUDA & Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

Fo. SUDA
Director, SUDA
&
FO (PAS)

100

M. Saha
27.12.2019

Y. Home
27.12.19

31/12/19

31/12/19

Fo. SUDA

Memorandum no. SUDA- 975/2018/8424 dated. 02.01.2020 regarding fund release to katra municipality in respect of O&M cost of SUH under NAT-NULM have been prepared and placed herewith for signature of Fo. SUDA please.

M. Saha
02.01.2020

Y. Home
02.01.20



NOTE SHEET



Copy of notes & orders extracted from E-File No.SUDA-14012(14)/18/2019-NULM SEC(SUDA)-SUDA (Computer No.246160) may kindly be seen.

As approved, to release the fund towards Construction of SUH under NULM in favour of Katwa Municipality, a transfer advice amounting to Rs.5,55,295/- (Rupees Five Lakh Fifty Five Thousand Two Hundred Ninety Five) only is prepared and placed herewith for signature of Finance Officers, SUDA please for transmission of the same to the State Bank of India, Salt Lake, Sector-I branch.

Finance Officer

(PAS)

[Signature]
12-06-2020

[Signature]
12.06.20

[Signature]
15/6/20