

Sub: Release of fund (1 st instalment of 1 st Year) for Operation & Maintenance of Shelter unit under the scheme Shelter for Urban Homeless (SUH) under Habra Municipality

It may be mentioned that construction of one shelter unit is completed and it is functional at Habra Municipality under the scheme Shelter for Urban Homeless (SUH) under DANULM. This unit is made functional since 11.03.2019 and operation & maintenance providing by the concerned ULB.

It may be mentioned that a letter vide no. HM/3090/NULM/19 from Administrator, Habra Municipality regarding Operation & Maintenance cost of SUH, Habra (copy enclosed) for 3 months has received by this office as follows.

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
<u>1.</u>	Quarterly Maintenance cost of Shelter				
(i)	Electricity Charges	3	Months	5000.00	15000.00
(ii)	Maintenance of Plumbing & Electrical Work	3	Months	500.00	1500.00
<u>2.</u>	Quarterly Servicing Cost				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
(ii)	Replenishment of Bedding (Washing Charges)	10% of capital cost			3124.99
<u>3.</u>	Cost of providing free food for the inmates who are old/ infirm @100 per day for 3 months (21x90x10%)	21x90x10% nos.	Days	100.00	17100.00
<u>4.</u>	Staff Salary				
(i)	Manager (full time)	3	Months	10000.00	30000.00
(ii)	Caregivers & Security : 3 nos.	3 X 3 nos	Months	5000.00	45000.00
Total= Rs. 1,20,724.99					

It has been observed that the requisition of an amount of Rs. 1,20,724.99 (for 3 months) has been submitted by the ULB. As per DPR, approved O&M cost per year Rs.600000.00 (Rupees Six lakh only) for the 50 bedded shelter unit. Now based on the Operational & Maintenance guidelines of SUH an amount Rs. 1,20,724.00 (Rupees One lakh twenty thousand seven hundred twenty four only) may be released as 1st instalment of 1st year in favour of Habra Municipality as Operation and Maintenance cost of shelter.

Submitted for your kind perusal.

Joint Director
SUDA
For SUDA
AMD NULM

"1" may be considered, on availability of fund

SP
26.03
19

26/3/19

Acctt. P

M. B. 27.3.19



NOTE SHEET



As per notes and orders at prepage

Fund availability statement for Operation & Maintenance of SUH under NULM placed in the file for kind perusal please.

Finance Officer

AMD, NULM

~~27-03-19~~

27-3-18

Notes prepage may kindly be seen.

The SUH at Habra is functional since 11.03.2019. We have received requisition from Administrator, Habra Municipality towards operation and maintenance charges of SUH for a period of 3 months amounting to Rs.1,20,725/. Requisite fund is available under NULM and it has been endorsed by the Finance Officer.

Proposed release of fund may be approved.

Director/SUDA

Chandra
AMD
06/04/19

Pl ask SMM to put ^{up} the proposal in the respective file.

Def 5/4

Chandra
07/04/19

AMD

S. Dey SMM

This is the first proposal for O & M support to Habra municipality. Construction related proposals are kept in a separate file submitted

Adl Director SUDA

S.P
07/04/19

clarification at X above

Payment of 1st instalment of 1st year for SUH Habra may be approved

Chandra
09.04.19

Director

Notes from foregoing pages.

O & M cost (1st instalment, 1st year) for
SUH, Habra may be released i.f.o the
concerned ULB following details w/
NSP 1

Pr. Secretary
UD & MA Dept

sdg 12/4/19

[Signature]
18/IV/2019

U.O. No. SUDA 223

Dated 16.04.2019

File No. 118/16

Director, ~~SUHA~~ SUDA

~~SD/FO~~

sdg 17/4/19

[Signature]
18/4/19

~~Acct. NULM~~

Pl. process.

sdg 18-04-19

As per notes and orders at pre page

As approved by Pr. Secretary of UD&MA Dept. & Director, SUDA at page-03, to transfer the fund in respect O&M cost of SUH under NULM, a transfer Advice amounting to Rs. 1,20,725.00 (one lakh twenty thousand seven hundred twenty five) only have been prepared and placed herewith for signature of Finance Officer, SUDA and Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

~~FO SUDA~~

R. Sodhman.
18.04.2019.

~~FO (IAS)~~

Signed:

Ran 18.04.19

22/4/19

Sub: Release of fund (2 nd instalment of 1 st Year) for Operation & Maintenance of Shelter unit under the scheme Shelter for Urban Homeless (SUH) under Habra Municipality

It may be mentioned that construction of one shelter unit is completed and it is functional at **Habra Municipality** under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is made functional since 28.02.2019 and operation & maintenance is providing by the concerned ULB.

It may be mentioned that a letter vide no. HM/0787/NULM19 dated: 10.07.2019 from Administrator, Habra Municipality regarding Operation & Maintenance cost of SUH, Habra (Bibekanda Bhawan). Utilization Certificate amounting Rs. 120725.00 of 1 st instalment of 1 st year is received (copy enclosed). Also a fund claim for further 6 months (June, 2019 to Aug, 2019) has received by this office as follows.

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
1.	Quarterly Maintenance cost of Shelter				
(i)	Electricity Charges	3	Months	5000.00	15000.00
(i)	Maintenance of Plumbing & Electrical Work	3	Months	500.00	1500.00
2.	Quarterly Servicing Cost				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
(ii)	Replenishment of Bedding (Washing Charges)	10% of capital cost			3124.99
3.	Cost of providing free food for the inmates who are old/ infirm @100 per day for 3 months (15x90x10%)	15x180X10% nos.	Days	100.00	13500.00
4.	Staff Salary				
(i)	Manager (full time)	3	Months	10000.00	30000.00
(ii)	Caregivers : 3 nos. for 3 shifts of 8 hours	3 X 3 nos	Months	5000.00	45000.00
Total= Rs. 117124.99.00					

It has been observed that the requisition of an amount of Rs. 117124.99 (for 3 months) has been submitted by the ULB. As per DPR, approved O&M cost per year is Rs.600000.00 (Rupees Six lakh only) for the 50 bedded shelter unit. Now based on this Operational & Maintenance guidelines of SUH an amount Rs. 117124.99 **Say= Rs. 117125.00 (Rupees One Lakh seventeen thousand one hundred twenty five only)** may be released as 2 nd instalment of 1 st year in favour of Habra Municipality (June,19 to Aug, 19) as Operation and Maintenance cost of shelter.

Submitted for your kind perusal.

*JE. Director
SUDA*

AMD (NULM)

ito

*May please open
Bank
11/07/19*

*Fund as proposed above may be released,
12/07/19*

*SB
11.07.19*

Notes page-05/N may kindly be seen.

A) O&M charges for the SUH at Habra Municipality amounting to ₹ 117125/- (rupees one lakh seventeen thousand one hundred & twenty five) only may be released as 2nd installment for the 1st year may be approved.

Payment upto May, 2019 has been disbursed by Habra Municipality. Utilisation of the fund released as 1st installment of the 1st year has been submitted by the ULB.

Director, SUDA

Chandhan
12/07/19
AMD

P. Secretary
UD & MA Deptt.

X - may kindly be approved.

U.O. No. SUDA 356

Dated 15.07.19

File No. SUDA-118/16

Director, SUDA

AMD 12/7/19
15/07/2019

AMD 17/7/19

Chandhan
17/07/19

AMD

PO
Acct

Y. A. S. 08/07/19.

As per notes and orders at pre page

As approved by Pr. Secretary of UD&MA Dept. And Director, SUDA at page-06, to transfer the fund in respect of O&M cost under SUH of NULM, a transfer Advice amounting to Rs. 1,17,125.00 (one lakh seventeen thousand one hundred twenty five) only have been prepared and placed herewith for signature of Director, SUDA & Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

~~FO, SUDA~~

Pr. Secy UD&MA
31.01.2019.

[Signature]
31/7/19

[Signature]
1/8/15

Director
SUDA
FO

Sub: Proposal for Boundary Wall of SUH Habra Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM

A letter vide no. SUDA/23/2014(MPR)/4468(35) dated: 04.07.2019 was sent from this office to the ULBs where SUH is completed/ under construction regarding submission of Proposal for construction of Boundary Wall of SUH under DAY-NULM.

In response to this letter, Habra Municipality sent the proposal (vide letter no. HM/1279/NULM/19 dated: 20.08.2019) for Boundary Wall of SUH at Habra (Copy placed in the C.P. side mark as 'x'). It appears from the proposal that plan & estimate for 47 mtr length boundary wall of SUH duly vetted by Executive Engineer, North 24 Paraganas Division, MED and it is within the cost provision of Boundary Wall as proposed from this office i.e. Rs.10552/meter and the estimated amount is **Rs. 573406.00** (including cess, GST & 3% contingency. This estimate is prepared as per the currents PWD SoR 2017. The undersigned checked the estimate and it is found ok.

Now this proposal of refurbishment of existing Boundary Wall may be forwarded to the competent authority for necessary approval.

If approved, fund may be released in favour of concerned ULB for the aforesaid work in two instalments i.e. 50%, 50% from the SUH component head under DAY-NULM. 1st instalment may be released after completion of tender process and after issuing the Work Order for the aforesaid work. Utilization Certificate for this purpose may be collected from the concerned ULB in GFR 12C format and 2nd instalment will be released after receiving of UC (70%) of previous instalment.

Submitted for your kind perusal.

Principal Secretary has approved for the construction of boundary wall in file no.SUDA-317/2016 at the identified perimeter of the SUH wherever required. Financial Adviser has examined the model estimate and concurred to it (flagged 'A'). We have now received 1 (one) estimate for construction of boundary wall of the SUH at Habra.

The estimate cost for the boundary wall for Habra SUH measuring 47 meters is ₹ 573406 (₹ five lakh seventy three thousand four hundred & six) only. The estimate duly vetted by Executive Engineer, North 24 Parganas Division, MED and has been duly checked by the State Mission Manager, SUH and found to be in conformity with the model estimate of ₹ 10,552 per meter.

The fund may be released in 2 (two) equal installments to the implementing agency. 1st installment may be released after completion of the tender process, issuance of work order and commencement of physical work on the ground, to be confirmed by the implementing agency. The 2nd installment may be released after completion of the entire boundary wall.

It may kindly consider to approve the proposal for construction of boundary wall at SUH Habra at an aggregate amount of ₹ 573406 (₹ five lakh seventy three thousand four hundred & six) only.

ALL Mission
Director, NULM

21.08.19

Proposal in prepage.

'X' at prepage bottom may be approved.

Self 27/8/19

Pr. Secretary
UD & MA Deptt.

Director, SUDA

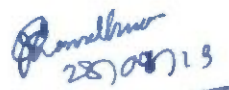

27/8/2019.

U.O. No. SUDA... 433

Dated... 27.08.19

File No. SUDA- 118/16

Self 28/8/19


28/08/19

AMU (IC)
FO

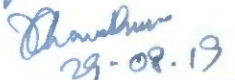
As the proposal is approved above, now a letter of Administrative approval & financial sanction for construction of boundary wall may be sent to Habra municipality for information & necessary action.

A draft letter is placed in the C.P. side for your kind perusal.

Admission
Director's room

SB
29.08.19

IC signed


29-08-19

P. Dr. SMU

Sub: Release of fund (1 st instalment) for construction of Boundary Wall at SUH- Habra under the scheme shelter for Urban Homeless (SUH) under DAY-NULM

It may be mentioned that a proposal for construction of 47 mtr Boundary Wall of SUH at Habra Municipality was sanctioned with a sanctioned cost of **Rs. 573406.00** in favour of Habra Municipality on 29.08.2019 (copy placed in the C.P. side for your kind perusal). As per administrative approval 50% fund (1 st instalment) will be released after issuance of work order for the aforesaid work.

Now the ULB has completed the Tender process and placed the work order for the aforementioned work. A copy of work order is placed in the c.p. side for ready reference. Concerned ULB has sent a requisition for fund for 1 st instalment i.e. 50% for construction of Boundary Wall (Copy placed in the C.P. side for your kind perusal). In this context as per administrative approval, now 50% of sanctioned cost of Boundary Wall of SUH i.e. **Rs. 286703.00** (Central Share: 172022.00 & State Share: 114681.00) may be released in favour of Habra Municipality for construction of Boundary Wall of SUH.

Submitted for your kind perusal.

Adm Mission
Director, NULM

SD
27/11

X | An amount equal to 50% of the total sanctioned cost i.e. ₹ 2,86,703/- may be released, if approved. This has reference of a letter issued from this office vide memo No. SUDA-118/16/6181 dated 29.8.19.

[Signature] 28/11/19

Dis/ops

X - may be approved.

SD 28/11/19

[Signature] 28/11/19

SD 28/11/19

Pr. Secretary
UD & MA Dept.
U.O. No. SUDA-581

Director, SUDA

Dated 28.11.19

File No. SUDA-118/16

Acct (P)

Please process
4/12/19
04.12.19

As per notes and orders at pre page

As approved by Pr. Secretary of UD&MA Dept. & Director, SUDA at page-10, to transfer the fund in respect of SUH under NULM, a transfer Advice amounting to Rs. 2,86,703.00 (Two lakh eighty six thousand seven hundred three) only have been prepared and placed herewith for signature of Director, SUDA & Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

FO, SUDA
Director, SUDA
&
FO (PASS)

FO SUDHAKAR
05.12.2019.

Y. H. Patel
06.12.19.

S. K. Singh
6/12/19

ADP 10/12

FO

FO, SUDA

memorandum pt 7 be signed.

FO SUDHAKAR
11.12.2019.

26/02/2020 5:43 PM

GOUTAM HORE
(FO(ACCT)(SUDA))**Note No. #19**

As per notes and orders

Physical file already returned back to NULM cell. We may follow the same flow for E-file also.

27/02/2020 10:45 AM

NETAI GHORAI
(CASHIER(ACCT)(SUDA))**Note No. #20**

Payment released. Now hard copy of the file is returned.

27/02/2020 4:26 PM

GOUTAM HORE
(FO(ACCT)(SUDA))**Note No. #21****Sub: Release of fund for Operation & Maintenance cost of functional shelters under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM to 3 (three) different ULBs**

This office has received the fund claims for Operation & Maintenance cost of functional shelters under the scheme Shelter for Urban Homeless (SUH) from 3 ULBs for different periods (copies placed in the C.P. side for your kind perusal). It may be mentioned that all these shelters are 50 bedded and as per operational guidelines of SUH O & M cost per year is Rs. 6.0 Lakh. Now based on these guidelines O & M cost of shelter of different ULBs may be released as per following list:

O & M FUND CLAIMS

Sl. No.	ULB Name	SUH Name	Fund Claim Amount (in Lakh)	Period	Fund to be disbursed (in Lakh)	Year of functionalization
1	Habra Municipality	Vivekananda Bhawan	277491.00	Sep,2019 - March,2020	277491.00	2019
2	Arambag Municipality	Bhoboghura Bahwan	193010.00	Aug-Dec,2020	193010.00	2019
3	Jiaganj-Azimganj Municipality	Valobasa	144123.00	Jan- Mar,2020	144123.00	2019

Concerned ULBs (Habra , Arambag & Jiaganj-Azimganj) have submitted the U.C. of earlier installments (copies placed .

Now fund may be released as mentioned above in favour of the concerned ULBs for O & M of SUH.

Submitted for your kind perusal.

28/02/2020 1:33 PM

SOURMEN DE
(SMM-WBSULM(NULM)(SUDA))

Note No. #22

Note#21.

FO to opine.

29/02/2020 12:28 PM

JOLY CHAUDHURI
(AD DIR(SUDA))

Note No. #23

Amount of o&m cost, as proposed at Note#21 may be released from the available fund of SUH component under NULM.

02/03/2020 5:43 PM

GOUTAM HORE
(FO(ACCT)(SUDA))

Note No. #24

Notes#21 may kindly be seen.

O&M charges for the SUH at Habra, Arambagh & Jiaganj-Azimganj Municipalities amounting to **Rs.614624 (Rs. Six lakh Fourteen thousand Six hundred & Twenty Four only)** for the period mentioned in the table at Note#21 may be released.

UC for the fund released earlier has already been submitted.

Approval may kindly be accorded.

08/03/2020 4:00 PM

JOLY CHAUDHURI
(AD DIR(SUDA))

Note No. #25

As proposed.

10/03/2020 11:35 AM

SUBRATA GUPTA
(PRSECY(UDMA))

Note No. #26

Please process payment.

11/03/2020 11:31 AM

JOLY CHAUDHURI
(AD DIR(SUDA))

Note No. #27

Please process.

11/03/2020 2:42 PM

GOUTAM HORE
(FO(ACCT)(SUDA))

As per notes and orders from E-File No. SUDA-14012(14)/6/2020-NULM SEC(SUDA)-SUDA (Computer No. 261423)

As approved by Pr. Secretary of UD & MA Dept & Director, SUDA, to transfer the fund in respect of O&M cost under SUH of NULM, a transfer Advice amounting to Rs. 6,14,624.00 (six lakh fourteen thousand six hundred twenty four) only have been prepared and placed herewith for signature of Finance Officer's, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

FO, SUDA

FO (PAS)

M. Subramaniam.
22.03.2020

Y. Haru
12.03.20

S. Subramaniam
12/03/2020

FO, SUDA

Memorandum regarding O&M cost under SUH of NULM have been prepared and placed herewith for signature of FO, SUDA please.

M. Subramaniam.
26.03.2020

Y. Haru
16.03.20

As per notes and orders from E-File No. SUDA-14012(14)/19/2020-NULM SEC(SUDA)-SUDA (Computer No. 308842)

As approved by Director, SUDA & Addl. Director, SUDA, to transfer the fund in respect of SUH under NULM, a transfer Advice amounting to Rs. 2,13,000.00 (two lakh thirteen thousand) only have been prepared and placed herewith for signature of Finance Officer's, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

For, SUDA
CPA

M. S. Khanon.
21.09.2020

Y. H. S.
21.09.2020

d
23/9/20