



NOTE SHEET



Sub: Release of fund (2 nd Installment) in favour of Bongaon Municipality for Shelter for Urban Homeless (SUH) under DAY-NULM

A 50 bedded Shelter unit under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM at Bongaon Municipality was approved by PSC in its 5 th meeting with an approved cost Rs. 120.75 Lakh (excluding DPR preparation cost). Out of this Rs. 120.75 Lakh, the cost of Civil construction including S & P and internal electrification is Rs. 107.62 Lakh, Furniture and Utensils Rs. 8.71 Lakh, Service Connection (WBSEDCL) Rs. 0.5 Lakh, Rs. 0.40 Lakh for Firefighting arrangement , Rs. 3.52 Lakh for contingency (3%).

The funding pattern of central & state shares is 60:40 as per office memorandum no. 24011/4/2015-UPA FTS: 13207. As per the pattern central share is Rs. 72.45 Lakh & the state share is Rs. 48.30 Lakh. So far an amount of Rs. 48.57 Lakh (1 st installment) was released in favour Bongaon Municipality in adhoc basis.

Now, the Municipality has completed 70 % works. Utilization Certificate of Rs. 38.40 Lakh is submitted to SUDA in GFR 19A duly signed by the Chairman, Bongaon Municipality and authenticated by Executive Engineer, North 24 Paragana Division, MED as per prevailing norms.

As per present fund release norms fund should be released in three installments of 40%, 40% and 20%. Therefore Central Share in accordance with the above norms will be Rs. 28.98 Lakh (1 st), Rs. 28.98 Lakh (2nd) and Rs 14.49Lakh (3 rd) and State share will be Rs. 19.32 Lakh (1 st), Rs. 19.32 Lakh (2 nd) and Rs. 9.66 Lakh (3 rd). As per record it is noticed that 1 st installment was released as per previous norms of an amount of Rs. 48.57 Lakh (Central Share: Rs.36.43 Lakh & Rs.12.14 Lakh) in favour Bongaon Municipality on 15.02.2016.

Now it is proposed to release of an amount of Rs. 48.03 Lakh (Central Sahre Rs. 21.53 Lakh and State Share Rs. 26.50 Lakh) as 2 nd installment in favour of the Bongaon Municipality for the settlement of the Bill.

This is for your kind perusal.

Joint Director
SUDA

S.P.
17.04.17

[Signature]
17/04/17

C.C.A
Bongaon
21.4.17

In view of the note above and U.C submitted by the Bongaon Municipality, proposal 'X' may be approved.

[Signature]

due
17/4/17

May be Considered

[Signature]
18/4/17

Director
SUDA

Secretary
WDMA Deptt.

H.M.C. P.A. E.U.

18.04.17

U/O- 104/17
dt- 18.04.17
Pt. 110/2016.

CENTRAL AFFAIRS DEPTT.
O. NO. 127. --- 19/4/17
S.P. SUDA

[Signature]
20/4/17

As per notes and orders at pre page

As approved by Secretary UD&MA Department and Director, SUDA at page-01, to release the fund to Bongaon Municipality in respect of construction of shelter for urban homeless under NULM, a Transfer Advice amounting to Rs. 48,03,000.00 (Fourty eight lakh three thousand) only is prepared and placed herewith for signature of Addl. Director & FA, SUDA and Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

Fo/SUDA

M. Saha
21.04.2017

Signed
21.04.17

Signed
21/4/17

FA &
Addl. Director

Two sets of memorandum of JHT (NULM) has been prepared and placed herewith for signature of Finance Officer, SUDA please.

Fo/SUDA

M. Saha
26.04.2017

Signed
26.04.17

A 50 bedded shelter unit was sanctioned in favour of Bongaon municipality by Project Sanction Committee (PSC) with an amount of Rs. 120.75 Lakh. Fund for the tune of Rs. 94.62 Lakh was released in favour of the ULB. Utilization Certificate for 2nd installment is not received till now. It may be mentioned that the shelter unit construction is completed and it is functional since 30.07.17. A proposal for fund requirement for operation & maintenance was received from the ULB.

Under these circumstances a letter may be sent to the chairman for submission of Utilization Certificate for the released amount.

Draft for the same is placed for your kind perusal.

may be approved.

SP
17.08
17

17/08/17

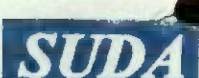
18/08/17

18/08/17

~~Add. Director
SUDA~~

~~Director~~
~~Add. Director~~

SMM - SSSI



Sub: Release of fund (1 st instalment) for Operation & Maintenance of Shelter under the scheme Shelter for Urban Homeless (SUH) under Bongaon Municipality

It may be mentioned that a shelter unit was constructed at Bongaon Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 30.07.2017 by the concerned ULB and the ULB itself operationalize the shelter unit. It may be noted that fund with an amount of Rs.94.62 Lakh was released in favour of the ULB as construction cost of shelter and Utilization Certificate of Rs. 50.14 Lakh was submitted to this office.

It may be further mentioned that a letter vide memo No. B.M. 1702 dated: 12.08.2017 was received from Chairman Bongaon Municipality regarding functionalization of SUH, Bongaon. A report in prescribed format has been submitted along with this letter and fund requisition for 3 months has been submitted.

It has been observed that the requisition of an amount of Rs. 150000.00 (for 3 months) was submitted to this end and here the cost (Rs. 2000/moth) for replenishment of bedding is more than the actual provision which is Rs. 1041.00/ month. Based on this actual provision of O & M cost, an amount (Rs. 150000.00- Rs.2877.00) =Rs. 147123.00 (Rupees One lakh forty seven thousand one hundred twenty three only) may be released in favour of Bongaon Municipality as Operation and Maintenance cost (August-October, 2017) of shelter.

Submitted for your kind perusal.

*Additional Director
SUDA*

*R. see the U/C already submitted. ^{SB} 21-08-17
There is a difference in between 'X' and the figure as mentioned in the U/C. This may be clarified.
Where is the reply to our letter dated 18.08.17? Let us have it.
Who is running the SUH?*

Sumit SRSI

21/08/17

With reference to the above matter it may be mentioned that, as per report received from the ULB, the shelter unit is running by the concerned ULB. Recently ULB has submitted the utilization certificate of 2nd installment of ^{with a total of} RS. 79.88 Lakh (copy enclosed herewith) now as per proposal of the ULB operation & maintenance cost may be released to the ULB



Sub: Release of fund (1 st instalment) for Operation & Maintenance of Shelter under the scheme Shelter for Urban Homeless (SUH) under Bongaon Municipality

It may be mentioned that a shelter unit was constructed at Bongaon Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 30.07.2017 by the concerned ULB and the ULB itself operationalize the shelter unit.

It may be further mentioned that a letter vide memo No. B.M. 1702 dated: 12.08.2017 was received from Chairman Bongaon Municipality regarding functionalization of SUH, Bongaon. A report in prescribed format has been submitted along with this letter and fund requisition for 3 months has been submitted.

It has been observed that the requisition of an amount of Rs. 150000.00 (for 3 months) was submitted to this end and here the cost (Rs. 2000/moth) for replenishment of bedding is more than the actual provision which is Rs. 1041.00/ month. Based on this actual provision of O & M cost, an amount (Rs. 150000.00- Rs.2877.00) =Rs. **147123.00** (Rupees One lakh forty seven thousand one hundred twenty three only) may be released in favour of Bongaon Municipality as Operation and Maintenance cost (August-October, 2017) of shelter.

Submitted for your kind perusal.

note above

As proposed at 'x', fund may be released in favour Bongaon Municipality for operation & maintenance cost of SUH so in operation.

*SR
17/11/17*

*Additional Director
SUDA*

Director

*Secretary
UDMA Dept.*

"x" above may be considered for approval

17/11/17

20/11/17

UO No. SUDA: 620/17

Dated: 20-11-17

Dir SUDA

21.11.17

Pw. 110/2016

*S. Chaki
SA*

*Shanki
23/11/2017*

Soumen De.

Fb. SUDA

Manager (Shelter)

Further action may be taken from Account Section SUDA

CCA

24.11.17

*SR
23/11/17*

As per notes and orders at pre page

As approved by Secretary of UD&MA Dept. & Director, SUDA at page-05, to release the fund in respect of O&M cost of Shelter for Urban Homeless in favour of Bongaon Municipality under DAY-NULM, a transfer Advice amounting to Rs. 1,47,123.00 (One lakh forty seven lakh one hundred twenty three) only have been prepared and placed herewith for signature of Addl. Director & FA, SUDA and Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

FO, SUDA / Addl. Director and FA, SUDA

Dr. Sedhussan.
24.11.2017

Signed
24.11.17

Signed
24.11.17

Sub: Release of fund (2 nd instalment) for Operation & Maintenance of Shelter under the scheme Shelter for Urban Homeless (SUH) under Bongaon Municipality

It may be mentioned that a shelter unit was constructed at Bogaon Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 30.07.2017 by the concerned ULB. At present number of inmates in the shelter unit is 54 nos.

It may be further mentioned that a letter vide memo No. B.M. 2739 dated: 15.12.2017 was received from Chairman, Bongaon Municipality regarding Operation & Maintenance cost of SUH, Bongaon. Utilization Certificate of 1 st instalment with a tune of Rs. 147213/- is submitted by the ULB. Also a fund requisition vide memo no. 2736 dated: 15.12.2017 for 3 months (November, 2017 to January, 2018) was submitted by the ULB.

It has been observed that the requisition of an amount of Rs. 150000/- (for 3 months) was submitted for O & M cost of shelter. In this requisition replenishment of bedding cost is claimed monthly Rs. 2000/-. It may be noted that as per O & M cost of SUH, provision for cost of replenishment of bedding is monthly Rs. 1041/-. Now based on the Operational & Maintenance guidelines of SUH an amount Rs. 147213 /- (Rupees One lakh forty seven thousand two hundred thirteen only) may be released as 2 nd instalment in favour of Bongaon Municipality as Operation and Maintenance cost (Oct, 2017 to Jan, 2018) of shelter.

Sub: Release of fund (2 nd instalment) for Operation & Maintenance of Shelter under the scheme Shelter for Urban Homeless (SUH) under Bongaon Municipality

Submitted for your kind perusal and approval.
It may be mentioned that a shelter unit was constructed at Bogaon Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 30.07.2017 by the concerned ULB. At present number of inmates in the shelter unit is 54 nos.

It may be further mentioned that a letter vide memo No. B.M. 2739 dated: 15.12.2017 was received from Chairman, Bongaon Municipality regarding Operation & Maintenance cost of SUH, Bongaon. Utilization Certificate of 1 st instalment with a tune of Rs. 147213/- is submitted by the ULB. Also a fund requisition vide memo no. 2736 dated: 15.12.2017 for 3 months (November, 2017 to January, 2018) was submitted by the ULB.

It has been observed that the requisition of an amount of Rs. 150000/- (for 3 months) was submitted for O & M cost of shelter. In this requisition replenishment of bedding cost is claimed monthly Rs. 2000/-. It may be noted that as per O & M cost of SUH, provision for cost of replenishment of bedding is monthly Rs. 1041/-. Now based on the Operational & Maintenance guidelines of SUH an amount Rs. 147123 /- (Rupees One lakh forty seven thousand one hundred twenty three only) may be released as 2 nd instalment in favour of Bongaon Municipality as Operation and Maintenance cost (Oct, 2017 to Jan, 2018) of shelter.

Submitted for your kind perusal and approval.

Sub: Release of fund (2 nd instalment) for Operation & Maintenance of Shelter under the scheme Shelter for Urban Homeless (SUH) under Bongaon Municipality

It may be mentioned that a shelter unit was constructed at Bogaon Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 30.07.2017 by the concerned ULB. At present number of inmates in the shelter unit is 54 nos.

It may be further mentioned that a letter vide memo No. B.M. 2739 dated: 15.12.2017 was received from Chairman, Bongaon Municipality regarding Operation & Maintenance cost of SUH, Bongaon. Utilization Certificate of 1 st instalment with a tune of Rs. 147213/- is submitted by the ULB. Also a fund requisition vide memo no. 2736 dated: 15.12.2017 for 3 months (November, 2017 to January, 2018) was submitted by the ULB.

It has been observed that the requisition of an amount of Rs. 150000/- (for 3 months) was submitted for O & M cost of shelter. In this requisition replenishment of bedding cost is claimed monthly Rs. 2000/-. It may be noted that as per O & M cost of SUH, provision for cost of replenishment of bedding is monthly Rs. 1041/-. Now based on the Operational & Maintenance guidelines of SUH an amount Rs. 147123 /- (Rupees One lakh forty seven thousand one hundred twenty three only) may be released as 2 nd instalment in favour of Bongaon Municipality as Operation and Maintenance cost (Nov, 2017 to Jan, 2018) of shelter.

Submitted for your kind perusal and approval.

~~Deputy Director
SUDA~~

may be approved S.P.
04/01/18

05/1/18

~~1st Secy
Adm. Divn~~

A may be approved.

11/1/18

U.O.No. SUDA: 11
Dated: 08-01-18

~~Director
SUDA~~

CCA

11-01-18

As per notes and orders at pre page

As approved by Deputy Director, SUDA & Director, SUDA at page-07, to release the fund in respect of O&M cost of SUH under DAY-NULM, a transfer Advice amounting to Rs. 1,47,123.00 (One lakh fourty seven thousand one hundred twenty three) only have been prepared and placed herewith for signature of Addl. Director & FA, SUDA and Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

~~FO, SUDA~~

Dr. Subhan.
15.01.2018.

Signed.

Signed.
Bonus
15.1.18

~~FA & Addl. Director, SUDA~~

Recd 15.01.18

NOTE SHEET

Sub: Release of fund (3 rd instalment) for Operation & Maintenance of Shelter under the scheme Shelter for Urban Homeless (SUH) under Bongaon Municipality

It may be mentioned that a shelter unit was constructed at Bongaon Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 31.07.2017 by the concerned ULB. At present number of inmates in the shelter unit is 54 nos.

It may be further mentioned that a letter vide memo No. B.M. 707 dated: 23.03.2017 was received from Chairman, Bongaon Municipality regarding Operation & Maintenance cost of SUH, Bongaon. Utilization Certificate of 2 nd instalment with a tune of Rs. 147123/- is submitted by the ULB. Also a status report of functionalization of SUH was submitted to this end and a fund requisition memo no. 713 dated: 23.03.2018 for 3 months (Feb, 2018- April,2018) was submitted.

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
1.	Annual Maintenance cost of Shelter				
(i)	Electricity charges	3	Only March	5000.00	15000.00
2.	Quarterly Servicing Cost				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
(ii)	Replenishment of Bedding (Washing Charges)	3	Months	1041.00	3123.00
3.	Cost of providing free food for 5 inmates who are old/ infirm @100 per day for 3 months (50x90x10%)	5x 90 =450	Days	100.00	45000.00
4.	Staff Salary				
(i)	Manager (full time)	3	Months	10000.00	30000.00
(ii)	Caregivers : 3 nos.	9	Months	5000.00	45000.00
TOTAL= 147123.00					
(Rupees One lakh forty seven thousand one hundred twenty three only)					

It has been observed that the requisition of an amount of Rs. 150000/- (for 3 months) was submitted as O & M cost of shelter. Here replenishment of bedding (washing) cost is considered Rs. 2000/- per month but as per O & M cost it is Rs. 1041.00/month. Based on the Operational & Maintenance guidelines of SUH an amount **Rs. 147123.00 (Rupees One lakh forty seven thousand one hundred twenty three only)** may be released as 3 rd instalment in favour of Bongaon Municipality as Operation and Maintenance cost (Feb,2018- April,2018) of shelter.

Submitted for your kind perusal.

Sub: Release of fund (3 rd instalment) for Operation & Maintenance of Shelter under the scheme Shelter for Urban Homeless (SUH) under Bongaon Municipality

It may be mentioned that a shelter unit was constructed at Bongaon Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 31.07.2017 by the concerned ULB. At present number of inmates in the shelter unit is 54 nos.

It may be further mentioned that a letter vide memo No. B.M. 707 dated: 23.03.2017 was received from Chairman, Bongaon Municipality regarding Operation & Maintenance cost of SUH, Bongaon. Utilization Certificate of 2 nd instalment with a tune of Rs. 147123/- is submitted by the ULB. Also a status report of functionalization of SUH was submitted to this end and a fund requisition memo no. 713 dated: 23.03.2018 for 3 months (Feb, 2018- April,2018) was submitted.

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
1.	Annual Maintenance cost of Shelter				
(i)	Electricity charges	3	Only March	5000.00	15000.00
2.	Quarterly Servicing Cost				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
(ii)	Replenishment of Bedding (Washing Charges)	3	Months	1041.00	3123.00
3.	Cost of providing free food for 5 inmates who are old/ infirm @100 per day for 3 months (50x90x10%)	5x 90 =450	Days	100.00	45000.00
4.	Staff Salary				
(i)	Manager (full time)	3	Months	10000.00	30000.00
(ii)	Caregivers : 3 nos.	9	Months	5000.00	45000.00
TOTAL= 147123.00					
(Rupees One lakh forty seven thousand one hundred twenty three only)					

It has been observed that the requisition of an amount of Rs. 150000/- (for 3 months) was submitted as O & M cost of shelter. Here replenishment of bedding (washing) cost is considered Rs. 2000/- per month but as per O & M cost it is Rs. 1041.00/month. Based on the Operational & Maintenance guidelines of SUH an amount **Rs. 147123.00 (Rupees One lakh forty seven thousand one hundred twenty three only)** may be released as 3 rd instalment in favour of Bongaon Municipality as Operation and Maintenance cost (Feb,2018- April,2018) of shelter.

Submitted for your kind perusal.

Deputy Director SUDA

Proposal approved

may be released if

May be approved

Signature and date

Asst. Director

U. O. No. SUDA: 259/18
Dated: 6/04/2018
Director, SUDA

Proposal at "X" prepage
may be considered for approval.

Secretary
UDMA Dept.

~~Signature~~
9/4/18

May be approved.

10.04.18

U.O.No.SUDA: 264/18

Dated: 10.04.18

File no
SUDA-110/16

HMIC AA(U)

Signature
16/4/18

Urban Development Dept.

U/O No. 783

Date: 10.4.18

~~Dis/SUDA~~

~~DD~~
17/4/18

Signature
18/04/18

~~FO~~

CCA

18/04/18

As per notes and orders at pre page

As approved by Secretaty UD&MA Dept. & Director, SUDA at page-10, to release the fund in respect of 3rd instalment of O&M cost under SUH of DAY-NULM, a transfer Advice amounting to Rs. 1,47,123.00 (One lakh fourty seven thousand one hundred twenty three) only have been prepared and placed herewith for signature of Director, SUDA and Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

For SUDA

M. Sekhraman.
19.04.2018.

Signed

20.04.18

19/4/18

Director

For SUDA

Memorandum per SO signed.

M. Sekhraman.
21.04.2018.

Signed

23.04.18

Sub: Release of fund (final instalment of 1 st year) for Operation & Maintenance of Shelter under the scheme Shelter for Urban Homeless (SUH) under Bongaon Municipality

It may be mentioned that a shelter unit is functional at Bongaon Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 31.07.2017 by the concerned ULB. At present number of inmates in the shelter unit is 50 nos.

It may be further mentioned that a letter vide memo No. B.M.1579 dated: 14.06.2018 was received from Chairman, Boangaon Municipality regarding Operation & Maintenance cost of SUH, Bongaon. A Utilization Certificate (3 rd instalment) is submitted to the tune of Rs. **147123.00** by ULB. Also a status report of functional SUH was submitted to this end and a fund requisition for 3 months (MAY, 2018-July,2018) O & M cost including annual replenishment of kitchen equipment and maintenance of plumbing & Electrical work was submitted as follows.

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
1.	Quarterly Maintenance cost of Shelter				
(i)	Electricity Charges	3	Months	5000	15000.00
(ii)	Maintenance of plumbing & Electrical work	12	Months		6000.00
2.	Quarterly Servicing Cost				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
(ii)	Replenishment of Bedding (Washing Charges)	3	Months	-	3131.00
(iii)	Replenishment of Kitchen equipment	12	Months		5000.00
3.	Cost of providing free food for 5 inmates who are old/ infirm @100 per day for 3 months (50x95x10%)(As 365 days in a year)	455	Days	100.00	45500.00
4.	Staff Salary				
(i)	Manager (full time)	3	Months	10000.00	30000.00
(ii)	Caregivers & Security : 3 nos.	9	Months	5000.00	45000.00
Total= Rs.158631.00					
(Rupees One lakh fifty eight thousand six hundred thirty one only)					

It has been observed that the requisition of an amount of **Rs.158631.00/-** (for 3 months) was submitted including the replenishment of kitchen equipment and maintenance of plumbing & Electrical work. As the shelter unit is functional since 31.07.2018, it will

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NOTE SHEET

SUDA

complete one year of functionalization on 30.07.2018. As per DPR approved O&M cost per year Rs. ~~60000.00~~ for the 50 bedded shelter unit. Based on this Operational & Maintenance guidelines of SUH an amount Rs.158631.00 (Rupees One lakh fifty eight thousand six hundred thirty one only) may be released as final instalment in favour of Bongaon Municipality as Operation and Maintenance cost (May, 2018- July,2018) of shelter.

Submitted for your kind perusal.

6/1/18

'A'

Deputy Director SUDA

Asst. Dir

SP 15.06.18

U.O.No.SUDA: 376/18
Dated: 18-06-18
File No 110/16

'A' may be approved

18/6/18

19/6/18

Director SUDA

Principal Secretary WDMA Deptt.

Sir (SUDA)

20/6/2018

U.O.No.SUDA: 381/18
Dated: 20-06-18
File No 110/2018

DD 21/6/18

24/6/18

Comm

Submitted for your kind perusal & necessary action.

F/O SUDA

CCA

1) Pl. pros.
2) Pl. take up 'SUH - Bank etc' also for fund transfer matter
25.06.18

As per notes and orders at per page.

As approved by pr. secretary of UP and part of page 23, to release the fund in respect of 0 and m cost of SUT under rule of Bangalore municipality, a transfer advice amounting Rs. 1,58,639.00 (one lakh fifty eight thousand six hundred thirty nine) only has been prepared and placed before for signature of FO, SUDA and Director, SUDA please for onward transmission to state bank of India, fall rate Sec 71 Branch for electronic transfer of funds.

FO, SUDA

Pr. Secy.
26.06.2018.

Signed.

Director SUDA

26/6/18

26/6/18

FO, SUDA

memorandum per se signed regarding 0 and m cost of SUT under rule.

Pr. Secy.
27.06.2018.

Signed.

27-06-18

NOTE SHEET

SUDA

Sub: Release of fund (1 st instalment of 2 nd year) for Operation & Maintenance of Shelter under the scheme Shelter for Urban Homeless (SUH) under Bongaon Municipality

It may be noted that a shelter unit is functional at Bongaon Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 31.07.2017 by the concerned ULB.

It may be mentioned that a letter vides memo No. BM 2313 dated: 25.08.2018 was received from Chairman, Bongaon Municipality regarding Operation & Maintenance cost of SUH, Bongaon. A Utilization Certificate (final instalment of 1 st year) is submitted to the tune of Rs. 158631.00 by ULB. Also a status report of functional SUH was submitted to this end and a fund requisition for 3 months (Aug, 2018-October,2018) O & M cost was submitted as follows.

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
1.	Quarterly Maintenance cost of Shelter				
(i)	Electricity Charges	3	Months	5000.00	15000.00
2.	Quarterly Servicing Cost				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
(ii)	Replenishment of Bedding (Washing Charges)	3	Months	2000.00	6000.00
3.	Cost of providing free food for 5 inmates who are old/ infirm @100 per day for 3 months (50x90x10%)(As 365 days in a year)	90X 5 nos.	Days	100.00	45000.00
4.	Staff Salary				
(i)	Manager (full time)	3	Months	10000.00	30000.00
(ii)	Caregivers & Security : 3 nos.	3 X 3 nos	Months	5000.00	45000.00
Total=					Rs.150000.00

It has been observed that the requisition of an amount of Rs.150000.00 (for 3 months) was submitted. As the shelter unit is functional since 31.07.2017 and it is completed one year of functionalization on 30.07.2018. As per DPR, approved O&M cost per year is Rs.600000.00 (Rupees Six lakh only) for the 50 bedded shelter unit. Here replenishment of bedding cost is claimed Rs. 2000/ month and as per approved DPR the said cost is Rs. 1041.00/month. Based on this Operational & Maintenance guidelines of SUH an amount **Rs.147123.00 (Rupees One lakh forty seven thousand one hundred twenty three only)** may be released as 1 st instalment of 2 nd year in favour of Bongaon Municipality as Operation and Maintenance cost (Aug, 2018- October,2018) of shelter.

Submitted for your kind perusal.

Deputy
Director
SUDA

SR
11.09/18

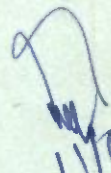
In the light of the above note proposal 'A' may be approved 2 O&M cost for three months (Aug- Oct-'18) of Bongaon Municipality amounting Rs. 1,47,123/- (Rupees One lakh forty seven thousand one hundred and twenty three) only.

सूडा

NOTE SHEET

SUDA

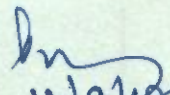
may be released.


11/09/18

~~Asst. Director
Director~~

O. No. SUDA: 591
Date: 12-09-2018

Proposal marked 'A' of prepage note,
may be approved

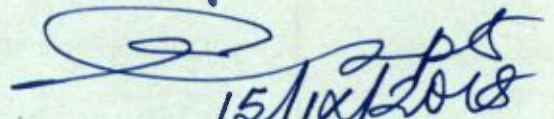

12/9/2018

~~Director
SUDA~~

sdg 13/9/18

~~Principal Secy
UD & MA/MPH~~

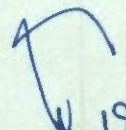
Director, SUDA


15/10/2018

U. O. No. SUDA: 597
Date: 14-09-2018

sdg 19/9/18

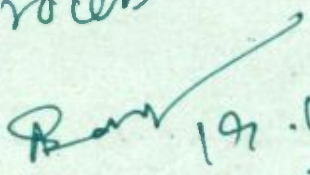
~~Secretary
Fo
S.U.D.A.~~


18/9/18

~~Acct (MULM)
Kalyan~~

SD
19.09/18

Pl. process.


19.09.18

As per notes and orders at page

As advised by Sr. Secretary of UP and MA Dept. and Director SUDA at page 16, to transfer the fund to Bangoran municipality in respect of O and M cost of SUT under NULM, a transfer order amounting to RS. 1,47,223.00 (one lakh forty seven thousand one hundred twenty three) only have been prepared and placed herewith for signature of FO, SUDA and FO, SUDA please for onward transmission to SBI, Salt Lake Sect-I Branch for electronic transfer of funds.

FO, SUDA

As submitted.
20.09.2018.

FO CPAS

Signed:

As on 20.09.18

[Signature]

FO, SUDA

memorandum per se signed regarding O and M cost of SUT under MA- NULM.

As submitted.
24.09.2018.

Signed:
[Signature]

Subj Field visit report of SUT, Bongaon.

The undersigned visited the shelter for urban homeless at Bongaon municipality with the Joint Director, Director SUDA on 28.11.18. During this visit physical verification & documents verification has been done in the shelter. A checklist report of SUT is enclosed in the C.P. Side for ready reference. From the reports it has been observed that the shelter unit is functional by ULB itself & number of inmates⁽⁴²⁾ in the shelter is near about full capacity. A health check up unit is available within the shelter unit for all time medical facility for inmates. Detailed compliance report ~~with~~ respect to the SUT guidelines is mentioned in the check list.

Submitted for your kind perusal.

Joint
Director
SUDA

Dr. K. K. Saha

Dr. (AS)

Suman

Seen.

03/12/18

S.P.
03.12/18

03/12/18

03/12/18

Sub: Release of fund (2 nd instalment of 2 nd year) for Operation & Maintenance of Shelter under the scheme Shelter for Urban Homeless (SUH) under Bongaon Municipality

It may be noted that a shelter unit is functional at Bongaon Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 31.07.2017 by the concerned ULB. Recently a field visit to SUH, Bongaon conducted & a report i.e. check list attached herewith for ready reference. At present number of inmates in this shelter unit is 47.

It may be mentioned that a letter vides memo No. B.M. 3017 dated: 27.11.2018 has been received from Chairman, Bongaon Municipality regarding Operation & Maintenance cost of SUH, Bongaon (SARANYA). A Utilization Certificate (1 st instalment of 2 nd year) is submitted to the tune of Rs. 147123.00 by ULB. Also a fund requisition for 3 months (Nov, 2018-January, 2019) O & M cost has received by this office as follows.

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
1.	Quarterly Maintenance cost of Shelter				
(i)	Electricity	3	Months	5000.00	15000.00
2.	Quarterly Servicing Cost				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
(ii)	Replenishment of Bedding (Washing Charges)	3	Months	2000.00	6000.00
3.	Cost of providing free food for 5 inmates who are old/ infirm @100 per day for 3 months (50x90x10%)(As 365 days in a year)	50x90x10% nos.	Days	100.00	45000.00
4.	Staff Salary				
(i)	Manager (full time)	3	Months	10000.00	30000.00
(ii)	Caregivers & Security : 3 nos.	3 X 3 nos	Months	5000.00	45000.00
Total=					Rs.150000.00

It has been observed that the requisition of an amount of Rs.150000.00 (for 3 months) has been submitted by the ULB. As per DPR, approved O&M cost per year is Rs.600000.00 (Rupees Six lakh only) for the 50 bedded shelter unit. Here replenishment of bedding cost is claimed Rs. 2000.00/ month and as per approved DPR said cost is Rs. 1041.00/ month. Based on this Operational & Maintenance guidelines of SUH an amount **Rs. 147123.00 (Rupees One lakh forty seven thousand one hundred twenty three only)** may be released as 2nd instalment of 2 nd year in favour of Bongaon Municipality as Operation and Maintenance cost (Nov 2018- January, 2019) of shelter.

Submitted for your kind perusal.

Joint
Director
SUDA

Asst. Director
(S.D.M.) NULM

U.O. No. SUDA: 776
Date: 10/12/2018

Proposal "A" may be approved
& fund may be released

S.R.
10.12.18
10/12/18

20

Fund may be released in the manner as proposed in prepage note.

by 10/12/18

by 12/12/18

[Signature]
13/12/2018

by 14/12/18

~~Prinip.
Director
SUDA~~

~~Pr. Secretary
UD&MA Dept.~~ Director, SUDA

U.O.No.SUDA: 789
Dated: 13/12/2018

~~FO~~

~~Acctt, KULN~~

P1. pruch
[Signature]
12.12.18

As per notes and orders at page

As approved by pr. secretary of UD and PWA Dept. and Director, SUDA at page 49, to transfer the fund in respect of O and M cost of SUT under MUXM, a transfer Adv. amounting to Rs. 1,47,123.00 (one lakh forty seven thousand one hundred twenty three) only have been prepared and placed herewith for signature of FO SUDA and FO SUDA please for onward transmission to State Bank of India, Salt Lake Street 1 Branch for electronic transfer of funds.

~~FO, SUDA~~

P. Sedhawan.
17.12.2018.

Signed:

Ban 17.12.18

[Signature]

~~FO (PAS)~~

~~FO, SUDA~~

memorandum pr. to signed.

P. Sedhawan.
19.12.2018.

Signed:

Ban 19.12.18

Sub: Release of fund (3 rd instalment of 2 nd Year) for Operation & Maintenance of Shelter unit under the scheme Shelter for Urban Homeless (SUH) under Bongaon Municipality

It may be mentioned that a shelter unit is functional at Bongaon Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 31.07.2017 and operation & maintenance is providing by the concerned ULB. At present number of inmates in the shelter unit is 50 nos as per report submitted by ULB.

It may be further mentioned that a letter vide memo No. B.M. 321 dated: 05.02.2019 has been received from Chairman, Bongaon Municipality regarding Operation & Maintenance cost of SUH, Bongaon (Saranya). Concerned ULB has submitted the Utilization Certificate of O& M cost of 2 nd instalment of 2 nd year to the tune of Rs. 147123.00 (copy enclosed). Also a fund requisition for 3 months (Feb, 2019 to April, 2019) has received by this office as following.

Claim of fund for operation & maintenance of the shelter for Urban Homeless of Bongaon Municipality for 3 Months

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
<u>1.</u>	Quarterly Maintenance cost of Shelter				
(i)	Electricity Charges	3	Months	5000.00	15000.00
(ii)	Maintenance of plumbing & Electrical work	3	Months	500.00	1500.00
<u>2.</u>	Quarterly Servicing Cost				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
(ii)	Replenishment of Bedding	3	Months	1000.00	3000.00
(iii)	Replenishment of Kitchen Equipment	3	Months	400.00	1200.00
3	Cost of Providing free food for 10% of inmates (40x90x10%)	360 SA 450	Heads	100.00	45000.00
4	Staff salary (Manager, Caregivers)	3	Months		75000.00
Total=					
					Rs.150000.00

It has been observed that the requisition of an amount of Rs.150000.00 (for 3 months) is submitted for O & M cost of shelter (copy enclosed in C.P. side). As O & M cost has been utilized in full, now based on the Operational & Maintenance guidelines of SUH an amount Rs.150000.00 (Rupees One Lakh fifty thousand only) may be released as 3 rd instalment of 2 nd year in favour of Bongaon Municipality as Operation and Maintenance cost for the period (Feb, 2019 to April, 2019) of shelter.

Submitted for your kind perusal.

Joint
Director
SUDA

AM D, NULM

may be released

SR
08.04
19

SR
08.04
19

Notes NSP-22 may kindly be seen.

O&M charges for the SUH under Bongaon Municipality amounting to Rs.1,50,000/- (Rupees one lakh fifty thousand) only as a third installment for the second year may be approved.

Payment upto Jan, 2019 has been disbursed by Bongaon Municipality.

Director, SUDA

Handover
AMD 09.04.19

~~Pr. Secretary
UD & MA Deptt.~~

U.O. No. SUDA 224
Dated 16.04.2019
File No.

Def 11/4/19
[Signature]
16/IV/2019

Director, SUDA

Def 17/4/19
[Signature]
18/4/19

~~JD/FO~~

~~Acctt, NULM~~

Pl. pres.
22.04.19

As per notes and orders at pre page

As approved by Pr. Secretary of UD&MA Dept. & Director, SUDA at page-23, to transfer the fund in respect O&M cost of SUH under NULM, a transfer Advice amounting to Rs. 1,50,000.00 (one lakh fifty thousand) only have been prepared and placed herewith for signature of Finance Officer, SUDA and Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

~~FO, SUDA~~

Signature
22.04.2019.

U.O. No. SUDA
Dated
File No.

Signed.
22-04-19

22/4/19

~~FO (PAS)~~

Sub: Release of fund (Final instalment of 2 nd Year) for Operation & Maintenance of Shelter unit under the scheme Shelter for Urban Homeless (SUH) under Bongaon Municipality

It may be mentioned that a shelter unit is functional at Durgapur Municipal Corporation under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 31.07.2017 and operation & maintenance is providing by the concerned ULB. At present number of inmates in the shelter unit is 50 nos as per report (April,2019) submitted by ULB (copy enclosed in C.P. side).

It may be further mentioned that a letter vide memo No. B.M./1115 dated: 14.05.2019 has been received from Chairman, Bongaon Municipality regarding Operation & Maintenance cost of SUH, Bongaon (Saranya). Concerned ULB has submitted the Utilization Certificate of O& M cost of 3 rd instalment of 2 nd year to the tune of Rs. 150000.00 (copy enclosed). Also a fund requisition for 3 months (May, 2019 to July, 2019) has received by this office as following.

Claim of fund for operation & maintenance of the shelter for Urban Homeless of Bongaon Municipality for 3 Months

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
1.	Quarterly Maintenance cost of Shelter				
(i)	Electricity Charges	3	Months	5000.00	15000.00
(ii)	Maintenance of plumbing & Electrical work	12	Months	500.00	6000.00
2.	Quarterly Servicing Cost				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
(ii)	Replenishment of Bedding	3	Months		254.00
(iii)	Replenishment of Kitchen Equipment	12	Months	10 % of capital cost	5000.00
3	Cost of Providing free food for 10% of inmates (50x90x10%)	455	days	100.00	45500.00
4	Staff salary (Manager, Caregivers)	3	Months		75000.00
Total= Rs.155754.00					

It has been observed that the requisition of an amount of **Rs155754.00** (for 3 months) is submitted for O & M cost of shelter (copy enclosed in C.P. side). As per operational guidelines annual O & M cost is Rs. 600000.00 for 50 bedded shelter and we have released till now **Rs. 444246.00** for 2 nd year in three quarters. Now based on the Operational & Maintenance guidelines of SUH balance amount **Rs. 155754.00 (Rupees One lakh fifty five thousand seven hundred fifty four only)** may be released as final instalment of 2 nd year in favour of Bongaon Municipality as Operation and Maintenance cost for the period (May, 2019 to July, 2019) of shelter.

Submitted for your kind perusal and approval.

Joint Director SUDA
AMD, NULM

Fund proposed by A may be released
SP 20.05.19
17/05/19

সুডা

NOTE SHEET

SUDA

Notes NSP-25 may kindly be seen.

O&M charges for the SUH at Bongaon Municipality amounting to Rs.1,55,754/- (rupees one lakh fifty five thousand seven hundred & fifty four) only may be released as a final installment for the second year may be approved.

Payment upto ~~Apr~~ 2019 has been disbursed by Bongaon Municipality.

Director, SUDA

20/5/19

*Chandran
AMD
20/05/19*

23/5/19

23/5/19

Acctt, P & Acctt, NULM

Pl. prman.

Rant M.S. G

As per notes and orders at pre page

As approved by Director, SUDA & Jt. Director, SUDA at page-26, to transfer the fund in respect O&M cost of SUH under NULM, a transfer Advice amounting to Rs. 1,55,754.00 (One lakh fifty five thousand seven hundred fifty four) only have been prepared and placed herewith for signature of Finance Officer's, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

~~FO, SUDA~~

M. Jeshurun.
24.05.2019.

[Signature]
24-05-19

Signed -
[Signature] 27.05.19

[Signature]

~~FO (PAS)~~
~~PI~~

Sub: Release of fund (1 st installment of 3 rd Year) for Operation & Maintenance of Shelter unit under the scheme Shelter for Urban Homeless (SUH) under Bongaon Municipality

It may be mentioned that a shelter unit is functional at Bongaon Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 30.07.2017 and operation & maintenance is made by concerned ULB itself. At present number of inmates in the shelter unit is 50 nos as per report submitted by ULB.

It may be further mentioned that a letter vide memo No. B.M. 1911 dated: 20.08.2019 has been received from Chairman, Bongaon Municipality regarding Operation & Maintenance cost of SUH, Bongaon (Saranya). Concerned ULB has submitted the Utilization Certificate of O& M cost of final instalment of 2 nd year (copy placed in C.P. side). Also a fund requisition for 3 months (August,2019 to October, 2019) has received by this office as following.

Claim of fund for operation & maintenance of the shelter for Urban Homeless of Bongaon Municipality for 3 Months

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
1.	Quarterly Maintenance cost of Shelter				
(i)	Electricity Charges	3	Months	5000.00	15000.00
2.	Quarterly Servicing Cost				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
(ii)	Replenishment of Bedding (Washing Charges)	10% of capital cost			6000.00
3.	Cost of providing free food for the inmates who are old/ infirm @100 per day for 3 months (50x90x10%)	50x90x10% nos.	Days	100.00	45000.00
4.	Staff Salary				
(i)	Manager (full time)	3	Months	10000.00	30000.00
(ii)	Caregivers & Security : 3 nos.	3 X 3 nos	Months	5000.00	45000.00
Total=					Rs.150000.00

It has been observed that the requisition of an amount of Rs.150000.00 (for 3 months) is submitted for O & M cost of shelter (copy placed in C.P. side). As per approved DPR O & M cost is Rs. 600000.00/year, now based on this Operational & Maintenance guidelines of SUH an amount **Rs.150000.00 (Rupees One lakh fifty thousand only)** may be released as 1 st instalment of 3rd year in favour of Bongaon Municipality as Operation and Maintenance cost for the period (August, 2019 to October, 2019) of shelter.

Submitted for your kind perusal and approval.

*Adl. Mission
Director NULM*

To May please opine

*Chandran
25/08/19*

*SP
28/08/19*

Utilisation certificate for fund amounting to Rs 155754 released in favour of Bongaon municipality vide memo SUDA-134/2015/3665 dt 28.05.19 has been received vide their memo no. BM 1772 dt 08.08.2019. The present allotment for O&M (1st installment of 3rd year) may be released out of available allotment under NULM-SUH component of NULM (A/C no. ****4723)

EA
AMD(NULM)

Y. Chowdhury
21/08/19

As proposed

Y. Chowdhury
11/9/19

Notes page-28/N may kindly be seen.

O&M charges for the SUH at Bongaon Municipality amounting to ₹ 1,50,000 (₹ One lakh Fifty thousand) only may be released as 1st installment for the 3rd year. Proposed release may be approved.

Payment upto July, 2019 has been disbursed by Bongaon Municipality. Utilisation of the fund released as final installment of the 2nd year has been submitted by the ULB.

FO has endorsed the proposed release of fund.

Director, SUDA

Chandran
AMD 04/09/19

Pr. Secretary
UD & MA Dept.

X- may be approved.

Y. Chowdhury
4/9/19

U.O. No. SUDA-458

Dated 05/09/2019

File No. SUDA-110/16

Director, SUDA

Y. Chowdhury
5/10/2019

Y. Chowdhury
18/9

AMD(NULM) / FO

Chandran
19.09.19

Acet(NULM)

Y. Chowdhury
20.09.19

As per notes and orders at pre page

As approved by Pr. Secretary of UD&MA Dept. & Director, SUDA at page-29, to transfer the fund in respect of O&M cost of SUH under NULM, a transfer Advice amounting to Rs. 1,50,000.00 (One lakh fifty thousand) only have been prepared and placed herewith for signature of Director, SUDA & Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

For SUDA
Director for SUDA

2
FO (PAS)

Pr. Secy UD&MA
20.09.2019.

Y. K. Saha
24/09/19

Memorandum no. SUDA-220/26/6567 dated 20.09.2019 regarding release of fund to Pongson municipality for O&M cost of SUH under NULM have been prepared and placed herewith for signature of FO, SUDA please.

For SUDA

Pr. Secy UD&MA
20.09.2019.

Y. K. Saha

27/5/19

FO
Aet (man)

Y. K. Saha
16.10.19.

Note No. #1

Sub: Release of fund (1 st installment) for construction of Boundary Wall of SUH-Bongaon under the scheme shelter for Urban Homeless (SUH) under DAY-NULM at Bongaon Municipality

It may be mentioned that a proposal for construction of 89.43 mtr Boundary Wall of SUH at Bongaon Municipality was sanctioned as per approval of Project Sanction Committee with a sanctioned cost of **Rs. 7.13** Lakh in favour of Bongaon Municipality on 20.01.2020 (copy placed in the C.P. side for your kind perusal). As per administrative approval, 50% fund (1 st installment) will be released after issuance of work order for the aforesaid work.

Now the ULB has completed the Tender process and placed the work order Boundary Wall of SUH amounting of **Rs. 689628.00**. Copy of work orders are placed in the C.P. side for ready reference. Concerned ULB has sent a requisition for fund Boundary Wall of SUH (copy placed in the C.P. side). In this context as per administrative approval, now 50% of total Tender Amount of Boundary Wall of SUH & installation of ornamental grill **i.e. Rs. 344814.00** (Central Share: 206889.00 & State Share: 137925.00) may be released in favour of Bongaon Municipality for construction of Boundary Wall of SUH.

Submitted for your kind perusal.

18/06/2020 12:45 PM

SOUMEN DE
(SMM-WBSULM(NULM)(SUDA))

Note No. #2

Kindly allow as proposed for early execution of the work.

18/06/2020 3:21 PM

SHAON SEN
(AD DIR(SUDA))

Note No. #3

As proposed.

18/06/2020 11:11 PM

SANTANU MUKHERJEE
(DIR(SUDA))

Note No. #4

Please release fund at the earliest

19/06/2020 2:52 PM

SHAON SEN
(AD DIR(SUDA))

Note No. #5

Please process.

19/06/2020 3:40 PM

GOUTAM HORE
(FO(ACCT)(SUDA))



NOTE SHEET



Copy of notes & orders extracted from E-File No.SUDA-14012(14)/10/2020-NULM SEC(SUDA)-SUDA (Computer No.284201) may kindly be seen.

As approved, to release the fund towards Construction of SUH under NULM in favour of Bongaon Municipality, a transfer advice amounting to Rs.3,44,814/- (Rupees Three Lakh Forty Four Thousand Eight Hundred Fourteen) only is prepared and placed herewith for signature of Finance Officers, SUDA please for transmission of the same to the State Bank of India, Salt Lake, Sector-I branch.

Finance Officer

~~PO (CPAS)~~

19-06-2020

*Y. Hore
19.06.20*

[Signature]

~~FO, SUDA~~

*memorandum no. SUDA-001/16/0035 dated 24.06.2020
regarding release of fund to Bongaon Municipality
for construction of Bongaon SUH under
NULM have been prepared and placed
herewith for signature of Finance Officer, SUDA please.*

*M. S. Kumar
24.06.2020*

*Y. Hore
24.06.20*

~~SMM
(SRSI)~~

As per notes and orders from E-File No. SUDA-14012(14)/6/2020-NULM SEC(SUDA)-SUDA (Computer No. 261423)

As approved by Director, SUDA & Addl. Director, SUDA, to transfer the fund in respect of O&M cost of SUH under NULM, a transfer Advice amounting to Rs. 6,13,753.00 (six lakh thirteen thousand seven hundred fifty three) only have been prepared and placed herewith for signature of Finance Officer's, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

To, SUDA
(PA)

Dr. J. K. Manna.
21.09.20

Y. K. Manna
21.09.20.

23/9/20